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| TO: | Board of Directors  |
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| FROM: | Stephen Abbott, Fire Chief/CEO  |
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| DATE: | February 12, 2019 |
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| SUBJECT: | Set Public Hearings and Schedule for Transition to District-Based Elections per Resolution 2019-01 |

# Action Agenda

## Recommendation: To adopt the enclosed schedule of District-Based Elections to move forward with the transition to District-based elections. Set Public Hearings, dates and times certain as noted herein.

## Background: At the January 22, 2019 Board meeting, the District adopted the Embracement Resolution 2019-01, determining to move toward adoption of a District-based election process. This process includes holding at least two additional public hearings over a period of no more than 45 days to gather public input on the draft map(s) and the proposed sequence of elections, if applicable. The first version of the draft map(s) must be published at least 7 days before consideration at any further public hearings. If a draft map is revised at or following a public hearing, it must be published and made available to the public for at least 7 days before adoption by the Board.

## Discussion: Based on Resolution 2019-01, staff recommends the following timeline for proceeding with the transition to District-based elections:

1st public hearing (special meeting) February 19, 2019 8:30 am

2nd public hearing (regular board meeting) February 26, 2019 4:00 pm

Release of draft map-7days prior to public review March 5, 2019

1st public hearing to review of map & proposed election 08:30 March 12, 2019 8:30 am

sequence (special meeting)

Release of proposed final map-7 days prior to public review March 19, 2019

2nd public hearing to discuss and take public comment on March 26, 2019, 4:00 pm

final map(s) (2nd review); proposed sequence of elections

Map selection and resolution adoption (if no changes to 2nd map March 26, 2019 4:00 pm

& election sequence-regular board meeting)

Release proposed final map-7 days prior to public review April 2, 2019

Public hearing-discuss and take public comment on final maps April 16, 2019 8:30 am

& sequence of elections. Map selection & resolution adoption

First district-based elections November 2020

Map adjusted using 2020 census data 2021

Remaining district-based elections November 2022

## Fiscal Analysis: Provided that the District is able to stick to the aforementioned schedule there should be not costs incurred beyond staff time dedicated to facilitating this process.

## Summary: The District can successfully complete the transition to district-based elections with requisite public input with the aforementioned schedule.