

1 **January 25, 2022**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egan called the meeting to order at 4:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Kennedy (arrived at 4:03 p.m.), Munson and van  
9 Doorn.

10 **Absent:** None.

11 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-  
12 Porter. In the audience were: DFC Mahr, D/C MacMillan, B/Cs DeCamp and Krumwiede,  
13 F/M Fieri, FiM Juul and members of the public and Association.

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15 **PUBLIC ACTIVITIES AGENDA**

16 1. **PUBLIC COMMENT:** President Egan addressed the audience and inquired whether  
17 there were any public comments regarding items not on the Agenda. There being no  
18 comments, the Public Comment Section was closed.

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20 **ACTION AGENDA**

21 **CONSENT ITEMS:**

22 2. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR DECEMBER 2021**

23 3. **REVIEW AND ACCEPT FINANCIAL REPORT FOR DECEMBER 2021**

24 4. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

25 President Egkan inquired whether there were any questions on Consent Items 2-4. There  
26 being no discussion, President Egkan asked for a motion to approve the Consent Agenda.  
27 On a motion by Director Munson, seconded by Director Acosta the motion to approve the  
28 Consent Agenda as presented passed by the following vote: **Ayes:** Directors Acosta, Egkan,  
29 Munson and van Doorn; **Noes:** None; **Absent:** Director Kennedy.

30 **ACTION ITEMS:**

31 5. **CONSIDERATION OF METHOD OF FACILITIES IMPROVEMENT WITH PRESENTATION ON FIRE**  
32 **STATION 3 FACILITY IMPROVEMENTS – CHIEF McREYNOLDS AND ROBIN BIGLIONE:** Chief

33 McReynolds gave an overview of the funding available for use for construction at Station 3,  
34 noting that the Board had previously approved Option 1 for modular living quarters at Station  
35 3. Chief McReynolds outlined concerns regarding the facility needs at Station 3 and made  
36 a recommendation for immediate upgrades at Station 3, including a request for conventional  
37 construction, noting the length of building viability and favorable current funding status.

38 Chief McReynolds then presented Robin Biglione to the Board outlining her background and  
39 involvement with other public entities in the region. Ms. Biglione provided an overview of  
40 the traditional vs. alternate manner of building public works. Ms. Biglione noted the inherent  
41 problems with the traditional Design-Bid-Build. She provided information on the alternate  
42 Design-Build, noting it afforded price certainty, avoided conflicts and disputes and gave a  
43 faster project delivery. Ms. Biglione provided examples of Design-Build she had been  
44 involved with locally. Director Kennedy provided his perspective on the experience Vista  
45 had with working with Design-Build and Ms. Biglione. On a motion by Director Munson and  
46 seconded by Director Kennedy, the motion to begin work on Station 3 utilizing Option 2 and  
47 to retain a Construction Manager to assist with the project, passed unanimously with the  
48 following vote: **Ayes:** Directors Acosta, Egkan, Kennedy, Munson and van Doorn; **Noes:**  
49 None.

50 6. **CONSIDER AND APPROVE PURCHASE OF TYPE 1 ENGINE – DFC MAHR AND CHIEF**

51 **McREYNOLDS:** Chief Mahr presented the request to approve the purchase of the Type 1  
52 Engine in order to keep in compliance with the Capital Equipment Replacement Plan and to  
53 take advantage of significant savings if the District purchases the engine before February 1,  
54 2022, for a savings of \$53,957.68. The engine would not be paid for until the time of delivery,  
55 which is anticipated to be 2023. On a motion by Vice President Acosta and seconded by  
56 Director Kennedy, the motion to approve the purchase agreement to procure the Type 1  
57 Engine passed unanimously with the following vote: **Ayes:** Directors Acosta, Egkan,  
58 Kennedy, Munson and van Doorn; **Noes:** None.

59 **7. CONSIDER AND APPROVE RESOLUTION 2022-01 AUTHORIZING REMOTE BOARD**

60 **MEETINGS:** Chief McReynolds presented Resolution 2022-01 to the Board for approval,  
61 noting that with the current upsurge in COVID incidence, there may be a need to return to  
62 remote meetings. In order to continue with the meeting as required provisions under AB  
63 361, this initial resolution is required, with a follow-up resolution required every 30 days. He  
64 noted that a state of emergency has been declared by the Governor and there has been  
65 state and local recommendations to promote social distancing. On a motion by Director van  
66 Doorn and seconded by Director Munson, the motion to approve Resolution 2022-01 passed  
67 unanimously with the following vote: **Ayes:** Directors Acosta, Egkan, Kennedy, Munson and  
68 van Doorn; **Noes:** None.

69 **8. REVIEW AND APPROVE CONTRACT FOR MEDICAL STANDBYS WITHIN DISTRICT EOA AND**

70 **APPROVE RESOLUTION 2022-02 — D/C MAHR AND CHIEF McREYNOLDS:** D/C Mahr presented  
71 Resolution 2022-02 to the Board, noting this the third renewal of the second contract with  
72 Mercy Medical for provision of BLS level services at the San Luis Rey Downs Track &  
73 Training Center. He noted the agreement has been without issues and the District is not  
74 able to provide this service to the Center at this time. On a motion by Director van Doorn  
75 and seconded by Vice President Acosta, the motion to approve Resolution 2022-02 and the  
76 contract with Mercy Medical Transport passed unanimously with the following vote: **Ayes:**  
77 Directors Acosta, Egkan, Kennedy, Munson and van Doorn; **Noes:** None.

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79 **DISCUSSION AGENDA**

80 **9. PRESENTATION ON STANDARDS OF COVER ANALYSIS – CHIEF McREYNOLDS AND MATRIX**

81 **CONSULTING GROUP:** Chief McReynolds opened the subject on the Standards of Cover. He  
82 introduced Terry Lewis from the Matrix Group, who is assisting the District with its Strategic  
83 Plan development. Chief McReynolds noted Matrix is performing an employee survey and  
84 also a community survey, which will be open until January 28<sup>th</sup>, everyone is encouraged to  
85 participate. In addition, the Fallbrook Chamber has offered to send the survey link out to  
86 approximately 1500 people it has on its email list. He reminded everyone the District is  
87 hosting a virtual community forum on January 26<sup>th</sup> to gather community comments on items

88 of interest regarding the fire department.

89 Mr. Lewis explained the process for gathering information for the Standards of Cover (SOC),  
90 including speaking with each of the crews in an open forum to determine what is working  
91 well in the District and suggestions for improvement. He presented preliminary results of  
92 the study, including national benchmark performance objectives based on demographics  
93 and NFPA 1710, NFPA1720, ISO and CPSE, comparing North County Fire Protection  
94 District's (NCFPD) performance to the standards. First alarm assignments, first arriving,  
95 arrival of an effective response force, call processing, turnout time and travel time were all  
96 reviewed. Mr. Lewis presented map representations of suppression personnel  
97 concentration based on NCFPD's statistics and NCFPD cooperators. Mr. Lewis also  
98 presented information regarding calls by the hour of the day, unit utilization and concurrent  
99 calls for service. Mr. Lewis indicated that when all the information has been analyzed from  
100 staff and public input, a different picture may result.

101 Discussion ensued regarding the maps and where gaps or slower responses may be located  
102 based on the information resulting in the maps. There were noted to be opportunities for  
103 improvement in the Olive Hill, Gird Valley-Live Oak Park and Rainbow areas. Discussion  
104 ensued regarding whether improvement could be had by moving any of the stations. While  
105 moving the stations may not improve the coverage or result in improve times, as buildout  
106 occurs along the I-15 corridor, there may come a need for an additional station to service  
107 that area; this would also like improve coverage for the Gird Valley/Live Oak Park areas.  
108 Chief McReynolds noted the previously loose discussions with the County over a safety  
109 center in that area that would house fire and sheriff, noting this could be a best option for  
110 improving coverage along the I-15 and Gird Valley/Live Oak Park areas. More information  
111 will be forthcoming as the work on the Strategic and Long-Range Plans progresses.

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113 **STANDING DISCUSSION ITEMS:**

- 114 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report "Special Taxes  
115 Now Easier to Pass." Brief discussion ensued noting that the Supreme Court denied review  
116 of decisions regarding percentage required for tax initiatives, concluding that special taxes

117 proposed by initiative may now be approved by a simple majority. Should the District have  
118 such as situation in the future, it would only require 50%+1% to pass the initiative. This is  
119 informational only, no action required.

120 ● **WRITTEN COMMUNICATIONS:** There was no discussion ensued regarding the  
121 items. Informational only, no action required.

122 ● **BOARD RECOGNITION PROGRAM**

123 ● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational  
124 only, no action required.

125 ● **COMMENTS:**

126 ● **STAFF REPORTS/UPDATES:**

127 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board that FiM  
128 Cherie Juul had applied for and was successful in receiving a grant for 1.4 mil for the District.  
129 The District has other grants out, including two Assistance to Firefighter Grants (AFG) for  
130 VHF radios and SCBA equipment. If approved, it will assist with standardizing equipment  
131 within the zone. Chief McReynolds reminded the audience and Board of the Community  
132 Forum on January 26<sup>th</sup>, noting it was virtual due to COVID concerns. Next month the Board  
133 may expect to see the Audit for FY 20/21. Chief McReynolds has asked a representative  
134 from LAFCO to present the findings from the MSR, which will be final on February 7<sup>th</sup>. Chief  
135 McReynolds and Loren will be working on a policy for how to navigate virtual and/or hybrid  
136 meetings. Chief McReynolds is working with the County and State Board of Equalization to  
137 merge the two Tax Apportionment Areas (TRA) as recommended in the MSR. Informational  
138 only, no further action required.

139 ● **CHIEF OFFICERS AND OTHER STAFF:** **DFC MAHR:** DFC Mahr noted with the approval of  
140 the job description for the Fleet Maintenance Supervisor, the District may now recruit for the  
141 position. The Fleet Mechanic is in background and it is hoped he will be able to start within  
142 the next two weeks. DFC Mahr thanked the Board for their support. **FM FIERI:** FM Fieri  
143 advised the Board on the progress of school inspections. He updated the Arson activities,  
144 noting one arrest for arson, one violation of parole, two red tags – one for building without  
145 permits and one for a honey oil lab. FM Fieri discussed concerns regarding a Bill regarding

146 building in the very high fire zones and the affect it could have on the District and  
147 communities. FM Fieri discussed the changes to the Fire Mitigation Fees, informing the  
148 Board the County has hired a consultant to evaluate the Fee structure and noted that he  
149 expects the fees to increase after the consultant's work is completed. **FiM Juul**: FiM Juul  
150 noted that the GEMT audits have been completed and there should be no more coming.  
151 She has received the District's audit for FY 20/21, which should be ready for presentation at  
152 the February Board meeting.

- 153 ● **BOARD**: No comments.
- 154 ● **BARGAINING GROUPS**: No comments.
- 155 ● **PUBLIC COMMENT**: No comments.

## 156 **CLOSED SESSION**

### 157 ● **OPENING CLOSED SESSION**:

158 At 6:11 p.m., President Egkan inquired whether there was a motion to adjourn to Closed  
159 Session. A motion was made by Director van Doorn and seconded by Director Munson to  
160 go into Closed Session, which was unanimously approved. President Egkan read the items  
161 to be discussed in Closed Session and the Open Session was closed. A short break ensued  
162 after the reading of the Closed Session Items. At 6:20 p.m., and the Board entered Closed  
163 Session to hear:  
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165 CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN**: An announcement regarding the items to be discussed  
166 in Closed Session will be made prior to the commencement of Closed Session.

167 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE**  
168 **§ 54956.8 — CHIEF McREYNOLDS**:

169 **PROPERTY LOCATION**: 2309 Rainbow Valley Blvd., Fallbrook, CA 92028;

170 **PARTIES**: North County Fire Protection District (Seller);

171 **UNDER NEGOTIATION**: Terms of Easement Grant;

172 **DISTRICT NEGOTIATORS**: Chief McReynolds, District Counsel James

173 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - MANAGEMENT GROUP**  
174 **NEGOTIATIONS – CHIEF McREYNOLDS**:

175 **NCFPD MANAGEMENT GROUP**

176 **DISTRICT NEGOTIATORS:** CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

177 CS-4. **EMPLOYMENT OF EXECUTIVE ASSISTANT/BOARD SECRETARY — GOVERNMENT CODE §**  
178 **54957:**

179 CS-5. **REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**

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181 ● **REOPENING OPEN SESSION:**

182 On a motion by Director Munson and seconded by Vice President Acosta, which passed  
183 unanimously, the Board returned Open Session at 6:30 p.m. the following items were  
184 reported out to the public:

185 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE**  
186 **§ 54956.8 — CHIEF McREYNOLDS:** On a motion by Vice President Acosta and seconded by  
187 Director van Doorn, the motion to approve the Easement as presented passed unanimously  
188 with the following vote: **Ayes:** Directors Acosta, Egkan, Kennedy, Munson and van Doorn;  
189 **Noes:** None.

190 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - MANAGEMENT**  
191 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:** On a motion by Director Kennedy and seconded  
192 by Director Munson, the motion to approve the Management Side Letter passed  
193 unanimously with the following vote: **Ayes:** Directors Acosta, Egkan, Kennedy, Munson and  
194 van Doorn; **Noes:** None.

195 CS-3. **EMPLOYMENT OF EXECUTIVE ASSISTANT/BOARD SECRETARY — GOVERNMENT CODE §**  
196 **54957:** No reportable action.

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198 **ADJOURNMENT**

199 A motion was made at 6:40 p.m. Director Munson and seconded by Director Kennedy to  
200 adjourn the meeting and reconvene on February 22, 2022, at 4:00 p.m., which motion carried  
201 unanimously.

204 Respectfully submitted,

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206

*Loren A. Stephen-Porter*

207 Loren Stephen-Porter

208 Board Secretary

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210 Minutes approved at the Board of Director's Meeting on: February 22, 2022

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