

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
DAVID KENNEDY
KENNETH E. MUNSON
JOHN VAN DOORN

STEPHEN J. ABBOTT- Fire Chief/CEO - sabbott@ncfire.org
ROBERT H. JAMES - District Counsel - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - lstephen@ncfire.org

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
SUBJECT: BOARD MEETING PACKAGE
DATE: April 26, 2022

Enclosed is your Board package for the Regular **April** Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the regular meeting venue at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

Please note this month's meeting is scheduled for **Tuesday, April 26, 2022,** beginning at **4:00 p.m.**

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me **prior to** the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.

Respectfully,



Keith McReynolds
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

APRIL 26, 2022 AT 4:00 p.m.

LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

The April 26, 2022 meeting will be available via Zoom. The public may attend remotely using either:
The Zoom app, Zoom website (<https://zoom.us/>) [Meeting ID: 870 1784 6503; Passcode: 631628] at
<https://us06web.zoom.us/j/87017846503?pwd=ekF0RGt1Mm4vWXgrRFpXbUIPUFlmdz09>
or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org. E-mailed comments received will be read into the record by Staff.

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER ROLL CALL MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

1. **PUBLIC COMMENT — PRESIDENT** (pgs. 7-8)
 - *STANDING ITEM:* Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).
2. **FIRST QUARTER 2022 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF** (pgs. 9-14)
McREYNOLDS AND B/S STEPHEN-PORTER
 - *QUARTERLY ITEM:* Select employees to be acknowledged for their efforts in the First Quarter 2022.

ACTION AGENDA

CONSENT EVENTS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board. Staff or public request specific items be removed from the Consent Agenda.

3. **APPROVE REGULAR BOARD MEETING MINUTES, MARCH 2022** (pgs. 15-20)
 - *STANDING ITEM:* Review and Accept Minutes for March as presented.
4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2022** (pgs. 21-30)
 - *STANDING ITEM:* Review and Accept Financial Report for March as presented.
5. **REVIEW AND ACCEPT POLICIES & PROCEDURES:** (pgs. 31-68)
 - a. Governance – Board of Directors – District Formation – Major Department Programs: Housekeeping changes, updated for current structure and names, updated format and reordered by alphabet.
 - b. Fire Prevention – Fire Prevention Unit – Firearms: Housekeeping changes for consistency recent policy updates. Updated for actual practice and to reflect changes in the law.
 - c. Fire Prevention – Fire Prevention Unit – Use of Force: Housekeeping changes for consistency with recent policy updates. Updated for actual practice and to reflect changes in the law regarding use of force.
 - d. Administration – Rules & Regulations – Administrative Guidelines – Grooming: Housekeeping changes for format. Updated to meet current grooming standards.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



AGENDA FOR REGULAR BOARD MEETING

APRIL 26, 2022

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6. **MONTHLY OPERATIONS ACTIVITY REPORT – MARCH 2022** (pgs. 69-80)
 - **STANDING EVENT:** Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.
7. **REVIEW AND ACCEPT FIRST QUARTER 2022 CUSTOMER SATISFACTION SURVEY** (pgs. 81-86)
 - **QUARTERLY REPORT:** Review and accept report for the First Quarter 2022 as presented. This quarterly report continues to reflect customer satisfaction is in the excellent range (96%) with 51 surveys returned and 233 Service and Sympathy Card sent in the First Quarter of 2022.

ACTION EVENTS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

8. **REVIEW AND APPROVE DEPUTY FIRE MARSHAL POSITION, JOB DESCRIPTION AND PLAN TO FILL THE POSITION — CHIEF McREYNOLDS** (pgs. 87-110)
 - **NEW ITEM:** Review and approve reclassified Deputy Fire Marshal Position, Job Description and implementation Plan.
9. **REVIEW AND APPROVE GRANT APPLICATION FOR NEIGHBORHOOD REINVESTMENT GRANT AND RESOLUTION 2022-09 — DFM MAHR AND CHIEF McREYNOLDS** (pgs. 111-124)
 - **NEW ITEM:** Review and approve grant application for NRRIG for a Pump Pod and approve Resolution 2022-09.
10. **REVIEW AND DECLARE A CONTRACT FOR CONSULTING SERVICES WITH MICHAEL BAKER, INTL A SOLE SOURCE AND DIRECT STAFF TO EXPLORE ENGAGING A REAL ESTATE CONSULTANT — CHIEF McREYNOLDS** (pgs. 125-126)
 - **New Item:** Review and direct staff to execute a sole source contract with Michael Baker Intl for continuing consulting service and to explore engaging a real estate consultant.
11. **SIGN AND SUBMIT A LETTER OF SUPPORT FOR THE SD SHERIFF STATION AND THE DISTRICT'S INTEREST OF RELOCATING STATION 4 TO THE CENTER LOCATED NEAR 1-15 AND SR-76 — CHIEF McREYNOLDS** (pgs. 127-178)
 - **NEW ITEM:** Request to execute a Board letter of support for the proposed Safety Center and expressing the District's interest in moving Station 4 to the Center.
12. **REVIEW AND APPROVE RESOLUTION 2022-10 REQUESTING THE BOARD OF EQUALIZATION DISSOLVE NORTH COUNTY FIRE PROTECTION DISTRICT – RAINBOW ZONE [BOE 0138] INTO NORTH COUNTY FIRE PROTECTION DISTRICT [BOE 0137] — CHIEF McREYNOLDS** (pgs. 179-184)
 - **NEW ITEM:** Follow-up from the LAFCO recommendation to combine the Rainbow subzone into North County Fire Protection District.
13. **REVIEW AND APPROVE LETTER TO SEND TO CONGRESSMAN ISSA SUPPORTING H.R. 3728 — CHIEF McREYNOLDS** (pgs. 185-188)
 - **NEW ITEM:** Review and approve letter of support from Board for H.R. 3728, the Fire Station Construction Grants Act.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

14. There are no Discussion Agenda Items for the April 26, 2022 Board meeting. (pgs. 189-190)

STANDING DISCUSSION EVENTS:

All Events listed under the Standing Discussion Events are items presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 191-192)
"California Issues New Drought Executive Order."



- **WRITTEN COMMUNICATION:** As attached. (pgs. 193-200)
- BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 201-232)
- **COMMENTS/QUESTIONS:** (pgs. 233-234)
- **STAFF:**
 - Chief McReynolds
 - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

CLOSED SESSION

The Board will enter closed session to discuss Events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** (pgs. 235-236)
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
➤ NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
 CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
➤ FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
 CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF McREYNOLDS:**
➤ FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
 CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES
- CS-5. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) – CHIEF McREYNOLDS:**
➤ Executive Assistant/Board Secretary
- CS-6. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) – CHIEF McREYNOLDS:**
➤ District Counsel
- CS-7. **REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**



AGENDA FOR REGULAR BOARD MEETING

APRIL 26, 2022

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ADJOURNMENT

SCHEDULED MEETINGS

The next Regular Board meeting: **Tuesday, May 24, 2022, 4:00 p.m.**

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfire.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was **April 21, 2022.**"

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter

Date: April 21, 2022

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: APRIL 26, 2022
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

1. *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3).*

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO AND B/S STEPHEN-PORTER
DATE: APRIL 26, 2022
SUBJECT: EMPLOYEE RECOGNITION PROGRAM REPORT – SELECTION OF INDIVIDUALS

ACTION AGENDA

RECOMMENDATION:

Staff recommends the Board select individual(s) to be recognized for their efforts during the First Quarter of 2022.

BACKGROUND:

In 2007, the Board instituted a Program designed to recognize excellent performance by members of the organization. On a quarterly basis, the Board selects employees to be recognized, based on feedback received during the quarter. The District has been fortunate to receive positive feedback on a number of employees' activities this past quarter, upon which they may make their selection from the individuals and groups below.

SECOND QUARTER RECOGNITION – INFORMATION RECEIVED ON INDIVIDUALS:

For the First Quarter of 2022, the Board received information on the following individuals/crews for their outstanding efforts:

● **BOARD RECOGNITION PROGRAM:**

01-06-22 – EMAIL RECOGNITION FOR GYM FLOOR INSTALLATION:

- Captain Baker, Engineer Harlin, FF/PM DeStefano
- **UNDATED EMAIL RE - OUTSTANDING ACT OF SERVICE:**
Paramedic Chris Pena
EMT Ezra Truman
- **UNDATED THANK YOU:**
Captain Mattarollo, Engineer Crilly, FF/PM Lian, Paramedic Wagner
- **MARCH 16, 2022 - EMAIL RECOGNITION FOR COMMUNITY OUTREACH:**
Captain Benoit, Engineer Lewis, FF/PM De Brauwere

BOARD OF DIRECTORS – EMPLOYEE RECOGNITION

APRIL 26, 2022

PAGE 2 OF 2

FISCAL ANALYSIS:

The Program identified 24 individuals at the last recognition event, totaling \$640.92, or 13% of the recognition budget.

SUMMARY:

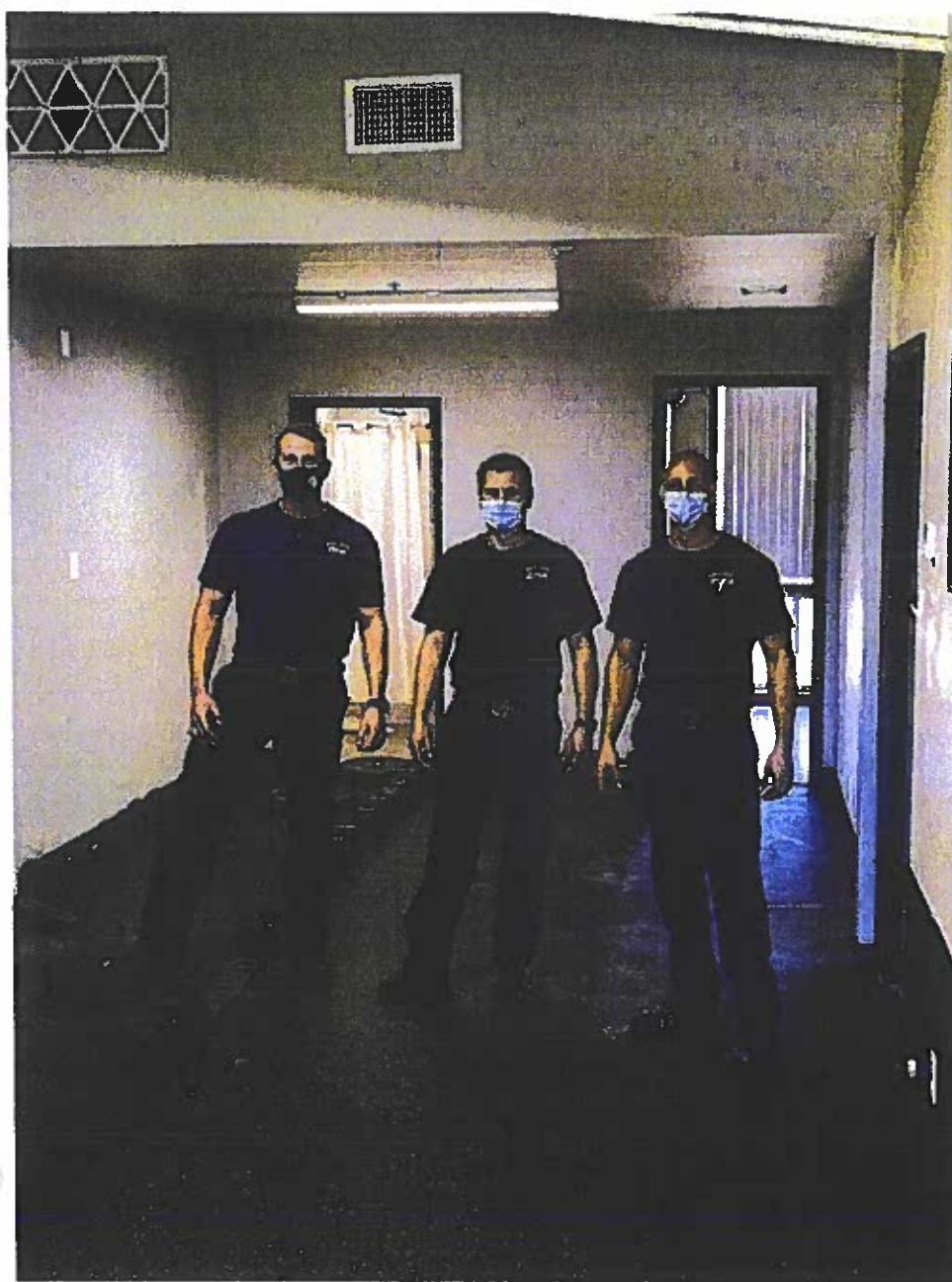
The Staff joins the Board in acknowledging the extraordinary efforts of these members and requests the Board select individuals/groups/crews for recognition, staying within budgetary standards.

Loren Stephen-Porter

From: Brian Macmillan
Sent: January 6, 2022 15:10
To: A Crew; B Crew; C Crew; NCF Admin
Subject: Facility Division Shout Out

Hello everyone,

A big thanks to the Gym flooring installation crew of Capt. Collin Baker, Eng. Joe Harlin and FF/PM Chris Destefano for the hard work out at St 2. These guys took the initiative to offer to help and move the St 2 remodel project one more step closer to completion.



Good morning NCF,

I wanted to recognize a truly outstanding act of service that occurred by two of our members yesterday. M115 with Chris Pena and Ezra Truman aboard saw a trash can that had been rolled over and emptied near S. Mission and Clemmens Ln. They immediately stopped the rig, righted the trash can, and picked up the trash. They did this not because they had to, but because they realized it needed to be done. Integrity can be defined as doing the right thing when nobody is looking. In this case someone from our community was looking and they snapped the attached picture.

Anyone can do the minimum. It takes an outstanding public safety servant to go above and beyond. They set an example yesterday for us all.

Thank you both for this very impressive display of duty, respect, and integrity.

#Extremeownership
#Themaninthearena



Keith McReynolds | Fire Chief/CEO

North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028

T: (760) 723-2012 - C: (760) 497-2568 - F: (760) 723-2072

kmcreynolds@ncfire.org | www.ncfire.org

Proudly serving the communities of Fallbrook, Bonsall and Rainbow – Duty, Integrity and Respect

Discover North County Fire on social media:

[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)



Captain Mattarollo, Engineer Crilly,
Fire-fighter Livan, Paramedic Wagner,
To Station 1 & 2 "A" Crew, and EMT Guzman ^{on} Feb. 17 you ~~became~~ became personal
heros to me and my family. You were all so caring. I so
appreciate my husband riding in the ambulance with me.
You guys were more caring than most of ^{the} hospital staff,
That means so much when a person feels horrible. It was
reassuring to have you wait in the ER with me until a
nurse came and received report from you. God bless you all.
Fallbrook is so blessed to have you doing such all that you do.

Loren Stephen-Porter

From: Brian Macmillan
Sent: March 16, 2022 09:06
To: A Crew; B Crew; C Crew; NCF Admin
Subject: Community Outreach Shout Out

A big thanks to the St 1 Crew last night, Capt. Mike Benoit, Eng. Ryan Lewis and FF Doug De Brauwere, for giving a spontaneous station tour to a dozen kids from a local church. A certain Division Chief messed up the calendar invite and when the crew was finally sitting down to eat dinner, were met with the excited group of kids ready to learn about the fire service and see a fire engine. Thank you Gentlemen for your outstanding customer service!



1 **March 22, 2022**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egan called the meeting to order at 4:03 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Kennedy, Munson and van Doorn.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: D/C MacMillan, B/C DeCamp, FiM Juul and members of the
12 public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Egan addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. Chief McReynolds
17 brought forward an emergency matter that occurred after the posting of the agenda,
18 regarding the repairs at Station 2. He noted that if the matter was not attended to at this
19 time, it would delay of the repairs more than already anticipated; these repairs are due to the
20 vehicle accident at the Station. On a motion by Director van Doorn, which was seconded by
21 Director Kennedy the matter was determined to arise after the publishing of the agenda. On
22 a motion by Director van Doorn, which was seconded by Director Kennedy, it was noted that
23 matter was an emergency which needed to be handled at this time to prevent further delays
24 in the critical repairs and the matter was placed on the agenda. Further discussion ensued
25 regarding the type of repairs and the amounts of the repairs to be approved. Cost recovery
26 will be sought from the driver's insurance. On motion by Director van Doorn, seconded by
27 Director Kennedy, the Board approved the repairs and associated expenditures to secure
28 the purchase of the emergency generator and to authorize work to begin for the installation

29 of the emergency generator and fence repairs. There being further no comments, the Public
30 Comment Section was closed.

32 ACTION AGENDA

33 CONSENT ITEMS:

- 34 2. REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR FEBRUARY 2022
- 35 3. REVIEW AND ACCEPT FINANCIAL REPORT FOR FEBRUARY 2022
- 36 4. REVIEW AND ACCEPT POLICIES & PROCEDURES
- 37 5. MONTHLY OPERATIONS ACTIVITY REPORT – FEBRUARY 2022

38 President Egkan inquired whether there were any questions on Consent Items 2-5. There
39 was a request to remove 5e and 5f for further review and bring back to the Board at another
40 meeting. President Egkan asked for a motion to approve the Consent Agenda, with the
41 removal of Items 5e and 5f as noted. On a motion by Director van Doorn and seconded by
42 Vice President Acosta, the motion to approve the Consent Agenda as modified passed
43 unanimously.

45 ACTION ITEMS:

- 46 6. REVIEW AND APPROVE RESOLUTION 2022-07 ALLOWING THE DISTRICT TO PARTICIPATE IN
47 THE COUNTY FIRE MITIGATION PROGRAM FOR FY 2022/2023 — FM FIERI AND CHIEF McREYNOLDS:

48 Chief McReynolds presented the Resolution to the Board for approval, noting this is a required action
49 for the District to participate in the Fire Mitigation Program. Later in the year, Staff will be bringing
50 the Fire Mitigation Plan to the Board for approval. On a motion by Director Munson and seconded
51 by Director van Doorn, the motion to approve Resolution 2022-07 passed unanimously.

- 52 7. REVIEW AND APPROVE COVID-19 SUPPLEMENTAL PAID SICK LEAVE OBLIGATIONS — CHIEF
53 McREYNOLDS: Chief McReynolds presented the request to create two supplemental paid
54 sick leave banks and to allocate \$326,868 from the compensated absences line item in order
55 to be in compliance with SB114. The leave will be for COVID-related absences between
56 January 1 to September 30, 2022. On a motion by Director van Doorn and seconded by

57 Director Kennedy, the motion to create two supplemental paid sick leave banks and to
58 allocate \$326,868 from the compensated absences line item passed unanimously.

59
60 **8. REVIEW AND CONSIDER APPROVAL OF RESOLUTION 2022-08 OPPOSING CA INITIATIVE**

61 **21-0042A1 — CHIEF McREYNOLDS:** Chief McReynolds presented Resolution 2022-08 to the
62 Board noting that CSDA has recommended opposition to CA Initiative 21-0042A1 as it has
63 provisions that would retroactively void *all* state and local taxes or fees adopted after
64 January 1, 2022, if they did not align with the provisions of the initiative. It may also affect
65 indexed fees that adjust over time for inflation or other factors. Effectively, it would allow
66 voters throughout California to invalidate the prior actions of local voters, undermining local
67 control and voter-approved decisions about investments needed in their communities. Chief
68 McReynolds noted it may put 20 billion dollars at jeopardy. The Resolution will be sent to
69 CSDA. Brief discussion ensued on the impact for future measures for the District. On a
70 motion by Director Kennedy and seconded by Director van Doorn, the motion to approve
71 Resolution 2022-08 as presented passed unanimously.

72 **9. REVIEW AND APPROVE REQUEST TO STAFF BLS AMBULANCE IN NORTH ZONE — CHIEF**

73 **McREYNOLDS:** Chief McReynolds presented the request to deploy a BLS ambulance staffed
74 with two Single-Role Emergency Medical Technicians to the North Zone to assist with
75 ambulance service surge capacity. He noted the need had arisen due to the heavy draw
76 down of Vista ambulances in response to other agencies requests, such that Vista is
77 considering retracting participation in the ambulance delivery system boundary drop. After
78 the agencies involved discussed the issue, this was determined to be a solution that would
79 assist Vista and prevent their removal from the boundary drop. Discussion ensued regarding
80 what other agencies were doing with it being noted although they are taking steps, we are
81 the only one that could fill this need at this time. With BLS ambulances being considered in
82 the Zone, this is a step toward realizing that transition. On a motion by Director Munson and
83 seconded by Director Kennedy, the motion to approve deployment of BLS ambulance to the
84 North Zone for a 30-day trial passed unanimously.

DISCUSSION AGENDA

10. There were no Discussion Agenda Items for the March 22, 2022, Board Meeting.

STANDING DISCUSSION ITEMS:

● **LEGAL COUNSEL REPORT:** Counsel James presented his report "In With The New." Brief discussion ensued. This is informational only, no action required.

● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items. Informational only, no action required.

● **BOARD RECOGNITION PROGRAM**

● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational only, no action required.

● **COMMENTS:**

● **STAFF REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds reporting on his activities to solicit funding, including the Resolution and letter sent to Senator Jones. He noted that Assemblywoman Waldron had followed-up with a letter to the Governor regarding our needs. Chief McReynolds informed the Board he would be attending a Cal Chief conference; D/C MacMillan will be running the District in his absence. Discussion ensued about the property the County is looking to build the Safety Center on. Chief McReynolds noted the property had been purchased by the County and he had indications it was moving forward; he will know more in the near future. Discussion ensued regarding grant opportunity with Chief McReynolds noting there seems to be no grants for brick-and-mortar building. Chief McReynolds informed the Board the District had received a letter from the County regarding Pala's purchase of 97 acres on the opposite of the freeway. Chief McReynolds is looking to set up a meeting with Pala to discuss support services. Informational only.

● **CHIEF OFFICERS AND OTHER STAFF: D/C MACMILLAN:** D/C MacMillan noted the District will have a Captain's test on April 5th with 6 candidates testing. On March 28th they will be having the second officers meeting of the year.

● **BOARD: DIRECTOR VAN DOORN:** Director van Doorn brought forth a recommendation

115 for a camera system called the "Owl," which they use at LAFCO meetings.

116 ● **BARGAINING GROUPS: PRESIDENT LEWIS:** President Lewis noted that the Association
117 uses the Owl for their meetings. He applauded the Board for the cooperation in the Zone
118 with the BLS ambulance staging; it shows the District is progressive and fosters our good
119 relations in the Zone.

120 ● **PUBLIC COMMENT:** No comments.

122 **CLOSED SESSION**

123 ● **OPENING CLOSED SESSION:**

124 At 5:25 p.m., President Egkan inquired whether there was a motion to adjourn to Closed
125 Session. There being no objection, President Egkan read the items to be discussed in
126 Closed Session and the Open Session was closed. A short break ensued after the reading
127 of the Closed Session Items. At 5:35 p.m., and the Board entered Closed Session to hear:

128 CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** An announcement regarding the items to be discussed
129 in Closed Session will be made prior to the commencement of Closed Session.

130 CS-2. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) – CHIEF MCREYNOLDS:**
131 **EXECUTIVE ASSISTANT/BOARD SECRETARY**

132 CS-3. **REPORT FROM CLOSED SESSION — PRESIDENT EGKAN**

133 ● **REOPENING OPEN SESSION:**

134 On a motion by Director van Doorn and seconded by Vice President Acosta, which passed
135 unanimously, the Board returned Open Session at 5:59 p.m. the following items were
136 reported out to the public:

137 CS-2. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) – CHIEF MCREYNOLDS:**
138 **EXECUTIVE ASSISTANT/BOARD SECRETARY:** No reportable action.

140 **ADJOURNMENT**

141 A motion was made by Director van Doorn, seconded by Vice President Acosta at 6:03 p.m.
142 to adjourn the meeting and reconvene on April 26, 2022, at 4:00 p.m., which motion carried
143 unanimously.

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Respectfully submitted,



Loren Stephen-Porter

Board Secretary

Minutes approved at the Board of Director's Meeting on: April 26, 2022



**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION - BUDGET & FINANCE**

TO: BOARD OF DIRECTORS
FROM: FM CHERIE JUUL AND CHIEF McREYNOLDS
DATE: APRIL 26, 2022
SUBJECT: REVENUE & EXPENDITURES AS OF MARCH 31, 2022 (75%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	17,069,982.00	10,658,738.00	(6,411,244.00)	62%
Property Taxes - RNBW	344,250.00	231,095.00	(113,155.00)	67%
Ambulance and Collections	3,100,000.00	1,965,015.20	(1,134,984.80)	63%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	250,000.00	188,816.00	(61,184.00)	76%
Tower Lease Agreements	91,045.00	69,680.00	(21,365.00)	77%
Other Revenue Sources	40,000.00	29,857.00	(10,143.00)	75%
Interest	50,000.00	19,262.46	(30,737.54)	39%
Cost Recovery	50,000.00	48,685.00	(1,315.00)	97%
Inspection Fee (Fire Prevention)	-	43,780.00	43,780.00	0%
Fallbrook Healthcare District	93,000.00	45,494.50	(47,505.50)	49%
Community Facilities District (CFD)	165,682.00	-	(165,682.00)	0%
Strike Team Reimbursements	198,126.00	733,218.00	535,092.00	370%
Other Reimbursements	40,782.00	187,939.00	147,157.00	461%
Mitigation Fees & Interest - FBK	310,000.00	346,322.00	36,322.00	112%
Donations & Grants	1,050,000.00	68,015.00	(981,985.00)	6%
Annexation fees (Meadowood)	-	112,000.00	112,000.00	
Transfers & Loans	259,000.00	-	(259,000.00)	
Total Revenue:	23,111,867.00	14,747,917.16	(8,363,949.84)	64%
	Budgeted	Spent	Over/Under	% of Budget
TTL Expenditures YTD thru 03-31-2022	23,111,867.00	13,871,428.00	(9,240,439.00)	60%
Revenue over Expenditures		876,489.16		

North County Fire Protection District
For the Fifth Month Ending February 28, 2022
75% of Budget

COLOR KEY
Within/Below Budget
Within 10% of Budget
>10% of Budget (see notes)

Description	March actual	Running Total	Final Budget	Amount Remaining	% Used	Notes
TOTAL PERSONNEL	964,860.00	11,565,210.00	15,983,173.00	4,417,963.00	72.4%	
101 Total Board Administration	13,504.00	154,549.00	516,000.00	361,451.00	30.0%	
102 Total Administration	78,237.00	554,285.00	1,090,162.00	535,877.00	50.8%	
103 Community Risk Reduction	59.00	13,749.00	72,400.00	58,651.00	19.0%	
104 Total Emergency Services	15,397.00	450,166.00	576,155.00	125,989.00	78.1%	Strike Team expenses (meals, lodging, etc)
105 Total Emergency Med Svcs	10,887.00	425,098.00	528,385.00	103,287.00	80.5%	Applied GEMT overpayments to QAF
106 Total Volunteers/Explorers	-	-	2,000.00	2,000.00	0.0%	
107 Total Communications	14,850.00	401,421.00	665,800.00	264,379.00	60.3%	
108 Total Shop/Maintenance	25,855.00	248,068.00	398,580.00	150,512.00	62.2%	
109 Total Training	5,573.00	58,882.00	78,000.00	19,118.00	75.5%	
120 Total General Fund Reserve	-	-	300,000.00	300,000.00	0.0%	
GRAND TOTAL	1,129,222.00	13,871,428.00	20,210,655.00	6,339,227.00	68.6%	
200 Total Capital Expenditures	52,888.06	972,797.83	1,400,239.00	427,441.17	69.5%	Admin bldg/ENG

**NORTH COUNTY FIRE PROTECTION DISTRICT
Tax Apportionments FY 21-22**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 21/22 NET	FY 21/22 RUNNING	FY 20/21 NET	FY 20/21 RUNNING
08 10 2021	1	174,310.20	598.25	173,711.95	173,711.95	222,195.07	222,195.07
09 7 2021	2	119,254.23	1,950.18	117,304.05	291,016.00	205,194.77	427,389.84
10 12 2021	3	172,392.24	12,484.86	159,907.38	450,923.38	318,829.33	746,219.17
11 16 2021	4	914,192.18	18,143.61	896,048.57	1,346,971.95	923,408.43	1,669,627.60
12 14 2021	5	5,291,335.03	13,296.84	5,278,038.19	6,625,010.14	4,980,841.25	6,650,468.85
01 18 2022	6	2,793,673.33	14,774.32	2,778,899.01	9,403,909.15	2,313,908.54	8,964,377.39
02 15 2022	7	703,935.76	7252.73	696,683.03	10,100,592.18	595,281.17	9,559,658.56
03 22 2022	8	489,644.80	7,590.16	482,054.64	10,582,646.82	499,026.05	10,058,684.61
04 19 2022	9			-	10,582,646.82	3,611,048.63	13,669,733.24
05 24 2022	10			-	10,582,646.82	2,047,434.03	15,717,167.27
06 21 2022	11			-	10,582,646.82	413,139.25	16,130,306.52
07 21 2022	12			-	10,582,646.82	-	16,130,306.52
TOTAL YTD		10,658,737.77	76,090.95	10,582,646.82	10,582,646.82	10,058,684.61	10,058,684.61
Net Rev Increase							5.21%

RAINBOW FIRE PROTECTION SUBZONE

Tax Apportionments FY 21/22

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 21/22 NET	FY 21/22 RUNNING	FY 20/21 NET	FY 20/21 RUNNING
08 10 2021	1	3,497.61	12.00	3,485.61	3,485.61	4,276.12	4,276.12
09 7 2021	2	2,392.81	39.12	2,353.69	5,839.30	3,949.00	8,225.12
10 12 2021	3	3,459.07	3,208.61	250.46	6,089.76	6,135.86	14,360.98
11 16 2021	4	18,343.18	272.92	18,070.26	24,160.02	17,765.40	32,126.38
12 14 2021	5	116,485.83	275.57	116,210.26	140,370.28	96,384.50	128,510.88
01 18 2022	6	61,164.57	299.44	60,865.13	201,235.41	52,651.84	181,162.72
02 15 2022	7	15,186.77	149.29	15,037.48	216,272.89	11,942.49	193,105.21
03 22 2022	8	10,565.34	155.23	10,410.11	226,683.00	10,020.78	203,125.99
04 19 2022	9			-	226,683.00	72,758.15	275,884.14
05 24 2022	10			-	226,683.00	42,081.22	317,965.36
06 21 2022	11			-	226,683.00	8,274.78	326,240.14
07 21 2022	12			-	226,683.00	-	326,240.14
TOTAL YTD		231,095.18	4,412.18	226,683.00	226,683.00	203,125.99	203,125.99
Net Rev Increase							11.60%

**NORTH COUNTY FIRE PROTECTION DISTRICT
AMBULANCE REVENUE FY 2021-2022**

<u>MONTH</u>	<u>BILLED</u>	<u>CONTRACTUAL WRITE DOWNS</u>	<u>TOTAL AR FY 21-22</u>	<u>TOTAL AR FY 20-21</u>	<u>BAD DEBT WRITE-OFFS</u>	<u>REFUNDS</u>	<u>ADJ AR</u>	<u>DEPOSITS RECIEVED</u>	<u>BILLING FEES</u>	<u>FY 21-22 NET REVENUE</u>	<u>FY 20-21 NET REVENUE</u>
07 31 2021	768,469.31	450,887.72	317,581.59	208,837.15	50,340.33	-	267,241.26	216,594.40	12,779.07	203,815.33	187,495.41
08 31 2021	819,196.26	503,584.41	315,611.85	240,215.56	30,342.89	1,595.49	283,673.47	214,999.52	12,529.27	202,470.25	183,435.96
09 30 2021	745,548.72	487,951.80	257,596.92	190,086.21	31,179.24	-	226,417.68	247,081.67	14,574.87	232,506.80	186,043.01
10 31 2021	779,256.83	514,347.47	264,909.36	261,847.71	28,486.46	9,628.89	226,794.01	188,257.22	10,511.50	177,745.72	153,516.55
11 30 2021	865,875.19	531,055.19	334,820.00	286,173.55	44,638.04	-	290,181.96	227,504.18	13,392.00	214,112.18	166,120.94
12 31 2021	897,816.54	614,263.06	283,553.48	277,727.18	78,658.44	5,633.82	199,261.22	225,617.52	12,979.04	212,638.48	192,206.10
01 31 2022	859,215.83	575,356.71	283,859.12	302,698.66	38,450.12	11,181.51	234,227.49	197,281.80	10,971.69	186,310.11	177,888.16
02 28 2022	826,637.61	509,482.44	317,155.17	283,155.22	44,977.12	5,144.34	267,033.71	285,215.93	16,509.47	268,706.46	173,005.15
03 31 2022	868,836.18	575,464.71	293,371.47	253,438.15	21,317.41	-	272,054.06	253,163.93	14,819.18	238,344.75	229,301.16
04 30 2022			-	280,600.28			-			-	175,897.29
05 31 2022			-	252,666.36			-			-	245,289.37
06 30 2022			-	255,358.64			-			-	184,886.61
TOTAL:	7,430,852.47	4,762,393.51	2,668,458.96	2,304,179.39	368,390.05	33,184.05	2,266,884.86	2,055,716.17	119,066.09	1,936,650.08	1,649,012.44
					Net A/R Change		15.81%			New Revenue Change	17.44%

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2021/2022**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 21/22</u>	<u>Net Revenue 20/21</u>
7 31 2021	5,677.00	5,424.18	95.55%	1,084.84	4,339.34	5,308.83
8 30 2021	11,521.50	8,038.54	69.77%	1,607.71	6,430.83	2,673.60
9 30 2021	6,122.50	5,215.45	85.18%	1,043.09	4,172.36	2,066.66
10 31 2021	8,239.75	7,988.75	96.95%	1,597.75	6,391.00	2,502.00
11 30 2021	2,885.50	2,450.00	84.91%	490.00	1,960.00	2,731.12
12 31 2021	9,190.75	8,959.75	97.49%	1,791.95	7,167.80	2,823.05
1 31 2022	8,018.50	5,720.10	71.34%	1,144.02	4,576.08	6,741.66
2 28 2022	6,746.50	6,436.21	95.40%	1,287.24	5,148.97	2,473.00
3 30 2022	41,052.00	10,623.77	25.88%	2,124.75	8,499.02	5,971.02
4 30 2022			#DIV/0!	-	-	3,468.99
5 31 2022			#DIV/0!	-	-	5,093.99
6 30 2022			#DIV/0!	-	-	5,826.80
TOTAL:	99,454.00	60,856.75	61.19%	12,171.35	48,685.40	33,290.94
					Net Rev Increase	46.24%

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**NORTH COUNTY FIRE PROTECTION DISTRICT
MONTHLY INVESTMENT REPORT**

March 31, 2022

FALLBROOK	BALANCE	INTEREST RATE	
County of San Diego/General Fund - FBK	2,679,864.03	0.01%	Operating
County of San Diego/General Fund - RNBW	1,744,014.75	0.01%	Operating
County of San Diego/Capital Reserve	404,981.58	0.01%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	1,200,173.61	0.01%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,102.75	0.01%	Mitigation Fees
Local Agency Investment Fund	4,160,996.93	0.28%	LAIF
Workers' Comp JPA	488,697.39	0.17%	PASIS Funds
Bank of America/PASIS	29,598.48	0.01%	
First National/Benefit Fund	157,257.88	0.35%	
First National/Payroll	277,775.28	0.35%	
First National/Accounts Payable	96,927.51	0.35%	
First National/Accounts Receivable	1,334,519.92	0.35%	
Pacific Western Bank/Accounts Receivable	2,535,006.54	0.00%	
TOTAL	15,113,916.65		

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
03 1 2022	03/2022	Employee Benefit Specialists, Inc.	EBS MARCH 2022	7,829.28
03 3 2022	22NOCFPDN07	COUNTY OF SAN DIEGO - RCS	800 MHZ RADIOS	5,671.00
03 3 2022	22NOCFPDC07	COUNTY OF SAN DIEGO - RCS	JANUARY 2022 CAP CODE	52.50
03 1 2022	PYMT 12 OF 56	Community First National Bank	PYMT 12 OF 56	45,742.17
03 1 2022	374039	POSTAL ANNEX #25	REG CHARGE1/19/22	18.38
03 7 2022	01/11/22-02/10/22	RAINBOW MUNICIPAL WATER DIST	ST. 3 BACKFLOW TEST	14.81
03 7 2022	1/11-2/10	RAINBOW MUNICIPAL WATER DIST	ST. 3 WATER/BACKFLOW	152.10
03 7 2022	01/15/22-01/31/22	RAINBOW MUNICIPAL WATER DIST	FINAL OLD ST BILL	125.10
03 12 2022	9505075272	TELEFLEX	EZ STABILIZER BOX OF 5	109.67
03 1 2022	03/2022	THE STANDARD	MARCH LIFE INSURANCE	580.00
03 3 2022	FEB 2022	DIGITAL DEPLOYMENT, INC.	MONTHLY MEMBERSHIP	275.00
03 9 2022	500386590	DEL CITY	NON INSULATED BUTT CONNECT	16.59
03 10 2022	1271	FIRST ALARM WELLNESS	january 2022 services	1,650.00
03 1 2022	261186	Fowler Pest Control	261183-86-85-88-87	450.00
03 2 2022	PRINCIPLES OF MGMT	HARRINGTON, THOMAS	waldorf principles of manageme	837.00
03 1 2022	BBQ 200	BRENT ITZAINA	like new bbq	200.00
03 1 2022	TENNIES SHOES	BRIAN MACMILLAN	tennis shoes	30.00
03 2 2022	ORG 6600	BRIAN MACMILLAN	culture of learning org 6600	922.50
03 10 2022	15313	NATIONWIDE MEDICAL/SURGICAL	EPINEPHRINE	533.30
03 14 2022	02/17/22	RAINBOW MUNICIPAL WATER DIST	1/18/22-2/17/22	1,997.52
03 1 2022	COMP OFFICER 2E	Justin Rivera	COMPANY OFFICER 2E	279.00
03 2 2022	S270 AIR OPS	Sam Russell	S270 AIR OPS	75.00
03 1 2022	2022 PM RENEWAL	Danny Sahagun	2022 PM RENEWAL	250.00
03 19 2022	0000240022022	TIME WARNER CABLE	2/20/2-3/19/22	149.95
03 11 2022	PR 03/11/2022	LINCOLN NATIONAL	02/13/22-02/26/22	3,883.49
03 11 2022	SR PR 03/11/22	FALLBROOK FIREFIGHTERS' ASSN	02/13/22-02/26/22	24.57
03 11 2022	PR 03/11/22	FALLBROOK FIREFIGHTERS' ASSN	02/13/22-02/26/22	2,678.14
03 11 2022	PR 03/11/22	FIREFIGHTERS LEG. ACTION GRP	02/13/22-02/26/22	450.00
03 7 2022	2020-087330	AETNA HEALTHCARE	amb refund	74.25
03 7 2022	2021-060305	BLUE SHIELD OF CALIFORNIA PROMISE HEALTH PLAN	AMB REFUND	3.54
03 7 2022	2021-042908	BLUE SHIELD OF CA	AMB REFUND	456.42
03 7 2022	2021-042837	CIGNA HEALTH CARE	AMB REFUND	3,824.54
03 20 2022	062997645X220222	DIRECTV	DIRECTIV FEBRUARY/MARCH 22	177.98
03 3 2022	2/3/22-3/3/22 ADMIN	FALLBROOK PUBLIC UTILITY DISTR	2/3/22-3/3/22 ADMIN	477.60
03 3 2022	2/3/22-3/3/22 ST 2	FALLBROOK PUBLIC UTILITY DISTR	2/3/22-3/3/22 ST 2	308.39
03 15 2022	R171585	Five Alarm Security	ADMIN MONITORING	189.00
03 31 2022	MARCH 2022	Harry J. Wilson Insurance Center	3/1/22-3/31/22	846.00
03 2 2022	COMPANY OFFICER COUR	Joshua Kortekaas	COMPANY OFFICER COURSE	462.00
03 7 2022	2021-011292	NORIDIAN MEDICARE JE PART B REFUNDS	AMB REFUND	329.17
03 7 2022	2/25/22	PRIMARY CARE ASSOCIATES	AMB REFUND	456.42
03 11 2022	PR 03.11.22	Matt Anderson	PR 3.11.22	2,462.40
03 14 2022	EST 1736	FENCE PRO PLUS	St 1 fence	4,600.00
03 17 2022	CRASH REIMBURSEMENT	Matt Anderson	anderson crash reimbursement	4,089.28
03 10 2022	HAZ MAT IC	AUGUST, PETER	haz mat IC reimbursement	200.00
03 12 2022	CHIEF 3C,3E, ICS 300	Collin Baker	chief officer reimburse 3c & 3	1,100.00

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
03 10 2022	02SMI47506	CAL PACIFIC TRUCK CENTER, LLC	fleetrite conc cal part	304.76
03 8 2022	02SMI47320	CAL PACIFIC TRUCK CENTER, LLC	VALVE BRAKE BALVE BSC	553.96
03 20 2022	02/2022	CROP PRODUCTION SERVICES	FEB 2022 STMT	1,910.22
03 8 2022	19215	DCS Testing & Equipment, Inc	HOSE, LADDER, TESTING	11,278.75
03 8 2022	CSFM FF 2	CHRIS DESTEFANO	CSFM FIREFIGHTER 2 COST	200.00
03 11 2022	EI01282971	EIDE BAILLY	FEB 2022 STMT	9,867.24
03 23 2022	956DD3C3-0001	ELIAN ELECTRONICS RECYCLING	ELECTRONICS RECYCLING	92.00
03 7 2022	5-004990Q	Fitness Direct	TRANS ASSY SM23434	643.01
03 17 2022	CHIEF LUNCHEON	HEIDE SLABAUGH	SDCFCA LUNCH MCREY, MAHR, MACM	105.00
03 15 2022	03/2022	LEGAL SHIELD	march 2022 stmt	458.60
03 10 2022	3A,3B,3C	MATHIEU LINDSEY	chief officer 3a, 3b, 3c	960.00
03 27 2022	IN1681585	MES California	responder hi vis parkas	2,028.79
03 31 2022	ST. 4 MARCH	SUNSHINE WATER SOFTENERS & MORE	3/1/22-3/31/22	105.00
03 31 2022	ST 5 MARCH	SUNSHINE WATER SOFTENERS & MORE	3/1/22-3/31/22	175.00
03 31 2022	ST. 3 MARCH 2022	SUNSHINE WATER SOFTENERS & MORE	3/1/22-3/31/22	175.00
03 31 2022	ST. 1 MARCH 2022	SUNSHINE WATER SOFTENERS & MORE	3/1/22-3/31/22	234.00
03 31 2022	ST 2 MARCH 2022	SUNSHINE WATER SOFTENERS & MORE	3/1/22-3/31/22	35.00
03 1 2022	9900739964	VERIZON WIRELESS	02/02/22-03/01/22	77.26
03 11 2022	02/2022	Wittman Enterprises, LLC	feb 2022 billing services	16,509.47
03 25 2022	PR 03/25/22	LINCOLN NATIONAL	02/27/22-03/12/22	3,355.23
03 25 2022	PR 03/25/22	FALLBROOK FIREFIGHTERS' ASSN	02/27/22-03/12/22	2,678.14
03 25 2022	SR PR 3/25/22	FALLBROOK FIREFIGHTERS' ASSN	SR 02/27/22-03/12/22	23.40
03 25 2022	PR 03/25/22	FIREFIGHTERS LEG. ACTION GRP	02/27/22-03/12/22	450.00
03 1 2022	22NOCFPDC08	COUNTY OF SAN DIEGO - RCS	feb 2022 cap code	52.50
03 1 2022	22NOCFPDN08	COUNTY OF SAN DIEGO - RCS	800 mhz radios feb 2022	5,671.00
03 31 2022	A9018C0D-0016	DIGITAL DEPLOYMENT, INC	3/1/22-3/31/22	275.00
03 15 2022	378961-113371	FALLBROOK OIL COMPANY	march 2022 stmt 1	3,544.31
03 21 2022	213.02	GREGG HOLDRIDGE	home depot 03/21/22	213.02
03 11 2022	21-71 #5	MATRIX CONSULTING	developing draft project repor	15,036.00
03 1 2022	500613	OSTARI	march 2022 it support	1,850.00
03 1 2022	SPRING 2022	PALOMAR COMMUNITY COLLEGE	palomar college spring tuition	2,414.00
03 1 2022	02/2022	San Diego Friction Products, Inc.	feb 2022 stmt	616.27
03 1 2022	81612	THE COUNSELING TEAM	02/2022 services	150.00
03 2 2022	55551	Uniform Plus	velcro clear one	155.39
03 1 2022	XA290116937:01	VELOCITY TRUCK CENTERS	screw connecting flange	128.41
03 1 2022	015668393	XEROX - PASADENA	feb 2022 8030h	452.97
03 1 2022	015668392	XEROX - PASADENA	feb 2022b8045h	145.61
03 21 2022	ORG 5100	AUGUST, PETER	org 5100	1,107.00
03 25 2022	03/25/22	Matt Anderson	02/27/22-03/12/22	2,462.40
03 5 2022	NO COUNTY 2022-1	Career Survival Group	career survival FF risk	2,750.00
03 21 2022	08462	FOOTHILL LOCK & SECURITY	falcon cylinder st. 1	110.00
03 10 2022	PS040100482	HAWTHORNE POWER SYSTEMS	sample kit, regulator	896.05
03 1 2022	FEB 2022 STMT	ROBERT JAMES	february 2022 statement	5,153.75
03 9 2022	9309356802	LAWSON PRODUCTS INC.	barb lok	188.36
03 9 2022	9309353956	LAWSON PRODUCTS INC.	lawson brass assortments	1,420.33
03 7 2022	IN1685055	MES California	turnout gear cleaner	986.86

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
03 23 2022	38866-22	Meza Automotive Paint	pail last touch	111.04
03 8 2022	1141885	MICHAEL BAKER INTERNATIONAL	title review, easement, legal	6,650.00
03 7 2022	22-0307-69462	S&R TOWING	white corolla '97	400.00
03 10 2022	507387	SOUTH COAST EMERGENCY VEHICLE SERV	dipstick engine oil	379.87
03 10 2022	507404	SOUTH COAST EMERGENCY VEHICLE SERV	switch, shock, light, etc	1,931.52
03 10 2022	507386	SOUTH COAST EMERGENCY VEHICLE SERV	valve parking control	147.37
03 8 2022	10362	Southwest Lift & Equipment, Inc.	flex conduit + labor	1,495.08
03 3 2022	122754396-0001	SUNBELT RENTALS	diesel generator	2,205.33
03 7 2022	1979	World Advancement of Technology	STREET EMS SUPPORT	6,765.00
03 22 2022	BEEGHLEY 2-22	US BANK GOVERNMENT SERVICES	apple storage	0.99
03 22 2022	BRADSHAW 246.45	US BANK GOVERNMENT SERVICES	st. 2 meals, sushi, chinese, z	246.45
03 22 2022	CHOI 192.69	US BANK GOVERNMENT SERVICES	b,b, & b window shades	192.69
03 22 2022	HAMMER 238.25	US BANK GOVERNMENT SERVICES	st. 2 meals	238.25
03 22 2022	HARRINGTON 346.5	US BANK GOVERNMENT SERVICES	blue card sub	346.50
03 22 2022	JONES 730.97	US BANK GOVERNMENT SERVICES	amazon kitchen supplies + wate	730.97
03 22 2022	KRUMWIEDE 96.71	US BANK GOVERNMENT SERVICES	dennys	96.71
03 22 2022	LINDSEY 665.98	US BANK GOVERNMENT SERVICES	st. 2 meals	665.98
03 22 2022	MACMILLAN 315.32	US BANK GOVERNMENT SERVICES	tripod, blender, dry erase,etc	315.32
03 22 2022	MANN 140.74	US BANK GOVERNMENT SERVICES	captains breakfast, rmbw oaks	140.74
03 22 2022	MATTAROLLO 921.86	US BANK GOVERNMENT SERVICES	st 2 meals	921.86
03 22 2022	QUINN 247.84	US BANK GOVERNMENT SERVICES	curtains + lamps	247.84
03 22 2022	SAHAGUN 1883.1	US BANK GOVERNMENT SERVICES	station tools, home depot	1,883.10
03 22 2022	SWANGER 2395.27	US BANK GOVERNMENT SERVICES	compufers + cables	2,395.27
03 24 2022	RUNNING SHOES 2022	John Choi	running shoes 2022	30.00
03 24 2022	04/14/22 ST. 5	RAINBOW MUNICIPAL WATER DIST	2/18/22-03/17/22	1,585.30



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: APRIL 26, 2022
SUBJECT: APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

1. GOVERNANCE – BOARD OF DIRECTORS – DISTRICT FORMATION – MAJOR DEPARTMENT PROGRAMS:
 - Housekeeping changes, updated for current structure and names, updated format and reordered by alphabet.
2. FIRE PREVENTION – FIRE PREVENTION UNIT – FIREARMS:
 - Housekeeping changes for consistency with recent policy updates. Updated for actual practice and to reflect changes in the law.
3. FIRE PREVENTION – FIRE PREVENTION UNIT – USE OF FORCE:
 - Housekeeping changes for consistency with recent policy updates. Updated for actual practice and to reflect changes in the law regarding use of force.
4. ADMINISTRATION – RULES & REGULATIONS – ADMINISTRATIVE GUIDELINES – GROOMING:
 - Housekeeping changes for format. Updated to meet current grooming standards.



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1.0. PURPOSE:

- 1.1. To establish District Divisions, Programs, Groups and Committees ~~major departmental Pprograms~~ for the purpose of fulfilling the Mission of the North County Fire Protection District.

2.0. POLICY:

- 2.1. The Fire Chief/CEO, at the direction of the Board of Directors, shall establish any and all Divisions, Programs, Groups and Committees, ~~and Pprograms necessary to fulfill the Mission of the North County Fire Protection District. These programs exist as parent programs, from which various sub-programs may be created or terminated.~~ Each area ~~program~~ shall be governed by appropriate policy and procedure. The following Divisions, Groups and ~~Pprograms~~ are hereby established.

3.0. DIVISIONS:

- 3.1. COMMUNITY RISK REDUCTION DIVISION: The Community Risk Reduction ~~Specialist performs~~ Division is responsible for a variety of professional duties including developing and providing community risk reduction education, awareness and injury prevention programs for schools, businesses, children, adolescents and adults. The Division offers programs and support in the areas of public speaking and instruction to promote safety in the community. The Division supports the Public Outreach Program.
- 3.2. FINANCE DIVISION: The Finance Division is responsible for performing financial analysis and accounting functions according to generally accepted accounting principles and Government Accounting Standards (GASB); reviewing and validating ~~e~~ data, processing ~~es~~ technical and financial documents and transactions; ~~and assist with managing Human Resources~~ and coordinating Workers Compensation claims ~~issues~~.
- 3.3. GOVERNANCE DIVISION: The Board of Directors is the legislative authority within the District. The Governance Division is led by the Board Secretary. The Division provides assistance and guidance to the Board of Directors ensuring the Board has the necessary information required to put good governance into practice. The Division provides administrative support, ensures matters for review and notice are timely and properly placed before the Board and coordinates required submissions. In conjunction with District Council, the Division provides direction and information on the Brown Act, notice and hearing requirements, conflict of interest and other legal concerns. The Division generates Board documentation and memorialization



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of Board actions, policies and procedures, contracts and disseminates Board communications.

~~3.2.3.4.~~ HUMAN RESOURCES DIVISION: The Human Resources Division is responsible for ~~coordinating activities and functions relating to human resources in the areas of~~ employment services, recruitment/selection, assisting with Workers Compensation, employee benefits, Public Employment Retirement System (PERS), implementing program goals and objectives, ~~coordinating~~ activities and functions relating to Human Resources with other departments, divisions and outside agencies.

~~3.3.~~ OPERATIONS DIVISION ADMINISTRATIVE PROGRAM: ~~To set overall Departmental policy and act to assure consistent, effective and economical achievement of overall departmental goals. To apply established policy, Rules and Regulations, practices and procedures to the various Departmental programs, and to plan and coordinate the functions and activities of the Department with other departments and governmental agencies.~~ The Operations Division is responsible for fire suppression, rescue, Emergency Medical Service delivery and disaster mitigation. The Emergency Operations Division is led by the Deputy Fire Chief, with three shift Battalion Chiefs leading A, B and C platoons and a Medical Services Officer. In addition, the Division oversees the Training, Worker's Compensation, the Human Resources and the Maintenance Program.

3.5. TRAINING DIVISION: The Training Division is responsible for ensuring the training needs of the organization are met. Responsibilities include mandated training compliance including regional, North Zone ~~(NZ)~~, formal education and other District training.

4.0. PROGRAMS:

~~4.1.1.~~ 4.1. DISASTER PREPAREDNESS PROGRAM: To maintain optimal service levels and response readiness in the event of a natural disaster. To prepare the citizens within the jurisdictional boundaries of the North County Fire Protection District to be adequately prepared for natural disasters.

~~4.1.2.~~ EMERGENCY MEDICAL SERVICES PROGRAM: ~~To provide pre-hospital emergency medical care and transportation services to relieve pain and suffering and preserve lives endangered by sudden illness or accident.~~

~~4.1.3.~~ EMPLOYER/EMPLOYEE RELATIONS PROGRAM: ~~To discuss matters that affect wages, hours, and working conditions with the various bargaining units.~~



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- 4.2. **EXPLORER PROGRAM:** The Explorer Program provides an opportunity for the youth within the community to develop the knowledge, skills and abilities requisite for pursuing a career in the fire service.
- 4.3. **FACILITIES PROGRAM:** To ensure maintenance and development of necessary infrastructure to adequately accomplish the District's Mission, ~~provide the infrastructure necessary to~~ adequately house fire apparatus and provide suitable living/working quarters for Department members. The Program is supported by the Facilities Committee.
- 4.4. ~~PROBATIONARY EMPLOYEE EVALUATION~~ **FIELD TRAINING OFFICER (FTO) PROGRAM:** To provide a training and evaluation program for the training and assessment of new and newly promoted employees.
- 4.5. ~~FIRE PREVENTION ENFORCEMENT PROGRAM: To apply relevant codes to existing business occupancies in order to protect life and property from the effects of hazards.~~ **FIRE CODE ENFORCEMENT PROGRAM:** Under the direction of the Fire Marshal this Program exists to enforce the California Code of Regulations, Titles 19 & 24, the California Fire Code, the California Building Code, relevant NFPA standards, the San Diego County Consolidated Fire Code and NCFPD Ordinances relating to the Fire Code (i.e. Ordinance No. 2019-01).
- 4.6. **ENGINEERING/PLAN REVIEW PROGRAM:** The Fire Marshal directs the Engineering/Plan Review Program, as it pertains to new construction. This Program exists to enforce the California Code of Regulations, Titles 19 & 24, the California Fire Code, the California Building Code, relevant NFPA standards, the San Diego County Consolidated Fire Code and NCFPD Ordinances relating to the Fire Code (i.e. Ordinance No. 2019-01).
- 4.6.4.7. **FIRE ARSON INVESTIGATIVE UNIT:** The Program determines the origin and cause of all fires and hazardous materials releases, ~~to~~ determines and affixes responsibility for such fires or releases and to enforces applicable sections of the Penal Code.
- 4.7.4.8. ~~FIRE PREVENTION ENGINEERING PROGRAM: To reasonably interpret and apply relevant codes to new construction in order to protect life and property from the effects of hazards~~
- 4.7.1. ~~FIRE SUPPRESSION PROGRAM: To perform firefighting, rescue and other life saving functions. To control and extinguish fires and provide related property protection~~



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~~services.~~

- 4.8.4.9. HAZARD REDUCTION PROGRAM: This Program exists to and shall enforce the Public Resources Code, Section 4291, the California Fire Code and the San Diego County Consolidated Fire Code. This Program shall also enforce the North County Fire Protection District Weed Abatement Ordinances and the applicable sections of the Health and Safety Code. ~~HAZARDOUS MATERIALS PROGRAM: To provide response personnel and the public with hazardous materials right to know information in order to maintain employee and public health and safety. WILDLAND HAZARD REDUCTION PROGRAM: department, see Wildland Hazard Reduction Program. Fire Chief/CEOs Wildland Urban Interface. This Program shall apply to all properties within the jurisdictional boundaries of the North County Fire Protection District.~~
- 4.9.4.10. ILLNESS AND INJURY PREVENTION PROGRAM: Strives to provide a clean and healthful workplace for District employees and to reduce work related injuries to the greatest extent possible. It is supported by the Health & Safety Committee and the Peer Support Group.
- 4.10.4.11. MAINTENANCE & SERVICE PROGRAM: The Program maintains the operational readiness of all response apparatus, vehicles and equipment. In addition to the front-line apparatus, the District has reserve apparatus, which can immediately be placed in service when additional staffing is needed or when front-line apparatus experience mechanical issues. The Program is supported by the Apparatus and Equipment Committee.
- 4.10.1. ~~PARAMEDIC PROGRAM: To provide advanced life support services and mobile intensive care transportation services to the citizens served by the North County Fire Protection District.~~
- 4.10.2.4.11.1. PUBLIC COMMUNITY OUTREACH EDUCATION PROGRAM: The Community Outreach Program provides Community Risk Reduction (CCR) information to the public through written materials, social/mainstream media public service announcements and in-person presentations. ~~To prepare citizens within the jurisdictional boundaries of the North County Fire Protection District to mitigate hazards to life and property and to be prepared for such emergencies.~~
- 4.10.3. ~~RESERVE PROGRAM: To provide competently trained and equipped response force to augment emergency response staffing levels.~~
- 4.10.4. ~~SAFETY PROGRAM: To maintain a safe working environment for~~



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- 4.11.2. ~~all employees and to minimize, to the greatest extent possible, work-related injuries and illnesses.~~
- 4.10.5. ~~**TRAINING PROGRAM:** To provide initial and ongoing training for members of the Fire Department in order to maintain and increase the competency of all departmental employees through educational, safety and training procedures.~~
- 4.10.6. ~~**WEED ABATEMENT PROGRAM:** This program enforceso provide for reasonable clearance of dry grass and weeds and to minimize the threats of outdoor wildfires. To provide clearance of certain public nuisances on vacant property as required and authorized by law~~
- 4.10.7. ~~**WILDLAND HAZARD REDUCTION PROGRAM:** To reduce the threat of structures being exposed to wildland fires.~~
- 5.0. **WORKING GROUPS/COMMITTEES:**
- 5.1. ~~**APPARATUS AND EQUIPMENT COMMITTEE PROGRAM:** To purchase, maintain, supply and equip all divisions of the Fire Department with materials required to operate them efficiently and effectively.~~ The Apparatus and Equipment Committee is responsible for developing and maintaining the Department's apparatus and equipment needs, including evaluating, purchasing and placing into service, new and replacement apparatus and equipment.
- 5.2. ~~**COMMUNICATIONS GROUP PROGRAM:** To provide a centralized manner in which requests for emergency aid are received and to dispatch the proper personnel and equipment to those requests.~~ The Communication Group is responsible for maintaining the Department's communication equipment and evaluating new communication technology for future purchasing.
- 5.3. **FACILITIES COMMITTEE:** Assists the Facilities Program manager in identifying needs, developing plans and executing the work necessary to maintain the infrastructure that supports the Department's Mission.
- 5.4. **HEALTH AND SAFETY COMMITTEE:** As provided in the Illness and Injury Prevention Program, the Committee strives to provide a safe working environment for all employees and to minimize work-related injuries and illnesses through review, research, development and presentation of recommendations relevant to its Mission.



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- 5.5. GRANT DEVELOPMENT AND OVERSIGHT COMMITTEE: The Grant Development and Oversight Committee is responsible for the preparation, evaluation and submission of local, state and federal grant opportunities.
- 5.6. PEER SUPPORT PERSONNEL GROUP: ~~To manage employee affairs pertaining to generating policy and procedure, payroll, benefits, employment, guidance and discipline.~~ The Peer Support Program is designed to make peer support and professional mental health resources easily accessible for all members and their families.



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FIREARMS

1.0. **PURPOSE**^[S.JL1]:

- 1.1. To establish a clear moral and legal outlook in the minds of the ~~Arson Investigation Unit~~ Fire Investigation Unit (AIUFIU) members of the North County Fire Protection District regarding the use and care of firearms.

2.0. **INTENT:**

- 2.1. The carrying of firearms is intended to provide for the protection of the Investigator and the citizenry while in the performance of their official duties. The Fire Marshal duties include origin and cause investigation, code enforcement, intelligence gathering, warrant or arrest service. The Fire Marshal is authorized to carry firearms as required to execute the duties of office.

~~Inasmuch as NCFPD AIUFIU members primarily perform origin and cause investigation, the carrying of firearms is intended to provide for the protection of the Investigator and the citizenry while in the performance of their official investigative duties.~~

- ~~2.1.2.2.~~ Suppression personnel covering the FIU duty for the Fire Marshal, shall not carry a firearm unless qualified as AIUFIU members and the situations listed in Section 4.6.3. exist.

- ~~2.2.2.3.~~ Refer to the NCFPD policy on Use of Force for further direction on the decision to use lethal force as an element of the use of force continuum.

3.0. **POLICY:**

- 3.1. ~~All Level 2 m~~Members of the AIUFIU shall be Investigators and Peace Officers, the primary duty of which shall be in accordance with California Penal Code § 832.7. All members shall have met the Penal Code Training requirements for Peace Officers including the Firearms Training prior to carrying firearms.

~~3.1. AIUFIU AIUFIU~~

3.2. **CARRYING OF FIREARMS:**

- 3.2.1. Members of the AIUFIU shall carry firearms as circumstances warrant, provided however that training requirements as required in Section 4.11. - Firearms Training, of this article must be met. AIUFIU Identification Cards are to identify the AIUFIU member authorized to carry a firearm as "CCW



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Approved" as noted in Section 4.6. – Carrying of Weapons, of this Policy. No other Fire District ~~department~~ members may carry firearms.

3.2.2. Retired FIU members who qualify and meet the requirements of H.R. 218 (Public Law 108-277, Chapter 44 of title 18 United States Code Sections 926C) shall be issued a District Identification Card indicating their status as former law enforcement officers who may carry "CCW Approved."

3.2.2.1. **Use of Deadly Force:** It is the policy of the North County Fire Protection District Fire Investigation Unit to resort to the use of firearms, under the law, when it appears to be reasonably necessary and generally when:

3.2.2.1.1. A Fire Investigator may use deadly force to protect them-selves or others from what they reasonably believe would be an immediate threat of death or serious bodily injury.

3.2.2.1.2. A Fire Investigator may use deadly force to effect the arrest or prevent the escape of a suspected felon where the Investigator has probable cause to believe that the suspect poses a significant threat of death or serious bodily injury to the Investigator or others. Under such circumstances, a verbal warning should precede the use of deadly force, where feasible [S.J.L2] [LS3].

4.0. **PROCEDURE:**

4.1. **DRAWING OF A WEAPON:** As a general rule, Fire Investigators shall not remove a firearm from the holster or display firearms unless there is sufficient justification.

4.1.1. In effecting the arrest of felony suspects, Investigators may display a firearm for the purpose of obtaining and maintaining control of the suspect. The term felony is generally intended to be limited to felony crimes, which carry an implication of violence.

4.2. **WARNING SHOTS:** Warning shots fired into the air or ground present a danger to the Investigator and innocent persons and are ~~generally~~ prohibited.

4.3. **MOVING VEHICLES:** Firing at or from moving vehicles is only permitted in instances of imminent threat to life to self or ~~public~~ others and tactical retreat is not possible. ~~generally prohibited~~. Experience shows such action is rarely effective and



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is extremely hazardous to innocent persons.

4.4. DISPOSAL OF ANIMALS: The use of firearms to kill an animal, which is seriously injured or poses a real threat to the safety of humans, is approved when no other disposition is practical and the safety of people has been given prime consideration. Contact S.D. Co. Animal Control prior to dispatching animal.

4.5. SURRENDERING OF WEAPONS: An Investigator shall ~~should~~ not surrender their firearm ~~except as a last resort and only after using every tactical plan available~~. Surrender of a weapon rarely de-escalates a serious situation and can, in fact, put an Investigator and innocent persons in jeopardy. The AIUFIU recognizes the extreme seriousness of incidents of this nature and expects that personnel who are assigned to work together discuss and plan for reaction to such critical situations.

4.6. CARRYING OF WEAPONS:

4.6.1. Only duly trained and qualified Investigators of the AIUFIU and law enforcement officers of other agencies shall carry or have near to them firearms.

~~Level 1 Investigators shall not carry firearms except for training purposes.~~

4.6.1.4.6.2. Identification cards are to be issued to each AIUFIU ~~Level 1~~ Investigator designated as a peace officer. Said ID cards are to identify the member as a Peace Officer pursuant to the California Penal Code § 830.37. All ~~Level 2~~ Investigators will have an ID card, which identifies them as California Concealed Weapon (CCW) Approved.

~~4.6.2. When carrying a firearm AIUFIU members shall wear their ballistic vests at all times, or o~~

4.6.3. While on duty, weapons are to be carried by AIUFIU members ~~Investigators~~ on their person only during the discharge of their official duties as Investigators. These duties include:

4.6.3.1. During the course of an active investigation;

4.6.3.2. While conducting code enforcement;

~~4.6.3.2~~ 4.6.3.3. While conducting intelligence gathering;

~~4.6.3.3~~ 4.6.3.4. During service of a warrant or arrest;



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- ~~4.6.3.4.~~4.6.3.5. While riding along with another law enforcement agency; and
4.6.3.6. While performing back up for other law enforcement agencies when expressly asked to perform such ~~[duties]~~^[SJT4].

4.6.4. ~~Historically firefighters do not carry or use firearms while on duty. It is important that firefighters retain that positive image. To display or wear a weapon in public does not lend to the public's perception of a firefighter. While in the daily work uniform, investigators shall not publicly display a weapon on their person. When carrying a weapon an investigator is to keep it as inconspicuous as possible attempting to conceal it from public view.~~ The approved methods of carrying a firearm in a daily work uniform are:

~~4.6.5.~~4.6.4.1. **CONCEALED:** ~~w~~Within a fanny pack, hip, ankle –or shoulder holster that incorporates into its design retention of the weapon such that ~~a~~ another individual ~~can~~ should not be able to remove the weapon from the holster; or

~~4.6.5.1.~~ ~~Within a fanny pack which is worn on the person and secured.~~

~~4.6.6.~~4.6.4.2. **EXPOSED:** The approved methods for carrying a firearm while wearing an approved ~~Fire Investigation Unit~~ uniform or wearing an exposed badge is ~~are~~:

~~4.6.6.1.~~ ~~On a duty belt in a duty holster that is rated at least level II for weapon retention properties;~~

~~4.6.6.2.~~4.6.4.3. ~~W~~within a ~~hip~~ holster that incorporates into its design retention of the weapon such that ~~a~~ it limits removal by another individual ~~cannot~~ ~~remove~~ of the weapon from the holster. ~~;-or~~

~~4.6.6.3.~~ ~~Within a fanny pack which is worn on the person and secured.~~

4.7. BALLISTIC VESTS:

4.7.1. When carrying a firearm, **AIUFIU** members shall wear their ballistic vests when performing the duties in 4.6.34, or other situations in which the ~~l~~investigator feels wearing of a vest is warranted.

4.7.2. The **AIUFIU** badge will be worn on the ballistic vest.



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4.7.4.8. WEAPON STORAGE: Weapons are to be stored only in one of the following locations:

4.7.1.4.8.1. On their person while in the course of their duties, as noted in Section 4.6. – Carrying of Weapons;

4.7.2.4.8.2. Stored within locked box secured by combination lock or lock and key, within the fire apparatus and not visible; or

4.7.3.4.8.3. Locked in a secure lockbox, which is secured to the ~~the trunk of their personally-owned~~ vehicle.

4.8.4.9. DISCHARGING OF FIREARMS:

4.9.1. Notification: On every occasion in which a Fire Investigator ~~ny officer~~ of the ~~AIU~~FIU discharges a firearm in the course of their official duties (except range practice) or has an unintentional discharge ~~that results in injury (ies)~~ ^(ies), an investigation will ensue to determine if a crime has been committed, the safety of the citizens has been jeopardized or, ~~and~~, if District ~~departmental~~ Policy was not followed.

4.8.1.4.9.2. On every occasion in which a Fire Investigator of the FIU discharges a firearm in the course of their official duties, the individual responsible for firing the weapon will be placed on Administrative Leave for a duration of time determined by the Fire Chief/CEO.

4.8.2. NOTIFICATION: ~~The local law enforcement agency having legal jurisdiction over the area where the incident occurred, the Fire Marshal and the Chief/CEO of the Department will be notified immediately.~~

4.8.3.4.9.3. REPORTING & RECORDKEEPING: Complete reports regarding all factors surrounding the incident will be submitted to the Deputy Fire Chief ~~Marshal or the Chief of the Department~~ before ending duty by all personnel involved, witnessing or having pertinent information regarding the incident.

4.8.4.4.9.4. INVESTIGATION: The ~~Fire Investigation Unit and the~~ local law enforcement agency having jurisdiction over the area will ~~divide the~~ investigate the incident fully ~~ive~~ duties. A secondary private investigator



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may be hired by the District to assist in the investigation if determined necessary by the Fire Chief/CEO. The investigation duties will be divided and assigned as follows:

4.9.4.1. The local law enforcement agency having legal jurisdiction over the area where the incident occurred will investigate the incident to determine if a crime has been committed or the safety of the citizens jeopardized.

4.8.4.1.4.9.4.2. The North County Fire Protection District Private Investigator may also Fire Investigation Unit will investigate to determine if District policy was followed. The AIUFIU District assigned Investigator will:

4.9.4.2.1. Collect reports from involved Investigators, witnesses and investigating agency.

4.9.4.2.2. Forward the above reports to the Fire Chief/CEO Marshal for determination adherence to department policy.

4.8.4.1.1.4.9.4.2.3. If any doubt exists as to handling this type of investigation, contact the San Diego County Sheriff's Office and request assistance.

4.9.4.10. CARRYING FIREARMS ABOARD COMMERCIAL AIRCRAFT:

4.9.1.4.10.1. Fire Investigation Unit AIUFIU members shall restrict the carriage of weapons aboard aircraft to those situations which that require one to be armed in order to insure the safe completion of an in-flight mission, i.e., the in-flight surveillance of a known or suspected felon, escort of an in-custody prisoner, etc.

4.9.2.4.10.2. PROCEDURES:

4.9.2.1.4.10.2.1. Personnel shall notify the air carrier's station management, or a responsible representative of their staff, supervisor of passenger services, supervisor of ticket counter, or person specifically designated to handle the carriage of weapons aboard aircraft for that particular air carrier. This notification should be made as far in advance as practical, but in no case, less than one hour prior to scheduled departure. Such notification may be made in person or by telephone.



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~~4.9.2.1.1~~.4.10.2.1.1. NOTIFICATION MUST INCLUDE: Name, law enforcement authority and general nature of mission (escort, surveillance, travel, etc.). The officer must also notify the ticket agent of the name of the subject under surveillance. Upon arrival and before boarding the aircraft, personnel shall identify themselves with credentials, i.e., I.D. with full-face photograph, signature, and Fire Chief's signature, and badge. (If escorting a prisoner, show requisition papers, warrant, etc.)

~~4.9.2.1.2~~.4.10.2.1.2. PRISONERS: If the prisoner is considered to be dangerous, he/she must be escorted by two or more Investigators, and the ticket agent should be notified. Prisoners should be adequately restrained (orthopedic leg brace preferred by most airlines). Prisoners must not be seated adjacent to any exit. An Investigator should sit between prisoner and aisle. The prisoner should be escorted to the lavatory. Food may be served at the discretion of the Investigator; no intoxicants may be consumed by the prisoner or the Investigator. Not more than one dangerous prisoner should be transported on any one flight. Investigators with prisoners should board the aircraft in advance of the other passengers, and deplane after passengers disembark.

~~4.10.4.11.~~ FIREARMS INSPECTIONS:

~~4.10.1.4.11.1.~~All Investigators of the AIUFIU shall present their duty weapon to the AIUFIU Program Manager for inspection and approval. The Fire Marshal ~~or AIUFIU Program Manager~~ shall issue an ID card ~~Weapons Authorization~~, which shall include a description and the serial number of the weapon that authorized to be carried. No firearm shall be carried which has not been inspected and approved.

~~4.11.4.12.~~ FIREARMS TRAINING:

~~4.11.1.4.12.1.~~The primary duties and responsibilities of a Peace Officer require that they be proficient with their weapon. Therefore, it is imperative that all members of the AIUFIU, regardless of rank, participate in the firearms training program.

~~4.11.2.4.12.2.~~For the AIUFIU to continue to be qualified ~~The AIUFIU combat shooting program~~, the AIUFIU member must complete a recognized shooting program as



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approved by the Fire Marshal (i.e. the San Diego County Sheriff's CCW Program/H.R. 218). The program must ~~is~~ be designed to teach and assist each Investigator in becoming more familiar with their weapon, in order that they are able to meet the challenge of any emergency.

4.11.3.4.12.3. SAFETY EQUIPMENT:

4.11.3.1.4.12.3.1. BODY ARMOR: Body armor shall be worn by all NCFPD personnel while participating in firearms training and qualifications.

4.11.3.2.4.12.3.2. EYE PROTECTION: All persons participating in ~~NCFPD~~ firearms training and while qualification shooting, including rangemasters and instructors shall wear eye protection.

4.11.3.3.4.12.3.3. HEARING PROTECTION: All persons participating in ~~NCFPD~~ a firearms training and qualification shooting, including rangemaster, instructors, and spectators shall wear ear protection if they are within fifty (50) yards of a firing point.

4.12.4.13. FIREARMS QUALIFICATION:

4.12.1.4.13.1. All ~~AUFIU~~ members qualified to carry a firearm, regardless of rank, are required to qualify biannually ~~quarterly~~ with each firearm they are authorized to carry.

4.12.2.4.13.2. Members of the ~~AUFIU~~ who fail to participate in weapons qualifications for two consecutive periods ~~quarters~~ shall be prohibited from carrying a firearm, ~~regardless of rank~~, until they have qualified. The member shall be notified in writing, by the Fire Marshal ~~or AUFIU Program Manager~~, that they are not authorized to carry a firearm other than for training purposes.

4.12.3.4.13.3. Members of the ~~AUFIU~~ who have failed the weapons qualification course will not carry the weapon with which they have failed, other than for retraining purposes, until they have re-qualified. The member shall be notified in writing that they are not authorized to carry that firearm by the Fire Marshal or ~~AUFIU~~ Program Manager.

4.12.4.4.13.4. COURSE OF FIRE: The recognized course of fire shall be one of the approved SDO CCW/H.R. 218 -qualification courses.

4.13.4.14. AUTHORIZED FIREARMS: The only personal firearms authorized for use



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FIREARMS

by members of the Fire Investigation Unit are a primary duty weapon and an approved second weapon. These firearms are subject to the provisions as outlined in this Firearms Policy regarding carrying and inspection of firearms. **The carrying of an Investigator's personal rifle or shotgun is not authorized for official use either on or off duty.** In the event it becomes necessary that a rifle or shotgun be carried by an Investigator, on duty, it will be issued by the department along with the proper ammunition. Personnel who are issued a rifle or shotgun must undergo training and qualification with that firearm prior to its being carried.

4.13.1.4.14.1. THE PRIMARY DUTY WEAPON SHALL ADHERE TO THE FOLLOWING CRITERIA:

4.13.1.1.4.14.1.1. The weapon shall be a 9mm or .40 caliber semi-automatic handgun of recent manufacture and approved by the Fire Marshal ~~or AIUFIU Program Manager.~~

4.13.1.2.4.14.1.2. The weapon shall be a full-sized or compact semi-automatic handgun equipped with night sights and having a non-reflective finish. [Examples of this are: blued, Parkerized, and satin finished stainless steel.]

4.13.1.3.4.14.1.3. The weapon's trigger mechanism may not be modified in any way. Any alterations to the weapon shall be done by a qualified gunsmith and checked by the Fire Marshal ~~AIUFIU Program Manager~~ before being placed into service.

4.13.2.4.14.2. APPROVED SECOND WEAPON:

4.13.2.1.4.14.2.1. Investigators may carry an approved second firearm in addition to their official duty weapon. Investigators shall not carry more than one firearm in addition to their issued weapon.

4.13.2.2.4.14.2.2. The Department neither mandates nor necessarily encourages the carrying of a second weapon, but rather leaves it to personal preference. However, when an Investigator deems it necessary to do so, the following shall apply:

4.13.2.2.1.4.14.2.2.1. The second weapon shall be completely concealed and secure at all times when it is not being used.

4.13.2.2.2.4.14.2.2.2. Ammunition carried on duty shall be factory loaded and shall be approved by the Fire Marshal ~~or AIUFIU Program Manager.~~

4.13.2.2.3. ~~The Department will not furnish ammunition for duty use or qualification.~~



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~~4.13.2.2.4.4.14.2.2.3.~~ Each Investigator must qualify with his/her second weapon in accordance with 4.12.1. of this policy.

~~4.13.3.4.14.3.~~ **APPROVED SECOND WEAPONS SHALL ADHERE TO THE FOLLOWING CRITERIA:**

~~4.13.4.4.14.4.~~ The weapon shall be a compact or sub-compact handgun, between .380 and .40 in caliber, of recent manufacture, and approved by the Fire Marshal.

~~4.13.5.4.14.5.~~ The weapon's trigger mechanism may not be modified in any way. Any alterations to the weapon shall be done by a qualified gunsmith and checked by the ~~AIUFIU-Program Manager~~ Fire Marshal before being placed into service.

~~4.13.6.4.14.6.~~ The weapon must be functional in the firing stages with the use of only one hand.

~~4.13.7.4.14.7.~~ The weapon shall not be pressed barrel cast non-ferrous alloy construction. (Pot metal weapon construction is not acceptable).

~~4.13.8.4.14.8.~~ The weapon shall have only one barrel. The barrel shall not be less than 1 ½" not more than 5" in length.



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USE OF FORCE

1.0. PURPOSE:

1.1. To establish a clear moral and legal outlook in the minds of the Fire Investigation Unit^[1] ("FIU") members of the North County Fire Protection District regarding the use of force. Members of the FIU shall be Investigators and sworn peace officers, the primary duty of which shall be in accordance with California Penal Code § 832.7. This ~~policy~~ Policy recognizes the use of force as a continuum ~~which~~ that needs constant evaluation. Even at its lowest level, the use of force is a serious responsibility. The purpose of this ~~policy~~ Policy is to provide Investigators with guidelines on the authorized use of force, without creating any hesitation once a decision is made to use force.

2.0. AUTHORITY:

2.1. Pursuant to California Penal Code Section 835a(ab)^[2], any ~~Peace Investigator~~ peace officer who has reasonable cause to believe that the person to be arrested has committed a public offense may use objectively ~~r~~Reasonable ~~f~~Force to effect the arrest, to prevent escape or to overcome resistance.

~~2.2.~~ Pursuant to California Penal Code Section 835a(d), ~~A~~an Investigator who makes or attempts to make an arrest need not retreat or desist from his efforts by reason of resistance or threatened resistance of the person being arrested; nor shall such Investigator be deemed an aggressor or lose his right to self-defense by the use of ~~r~~Reasonable ~~f~~Force to effect the arrest or to prevent escape or to overcome resistance.

3.0. INTENT:

3.1. The intent of this Policy is to establish guidelines by which fire investigation personnel may use ~~r~~Reasonable ~~f~~Force for the primary purpose of protecting themselves and others in the discharge of their official investigation duties.

3.2. Inasmuch as the primary focus of the ~~F~~ire ~~I~~nvestigation ~~U~~nit is cause and origin investigation, these personnel should primarily rely upon law enforcement personnel to exercise use of force whenever reasonable or practical.

4.0. POLICY:

4.1. It is the ~~policy~~ Policy of the North County Fire Protection District that Investigators shall use only that force which is objectively reasonable, ~~given~~ based on the totality



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of the circumstances known to or perceived by the Investigator at the time ~~facts and circumstances known at the time of the event to effectively bring an incident under control.~~

4.2. "Reasonableness" of the use of force by an Investigator is evaluated ~~must be judged~~ from the perspective of a reasonable Investigator ~~in the same situation,~~ based on the totality of circumstances known to or perceived by the Investigator at the time ~~on the scene at the time of the incident.~~ Investigators are only authorized to employ use of force techniques for which they have been trained.

5.0. DEFINITIONS:

5.1. FORCE: The application of physical techniques or tactics, chemical agents or weapons to another person. It is not a use of force when a person allows him/herself to be searched, escorted, handcuffed or restrained.

~~5.1.5.2.~~ LESS THAN LETHAL DEADLY FORCE: Less than ~~lethal~~ deadly force is that force, which is unlikely, when properly used, to result in serious ~~physical~~ bodily injury or death.

5.3. DEADLY LETHAL ^[4] FORCE: Any use of force that creates a substantial risk of causing death or serious bodily injury. Deadly force includes, but is not limited to, the discharge of a firearm. ~~Lethal force is that force likely to cause serious physical injury or death.~~

5.4. EXCESSIVE ^[5] FORCE: A level of force that is found to have violated California Penal Code § ~~section~~ 835a, any other applicable law or statute, or this Policy.

5.5. FEASIBLE ^[6]: Means reasonably capable of being done or carried out under the circumstances to successfully achieve the arrest or lawful objective without increasing risk to the Investigator or another person.

5.6. INTERCEDE ^[7]: Includes, but is not limited to, physically stopping the excessive use of force, recording the excessive force, if equipped with a body-worn camera, and documenting efforts to intervene, efforts to deescalate the offending Investigator's excessive use of force, and confronting the offending Investigator about the excessive force during the use of force and, if the Investigator continues, reporting to a supervisor on duty and stating the offending Investigator's name, unit, location, time, and situation, in order to establish a duty for that Investigator to intervene.



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5.7. TOTALITY^[8] OF THE CIRCUMSTANCES: All facts known to the Investigator at the time, including the conduct of the Investigator and the subject leading up to the use of force or use of deadly force.

6.0. MINIMUM^[9] STANDARDS ON THE USE OF FORCE:

6.1. An Investigator may only use a level of force that the Investigator reasonably believes is proportional to the seriousness of the suspected offense or the reasonably perceived level of actual or threatened resistance.

6.2. Investigators are required to use de-escalation techniques, crisis intervention tactics, and other alternatives to force when feasible.

6.3. Investigators are required to carry out duties, including use of force, in a manner that is fair and unbiased.

6.4. NCFPD Policy Section ~~310.024~~.1. (Firearms) provides guidelines regarding situations in which Investigators may or may not draw a firearm or point a firearm at a person.

6.5. Investigators are required to consider their surroundings and potential risks to bystanders, to the extent reasonable under the circumstances, before discharging a firearm.

7.0. DUTY^[10] TO INTERCEDE:

7.1. Investigators are required to intercede when present and observing another Investigator using force that is clearly beyond that which is necessary, as determined by an objectively reasonable Investigator under the circumstances, taking into account the possibility that other Investigators may have additional information regarding the threat posed by a subject.

7.2. An Investigator who has received all required training on the requirement to intercede and fails to act pursuant to Section 7.1 in this Policy shall be disciplined up to and including in the same manner as the Investigator who committed the excessive force.

~~5.2.7.3.~~ Any Investigator who has a substantiated abuse of force complaint sustained against that Investigator is prohibited from training other Investigators or



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sworn personnel for a period of at least three years from the date the complaint was substantiated.

8.0. USE OF FORCE CONTINUUM:

~~5.3.~~A Use of Force Continuum is a visual representation of force options designed to facilitate an understanding of appropriate levels of force by Investigators. This is accomplished by establishing parameters which exhibit the actions of both the subject and the Investigator on a comparative scale. A force continuum by design should be consistent with the approved written use of force ~~policy~~Policy of the District, and should be easily understood and readily recalled by Investigators under the stress of a confrontation. It is also valuable as a training aid in preparing for situations which may require the use of force.

8.1. SITUATION-BASED USE OF FORCE CONTINUUM:

~~5.4.~~

~~5.4.1.~~

8.1.1. The Use of Force Continuum included in this Policy is designed to provide an overview and visual representation of the force options available to Investigators of the Fire Investigation Unit ~~Arson Investigation Unit.~~ and provide^[11] comprehensive and specific guidelines regarding approved methods and devices for the application of force. ~~The~~^[12] Use of Force Continuum also provides comprehensive and specific guidelines for the application of deadly force. It is a fluid instrument which attempts to embody the dynamics of a confrontation.

~~5.4.2.~~

~~5.4.3.~~

8.1.2. The District recognizes that building flexibility into an Investigator's determination of the appropriate use of force is advisable and acceptable, if not essential, given that the standard for evaluating an Investigator's use of force claims is reasonableness under the facts and circumstances known to the Investigator at the time. This is an affirmative stance by the District designed to provide additional confidence and needed support to Investigators in making their decisions regarding use of force in the field.

8.1.3. A number of factors are taken into consideration when an Investigator



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selects force options and when evaluating whether an Investigator has used Reasonable Force. The District recognizes that Investigators are expected to make split-second decisions and that the amount of time available to evaluate and respond to a situation may impact the Investigator's decision. By establishing a Policy that includes a Use of Force Continuum, the District hopes to provide additional guidance to Investigators in making those split-second decisions. Examples of factors which may affect an Investigator's force option selection include, but are not limited to:

~~5.4.3.1.~~

~~5.4.3.2.~~

8.1.3.1. The apparent immediacy and severity of the threat to the Investigator and others;

8.1.3.2. The conduct of the subject being confronted, as reasonably perceived by the Investigator at the time;

~~5.4.3.3.~~ Investigator and /subject factors (age, size, relative strength, skill level, injury/ exhaustion, number of Investigators versus number of subjects);

8.1.3.3.

8.1.3.4. The conduct of the involved Investigator;

8.1.3.5. Influence of drugs or alcohol;

8.1.3.6. The subject's mental state or capacity;

~~5.4.3.4.~~ The subject's apparent ability to understand and comply with the Investigator's commands;

8.1.3.7.

~~5.4.3.5.~~ Proximity to weapons or dangerous improvised devices;

8.1.3.8.

~~5.4.3.6.~~ Availability of other options, including deescalation techniques and crisis intervention tactics;

8.1.3.9.

8.1.3.10. Seriousness of the offense in question;

8.1.3.11. The degree to which the subject has been effectively restrained and his/her ability to resist despite being restrained;

8.1.3.12. Training and experience of the Investigator;

8.1.3.13. The surroundings and potential risks to the Investigator, subject, and others (bystanders);

8.1.3.14. Whether the subject appears to be resisting, attempting to evade arrest by flight or is attacking the Investigator;

8.1.3.15. The risk and reasonably foreseeable consequences of escape;

8.1.3.16. The apparent need for immediate control of the subject or a prompt



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resolution of the situation;

8.1.3.17. Whether the conduct of the individual being confronted no longer reasonably appears to pose an imminent threat to the Investigator or others;

~~5.4.3.7.~~—Prior contacts with the subject or awareness of any propensity for violence; and

8.1.3.18.

8.1.3.19. Other exigent circumstances.

~~5.4.4.~~

~~5.4.5.~~

~~5.4.6.~~—Finally, it is important to note that an Investigator need not attempt to gain control over an individual by use of the lowest level of force. On the Use of Force Continuum when reason dictates and the Investigator can articulate that a higher level of force is reasonable. Likewise the skipping of steps may be appropriate given the resistance encountered.

~~5.4.7.~~

8.1.4. Simply put, this Continuum should be viewed as an elevator, not a ladder. An Investigator may go directly to any level of the Continuum, provided that the force selected is reasonable. Note that the category descriptions below are non-exclusive and are intended to serve as illustrations of actions which fall within the various levels.

~~5.5.~~

~~5.6.~~

8.2. ACTIONS OF SUBJECT: (as reasonably perceived by a reasonable Investigator in⁽¹³⁾ the same situation, based on the totality of circumstances known to or perceived by the Investigator at the timethe Investigator or based on the Investigator's reasonable perception):

~~5.6.1.~~

~~5.6.2.~~

8.2.1. **COOPERATIVE**: Subject is cooperative and complies with verbal commands or other directions.

~~5.6.3.~~

8.2.2. **COOPERATIVE, NON-RESPONSIVE OR UNCOOPERATIVE**: Subject is cooperative when taken into custody, or fails to respond to verbal commands or other



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directions.

~~5.6.4.~~

~~5.6.5.~~

8.2.3. **PASSIVE OR LOW LEVEL RESISTANCE:** Subject is passively or defensively resisting an Investigator's authority and direction. Includes verbal or physical cues of non-compliance.

~~5.6.6.~~

~~5.6.7.~~

8.2.4. **ACTIVE RESISTANCE OR AGGRESSION:** Subject is attempting to interfere with the Investigator's actions by inflicting pain or physical injury to the Investigator without the use of a weapon or object.

~~5.6.8.~~

~~5.6.9.~~

8.2.5. **ASSAULT OR THREAT OF ASSAULT:** Subject assumes a fighting stance, charges an Investigator or verbally or physically indicates an intent to commit an assault.

~~5.6.10.~~

~~5.6.11.~~

8.2.6. **LIFE THREATENING ASSAULT OR ASSAULT LIKELY TO CAUSE GREAT BODILY HARM:** Subject commits an attack using an object, a weapon, or an empty hand assault, wherein the Investigator reasonably believes that the assault will result in serious physical injury and/or death.

~~5.7.~~

~~5.8.~~

8.3. **INVESTIGATOR RESPONSE OPTIONS:**

~~5.8.1.~~

~~5.8.2.~~

8.3.1. **PROFESSIONAL PRESENCE, VERBALIZATION, AND RESTRAINING AND DETAINING:** Includes display of authority as an ~~peace~~ Investigator and such non-verbal means of communication as body language, demeanor, and manner of approaching. Verbalization involves the direction, and commands given to the subject.

~~5.8.3.~~



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~~5.8.4.~~

8.3.2. Restraining and detaining includes an Investigator laying hands on a subject with the intention of gaining control of the subject. Examples include the use of a firm grip, escort position or grappling types of techniques designed to hold a subject down by using the weight of an Investigator's body. Also included in this level would be the application of temporary restraining devices such as handcuffs and leg restraints.

~~5.8.5.~~

~~5.8.6.~~

8.3.3. **COMPLIANCE TECHNIQUES:** Includes joint manipulations, pressure point applications, take-down type techniques and the use of intermediate weapons in control type configurations.

~~5.8.7.~~

~~5.8.8.~~

8.3.4. **INTERMEDIATE FORCE:** Includes chemical agents such as oleoresin capsicum based products; use of upper body control holds such as the lateral vascular neck restraint; the use of impact weapons in an impact mode, and the use of personal weapons such as hands, feet, elbows and knees to strike a subject.

~~5.8.9.~~

~~5.8.10.~~

8.3.5. **LETHAL DEADLY FORCE:** Includes the use of a firearm or any force ~~which~~ that has a reasonable likelihood of causing death or serious physical or bodily harm. Refer to the NCFPD Firearms Policy.

~~5.9.~~

~~5.10.~~

8.4. **REPORTABLE FORCE:** An on-duty or off-duty incident wherein Investigators pursuant to their official capacity use a level of force above the "Restrain/Detain" level of force, or any incident in which an injury or complaint of injury occurs during the course of contact with a subject.

~~6.0.~~

~~7.0.~~

9.0. **PROCEDURE:**

~~7.1.~~

~~7.2.~~



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9.1. REPORTING THE USE OF FORCE:

~~7.2.1.~~

~~7.2.2.~~

9.1.1. Any use of ~~physical~~ force by a member of the Fire Investigation Unit shall be documented promptly, completely and accurately in an appropriate report depending on the nature of the incident. The Investigator should articulate the factors perceived and why he/she believed the use of force was reasonable under the circumstances.

9.1.2. ~~Investigators~~^[14] must immediately report potential excessive force to a supervisor when present and observing another Investigator using force that the Investigator believes is beyond that which is necessary, as determined by an objectively reasonable Investigator under the circumstances based upon the totality of the information actually known to the office.

9.1.3. ~~This~~^[15] ~~policy~~ Policy prohibits retaliation against an Investigator who reports a suspected violation of law or regulation of another ~~Investigator~~ to a supervisor or other person of the District who has the authority to investigate the violation.

9.1.4. Any citizen complaint alleging use of force, excessive force, or deadly force against the District or District personnel will be filed, reviewed, and investigated following NCFPD Policy and Procedure Manual, Section 310.03 (Citizen Complaints).

9.2. NOTIFICATION TO ~~FIRE MARSHAL AND REVIEW BY FIRE MARSHAL~~ DIRECTOR OF HUMAN RESOURCES:

~~7.2.3.~~

~~7.2.4.~~

~~7.2.5. NOTIFICATION TO FIRE MARSHAL:~~

~~7.2.6.~~

~~7.2.7.~~ 9.2.1. The ~~Fire~~^[16] ~~Marshal~~ Director of Human Resources shall review each use of force by any Investigator ~~within his/her command~~ to ensure compliance with this ~~policy~~ Policy and to address any training issues. This includes any situation where the ~~Fire~~ Director ~~Marshal~~ suspects that any application of force was not within ~~policy~~ Policy. The Director and the Fire Marshal shall be notified as soon as practical following the application of ~~physical~~ use of force, including but not limited to ~~under any of~~ the following circumstances:



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~~7.2.7.1.~~—Where the application of force appears to have caused physical injury;

9.2.1.1.

~~7.2.7.2.~~—The individual has expressed a complaint of pain;

9.2.1.2.

~~7.2.7.3.~~—Any application of a less lethal control devices; or

9.2.1.3.

9.2.1.4. Where the individual has been rendered unconscious.

~~7.2.8.~~9.2.2. The ~~Fire Marshal~~ Director of the Division of Human Resource shall review each use of force by any Investigator ~~within his/her command~~ by taking the following steps. :

9.2.2.1. Obtain basic facts from the involved Investigator and other personnel. Absent an allegation of misconduct or excessive force, this will be considered a routine contact in the normal course of duties.

9.2.2.1.1. [When there are allegations of misconduct or the use of excessive force involving any Investigator, internal investigations will follow the Policy for Investigative Guidelines \(See Policy 221.15\).](#)

9.2.2.2. Ensure that any injured parties are examined and treated.

9.2.2.3. When possible, separately obtain an interview with the subject upon whom force was applied.

9.2.2.4. Once any initial medical assessment has been completed or first aid has been rendered, ensure that photographs have been taken of any areas involving visible injury or complaint of pain, as well as overall photographs of uninjured areas. These photographs should be retained until all potential for civil litigation has expired.

9.2.2.5. Identify any witnesses.

9.2.2.6. Review and approve all related reports.

9.2.2.7. Determine if there is any indication that the subject may pursue civil litigation. If there is any indication of potential civil litigation, the Director of Human Resources ~~Fire Marshal~~ should complete and route a notification of a potential claim through the appropriate procedure to the appropriate District personnel.

~~7.2.8.1.~~9.2.2.8. [In instances when the use of force involves agencies outside of North County Fire Protection District and concerns are raised, the Director of Human Resources will bring such concerns to the attention of the Fire Chief/CEO for consideration.](#)



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7.3.9.3. MEDICAL ATTENTION FOR INJURIES SUSTAINED USING FORCE:

9.3.1. Medical^[17] assistance shall be promptly obtained for any person(s) who has sustained ~~visible~~ an injury in a use of force incident, expressed a complaint of pain, or who has been rendered unconscious, when reasonable and safe to do so.

9.4. TRAINING:

9.4.1. Investigators^[18] and their supervisors will receive periodic training on this Policy and demonstrate their knowledge and understanding of this Policy.

9.4.2. Investigators are required to complete the following minimum training courses:

9.4.2.1. POST PC 832 Arrest and Firearms Course and qualification; and

9.4.2.2. HR 218 or ~~CCW~~ re-qualification firearm training every six (6) months.

9.5. PUBLIC ACCESS:

9.5.1. ~~This~~^[19] Policy shall be accessible to the public and subject to requests under the California Public Records Act.

9.6. REVIEW AND UPDATE OF POLICY:

9.6.1. ~~The~~^[20] District will regularly review and update this Policy to reflect developing practices and policies.



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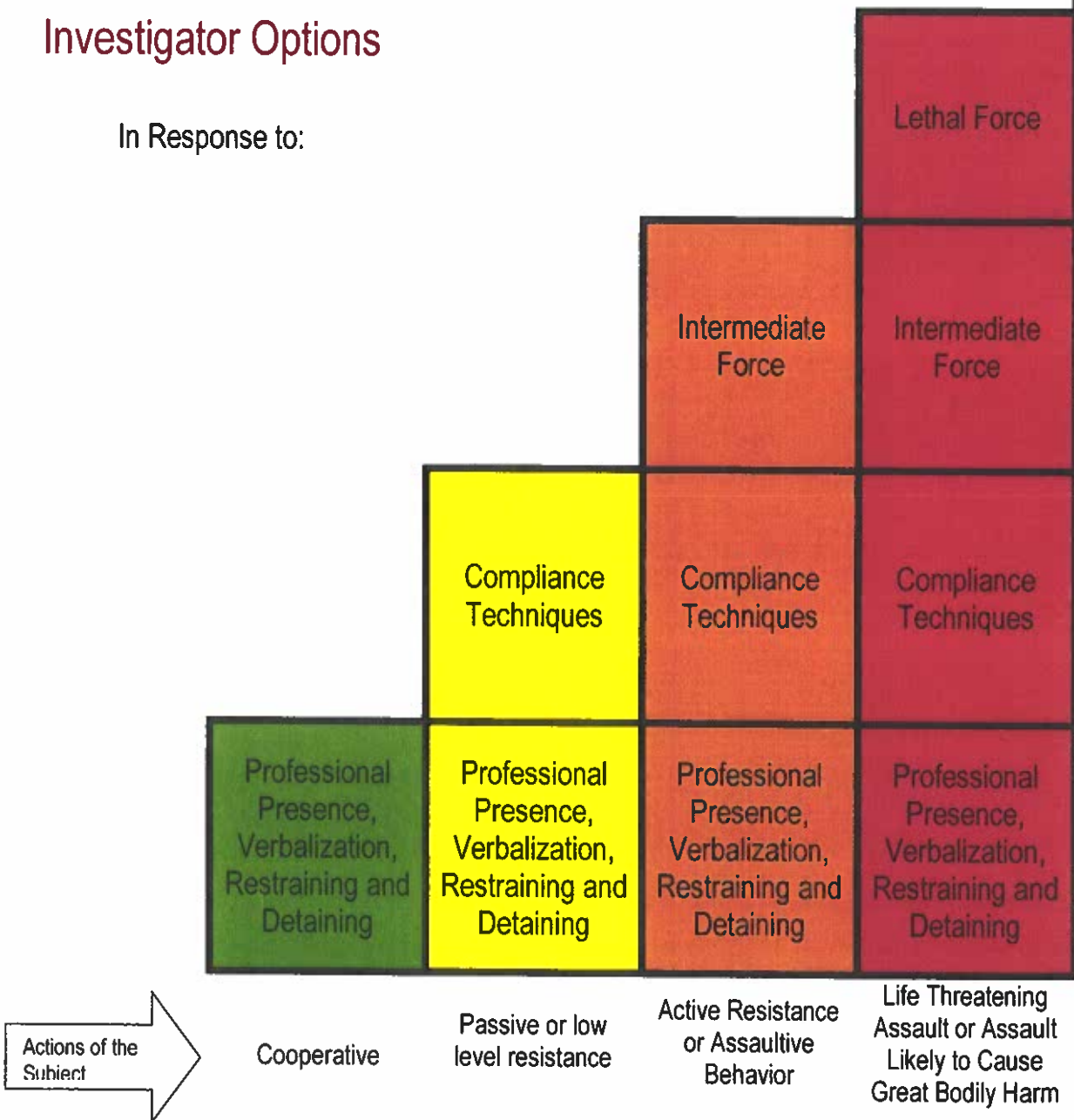
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USE OF FORCE

Situation-Based Use of Force Continuum

Investigator Options

In Response to:





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GROOMING

1.0. PURPOSE:

- 1.1. The purpose of this Policy is to define clearly ~~Department~~District regulations covering ~~apperance~~appearance and grooming.
- 1.2. This Policy also assists in assuring a professional appearance while meeting safety standards in the workplace.

2.0. POLICY:

- ~~2.1.~~ North County Fire Protection District employees will abide by each of the policy statements contained within this document. ~~, which contains several sub-policies.~~

3.0. INTENT:

- 3.1. An important component of the ~~North County Fire Protection~~ District's effectiveness is the pride and self-discipline which each individual employee brings to the organization. A neat, clean, well-groomed appearance contributes to building pride and professionalism, which is essential for an effective Fire ~~Department~~agency.
- 3.2. Grooming standards are prescribed by the Leadership Team. Requiring grooming standards to be maintained in an acceptable condition increases Department professionalism, assures ~~additional~~ personnel safety and contributes to the ~~Department's~~District's ability in accomplishing its mission.
- ~~3.2.~~3.3. ~~North County Fire Protection~~The District recognizes the importance of individually held religious beliefs to employees within its workforce and will reasonably accommodate an employee's religious beliefs in terms of workplace attire and grooming unless the accommodation creates an undue hardship. Accommodation of religious beliefs in terms of attire may be difficult in light of safety issues for some employees.

4.0. RESPONSIBILITY:

- 4.1. All personnel are required to know, understand, and abide by the ~~Department~~District ~~G~~grooming policies while on duty, ~~or in~~ in uniform or representing the ~~Department~~District. Any staff member who does not meet the attire or grooming standards will be subject to corrective action and may be asked to leave the premises until they meet the acceptable standards.
- 4.2. Individual Supervisors are responsible for the appearance of members under their direct supervision.



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GROOMING

4.3. The Leadership Team will periodically review these standards to assure they meet current safety regulations ~~and that they remain gender neutral.~~ The goal is to maintain a professional, ~~safe~~ appearance while allowing for individual expression. ~~not intruding on modern contemporary styles and individual tastes.~~

~~4.3.4.4.~~

5.0. COSMETICS, DENTURES, GLASSES AND CONTACT LENSES:

~~5.1. PURPOSE: To define Department District standards covering the wearing of cosmetics, glasses, contact lenses and dentures for uniformed personnel.~~

~~5.2.5.1. POLICY: All uniformed personnel who are required to perform firefighting and emergency rescue operations shall conform with the following:~~

~~5.3.5.2. FACIAL COSMETICS: Due to the inherent hazards of firefighting operations,~~ Personnel who use facial cosmetics will assure the following as it relates to the individual's job description: (1) facial make up must ~~be of natural shade and of an amount that would~~ not interfere with the proper fit and seal of respiratory equipment; (2) the facial cosmetic does not increase injury due to being a flammability hazard; (3) the use of facial cosmetics is left up to the individual's personal taste and good judgment and is appropriate for a professional office environment.; ~~(4) the employee should assure that the personal image portrayed will reflect favorably on the Fire Department.~~

~~5.4.5.3. NAIL POLISH: Nail polish may be worn as long as it does not present an increased flammability hazard as it related to the individual's job description. Nail polish shall be applied in a manner that is ~~conservative color and manner that would provide for a uniformed appearance and be~~ conducive to a professional work environment.~~

~~5.5.5.4. GLASSES/CONTACT LENSES: Prescription glasses and sun-glasses may be worn while on duty. Personal glasses may be used when ~~Department~~ district issued safety glasses or eye protection is required, but must not interfere with the protective capabilities of the protective eyewear. Contact lenses may be worn while on duty. When wearing contact lenses, the employee should not participate in any welding or cutting operations.~~

~~5.6.5.5. DENTURES: The absence of one or both dentures can seriously affect the fit of respiratory equipment. Personnel who have dentures or partial dentures should assure that when the dentures are removed respiratory equipment will still fit properly.~~



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

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SECTION 221.16

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GROOMING

6.0. JEWELRY & DECORATIVE ART:

6.1. ~~PURPOSE:~~ ~~To define Department standards covering the wearing of jewelry for uniformed personnel.~~

6.2. ~~POLICY:~~ All ~~uniformed personnel who are involved or may be involved in firefighting and or emergency rescue operations~~ shall follow the guidelines as set forth in this policy. The goal of the North County Fire Protection District is to maintain a high degree of employee safety ~~while~~ and to promote ~~projecting~~ a professional image to the public.

6.2.1. EARRINGS: Earrings are not permitted to be worn by personnel involved in fire suppression and ~~rescue operations~~ emergency medical services. This is due to the increased potential of radiated heat and the possibility they can be hooked or snagged while performing emergency operations. Earrings may be worn with the Class A uniform but must be stud type only, gold or silver in color. Non-Safety administrative employees may wear earrings that are appropriate for a professional office environment.

~~6.2.2. NOSE RINGS AND BODY (JEWELRY): No employee shall wear any item of ornamentation in their nose, eyebrow, tongue or other location of the body that is visible when functioning in an official capacity. Body piercings protrude and could become hooked or caught on an object are prohibited. ~~Nose rings (jewelry) are prohibited with any class of uniform.~~~~

~~6.2.3.~~6.2.2. NECKLACES: Necklaces or choker type chains may be worn only if the item does not fit snugly around the neck and is not highly visible.

~~6.2.4.~~6.2.3. RINGS: Rings may be worn ~~by suppression personnel~~. When performing any type of manipulative work, gloves must be worn to assure they are not caught or lodged onto an object.

~~6.2.5.~~6.2.4. WATCHES/BRACELETS: Watches may be worn ~~by uniformed personnel~~. When involved in fire or emergency activity, care must be taken by the employee to assure the watch is protected and does not interfere with the performance of any task.

~~6.2.6.~~6.2.5. DECORATIVE PINS AND EMBLEMS: Pins and emblems are prohibited to be worn on the uniform unless special approval is received from the Fire Chief/CEO.

~~6.2.7. BODY PIERCING: Body piercing which would be visible to the public and/or where the item could protrude from the body and become hooked or~~



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~~caught on any object is prohibited.~~

- 6.2.6. ~~TATTOOS & BODY BRANDING:~~~~[JB1][JB2][KM3] above the hand and~~
- 6.2.7. No tattoos are allowed anywhere on the head or neck. Tattoos which extend below the elbow must be understated and no interlocking or "sleeve" style of tattoos may be visible while on duty or representing the District. The only exception to this rule is during physical training at the station where personnel may wear short sleeve shirts or shorts, as long as the tattoos which are visible are not considered obscene or offensive. Tattoos which may be considered obscene or offensive must be covered at all times while on duty or representing the District.

6.2.8.

~~6.2.8. Tattoos that are exposed which depict pictures or words that would be considered offensive to the general public, must be covered from view when on duty. In general, this would include pictures of naked bodies or body parts, or vulgar or offensive language. While small tattoos and/or portions of larger tattoos may be visible, a significant presence of tattoos over portions of the body normally exposed while wearing the duty uniform is not permitted. In such circumstances, tattoos must be able to be covered with the duty uniform in order to be considered permissible. Intentional scarring of the body commonly known as body branding "art" must be covered from view when on duty. In general, this would include intentional scarring of the body to show naked bodies or body parts, or vulgar or offensive language.~~

7.0. HAIR & FACIAL HAIR:

~~7.1. PURPOSE: To define District department standards covering hair & facial hair for uniformed personnel.~~

~~7.2.7.1. POLICY: All NCFPD employees shall maintain their hair and facial hair in conformance with the following standards, with the intent of projecting a professional image to the public. All personnel involved in firefighting and emergency medical services ~~rescue~~ require standards that are more stringent in order to maintain a high degree of employee safety.~~

~~7.3.7.2. NON-SAFETY ADMINISTRATIVE PERSONNEL:~~

~~7.3.1.7.2.1. Hair may be any color which is a naturally occurring color of human hair. Hairstyles shall be appropriate for a professional office environment. The wearing of a wig or hairpiece while in uniform is allowed. for the purpose of covering natural baldness or disfigurement. When worn, it shall conform to the haircut criteria specified in this policy.~~



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- 7.2.2. ~~Hair may be cut in any style to present a neat, clean and well-groomed appearance.~~
- ~~7.3.2.7.2.3. Unusual designs created by shaving certain parts of the head are not permitted, i.e. mohawk, monk, or letters and symbols.~~
- ~~7.3.2.1.7.2.3.1. FACIAL HAIR: Non-safety administrative employees may wear any style of moustache, which must be neatly trimmed. For hygiene reasons, the moustache shall not extend into the mouth. Safety employees may wear a mustache but must ensure it does NOT interfere with the safety seal of the SCBA mask when under pressure. For hygiene reasons, moustaches shall not extend into the mouth. Facial hair is not permitted on or above the chin. Moustache length may not extend beyond 0.75" laterally past the corner of the mouth. Moustache length may not extend beyond 0.75" below the corner of the mouth or beyond the crease at the upper portion of the chin where it meets the lower lip.~~
- ~~7.3.2.2.7.2.3.2. Sideburns shall be neatly trimmed. Measurements of sideburns shall not extend below the lower earlobe or be more than 1 inch wide.~~
- ~~7.3.2.3.7.2.3.3. Facial hair other than sideburns and moustaches as described herein are is not permitted.~~
- ~~7.3.3. Uniformed employees not assigned to field assignments may wear their hair in a style of their choosing as long as a neat appearance is maintained. If a female employee assigned to special duty is assigned to field duty, the hair standard as identified will be adhered to. Pregnant female employees authorized to wear civilian attire may wear their hair in a style of their choice.~~
- 7.4.7.3. FIRE AND EMS SAFETY PERSONNEL EMPLOYEES:
- ~~7.4.1.7.3.1. Hair may be any color which is a naturally occurring color of human hair.~~
- ~~7.4.2.7.3.2. The wearing of a wig or hairpiece while in uniform is allowed. ~~for the purpose of covering natural baldness or disfigurement.~~ When worn, it shall conform to the haircut criteria specified in this policy.~~
- ~~7.4.3.7.3.3. Hair may be cut in any style to present a neat, clean and well-groomed appearance. Unusual designs created by shaving certain parts of the head are not permitted, i.e. mohawk, monk or letters and symbols.~~
- 7.3.4. For safety reasons, hair shall not extend beyond the bottom of the Class B uniform shirt collar while standing and cannot interfere with the use of all Personal Protective Equipment (PPE) required for the employee's job.



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- 7.3.5. Natural hair textures or hairstyles historically associated with race including braids, twists and locks must be of a length that does not extend beyond the bottom of the Class B uniform shirt collar and cannot interfere with the use of all PPE required for the employee's job.
- 7.3.6. When an employee's hair style extends below the bottom of the collar, hair must be pinned up or secured in a ponytail, braid or bun when on duty and must not interfere with the use of all PPE required for the employee's job. Accessories, hair clips and pins that approximately match the color of the hair may be used.
- 7.3.7. For fire suppression employees, hair thickness shall not be of a depth where it would extend out more than 2" or interfere when headgear is worn to include hoods, helmets and the SCBA face piece. In no case shall the employee's hair impede proper wearing of respiratory equipment or any required PPE.
- ~~7.4.4. The hair on top, rear and sides of the head shall not be of a length where it could become snagged in moving machinery (i.e. fly wheels, fans, motors, chains, moving cables or power tools). The hair on the forehead shall not extend into the seal of the face piece of any protective respiratory equipment. Hair which is of an excessive length must be pinned up in such a manner by which it conforms to this hair length standard. If hair is long, it shall be pulled back and secured off the face and neck. Single pony tail or braid, including French braids may be worn providing the bottom end of the braid does not extend any longer than six (6) inches from the top of the collar. Employees assigned specifically to field fire suppression operations shall not wear their hair in a manner that will reduce the safety value or delay the donning of the firefighting helmet or breathing apparatus face-piece (Refer to Attachment "A", Hair Styles).~~
- ~~7.5. Hair thickness shall not be of a depth where it would excessively bush out when headgear is worn. In no case shall the bulk or length of the hair interfere with the proper wearing of any Department headgear or respiratory equipment.~~
- ~~7.6. Ribbons, feathers, or other flammable ornamentation may not be worn in the hair. Inconspicuous bobby pins or conservative barrettes which blend with the hair color are acceptable.~~



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~~7.7.7.4.~~ Sideburns shall be neatly trimmed. Sideburns may flare to the extent that they do not extend into the seal of respiratory equipment or cannot be appropriately covered by the protective hood. Measurements of sideburns shall not extend below the earlobe or be more than 1 inch wide.

~~7.8.~~ Moustaches may be worn, but must be neat in appearance and not in any way restrict the positive seal of any respiratory equipment. The bulk of the moustache shall not be of such magnitude that would hinder the proper seal if the member was receiving resuscitation. For hygiene reasons, the moustache shall not extend into the mouth. Under no circumstances shall moustaches extend into the seal of any respiratory equipment. Moustache length may not extend beyond the lower lip. Fire and EMS employees may wear a mustache but must ensure it does NOT interfere with the safety seal of the SCBA mask when under pressure and must not hinder the employee from wearing any mask required for their position. For hygiene reasons, moustaches shall not extend into the mouth. Facial hair is not permitted on or above the chin. ~~Moustache length may not extend beyond 0.75" laterally past the corner of the mouth. Moustache length may not extend beyond 0.75" below the corner of the mouth or beyond the crease at the upper portion of the chin where it meets the lower lip.~~ [JB4][KM5][NG6]

~~7.9.7.5.~~ Facial hair other than moustaches and sideburns as described herein is not permitted.

~~7.10.7.6.~~ When the dress uniform and cap are worn, hair should be styled with the bulk of the hair to fit under the cap. Accessories, hair clips, and pins that approximately match the color of the hair may be used.

8.0. PERSONAL CLEANLINESS AND APPEARANCE: GENERAL HYGINE

9.1 All employees will maintain acceptable personal hygiene standards at all times.

9.2 For fire suppression and EMS employees, fingernails may not compromise the integrity of protective gloves.

~~8.1.~~ PURPOSE: To define Department Standards covering personal cleanliness and appearance.

~~8.2.~~ POLICY: Due to the strong professional image that is needed to perform in the role of an emergency responder, all employees are responsible for maintaining a neat and clean appearance. It is recognized by the Department that no regulation

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LAST UPDATE: 02-25-14
FC/BOD APPROVAL: 03-25-14
TRACKER: 221.16

LAM

02-25-14



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~~can be expected to supplant the individual employee's self-imposed discipline and recognition of his or her personal obligation to the public. As a result, each employee is personally responsible for assuring they maintain a high standard of personal cleanliness.~~

~~8.3.8.1. GENERAL: Due to the close working environment of the firefighting profession, the following guidelines are provided to assist employees in assuring for personal cleanliness and appearance. In addition, due to the contact, personnel have with the public during both routine and emergency situations; a higher level of personal safety can be obtained by maintaining good overall hygiene habits.~~

~~8.3.1. Hair is to be combed.~~

~~8.3.2. Teeth are to be brushed.~~

~~8.3.3. Face and hands washed.~~

~~8.3.4. Daily bathing helps eliminate body odor.~~

~~8.3.5. Clothes should be clean and wrinkle free.~~

~~8.3.6. Shoes should be free of mud and dirt and be shined.~~

~~9.0. REFERENCES:~~

~~9.1. None.~~

~~10.0. RELATED POLICIES/FORMS:~~

~~10.1. POLICY:~~

~~10.1.1. Employee Orientation Policy.~~

~~10.2. FORMS:~~

~~10.2.1. Attachment A, Hair Styles.~~

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02-25-14

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North County Fire



MONTHLY OPERATIONS
ACTIVITY REPORT:

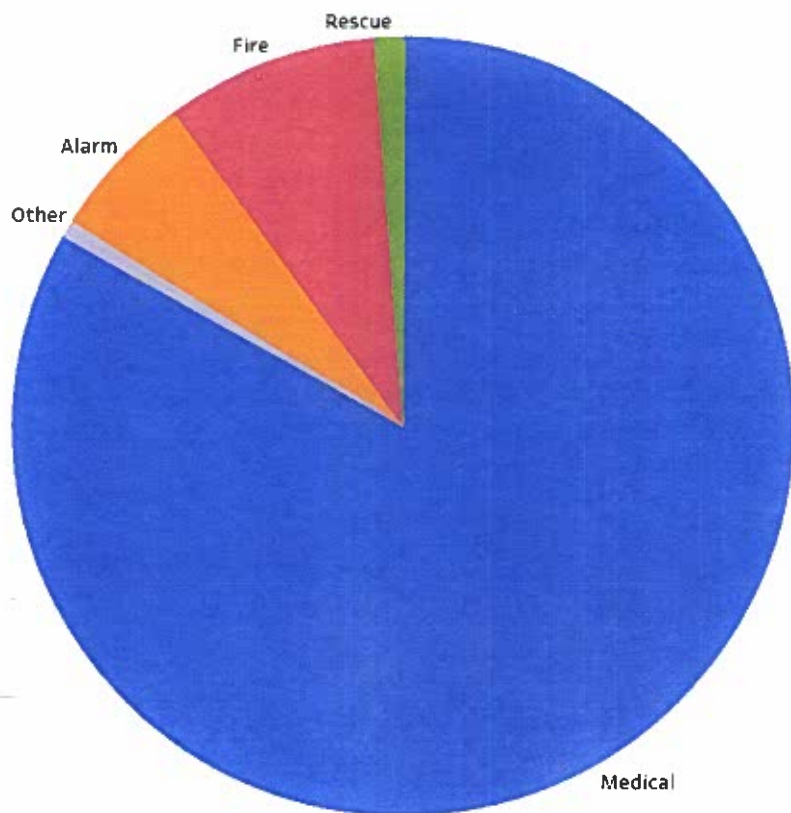
Mar 2022

Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD
March 2022

Agency
NORTH COUNTY FPD

Month and Year
March 2022



Medical	463 incidents / 83.12%
Fire	49 incidents / 8.80%
Alarm	34 incidents / 6.10%
Rescue	7 incidents / 1.26%
Other	4 incidents / 0.72%
Grand Total	557 incidents / 100.00%

Problem Category

- Medical
- Other
- Alarm
- Fire
- Rescue

Total incidents year to date:

Mar 2021: 1,507

Mar 2022: 1,678

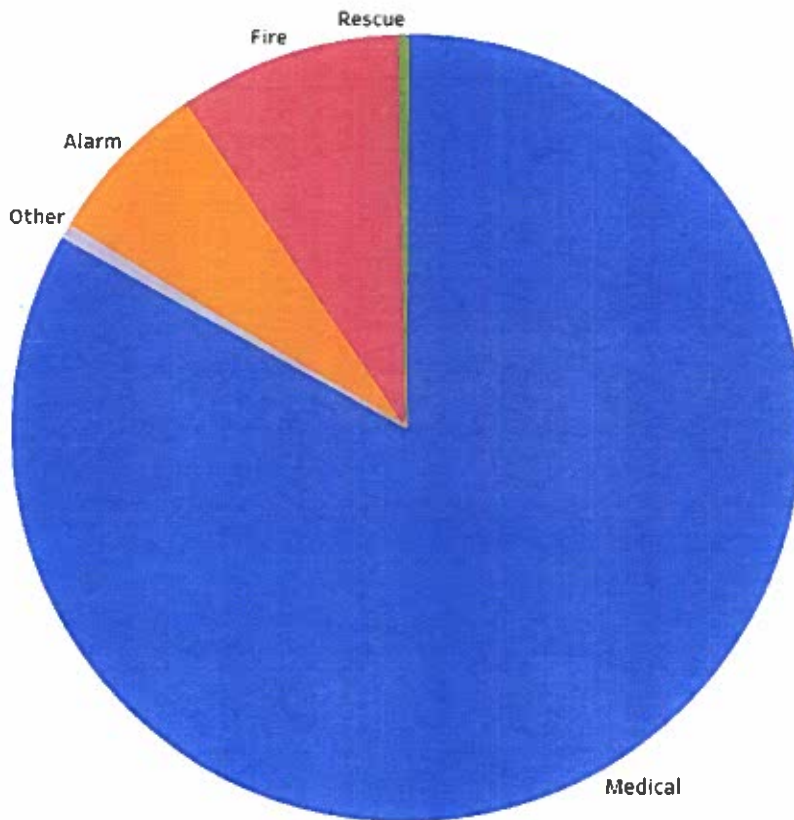


Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD Jurisdiction
March 2022

Jurisdiction
NORTH COUNTY FPD

Month and Year
March 2022



Medical	402 incidents / 83.06%
Fire	44 incidents / 9.09%
Alarm	33 incidents / 6.82%
Rescue	2 incidents / 0.41%
Other	3 incidents / 0.62%
Grand Total	484 incidents / 100.00%

Problem Category

- Medical
- Other
- Alarm
- Fire
- Rescue



Turnout Time

(Time of station notification to responding)

90th Percentile – Emergency Calls Only

Shift	Unit Name	March	Shift	Unit Name	March	Shift	Unit Name	March
A-SHIFT	B111	0:00:50 (2)	B-SHIFT	B111	0:01:11 (8)	C-SHIFT	B111	0:01:12 (5)
	E111	0:01:18 (61)		E111	0:01:15 (49)		E111	0:01:13 (47)
	E112	0:00:46 (20)		E112	0:01:12 (16)		E112	0:01:09 (14)
	E113	0:00:48 (13)		E113	0:01:47 (13)		E113	0:01:37 (12)
	E114	0:02:07 (26)		E114	0:01:51 (18)		E114	0:02:48 (24)
	E115	0:01:13 (21)		E115	0:02:04 (17)		E115	0:01:40 (18)
	M111	0:01:22 (29)		M111	0:01:22 (31)		M111	0:01:11 (40)
	M114	0:01:23 (35)		M114	0:01:44 (20)		M114	0:02:46 (26)
	M115	0:00:59 (36)		M115	0:01:28 (23)		M115	0:01:12 (22)
	RA111	0:01:02 (17)		RA111	0:00:28 (6)			



Aid Given/Received

Aid Given by NORTH COUNTY FPD March 2022 : Incident Count

Jurisdiction (group)	
CAL FIRE	23
CAMP PENDLETON	2
CARLSBAD FD	
ENC/SOL/DMR FD	
ESCONDIDO FD	1
NORTH COUNTY FPD	
OCEANSIDE FD	21
PALA FD	3
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	4
VISTA FD	20
Grand Total	74

Aid Received by NORTH COUNTY FPD March 2022 : Incident Count

Home Jurisdiction	
CAL FIRE	20
CAMP PENDLETON	25
CARLSBAD FD	
ENC/SOL/DMR FD	1
ESCONDIDO FD	
NORTH COUNTY FPD	
OCEANSIDE FD	7
PALA FD	3
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	1
SAN MARCOS FD	
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	1
VISTA FD	26
Grand Total	76



Incident Volume by Hour

Incident Volume by Hour for NORTH COUNTY FPD
March 2022



	00	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
B111	1		1					2	1		1		1			1			3	1	1		1	1
BR112									1															
E111	8	5	4	5	8	2	7	6	10	8	10	9	15	12	16	13	10	11	13	10	17	7	11	9
E112		2		1	1	3		5	5	2	5	6	2	4	6	2	6	7	12	5	8	2	3	4
E113	3	2	1	1	2			1	2	3	8	6	4	1	3	2	4	3	5	4		3		
E114	3	2	5	3	2	5	2	4	2	3	4	4	9	4	10	5	6	6	6	4	5	5	1	4
E115	3	3	1		1	1	2	3	7	3	7	5	8	4	6	7	4	5	10	3	6	4	5	3
M111 & RA111	4	6	2	1	4	4	5	4	12	8	9	5	15	10	7	10	8	7	10	9	11	7	13	6
M114 & RA114	4	4	5	3	3	4	2	3	5	3	10	5	11	5	11	7	5	5	11	4	4	7	1	7
M115 & RA115	6	3	2		4	3	1	6	5	3	13	10	10	8	6	10	13	10	5	7	10	8	5	4

Count of ID broken down by Time Assigned Hour vs. Unit Name.



Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD
March 2022

Ambulance	M111 & RA111	180
	M114 & RA114	129
	M115 & RA115	152
	Total	461
Brush	BR112	1
	Total	1
Engine / Truck	E111	232
	E112	91
	E113	57
	E114	104
	E115	101
	Total	585
Other Units	B111	19
	Total	19
Grand Total		1,066

Count of Time Assigned broken down by Apparatus Type and Unit Name



Ambulance Unit Hour Utilization

Monthly Unit Hour Utilization for NORTH COUNTY FPD

March 2022	M111 & RA111	29.35%
	M114 & RA114	18.82%
	M115 & RA115	22.22%

Vehicle Type

Ambulance

UHU Ratio



UHU percentages are calculated only for completed months/years. The current month/year will not show a correct value. Time Committed is calculated by Time Call Cleared minus Time Assigned.



Transports

NORTH COUNTY FPD Transports March 2022

Name	
M111	102
M114	82
M115	95
RA111	23
Grand Total	302

These two tables display a distinct count of ID broken down by Destination. Only transports which arrive at a destination are counted.

NORTH COUNTY FPD Transport Destinations March 2022

Destinations	F
TEMECULA VALLEY HOSPITAL	151
PALOMAR HOSPITAL	111
TRI CITY MEDICAL CENTER (TCMC)	19
CHILDRENS HOSPITAL	10
MCP NAVAL HOSPITAL	4
SCRIPPS ENCINITAS HOSPITAL	3
RANCHO SPRINGS HOSP.	2
LOMA LINDA MEDICAL CENTER - MURRIETA	2
Grand Total	302



Health & Safety

Injuries &
Illness

1 Injuries

Accidents

0 Vehicle



Transfer of Care

Regular Board Meeting for April 26, 2022

Total Offloads
262

TOC Compliance
86.6%

90th Percentile Offload Time in Minutes
69.2

Median Offload Time in Minutes
31.0

Percent Offloads Under 30 Minutes
46.2%

Percent Offloads Under 20 Minutes
19.8%

San Diego County
Transfer of Care - via FirstWatch
Ambulance Operating Area Data
Use filters below to select data by Ambulance Operating Area, Month, and Year

Ambulance Operating Area

SD COUNTY	AMR Float Units
Barona	Carlsbad
Chula Vista	Coronado
CSA 17	CSA 69
El Cajon	Escondido
GHD Zone 1	Inland Central
Inland North	Inland South
National City	North County FPD
Oceanside	Poway
Ramona	San Diego
San Marcos	Sycuan
Unified Service Area	Viejas

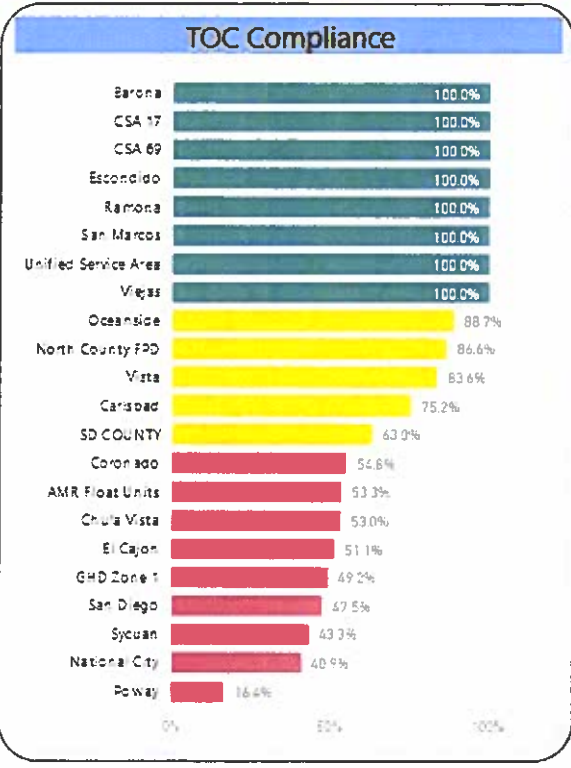
Month

January	February	March
April	May	June
July	August	September
October	November	December

Year

2018	2019	2020	2021	2022
------	------	------	------	------

Ambulance Operating Area Ranking - TOC Compliance
10



*County data updates later in the month so these stats are 1-month behind



Leadership





**NORTH COUNTY FIRE
PROTECTION DISTRICT
OPERATIONS**

TO: Board of Directors
FROM: Operations/EMS Division
DATE: Tuesday, April 26th, 2022
SUBJECT: Customer Satisfaction Survey Program, 2022 – 1st Quarter Results

CONSENT AGENDA

RECOMMENDATION:

Review the report as submitted. In looking at the overall percentage of satisfaction with our service, our customers continue to rate their level of satisfaction overwhelmingly in the “excellent” category.

BACKGROUND:

This report focuses on two areas, direct feedback based on surveys sent to patients transported by North County Fire and our Service/Sympathy card program. The distribution of the survey is based on the 2020 Payer Class percentages according to our ambulance billing company, Wittman Enterprises. This quarter’s customer satisfaction results incorporate surveys received from January 1st, 2022 through March 31st, 2022. The following is a listing of the type and number of individual payer classes that are randomly mailed surveys on a monthly basis.

2022 Payer Class	
Private Commercial Insurance (includes Champus/Active Duty)	26
Medi Cal	10
Medicare (includes Senior HMO)	54
Cash	10
Total	100

DISCUSSION:

The survey results are reported on quarterly intervals to all safety employees. The sharing of this information with all employees provides a heightened awareness regarding our customer’s experience in the field. If a system or human deficiency trend is noted, the management staff will coordinate any measures necessary to correct the problem.

Customer Satisfaction Survey Program

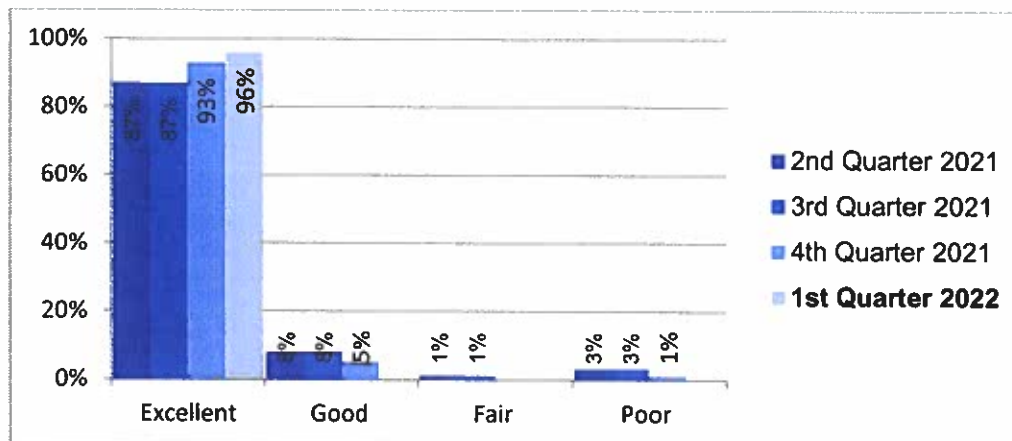
Tuesday, April 26, 2022

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The first section of the *Satisfaction Survey Form* evaluates the customer's overall satisfaction with our service by rating it from "Excellent" to "Poor." The second section of the form allows the customer to provide comments on their perception of the service they received. This quarter 300 surveys were mailed, and 51 surveys were returned (17%).

Ninety-six percent (96%), or 49, of the surveys returned indicated "excellent" customer satisfaction as indicated on the chart below:

2021-2022 Customer Satisfaction Results



The customer comment portion of the survey has proven to be most effective by allowing us to hear the customer's opinions or concerns firsthand, thus allowing us to mitigate any problems as quickly as possible. These comments are reported on *Attachment-A* of this report.

In order to maintain Continual Quality Improvement (CQI) for this program, the responses are reviewed for any unusual comments or areas of concern. When necessary, incident documents will be reviewed. If a poor rating or adverse report is noted, the Operations Chief reaches out to seek clarification and ultimately improve services. If indicated, this review may warrant further investigation or training to mitigate potential customer service issues.

SERVICE/SYMPATHY CARD PROGRAM:

The District continues to utilize a Service/Sympathy Card Program to promote excellence in our emergency delivery services. This particular program allows our firefighters to correspond with our customers by personally signing and mailing "Service Cards." This post-incident program has proven invaluable in maintaining a positive relationship with our community through personal contact between our firefighters and the customers they serve. The "Sympathy Cards" are utilized in the same way by corresponding concern with a deceased patient's family.

Customer Satisfaction Survey Program
Tuesday, April 26, 2022
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The following data identifies the total number of Service and Sympathy cards completed by each crew during this report's time frame:

	"A" CREW	"B" CREW	"C" CREW	TOTAL
1ST Q 2022	74	60	99	233
4TH Q 2021	94	110	125	329
3RD Q 2021	69	75	70	214
2ND Q 2021	72	94	65	231

The above numbers represent 38% of total cards sent by A Shift, 26% of total cards sent by B Shift and 42% of total cards sent by C Shift.

FISCAL ANALYSIS:

The increased use of Service Cards has contributed to increased expenditures in both printing and postage. Annually, the Program costs approximately \$2,000.00 to operate. It is our belief that enhanced public relations and the benefits these cards represent is worth the expenditure.

SUMMARY:

The North County Fire Protection District takes seriously the demeanor and professional conduct of its employees while providing emergency services. Our Customer Survey Program provides a tool to measure and quantify this area and if necessary, implement and/or modify the emergency delivery system to ensure its ability to meet customer expectations. This program, which is now in its seventeenth year, consistently reflects a high degree of satisfaction with the services delivered by the employees of the North County Fire Protection District, beginning from the request for service up to and including final mitigation of the incident.



North County Fire Protection District
Customer Satisfaction Survey
First Quarter 2022
January-March
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
22-1- 1	1/3/22		Everyone has been absolutely wonderful so gentle with my quadriplegic son. God bless all.
22-1- 2	1/3/22		Thank you for your wonderful dedicated people.
22-1- 3	1/4/22		Thanks for your service.
22-1- 4	1/6/22		The first responders were personable and helpful. They helped me stay calm, despite my pain, and made the experience less unpleasant. The pain I was in was the only unpleasant. The pain I was in was the only unpleasant aspect of the experience. Thank you for making things as smooth and painless as possible.
22-1- 5	1/6/22		Great service! Under horrible conditions I feel really bad I can't remember the EMS crew names. He was so kind and gentle. He stated I was his first rescue on his own. He went above to make sure I was attended to in the Palomar ER and also took concern to get message to my husband. Sorry late returning but ended in a pile of mail, finally catching up. I am on the mend, has been a challenge as I have not been able to do the thing I normally could. But taking one day at a time. Again thank you for everything!
22-1- 6	1/10/22		Excellent.
22-1- 7	1/12/22		I appreciate the fast and how efficiently you guys came to help. We appreciate you guys and are very grateful.
22-1- 8	1/18/22		Sorry for the late correspondence. The care my mom received from the paramedics was excellent! Care arrived within 10 minutes and were courteous gentle and efficient in caring for my mom! We are so thankful for having your service available. Please give a big thanks and applause to all!
22-1- 9	1/19/22		Immediate response (chest pains) compassionate/ caring/ efficient/ excellent follow- through at hospital. Very please with these paramedics took such good care of me!
22-1- 10	1/27/22	Mary Murphy	One of your fire men did not know that aspirin is considered a "blood thinner" (when asked if I was on blood thinners) More training on this needed. Overall very good service.
22-1- 11	2/14/22		Amazing service! We are so blessed in Fallbrook.
22-1- 12	2/16/22		I cannot "Thank you" enough for your help! I was in a great deal of pain! They responded "very" quickly. Before I knew it, I was gently placed in the ambulance and on my way through all the traffic to the hospital! Everyone was very professional and kind! We are "very" fortunate to have such a "fantastic" service in our area! Please "thank" everyone again for me!!!
22-1- 13	2/21/22		They were knowledgeable, compassionate and caring, an excellent group of men!
22-1- 14	2/21/22		Excellent.
22-1- 15	3/12/22		Can't begin to say how much comfort- knowing that I'm so well taken care of when in such a difficult situation. Thank you so very much for caring!
22-1- 16	3/12/22		Everything went very well. Paramedics were very kind and comforting of me and my grandson, they were professional and attentive. Thank you!
22-1- 17	3/14/22		The Paramedics were prompt, courteous, and skillfully handled the problem. There is nothing we can suggest for improvement.



North County Fire Protection District
 Customer Satisfaction Survey
 First Quarter 2022
 January-March
 Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
22-1- 18	3/14/22		They took very good care of me. Very attentive and caring. Thank you.
22-1- 19	3/14/22		Excellent.
22-1- 20	3/14/22		Excellent.
22-1- 21	3/14/22		Excellent.
22-1- 22	3/15/22		Excellent.
22-1- 23	3/15/22		Excellent.
22-1- 24	3/15/22		I was very pleased with the professionalism of your personnel. Thanks to all of you.
22-1- 25	3/16/22		They have picked my mom up on a couple of occasions and are always very pleasant. Mom said very professional, and gentle. As a family we are grateful for their services.
22-1- 26	3/16/22		Arrived quickly and were very professional.
22-1- 27	3/17/22		These men are the best. So kind and so very helpful! This person is heavy and the nurse/ caregiver could not get him up and called for assistance. When they arrived, they knew something was wrong. He had a fever of 103 and off to Temecula Hospital he went. Turned out he had COVID. He returned home in 3 days- all is good with him. Thank you!
22-1- 28	3/18/22		I was involved in a car accident. My car was totaled, but thank God, I survived with a few injuries. I hit the steering wheel, apparently before the air bag inflated, so I had a minor cut on my upper lip. But- I could not tell you what happened at the site. I was extricated from the car but have <u>no</u> memories of anything that happened at the scene. I woke up in the ER at Palomar and spent about 6 hours there. Sorry I cannot evaluate the care at the scene because apparently, I was knocked out. I believe I received good care- I survived! Thank you for checking.
22-1- 29	3/18/22		Thank you all for being there/here when we need you!
22-1- 30	3/21/22		My father was due to an illness. Could not be happier with his transport. He is 96 years old and back home. Thank you.
22-1- 31	3/21/22		I called 911 to get help for my husband. He was having a full-on heart attack! There were enough people to help keep me calm and busy! They attended to my husband and were wonderful on staying on top of everything! Because of their awareness on everything they helped save my husband and got him to the hospital for more help! Thank you so much!
22-1- 32	3/22/22		Excellent.
22-1- 33	3/22/22		She felt very comfortable with the care EMT's gave my mom. She enjoyed the ride!!
22-1- 34	3/24/22		Best part of living in Fallbrook is North County Fire, you saved my life three times. Thank you so much! You cannot improve on PERFECTION.



North County Fire Protection District
Customer Satisfaction Survey
First Quarter 2022
January-March
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
22-1- 35	3/24/22		Such a relief to hear them coming through my door! A very efficient team. Focused, but polite and considerate. Helpful when I struggled to get medical/ insurance from my husband's wallet- due to arthritis. Patient and kind. Keep up the good training!! And thank you all again for what you do.
22-1- 36	3/24/22		Great compassionate service- Thanks so much!
22-1- 37	3/24/22		No... All very professional, explained everything that was happening in detail.
22-1- 38	3/24/22		Same as other form. (See comments above)
22-1- 39	3/24/22		Your service was, fast, your technicians were knowledgeable, efficient, and courteous. We are lucky to have this service available!
22-1- 40	3/24/22		Very very great job, wonderful guys. Please tell them thank you so very much.
22-1- 41	3/25/22	Mary Murphy	The crew that responded to my call were professional, caring, and quickly made me feel less anxious. The one thing that could be improved on is being able to differentiate between AFIB and an irregular heart beat. If there is a way to tell the difference, it could save the next patient several hours at the hospital. Of course I would rather they err on the side of caution if it is difficult to tell the difference. However, all in all, best ambulance ride I've ever had. Lol. Thanks to the whole crew!!
22-1- 42	3/25/22		I can't honestly rate them as I was unconscious and don't remember. They must have done a good job because unfortunately I'm still here. So thank you I guess.
22-1- 43	3/25/22		These people are the best!
22-1- 44	3/25/22		Great friendly service every time. Thank you for always being here when we need you.
22-1- 45	3/26/22		Thoroughly professional throughout. Very competent and humane. All are a credit to medical staff.
22-1- 46	3/28/22		Fast to respond.
22-1- 47	3/29/22		These guys are amazing. So cordial and considerate... and respectful. Where did you find these people in this rotten world?!!
22-1- 48	3/29/22		The firefighters responded quickly and stopped my bleeding. Their attitude was outstanding. They arranged for an ambulance and helped my wife clean up the blood on her. They couldn't have responded any better. We are thankful for everything that they did. Thanks again.
22-1- 49	3/29/22		I was not present for pick up. He had fallen at the adult day care center.
22-1- 50	3/30/22		Firemen were prompt, nice, very professional. Transport to PMC. Cleaned up after themselves. Glad to live in Fallbrook.
22-1- 51	3/30/22		Those who responded to my call were quick, efficient, and kind. Thanks so much!



**NORTH COUNTY FIRE
PROTECTION DISTRICT**

FIRE CHIEF / CEO

TO: BOARD OF DIRECTORS
FROM: F/M FIERI AND CHIEF MCREYNOLDS
DATE: APRIL 26, 2022
SUBJECT: DEPUTY FIRE MARSHAL POSITION

ACTION AGENDA

RECOMMENDATION:

- That the Board of Directors approve a Deputy Fire Marshal position and the plan to fill that position in May/June.
- That the Board of Directors approve the enclosed revised Deputy Fire Marshal job description.

BACKGROUND:

With the resignation of a Fire Prevention Specialist from the NCFPD Community Risk Reduction (CRR) Division, a recruitment is needed to fill that position. After carefully evaluating the needs of the NCFPD CRR Division, Staff has determined that expanding the duties and responsibilities of that position to meet the needs of the District is necessary. The expanded duties would include but would not be limited to fire investigation responsibilities.

DISCUSSION:

Staff has determined that fire investigation responsibilities belong in the CRR Division under the direct supervision of the Fire Marshal. Creating a Deputy Fire Marshal position with expanded duties and responsibilities that include conducting fire investigations would allow the District to better meet this obligation. With the expanded responsibilities, it is necessary to modify the job description/classification and base rate of pay. In so doing the position will be reclassified from Fire Prevention Specialist (Non-safety) to Deputy Fire Marshal (Safety), which is more in alignment with the typical duties of this position across the region.

Attached for the Board's approval is the Deputy Fire Marshal job description. With the Board's approval, Staff will immediately initiate a recruitment for this position. The Deputy Fire Marshal will be assigned to the NCFPD CRR Division under the supervision of Fire Marshal Dominic Fieri. An MOU Side Letter would also be needed to define the job description and salary schedule adjustment.

DEPUTY FIRE MARSHAL POSITION

APRIL 26, 2022

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FISCAL ANALYSIS:

An analysis of comparable agencies with similar positions was conducted. At the conclusion of that analysis, it was determined that, dependent on the retirement formula of the individual selected (PEPRA or Classic Member), the fiscal impact to the District will be between \$10,435 and \$19,111.

SUMMARY:

This position will not only promote succession planning for the District but will give a greater depth of knowledge, skills, and abilities to better meet our District mission. When approved, the Human Resources Division will immediately begin the recruitment process. The anticipated start date for the new employee would be June 2022.



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DEPUTY FIRE MARSHAL

1.0. **PURPOSE:**

- 1.1. To provide a description of the duties and responsibilities, qualifications and physical requirements for the classification of Deputy Fire Marshal.

2.0. **POLICY:**

- 2.1. Members classified in the position of Deputy Fire Marshal are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities, in addition to other duties as assigned.

3.0. **INTENT:**

- 3.1. The intent of this Policy is to provide an overview of the general attributes and abilities necessary to perform the classification of Deputy Fire Marshal. It is also the intent of the Policy to provide an overview of the typical duties and responsibilities of the position. This Policy is not intended to delineate every facet of the classification. Other duties and responsibilities may be assigned as appropriate to fulfill the Mission of the District.

4.0. **GENERAL JOB DESCRIPTION:**

- 4.1. This assignment is a full-time work classification. Deputy Fire Marshal classification is considered a "Non-Exempt" employee as defined by FLSA and is overtime eligible. Specifics of compensation and benefits are described in the Memorandum of Understanding between the Safety bargaining group and the District. The position is a Safety position as defined by PERS.
- 4.2. Under the direction of the Fire Marshal, the Deputy Fire Marshal provides program management for in the Community Risk Reduction Division. Specific duties include, but are not limited to:
 - 4.2.1. Perform fire safety inspections of residential, commercial, industrial properties and places of assembly to determine compliance with fire prevention codes and ordinances;
 - 4.2.2. Inspect, post and issue weed abatement notices; issue written notices requiring the abatement of fire and related health and safety code violations; re-inspect to determine whether compliance has been achieved on all



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violations;

- 4.2.3. Perform fire and safety clearance inspections for new business licenses;
- 4.2.4. Participate in disaster preparedness programs;
- 4.2.5. Respond to fire scenes to investigate the origin and cause of fires; interview suspects and witnesses, take and prepare photographs, collect evidence, write reports of investigation findings, and may present evidence and report findings to the court system;
- 4.2.6. Perform plan review to ensure compliance with applicable codes, ordinances and regulations including the California Fire Code, California Building Code, National Fire Protection Codes, San Diego Consolidate Fire Code and local ordinances;
- 4.2.7. Confer with architects, contractors, builders and general public in the field and in the office; explains and interprets requirements and restrictions;
- 4.2.8. Research and review fire legislation, codes and ordinances; develop/prepare handouts and materials and conduct community risk reduction educational programs;
- 4.2.9. Provide technical information concerning fire code requirements; communicate with fire dispatch and other employees during emergency and non-emergency situations using a two-way radio;
- 4.2.10. Assist in the instruction and training of less experienced staff;
- 4.2.11. Conduct inspections to ensure proper storage, handling and use of hazardous materials; respond and investigate citizen complaints of reported fire and/or safety hazards; work with other agencies as needed;
- 4.2.12. Respond to emergency situations in off-hours as required; observe safe work methods and use safety equipment;
- 4.2.13. Operate District vehicles skillfully and safely;
- 4.2.14. Maintain records pertaining to inspections and actions taken using a



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computer;

- 4.2.15. Build and maintain positive working relationships with co-workers, other District employees and the public using principles of good customer service; perform other related duties as assigned;
 - 4.2.16. Give public presentations on fire safety and community risk reduction;
 - 4.2.17. Represents the Community Risk Reduction Division at internal and external meetings and events;
 - 4.2.18. Provide the Fire Marshal with regular updates on the status of the Community Risk Reduction Division and seek specific guidance as needed;
 - 4.2.19. Maintain records and write a variety of reports and documentation related to fire investigations, special projects, inspection complaints, weed abatement, building development and new construction.
- 5.0. **WORK HOURS:**
- 5.1. The normal work schedule for this classification is five-day forty (40) hour work week, a 9/80 or a 4/10 schedule, as specifically approved by the Fire Chief/CEO.
 - 5.2. This position may be required to perform duties outside the normal workday (for example, attend evening meetings, on-call status to respond for fire investigations and other emergencies.
- 6.0. **EXPERIENCE/KNOWLEDGE /ABILITIES:**
- 6.1. **KNOWLEDGE OF:** Principles and practices of fire safety inspections; methods and techniques of fire prevention and fire investigation; pertinent codes, rules, laws and ordinances related to area of assignment; building materials and construction and fire alarm and suppression systems; principles and practices of customer service; safe work methods and safety regulations pertaining to the work; computer equipment related to assignment; and English usage, spelling, grammar and punctuation.
 - 6.2. **ABILITY TO:** Perform fire prevention inspections and identify violations of applicable codes and regulations; participate in fire investigations and testify in



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court; recognize fire hazards common to places of public assembly, manufacturing, commercial and residential buildings; read, interpret and apply local and state codes, laws and ordinances pertaining to fire prevention and hazardous materials; review building plans as they relate to fire code requirements; perform fire and safety clearance inspections for new business licenses; gain voluntary compliance with code requirements; train others in fire code regulations, fire prevention, inspection and related subjects; investigate citizen complaints of reported fire and/or safety hazards; drive District vehicles observing legal and defensive driving practices; perform work in accordance with safety regulations, guidelines and practices; use initiative and sound independent judgment within established guidelines; prepare written correspondence, reports and keep work related records using a computer; use a two-way radio; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships with those contacted in the course of work; and work with various cultural and ethnic groups in a tactful and effective manner.

- 6.3. **EXPERIENCE:** Three years of progressively responsible experience enforcing the California Fire Code, California Building Code California or Penal Code in a Fire Prevention or Community Risk Reduction capacity is required. An equivalent combination of education and experience to sufficiently perform the duties of the position may be taken into consideration as approved by the Fire Chief/CEO.

7.0. **EDUCATION:**

- 7.1.1. An Associate's Degree from an accredited college in a relevant subject, as approved by the Fire Chief/CEO is required.
- 7.1.2. A Bachelor's Degree from an accredited college or university in a relevant subject, as approved by the Fire Chief/CEO is preferred.

8.0. **LICENSES AND CERTIFICATIONS:**

- 8.1. Possession of a valid California Driver's License.
- 8.2. P.C. 832 Powers of Arrest certification within one year of appointment.
- 8.3. California State Fire Marshal's courses in Fire Prevention 2A and 2B (or Fire Inspector 2A and 2B).



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- 8.4. Fire Investigation 1A and 1B (or Fire Investigation 1A, 1B and 1C under new curriculum).
- 8.5. International Code Council Fire Inspector II certification within one year of appointment.
- 9.0. **PHYSICAL REQUIREMENTS:**
 - 9.1. Members in this classification must have the ability to maintain a Fit-For-Duty status by successfully passing the District's annual physical and Physical Ability Examination as required for all Safety employees.
- 10.0. **RESIDENCY REQUIREMENT:**
 - 10.1. Residence within forty-five (45) minute typical drive-time of the District Administrative Offices is required; must commit to achieve these requirements within six (6) months of hire. Residence within the boundaries of the District is preferred.
- 11.0. **TYPES OF MACHINES, TOOLS, EQUIPMENT USED ON THE JOB:**
 - 11.1. Computer/keyboard, form paperwork, camera, tape measure, scale, clipboard, pen/pencil, hydrant wrench, date/plan stamps, hand tools, reference materials (code books, on-line resources), radio, telephone, safety gear (helmet, goggles, gloves - staging manager assignments) and others.
- 12.0. **VEHICLES/MOVING EQUIPMENT DRIVEN ON THE JOB:** Four-wheel drive vehicle.



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DEPUTY FIRE MARSHAL

1.0. PURPOSE:

- 1.1. To provide a description of the duties and responsibilities, qualifications, and physical requirements ~~of this position with the North County Fire Protection District.~~ for the classification of Deputy Fire Marshal.

2.0. POLICY:

- 2.1. Members classified in the position of Deputy Fire Marshal are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities, in addition to other duties as assigned. ~~All members classified in the position described herein shall meet all physical requirements, personal and professional qualifications. They shall perform the stated duties, responsibilities and all other duties as assigned.~~

3.0. INTENT:

The intent of this Policy is to provide an overview of the general attributes and abilities necessary to perform the classification of Deputy Fire Marshal. It is also the intent of the Policy to provide an overview of the typical duties and responsibilities of the position. This Policy is not intended to delineate every facet of the classification. Other duties and responsibilities may be assigned as appropriate to fulfill the mission of the District. ~~The intent of this Policy is to provide an overview of the abilities necessary to appropriately function within the specified classification.~~

3.1.

- ~~3.1. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position.~~

4.0. GENERAL JOB DESCRIPTION:

This assignment is a full-time work classification. Deputy Fire Marshal classification is considered a "Non-Exempt" employee as defined by FLSA and is overtime eligible. Specifics of compensation and benefits are described in the Memorandum of Understanding between the Safety bargaining group and the District. The position is a Safety position as defined by PERS. ~~The position is a~~



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~~Non-Safety position that is within the Non-Safety Bargaining group of the Fallbrook Firefighters Association. The terms and conditions of the current MOU between NCFPD and the FFA for the Non-Safety bargaining group shall apply to this position.~~

- 4.1. Under the direction of the ~~Chief Officer~~ Fire Marshal ~~responsible for Community Risk Reduction Division Fire Prevention~~, the Deputy Fire Marshal provides supervision to personnel assigned to the ~~Fire Prevention Bureau and~~ program management of ~~some all functions~~ for ~~of~~ in the Community Risk Reduction Division ~~Fire Prevention Bureau~~. ~~These supervisory and program management functions are in addition to the normal duties and responsibilities of a Fire Prevention Specialist.~~ Specific duties include, but are not limited to ~~[to]~~ ^[KM1]:

4.1.1. Perform fire safety inspections of residential, commercial, industrial properties and places of assembly to determine compliance with fire prevention codes and ordinances;

4.1.2. Inspect, post and issue weed abatement notices; issue written notices requiring the abatement of fire and related health and safety code violations; re-inspect to determine whether compliance has been achieved on all violations;

4.1.3. Perform fire and safety clearance inspections for new business licenses; participate in disaster preparedness programs;

4.1.4. ~~May~~ Responds to fire scenes to ~~assist in the~~ investigation ~~of~~ the origin and cause of fires; interviews suspects and witnesses, takes and prepares photographs, collects evidence, writes reports of investigation findings, and may present evidence and report findings to the court system.

4.1.5.

4.1.6. Perform plan review to ensure compliance with applicable codes, ordinances and regulations including the California Fire Code, California Building Code, National Fire Protection Codes, San Diego Consolidate Fire Code, and local ordinances.

Confers with architects, contractors, builders and general public in the field and in the office; explains and interprets requirements and restrictions

4.1.7.



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- 4.1.8. Research and review fire legislation, codes and ordinances; develop/prepare handouts and materials and conduct community risk reduction educational programs;
- 4.1.9. Provide technical information concerning fire code requirements; communicate with fire dispatch and other employees during emergency and non-emergency situations using a two-way radio;
- 4.1.10. Assist in the instruction and training of less experienced staff;
- 4.1.11. Conduct inspections to ensure proper storage, handling and use of hazardous materials; respond and investigate citizen complaints of reported fire and/or safety hazards; work with other agencies and as needed;
- 4.1.12. Respond to emergency situations in off-hours as required; observe safe work methods and use safety equipment;
- 4.1.13. Operate District vehicles skillfully and safely;
- 4.1.14. Maintain records pertaining to inspections and actions taken using a computer;
- 4.1.4.1.15. Build and maintain positive working relationships with co-workers, other District employees and the public using principles of good customer service; perform other related duties as assigned.

~~4.1.1.4.1.16. Day to day supervision of personnel assigned to the Fire Prevention Bureau to include oversight of work assignments and completion of periodic performance evaluations (EDRs) in compliance with District policy;~~

~~4.1.2.1.1.1. Perform plan review to ensure compliance with applicable codes, ordinances and regulations including the California Fire Code, California Building Code, National Fire Protection Codes, San Diego Consolidate Fire Code, and local ordinances.~~

~~4.2.1.1. Confers with architects, contractors, builders and general public in the field and in the office; explains and interprets requirements and restrictions~~

4.2.1.4.1.17. Gives public presentations on fire safety and community risk reduction

4.2.2.4.1.18. Representing the Fire Prevention Bureau Community Risk Reduction Division at internal and external meetings and events ~~(or delegating such representation~~ [KM2]);



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~~4.2.3.4.1.19. Provides the Fire Chief/CEO and Chief Officer responsible for Community Risk Reduction Fire Marshal Fire Prevention with regular updates on the status of the Community Risk Reduction Division Fire Prevention Bureau and seeks specific guidance as needed;~~

~~4.2.4.4.1.20. Develop Staff reports and represent the Bureau to the Board of Directors as necessary;~~

~~4.2.5.4.1.21. Responds to and investigates fires for origin and cause. Investigates citizen complaints and responds to requests for information [KM3].~~

4.2.6.4.1.22. Maintains records and writes a variety of reports and documentation related to fire investigations, special projects, inspection complaints, weed abatement, building development, and new construction [KM4].

~~4.2.7. Carry out the normal duties and responsibilities of a Fire Prevention Specialist, as time allows, given above-listed responsibilities.~~

5.0. WORK HOURS:

~~5.1. This position is considered "Non-Exempt" from overtime requirements as defined by the US Internal Revenue Service. That is, it is an 'hourly' employee. (ASK LOREN IF THIS LINE CAN BE REMOVED OR MODIFIED)!!!!!!!!!!!!~~

~~5.2.5.1. The normal work schedule for this classification is Administrative employees for NCFPD, including the Fire Prevention Bureau is either a straight five day forty (40) hour work week or a 9/80, a 9/80, or a 4/10 schedule, as specifically approved by the Fire Chief/CEO.~~

5.3. This position may be required to perform duties outside the normal workday (for example, attend evening meetings, on-call status to respond for fire investigations and other emergencies). Such hours will be compensated by either flexing the work day or by paying overtime, as specifically approved by the Chief Officer responsible for Fire Prevention.



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DEPUTY FIRE MARSHAL

6.0. MINIMUM REQUIREMENTS:

6.1. EDUCATION:

~~6.1.1. An Associate's Degree from an accredited college in a relevant subject, as approved by the Fire Chief/CEO is required.~~

~~6.1.2. A Bachelor's Degree from an accredited college or university in a relevant subject, as approved by the Fire Chief/CEO is preferred.~~

6.2. EXPERIENCE:

~~6.2.1. A minimum of one (1) year of experience in a California fire department as a full-time, paid fire fighter performing company fire prevention inspections; or~~

~~6.2.2. A minimum of one (1) year of experience in a California fire department as a full-time, paid fire inspector; or~~

~~6.2.3. A minimum of one (1) year of full-time, paid experience in enforcing the California Uniform Fire Code, and California Uniform Building Code, California Penal Code, or equivalent experience, as approved by the Fire Chief/CEO, is required.~~

6.3. LICENSES and CERTIFICATION:

~~6.3.1. As specified for the Fire Prevention Specialist (FPS) Position.~~

PRE-EMPLOYMENT BACKGROUND INVESTIGATION

~~— A Fire Protection Specialist, Deputy Fire Marshal, Fire Investigator, Fire Marshal is considered a "Peace Officer" pursuant to Penal Code section 830.37(b). Pursuant to Government Code section 1031, all "Peace Officers" are required to meet certain requirements, including, "Be found free from any physical, emotional, or mental condition that might adversely affect the exercise of a peace officer."~~

~~Final candidate(s) will be required to complete a thorough background investigation (including a polygraph) and Live Scan through the California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI). Additionally, successful candidate(s) for~~



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~~Deputy Fire Marshal are subject to a post offer, pre-employment psychological and medical evaluation.~~

EXPERIENCE/KNOWLEDGE /and ABILITIES:

- 6.0. KNOWLEDGE OF: Principles and practices of fire safety inspections; methods and techniques of fire prevention and fire investigation; pertinent codes, rules, laws, and ordinances related to area of assignment; building materials and construction and fire alarm and suppression systems; principles and practices of customer service; safe work methods and safety regulations pertaining to the work; computer equipment related to assignment; and English usage, spelling, grammar, and punctuation.
- 7.0. ABILITY TO: Perform fire prevention inspections and identify violations of applicable codes and regulations; participate in fire investigations and testify in court; recognize fire hazards common to places of public assembly, manufacturing, commercial and residential buildings; read, interpret, and apply local and state codes, laws, and ordinances pertaining to fire prevention and hazardous materials; review building plans as they relate to fire code requirements; perform fire and safety clearance inspections for new business licenses; gain voluntary compliance with code requirements; train others in fire code regulations, fire prevention, inspection and related subjects; investigate citizen complaints of reported fire and/or safety hazards; drive District vehicles observing legal and defensive driving practices; perform work in accordance with safety regulations, guidelines, and practices; use initiative and sound independent judgment within established guidelines; prepare written correspondence, reports and keep work related records using a computer; use a two-way radio; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships with those contacted in the course of work; and work with various cultural and ethnic groups in a tactful and effective manner.
- 8.0. EXPERIENCE: Three years of progressively responsible experience enforcing the California Fire Code, California Building Code California or Penal Code in a Fire Prevention or Community Risk Reduction capacity is required, An equivalent combination of education and experience to sufficiently perform the duties of the position may be taken into consideration as approved by the Fire Chief/CEO.



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DEPUTY FIRE MARSHAL

A minimum of one (1) year of full-time, paid experience in enforcing the California Uniform Fire Code, and California Uniform Building Code, California Penal Code, or equivalent experience, as approved by the Fire Chief/CEO, is required.

EDUCATION:

EDUCATION:

8.1.1. An Associate's Degree from an accredited college in a relevant subject, as approved by the Fire Chief/CEO is required.

8.1.2. A Bachelor's Degree from an accredited college or university in a relevant subject, as approved by the Fire Chief/CEO is preferred.

6.4. LICENSES AND CERTIFICATIONS:

8.2. Possession of a valid California driver's license.

8.3. P.C. 832 Powers of Arrest certification within one year of appointment.

8.4. California State Fire Marshal's courses in Fire Prevention 2A, and 2B (or Fire Inspector 2A and 2B)(KMS)

8.5. Fire Investigation 1A and 1B (or Fire Investigation 1A, 1B and 1C under new curriculum)(KMS)

8.6. International Code Council Fire Inspector II certification within one year of appointment.

~~6.4.1. Knowledge of business and personnel management; business finance and budgeting;~~

~~6.4.2. Knowledge of pertinent federal, state, and local codes, standards and procedures for fire prevention and inspection, including, but not limited to, the Community Risk Reduction Fire Prevention Policies of the District, the California Health and Safety Code and the California Building Standards Code;~~

~~6.4.3. Knowledge of the principles of public education and awareness;~~

~~6.4.4. Knowledge of the principles of community risk reduction; and~~



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~~6.4.5.— Ability to communicate effectively, both orally and in writing.~~

~~6.4.6.— Knowledge of fire prevention techniques and equipment.~~

~~6.4.7.— Ability to operate and use a computer, to type, to write reports.~~

~~6.4.8.— Ability to maintain positive working relations with the public and co-workers.~~

~~6.4.9.— Ability to formulate and document fire prevention programs.~~

PHYSICAL REQUIREMENTS:

Members in this classification must have the ability to maintain a Fit-For-Duty status by successfully passing the District's annual physical and Physical Ability Examination as required for all Safety employees.

RESIDENCY REQUIREMENT: Residence within forty five (45) minute typical drive-time of the District Administrative Offices is required; must commit to achieve these requirements within six (6) months of hire. Residence within the boundaries of the District is preferred.

~~6.4.— ESSENTIAL FUNCTIONS:~~

~~FREQUENCIES—DAILY (BASED ON A 12-HOUR DAY):~~

~~OCCASIONAL: Up to 1/3 of the time;~~

~~FREQUENT: 1/3 to 2/3 of the time; and~~

~~CONTINUOUS: 2/3 or more of the time.~~

~~STRENGTH: Refer to U.S. Dept. of Labor Strength Levels/Categories.~~

ESSENTIAL FUNCTIONS	FREQUENCY	STRENGTH
1. Inspects existing and new, residential and commercial buildings, alarms, fire extinguishing systems, and fire extinguishing equipment to ensure compliance with fire, safety, and applicable building codes; drives to locations/sites; inspects and hydrostatically tests commercial and residential automatic fire extinguishing systems; inspects framing and bracing of sprinkler systems in new constructions; inspects/verifies functioning of smoke detectors and alarms; and others as required.	Frequent to Continuous— Average of 7 site inspections are conducted per day; up to	Light



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DEPUTY FIRE MARSHAL

ESSENTIAL FUNCTIONS	FREQUENCY	STRENGTH
Building plans/blueprints are consulted in conjunction with inspections. Initial and final inspections are required. Initial inspections are conducted at earlier stages of construction to ensure, for example, that framing requirements are met; final inspections are conducted to ensure completion and functioning of systems and equipment, compliance with citations/recommendations, etc. Includes obtaining applications for, inspection of and testing of "Knox Key" switches used at gated communities to ensure department can enter gated communities. Also calculates fire mitigation fees for new construction within the fire protection district.	10 may be performed in one day.	
2. Performs annual inspections of public buildings and facilities such as elementary and junior high schools, hospitals, convalescent homes, etc., to ensure proper equipment operation, current emergency response plans, clear evacuation routes, etc.	Frequent	Light
3. Enforces Fire Prevention Policies of the District, State laws, and State codes; identifies violations, prepares citation, recommends abatements, follows up regarding compliance; and, on occasion, may arrest subject.	Frequent	Light
4. Reviews building plans, home improvement plans, blueprints, grading plans, etc. to verify compliance with applicable codes. Plans are submitted at the department and reviewed in the office; reviews are documented using date and plan stamps.	Frequent	Sedentary
5. Administers and conducts inspections related to the district's Weed Abatement Program; receives and processes complaints/reports; prepares and sends legal notices of violations and non-compliance notices (with photos); conducts initial inspections and re-inspections to determine compliance; arranges for and supervises clearing of parcels by contractors; completes paperwork, records, billings and updates monthly records; and related tasks.	Frequent	Light
6. Approves and issues permits.	Frequent	Light
7. Coordinates and implements Fire Prevention Week and Fire Prevention Open House activities including static displays; orders materials (per budget); presents materials to groups; and related tasks.	Frequent to Continuous	Light
8. Maintains statistics for Fire Prevention Bureau and generates monthly statistical analyses.	Occasional	Sedentary
9. Operates a computer to perform related research; enter and edit data; to establish files, records or logs; prepare correspondence; and similar tasks.	Frequent	Sedentary
10. May serve as Certified Staging Manager for fire incidents; serves as coordinator at fire incidents requiring coordination with other departments (mutual aide).	Continuous when required	Light
11. Additional functions include: responds to public inquiries regarding fire prevention codes and policies; receives and acts on complaints; tests flow on newly installed fire hydrants; installs blue dot hydrant markers; and others per department needs. May also participate in investigations.	Occasional	Sedentary to Light

- 6.5. TYPES OF MACHINES, TOOLS, EQUIPMENT USED ON THE JOB:
 Computer/keyboard, form paperwork, camera, tape measure, scale, clipboard, pen/pencil, hydrant wrench, date/plan stamps, hand tools, reference materials (code books, on-line resources), radio, telephone, safety gear (helmet, goggles, gloves - staging manager assignments), and others.



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6.6. VEHICLES/MOVING EQUIPMENT DRIVEN ON THE JOB: Four-wheel drive vehicle.

~~CURRENT PHYSICAL FACTORS~~ Frequency Key: Occasional – Up to 1/3 of the time; Frequent – 1/3 to 2/3 of the time; Continuous – Over 2/3 of the time

~~Note: Representative, commonly encountered frequencies and duration are indicated. Special events/circumstances or department responses to significant incidents (specifically inspections which require driving for most of the work shift or when serving as Staging Manager) require greater or lesser frequencies/duration of some physical demands.~~

6.7. ENDURANCE (Primary Demands):

6.7.1. STANDING:

FREQUENCY: From 30 minutes to 2.5 hours per shift.

DURATION: Average of 1 to 2 minutes; maximum of ~30 minutes.

SURFACES: Concrete, dirt, asphalt, carpet, tile, grass, woods, mud, construction sites, etc. Surfaces are dry, wet, slippery, even, uneven, level and on grades.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 10 and 11.

6.7. ENDURANCE (Primary Demands):

6.7.2. WALKING:

FREQUENCY: From 2 to 5 hours per shift.

DURATION: Averages of 50 feet; maximums of ~ 500 feet.

SURFACES: Concrete, dirt, asphalt, carpet, tile, grass, woods, mud, construction sites, etc. Surfaces are dry, wet, slippery, even, uneven, level and on grades.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 10 and 11.

6.7.3. SITTING:

FREQUENCY: From 2 to 5.5 hours per day.

DURATION: Average of ~30 minutes; maximum of 60 minutes.

SURFACES: Office chair with adjustments, vehicle seats.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.



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6.8. PHYSICAL AGILITY (Primary Demands):

KNEELING: Kneeling is performed a few times up to a few minutes per shift (not daily). Average duration of ~15 seconds; maximum duration of ~60 seconds. On surfaces like; asphalt, (blue dot markers), carpet, grass and others.

SQUATTING OR CROUCHING: Squatting/crouching is performed a few times up to a few minutes per shift (not daily). On average, the duration is ~15 seconds; maximum duration of ~60 seconds.

CRAWLING: Crawling is performed 0 to a few minutes per shift (not daily). An average, the duration is ~60 seconds; maximum duration of ~2 minutes. On surfaces of dirt, grass or others encountered when checking crawl spaces.

LYING PRONE/SUPINE: Lying prone/supine is not required.

CLIMBING: Climbing is performed from 5 up to 15 minutes per shift. The average duration is 2 to 5 seconds; maximum duration of ~30 seconds. Examples are; climbing in/out of vehicles, up/down grades/slopes, steps/stairs, ladders and step stools.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 5, 6, 7, 10 and 11.

PHYSICAL AGILITY, contd:

BALANCING: Balancing is performed 0 to a few minutes per shift. Average and maximum duration of ~30 to ~60 seconds.

BENDING/SOOPING: Bending/slooping is performed 10 to 15 minutes per shift. Average duration of 2 to 4 seconds; maximum duration of ~15 seconds. Averages of ~45 degrees; maximum of ~80 degrees. Note: varies with worker stature—performed to get in and out of vehicle, retrieve items from lower drawers, to view areas being inspected. etc.

RUNNING: Running is not required for most job functions but is possible in emergencies.

TWISTING/TURNING: Twisting/turning is performed for visual purposes (while driving, to view areas under construction, etc.) within employee's comfort range.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 10 and 11.

6.9.5.1. STRENGTH (Primary Demands):

6.9.1.5.1.1. LIFTING/CARRYING:

FREQUENCY: From 30 to 60 minutes per day.

DURATION: Average of 1 to 2 minutes; maximums of ~ 5 minutes.

DISTANCES: Average of 40 to 50 feet; maximums of ~500 feet.



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DEPUTY FIRE MARSHAL

WEIGHTS: Clipboard, tape measure, scales during inspections; hydrant caps – 2 to 3 lbs.; hydrant wrench – 10 lbs.; hand tools for blue dot marker installation; paperwork/files; plans/blueprints; and similar items. Infrequently, file boxes weighing up to ~40 lbs. may be moved.

WITH THE: Bilaterally or either hand independently.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 10 and 11.

6.9.2.5.1.2. PUSHING/PULLING:

FREQUENCY: From 5 to 10 minutes per day.

DURATION: Average of 2 to 3 seconds; maximums of ~10 seconds.

LEVELS: Approx. 10% below waist level; 80% waist to chest level; 10% shoulder level and above.

WORK PERFORMED: Opening/closing doors, drawers, vehicle doors, using hydrant wrench, pushing/pulling on framework/sprinkler equipment at construction site.

WEIGHTS/FORCES: Majority of forces are light; opening hydrant may require medium forces (not daily).

WITH THE: Bilaterally or either hand independently.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 10 and 11.

6.10. DEXTERITY (Primary Demands):

6.10.1. REACHING:

SHOULDER LEVEL OR ABOVE: Shoulder Level or Above Reaching is performed a few times per shift. Average and maximum duration of 2 to 3 seconds with partial to full extensions of the arms. (To push/pull framework/equipment to ensure it is properly anchored.)

WAIST TO CHEST LEVEL: Waist to chest level reaching is performed 30 to 60 minutes per shift. Average duration of 5 to 10 seconds; maximum duration of a few minutes. With partial to full extension of the arms. (Does not include time spent driving with weight of arms suspending from the wheel/hands or time spent with weight of arms supported on desk.)

BELOW WAIST LEVEL: Below Waist Level Reaching is performed a few times up to a few minutes per shift. Average duration of 2 to 3 seconds; maximum duration of ~60 seconds (when installing blue dot markers) with partial to full extensions of the arms.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.

6.10.2. HANDLING/FINGERING – GRIPPING/GRASPING:

FREQUENCY: From 2.5 to 4.0 hours per day.

DURATION: Average of 5-10 minutes; maximums of ~60 minutes.



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TYPE: Simple, firm and power, whole-hand grasping.

WITH THE: Bilaterally, either hand independently.

WORK PERFORMED: Steering wheel (Driving up to 8 hours on occasion), handling clipboard / paperwork / plans, telephone, radio, hydrant wrench, hand tools, door handles, etc.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.

6.10.3. HANDLING/FINGERING – FINGER DEXTERITY:

FREQUENCY: From 4 to 6 hours per day.

DURATION: Average of 1-3 minutes; maximums of ~10 minutes.

WITH THE: Bilaterally, either hand independently.

WORK PERFORMED: Handwriting (~1 hour per day—up to 2 hours on occasion); computer keyboard with mouse use (3-4 hours most days); sorting/handling paperwork.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11

6.10. DEXTERITY, CONTD.:

TWISTING: Twisting of the wrists is required when using hydrant wrenches, 0 to a few times per shift.

WRIST FLEXION/EXTENSION: Flexion/Extension for brief duration is performed within normal comfort range while handling paperwork, handwriting and similar actions.

WRIST – RADIAL/ULNAR: Radial side and ulnar side deviation for brief duration is performed within normal comfort range while handling paperwork and similar actions.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.

6.11. CERVICAL MOVEMENT:

EXTENSION: Extension (looking up) is performed for brief duration to view ceiling framework/equipment, to view hillsides, etc.

ROTATION: Rotation of the neck is performed 3 to 4 hours per shift in conjunction with driving and for normal visual purposes.

FLEXION: Flexion (looking down) of the neck is performed 2 to 3 hours per shift while reading, handling paperwork, reviewing plans, inspecting sites, etc.

NEUTRAL: Neutral positioning of the neck is performed 4 to 6 hours per shift while driving, using a computer, inspecting sites, etc.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.

6.12. COORDINATION:



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EYE-HAND: Continuous.

EYE-HAND: Occasional-to-frequent.

FOOT:

DRIVING: Occasional-to-frequent.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.

6.13. SENSORY:

SPEECH: The employee is required to communicate in English at normal conversational levels.

HEARING: Normal or corrected to normal hearing is required for communication and safety purposes.

<u>VISION:</u>	<input checked="" type="checkbox"/>	Near Acuity	<input checked="" type="checkbox"/>	Far Acuity	<input checked="" type="checkbox"/>	Depth Perception
	<input checked="" type="checkbox"/>	Color	<input checked="" type="checkbox"/>	Field of Vision	<input checked="" type="checkbox"/>	Accommodation

SMELL: Normal olfactory sense is used.

CURRENTLY PERFORMED IN FUNCTION NUMBERS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11.

6.14. ENVIRONMENTAL FACTORS:

The employee works inside 70% to 80% (including vehicle) and outside 20% to 30% of the time. Employee is exposed to (checked items):

Weather	<input checked="" type="checkbox"/>	Extreme Cold	<input type="checkbox"/>	Extreme Heat	<input checked="" type="checkbox"/>	Wet &/or Humid Conditions	<input checked="" type="checkbox"/>
Vibration	<input checked="" type="checkbox"/>	Electrical Shock	<input checked="" type="checkbox"/>	High/Exposed Places	<input type="checkbox"/>	Radiation	<input type="checkbox"/>
Moving Parts	<input type="checkbox"/>	Explosives	<input type="checkbox"/>	Toxic/Caustic Chemicals/Gases	<input type="checkbox"/>	Dust	<input checked="" type="checkbox"/>

OTHER:

NOISE LEVELS: Very Quiet Quiet Moderate Loud Very Loud

PROTECTIVE EQUIPMENT: Safety gear—helmet, turnout, respirator/breathing apparatus, and others as required.

6.15. MENTAL FACTORS:

6.15.1. GENERAL EDUCATIONAL DEVELOPMENT:

Reasoning: Apply logical or scientific thinking to define problems, collect data, establish facts, and draw valid conclusions. Interpret extensive array of instructions, deal with several abstract and concrete variables.



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Mathematics: *Complex Skills:* Business math, algebra, geometry, shop math, calculus or statistics.

Reading: *Complex Skills:* Comprehend manuals (such as maps, policies and procedures, training materials, multi-step instructions for dealing with callers, code books), instructions in use of communications equipment (such as computer console, multi-line telephones and apparatus, safety rules and procedures, and drawings.

Writing: *Complex Skills:* Prepare business letters, summaries of reports using prescribed format and conforming to all rules of English spelling, punctuation, grammar, diction and style.

6.15.2. PERCEPTION:

CLERICAL: Ability to perceive pertinent detail in verbal or tabular material. To observe differences in computation.

SPATIAL: Ability to recognize the relationships resulting from the movement of objects in space. Ability to comprehend forms in space and understand relationships of plane and solid objects. May be used in tasks as blueprint reading. Frequently described as the ability to "visualize" object of two or three dimensions, or to think visually of geometric forms.

FORM: Ability to perceive pertinent detail in objects or in pictorial or graphic material. To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures and widths and lengths of line.

6.15. MENTAL FACTORS, CONTD.:

6.15.3. DATA, PEOPLE, THINGS:

6.15.3.1. DATA: Data are intangible and include numbers, words, symbols, ideas, concepts and oral verbalization: Coordinating, Analyzing, Compiling, Copying and Comparing.

6.15.3.2. PEOPLE Human beings, dealt with on an individual basis: Instructing, Supervising, Persuading, Speaking/Signaling, Taking Instructions and Helping.

6.15.3.3. THINGS: Inanimate objects as distinguished from human beings, substances or materials; machines, tools, equipment and products. A thing is tangible and has shape, form and other physical characteristics: Operating/Controlling, Driving/Operating, Manipulating, Tending and Handling.

6.15.4. PERSONAL TRAITS: Work functions required by specific job-worker situations, also known as temperaments.

6.15.4.1. ABILITY TO COMPREHEND AND FOLLOW SPECIFIC INSTRUCTIONS:

The ability to maintain attention and concentration for necessary periods, to apply common sense understanding to carry out instructions furnished in written oral or diagrammatic form; to adapt to situations requiring the precise attainment of set limits, tolerances or standards; to operate controls which involve starting, stopping, controlling and adjusting the progress of a machine or piece of equipment.

6.15.4.2. ABILITY TO PERFORM SIMPLE AND REPETITIVE TASKS, OR SHORT CYCLE WORK:

The ability to ask simple questions or request assistance, to perform activities of a routine, concrete, organized nature, to remember locations and work procedures; to make decisions based on simple sensory data.

6.15.4.3. ABILITY TO MAINTAIN A WORK PACE APPROPRIATE TO A GIVEN WORK LOAD:

The ability to perform activities with a schedule, maintain regular attendance and to be punctual within specified tolerances, to complete a normal work day and/or work week and perform at a consistent pace without unreasonable number and/or length



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of rest periods; to perform effectively when confronted with potential emergency, critical, unusual or dangerous situations, or in situations in which working speed and sustained attention are make or break aspects of the job.

6.15.4.4. ABILITY TO RELATE TO OTHER PEOPLE BEYOND GIVING AND RECEIVING INSTRUCTIONS:

The ability to get along with co-workers or peers without exhibiting extreme responses; to perform work activities requiring negotiating with, instruction, supervising, persuading or speaking; to respond appropriately to criticism from a supervisor.

6.15.4.5. ABILITY TO INFLUENCE PEOPLE:

The ability to convince or redirect others; to understand the meaning of words and to use them effectively; to interact appropriately with the general public.

6.14.4.6. ABILITY TO PERFORM COMPLEX OR VARIED TASKS:

The ability to synthesize, coordinate and analyze data; to perform jobs requiring precise attainment of set limits, tolerances or standards.

6.14.4.7. ABILITY TO MAKE GENERALIZATIONS, EVALUATIONS OR DECISIONS WITHOUT IMMEDIATE SUPERVISION:

The ability to retain awareness of potential hazards and observe appropriate precautions; to understand and remember detailed instructions; to travel in unfamiliar places or use public transportation systems.

6.14.4.8. ABILITY TO ACCEPT AND CARRY OUT RESPONSIBILITY FOR DIRECTION, CONTROL AND PLANNING:

The ability to set realistic goals or make plans independently of others; to negotiate with, instruct or supervise people; to respond appropriately to changes in the work setting.

7.0. REFERENCES:

7.1. Non-Safety MOU.

8.0. RELATED POLICIES/FORMS:

8.1. POLICIES:

8.1.1. None. Fire Prevention Specialist Job Description.

8.2. FORMS:

8.2.1.8.6.1. None.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
OPERATIONS DIVISION**

TO: BOARD OF DIRECTORS
FROM: DFC MAHR AND CHIEF McREYNOLDS
DATE: APRIL 26, 2022
SUBJECT: FY 22/23 NEIGHBORHOOD REINVESTMENT GRANT

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors approve the attached Neighborhood Reinvestment Grant Resolution as noted herein, which authorizes the District to submit a grant application and enter into a grant agreement for these funds to purchase a "Pump Pod" training prop.

BACKGROUND:

Every year, each San Diego County District Supervisor is allotted discretionary funds for the purpose of neighborhood reinvestment. These funds may be used for capital expense/capital improvement related expenses. For the last several years, the District has successfully applied for, and has been awarded approximately \$205,426 in Neighborhood Reinvestment Grants (NRG) for the purchase of Chemical Detox Units, fitness equipment, microwave radio equipment, and new extrication equipment.

DISCUSSION:

Driver Operator hydraulic "pumping" training is vital for operational competency but directly conflicts with the mission statement of the fire service regarding stewardship of the environment. Thousands of gallons of water can be wasted with each training exercise when water is directed into open land and down storm drains. Having a Pump Pod within our fire district will allow for a drastic reduction of water waste during California's current drought crisis. It will also allow our personnel to train and maintain a high degree of competency while remaining response-ready within the district rather than traveling to outline training locations that take our units out of service. This grant would cover the costs necessary for the purchase of a Pump Pod.

FISCAL IMPACT:

If awarded, the Grant would save the District \$105,000 in financial outlay for an environmentally friendly training solution that the District will ultimately need to address.

RESOLUTION OF THE BOARD OF DIRECTORS

OF North County Fire Protection District

(Organization name)

WHEREAS, the County of San Diego Neighborhood Reinvestment Program provides funding for non-profit corporations for certain specified purposes; and

WHEREAS, the North County Fire Protection District

(Organization name)

wants to file an application with County of San Diego for Neighborhood Reinvestment Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of

North County Fire Protection District :

(Organization name)

1. Confirms that North County Fire Protection District is a non-profit California corporation or a public agency under the laws of the State of California;
2. Approves the filing of an application with the County of San Diego for Neighborhood Reinvestment Program funding during the County's current fiscal year; and
3. Authorizes the people listed below to sign a grant agreement with the County of San Diego for Neighborhood Reinvestment funds for the current fiscal year.

1. Print Name: Keith McReynolds

Signature: _____

Title: Fire Chief/CEO

2. Print Name: Kevin Mahr

Signature: _____

Title: Deputy Fire Chief

3. Print Name: Cherie Juul

Signature: _____

Title: Finance Manager

Adopted on this 26th day of April, 2022

Secretary, Board of Directors
Loren Stephen-Porter

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

CINDY ACOSTA

JEFFERY EGKAN

DAVID KENNEDY

KENNETH E. MUNSON

JOHN VAN DOORN

KETH McREYNOLDS - Fire Chief/CEO - kmcreynolds@ncfire.org

ROBERT H. JAMES - District Counsel - roberthjameslaw@gmail.com

LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - lstephen@ncfire.org

April 26, 2022

Office of Supervisor Jim Desmond
County Administration Center
1600 Pacific Highway, Room 335
San Diego, CA 92101

Dear Supervisor Jim Desmond:

About the District

North County Fire Protection District provides fire and emergency medical services to the unincorporated communities of Fallbrook, Bonsall and Rainbow with a combined population of over 50,000. The District has dropped response boundaries with fire departments in all of our surrounding communities including Oceanside, Vista, Deer Springs and Pala.

Project Description

The purpose of this grant is to obtain funding to assist NCFPD with the purchase of a Pump Pod for fire department Engineer training operations. This is a one-time estimated expense is for this crucial training item that NCFPD does not currently possess. A Pump Pod would drastically improve our environmental stewardship, operational competency and response capabilities. If NCFPD was fortunate enough to be granted these funds, they would be used immediately to purchase the Pump Pod and have it delivered to our station 1 in downtown Fallbrook.

Project Cost

Total Cost of Project: \$105,000.



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSCALL AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT

Regular Board Meeting for April 26, 2022

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NEIGHBORHOOD REINVESTMENT GRANT APPLICATION

APRIL 26, 2022

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No other grant applications have been submitted for this project to other Supervisorial District offices. NCFPD will spend all rewarded grant funds within the allotted 12-month time frame. The total estimated cost of this project is expected to be at \$105,000.

NCFPD received two awards from the Neighborhood Reinvestment Grant Fiscal Year 2018/2019 for our chemical detox units and microwave radio system. The total amount awarded for each was \$16,390 and \$108,896 for the two awards. In the fiscal year 2019/2020 NCFPD received an award towards our wellness program for new workout equipment. This was in the amount of \$35,486. In 2020/2021 NCFPD received \$44,654.06 for a brand-new set of auto extrication equipment.

Thank you for consideration of our application.

Respectfully Submitted,

Keith McReynolds, Fire Chief/CEO



COUNTY OF SAN DIEGO

APPLICATION FOR NEIGHBORHOOD REINVESTMENT PROGRAM GRANT

READ INSTRUCTIONS FIRST

ALL FIELDS MUST BE COMPLETED AS APPLICABLE

ELIGIBILITY: Only non-profit or government/public agencies operating in San Diego County may apply.

What is the legal status of your organization?

- Non-Profit Corporation Government/Public Agency

Federal Tax Identification Number (TIN or EIN): 95-6005429 Organization Name: North County Fire Protection

(Must match the California Attorney General Charitable Registration Verification, IRS form, and Secretary of State Business Name)

ADDITIONAL CRITERIA (ATTORNEY GENERAL & SECRETARY OF STATE COMPLIANCE):

Please attach proof of the organization's eligibility to apply in the following two ways: 1) Current or Exempt status with the California Attorney General's Charitable Organization Registry and 2) Active status with the California Secretary of State's Business Search. Screen shots or other evidence should be included as attachments with this application.

ORGANIZATION:

Street Address

Address: 330 S. Main Ave

City: Fallbrook State: _____ Zip: _____

Mailing Address Same as Street Address

Address: 330 S. Main Ave

City: Fallbrook State: _____ Zip: _____

Popular Name or d.b.a.: North County Fire Protection District

Supervisorial District (based on street address of organization): 1 2 3 4 5 (Select only one)

Title of Grant Request: Fire Training Pump Pod for water conservation

Contact Person (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)

Name: Keith McReynolds Title: Fire Chief

Telephone Number: 760-723-2012 Fax Number: 760-723-2072 Email: kmcreynolds@ncfire.org

Grant Administrator (Individual who will sign the grant agreement and be responsible for the expenditure of the funds)

(This individual must be different from the Contact Person listed above)

Name: Cherie Juul Title: Finance Manager

Telephone Number: 760-723-2025 Fax Number: 760-723-2011 Email: cjuul@ncfire.org

PROPOSAL:

PROJECT LOCATION (see instructions)

Street Address: 315 E Ivy St Fallbrook CA 92028

Community to be Served: Fallbrook, Bonsall and Rainbow

For Capital Projects:

Owner of Project Site: NA

Name of person or entity responsible for project site maintenance (Provide a copy of any maintenance agreements or commitment letters, if applicable.) NA

COUNTY OF SAN DIEGO

APPLICATION FOR NEIGHBORHOOD REINVESTMENT PROGRAM GRANT

ORGANIZATION NAME: North County Fire Protection District
TITLE OF GRANT REQUEST: Fire Training Pump Pod for water conservation

Purpose of grant: (Describe the purpose for which you are seeking grant funding. If your request consists of multiple components, please describe each item in priority order and indicate the associated amount requested. A higher priority shall be given to requests for capital projects and/or one-time expenses.)

The purpose of this grant is to obtain funding to assist North County Fire Protection District (NCFPD) with the purchase of a Pump Pod for fire department Engineer training operations. This is a one-time estimated expense of \$105,000 for a training item that NCFPD does not currently possess. A Pump Pod would drastically improve our environmental stewardship, operational competency and response capabilities.

The Pump Pod works by supplying and recycling water used in apparatus pumping operations rather than water being pulled from hydrants, flowed and ultimately wasted down a storm drain. Apparatus pumping training is vital for operational competency but directly conflicts with the mission statement of the fire service in protection of life, property and equipment as thousands of gallons of water can be wasted with each training exercise.

Estimated Total cost of the project: \$105,000 (Provide verifiable cost estimates with this application)

Total Amount requested from the County (minimum \$3,500): \$105,000 **Estimated project completion date:** 12/31/2022

Have you made any expenditures to date for this project that you expect to claim under this grant: Yes No
IMPORTANT: This information will be used to determine the effective date of your grant if awarded.

If YES, the date of the first expenditure: Month: Year:

If NO, when do you expect to start the project: Month: July Year: 2022

QUESTIONS 1 & 2 WILL BE USED TO HELP EVALUATE YOUR PROPOSAL

1. Briefly describe how your organization measures or plans to measure the (positive) impact of activities/operations proposed in the community. Provide an estimate of how many people will be served.

Acquiring our own Pump Pod will produce measurable positive impact through:

- High success rates of our prospective Engineers through increased access to live pumping training operations
- Drastic reduction in water waste from pumping training operations concurrent with an increase in pumping training hours
- Reduction in out-of-service time for units due to pumping training at out-of-district training facilities with water recycling capabilities
- Reduction in fuel costs due to travel for pumping training at out-of-district training facilities with water recycling capabilities

North County Fire Protection District (NCFPD) takes part in the North Zone Fire Department's

2. What other funding partners/sources do you have for this project?

No other grant applications have been submitted for this project to other Supervisorial District offices. NCFPD will spend all rewarded grant funds within the allotted 12-month time frame. The total estimated cost of this project is expected to be \$105,000.

With the advent of the pandemic and its resultant economic impacts, the District realizes that your office has undoubtedly received numerous Neighborhood Reinvestment Grant applications this year. Regardless of the outcome of this application, we wish to extend our most sincere appreciation for your continued support of this District as well as the many fire & rescue services within the County of San Diego.

**COUNTY OF SAN DIEGO
NEIGHBORHOOD REINVESTMENT PROGRAM
GRANT APPLICATION SUMMARY OF FINANCIAL
INFORMATION**

ORGANIZATION NAME: North County Fire Protection District
TITLE OF GRANT REQUEST: Fire Training Pump Pod for water conservation

Financial Solvency:

Please Type Initials CJ

I hereby certify that this organization is currently financially solvent and not at risk for insolvency.

FINANCIAL STATEMENT	PRIOR YEAR ACTUALS	CURRENT YEAR BUDGET
Current Year Start Date: <u>07/01/2021</u>		
COUNTY COMMUNITY ENHANCEMENT GRANTS	\$0	\$0
COUNTY NEIGHBORHOOD REINVESTMENT GRANTS (Formerly Community Projects Grants)	\$80,140	\$0
CITY FUNDING City Name: _____	\$0	\$0
OTHER REVENUES (Please itemize below)		
Property Tax Revenue	\$16,669,311	\$17,414,232
Fees (Ambulance, Fire Prev, ect)	\$5,395,414	\$3,839,727
Reimbursements	\$901,870	\$238,908
Loans	\$5,063,514	\$3,839,727
Restricted Funds	\$857,299	\$985,444
Internal Reserves	\$3,090,211	\$1,244,419
TOTAL REVENUES (If more than \$50,000, attach IRS form 990 or 990EZ. If \$50,000 or less, attach IRS form 990-N e-postcard)	\$32,057,759	\$27,562,457
TOTAL EXPENDITURES	\$23,911,814	\$23,111,866
OPERATING SURPLUS (DEFICIT)	\$8,145,945	\$4,450,591



February 2, 2022

North County Fire Protection District

Quote #: 22-0202NCFPDDU-01

Mobile DRAFTS UNIT Proposal

Dear Fire Chief Kieth McReynolds,

Thank you for your interest in our Pump-Pod DRAFTS UNITS. We are pleased to present the following information per your request for a Mobile DRAFTS Unit (**exceeds 2,100 USG**). The PumpPodUSA - Direct Recirculating Apparatus Firefighting Training & Sustainability (DRAFTS) Unit apparatus is specifically designed to be the ultimate training tool to develop, maintain and test your Engineers and Firefighters. This Unit will enhance the safety, training and practice for candidates specifically while providing needed additional training opportunities to ensure that your department has the most prepared and qualified workforce today.

The DRAFTS Unit will provide and allow your department to train with Full Flow Water your Firefighters and Engineers. When deployed to the Battalions the Engine Companies can train WITHOUT having to call "Out of Service" thus significantly increasing the hours of training but reducing time and costs related to these exercises. Another benefit to the DRAFTS units is that they are self-contained and re-circulate the water required for a wide variety of training evolutions as well as a host of NFPA testing requirements and water conservation mandated compliance. Each DRAFTS Unit will allow approximately (1,850 USG) amount of water to be pump continually, literally saving millions of gallons each year using the DRAFTS Units innovative design and construction.

General Construction Notes:

- This apparatus is constructed and made from Intermodal Shipping Containers and are reinforced in a variety of ways in order to provide long term reliability and durable service.
- A custom bulkhead is constructed and welded into the container. This bulkhead is placed back from the access doors. The design also allows a safe flat deck to safely access to the nozzle mounting system. This system is customizable to suit your Training & Testing needs. variety of straight nozzle styles as well as custom additions.
- The DRAFTS UNIT is fitted with Drafting and Pressure Pipes, NH Fittings of various sizes ranging from: 1 1/2" - 6" and is available in several configurations based on your department needs.
- The deflector shield is mounted to a frame at an angle to divert the incoming stream downward into the reservoir. The optional hanging targets on the deflector shield are to help train nozzle operators.
- All Apparatus will be coated internally with Rhino protective coatings for containment and durability.
- Photographs and illustrations are included on the following pages to help illustrate the design items mentioned herein.
- 10 Year Limited Warranty

Thank you again for your interest, after your review please feel free to contact me with any questions or comments.

Sincerely,
Bill Ward

Executive Director Cell: (949)246 6999 Email: bill@pumpodusa.com

www.PumpPodUSA.com



Mobile DRAFTS Unit on 26' Trailer Capacity: 2,100 Gallons



Approx. Gross Weight (Empty): 9,300 lbs. Example: How Artwork has been applied on previous Units.



DIRECT RECIRCUCLING APPARATUS FIREFIGHTER TRAINING & SUSTAINABILITY UNIT

Rear Bulkhead Wall & Interior Features:

- 1 Galvanized Diverter Screen mounted to Aluminum Frame (*Optional Target can be mounted*)
- 1 Folding Aluminum Step on outside (Ladder step welded to Inside of Bulkhead Wall)
- 6 Welded Fire Hose & Nozzle Plates in 2.5" Ss Nipples Capped with 2.5" NH Fittings (Aluminum)
- 1 200 PSI Pressure Relief Valve for FDC Plumbing (Red)
- 1 1 ½" Valve, the same as if they were opening of Interior Standpipe on 2nd or 3rd floor (Red)
(Connected to FDC Siamese with In-line 90° Fittings to provide for the equivalent of 150' of resistance/ friction loss)





Front:

- 1 Safety Rail with folding Aluminum Step at front of Deck
- 1 6" Horizontal Draft Port (Blue) with Butterfly Valve and 6" FNH Double Swivel Fitting (Alum.)
- 1 6" Vertical Riser Draft Training Riser per our discussion, *(for a portion of annual pump testing)*
- 1 Powder Coated Blue Parts Box
- 1 Portable Hydrant with Stainless Steel deck plate to secure to unit to the deck during transport.
- 1 2 ½" Valve with NH fitting - Make-up Water (using an Auto-Fill with Float) - Right side
- 1 2 ½" Siamese FDC plumbed to Right Front with 90° fitting facing outward – Left Side
(Plumbed to series of 90 degree fittings Providing for 150' of Line Restriction / friction loss.





Standard Items & Features Included:

1 Portable Wet Barrel (DB) Customized Hydrant (6" Supply with 4" reducer Fitting and 4" x 2 ½" ports) .
1 Siamese 2 ½" FDC Connection
Non-skid flooring welded on Rear deck level with Pod Floor with aluminum heavy duty non-skid decking.
Non-skid flooring welded on Front End Deck with expanded & raised Galvanized steel.
Powder Coated Front End Safety Rail with Aluminum Folding Step
Rear Stairs – Folding Aluminum with Web Strap Set for transport. Upper Handles coated with Rhino Liner.
Powder Coated Rear Safety Railing -
Aluminum Speed Rail Hose Guides on each side of Stairs (Protects Hoses & keeps hose off Stairs)
3" Floor Drain – Knife dump valve with Cam Fitting and 25' of Lay Flat Drain Hose
Interior of Apparatus sprayed with watertight Rhino Liner protective coating for containment and durability.
Multi-layer Galvanized Expanded Steel Deflector Screen secured to Aluminum Frame.
Exterior Powder Coated Panel Siding with aluminum diamond plate trim.
All Ball Valve Handles coated with Black Rhino Liner protective coating
Custom Heavy-Duty dual axle trailer for Pump-Pod DRAFTS Unit (Painted Black)

Optional Items & Features

Fire Hose Roller (Inserted when needed into Hitch Receiver – welded on either side of Rear Portion of Trailer
Deflector Screen Target - Bolted Swing Plates coated with Yellow Rhino Liner "type coating"
5' x 5' Galvanized Roof Target
Additional - Portable Wet Barrel Customized Jones Hydrant (DB 4" x 2 1/2", DB 4" x 2 ½" x 2 ½")
Standpipe / FDC 5 Ports or 3 Port
Pump Testing Manifold
Graphics package for Department / agency specific graphics

Warranty

10 Year Limited Warranty (See Warranty Document)

Repairs and Service of Units

Any Warranted Repairs or Non-Preventive Maintenance Service items covered by the warranty, will be performed by PumpPodUSA personnel or designated vendor. Written Notice with photographs documenting the Repair / Service Item in question shall be sent to PumpPodUSA in a timely manner from the Fire Department Fleet Services. Once PumpPodUSA reviews the issue they will decide on the course of action:

1. Local Vendor - Dispatched by PumpPodUSA... (If Item is not completed by Vendor - Refer to Option #2)
2. PumpPodUSA personnel will be dispatched to inspect and perform Repairs or Service on-site.
3. If Repair & Service Item(s) can't be completed on-site the Unit will be transported to the factory at the manufactures time and expense. Once Repair / Service are completed it will be returned back to Fire Department at manufactures expense.
4. Fire Department Fleet representative will confirm Item in question was completed to Departments satisfaction must be signed off at time of delivery.



North County Fire Protection District

Date: 02/02/2022

Features and Options Price List:

Quote: 22-0202NCFPD-01

Pump-Pod / DRAFTS Unit	Specifications:	Descriptions	Unit Price:
Mobile DRAFTS Unit – Approx. 2,100 Gallons	See the Following List: Base Model	Mobile Water Capture System <i>(see specifications above)</i>	USD \$89,800
Artwork Signage – Wrap or Decals	Graphics Vector Files provided by Customer	Graphic Design provided by PPUSA Wrap or Decals applied by PPUSA	Included
Deflector Shield	Expanded Galvanized Screen	Secured to Aluminum Frame	Included
Bulkhead Inside Rear Door	(1) Aluminum Folding Steps	(1) Welded Step to Inside of Bulkhead	Included
	(6) – 2.5" Ss Pipe Nipples Welded on Nozzle Plates	2.5" NST Fittings on each nipple	Included
Front - Left Hand Side	(1) x 2.5" standard valve w/ auto-refill float inside	Make-up Water 2.5" FNPT x 2.5" MNH Fitting	Included
	6" Butterfly Valve on Primary Horizontal Drafting Connection	6" FNPT to 6" FNH Dbl. Swivel Fitting W /6" MNST x 4" FNST Swivel reducer	Included
	On vertical on Draft Riser – Mat. Sched. 80 PVC	6" FNPT to 6" MNH Fitting Convert from Pipe to Fire Hose Threads 1" Bleeder Valve on Riser	Included
Front - Right Hand Side	3 Port FDC :4" x 2.5" x2.5" x2.5" Plumbed to 2.5" to 1 ½" Pipe	Plumbed to fittings inside providing 150' of Line Restriction & Friction loss (Pressure Relief Valve dumps inside)	Included
Flexible Suction Hoses	(2) - 6" Hoses 10' in Length	6" with NH Threaded Fittings	Included
(1) Portable Jones Hydrant	Bronze Jones DB 4" x 2 ½"	6" Supply can be reduced to 4" FNH Dbl. Swivel Color - Safety Yellow	Included
Tool / Parts Box:	Blue Powder coated		Included
ElectroMagnetic Flow Meter	Digital 24 Volt - GPM & Totalizer	Connected to Battery with conditioner	Included
Base Model Total:			\$89,800
Accessories / Options			
Roof Target 5' x 5'	Inset into Roof top for Drainage	6" Rim around roof to act like funnel	\$5,150
Nozzle Swinging Target	Powder-coated	Mounted to Diverter Screen	\$450
Pump Test Manifold	5 to 1 manifold w/ base	For pump testing up to 2,000 GPM	\$4,400
Add-on & Options Sub-Total:			\$10,000.00
Sub-Total before Sales Tax:			\$99,800.00
Sales Tax:		7.75% Sales Tax	\$7,734.50
Total Including Sales Tax:			\$107,534.50
On-Site Delivery:	Provided by PumpPodUSA	Fuel & Travel Expenses	\$465.00
Grand Total:			\$107,999.50

Please Make Payment To: PumpPodUSA
3850 Royal Avenue, Suite B
Simi Valley, CA 93063

Payment Installment: 50% Deposit with P.O.
50% Upon Delivery

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NORTH COUNTY FIRE PROTECTION DISTRICT

FIRE CHIEF / CEO

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: APRIL 26, 2022
SUBJECT: DISTRICT PROPERTY CONSULTING SERVICES

ACTION AGENDA

RECOMMENDATION:

- That the Board of Directors direct staff to execute a sole source contract with Michael Baker International (MBI) for continuous consulting services to vacate and quitclaim easements and assess the feasibility of selling/partially selling two District owned properties. The first being parcel no. 1032332300 and the second parcel no. 1032331100.
- That the Board direct Staff to explore engaging a real estate consultant to assist the District with navigating the evaluation/potential sale of the two properties.

BACKGROUND:

The District owns two properties in downtown Fallbrook that Staff would like to consider selling/partially selling. The first property is located at 315 E. Ivy Street. This 5.08-acre property which is the Station 1 campus includes Fire Station 1, the District Fleet Maintenance Center, the "old" Fleet Maintenance Center (now used for equipment storage) and the Roy Noon Community Meeting Hall, also referred to as the "Scout Hut." The property also includes multiple acres of baseball fields.

The second property is 1.91-acres of open land located near the far east end of E. Ivy Street

DISCUSSION:

The District continues to explore funding options for the construction of a permanent Fire Station 4. The Fire Station 1 campus resides on 5.07 acres of downtown Fallbrook land. Staff would like to explore selling part of that District property that is currently baseball fields. The current land used by the Fire District to house District facilities would not be sold. The second property is located above the Station 1 campus behind the Boy and Girls Club property. This property is vacant open land not currently used by the District.

PROPERTY CONSULTING SERVICES

APRIL 26, 2022

PAGE 2 OF 2

The District currently has an active contract with MBI for consulting services evaluating several District properties for consulting and legal descriptions including lifting easements for future fire station construction. Under the San Diego County Competitive Procurement Policy A087, Section 1 (D) (6), the District can declare a sole source contractor under a continuity provision allowing the District to continue working with MBI on ongoing projects.

FISCAL ANALYSIS:

Staff has acquired a proposal by Michael Baker International for additional professional consulting services to assist the District with this property evaluation. The cost is not to exceed is \$20,000. This cost can be covered by the District in the current budget.

SUMMARY:

Once the evaluation and analysis of the properties is complete, Staff will return to the Board with options to consider.



**NORTH COUNTY FIRE
PROTECTION DISTRICT**

FIRE CHIEF / CEO

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: APRIL 26, 2022
SUBJECT: LETTER OF SUPPORT AND DISTRICT INTEREST FOR SAN DIEGO
COUNTY SHERIFF'S DEPARTMENT STATION AT I-15 & SR-76

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors sign and submit the attached letter to San Diego County District 5 Supervisor Jim Desmond communicating the District's support of the San Diego County Sheriff Station and the District's interest to relocate North County Fire Protection District Fire Station 4 onto San Diego County property located near I-15 and SR-76.

BACKGROUND:

On March 01, 2022, San Diego County Chief Administrative Officer (CAO) Helen N. Robbins submitted a letter to the San Diego County Board of Supervisors recommending that an 18.49-acre Parcel in North County (Fallbrook) located near I-15 and SR-76 be used for a Sheriff Station and/or Fire Station.

DISCUSSION:

A Master Plan Report conducted on the I-15/SR-76 corridor by the County of San Diego Department of General Services (Project number A18.0040.07) dated June 8, 2020, indicated that the highest and best use that is consistent with the County's General Plan and Zoning Ordinance would be essential services, such as a new Sheriff Station and/or Fire Station. As the local fire agency providing Fire, Rescue and Emergency Medical Services (EMS) to that region, Staff supports the recommendation and would like to communicate our District's interest in the project.

FISCAL ANALYSIS:

No fiscal impact as a result of the letter of support.

*LETTER OF SUPPORT AND DISTRICT INTEREST FOR
SAN DIEGO COUNTY SHERIFF'S DEPARTMENT STATION AT I-15 & SR-76
APRIL 26, 2022
PAGE 2 OF 2*

SUMMARY:

The development of a Sheriff Station and NCFPD Fire Station on the property would provide local law enforcement and fire a facility to meet the needs of the growing I-15 corridor. Staff supports the Sheriff Station and the inclusion of a North County Fire Station 4 as a part of the project.

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
DAVID KENNEDY
KENNETH E. MUNSON
JOHN VAN DOORN

KEITH MCREYNOLDS - Fire Chief/CEO - kmcreynolds@ncfire.org
ROBERT H. JAMES - District Counsel - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - lstephen@ncfire.org

April 26, 2022

The Honorable Supervisor Desmond
325 S. Melrose Ave.
Vista, CA 92081

Dear Supervisor Desmond:

On behalf of the North County Fire Protection District (NCFPD) Board of Directors, please accept this letter of support for the Sheriff Station being considered on the 18.49-acre parcel near I-15 and SR-76 in Fallbrook. In addition to the Sheriff Station, we respectfully request your consideration to include a site on the property for a future NCFPD Fire Station 4. The current NCFPD Fire Station 4 facility is a small, aging prefabricated modular building that is over 40 years old. With the service demands growing in that area, the need to construct a new permanent Fire Station #4 is much needed.

The Master Plan Report conducted on the I-15/SR-76 corridor by the County of San Diego Department of General Services (Project number A18.0040.07) dated 06/08/20 indicated that the highest and best use that is consistent with the County's General Plan and Zoning Ordinance would be essential services, such as a new Sheriff Station and/or Fire Station. As the local fire agency providing Fire, Rescue, and Emergency Medical Services (EMS) to that region we would like to formally communicate our District's interest in the project.

The region that would be served by this proposed shared public safety complex includes a section of I-15 and SR-76, a section of the California State Aqueduct, San Diego County Regional Communications System infrastructure and, the San Diego Gas and Electric (SDG&E) 1600 gas transmission line which serves as the primary gas supply main to San Diego County. This Federal, State, and Local infrastructure has been subject to two of San Diego County's most destructive wildfires in the last 15 years, the *Rice Fire* in 2007, and the *Lilac Fire* in 2017. Having a Sheriff and Fire Station on the property would promote public service collaboration and maximize efforts to meet the increasing public safety demands of the growing region.



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALL AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT

Regular Board Meeting for April 26, 2022

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*SUPPORT FOR PUBLIC SAFETY COMPLEX -
CONSIDERATION OF INCLUSION OF NCFPD FIRE STATION
APRIL 26, 2022
PAGE 2 OF 2*

Respectfully submitted,

North County Fire Protection District
San Diego County

Jeff Egkan, President

Cindy Acosta, Vice President

David Kennedy, Director

Kenneth Munson, Director

John van Doorn, Director

cc: San Diego County Board of Supervisors

I-15 and SR-76 Sheriff Station (Land Acquisition Only)

Estimated Project Cost	\$48,021,400 / Land acquisition is \$3,214,000
Capital Amount Funded	\$321,400 (10% deposit on appraised value)
Appropriations Required	\$2,892,600 (Land acquisition in Fiscal Year 21-22 or 22-23)
Funding Source	Proposition 172

On July 13, 2021 (29) the Board of Supervisors approved the authority to exercise an option agreement to purchase approximately 18 acres of surplus CalTrans land at the intersections of I-15, SR-76, and Old Highway 395. The option was fully executed on August 5, 2021. While the option to execute a second option year with an additional 10% deposit is included in the purchase and sale agreement, it makes financial sense to purchase the parcel for approximately \$3,214,000 total using available fund balance rather than risk additional escalation in costs with an additional option year and new appraised value. The purchase must be completed by July 14, 2022.

This I-15 and SR-76 Sheriff Station was first proposed in a 2005 master planning study and further validated by a 2020 planning study. The new command area, over 166 square miles, will encompass an area currently served by four other stations and substations: Fallbrook, Valley Center, San Marcos, and Vista. Each facility will transfer some of their staff while also eliminating the need for costly renovations and expansions at these four other facilities.

The north county region is experiencing a development boom with over 10,000 planned residential units within five major subdivisions north of SR-76. Most of these housing developments are in the northern unincorporated areas of San Diego County. The anticipated starting population this station will serve is nearly 30,000. The projected population over the next decade is up to 100,000 according to SANDAG estimates. These are currently the most underserved communities. The five Indian Reservations in this area attract approximately 25,000- 50,000 guests per day to their casinos and other attractions. The square miles covered by the 2-3 deputies per work shift as they navigate calls for service (not to mention self-initiated activity and community outreach) is untenable over the long-term. The ability to split the area of responsibility between substations and a larger station at the SR 76 and I-15 would provide higher quality public safety services to residents and visitors.

This station would also serve the communities of unincorporated Vista, San Marcos, Escondido, Pala, Pauma Valley and Palomar Mountain. The geographic distance of this land mass creates longer than acceptable call response times and other public safety services. Time spent by deputies driving the beat area could be better spent interacting with community members and implementing programs that are available to residents in other parts of the county.

Current "dispatch to arrival" times average 12.8 minutes in unincorporated areas and 22 minutes for rural areas. These response times represent an unacceptable response rate and additional growth and an increase in crime rates in the unincorporated and rural areas will only increase

response times. For example, Fallbrook has the highest increase in crime rates, over 46%, over the past five years of any city or unincorporated area of our County. This is more than double any other area experiencing an increase.

This area is easily accessed by I-15 and SR-76 making this parcel an ideal location for a Sheriff's patrol station.

A station, located on the almost 18-acre site, would provide sufficient space for a forward Fleet site, Emergency Planning location in the event of critical incidents (to include wildland fires), Emergency Services (Air Fleet) and Search and Rescue assets as well as Fire Authority water trucks, staged to provide better support to the North County Region. The North County Inland area does not currently have training facilities, forcing Sheriff's personnel to report for training and firearms proficiency tests at the Miramar training facility and range. This effectively takes deputies and supervisors out-of-service for hours to meet training requirements. Having a facility in North County, would serve the Fallbrook Substation, Vista Station, San Marcos Station, Valley Center Substation, and all units who work and live in the north inland corridor. With current technology, the Sheriff could have dispatch capabilities for the north county at the SR 76 & I-15 location which would relieve the need to expand the existing communications center in Clairemont Mesa. This would also allow for employees who live in Riverside County and North County to have shorter commutes. By reducing employee commutes, we can reduce the carbon footprint of county employees.

In addition, there is the ability to create a public safety center which would co-locate fire, Sheriff's, and California Highway Patrol.

Per the land use analysis by the Department of General Services, the highest and best use of this parcel that is consistent with the County's General Plan and Zoning Ordinance would be essential services, such as a new Sheriff Station and/or Fire Station. Purchase of this property and development of a new Sheriff Station would fulfill General Plan Goal LU-12 and Policies LU-12.1, LU-12.3, and LU-12.4.

There is also a 15-year deed restriction associated with the property. The deed restriction requires the property to be used exclusively for a public-purpose use. As the seller Caltrans would need to agree to the proposed use and interpretation of whether it serves a public purpose. A public safety use like a Sheriff Station is considered an acceptable public-purpose use.

MASTER PLAN REPORT I-15 / SR-76 CORRIDOR STATION

COUNTY OF SAN DIEGO
DEPARTMENT OF GENERAL SERVICES

SAN DIEGO COUNTY SHERIFF'S DEPARTMENT

THE MILLER HULL PARTNERSHIP
PROJECT NUMBER A18.0040.07

06/08/2020



PARTICIPANTS

CLIENT TEAM

County of San Diego Department of General Services

Elyce Shorb, Strategic Planning

Leonard Pinson, Project Manager

Melanie Tylke, Environmental Project Manager

San Diego County Sheriff's Department

Christopher Thibodeaux, Support Services Director

Deena Hennig, Project Manager

DESIGN TEAM

Architecture / Planning: The Miller Hull Partnership

Katie Popolow, Principal

Jonathan French, Project Manager

Tina Angeles, Project Architect

Civil: Latitude 33

Matthew Semic, Principal

Justin Giles, Project Manager

Estimate: Cumming Corporation

Ashok Patel, Managing Principal

Ron Kempf, Sr. Cost Manager

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*Titles shown in gray are not part of this report.

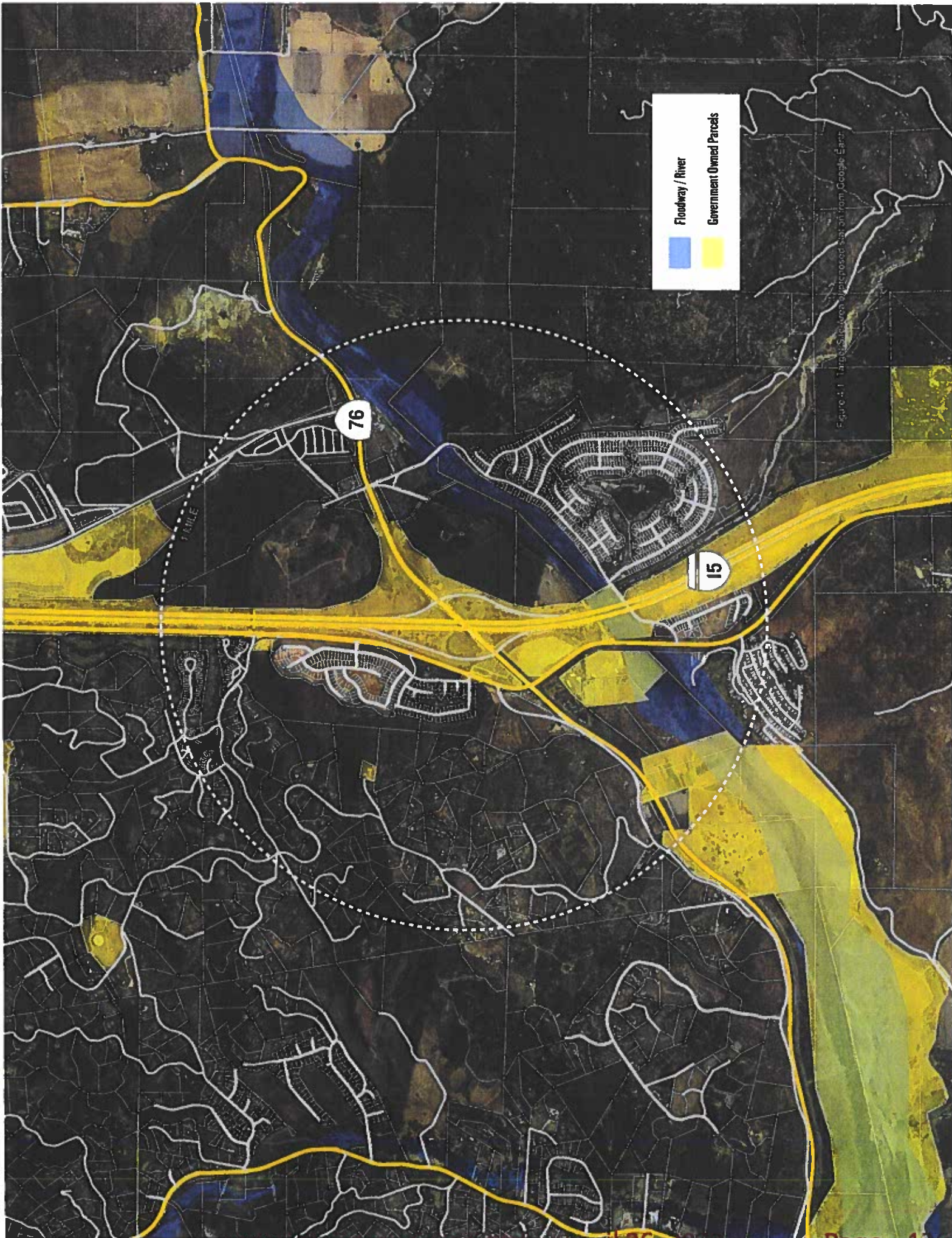


Figure 4-1 Target Study Area as Proposed based on Google Earth

EXECUTIVE SUMMARY

PROJECT BACKGROUND

This report forms the basis of a funding request for the design and development of a new 37,000 sf sheriff station for the San Diego County Sheriff's Department to serve north San Diego County near the Interstate 15 and State Route 76 interchange and the surrounding areas. This report describes the proposed project, service area, populations served, site selection criteria, zoning regulations, discretionary processes, demonstration of project need, timeline considerations and the estimated construction cost.

SERVICE AREA

The proposed 166.43 square mile I-15 Sheriff's station service area extends from the San Diego / Riverside county line, along the I-15 going south to Vista, and east along the SR-76 to Pauma Valley. This station will take over parts of the area and population currently served by the Fallbrook substation, Valley Center substation, San Marcos station and Vista station. Under the new service area assignments and command structure, the Fallbrook and Valley Center substations will report to the proposed I-15 SR-76 Station command.

Currently, the existing Sheriff's facilities are overcrowded. Each facility will transfer some of their staff to the new I-15 SR-76 Station, eliminating the need to expand each of the four existing facilities. Returning these facilities to

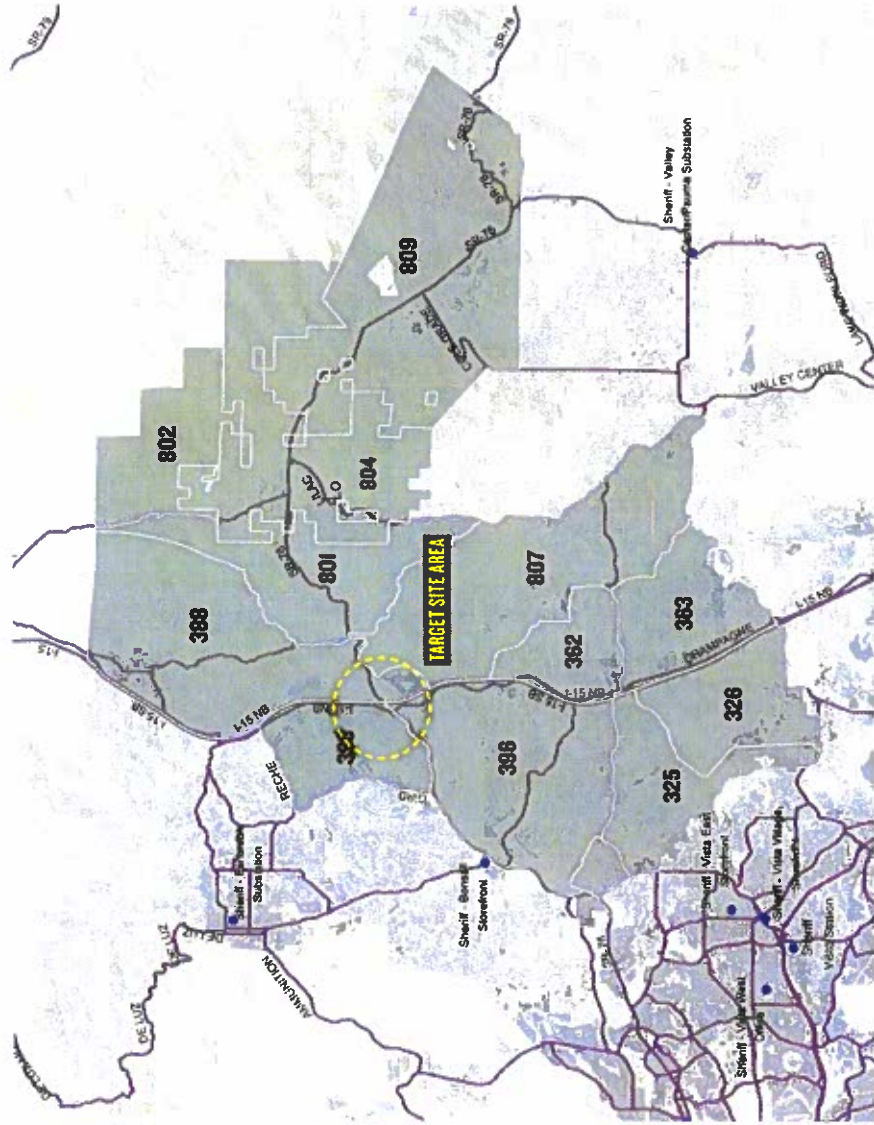


Figure 4.2 Service Area Beat Map for proposed station

their appropriate staffing levels will have the added benefit of extending the useful life of those facilities. Additionally, creating a centralized station, sized to accommodate future growth in the service area will be more efficient, reducing the number of supervisors and support staff required to staff each location.

POPULATIONS SERVED

A large portion of this region is currently experiencing a development boom with about 10,000 planned residential units within five major subdivisions. The residential projects are in various stages of development: proposal phase, approved by the planning commission, approved by the Board of Supervisors, in construction, and selling/ move-in phase. Most of the new housing developments in North



Figure 4.3 A residential construction project in Fallbrook, California

TABLE 3.1 PROPOSED NORTH COUNTY SERVICE AREA POPULATION AND STATISTICS

Command/ Service Area	Current Command Population	Current Area (Sq. Miles)	New Command Population	New Area (Sq. Miles)	Delta Area (Sq. Miles)
City of San Marcos	95,770	24	95,770	24	0
City of Vista	103,419	19	103,419	19	0
Fallbrook Substation	53,024	137	40,554	91	-46
San Marcos Unincorporated	35,122	72	28,669	51	-22
Valley Center Substation	23,943	334	16,064	243	-90
Vista Unincorporated	18,019	19	15,314	9	-9
I-15 & SR-76 Station	-	0	29,507	167	167
Total	329,297	605	329,297	605	0

Information in table from North County Beat Assessment document, Sheriff Dept. dated November 2019. Figures have been rounded.

County are in the unincorporated areas of San Diego County and will fall within this proposed station's service area. This station will also serve Palomar Community College and two hotel casinos - Pala and Pauma. It will provide increased capacity for the Sheriff Department command, patrols, investigations, and search and rescue operations within this region of the county along with establishing a civic presence for county government in the area.

The anticipated starting population this station will serve is nearly 30,000 residents. Future institutional, commercial, and retail development is also anticipated and ultimately some higher density residential developments. The proposed new station should be planned with these growth

factors in mind. See table above for the service area population and statistics.

GOALS AND OBJECTIVES

TARGET SITE AREA

Interstate 15 is a major route that travels north-south in the San Diego region and continues north to Riverside, Los Angeles, and Nevada. It runs through North County's unincorporated communities connecting residential areas with major employment centers and leisure destinations. State Route 76 is a much-used east-west route in the north county region that begins in Oceanside near Interstate 5 and continues east passing through the community of

Bonsall and providing access to Fallbrook. East of the junction with I-15, SR 76 passes through Pala and Pauma Valley before terminating at SR 79. The intersection of I-15 and SR-76 makes it an ideal location for accessing the proposed service area. These two major routes will be critical for accessing the proposed beat areas and is the driving factor for locating the proposed sheriff's station. This will centralize the north county sheriff command staff into one facility and improve response times to calls within the area.

As of the date of this study, the Department of General Services and the San Diego County Sheriff Department



Figure 4.4 Aerial image of I-15 & SR-76 Interchange, from Google Earth

have not identified a specific site for the new I-15 / SR-76 Sheriff's Station. This study establishes site selection criteria to guide the selection process.

SUSTAINABILITY GOALS

The development of a new Sheriff's Department station represents the opportunity to provide a purpose-built facility that meets or exceeds the County of San Diego goals for sustainable design and energy use. The integration of sustainable design strategies into a 24/7/365 essential facility can substantially reduce operational costs, support facility resilience and operations during emergencies, and

improve overall occupant comfort and health. Refer to Volume 1 – General Building Standards for sustainability targets and requirements for new facilities.



Figure 4.5 County of San Diego East County Office and Archives Building, a Zero Net Energy facility (pursuing certification).

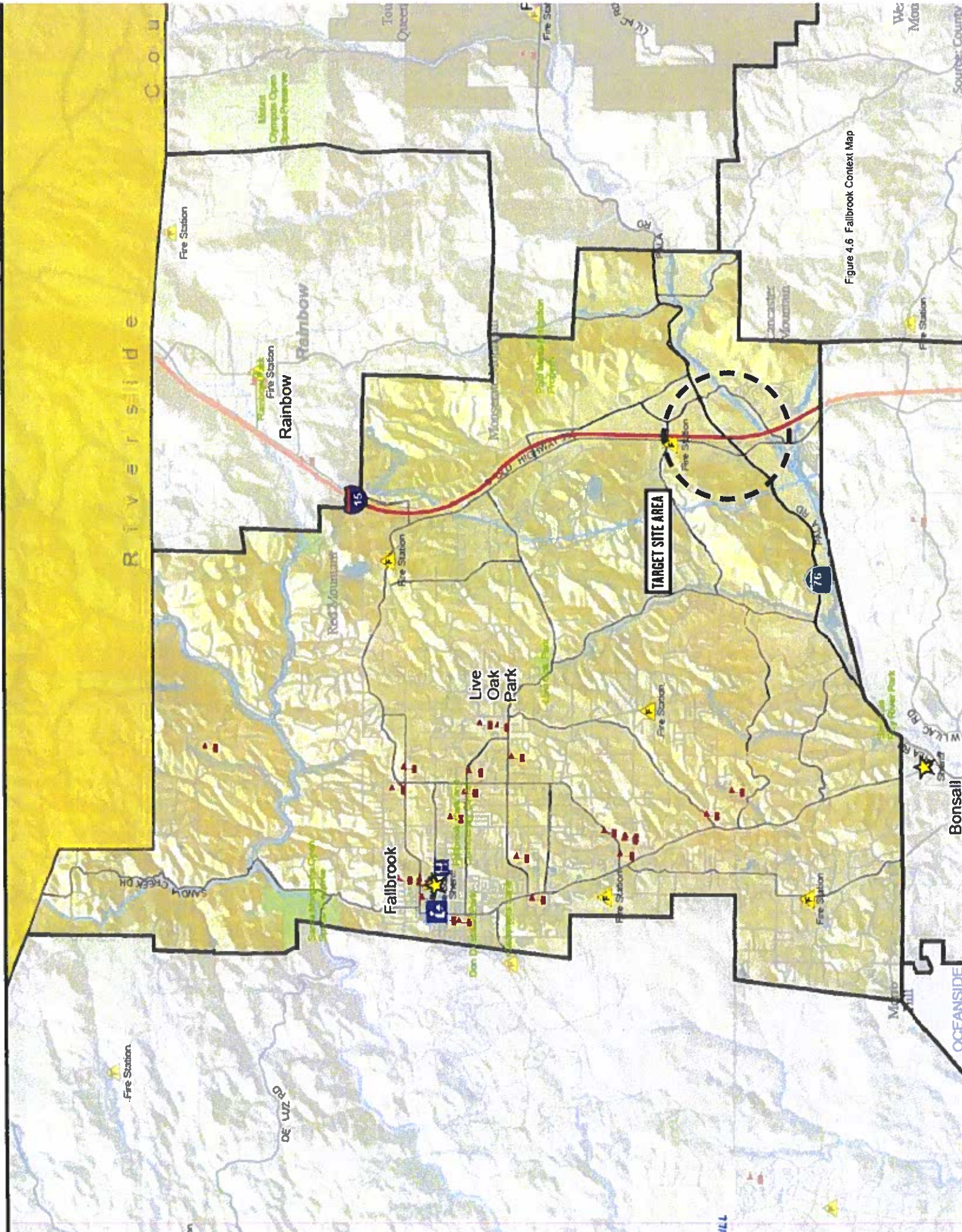


Figure 4.6 Fallbrook Context Map

Source: County

REGULATORY

ZONING AND LAND USE

The preferred site location is within an approximate 1-mile radius from the I-15 and SR-76 interchange. Land use guidelines and policies to be considered for this area are the following:

- County of San Diego General Plan
- I-15 Design Review Corridor (I-15 Corridor Scenic Preservation Guidelines)
- Fallbrook Community Planning Area

Community and Subregional Plans, adopted as integral parts of the County of San Diego's General Plan, are specifically created to address the issues, characteristics, and visions of communities within the County. These communities each have a distinct physical setting with a unique history, culture, character, lifestyle, and identity. Community and subregional plans provide a framework for addressing the critical issues and concerns that are unique to a community and are not reflected in the broader policies of the General Plan.

It is the responsibility of the county to implement the General Plan, to monitor progress toward implementation, and to amend when necessary. Each plan includes the community's key issues as well as the goals and policies to address the issues identified. For each policy or set of policies, there is at least one or more implementation action

identified to carry it out. The implementation program also identifies the county department or agency responsible for its implementation, where appropriate. (San Diego County General Plan, 2011)

The County of San Diego Zoning Ordinance Section 1006.b was amended in February 2019, in which it states the Zoning Ordinance shall not apply to the development, use or improvement of new or existing County facilities including Sheriff Stations. Therefore, the proposed station is not subject to a discretionary use permit review process. The goals and policies of the General Plan and Fallbrook Community Plan, including other applicable County

Regulations shall still apply.

FALLBROOK COMMUNITY PLAN

The Fallbrook community is along San Diego's north county line, it is bounded to the west by Oceanside and Camp Pendleton, roughly to the south by Gopher Canyon Road and SR-76 and to the east by Rice Canyon Road. The immediate area of the I-15 and SR-76 interchange is at the very southeastern corner and within the boundaries of the Fallbrook Community Planning Area. Despite a dramatic increase in population over the last 40 years, Fallbrook has been able to preserve its rural character and small-town atmosphere and would like to continue to accommodate



Figure 4.7 Photo taken along State Route 76 looking south

reasonable demands for growth while also maintaining its unique community identity. Future development must be consistent with the community plan. The plan envisions future development accommodating the need for safety, deferring to the General Plan goals and policies regarding safety and law enforcement.

DISCRETIONARY REVIEW PROCESSES

I-15 DESIGN REVIEW CORRIDOR

The I-15 Corridor Plan is made up of the Scenic Preservation Guidelines and the accompanying land use plan map. The plan is intended to promote orderly development, protect environmental and man-made resources, and implement the County's objectives for growth management.

The scope of the review corridor extends from Escondido to the Riverside county line and is approximately 20 miles along the I-15. It protects a ½ acre to 2 mile "viewshed" area on either side of the freeway, which is what is visible while driving along the Corridor. It totals 12,600 acres and passes through five different planning areas: North County Metropolitan, Bonsall, Valley Center, Fallbrook, and Rainbow. The proposed station would fall within Segment 4 of the corridor.

Per the guidelines, proposed projects within these areas

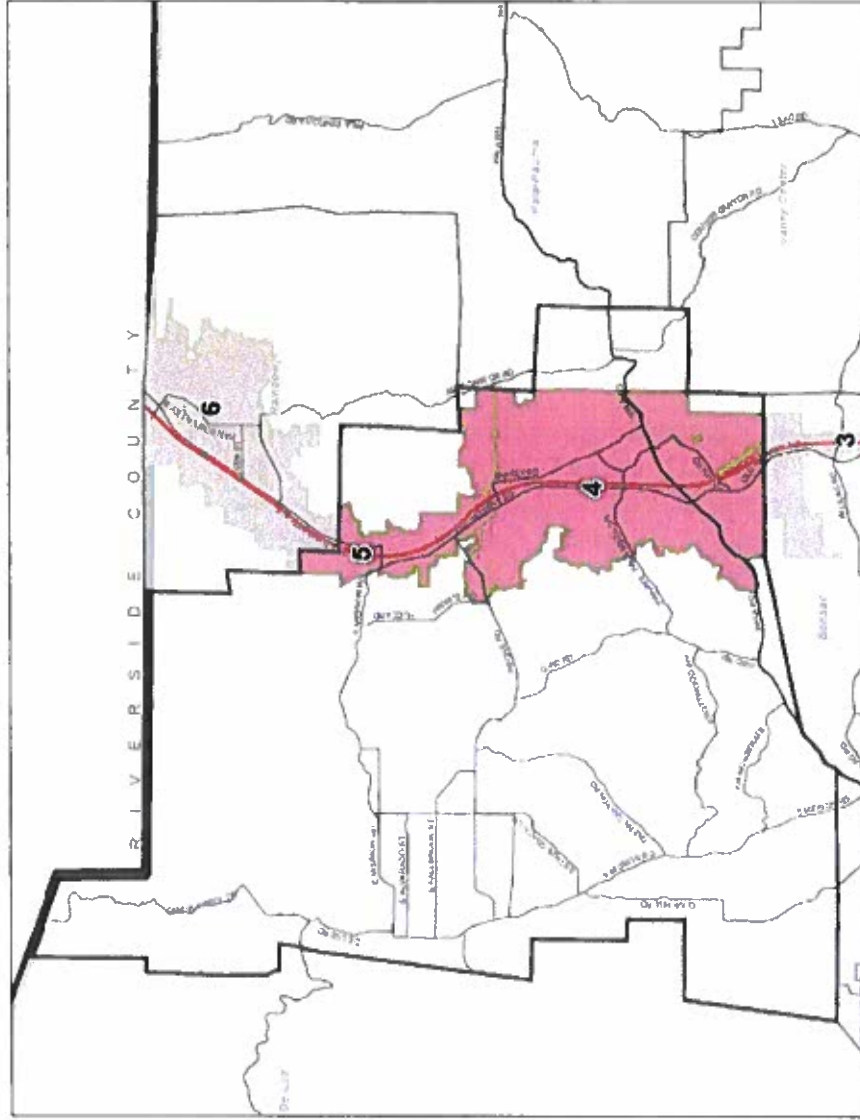


Figure 4.8 I-15 Design Corridor Map - Fallbrook Section

shall be reviewed by a Design Review Board established by the county's Board of Supervisors. They shall review required site plans for conformance and will advise County staff accordingly. The I-15 Scenic Preservation Guidelines should further be consulted for project requirements as well as the accompanying Design Review Checklist.

As noted in the Zoning and Land Use section, Sheriff stations are exempt from the requirements of the Zoning Ordinance which would include the Scenic Corridor Guidelines and associated discretionary permits. However, these guidelines shall still be reviewed and considered during development of the project.

The authority having jurisdiction over zoning regulations is the San Diego County Department of Planning and Development Services (PDS).

CEQA DOCUMENTATION

The California Environmental Quality Act (CEQA) requires a review of the project's potential environmental impacts. As the exact location has not been determined and this being a new building, it is expected that the project will have to prepare and submit an Environmental Impact Report (EIR). Depending on final site location and associated environmental impacts a lower level environmental document may be prepared. For planning purposes, this study estimates that the review process will take 9-12 months to complete.

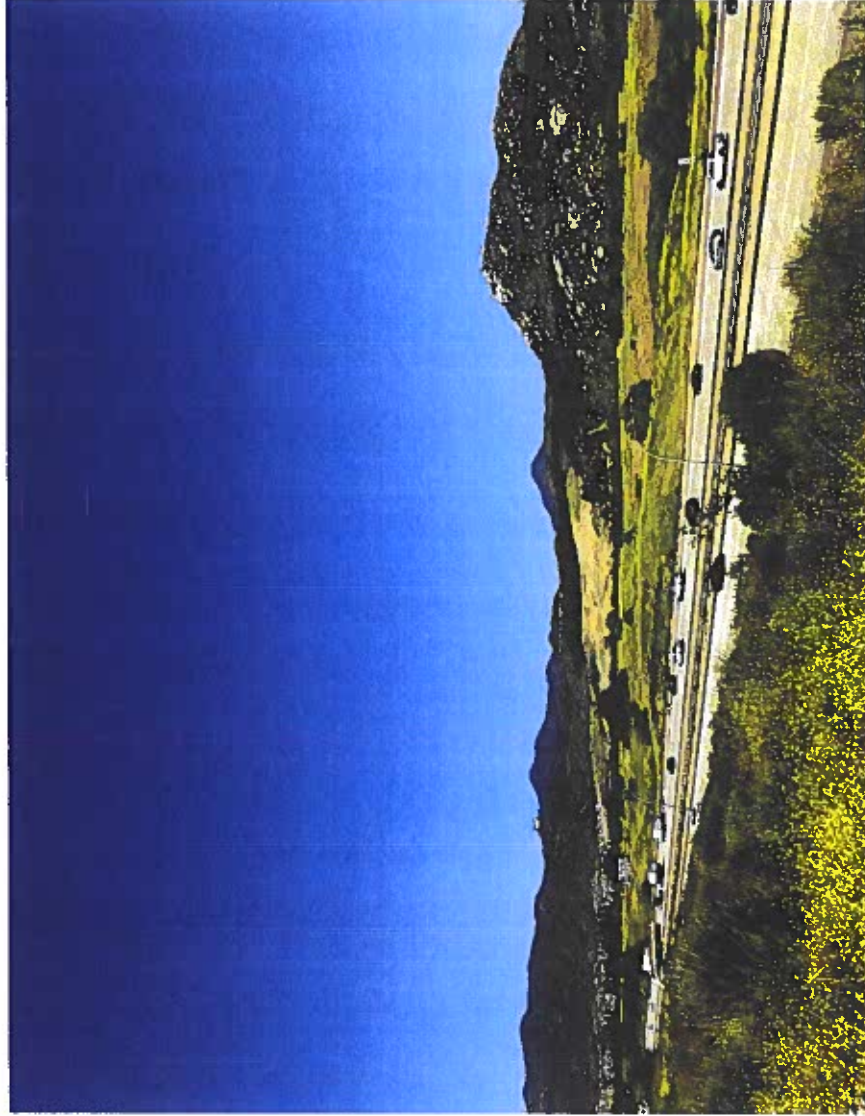


Figure 4.9 I-15 view corridor, looking northeast from Old Highway 395 near SR-76



Figure 4.14 Kirkland Public Safety Building, The Miller Hull Partnership

PROGRAM ANALYSIS

This section documents building function assumptions for the proposed project. These include qualitative goals and qualitative space requirements. The resulting building program has been utilized as the basis of the initial cost model for the project and will serve as the basis of design.

The methodology for determining the programming requirements involved the receipt of the 11/11/2019 Space Study Questionnaire from the Sheriff's Department and was refined through a series of meetings with representatives of the Sheriff's Department and the Department of General Services. These representatives were kept apprised of the development of the program for the new station, providing insight and feedback.

The facility will serve a total of 154 staff. Implicit in this process was the identification of future staffing needs and flexibility for fleet operations. A brief summary of each department as identified in the program space needs spreadsheets is shown in the Space Needs Summary Table.

BUILDING PROGRAM

The proposed single-story 37,000 sf Sheriff's Station will house both standard and specific station programs. A public entrance, lobby, and a community meeting room support improved community relations and community policing strategies. Dedicated offices and work areas for the Administration, Patrol, and Investigations departments,

along with a training room, and hoteling workstations for partner public safety institutions will support efficient workflows and overall station operations. A state-of-the-art, purpose-built evidence, processing and storage area will provide the ability to establish a safe and discoverable chain of custody. A dedicated fitness room and associated locker room spaces will enhance health and wellness. Refer to Volume 1 - General Building Standards for detailed program

descriptions. This facility shall accommodate space for Sheriff's Department Fleet Operations that will house administrative staff and storage spaces.

The spreadsheets on the following pages outline the facility space needs for Administration, Patrol, Investigations, Shared Spaces and Support Spaces and are summarized in Table 3.2 below.

TABLE 3.2 I-15 SR-76 STATION: SPACE NEEDS SUMMARY TABLE

Description	Staff Count	Area (SF)	Notes
FACILITY DEPARTMENTS			
ADMINISTRATION	26	6,014	
PATROL	101	7,590	
INVESTIGATIONS	26	3,238	
SHARED SPACES	-	5,610	
SUPPORT SPACES	1	7,453	
Total Dedicated Staff	144		
Total Non-Dedicated Staff & Volunteers	10		
Total Staff	154		
Total Net Area (NSF)		29,904	
25% Grossing Factor		7,476	
Total Space Needs (GSF)		37,380	
Area (SF)/Staff		260	

General Notes:

1. Net Square Feet in this summary is the usable area within each facility department, including departmental circulation and interior wall thicknesses.
2. Gross Square Feet is the Net Square Feet plus grossing factor that accounts for exterior walls, building structure, and building utility & maintenance spaces, and circulation connecting departments listed above.

BUILDING SPACE NEEDS

TABLE 3.3 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
ADMINISTRATION				
Command Staff				
Sheriff's Captain	1	1	120	Office
Sheriff's Lieutenant	2	2	200	Offices
Sheriff's Sergeant	1	1	90	Offices
Community Service Officer	3	3		
Admin. Secretary II	1	1	80	1 cubicle
Admin. Secretary I	2	2	160	2 cubicles
Office Assistant	2	2	128	
Payroll Clerk	1	1	64	1 cubicle
Chaplain	1	1	64	
Fleet Operations Staff	2	1	100	Shared office
Pert Clinician	2	-	-	see PERT clinician office for space needs
Senior Volunteers	8	-	-	35 total volunteers. Assumed 8 volunteers max per shift.
Support Spaces				
Conference Room		1	275	8-20 ppl capacity, allow for chairs and central conference table
Training Room		1	720	30-40 ppl. assumed same size as Briefing Room - movable furn. and storage (incl)
Admin Waiting Room		-	-	included in the lobby
Public Counter- secure side		2	168	2 stations plus officer's service counter
Workroom		1	400	Includes Computer, Printer, Cart, Shredder, Copier, Fax Machine, Supply Cabinet, Forms Storage
Emergency Planning		1	90	Office for Emergency Planning use - assumed no permanent staff
Search & Rescue		1	90	Office for Search & Rescue use - assumed no permanent staff

TABLE 3.4 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
ADMINISTRATION				
Records Files		1	165	Include 15 sf for safe
Mail Sorting / Distribution		1	200	
Volunteer Workroom		1	512	8 shared cubicles - large workroom
PERT Clinician Office		1	180	2 cubicles
Imaging Station		1	80	
Server Room		1	125	Reference Station Space Needs Template
Coffee Alcove		1	60	
Personnel Records Storage		1	80	
Captain's Toilet		1	90	
Women's Lounge		1	50	
Livestock Room		1	120	Small refrigerator and power outlets
Shared Computer Station		6	180	
Centralized Supply Storage		1	100	
SOR/ Finger Print/ Parcel drop		1	120	
Total Staff	26			
Sworn Staff	7			
Non-Sworn Staff	19			
Area Sub-total			4,811	
Area 25% Circulation Factor:			1,203	
Adjusted Net Area			6,014	

TABLE 3.5 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
PATROL				
Patrol Operations				
Sergeant - Patrol	7	4	360	2 Sergeants per office
Deputy Sheriff - Patrol	80	1	450	Shared Report Writing/ Work Area
Deputy Sheriff - COPPS	6	6	384	6 cubicles
SRO's	-	2	128	
Hotelling Stations	8	8	512	
Support Spaces				
Mud Room / Vestibule		2	160	
Elder Abuse Staff Workroom		1	120	
Briefing Room		1	720	Plus briefing demonstration, briefing storage, and form storage
Report Writing		1	180	4 stations plus livescan
Traffic Workroom		1	180	
Traffic Workstation		1	64	
Traffic Storage		1	125	
CHP Report Writing Station		1	45	hotelling station
First Aid Room		1	90	Cot or recliner
Copy Room		1	80	Ventilate copy room
Sergeants Mobile Storage Units		1	100	
Patrol Equipment Storage Room		1	180	
Weapons Cleaning Room		1	120	3 cleaning positions
Armory / Ammunition Storage		1	80	

TABLE 3.6 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
PATROL				
Intake / Interview				
Decontamination Room		1	80	Access from outside w/ washer & dryer
Intake Vestibule		1	120	Space for cuffing bench
Intake Processing Area		1	190	Space for Intoxilizer
Prisoner Holding Cell (1 person)		6	420	
Suspect Toilet		1	64	
Secure Interview Room		1	80	
Suspect Transfer		1	1,400	Enclosed Sally Port with eyewash, sink.
Total Staff	101			
Sworn Staff	101			
Non-Sworn Staff				
Area Sub-total			6,072	
25% Circulation Factor:			1,518	
Adjusted Net Area			7,590	

TABLE 3.7 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
INVESTIGATIONS				
Detective Sergeant	1	1	72	
Detectives	12	12	864	12 cubicles
Detectives Secretary	1	1	64	1 cubicle
Crime & Intelligence Analyst	2	2	144	2 cubicles
Crime Prevention Specialist	2	2	200	4 cubicles
Support Spaces				
Task Force / Project Room	8	8	576	8 cubicles adjacent to lobby
Soft Interview Room		1	100	
AV Monitoring Room		1	95	
Detective Interview Room		1	80	Adjacent to investigations
Juvenile Interview Room		1	100	
Juvenile Lounge		1	120	non-secure custody, constant visual observation
Juvenile Diversion Storage		1	80	
Secure File Storage Room		1	80	
Crime Prevention Storage Room		1	95	
Total Staff	26			
Sworn Staff	25			
Non-Sworn Staff				
Area Sub-total			2,670	
25% Circulation Factor			668	
Adjusted Net Area			3,338	

TABLE 3.8 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
SHARED SPACES				
Men's Locker Room		1	70	
Vestibule		106	1,590	80:20 male female ratio sworn staff + reserves
Sworn Officer Lockers				
Men's Toilet		1	195	
Men's Shower		1	180	
Men's Drying Room		1	90	
Women's Locker Room				
Vestibule		1	70	
Sworn Officer Lockers		27	405	80:20 male female ratio sworn staff
Women's Toilet		1	140	
Women's Shower		1	125	
Women's Drying Room		1	80	
Support Spaces				
Fitness Room		1	850	
Staff Shared Locker + RR with shower		21	168	non-sworn + volunteer x .75
Shift Holdover / Lactation Room		1	100	
Staff Lunch / Break Room		1	425	
Total Staff	NA			
Sworn Staff	-			
Non-Sworn Staff	-			
Area Sub-total			4,488	
25% Circulation Factor			1,122	
Adjusted Net Area			5,610	

TABLE 3.9 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
SUPPORT SPACES				
Public Spaces				
Lobby Entry Vestibule		1	90	public counter, display, drug drop.
Lobby		1	377	waiting, admin waiting area
Public Toilets & water fountain		4	560	public toilet size dependent on community room. qty = no. of WC's
Community Room		1	850	
Community Room Chair Storage		1	100	
Community Room Support		1	20	coffee alcove, AV equipment
ID / Prints Lab				
ID Lab		1	260	Dusting station, Lab countertop, lab refrigerator, superglue cabinet, lab sink
Alternate Light Room		1	100	
Property / Evidence				
Bag Tag		1	210	Bag and Tag, Pass-through lockers / evidence drop (include refrigerator/freezer units). Locate adjacent to patrol entry.
Intake and Processing	1	1	330	Service Counter, Evidence Processing counter, assumed to be Evidence Clerk
Evidence Drying Room		1	80	
Temporary Evidence Storage		1	860	Evidence Refrigerator, Evidence Freezer
Large Evidence Locker (pass thru to evidence storage)		1	100	Large overhead door into space
Exterior Bike Storage		1	240	Locate within building w/ exterior rolling access door & interior man door.

TABLE 3.10 I-15 SR-76 STATION: DETAILED BUILDING SPACE NEEDS

Description	Staff Count	Space Quantity	Area (SF)	Notes
SUPPORT SPACES				
Fleet Operations Storage				
Fleet Storage		1	500	
Emergency Planning Storage		1	250	
Search and Rescue Storage		1	250	
Reserves Storage		1	500	
K-9				
Outdoor kennels				
K-9 Storage		1	15	See Detailed Site Space needs Table
K-9 Wash Station		1	40	
Motorcycle Support				
Storage				
Hazardous Materials Storage Room		1	80	
Facility Equipment Storage		1	150	See Detailed Site Space needs Table
Total Staff	1			
Sworn Staff	-			
Non-Sworn Staff	1			
Area Sub-total			5,962	
25% Circulation Factor:			1,491	
Adjusted Net Area			7,453	

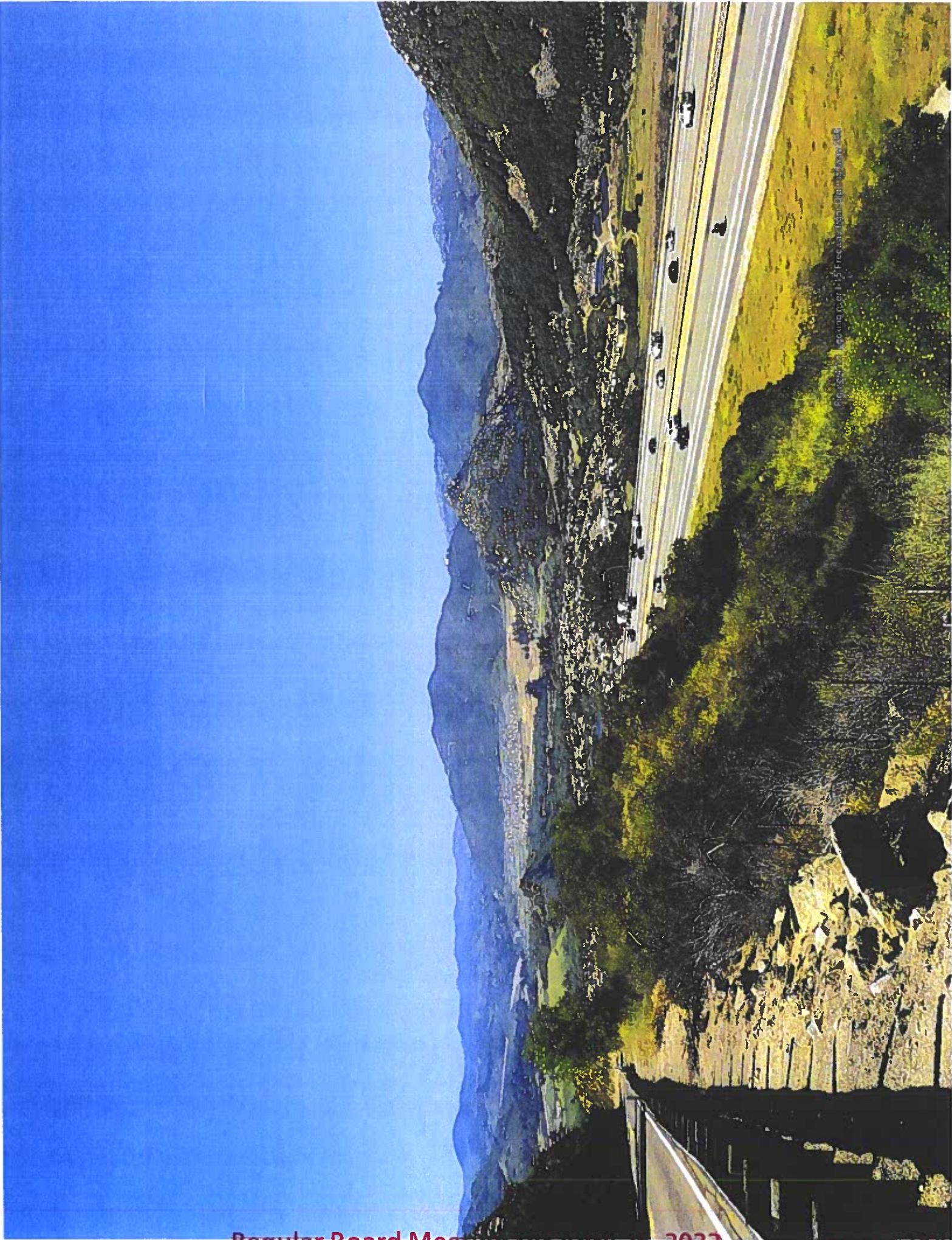


Photo credit: Kevin Over 15 Freeway Design Planning LLC

SITE REQUIREMENTS

The targeted location for the proposed station is in the vicinity of the I-15 and SR-76 interchange. Within this area there is a mix of varied topography, wetlands, bluffs, and the San Luis Rey River running parallel to SR-76. Significant portions of the property parcels fall within the 100-year flood plain. There is also the potential for liquefaction. Both of these conditions pose challenges for site access and operations of a new sheriff's station. The San Diego Sheriff's Department's Continuous Operations Plan shall be reviewed and protocol requirements incorporated into any building and site design efforts. Refer to Volume 1 – General Building Standards for more information on essential facility operations.



Figure 4.11 Univ. of Washington Police Station carport with Mobile Command Unit shown on right.

everyday operations and advanced staging for oversized vehicles such as mobile command units, search and rescue trailers, and a skywatch trailer.

SITE NEEDS

The proposed facilities require a site area of approximately 5.5 acres for the combined sheriff station and fleet operations program. The sheriff site needs include secure parking for 245 cars, a fenced suspect transfer area, and an external courtyard space for staff and officers. An additional 17 public parking spaces will also be needed, separate from the secure parking area. Setbacks, stormwater retention and/or detention and landscape buffers are factored in as allowances.

In addition, Fleet Operations parking needs for specialized vehicles, fleet vehicle storage and equipment shall be accommodated. This includes 123 fleet vehicles for

TABLE 3.11 I-15/ SR-76 STATION- SITE SPACE NEEDS SUMMARY TABLE

Description	Vehicle Count		Notes
	Staff Count	Area (SF)	
SITE SPACE NEEDS			
Secure Parking	245	114,125	Refer Table 3.13 for notes
Public Parking	17	7,813	Refer Table 3.14 for notes
Total Parking + Circulation	262	121,938	
Site Space Needs		46,060	
Regulatory Space Needs		69,936	
Subtotal Site Needs		115,995	
Total Site Area (SF)		237,933	
Total Site Area (Acres)		5.46	

BUILDING AND SITE CONFIGURATION

A building and site configuration was imagined in order to illustrate the program on a generic site with the approximate site area needed, see Figure 4.12.

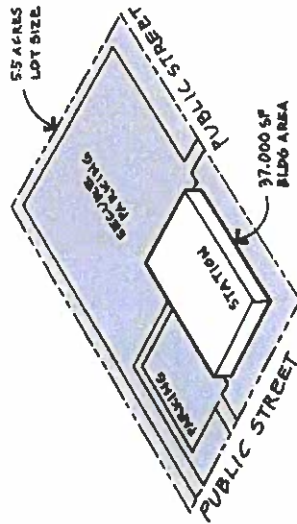


Figure 4.12 Conceptual building and site configuration

SITE SELECTION

Since the County has not chosen a site, the following selection criteria (page 4-21) have been developed with the Sheriff's Department to provide guidance with a site search. These criteria are based on site location, specific program requirements, and departmental concerns including parcel ownership, cost and existing use. Using these criteria, each potential site can be evaluated and compared.

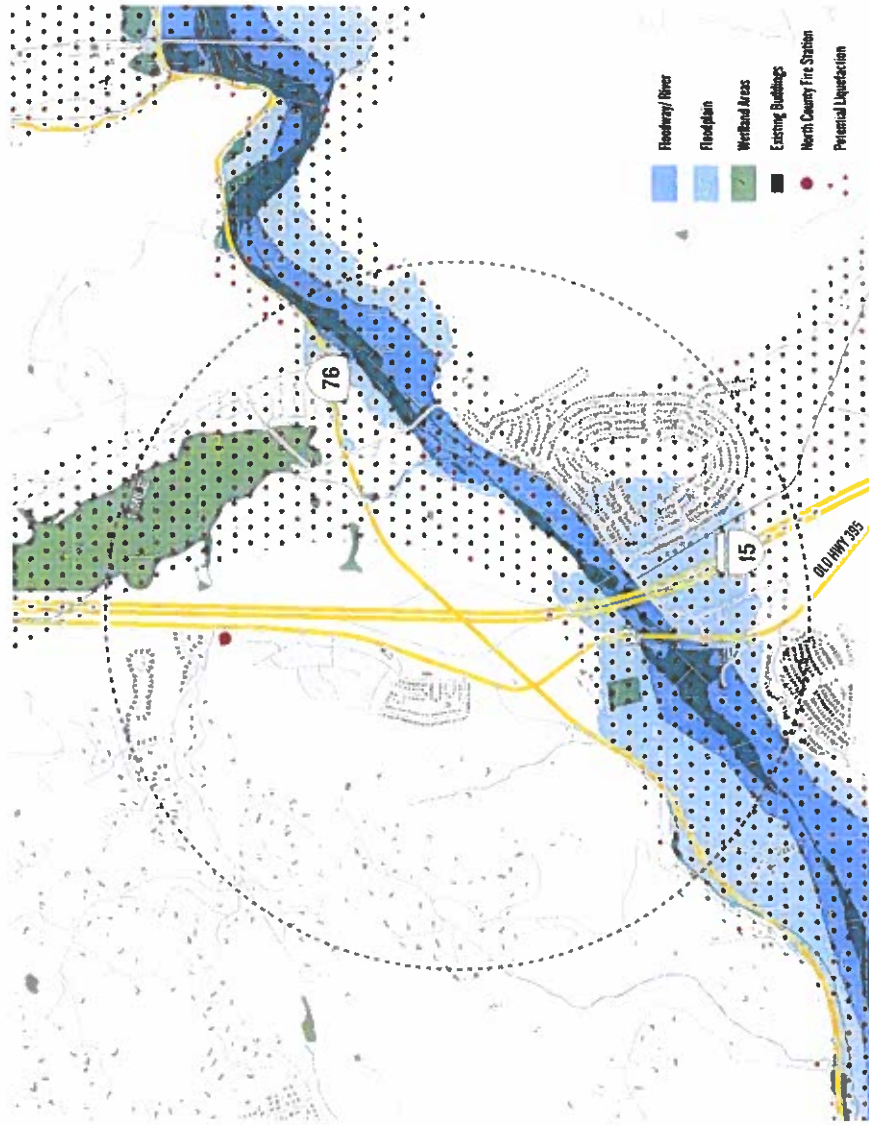


Figure 4.13 Target site diagram with environmental constraints

SITE SELECTION CRITERIA

LOCATION

Visibility

This criterion reflects the need for the sheriff station to be a visible part of the community it serves, providing publicly accessible law enforcement and community support services.

Perception of Safety

The presence of a sheriff station deters crime. Evaluate the site based on the ability of the location to deter crime within the community.

Service Area

The General Plan directs future growth in the unincorporated areas of the County. Evaluate the site to respond to new/ planned housing developments, demographic changes and topographical constraints within the service area.

Regulatory

Identify the ability for a site to comply with the County of San Diego's General Plan, Fallbrook Community Plan, I-15 Scenic Corridor Guidelines, and other regulations as required.

PROGRAM

Program Fit

The program includes building square footage as well as site area to accommodate secure parking and other site functions.

Vehicular Accessibility

In order to serve the specific beat area, a central location or one with vehicular access to arterials is preferred. In addition, for safety reasons sheriff stations require two vehicular access points from their site in the event one is blocked.

Essential Facility Criteria

The California Building Code classifies a sheriff station as an essential facility and requires conformance to higher seismic standards so the facility will remain fully functioning after an event. Similar consideration to be given to ability to function after flooding, fire, and high winds events.

Special Considerations

Co-location with another public safety or county organization program (i.e. Fire Station).

DEPARTMENT CONCERNS

Land Ownership

Preference for county-owned over government agency-owned parcels over privately-owned sites.

Impact on Existing Uses

Construction on any site may involve the potential displacement of existing uses or functions in a site. This criterion looks at the highest and best use for the proposed site and evaluates the extent of the impacts on existing uses of the site.

Relative Construction Cost

Site-specific construction costs have not been provided. Some sites will be more difficult and expensive to build on due to slopes, configuration, and other constraints. This criteria identifies those sites that may facilitate a less expensive building.

Other Project Costs

Construction is one component of project cost. Some sites may involve considerations such as more complex permitting, inter-agency negotiations, environmental concerns, and relocation of existing tenants.

SITE SPACE NEEDS

TABLE 3.12 I-15 SR-76 STATION: DETAILED SITE SPACE NEEDS

Description	Vehicle Count	Unit	Site Area	Notes
SITE SPACE NEEDS				
Building Footprint			37,380	Assumes single story
Secure courtyard			1,000	
Entrance Plaza			500	Public entrance, include bicycle parking per zoning code.
Landscaping			22,428	
Temporary Use Kennels	2	30	60	5'x6' each
Motor Court Access			3,000	
Fenced Large Evidence Storage			1,000	
Emergency Generator & Fuel Tank			700	
Garbage/Recycle Dumpster Area			1,500	
Loading Dock			600	
Motorcycle Maintenance			240	12'x20' covered area w/ air compressor
Motorcycle Parts Storage			80	Batteries, oil, etc.
Sub-total			46,060	
REGULATORY SITE NEEDS				
Zoning Setbacks			33,599	20% total
Required Landscape Buffers			16,800	10% total
Required Parking Landscape			6,097	5% parking subtotal
Stormwater Retention/Detention			13,440	8% total
Sub-total			69,936	
TOTAL SITE SPACE NEEDS				
Total Parking + Circulation			121,938	
Total Site Space Needs			46,060	
Total Regulatory Site Needs			69,936	
Total Site Area (SF)			237,933	
Total Site Area (Acres)			5.46	

TABLE 3.13 I-15 SR-76 STATION: DETAILED SITE PARKING SPACE NEEDS

Description	Vehicle Count	Unit	Site Area	Notes
SECURE PARKING - STAFF PARKING COUNT (Staff-Owned or Take-Home Vehicle)				
Administration	17	350	5,950	Reflects peak shift staff parking req. - typical
Patrol	73	350	25,550	
Investigation	20	350	7,000	
Shared Spaces	0	350	0	
Support Spaces	1	350	350	
Volunteer & Non-dedicated Staff	10	350	3,500	
Sub-total	121		42,350	
SECURE PARKING - FLEET PARKING COUNT				
Administration	0	350	0	Reflects peak shift fleet parking req. - typical
Mobile Command Unit	0	500	0	See Fleet Operations oversize covered parking below
Patrol - car/SUV	72	350	25,200	
Patrol - motorcycle	4	250	1,000	
Investigation	15	350	5,250	
Crime Lab/Property Return	2	350	700	
Evidence Courier	1	400	400	
Senior Volunteer - Marked Cars	4	350	1,400	
Fleet oversize vehicle	11	600	6,600	Oversize parking (MCU) stall.
Fleet oversize vehicle - covered	7	600	4,200	Oversize parking (MCU) stall. Electrical and data connection required.
Emerg. Services oversize vehicle	2	600	1,200	Oversize parking (MCU) stall.
Emerg. Services oversize vehicle - covered	5	600	3,000	Oversize parking (MCU) stall. Electrical and data connection required.
Sub-total	123		48,950	
25% Circulation Factor			22,825	
Total Secure Parking			114,125	

TABLE 3.14 I-15 SR-76 STATION: DETAILED SITE PARKING SPACE NEEDS

Description	Vehicle Count	Unit	Site Area	Notes
PUBLIC PARKING				
Visitor Parking	10	350	3,500	Visitor parking to include EV charging stations per San Diego County Board Policy G-15.
Accessible Parking	4	450	1,800	
Motorcycle Parking	1	250	250	
Delivery Parking	2	350	700	
		Sub-total	6,250	
		25% Circulation Factor	1,563	
		Total Public Parking	7,813	
TOTAL PARKING				
		Total Parking + Circulation	121,938	

TABLE 3.15 I-15 SR-76 STATION: PARKING COUNT MATRIX

Description	Staff Count	POV (peak shift)	Take home (peak shift)	Unmarked car (parked at Station)	Patrol car	Marked Vehicle (parked at Station)	Peak Shift (take home & POV)	County vehicle (parked at station)	Notes
I-15 SR-76 Station DEDICATED STAFF									
ADMIN									
Captain	1		1						
Lieutenant	2		2						
Sergeant	1		1						
Community Service Officer	3	3							
Admin Secretary II	1	1							
Admin Secretary I	2	2							
Office Assistant	2	2							
Payroll Clerk	1	1							
Fleet Operations	2	2							
Accessible Parking		2							Dedicated accessible parking spaces. Additional spaces provided in public parking lot.
Mobile Command Unit									See Fleet Operations Parking below.
ADMIN Sub-total	15	13	4	0	0	0	17	0	
PATROL									
Sergeant - Patrol	7		5						
Deputy - Patrol	80	56			56				
Deputy - COPPS	6	4		6					
Deputy - Traffic	0								
CSO - Traffic	0								
School Resource Officer	0		0						
Hotelling Stations	8	8				4			4 dedicated spaces
Motorcycles						10			10 vehicles per DR; combination of SUV & Quads
Off-load Enforcement									*Not included in parking or staffing counts
Reserves	0								
PATROL Sub-total	101	68	5	6	56	14	73	76	

TABLE 3.16 I-15 SR-76 STATION: PARKING COUNT MATRIX

Description	Staff Count	POV (peak shift)	Take home (peak shift)	Unmarked car (parked at Station)	Patrol car	Marked Vehicle (parked at Station)	Peak Shift (take home & POV)	County vehicle (parked at station)	Notes
I-15 SR-76 STATION DEDICATED STAFF									
INVESTIGATIONS									
Detective Sergeant	1	1							
Detectives	12	12		12					provide dedicated parking spaces, no shift reductions
Detectives Secretary	1	1							2 dedicated parking spaces adjacent to kennels
K-9	0		2						Assumes shared car
Crime & Intelligence Analyst	2	2		2					
Crime Prevention Specialist	2	2		1					
INVESTIGATIONS Sub-total	18	18	2	15	0	0	20	15	
SUPPORT									
Evidence Tech	1	1		1					
Evidence Courier Parking				1					1 dedicated 400 sf parking spot (box truck)
Crime lab / property return parking				2					2 dedicated parking spaces
SUPPORT Sub-total	1	1	0	4	0	0	1	4	
Total Dedicated Staff Parking	135	100	11	25	56	14	111	95	206
VOLUNTEERS & NON-DEDICATED STAFF PARKING									
Senior Volunteers	8	8						4	Marked Volunteer Cars. 2 volunteers per car
Chaplin	1	1							
PERT	2	1							Assume split between shifts
Total Volunteers & Non-Dedicated Parking	11	10	0	0	0	4	10	4	14

I-15 SR-76 STATION PUBLIC PARKING	
	Spaces
Visitor Parking	10
Accessible Parking	4
Delivery Parking	2
Motorcycle Parking	1
Total	17

I-15 SR-76 SECURE PARKING TOTALS		
	Peak Shift	County vehicle
Totals	121	124
		245

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Figure 4.14 View overlooking Mouserate Mountain and Pala area beyond



STATEMENT OF PROBABLE COST

SUMMARY

A statement of probable cost was prepared by Cumming Corp. The estimator has no control over the cost of labor and materials, the general contractor's or any subcontractor's method of determining prices, or competitive bidding and market conditions. This estimate is made on the basis of the experience, qualifications, and best judgment of a professional consultant familiar with the construction industry. The estimator, however, cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from this or subsequent cost estimates.

A staff of professional cost consultants has prepared this estimate in accordance with generally accepted principles and practices. This staff is available to discuss its contents with any interested party.

Pricing reflects probable construction costs obtainable in the project locality on the target dates specified within this report and is a determination of fair market value for the construction of this project. The estimate is not a prediction of low bid. Pricing assumes competitive bidding for every portion of the construction work for all sub and general contractors with a range of 3-4 bidders for all items of work. Experience and research indicates that a fewer number of bidders may result in higher bids. Conversely, an increased

TABLE 3.18 PROBABLE CONSTRUCTION COSTS

Description	Area (SF)	Cost / SF	Total
Sitework and Demolition	237,933	\$46.90	\$11,158,391
I-15/ SR-76 Sheriff's Department Station	37,380	\$585.39	\$21,882,051
176 kW PV system sized for Net Zero Energy (\$3.00/Watt)	37,380	\$46.97	\$1,755,783
Estimated Construction Cost			\$34,796,226
Escalation: MOC (April 2026)		28.07%	\$9,767,301
Total Escalated Construction Project Cost			\$44,563,527

number of bidders may result in more competitive bid day responses.

A summary of the overall probable construction cost is shown in the table. Since the schedule is not yet known, escalation to a known midpoint of construction is not possible. An escalation chart has been provided to allow you the ability to apply the escalated construction cost once that is known. For example, if the midpoint of construction turns out to be April 2026 then the escalated construction cost would be \$44,563,527.

The Construction Cost does not include soft costs such as sales tax, design and permitting fees, furniture and equipment, site survey and geotechnical soils reports,

TABLE 3.17 ESCALATION CHART

MOC April 2026	28.07%
MOC April 2027	33.19%
MOC April 2028	38.53%
MOC April 2029	44.06%
MOC April 2030	49.82%

Annual average escalation rate of 4.5% compounded to midpoint of construction MOC.

mitigation costs, and any management costs the County of San Diego might have. We recommend applying a multiplier to the escalated construction cost of 1.3 to 1.5 to arrive an estimated **Total Project Cost** to be used for planning purposes.

INTRODUCTION

Introduction
 This estimate has been prepared, pursuant to an agreement between Miller Hull Partnership and CUMMING, for the purpose of establishing a probable cost of construction at the conceptual design stage.

Project Description
 The project scope encompasses construction of a new 37,300 SF Sheriff's Substation, consisting of a steel framed single story building, interior includes office areas, evidence areas, holding cells, public areas and associated MEP. The sitework includes mass grading secured parking areas, passive intrusion measures and associated underground utility connections.

Basis of Estimate
 The estimate is based on drawings and narratives (undated) received from Miller Hull Partnership and verbal instruction from the architect.
 - Space Needs Layout received 4/24/2020
 - Master Plan Report Vol 1 general standards and detail Vol 4 received 4/24/2020
 A 15 CSI classification format has been used for the preparation of this estimate.

Estimate Format
 The following % mark ups have been included in each design option
 - General Conditions (8.00% on direct costs)
 - Bonds & Insurance (2.50% compound)
 - Contractor's Fee (6.00% compound)
 - Design Contingency (15.00% compound)

Construction Schedule
 Costs included herein have been based upon a construction period of 18 months. Any costs for excessive overtime to meet accelerated schedule milestone dates are not included in this estimate.

Escalation
 All subcontract prices herein are reflective of current bid prices. Escalation has been excluded from this statement or probable cost as the construction dates are not known at this time.

The escalation is based on a DesignBuild procurement method with a start date of November with the Midpoint in July. The table below illustrates the estimated escalation, compounded to midpoint of construction.

- MOC April 2026	28.07 %
- MOC April 2027	33.19 %
- MOC April 2028	38.53 %
- MOC April 2029	44.06 %
- MOC April 2030	49.82 %

For a CMR delivery method add approximately 1.2% to the above table. For a progressive designbuild method deduct 1.56% from the above table.

An allowance of 15% for undeveloped design details has been included in this estimate. As the design of each system is further developed, details which historically increase cost become apparent and must be incorporated into the estimate while decreasing the % burden.

Design Contingency
 It is prudent for all program budgets to include an allowance for change orders which occur during the construction phase. These change orders normally increase the cost of the project. It is recommended that a 5-10% construction contingency is carried in this respect. This cost is not included within the estimate.

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INTRODUCTION

Method of Procurement
 The estimate is based on a designbuild procurement method to at least 3 qualified general contractors for planning purposes.

Bid Conditions
 This estimate has been based upon competitive bid situations (minimum of 4 bidders) for all items of subcontracted work.

Basis For Quantities
 Wherever possible, this estimate has been based upon the actual measurement of different items of work. For the remaining items, parametric measurements were used in conjunction with other projects of a similar nature.

Basis for Unit Costs
 Unit costs as contained herein are based on 2020 market trends in San Diego, CA. Sub overheads and profit are included in each line item unit cost. Then overhead and profit covers each sub's cost for labor burden, materials, and equipment, sales taxes at 7.75%, field overhead, home office overhead, and profit. The general contractor's overhead is shown separately on the master summary.

Sources for Pricing
 This estimate was prepared by a team of qualified cost consultants experienced in estimating construction costs at all stages of design. These consultants have used pricing data from CUMMING's database for San Diego, CA construction, updated to reflect current market conditions.

Key Exclusions
 The following items have been excluded from our estimate
 - Professional fees, inspections and testing
 - Escalation beyond midpoint of construction
 - Plan check fees and building permit fees
 - Furnishings, Fixtures, and Equipment (FF&E)
 - Blasting or excavating in rock, unless noted otherwise in the SOPC
 - Costs of hazardous material surveys, abatement and disposal
 - Phasing or off hours work
 - Security patrols during construction
 - Construction contingency
 - Owner's contingency
 - Cost for off-site construction
 - Habitat mitigation
 - Geotech or soils investigation reports
 - Mechanical lift and floor mounted safe

Items Affecting Cost Estimate
 Items which may change the estimated construction cost include, but are not limited to
 - Modifications to the scope of work included in this estimate.
 - Undersized sub-surface conditions
 - Unforeseen market conditions, these may include unexpected costs due to demands on material, labor force, etc.

- Restrictive technical specifications or excessive contract conditions.
 - Any specified item of material or product that cannot be obtained from 3 sources.
 - Any other non-competitive bid situations
 - Bids delayed beyond the projected schedule. See escalation chart for possible start of construction dates.

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SUMMARY MATRIX

Element	Sitework and Demolition 237,833 SF		Sheriff's Substation 37,300 SF		PV System 37,300 SF		Overall Totals	
	Total	Cost/SF	Total	Cost/SF	Total	Cost/SF	Total	Cost/SF
1 General Requirements (see below)	\$214,807	\$0.90					\$214,807	\$5.75
2 Sitework	\$8,054,141	\$33.85			\$1,301,127	\$34.81	\$8,054,141	\$215.47
3 Concrete			\$1,210,738	\$32.39			\$1,210,738	\$32.39
4 Masonry			\$274,968	\$7.36			\$274,968	\$7.36
5 Metals			\$1,515,102	\$40.53			\$1,515,102	\$40.53
6 Wood & Plastics			\$608,250	\$16.27			\$608,250	\$16.27
7 Thermal & Mosaic			\$736,992	\$19.72			\$736,992	\$19.72
8 Doors & Windows			\$1,048,810	\$28.06			\$1,048,810	\$28.06
9 Finishes			\$3,305,726	\$88.44			\$3,305,726	\$88.44
10 Specialties			\$928,113	\$24.85			\$928,113	\$24.85
11 Equipment			\$640,000	\$17.12			\$640,000	\$17.12
12 Furnishings			\$54,173	\$1.45			\$54,173	\$1.45
13 Special Construction								
14 Conveying			\$2,789,472	\$74.62			\$2,789,472	\$74.62
15 Mechanical			\$3,107,843	\$83.01			\$3,107,843	\$83.01
16 Electrical								
Subtotal Cost	\$8,268,948	\$34.75	\$16,215,738	\$433.81	\$1,301,127	\$34.81	\$25,785,812	\$690
General Conditions	\$861,516	\$2.78	\$1,297,259	\$34.70	\$104,000	\$2.78	\$2,062,865	\$55.19
Bonds & Insurance	\$233,262	\$0.94	\$437,825	\$11.71	\$35,130	\$0.94	\$696,217	\$18.63
Contractor's Fee	\$549,224	\$2.31	\$1,077,049	\$28.81	\$86,471	\$2.31	\$1,712,694	\$45.82
Design Contingency	\$1,465,442	\$6.12	\$2,864,181	\$76.36	\$229,015	\$6.12	\$4,538,638	\$121.42
Escalation (included)								
Total Estimated Construction Cost (2nd Qtr 2020 \$)	\$11,158,391	\$46.90	\$21,882,051	\$565.39	\$1,755,783	\$46.57	\$34,796,226	\$930.88

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DETAIL ELEMENTS - SITEWORK AND DEMOLITION

Element	Quantity	Unit	Unit Cost	Total
1 General Requirements				
Temporary Fencing	2,948	lf	\$15.00	\$44,220
6 chain-link fence with sand bags	7	ea	\$2,500.00	\$5,000
20 web gate				
Erosion Control	237,933	sf	\$0.20	\$47,587
Erosion control, allowance	1	ls	\$17,500.00	\$17,500
S/WPPP allowance	1	ls	\$20,000.00	\$20,000
Temporary construction entrance				
Traffic Controls	1	ls	\$5,500.00	\$5,500
Barriercades and signage for new approach	1	ls	\$75,000.00	\$75,000
Traffic control measures during construction				
Total - General Requirements				\$214,807
2 Sitework				
Site Clearance / Demolition	237,933	sf	\$0.35	\$83,277
Site clearing/miscellaneous debris removal	80	hrs.	\$130.00	\$10,400
Hauling excess, trucking 2hr round trip	20	hrs.	\$85.00	\$1,700
Loading excess, loader	27	hrs	\$600.00	\$16,000
Dump fees				
Utility Demolition	237,933	sf	\$0.25	\$59,483
Remove existing utilities				
Earthwork	237,933	sf	\$0.20	\$47,587
Field staking/layout	237,933	sf	\$0.15	\$35,690
Clear and grub site	237,933	sf	\$1.15	\$273,623
Rough grading, cut and fill, based on balanced site	7,961	cy	\$6.89	\$54,848
Over excavate and recompact, 5' below/beyond building pad	237,933	sf	\$0.85	\$202,243
Final grading				
Paving, parking lots	7,813	sf	\$5.75	\$44,925
AC paving, 4" AC over 6" AB, public parking	114,125	sf	\$14.50	\$1,654,813
Concrete paving, allow 8" thick, incl. sub base, non reinforced, secure parking				
Paving (Lot Striping) / Signage	7,813	sf	\$0.75	\$5,860
Striping, signage, wheel stops, etc., public parking	114,125	sf	\$0.50	\$57,063
Striping, signage, wheel stops, etc., secure parking				
Hardscape	2,200	sf	\$8.50	\$18,700
Concrete apron / approach	1,200	sf	\$28.00	\$33,600

Prepared by CUMMING

DETAIL ELEMENTS - SITEWORK AND DEMOLITION

Element	Quantity	Unit	Unit Cost	Total
Curbs and Ramps	2,200	lf	\$28.98	\$63,756
Concrete curb & gutter	4	ea	\$1,500.00	\$6,000
Concrete curb cut/ramps				
Landscape and Irrigation	22,897	sf	\$0.26	\$5,953
Planning	22,897	sf	\$10.00	\$228,970
Ground preparation and soil amendments	22,897	sf	\$4.50	\$103,037
Shrubs, ground cover, trees, mulch				
Irrigation system				
Fencing	2,948	lf	\$325.00	\$958,100
Tube steel fencing, 10' high climb protection, allowance	2	ea	\$32,750.00	\$65,500
Tube steel gates, heavy duty, Wallace gate				
Site Walls and Barriers	8	ea	\$4,500.00	\$36,000
Passive intrusion planters at the main entry				
Site specialties	37,380	sf	\$1.00	\$37,380
Bike racks, benches, signage, etc.	37,380	sf	\$0.75	\$28,035
Pipe bollards, 8" square steel	4,000	sf	\$37.55	\$150,200
Covered parking	1	ea	\$15,000.00	\$15,000
Monument sign				
Site Structures	1,500	sf	\$62.00	\$93,000
Trash Enclosure				
K-9 Kennel, 2 kennels approximately 5' x 6'	1	ls	\$11,871.00	\$11,871
Site Utilities	237,933	ls	\$2.50	\$594,833
Fire Water				
New services from Street including loop				
Domestic Water	237,933	ls	\$0.75	\$178,450
New services from street direct to building				
Sanitary Sewer	237,933	ls	\$1.75	\$416,383
New force main system from street with pump station				
Storm Drainage	237,933	ls	\$2.75	\$654,316
Tap existing and new piping allowance	13,440	sf	\$15.75	\$211,680
Stormwater retention basin including plantings				
Gas Piping	237,933	ls	\$0.15	\$35,690
Extend gas from street				

Prepared by CUMMING

DETAIL ELEMENTS - SITEWORK AND DEMOLITION

Element	Quantity	Unit	Unit Cost	Total
Site Electrical				
Service and distribution	237.933	sf	\$1.05	\$249,830
Equipment Connections	237.933	sf	\$0.50	\$118,967
Parking lot and building lighting	237.933	sf	\$1.25	\$297,416
Site Communications	237.933	sf	\$0.50	\$118,967
Emergency Generator, allowance	1	ls	\$625,000.00	\$625,000
New transformer and feeders, allowance	1	ls	\$150,000.00	\$150,000
Total - Sitework				\$3,054,141

Prepared by C. LUMMING

DETAIL ELEMENTS - SHERIFF'S SUBSTATION

Element	Quantity	Unit	Unit Cost	Total
1 Concrete				
Concrete Layout	37.380	sf slab	\$0.39	\$14,578
Pier foundation, pile caps and grade beams	37.380	sf	\$20.00	\$747,600
Slab On Grade 6" thick slab 4,000 psi concrete	37.380	sf	\$12.00	\$448,560
Total - Concrete				\$1,210,738
4 Masonry				
Exterior Concrete Block, based 18,000 sf of exterior face 8" concrete block at secured area estimate 20% of wall area	3.600	sf	\$28.50	\$102,600
Interior Concrete Block, based on 30240 sf of interior wall surface 8" concrete block at secured area estimate 20% of wall area	6.048	sf	\$28.50	\$172,368
Total - Masonry				\$274,968
5 Metals				
Structural Steel				
Steel columns, beams posts at 8 lbs per sf	172	ln	\$6,200.00	\$1,066,078
Miscellaneous bracing, plates, etc.	17	ln	\$6,500.00	\$110,500
Roof Decking				
1 1/2", 18 Ga. metal deck	37.380	sf	\$7.09	\$265,024
Miscellaneous				
Entrance canopy	420	sf	\$175.00	\$73,500
Total - Metals				\$1,515,102
6 Wood & Plastics				
Building Casework				
Allowance for plastic laminate casework and counter tops	1	ls	\$525,000.00	\$525,000
Reception Desk including bullet resistant glass and fiberglass knee panel	21	lf	\$3,250.00	\$68,250
Bullet resistant transaction window including framing, allowance	1	ea	\$15,000.00	\$15,000
Total - Wood & Plastics				\$608,250

Prepared by C. LUMMING

DETAIL ELEMENTS - SHERIFF'S SUBSTATION

Element	Quantity	Unit	Unit Cost	Total
7 Thermal & Moisture				
Roofing	37,380	sf	\$9.16	\$342,401
Single ply membrane roofing				
Roof Insulation	37,380	sf	\$6.25	\$233,625
Rigid roof insulation, poly iso insulation				
Exterior Wall Insulation	14,760	sf	\$1.83	\$27,011
R-19 batt insulation, exterior walls and returns, semi-rigid ind. foil backing				
Interior Wall Insulation	24,192	sf	\$1.38	\$33,385
Sound ball insulation, unbacked				
Fishing/Counterflashing	900	lf	\$33.82	\$30,438
Aluminum coping at parapets	900	lf	\$36.22	\$32,598
Base flashings at base of parapets				
Miscellaneous	37,380	sf	\$0.10	\$3,738
Walkway pavers	1	ls	\$5,500.00	\$5,500
Roof hatch h. and ladder	3,738	sf	\$6.57	\$24,559
Chicklets, 10% of roof area				
Caulking allowance	37,380	gfs	\$0.10	\$3,738
Total - Thermal & Moisture				\$706,992

Element	Quantity	Unit	Unit Cost	Total
8 Doors & Windows				
Exterior Glazing	2,160	sf	\$152.50	\$329,400
Storefront, dual pane, including blast film				
Balistic glass	500	sf	\$255.40	\$127,700
Exterior Doors	17	ea	\$2,466.20	\$41,432
HM door sets, HM frames and hardware, single				
HM door sets, HM frames and hardware, double	11	pr	\$5,002.27	\$52,524
Aluminum door sets, frames and hardware, glazed, double				
Premiums	2	pr	\$10,260.28	\$21,547
Door hardware per leaf	27	ea	\$950.00	\$25,835
Door closures	27	ea	\$850.00	\$23,205
Interior Glazing	3,024	sf	\$82.99	\$250,962
Interior glazing, 10% of net wall space				

Prepared by CUMMINGS

DETAIL ELEMENTS - SHERIFF'S SUBSTATION

Element	Quantity	Unit	Unit Cost	Total
Interior Doors				
SC wood door ind. AL frame and hardware, single	37	ea	\$2,256.90	\$71,082
SC wood door ind. AL frame and hardware, single with vision panel	21	ea	\$2,320.61	\$48,733
Secured holding cell doors	4	ea	\$10,500.00	\$42,000
Premiums				
Door closure	17	ea	\$850.00	\$14,280
Total - Doors & Windows				\$1,048,810
9 Finishes				
Exterior Walls And Parapets	10,840	sf	\$19.74	\$213,982
Exterior Metal Studs	12,466	sf	\$3.84	\$47,869
Metal stud framing, 6" x 18 Ga. at 16" o.c.				
Sheathing	12,466	sf	\$3.80	\$47,371
Exterior walls, dens glass sheathing				
Gypsum Board to Interior of Exterior	6,233	sf	\$16.50	\$102,845
Interior of exterior, 5/8" thick gypsum board				
Exterior Plaster, Machine Finish	6,233	sf	\$25.00	\$155,825
Exterior plaster, 3 coat system pre colored				
Stone veneer	6,233	sf	\$150.00	\$934,950
Premium, Stone veneer to exterior walls				
Balistic panels	6,233	sf	\$150.00	\$934,950
Premium for ballistic fiber glass panel protection to exterior				
Interior Partitions	24,192	sf	\$13.09	\$316,673
Interior Metal Studs	9,648	sf	\$8.50	\$82,008
Metal studs, 3 1/2" x 16 Ga., at 16" o.c.				
Gypsum Board	48,384	sf	\$3.80	\$183,859
Gypsum board, 5/8" thick, finished				
Premium for ballistic fiber glass panel protection	1,050	sf	\$150.00	\$157,500
Premiums	3,629	sf	\$17.50	\$63,504
Acrydyn panels and trim				
Additional blocking, support backing, stiffener, etc.	24,192	sf	\$1.03	\$24,918
Interior Finishes				
Floors	24,035	sf	\$4.78	\$114,889
Carpet tile	3,140	sf	\$19.00	\$59,658
Ceramic tile, floor	9,345	sf	\$2.90	\$27,303
Sealed concrete	860	sf	\$13.36	\$11,486
Rubber tile				
Base	538	lf	\$19.47	\$10,467
Ceramic tile base				
Rubber base, 4"	2,400	lf	\$3.75	\$9,000

Prepared by CUMMINGS

DETAIL ELEMENTS - SHERIFF'S SUBSTATION

Element	Quantity	Unit	Unit Cost	Total
Walls				
Cementitious backerboard at tiled walls	5,376	sf	\$3.50	\$18,816
Ceramic tile, walls	5,376	sf	\$19.54	\$105,047
Paint gypsum board ceilings and soffits	54,399	sf	\$1.50	\$81,599
Acoustical sound panels, interview rooms, allowance	1	ls	\$7,500.00	\$7,500
Ceiling				
Acoustic Tile Ceilings	18,690	sf	\$7.50	\$140,175
Gypsum board ceilings, incl. framing	18,690	sf	\$18.25	\$341,093
Premium for truss deck steel reinforcing panels	420	sf	\$6.74	\$2,831
Gypsum board drop soffits including framing	1,869	sf	\$25.50	\$47,660
Total - Finishes				\$3,305,726
10 Specialties				
Total Partitions and accessories	1	ls	\$151,200.00	\$151,200
Building specialties including code signage, fire extinguishers, door mats etc	37,380	sf	\$4.50	\$168,210
Building signage	37,380	sf	\$0.36	\$13,083
Personnel lockers with bench with integrated ventilation	135	ea	\$2,062.86	\$278,486
Evidence lockers, pass-thru allowance	1	ls	\$102,600.00	\$102,600
Duty bag lockers	115	ea	\$1,173.00	\$134,895
Pistol lockers: 6 pistols each	9	ea	\$250.52	\$2,255
Rifle and side arm lockers 5-Rifle 8-gun combo	4	ea	\$8,675.00	\$34,700
Gun discharge stations	3	ea	\$10,235.00	\$30,705
Gun cleaning equipment	1	ea	\$12,580.00	\$12,580
Total - Specialties				\$928,713
11 Equipment				
Evidence Casework / Specialties				
Allowance for evidence room equipment, including cooler and freezer storage, drying cabinets	1	ea	\$472,500.00	\$472,500
Appliances				
Allowance for kitchen appliances	1	ea	\$15,000.00	\$15,000
Miscellaneous				
Allowance for cutting benches, display cases	1	ea	\$52,500.00	\$52,500
Allowance for DAS System	1	ls	\$100,000.00	\$100,000
Total - Equipment				\$640,000

Prepared by CUMMINS

DETAIL ELEMENTS - SHERIFF'S SUBSTATION

Element	Quantity	Unit	Unit Cost	Total
12 Furnishings				
Window Covering	5,184	sf	\$9.45	\$54,173
Mechostades, manual				
Total - Furnishings				\$54,173
15 Mechanical				
Fire Protection Systems				
Fire pump and accessories	1	ea	\$42,850.00	\$42,850
Wet-pipe sprinklers	37,380	sf	\$5.15	\$192,507
Plumbing Systems				
General Plumbing Equipment				
Booster pump, duplex, 400 gpm - Allowance	1	ea	\$44,799.00	\$44,799
General Plumbing Equipment	37,380	sf	\$2.76	\$103,169
Sanitary Fixtures				
Plumbing Fixtures and Drains	37,380	sf	\$2.56	\$95,683
Allowance for sink(s), faucets, eyewash systems in labs and evidence	1	ea	\$21,800.00	\$21,800
Rough-ins				
Rough-in at fixtures and drains	37,380	sf	\$1.93	\$72,143
Domestic Water				
Domestic Water	37,380	sf	\$4.44	\$165,967
Waste / Vent				
Waste / Vent	37,380	sf	\$6.89	\$254,184
Roof Drainage				
Roof Drainage - Allowance	37,380	sf	\$2.11	\$78,072
Condensate Drainage				
Condensate Drainage	37,380	sf	\$1.53	\$57,191
Natural Gas				
Natural Gas	37,380	sf	\$1.82	\$68,032
Compressed Air				
Compressed air system for gun cleaning	37,380	sf	\$0.75	\$28,035
Miscellaneous Plumbing				
Miscellaneous Plumbing	37,380	sf	\$1.40	\$52,332

Prepared by CUMMINS

DETAIL ELEMENTS - SHERIFF'S SUBSTATION

Element	Quantity	Unit	Unit Cost	Total
Heating, Ventilation and Air Conditioning				
Air-Side Equipment				
Misc. HVAC Equipment	37,380	sf	\$5.52	\$206,338
Rooftop A/C unit	124	ton	\$2,681.00	\$332,444
Exhaust fans	11,000	cfm	\$2.26	\$24,860
Air Distribution				
Air distribution systems (Ductwork, diffusers, dampers)	37,380	sf	\$16.07	\$600,697
Evidence Room Exhaust				
Allowance for snorkel and drying unit exhaust and ductwork	1	ls	\$94,500.00	\$94,500
HVAC Controls				
DDC controls	37,380	sf	\$4.95	\$185,031
Miscellaneous				
Miscellaneous HVAC	37,380	sf	\$1.84	\$68,779
Total - Mechanical				\$2,785,422

16 Electrical

Service & Distribution				
Service panelboards, UPS system, transfer switches, feeders	37,380	sf	\$28.98	\$1,083,272
HVAC Equipment Connections				
Equipment hook ups	37,380	sf	\$1.08	\$40,305
Convenience Power				
Outlets, wire mold, branch wiring	37,380	sf	\$5.34	\$199,443
Lighting and Lighting Controls				
Lighting, switching, lighting controls	37,380	sf	\$10.07	\$376,419
Low Voltage Systems				
Communications				
Voice and data system	37,380	sf	\$4.46	\$166,808
Fire Alarm				
Fire alarm system including strobes, pull stations, panels, wiring	37,380	sf	\$6.56	\$245,306
Audio Visual				
Allowance for AV equipment and wiring	37,380	sf	\$5.78	\$215,870

Prepared by CUMMING

DETAIL ELEMENTS - SHERIFF'S SUBSTATION

Element	Quantity	Unit	Unit Cost	Total
Security and Access Controls				
Allowance for security cameras, monitors and wiring	37,380	sf	\$11.13	\$490,613
Allowance for closed circuit surveillance and recording	1	ls	\$78,750.00	\$78,750
Allowance for intrusion system	37,380	sf	\$4.73	\$176,621
Miscellaneous				
Temp lighting, firestopping and commissioning	37,380	sf	\$0.79	\$29,437
Total - Electrical				\$3,102,843

Prepared by CUMMING

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Figure 4.15 Looking south to Palaia area from Rainbow, CA



PROJECT SCHEDULE

SCHEDULE ASSUMPTIONS

This I-15 Sheriff Station report has been coordinated for submission and funding review with the 2021 County of San Diego Board of Supervisor's call for projects. The proposed project timeline allows for County Board of Supervisors review and action, property acquisition, environmental impact and public review under CEQA guidelines, a courtesy review by the I-15 Design Review Board, design services and construction.

A high-level look at the potential overall project time frame requires a decision to be made regarding the delivery method. To assist in this decision-making process, the following text describes the general procurement processes and delivery for Construction Manager @ Risk (CMAR), Design Build, and Progressive Design Build.

Construction Manager at Risk (CMAR)

This delivery method is like low-bid or design-bid-build delivery in that it establishes two contracts: one with the architect and one with the contractor. With CMAR, the construction manager (CM) acts as a consultant to the owner during the design and construction phases. An essential facility project will benefit from the participation of the CM, the A/E team, and the owner.

This delivery method involves the following steps:

1. This master plan study to provide basis for securing

funding for the project.

2. Owner selects architect through their standard procurement process.
3. A/E team validates program and provides typical design services for schematic design, design development, construction documents, construction administration and close-out.
4. Owner selects construction manager through their standard procurement process no later than the beginning of the design development phase.
5. The CM's preconstruction services include providing a construction schedule, budget, means & methods/ constructability reviews, and value engineering.
6. The guaranteed maximum price (GMP) is normally based on bids the CM receives from subcontractors during the design phase. The GMP includes the CMARs fee, profit, subcontractor bids and all contingency allowances. Once the GMP is accepted, any additional costs overruns become the obligation of the CMAR. However, any changes the owner makes to the design or construction will be the responsibility of the owner.
7. Construction follows.

Design Build Delivery

This delivery method involves the following steps:

1. This master plan study to provide basis for securing funding for the project.
2. Owner prepares RFQ for A/E team selection to

- develop detailed criteria documents and cost estimate as the basis for the Design Build team procurement. This often includes a concept level design in order to provide better foundation for setting the project budget.
3. Owner prepares RFQ to solicit qualifications of Design Build team. Usually, the A/E team that is involved in the preparation of the detailed criteria documents is precluded from the Design Build pursuit. Owner selects DB finalists (best practice is to shortlist to three teams), which may include interviews.
4. Owner distributes the RFP to the DB finalists which include the detailed project criteria documents as the basis for the three DB finalists to provide schematic level design and GMP. This process typically includes a series of proprietary meetings with each team.
5. DB team further develops the documents, submits for permits, and executes the construction.

Progressive Design Build

This delivery method is an evolution of Design Build that facilitates the involvement of the design build team during the earliest stages of the owner's project development so that the same team that will execute the project is also developing the design solutions. "Progressive" comes from the two-phase contract structure described below. This approach promotes the greatest amount of collaboration between the owner, builder and designer. This delivery may be a good choice for an essential building with highly

specific requirements. This delivery method involves the following steps:

1. This master plan study to provide basis for securing funding for the project.
2. This master plan can also be the basis for the RFQ to select the Design Build team. Selection based on qualifications is advantageous for an essential facility project. For public projects, there is often the need to have a cost component to the selection, so the Design Builder can compete on their fee and/or general conditions. Owner selects successful Design Build team.
3. The first phase of contract includes design development, preconstruction services, and negotiation of a price for the second phase. Cost certainty is a key component of this delivery method. How to achieve the scope for the available budget is where owner gets the value from a qualified team.
4. The second phase consists of the completion of the design and documentation along with construction. Should the owner and Design Builder not agree to a GMP there is an "off-ramp" potential. A key advantage of this delivery method is the ability to compress the overall project schedule. The procurement schedule is simplified and overlap between the design and construction phases are common.

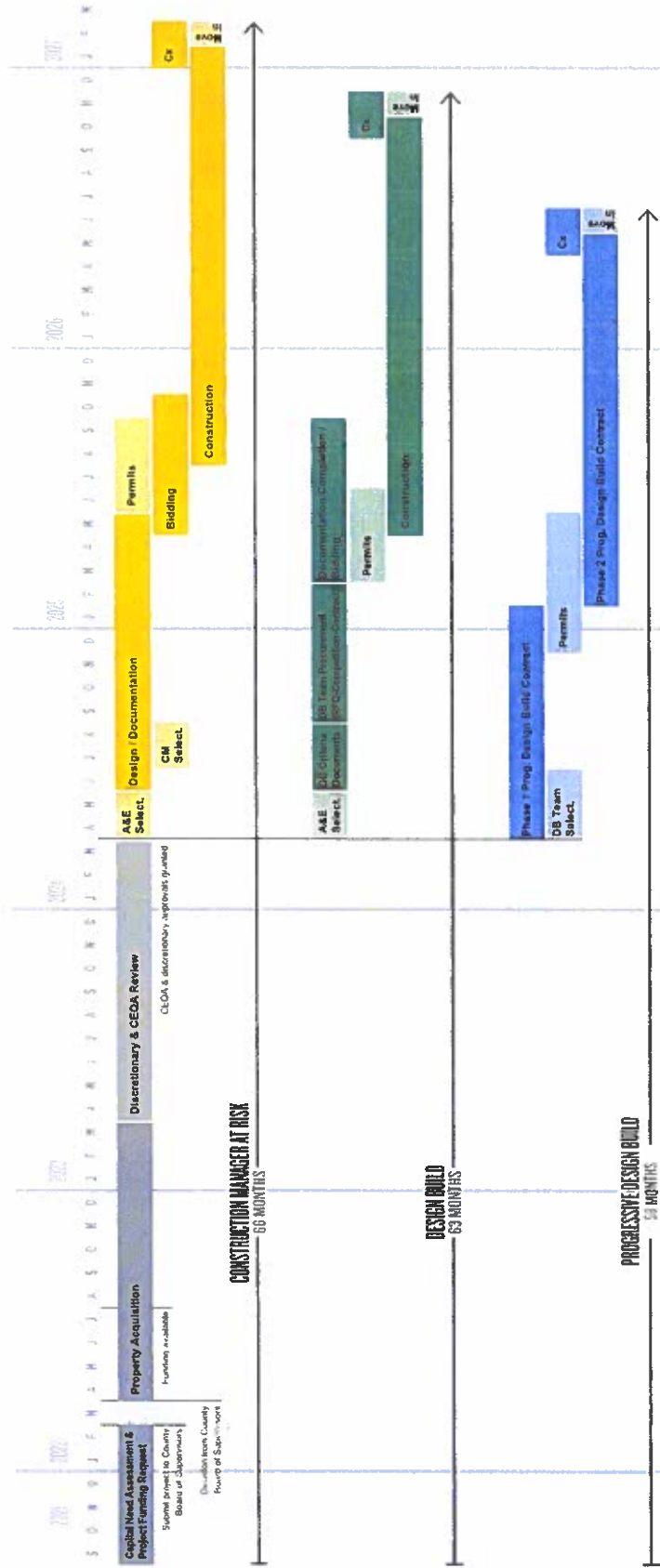


Figure 4.16 Estimated project timeline by delivery method

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NORTH COUNTY FIRE PROTECTION DISTRICT

FIRE CHIEF / CEO

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: APRIL 26, 2022
SUBJECT: BOARD OF EQUALIZATION (BOE) ZONE [0138] DISSOLUTION
RESOLUTION

ACTION AGENDA

RECOMMENDATION:

That the NCFPD Board of Directors adopt Resolution 2022-10 requesting the Board of Equalization (BOE) dissolve the North County-Rainbow Zone [0138] into the North County BOE Zone [0137].

BACKGROUND:

On November 19, 1986, the Local Agency Formation Commission of the County of San Diego, passed and adopted Resolution RO86-25, approving the reorganization of Fallbrook Fire Protection District and County Service Area No. 7 (Rainbow) into North County Fire Protection District. The resolution identified that the North County Fire Protection District would be providing all of the services previously provided by the dissolved Fallbrook Fire Protection District and County Service Area No. 7 (Rainbow) and determined that 100% of the base property tax allocation of the two dissolved districts shall be transferred to and become the base property tax allocation for North County Fire Protection District.

On January 20, 1987, the Board of Directors of North County Fire Protection District adopted Resolution 87-555, resolving that on or after December 31, 1986, North County Fire Protection District shall succeed to all the powers, rights, duties, obligations, functions, property, contracts, rules, regulations, policies, ordinances and resolutions of the predecessor, Fallbrook Fire Protection District and as applicable, County Service Area No. 7 (Rainbow Valley) which have been united into a newly reorganized North County Fire Protection District.

On July 31, 2020, North County Fire Protection District fully integrated the Rainbow subzone and station into the District with paid career personnel and dissolved the Volunteer Firefighter Program. The North County Fire Protection District assumed all financial responsibility for the Rainbow subzone and station, which included personnel, equipment, apparatus, real property, and other obligations.

BOE Zone 0138 Dissolution

April 26, 2022

Page 2 of 2

DISCUSSION:

The San Diego County Local Formation Commission (LAFCO) in its February 2022 Final Municipal Service Review Report on the Fallbrook Region recommended that North County Fire Protection District consolidate its two existing taxing authority zones into one and eliminate the antiquated and cumbersome distinction associated with maintaining a separate subzone for the Rainbow Subdivision. The BOE has suggested our District dissolve the North County-Rainbow Zone [0138] into the North County Zone [0137]. As indicated below through graphs provided by the County of San Diego Auditor & Controller/Property Tax Services, the North County-Rainbow Zone Tax Rate Areas (TRA's) [0138] are included in the North County Zone [0137].

[0138] NORTH COUNTY-RAINBOW ZONE

TRA's									
057-030	075-017	075-024	075-029	075-035	075-036	075-038	075-150	075-192	075-193
093-000	093-001	093-005	093-008	093-009	093-011	093-014	093-016	093-018	093-020
093-021	093-025	093-026	093-027	093-028	093-029	093-030	093-031	093-032	093-033
093-034	093-035	093-037	093-039	093-041	093-043	093-044	093-045	093-046	093-047
093-048	093-049	093-050	093-051						

Total TRA's for this District: 44

[0137] NORTH COUNTY

TRA's									
057-002	057-003	057-008	057-012	057-021	057-026	057-030	057-033	057-038	057-040
057-042	057-046	057-049	057-050	057-051	057-056	057-057	057-059	057-060	057-063
057-064	057-065	057-066	057-067	057-070	057-071	057-072	057-073	057-074	057-075
057-076	057-077	057-084	057-085	057-091	057-096	057-097	057-098	057-099	057-100
057-101	057-105	057-114	057-116	057-117	057-121	057-122	057-123	057-128	057-129
057-131	057-132	057-133	057-137	057-144	057-154	057-157	057-160	057-161	057-164
057-165	057-166	057-167	057-176	057-177	057-178	057-179	075-002	075-003	075-005
075-006	075-008	075-009	075-010	075-012	075-013	075-015	075-016	075-017	075-018
075-021	075-022	075-023	075-024	075-025	075-029	075-030	075-032	075-033	075-035
075-036	075-038	075-039	075-042	075-045	075-046	075-047	075-049	075-053	075-054
075-060	075-061	075-062	075-063	075-064	075-065	075-069	075-070	075-071	075-072
075-073	075-074	075-075	075-076	075-078	075-079	075-080	075-081	075-082	075-083
075-084	075-085	075-086	075-087	075-088	075-089	075-090	075-091	075-092	075-093
075-094	075-095	075-097	075-102	075-104	075-110	075-112	075-113	075-115	075-116
075-117	075-118	075-120	075-122	075-124	075-125	075-126	075-127	075-128	075-132
075-133	075-135	075-136	075-137	075-138	075-139	075-140	075-143	075-144	075-145
075-146	075-148	075-149	075-150	075-152	075-157	075-161	075-162	075-164	075-166
075-167	075-168	075-169	075-170	075-172	075-174	075-175	075-176	075-177	075-178
075-179	075-180	075-181	075-182	075-183	075-184	075-185	075-186	075-187	075-188
075-189	075-190	075-191	075-192	075-193	075-194	075-195	075-196	075-197	075-198
075-199	075-200	075-201	075-202	075-203	075-204	075-205	075-206	075-207	075-208
075-209	075-210	075-211	093-000	093-001	093-005	093-008	093-009	093-011	093-014
093-016	093-018	093-019	093-020	093-021	093-023	093-024	093-025	093-026	093-027
093-028	093-029	093-030	093-031	093-032	093-033	093-034	093-035	093-037	093-038
093-039	093-041	093-042	093-043	093-044	093-045	093-046	093-047	093-048	093-049
093-050	093-051								

Total TRA's for this District: 252

FISCAL ANALYSIS:

None.

SUMMARY:

Once the resolution is approved by the Board, Staff will submit a *BOE-400 TA form* and NCFPD Resolution to the BOE for review. Staff will return to the Board with an update once the application and Resolution has been acted on by the BOE.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION No. 2022-10



A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, REQUESTING THE BOARD OF EQUALIZATION TAKE ACTION TO DISSOLVE NORTH COUNTY FIRE PROTECTION DISTRICT - RAINBOW SUB-DIVISION (0138) INTO NORTH COUNTY FIRE PROTECTION DISTRICT (0137)

WHEREAS, the former CSA 7 (Rainbow) provided fire and emergency medical services by solely volunteer staff and the Fallbrook Fire Protection District provided fire and emergency services by career staff; and

WHEREAS, on November 19, 1986, the Local Agency Formation Commission of the County of San Diego, passed and adopted Resolution RO86-25, approving the reorganization of Fallbrook Fire Protection District and County Service Area No. 7 (Rainbow) into North County Fire Protection District; and

WHEREAS, on November 19, 1986, the Local Agency Formation Commission of the County of San Diego, passed and adopted Resolution RO86-25, that found that North County Fire Protection District would be providing all of the services previously provided by the dissolved Fallbrook Fire Protection District and County Service Area No. 7 (Rainbow) and determined that 100% of the base property tax allocation of the two dissolved districts shall be transferred to and become the base property tax allocation for North County Fire Protection District; and

WHEREAS, on December 17, 1986, the Board of Supervisors for the County of San Diego, by Resolution No. 1, Ordered the Reorganization of Fallbrook FPD/CSA 7 (Rainbow) without election; and

WHEREAS, on January 20, 1987, the Board of Directors of North County Fire Protection District adopted Resolution 87-555, resolving that on or after December 31, 1986, North County Fire Protection District shall succeed to all the powers, rights, duties, obligations, functions, property, contracts, rules, regulations, policies, ordinances and resolutions of the predecessor, Fallbrook Fire Protection District and as applicable, County Service Area No. 7 (Rainbow Valley) which have been united into a newly reorganized North County Fire Protection District; and

WHEREAS, as of July 31, 2020, North County Fire Protection District fully integrated the Rainbow subzone and station into the District with paid career personnel and dissolved the Volunteer program; and

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2022-10



A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, REQUESTING THE BOARD OF EQUALIZATION TAKE ACTION TO DISSOLVE NORTH COUNTY FIRE PROTECTION DISTRICT - RAINBOW SUB-DIVISION (0138) INTO NORTH COUNTY FIRE PROTECTION DISTRICT (0137)

WHEREAS, as of July 31, 2020, North County Fire Protection District assumed all financial responsibility for the Rainbow subzone and station, which included personnel, equipment, apparatus, real property and other obligations; and

WHEREAS, San Diego County Local Formation Commission in its February 2022 Final Municipal Service Review Report on the Fallbrook Region recommended that North County Fire Protection District consolidate its two existing taxing authority zones into one and eliminate the antiquated and cumbersome distinction associated with maintaining a separate subzone for the Rainbow Subdivision; and

WHEREAS, it has been reported by the County of San Diego that all the TRAs in North County Fire Protection District – Rainbow Zone [BOE District 0138] are all currently in North County Fire Protection District BOE District 0137; and

WHEREAS, the Board of Equalization has recommended that dissolution of North County Fire Protection District – Rainbow Zone [BOE District 0138] into North County Fire Protection District BOE District 0137, is the appropriate action as the TRAs in BOE District 0138 are already in BOE District 0137.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors for North County Fire Protection District:

1. The Board of Directors of North County Fire Protection District finds the above recitals to be true and correct.
2. The North County Fire Protection District supports the recommendation of San Diego County Local Formation Commission in its February 2022 Final Municipal Service Review Report.
3. By this Resolution, the North County Fire Protection District makes application to the Board of Equalization to dissolve BOE District 0138 - North County Fire Protection District – Rainbow Zone into BOE District 0137, since the TRAs in BOE District 0138 are already in North County Fire Protection District BOE District 0137.
4. The Board Secretary is hereby authorized and directed to provide this Resolution to the Board of Equalization and/or County of San Diego, as required to effectuate the dissolution of BOE District 0138, North County Fire Protection District –

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION No. 2022-10



A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, REQUESTING THE BOARD OF EQUALIZATION TAKE ACTION TO DISSOLVE NORTH COUNTY FIRE PROTECTION DISTRICT - RAINBOW SUB-DIVISION (0138) INTO NORTH COUNTY FIRE PROTECTION DISTRICT (0137)

Rainbow Zone into BOE District 0137 North County Fire Protection District BOE District 0137.

APPROVED, SIGNED AND ADOPTED at a Regular Meeting of the Board of Directors of the North County Fire Protection District held on this **26th day of April, 2022**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Jeff Egkan, Board President

I HEREBY CERTIFY that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on **26th day of April, 2022**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **26th day of April, 2022**.

Loren A. Stephen-Porter, Board Secretary

STATEMENT OF BOUNDARY CHANGE

Please mail to: California State Board of Equalization, Tax Area Services Section,
450 N Street, MIC:59, P.O. Box 942879, Sacramento, CA 94279-0059.
www.boe.ca.gov

BOE File No.: _____

COUNTY San Diego	COUNTY NUMBER 37	ACREAGE	FEE N/A	RES./ORD. NUMBER NCFPD 2022-10
CONDUCTING AUTHORITY North County Fire Protection District				LAFCO. RES. N/A
SHORT FORM DESIGNATION NCFPD				EFFECTIVE DATE 04-26-22

1. TYPE OF ACTION

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> City - Annexation (02) | <input type="checkbox"/> District - Formation (09) | <input type="checkbox"/> District - Name Change (11) | <input type="checkbox"/> School District - Unification (18) |
| <input type="checkbox"/> City - Detachment (14) | <input type="checkbox"/> District - Annexation (01) | <input type="checkbox"/> Reorganization (12) | <input type="checkbox"/> School District - Thompson Unified (19) |
| <input type="checkbox"/> City - Incorporation (04) | <input type="checkbox"/> District - Detachment (07) | <input type="checkbox"/> School District - Transfer of Territory (13) | |
| <input type="checkbox"/> Consolidation of TRA's (06) | <input type="checkbox"/> District - Consolidation (05) | <input type="checkbox"/> School District - Merger (17) | |
| <input type="checkbox"/> County Boundary Change (16) | <input checked="" type="checkbox"/> District - Dissolution/Removal from Board Roll (08) | | |

2. PRINCIPAL CITY/DISTRICT(S) AFFECTED BY ACTION [ENTER DISTRICT NAME(S)]

North County Fire Protection District - Rainbow Zone (BOE 0138)

3. AFFECTED TERRITORY

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Inhabited | <input checked="" type="checkbox"/> Developed | <input type="checkbox"/> Will be taxed for existing bonded indebtedness or contractual obligations as set forth by the terms and conditions as stated in the resolution. |
| <input type="checkbox"/> Uninhabited | <input type="checkbox"/> Undeveloped | <input type="checkbox"/> Will not be taxed for existing bonded indebtedness or contractual obligations. |
- Number of Areas: 44

4. ELECTION

- An election authorizing this action was held on _____ (mm/dd/yyyy).
- This action is exempt from election.

5. ENCLOSED ARE THE FOLLOWING ITEMS REQUIRED AT THE TIME OF FILING

- | | | |
|--|---|--|
| <input type="checkbox"/> Fees | <input checked="" type="checkbox"/> Resolution of conducting authority | <input type="checkbox"/> Written geographic description |
| <input type="checkbox"/> Certificate of Completion (LAFCo. Only) | <input type="checkbox"/> County auditor's letter of TRA assignment (consolidated counties only) | <input type="checkbox"/> Map(s) and supporting documents |

6. CITY BOUNDARY CHANGES ONLY

- Map of limiting addresses
- Alphabetical list of all streets within the affected area to include beginning and ending street numbers
- Estimated Population: _____ Total assessed value of all property in subject territory: _____

REQUIRED: According to section 54902 of the Government Code, copies of these documents must be filed with the county auditor and county assessor.

The California State Board of Equalization will acknowledge receipt of filing to:		BOE USE ONLY	
NAME Loren Stephen-Porter	TITLE Board Secretary	CHK #:	AMT:
AGENCY North County Fire Protection District	ADDRESS (street, city, state, zip code) 330 S. Main Avenue, Fallbrook, CA 92028		
TELEPHONE NUMBER (include area code) 760-723-2012	FAX NUMBER (include area code) 760-723-2072	INT:	<input type="checkbox"/> DIGITAL CONTENT:
EMAIL ADDRESS lstephen@ncfire.org	SIGNATURE OF AGENCY OFFICER		
DATE			

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION



**NORTH COUNTY FIRE
PROTECTION DISTRICT**

FIRE CHIEF / CEO

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: APRIL 26, 2022
SUBJECT: BOARD SUPPORT FOR H.R. 3728 -
THE FIRE STATION CONSTRUCTION GRANTS ACT

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors send a letter of support to U.S. Congressman Darrell Issa supporting H.R. 3728, the Fire Station Construction Grants Act.

BACKGROUND:

Congressman Bill Pascrell, D-N.J. has introduced a bill that would allocate up to \$1 billion of Federal funding assistance for fire station construction. While there are federal resources to aid and assist fire and emergency agencies with personnel and equipment, financial support for fire station construction is almost non-existent. This bill, if approved would provide much needed assistance for fire station construction.

DISCUSSION:

It is critical for fire agencies to have adequate stations, but the high cost of capital projects often make these projects difficult to afford or completely unaffordable for agencies without special funding assistance. More than 6,000 of the nation's emergency response agencies are special districts providing fire and emergency medical services that other units of government do not provide in their communities. They operate in urban and rural communities alike, with many rural fire protection districts depending on limited revenue sources and operating on limited budgets. Many of these districts are unable to fund major capital upgrades to facilities without long delays or offsets to other critical services to their community. Fire and medical response services are among the most essential in any community. Yet, agencies continue to struggle meeting the funding challenges to construct and enhance fire stations. For these reasons, Staff urges the Board to support the Fire Station Construction Grants Act as an important step toward solving this challenge.

FISCAL ANALYSIS:

None.

*SUPPORT FOR H.R. 3728
THE FIRE STATION CONSTRUCTION GRANTS ACT
APRIL 26, 2022
PAGE 2 OF 2*

SUMMARY:

Staff believes the establishment of a \$1 billion Assistance to Fire Station Construction Grants fund is a prudent step toward ensuring that funding assistance is available to assist agencies with fire station construction needs.

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
DAVID KENNEDY
KENNETH E. MUNSON
JOHN VAN DOORN

KEITH MCREYNOLDS – Fire Chief/CEO - kmcreynolds@ncfire.org
ROBERT H. JAMES – District Counsel - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER – Executive Assistant/Board Secretary - lstephen@ncfire.org

April 26, 2022

The Honorable Congressman Issa
570 Rancheros Dr., Unit 250
San Marcos, CA 92069

Re: Support for H.R. 3728, the Fire Station Construction Grants Act

Dear Congressman Issa:

The North County Fire Protection District (NCFPD) Board of Directors would like to communicate our support for H.R. 3728, the Fire Station Construction Grants Act. The NCFPD provides fire, rescue and emergency medical services to 92 square miles of Northern San Diego County.

Fire station funding assistance is much needed here in California and across the United States to enhance aging critical infrastructure to support the increase in service demands. While there are federal resources available to aid and assist fire and emergency agencies with personnel and equipment, financial assistance for fire station facility construction is almost non-existent. The NCFPD Board of Directors believes the establishment of a \$1 billion Assistance to Fire Station Construction Grants fund, as H.R. 3728 would authorize, is a prudent step to ensuring that first responders have adequate, efficient and safe facilities to serve their communities.

It is critical for fire agencies to have adequate stations, but the high cost of capital projects often make these projects difficult to afford or completely unaffordable for agencies without special funding assistance. More than 6,000 of the nation's emergency response agencies are special districts providing fire and emergency medical services that other units of government do not provide in their communities. They operate in urban and rural communities alike, with many rural fire protection districts depending on limited revenue sources and operating on limited budgets. Many of these districts are unable to fund major capital upgrades to facilities without long delays or offsets to other critical services to their community. Fire and medical response services are among the most essential in any community. Yet, they continue to struggle meeting the funding challenges to construct and enhance fire stations.

For these reasons, the NCFPD Board of Directors supports the Fire Station Construction Grants Act as an important step toward solving this challenge. Please consider our agency a willing and able partner on this subject. Do not hesitate to contact us should there be an opportunity for us to support this most important effort.



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT

Regular Board Meeting for April 26, 2022

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Respectfully submitted,

North County Fire Protection District
San Diego County

Jeff Egkan, President

Cindy Acosta, Vice President

David Kennedy, Director

Kenneth Munson, Director

John van Doorn, Director

cc: Congressman Bill Pascrell, D-N.J.



**NORTH COUNTY FIRE
PROTECTION DISTRICT**

FIRE CHIEF/CEO

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: APRIL 26, 2022
SUBJECT: DISCUSSION AGENDA

There are no Discussion Agenda Items for the April 26, 2022, Board Meeting.

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ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

April 1, 2022

**Board of Directors
North County Fire Protection District**

Re: General Counsel Board Report for April 1, 2022

California Issues New Drought Executive Order
Potential Ramifications for Urban Water Suppliers and Well-Permitting Entities

Gov. Newsom has signed Executive Order N-7-22 (Order) in response to intensifying drought conditions. The Order, signed earlier this week, builds on his four 2021 orders relating to California's drought, which is now in its third year. The governor has instructed that the information be widely publicized, and water providers should consider informing their customers about these drought developments.

Among other requirements, the Order limits a county, city or other public agency's ability to permit modified or new groundwater wells, and instructs the State Water Resource Control Board (Water Board) to consider (1) requiring certain water conservation measures from urban water suppliers and (2) banning non-functional or decorative grass at businesses and institutions.

The Order recognizes that California is facing dire hydrologic conditions. The promising rains at the end of 2021 were followed by the driest January and February in California's recorded history. Numerous water supply reservoirs are below historical averages; surface water supplies may be limited, and groundwater pumping will likely increase; and the Department of Water Resources (DWR) has reduced anticipated deliveries from the State Water Project to 5% of requested supplies. The Order imposes immediate requirements and suggests impending regulations from the Water Board.

Immediate Requirements

Before local entities can permit new or modified groundwater wells in high and medium priority groundwater basins, the Order requires the Groundwater Sustainability Agency monitoring the basin to verify in writing that the permitted action is not inconsistent with the Groundwater Sustainability Plan or other groundwater management program for the basin. Additionally, the permitting entity must determine that the well will not interfere with nearby wells and will not cause subsidence that could negatively affect nearby infrastructure. Certain de minimis exceptions apply.

To allow communities that need emergency hauled or bottled water to receive that water more easily, the Order also encourages the hauling of water for domestic use where local domestic water users are threatened with the loss of water supply or degraded water from drought. Accordingly, any local regulation prohibiting the hauling of water by truck or bottle

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for human consumption, cooking or sanitation out of the basin of origin or agency's jurisdiction is suspended.

Additional Key Takeaways from the Order

The Water Board must expeditiously facilitate voluntary actions to improve fish habitat; expand inspections to prevent illegal, wasteful or unreasonable uses of water; and streamline projects designed to capture precipitation for local storage or recharging water projects.

DWR must prepare for the possibility of a continuing drought, including consulting with leaders in various sectors to strategize for improved conservation and preparing for the potential creation of a multi-year water transfer project. Additionally, DWR shall assist with repairing drought-related failed household or small community groundwater wells on an expedited basis.

State agencies must work with tribes, federal, regional and local agencies to promote groundwater recharge and storage, and prioritize projects that capture high precipitation events for groundwater storage and recharge.

Finally, the Order encourages more stringent conservation on a voluntary basis, e.g., activation of WSCP Level 3, anticipating shortage levels of up to 30%. It also encourages all Californians to limit their summertime water use and generally use water more efficiently both indoors and out.

At least we can use water to suppress fires.

ROBERT H. JAMES, Attorney at Law



Robert H. James, General Counsel for the
North County Fire Protection District

RHJ/klm
cc: Chief McReynolds



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: APRIL 26, 2022
SUBJECT: WRITTEN CORRESPONDENCE

● **WRITTEN COMMUNICATION:**

- None.

● **BOARD RECOGNITION PROGRAM:**

- **DECEMBER 8, 2021 - LETTERS OF RECOGNITION – DIFFICULT MEDICAL AID**

Doug DeBrauwere
Nahi Gomez
Justin Nash
Shane Rees
Dennis Soriano
Adam Webb



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL – FORMS

ADMINISTRATION
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SECTION 290.161
AUGUST 27, 2021
PAGE 1 OF 2

LETTER OF RECOGNITION

To: Doug DeBrauwere
From: John Choi
Date: December 8, 2021
Re: Exceptional performance on a traumatic call.

Employee Name,

This Letter of Recognition documents your actions on: December 8, 2021

The actions being recognized are:

This Letter of Recognition is to recognize the team members of E 111, RA 111 and M 115, for the management of a critical trauma patient. On the night of December 8th, 2021, E 111 and M 115 were dispatched to a pedestrian versus vehicle. The patient was struck by a SUV and suffered multi-system trauma. The patient was barely breathing upon our arrival and the actions of E 111 and M 115 were critical in the first few minutes. The crew members were able to maintain the patient's airway and the early decision to launch the airship was initiated. The patient was rapidly transported to the landing zone at Fire Station 1 and the crew maintained a difficult airway throughout the call. RA 111's crew came out to assist our team. Shane Rees and Doug DeBrauwere were on RA 111 and assisted in the treatment of this patient. The patient was deteriorating in the back of the ambulance and Dennis Soriano recognized that the patient was exhibiting signs of a possible bilateral pneumothorax. The patient did not meet the blood pressure parameters for needle decompression, but the team agreed this treatment was needed. Justin Nash was the radio medic and painted a clear picture to the MICN and was able to obtain a base hospital variation for this procedure. Justin's ability to remain calm and clearly communicate the situation was what ultimately resulted in our team to receive this variation. As the team awaited the possible order for needle decompression, Shane Rees and Doug DeBrauwere prepped their sites for decompression and prepared all the necessary equipment for this procedure. Upon receiving the variation order, both crew members inserted the chest needles without hesitation and with tremendous proficiency. The patient's vitals improved immediately, with an obvious change in the rise and fall of the patient's chest. The air medical team and Palomar Hospital staff both made it a point to recognize our team for the tremendous work performed on this call. I would like to recognize all crew members for their teamwork, EMS skills, coordination, and effort on this call. Chief Krumwiede (LZ coordinator), Dennis Soriano and Nahi Gomez (airway), Justin Nash (radio person), Shane Rees and Doug DeBrauwere (needle decompression), and Adam Webb (ambulance driver) for a job well done.



NORTH COUNTY FIRE PROTECTION DISTRICT

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LETTER OF RECOGNITION

To: Nahi Gomez
From: John Choi
Date: December 8, 2021
Re: Exceptional performance on a traumatic call.

Employee Name,

This Letter of Recognition documents your actions on: December 8, 2021

The actions being recognized are:

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LETTER OF RECOGNITION

To: Justin Nash
From: John Choi
Date: December 8, 2021
Re: Exceptional performance on a traumatic call.

Employee Name,

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LETTER OF RECOGNITION

To: Shane Rees
From: John Choi
Date: December 8, 2021
Re: Exceptional performance on a traumatic call.

Employee Name,

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LETTER OF RECOGNITION

To: Dennis Soriano
From: John Choi
Date: December 8, 2021
Re: Exceptional performance on a traumatic call.

Employee Name,

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NORTH COUNTY FIRE PROTECTION DISTRICT

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LETTER OF RECOGNITION

To: Adam Webb
From: John Choi
Date: December 8, 2021
Re: Exceptional performance on a traumatic call.

Employee Name,

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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Firefighters make quick work of Fallbrook house fire

By [Kim Harris](#)
Managing Editor



North County Fire Protection District

A burned garage in the 1700 block of Tecolote Drive in Fallbrook shows the damage caused by a fire that broke out in the early afternoon hours Friday, April 15.

Firefighters made quick work of a house fire that broke out in a four-plex multi family dwelling in the 1700 block of Tecolote Drive in Fallbrook that was first reported at 12:18 p.m. Friday, April 15.

The fire, which broke out in a center unit, was contained by 12:40 p.m., North County Fire Protection spokesperson Captain John Choi said.

"We were able to contain the fire to the garage," Choi said. "The living area in the home was not affected."

Choi said it appeared the fire started in an attached garage on the front side of the home.

No one was injured in the blaze, Choi said.

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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Two injured in early morning traffic collision

By [Kim Harris](#)
Managing Editor

North county fire responded to the scene of a traffic collision resulting in two people being transported to the hospital Thursday, April 14.

The collision, first reported shortly before 7:22 a.m., blocked both lanes in the area of Brooke and Winter Haven roads in Fallbrook, North County Fire Protection District Spokesperson John Choi said.

The two injured parties were transported to Palomar Hospital with minor injuries, Choi said.

Motorists were asked to use an alternate route until the scene was cleared a short time later.

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NCFPD battles commercial structure fire

Village News Staff

North County Fire Protection District responded to a structure fire, early Tuesday morning, April 5, on Reche Road, one block from Live Oak Park.

According to NCFPD PIO John Choi, "The call came in at 12:21 a.m. This was at 2940 Reche Road. The building was previously used as the gift shop at Myrtle Creek Gardens. No one was inside the structure at the time of the fire. North County Fire

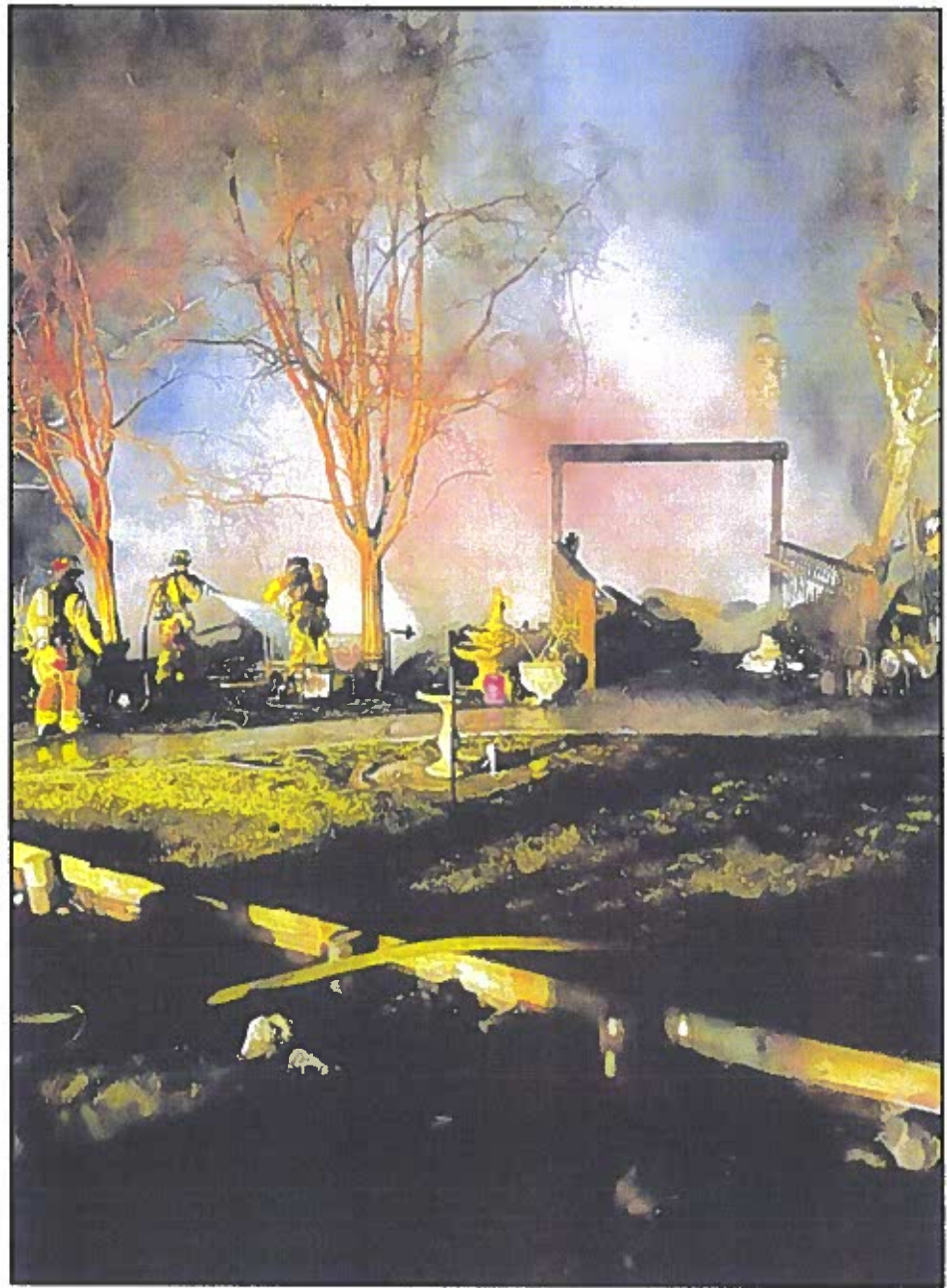
Protection District firefighters arrived on the scene to find a fully involved

structure spreading to the vegetation. Crews aggressively stopped the forward spread of the vegetation fire."

Choi added that they were assisted by one Cal Fire engine and a Cal Fire Chief and the fire was contained by 1:01 a.m. The fire was fully under control by 2:11 a.m.

No injuries were reported and the fire's cause is under investigation.

A spokesperson for Myrtle Creek said, "We're overjoyed to report that no one was hurt as North County Fire responded to and controlled the fire quickly. Sadly, however, the blaze consumed an heirloom farmhouse in which generations of the Sherman family have built memories. The memories can't be destroyed, but the loss of the cherished piece



Firefighters put out a structure fire on the Myrtle Creek property that was fully engulfed. Village News/NCFPD PIO John Choi photo

of family history is a cause for sorrow. The family asks that the community respect their privacy as

they process this loss. The Myrtle Foundation remains intact and will continue to make donations."

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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Fire Explorer program gives 'kickstart' to careers



Leaders have the Explorers stand at attention



Rick Monroe

Special to the Village News

Know someone who wants to become a firefighter? The best option for young people 15 to 21 is the North County Fire Protection District's Fire Explorer Post, a program with an incredible record of success, according to Zach Cain.

Firefighters Cain and Justin Nash are advisors to the organization that is affiliated with Boy Scouts of America.

"The majority of our personnel, 60-70%, went through the Explorers," Nash said, "Our department has the longest-running Explorer program in the county, and we have paramedics and firefighters who went on to other departments throughout the county."

Cain is an example. He went through the Fallbrook Explorers before landing a job with the Poway Fire Department. He worked there for three years before being hired in Fallbrook a year and a half ago. He's been a leader in the Explorers for about a year.

Fire Chief Keith McReynolds went through the program, as did Deputy Fire Chief Kevin Mahr and much of the leadership team.

Cain noted that the program can also direct Explorers to other careers in the public sector.

Students meet weekly on Tuesday evenings. Applications were accepted in October and interviews conducted in November, with classroom instruction beginning in January. Through interviews and experience, leaders were identified and mentored.

Each year there are usually about 20 students selected to become Fire Explorers but this year, following a season of the program being canceled because of COVID-19, it expanded to 36 students.

At the training on March 26 at Station 1, Explorer Chief Malia Nixon of Bonsall called the group into formation and directed the students to change into their fire engine gear within the one-minute time limit. She then led them in doing 20 pushups before they split into three groups.

One group, led by Cain and Nash, taught the Explorers how to handle the 14-foot straight ladders. The 28-pound ladders are lifted, carried and leaned against a building in a specific manner. For most of the students it was their first experience with the exercise and the shorter Explorers had some difficulty.

Another group learned about using the Self Contained Breathing Apparatus that is worn when entering a smoke-filled building. Fireman Chris Destefano with help from EMT Lucy Goode explained how to get hooked up within one minute.

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These two groups were reversed midway through the four-hour training.

The third group spent the entire time working the fire hoses with the engine from Station 3 in Rainbow. They took turns attaching a hose from the fire hydrant to the engine, as well as rolling hoses and other duties. Capt. Mike Benoit and Engineer Bruce Moore were the instructors.

The training continues through the summer and the cycle repeats beginning in October. Cain said there are usually 10-15 who remain for another year. Once 18, they can enter EMT school, most at Palomar, before moving on to the fire academy and training for paramedic and/or firefighter work.

Four of the Explorers interviewed had interesting backgrounds and insights.

Nixon, 17, is from Bonsall and was homeschooled. She attends Palomar College and Grand Canyon University. She would like to become a firefighter paramedic and plans to begin the EMT school in the fall and hopefully move on to the academy. She is also studying health sciences. A close friend's husband is a firefighter and was her encouragement. "Zach and Justin are amazing instructors," she said.

Daniel Ganino of Temecula is studying fire technology in the EMT program at Palomar College. His goal is to be a paramedic-firefighter. He started the program April 2021, making him one of the most experienced Explorers. "I see it as a great opportunity, he said. "I have a sports background and see the connection of firefighters being like a family. It's like a sports team."

Not every person in the program has made the commitment of wanting to be a firefighter. Jameson Tidwell, a junior at Great Oaks High School in Temecula, said he became involved because it was an opportunity to develop life skills and build his character. "The program is having an impact on me personally and I potentially could still go into firefighting, but my goal now is to attend Cal Baptist University and become a youth pastor."

Dana Flinn, 17, said being rescued last March with major injuries from a 100-foot fall from a cliff while hiking with friends in the Sleeping Indian area in southwest Fallbrook led to her interest in firefighting. She broke 20 bones, both lungs partially collapsed, and she lay on the bottom of a

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“Zach talked to me, saying if I wanted to be adventurous, why not get paid for it as a firefighter,” said the student at Mission Vista High School.

“It was an incredible rescue,” Cain said. “It’s the highlight of my career.”

Now he’s helping others who want to follow the path of helping others as a firefighter.

“If you want to be successful as a firefighter, we will make you successful,” Cain said. “The Fire Explorers will definitely kickstart your career.”

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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Fire chief, Sheriff commander share about potential site

Rick Monroe

Special to the Village News

Plans revealed by Undersheriff Kelly Martinez last week about the county negotiating property at Hwy. 76 and I-15 for a new substation are very preliminary.

Lt. Aldo Hernandez, commander of the Fallbrook substation, said he had heard about the possibility of a move, but didn't know any details.

Chief Keith McReynolds of the North County Fire Protection District had a little more information.

"I understand it's 18 acres near the southeast quadrant of the interchange," he said in a phone interview. He explained that Caltrans owns the property and there's a law that government agencies have the first right to purchase it.

A Sheriff's substation would be the first priority but there may be room for another agency, possibly North County Fire. If that was the case and it was built out, McReynolds said Station 4 would possibly move to the property.

"Everything is conceptual now," he added. "This is something that could take years."

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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Fire Safe Council utilizes funds to conduct 7 vegetation abatement workday projects



Volunteers with the Fallbrook Fire Safe Council conduct a vegetation abatement workday project at the home of elderly residents. Village News/Courtesy photo

FALLBROOK – The Fallbrook Fire Safe Council utilized funds from a \$2,500 grant provided to them by the San Diego Fire Foundation and San Diego Gas & Electric to conduct seven vegetation abatement workday projects at homes of elderly and/or disabled members of the greater Fallbrook community and to conduct a communitywide workshop on wildfire preparation.

The workday projects were performed between July 2021 and February 2022. The projects were identified by the Fire Marshall of the North County Fire Protection District and were executed in accordance with their guidelines. Each of these projects was supported by volunteers from the local community as well as personnel from Marine Corps Base, Camp Pendleton.

During the execution of the workdays, the volunteers removed vegetation away from the homes; trimmed bushes and trees to reduce the exposure to wildfire conditions and chipped between 8 to 10 cubic yards of trimmed vegetation into mulch at each location. This effort allowed the property owners to have the opportunity to spread the mulch around their property to aid in weed control and water reduction efforts thus fulfilling one of the objectives of the council of creating defensible

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in the De Luz Highlands area where vegetation from trimmed and dead trees was chipped into mulch and weeds growing around the house were cut.

The community workshop, held Nov. 4, 2021, included representatives from the North County Fire Protection District, local insurance company, local fire abatement companies and members of the Fallbrook Fire Safe Council. Presentations were made on topics to include fire preparedness, home safety, evacuation procedures, "Ready, Set, Go" program and fire insurance policy review process. The community had the opportunity to ask questions at the conclusion of the presentations.

The Fallbrook Fire Safe Council is a nonprofit 501(c)3 organization working within a broad coalition of private and public sector organizations and people to provide education and information that fosters fire safety preparedness within the Fallbrook, Bonsall, De Luz and Rainbow regions. To reach the Fallbrook Fire Safe Council send an email to fallbrookfiresafe@gmail.com for additional information or visit them online at fallbrookfiresafecouncil.org.

Submitted by the Fallbrook Fire Safe Council.

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111 W. Alvarado St.
Suite 200
Fallbrook, CA 92028
Ph: (760) 723-7319

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TIMES of SAN DIEGO

CRIME

Two People Displaced in Fallbrook Home Patio Fire



by Debbie L. Sklar
2 days ago



A North County Fire Protection District ambulance. Courtesy of the district

Two people were displaced after a fire burned on their patio Saturday, fire officials said.

The fire in the 700 block of Jericho Drive was reported at 6:20 a.m. Saturday and fully under control by 6:47 a.m., said Capt. John Choi of the North County Fire Protection District.

The blaze began on an outside patio and extended into an enclosed patio but did not extend into the home, the captain said.

There was extensive smoke damage to the home and two people who were displaced were helped by the American Red Cross.

No injuries were reported. The cause of the fire was under investigation.

-City News Service

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[Wireless Landlords: Checklist for Protecting Landlord Rights and Budgets \(/news-events/insights/2022/authored-articles/04/wireless-landlords-checklist-for-protecting-landlo\)](#)

AUTHORED ARTICLES & PUBLICATIONS | APR 04, 2022

Wireless Landlords: Checklist for Protecting Landlord Rights and Budgets

In March/April Cover Story of ABA's *Probate & Property* Magazine, Authors Note Landlords Should Be Prepared to Deal with Tower Lease and License Issues

By Gerard Lavery Lederer and Bennett Givens

Landlords should be on the lookout for an increasing number of requests for tower co-location, generator expansions, and new sites across the country, as the nation's largest cell tower management companies are forecasting levels of increased leasing activity not experienced in two decades. According to Crown Castle, the nation's largest provider of communications infrastructure, cell site leasing activity in 2022 will be 50 percent higher than the company's trailing five-year average. This is unprecedented in the industry. Landlords' lawyers should prepare themselves in advance to deal with tower lease and license issues, as suggested in the checklist below.

Unparalleled Growth

The flurry of cell site leasing activity is largely driven by the three major carriers deploying upgraded 5G networks. Also significant, DISH Wireless is entering the market as a new nationwide competitor, which is contributing to the most co-location activity in Crown



Castle's history. Additionally, the build-out of wireless network infrastructure largely through co-location requests is fueling the activity to meet the industry's rapidly expanding needs. This is expected to drive a 20 percent surge in core leasing tower activity in 2022 compared to 2021—a year that saw high levels. With T-Mobile actively pursuing its "Anchor" project (the addition of Massive Multiple-Input and Multiple-Output (MIMO) and Sprint's 2.5 GHz spectrum to T-Mobile sites) and Verizon kicking off C-Band and Citizens Broadband Radio Service (CBRS) upgrades on macros, there was a flurry of activity on existing sites, especially toward the end of 2021.

The FCC & Wireless Infrastructure

Not only is wireless infrastructure ushering in the modern mobile communications era; it is also playing a larger role in the future of information networks. Cell phone towers are the most established type of communications infrastructure and are still the most reliable way to deliver critical wireless coverage.

The Federal Communications Commission (FCC) and the state of California have attempted to streamline the regulatory process to meet the growing demand; however, it is imperative

that both public and private property owners, and their counsel, understand that the regulatory relief provided does not affect important rights as property owners.

Sites & Land Rights

Adding to this frenetic level of activity is a [late 2020 FCC Report and Order \(https://bit.ly/3m42Rce\)](https://bit.ly/3m42Rce) that mandates certain qualifying wireless facility modifications be approved by state and local governments. Specifically, the FCC granted cell tower tenants and operators the regulatory right to deploy generators and other communications equipment up to 30 feet outside of their currently permitted site. A site is defined by the FCC as the “leased or owned property surrounding the tower” and “outside of the rights-of-way of a community.”

In addition to the FCC Report and Order, California [recently adopted a law \(/News-Events/Insights/2020/Legal-Alerts/10/New-Macro-Cell-Tower-Emergency-Generator-Law-in-Ca\)](/News-Events/Insights/2020/Legal-Alerts/10/New-Macro-Cell-Tower-Emergency-Generator-Law-in-Ca) that mandates cell tower operators have eight hours of backup power, resulting in a wave of generator siting requests. The FCC first proposed this mandate in 2008 in response to the massive loss of service in the aftermath of Hurricane Katrina, but it was eventually vacated by OMB because of the lack of realistic implementation in the proposed time frame. California determined that the ensuing 13 years was time enough for carriers to meet this obligation. Other states, including New York and Connecticut, are considering similar legislation to mandate backup power generators at cell towers within their jurisdictions.

Protecting Your Property Interests

Cell tower tenants, operators, and their consultants may confuse recent state and federal streamlining efforts with grants of property rights. This is especially true when the property owner is a public entity that has both regulatory and proprietary authority over the land or rooftop on which a cell tower is sited. Public and private landowners, and their counsel, need to be aware that the FCC-expanded site approval and state level backup power resiliency requirements speak only to regulatory approval, not the transfer of property rights.

Here is a checklist of issues to consider to help protect the landlord's rights and budget:

Know the landlord's legal rights. The FCC update to the U.S. Code of Federal Regulations, title 47, section 1.6100 Wireless Facility Modifications, and the California legislation are limited to regulatory permitting authority. In fact, a number of local governments have

challenged the order in the Ninth Circuit Court of Appeals. If the landlord is a private or public property entity, it has rights as a property owner under its lease or license agreement that are separate from its regulatory capacity. Similarly, private entity owners should not be misled that a regulatory approval overrules the land-owner's authority under the lease or license agreement. If the landlord is uncertain about whether it is acting in a regulatory or proprietary capacity, seek legal advice. The landlord shouldn't rely on what the cell tower operator tells it.

Preserve the rights in writing. The landlord should reserve the right to approve cell site deployments and any changes either on the tower or on the site. Most operators will readily agree to the property owner's prior approval of plans or changes. But the boilerplate lease or license agreement that providers will share with the landlord rarely includes such a clause. The landlord usually has to ask for it. The cell tower operator will be represented by counsel, so the landowner should also retain counsel to help be sure its property rights are protected.

Require that use of additional space pays you additional rent. Tower owners will typically agree to pay additional rent for additional space, be it for generators or additional equipment cabinets. Of course, they will rarely lead with such an offer, and some less-than-scrupulous members of the industry have tried to claim that the FCC's or California actions grant them the rights to deploy such facilities for free. Be sure this requirement is included in the lease.

Require that time and expenses are covered. The wireless industry is experiencing its highest level of tower activity in history, and it will continue to do so for some time for no fewer than three reasons:

1. Sprint and T-Mobile, which operate a total of 110,000 towers, have merged and need to harmonize their different networks and streamline their tower offerings by shutting down 35,000 towers and building 10,000 new towers due to overlapping coverage as a result of the merger and filling of holes in the network;
2. DISH needs to build an entirely new wireless network from the ground up, contributing to the most co-location activity in history; and
3. Wireless providers are so busy adding 5G capacity to their towers that an 11 percent growth in adjusted funds from operations per share is now expected.

These transfers, upgrades, additions, and equipment updates require hands-on management by landlords and other professionals. Counsel should require that the time and costs the landlord spends by employing professionals to help advise it be recoverable. These additional professional fees can add up quickly and will far exceed the rent payments the landlord receives. These recoverable costs should include legal counsel's

Don't routinely sign off on property owner authorization requests. Even if the landlord failed to include approval of plans in the lease or license, the landlord may have another chance to protect itself. Most jurisdictions require that a permit application include a signed property owner authorization if the applicant is not the owner of record. If the agreement does not require that the landlord take on such obligations, don't do so unless the landlord agrees with the plans and your expenses are covered.

Protect your client's interests if the tenant changes from a carrier to a tower management company. Many carriers traditionally leased their own towers. To raise funds to purchase more spectrum, major carriers have sold or assigned their towers to tower management companies. A recent AT&T and Crown Castle \$4.85 billion tower transaction includes AT&T's agreement to lease the rights to approximately 9,100 of its company-owned wireless towers to Crown Castle, which will also purchase approximately 600 AT&T towers. Most leases or licenses require the landlord's written consent before any such transfer can be made. Because the business plans of a tower company are significantly different from those of the carriers, the landlord should also make sure that all future licenses have such a requirement for its approval.

When considering negotiation with a tower management company, these are four questions to consider in addition to the business terms of an access agreement.

Does the agreement protect the landlord in this changed environment and new circumstances?

Does the transfer comply with the requirements of the existing agreement?

Is the landlord named in insurance policies?

Has the tower management company provided sufficient documentation demonstrating its authority to act on behalf of the tenant?

Conclusion

Counsel for owners of cell tower sites should be prepared to negotiate license and lease agreements in order to protect their client's property interests, keeping in mind the suggestions in the above checklist.

A PDF of this article is available [here \(/getmedia/acbad563-104c-46e4-a22c-c4f34600ce16/2022-04-Wireless-Landlords-lederer-givens.pdf\)](/getmedia/acbad563-104c-46e4-a22c-c4f34600ce16/2022-04-Wireless-Landlords-lederer-givens.pdf).

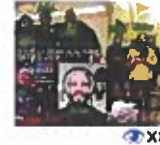
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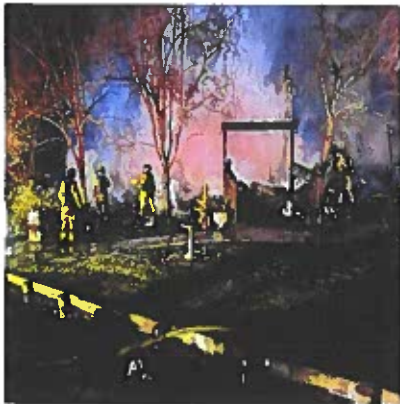
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Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

NCFPD responds to structure fire on Myrtle Creek property



By [Village News staff](#)



NCFPD PIO John Choi

Firefighters put out a structure fire on the Myrtle Creek property that was fully engulfed.

UPDATE: North County Fire Protection District had a commercial structure fire last night, 4/5/22 on Reche Rd. one block from Live Oak Park.

According to NCFPD PIO John Choi, "The call came in at 12:21 AM. This was at 2940 Reche Road. The building was previously used as the gift shop at Myrtle Creek. No one was inside the structure at the time of the fire. North County Fire Protection District firefighters arrived on the scene to find a fully involved structure spreading to the vegetation. Crews aggressively stopped the forward spread of the vegetation fire."

Captain Choi added that they were assisted by one CAL Fire engine and a CAL Fire Chief and the fire was contained by 1:01 am. The fire was fully under control by 2:11 am.

No injuries were reported and the fire's cause is under investigation.

X



California Special Districts Association
Districts Stronger Together

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Special Districts Can Still Rely on AB 361 Remote Meeting Provisions for Now

By Vanessa Gonzales posted yesterday

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Amid confusion around the Governor's recent actions to sunset specified paragraphs in Executive Order N-25-20 and N-35-20, it is worth clarifying that the March 31, 2022 date specified in the February 2022 rollback of certain executive actions has **no effect** on special districts' ability to rely on the provisions of Assembly Bill 361 (R. Rivas, 2021) to continue to meet remotely under the modified Brown Act requirements established by that bill. This is because AB 361 does not rely on any previous executive orders, but instead remains operative and available to special districts by virtue of the fact that the March 4, 2020 state of emergency proclamation remains active.

Special districts were already obligated to transition to the remote meeting rules established by AB 361 after September 30, 2021, following the Governor's issuance of Executive Order N-15-21. If a special district did not wish to use the modified procedures established by AB 361 after September 30 2021, it could still instead opt to use the traditional teleconference rules that were in place within the Brown Act prior to the COVID-19 pandemic. Otherwise, a special district could hold its meetings in-person where that option was not otherwise precluded by other health regulations or local guidance. Regardless, the February 2022 rollback of the Governor's previous Executive Orders had no effect on special districts and their obligations under the Brown Act.

Unless and until the Governor rescinds the March 4, 2020 state of emergency proclamation, special districts remain able to rely on AB 361 and its remote meeting provisions. **AB 361 will sunset by its own provisions on January 1, 2024.** Without subsequent action by the State Legislature, this authority to conduct remote meetings under modified open meeting procedures during emergencies will terminate on that date and local agencies will need to abide by all traditional Brown Act teleconference provisions in order to meet remotely.

For more information, CSGA has provided its members with an AB 361 Implementation Guide that should assist special districts with understanding the provisions of AB 361 and their responsibilities when meeting pursuant to those provisions. Readers should consult those materials for additional insight related to this matter.

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CORONAVIRUS

New mutant omicron variant XE could be most transmissible yet, WHO says

by: [Jeremy Tanner, Nexstar Media Wire](#)

Posted: Apr 3, 2022 / 03:31 PM EDT

Updated: Apr 3, 2022 / 03:31 PM EDT

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(NEXSTAR) – Just days after the BA.2 strain of coronavirus [achieved world dominance](#), international health officials are already turning their attention to a new, mutant variant believed to be even more transmissible – XE.

XE is a combination of the first form of omicron to spread across the globe, BA.1, and so-called “stealth omicron,” the subvariant BA.2, that is now dominant.

The highly transmissible XE strain was first detected in the United Kingdom on Jan. 19, according to [the WHO document](#), and there have been more than 600 documented cases

in the UK since.

What to know about BA.2 variant spreading in the US >

Preliminary findings suggest that XE may be about 10% more transmissible than BA.2, which is considered 50-60% more transmissible than its omicron predecessor, according to Dr. Anthony Fauci, the nation's top infectious disease expert.

How deadly XE turns out to be is still a question mark when it comes to XE as health experts continue to monitor the subvariant's spread.

"The transmissibility and the severity of this new recombinant variant is still being investigated, so we will closely monitor the latest situation," said [Chuang Shuk-kwan](#), head of the Communicable Disease Branch at Hong Kong's Center for Health Protection (CHP).

How to prepare for another COVID-19 wave

As the nation takes a collective breath after the fall of COVID hospitalizations and deaths, thinking about how to prepare for yet another wave is an exhausting proposition for many.

Dr. Peter Chin-Hong, an infectious disease expert at the University of California at San Francisco School of Medicine, says there are five things people should do, just in case.

COVID numbers are the new weather report: Keep an eye on the [CDC tracking numbers](#) that will reveal new outbreaks. If you want advanced notice, "you can also look at the [wastewater epidemiology](#) if you really want to get an even earlier look," Chin-Hong said.

Keep your closet stocked: Make sure you have a good supply of masks and tests, which will be highly sought after if we see spiking cases.

Eligible Americans should be up to date on the vaccine: Maximize your body's ability to keep you alive and out of the hospital by getting the COVID vaccine and recommended boosters – "especially the first booster for older people and the second booster for the oldest, above 75 or 80," Chin-Hong said. "But everybody should at least get the three shots."

Know how and when to access early therapy: The Biden administration has launched an [all-in-one resource](#) for Americans to help them navigate questions around COVID-19 treatments, testing, vaccines and other resources. “Many people don’t even know how to get Paxlovid, what it’s good for, when to take it – but that’s all going to be key because it’s going to keep people healthy and away from the hospital even if they’re not vaccinated.

Stock your medicine cabinet: If you do get sick but don’t need to be hospitalized, you’ll still want relief from symptoms. Painkillers, decongestants and other medications could ease your recovery. Some people may even want to invest in other tools, such as a pulse oximeter to monitor your blood oxygen level.

[Suggest a Correction](#)

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AROUND THE WEB





Opposition mounts to wealthy corporation-backed ballot measure threatening voter rights and local services

Mar 30, 2022

More than 80 cities and the association representing California counties join Cal Cities; public safety, labor, and infrastructure advocates; and a growing number of special districts in a fight against the California Business Roundtable initiative that would give corporations major new loopholes to avoid paying their fair share

Contact

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FOR IMMEDIATE RELEASE

Sacramento - The California State Association of Counties and more than 80 local governments, including individual cities and special districts, have joined a coalition of local government associations, public safety officials, infrastructure advocates, labor unions, and community leaders in overwhelming opposition to the deceptively named “ (<https://oag.ca.gov/system/files/initiatives/pdfs/21-0042A1%20%28Taxes%29.pdf>) **Taxpayer Protection and Government Accountability Act** (<https://oag.ca.gov/system/files/initiatives/pdfs/21-0042A1%20%28Taxes%29.pdf>) .” Developers, mega-landlords, and other corporate interests are channeling millions of dollars in contributions to support the misleading measure. Proponents



elected officials to make decisions on critical local services that residents rely upon,” said Graham Knaus, Executive Director, California State Association of Counties (CSAC), which is the latest local government association to oppose the measure. CSAC represents all 58 of California’s counties. “It creates major new tax loopholes at the expense of residents and will weaken our local services and communities.”

CSAC joins the League of California Cities, California Professional Firefighters, California Alliance for Jobs, Rebuild SoCal Partnership, SEIU California, AFSCME California, California State Council of Laborers, the California Special Districts Association, California Contract Cities Association, and more than 80 individual local governments in opposing the measure. *A complete list of local governments and special districts that have adopted positions to oppose the initiative is included below.*

“This far-reaching initiative would retroactively cancel measures that were already passed by local voters— effectively undermining their rights to decide what their communities need,” said Carolyn Coleman, Executive Director and CEO, League of California Cities. “In many cases, this will result in devastating cuts to critical services like fire and emergency response, law enforcement, parks, libraries, and resources to support unhoused residents.”

Background:

A growing coalition of local governments, local government associations, labor and public safety leaders, and infrastructure advocates **opposes this measure**. The measure:

Undermines voter rights, transparency, and accountability

- The measure would **limit voter input** by prohibiting local advisory measures, where voters provide direction to politicians on how they want their local tax dollars spent.



measures that were passed by local voters — effectively undermining the rights of voters to decide for themselves what their communities need.

Gives wealthy corporations a major loophole to avoid paying their fair share — forcing residents and taxpayers to pay more.

- The measure creates new constitutional loopholes that **allow corporations to pay far less than their fair share for the impacts they have on our communities**, including local infrastructure, our environment, water quality, air quality, and natural resources — shifting the burden and making individual taxpayers pay more.

Allows corporations to dodge enforcement when they violate environmental, health, public safety, and other laws.

- The deceptive scheme also creates new loopholes that makes it much more difficult for state and local regulators to issue fines and levies on corporations that violate laws intended to protect our environment, public health and safety, and our neighborhoods.

Jeopardizes vital local and state services.

- This far-reaching measure **puts at risk billions of dollars currently dedicated to critical state and local services.**
- It could **force cuts** to public schools, fire and emergency response, law enforcement, public health, parks, libraries, affordable housing, services to support homeless residents, mental health services, and more.
- It would also **reduce funding for critical infrastructure** like streets and roads, public transportation, drinking water, new schools, sanitation, utilities, and more.

Opens the door for frivolous lawsuits, bureaucracy, and red tape that will



tape that will cost local taxpayers millions — while significantly delaying and stopping investments in infrastructure and vital services.

Local governments, special districts, local government associations, labor and public safety leaders, and infrastructure advocates opposed to the CBRT measure:

Associations

- League of California Cities
- California Professional Firefighters
- California Alliance for Jobs
- Rebuild SoCal Partnership
- SEIU California
- AFSCME California
- California State Council of Laborers
- California State Association of Counties
- California Special Districts Association
- California Contract Cities Association

Individual Cities and Local Governments

- Agoura Hills
- Albany
- Angels Camp
- Artesia
- Azusa
- Beaumont
- Bell Gardens
- Blue Lake



- Carson
- Chowchilla
- Colton
- Concord
- Corte Madera
- Cypress
- Desert Recreation and Park District
- Dinuba
- Downey
- Dunsmuir
- El Cerrito
- Fairfield
- Fowler
- Glendora
- Gustine
- Hermosa Beach
- Highland
- Hughson
- Indio
- Kerman
- King City
- La Palma
- Lafayette
- Lakeport
- Lakewood
- Larkspur
- Lathrop
- Lomita
- Madera
- Manteca



- Monterey Park
- Monterey
- Moorpark
- Needles
- Newman
- Norco
- North County Fire Protection District
- Novato
- Oakdale
- Palm Desert
- Paramount
- Pismo Beach
- Placentia
- Placerville
- Rancho Cucamonga
- Redlands
- Riverbank
- Rolling Hills Estates
- Rosamond Community Services District
- Salinas
- San Jose
- San Juan Bautista
- San Leandro
- San Pablo
- San Rafael
- Sebastopol
- Selma
- Signal Hill
- South Gate
- Sunnyvale



- Ukiah
- Upland
- Vallejo
- Ventura
- Victorville
- West Hollywood
- Williams
- Woodlake
- Yountville
- Yuba City

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Business

Prognosis

Covid Tests Show the Omicron BA.2 Subvariant Is Gaining Ground in U.S.

By Madison Muller

March 21, 2022, 5:20 PM PDT

The omicron subvariant BA.2 is continuing to gain ground in the U.S., according to Covid-19 tests sequenced over the last two weeks.

Helix, a San Diego-based genomics firm, has been watching the BA.2 variant since it first popped up in the U.S. in early January. Although it was initially slow to take hold, Helix now estimates that 50% to 70% of all Covid cases nationwide are BA.2.

Will Lee, Helix's chief science officer, said this type of surveillance is essential and can help arm the U.S. health care system against future variants.

Read More: [Should I Be Worried About Covid – Again?](#)

Data from the U.K. – where BA.2 has already caused cases to spike – show the country's rise in infections began around the same time that BA.2 surpassed the 50% mark of overall cases. So far, the variant appears to be no more severe than the initial omicron strain, but there's concern about its ability to reinfect people and its links to long Covid.

Cases are still dropping overall in the U.S., but some health experts are worried that decline won't last for long. Already, cases are beginning to climb in New York City, where BA.2 accounts for a

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: APRIL 26, 2022
SUBJECT: COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: APRIL 26, 2022
SUBJECT: CLOSED SESSION

CS-1. ANNOUNCEMENT — PRESIDENT EGKAN:

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:

- NCFPD MANAGEMENT GROUP
DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:

- FFA NON-SAFETY GROUP NEGOTIATORS
DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF McREYNOLDS:

- FFA SAFETY GROUP NEGOTIATORS
DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

CS-5. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) — CHIEF McREYNOLDS:

- Executive Assistant/Board Secretary

CS-6. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(b) — CHIEF McREYNOLDS:

- District Counsel

CS-7. REPORT FROM CLOSED SESSION — PRESIDENT EGKAN

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