

1 **March 15, 2020**

2 **EMERGENCY MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Luevano called the meeting to order at 20:00

5 **ROLL CALL:**

6 **Present:** Directors Harris, Luevano and Munson were present in person. Director
7 Hoffman and Vice President Van Doorn were present by telephonic appearance.

8 **Absent:** None.

9 **Staff Present:** Fire Chief/CEO Abbott, D/C McReynolds and members of the public.

10 **ACTION AGENDA**

11 At 20:00 in the District Scout Hut, President Luevano convened an Emergency meeting of
12 the Board of Directors, in order to approve a Declaration of a Local Emergency due to the
13 COVID-19. which started District-wide when an employee tested positive for COVID-19. On
14 March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency to exist in
15 California as result of the threat of COVID-19, which despite sustained efforts, has continued
16 to spread and is impacting nearly all sectors of California.

17 This Declaration/Proclamation was necessary due to the existence of conditions of disaster
18 or of extreme peril to the safety of persons and resources within the territorial limits of a the
19 District caused by COVID-19, which is and is likely to be beyond the control of the services,
20 personnel, equipment, resources and facilities of North County Fire Protection District. The
21 purpose of the Declaration is to: [1] Authorize the promulgation of orders and regulations
22 necessary to protect life and property; [2] Support request for a Director's Concurrence,
23 Governor's Proclamation of a State of Emergency, Executive Order, California Disaster
24 Assistance Act (CDAA) funding, and/or a Presidential Declaration of an Emergency or Major
25 Disaster.

26 A finding was made that a location emergency exists as stated herein. A motion by Vice
27 President Van Doorn and seconded by Director Hoffman unanimously approved the finding
28 by the following vote: **AYES:** Directors: Harris, Hoffman, Luevano, Munson and Van Doorn.

29 A motion to declare a Local Emergency was made by Director Harris and seconded by

30 Director Munson, and unanimously approved by the following vote - **AYES:** Directors:
31 Harris, Hoffman, Luevano, Munson and Van Doorn.

32 In the audience was Patricia Martinez, Executive Director of a residential senior center. She
33 expressed concerns regarding staff contact with residents and asked for explanation of the
34 precautions to be taken before entering their facility and explained precautions they want to
35 take. Chief Abbott explained the precautions being taken by the District with regards to
36 changes in entry and personal protective equipment. Ms. Martinez stated they will be
37 limiting entry into the facility to family and medical providers who stop at the front desk for a
38 temperature check. She asked if that would be too burdensome. Chief Abbott indicated it
39 would not be. Ms. Martinez inquired about the status of staff exposure and whether those
40 exposed would be notified. Chief Abbott indicated that notification is already being done.

41 Board members inquired whether there would be sufficient staff to provide services. Chief
42 Abbott explained the drop boundary concept and the abilities of District cooperators. The
43 District is working with Labor regarding the cancellation of leave. All non-essential activities
44 are being cancelled. Board and other meetings are being moved to telephonic where
45 possible. Screening methods were discussed and public service announcements are
46 directing people to contact 911. Chief Abbott noted this is a fluid situation and he will keep
47 the Board up to date as the situation evolves.

48 **ADJOURNMENT**

49 On a motion by Director Harris, seconded by Director Munson at 20:25, the Board agreed
50 to adjourn the meeting and reconvene on March 24, 2020, at 16:00. The motion carried
51 unanimously.

52 Respectfully submitted,

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54 _____

55 Loren Stephen-Porter

56 Board Secretary

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58 Minutes approved at the Board of Director's Meeting on: March 24, 2020

