

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
DAVID KENNEDY
KENNETH E. MUNSON
JOHN VAN DOORN

KEITH McREYNOLDS - Fire Chief/CEO - kmcreynolds@ncfire.org
ROBERT H. JAMES - District Counsel - roberthjameslaw@gmail.com
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - lstephen@ncfire.org

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
SUBJECT: BOARD MEETING PACKAGE
DATE: OCTOBER 26, 2021

Enclosed is your Board package for the Regular **October** Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the normal meeting venue at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

Please note this month's meeting is scheduled for Tuesday, October 26, 2021, beginning at **4:00 p.m.**

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me **prior to** the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.

Respectfully,



Keith McReynolds
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING OCTOBER 26, 2021 - 4:00 p.m.

**ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

1. **PUBLIC COMMENT — PRESIDENT VAN DOORN** (pgs. 5-6)
Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Operations Policy Elections, Officers and Terms SOG § 4.2.6.3.).
- 2. **COMMUNITY CHALLENGE COIN AWARD — CAPTAIN CHOI AND CHIEF McREYNOLDS** (pgs. 7-8)
RECURRING ITEM: Recognition of Richard Saathoff for his assistance with a vehicle fire emergency.
- 3. **COMMUNITY CHALLENGE COIN AWARD — CAPTAIN CHOI AND CHIEF McREYNOLDS** (pgs. 9-10)
RECURRING ITEM: Recognition of Fabien for his assistance with translation and emotional support for a neighbor during a vehicle fire.

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board. Staff or public request specific items be removed from the Consent Agenda.

- 4. **APPROVE REGULAR BOARD MEETING MINUTES, SEPTEMBER 2021** (pgs. 11-18)
Standing Item: Review and approve minutes from September meeting as presented.
- 5. **APPROVE SPECIAL BOARD MEETING MINUTES, OCTOBER 5, 2021** (pgs. 19-22)
Standing Item: Review and approve minutes from meeting as presented.
- 6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2021** (pgs. 23-32)
Standing Item: Review and Accept Financial Report for September as presented.
- 7. **REVIEW AND ACCEPT POLICIES & PROCEDURES:** (pgs. 33-60)
Standing Item:
 - a) *Administration – Rules & Regulations – Job Descriptions – Fire Mechanic:* Job description rewritten to more closely reflect the training, education requirements and duties of the position.
 - b) *Administration – Rules & Regulations – Job Descriptions – Battalion Chief:* Job description rewritten to more accurately reflect updated training, educational requirements and duties of the position.
- 8. **MONTHLY OPERATIONS ACTIVITY REPORT – SEPTEMBER 2021** (pgs. 61-70)
Standing Event: Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.
- 9. **REVIEW AND ACCEPT 3RD QUARTER CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS** (pgs. 71-80)
Quarterly Report: Review and accept report that reflects customer satisfaction reports returned are 87% in the "excellent" range, with 29% (87) surveys returned.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



AGENDA FOR REGULAR BOARD MEETING

OCTOBER 26, 2021

PAGE 2 OF 3

ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence at the time announced in the Agenda or as soon thereafter as such matter can be heard.

10. **PUBLIC HEARING DATE/TIME CERTAIN — OCTOBER 26, 2020 (4:00 P.M.) FOR COMMUNITY WORKSHOP AND HEARING ON PROPOSED MAPS FOR DISTRICT-BASED ELECTIONS – CHIEF McREYNOLDS** (pgs. 81-90)
 - *Continuing Item:* Workshop and hearing gathering input on the impact of census information on North County Fire Protection District Election Districts with possible changes to maps based on input and information received, including Map 4.
11. **REVIEW AND CAST BALLOT ON PROPOSED CHANGES TO CALIFORNIA SPECIAL DISTRICT ASSOCIATION BYLAWS — CHIEF McREYNOLDS** (pgs. 91-120)
 - *New Item:* Recommendation by Staff to approve proposed changes to Bylaws as presented and authorize the Board Secretary to cast the electronic Ballot on behalf of the District.
12. **REVIEW AND APPROVE UPDATED AMBULANCE FEE SCHEDULE AND RESOLUTION 2021-12 – DEPUTY CHIEF MAHR AND CHIEF McREYNOLDS** (pgs. 121-126)
 - *Continuing Item:* Approve Resolution 2021-12 with updated Fee Schedule as approved by the Board in October 2020.
13. **REVIEW AND RATIFY DECLARATION OF EMERGENCY REPAIR TO FIRE STATION 2 UNDERGROUND PROPANE GAS LINE - D/C MACMILLAN AND CHIEF McREYNOLDS** (pgs. 127-128)
 - *New Item:* Ratify declaration of emergency repair and expenditure for repair of gas line at Station 2.
14. **APPROVE MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT BOARD MEETINGS FOR THE YEAR 2022 — CHIEF McREYNOLDS AND B/S STEPHEN-PORTER** (pgs. 129-130)
 - *Annual Item:* Review and approve new meeting schedule for 2022.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

15. **DISCUSSION ON CALIFORNIA SPECIAL DISTRICT ASSOCIATION SPECIAL DISTRICT LEADERSHIP ACADEMY - CHIEF McREYNOLDS** (pgs. 131-132)

STANDING DISCUSSION ITEMS:

All items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 133-134)
 - "Brown Act Amendment AB 361 Awaits Gov. Gavin Newsom's Signature"
- **WRITTEN COMMUNICATION** (pgs. 135-138)
 - **BOARD RECOGNITION PROGRAM**
- **NEWS ARTICLES** (pgs. 139-186)
- **COMMENTS/QUESTIONS:** (pgs. 187-188)
- **STAFF:**



AGENDA FOR REGULAR BOARD MEETING

OCTOBER 26, 2021

PAGE 3 OF 3

- Chief Abbott
- Other Staff

- BOARD
- BARGAINING GROUPS
- PUBLIC COMMENT

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

CS-1. ANNOUNCEMENT — PRESIDENT :

(pgs. 189-190)

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:

- PROPERTY LOCATION: 550 E. Ivy, Fallbrook, CA 92028;
- PARTIES: North County Fire Protection District (Seller);
- UNDER NEGOTIATION: Terms of Cell Lease/Purchase;
- DISTRICT NEGOTIATORS: Chief McReynolds, FiM Juul, District Counsel James

CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:

- PROPERTY LOCATION: 2309 Rainbow Valley Blvd., Fallbrook, CA 92028;
- PARTIES: North County Fire Protection District (Seller);
- UNDER NEGOTIATION: Terms of Easement Grant;
- DISTRICT NEGOTIATORS: Chief McReynolds, District Counsel James

CS-4. REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN

ADJOURNMENT

SCHEDULED MEETINGS

The next Board meeting is Tuesday, December 14, 2021 at 4:00 p.m. at FPUD.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was October 21, 2020."

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter

Date: October 21, 2020



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: OCTOBER 26, 2021
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).*

PAGE INTENTIONALLY BLANK



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: NCFPD BOARD OF DIRECTORS
FROM: CAPTAIN CHOI AND CHIEF MCREYNOLD
DATE: OCTOBER 26, 2021
SUBJECT: CHALLENGE COIN AWARD

PUBLIC AGENDA

BACKGROUND:

The NCFPD has created a recognition program for members of the community who go above and beyond to assist the organization and/or fellow townspeople in times of need. I recommend this citizen to receive our NCF community challenge coin for extinguishing a vehicle fire.

SUMMARY:

On the evening of September 3, 2021, Richard Saathoff noticed a vehicle on fire parked in front of his driveway on the street. Richard quickly retrieved a fire extinguisher and attempted to extinguish the fire. He was unable to extinguish the fire with the initial extinguisher. Despite there being active fire, Richard made the choice to stick his head inside the vehicle to check for any victims. Richard suffered minor burns to his upper lip and some smoke inhalation checking for victims. Richard then attempted to extinguish the fire utilizing approximately eight more extinguishers. Richard ultimately was able to extinguish the fire inside the cab and on the outside of the vehicle utilizing a garden hose.

We arrived on scene to find Richard applying water on the vehicle. The engine compartment still had an active fire, which the engine company was able to fully extinguish by opening the hood with a circular saw and applying direct water to the engine compartment.

Richard's actions resulted in the fire not spreading quickly to the rest of the vehicle. His actions stopped other potential problems from occurring. As a vehicle actively burns, there is a good chance for a vehicle to start rolling away as more of the vehicle's parts begin to fail from fire. This vehicle was on a slight slant and had the potential to roll if the fire was left unchecked. As the vehicle continues to burn freely the fuel line or fuel tank can become compromised resulting in a fuel leak carrying fire via a fuel leak into the vegetation. Richard's actions to keep the fire in check stopped these potentials from occurring.

I recommend we present him with a challenge coin for his selfless act of courage.

PAGE INTENTIONALLY BLANK



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: NCFPD BOARD OF DIRECTORS
FROM: CAPTAIN CHOI AND CHIEF McREYNOLDS
DATE: OCTOBER 26, 2021
SUBJECT: CHALLENGE COIN AWARD

PUBLIC AGENDA

BACKGROUND:

The NCFPD has created a recognition program for members of the community who go above and beyond to assist the organization and/or fellow townspeople in times of need. I recommend this citizen to receive our NCF community challenge coin for assisting the fire department by translating English to Spanish on recent vehicle fire.

SUMMARY:

On the evening of September 3, 2021, Fabien was a neighbor to the owner of a vehicle that caught fire. When the vehicle caught fire, the owner of the vehicle ran to Fabien's house for help and Fabien drove the owner of the vehicle back to the incident scene.

The owner of the vehicle could only speak Spanish. Fabien assisted the fire personnel by translated to the owner. Fire personnel were able to complete the fire investigation due to the assistance of Fabien. Fabien stood by his neighbor and provided him not only language assistance, but emotional support. Fabien was seen helping the owner communicate with the tow truck operator and was a very supportive friend to his neighbor. The owner needed to grab some additional documentations for the report and Fabien drove the owner to his home and back to the scene a second time. Fabien showed genuine care and empathy to his neighbor in his time of need and was a tremendous help to us.

I recommend we present him with a challenge coin for his compassion, support, and assistance.

PAGE INTENTIONALLY BLANK

1 **September 21, 2021**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Van Doorn called the meeting to order at 4:02 p.m.

5 **THE INVOCATION WAS GIVEN BY CHAPLAIN HELMAN.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Kennedy, Munson and Van Doorn.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: DFC Mahr, D/C MacMillan, B/C Krumwiede, F/M Fieri and
12 members of the public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Van Doorn addressed the audience and inquired
16 whether there were any public comments regarding items not on the Agenda. Ms.
17 Maldonado Stamos raised a concern about COVID vaccine availability within the community
18 due to CalFire withdrawal from the administration program and moving to East County. She
19 inquired whether North County Fire Protection District would be taking steps to assist with
20 the community with COVID vaccinations as there is still a large section that remain
21 unvaccinated. Chief Mahr noted part of the issue is the imminent fire season in southern
22 California and CalFire's preparation for those events. Chief Mahr also indicated that
23 Fallbrook Healthcare District (FHD) has been coordinating vaccination efforts as there is a
24 limited access to the vaccine to certified agencies; North County Fire Protection District has
25 been unable to obtain the vaccine on its own. Other alternatives such as the local
26 pharmacies and clinics were presented. Ms. Maldonado Stamos expressed concerns about
27 transportation and trust within the community, the hours of access and the communication
28 outreach to this segment of the community. She and her group are ready to go door-to-
29 door to encourage people to obtain vaccinations if they were more readily available. Chief

30 McReynolds offered to help with social media outreach to the community through NCFPD.
31 Chief Mahr offered to interface with FHD to see what alternatives there may be. The Board
32 inquired what other avenues of support Ms. Maldonado Stamos has sought and suggested
33 contacting Supervisor Desmond as the County has passed the vaccination availability on to
34 the local pharmacies. Chief McReynolds will provide feedback to Ms. Maldonado Stamos on
35 any information he obtains regarding the COVID situation. There being no other comments,
36 the Public Comment Section was closed.

38 ACTION AGENDA

39 CONSENT ITEMS:

- 40 2. REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR AUGUST 2021
- 41 3. REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2021
- 42 4. REVIEW AND ACCEPT POLICIES & PROCEDURES
- 43 5. OVERVIEW OF THE DISTRICT'S FACILITIES

44 President Van Doorn inquired whether there were any questions on Consent Items 2-5.
45 There being no discussion, President Van Doorn asked for a motion to approve the Consent
46 Agenda. On a motion by Director Munson, seconded by Director Egkan the motion to
47 approve the Consent Agenda as presented passed unanimously.

49 ACTION ITEMS:

- 50 6. PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 21, 2021 (4:00 P.M.): FIRST PUBLIC
51 HEARING ON PROPOSED ELECTION DISTRICT MAPS – CHIEF McREYNOLDS: Chief McReynolds
52 provided a background on the approved Election District maps and the approach taken to
53 achieve approval of the maps. He noted as required by Code and Resolution 2019-05, the
54 District is required to review and approve the maps by November 1 the year after the
55 decennial census. Although an emergency law is being considered to extend this date, it
56 has not yet been approved by the Governor. This is the first of two hearings to review the
57 proposed maps (3) and the proposed maps were posted on the website and available in the
58 Administrative Offices on the required date of September 14, 2021. Map 3 closely

59 resembles the previous Map 3 and two more were proposed as options. FF/PM Dustin
60 Glasgow presented each map and explained at how the shape of the individual Districts
61 were developed, including new census block changes from the last rendition.

62 At the conclusion of the presentation, Ms. Maldonado-Stamos thanked everyone for their
63 efforts, but expressed concerns that the maps were presented prior to gathering public input.
64 She requested that more consideration be given to more authentic public input and inclusion
65 of minor/majority input. She also expressed concerns that she received differing information
66 from the County regarding the deadlines, feeling they were more relaxed. Chief McReynolds
67 explained the differences between the County and the District requirements but indicated
68 he would re-examine whether the approval of the Governor has been received.

69 Thereafter, in-depth discussion of the various features of the three maps occurred, with both
70 public and Board input, including natural boundaries, Districts including fire stations, voting
71 age presidential cycle.

72 Due to the interest in having more community input, a suggestion was made to expand the
73 schedule to include two more community input meetings on October 5th and if needed, again
74 on October 9th. The October 26th meeting would be the next hearing date to keep in time
75 with the November 1st required approval date. Should the Governor approve the extension,
76 the timeline could be adjusted at another meeting to extend the time. On a motion by Director
77 Egkan, seconded by Director Acosta the motion to have community workshop on October
78 6, 2021 to gather public input on the Proposed Election Maps, with a possible second
79 meeting on October 9th passed unanimously.

80 7. **PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 21, 2021 (4:15 P.M.): REVIEW AND**
81 **APPROVE FINAL BUDGET FOR FY 2021/2022 AND ADOPTION OF RESOLUTION 2021-10 – FIM JUUL**
82 **AND CHIEF McREYNOLDS:** Chief McReynolds presented the Budget to the Board for review
83 and approval. He noted there had been no changes to the Budget from the presentation
84 given by Fim Juul in August. On a motion by Director Munson, seconded by Director Egkan
85 the motion to approve the 2021/2022 Budget as presented passed by the following roll call
86 vote: **Ayes:** Directors Acosta, Egkan, Kennedy, Munson and van Doorn; **Noes:** None.

87 **8. REVIEW AND APPROVE RESOLUTION 2021-11 ADOPTING AN UPDATED PAY SCHEDULE –**

88 **FIM JUUL AND CHIEF McREYNOLDS:** Chief McReynolds presented the request to adopt the
89 updated Pay Schedule. He noted the current pay schedule does not reflect the current
90 position titles, nor does it contain the current pay rate adjustments per formula. Adoption
91 of the updated Pay Schedule is a California and CalPERS requirement. On a motion by Vice
92 President Kennedy, seconded by Director Munson the motion to approve the updated Pay
93 Scale as presented passed unanimously.

94 **DISCUSSION AGENDA**

95 There were no Discussion Agenda Items for the September 21, 2021, Board Meeting.

96 **STANDING DISCUSSION ITEMS:**

97 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “Expiration of
98 “Virtual” Brown Act Meetings on September 30, 2021.” Brief discussion ensued regarding
99 SB 361 and the impact it would have on District meetings. This is informational only, no
100 action required.

101 ● **WRITTEN COMMUNICATIONS:** There was no discussion ensued regarding the
102 items. Informational only, no action required.

103 ● **BOARD RECOGNITION PROGRAM**

104 ● **NEWS ARTICLES:** There was no discussion regarding articles. This is informational
105 only, no action required.

106 ● **COMMENTS:**

107 ● **STAFF REPORTS/UPDATES:**

108 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds reported on a recent fire
109 preparedness workshop at which thorough disaster plans in the Zone were discussed. B/C
110 DeCamp was appointed to the Emergency Manager position and to update our disaster plan.
111 This group has begun to talk and coordinate efforts throughout the Zone. Under
112 consideration is a disaster drill for staff, community partners, CERT and Fallbrook Fire Safe
113 Council. Chief McReynolds updated the Board on the Community Outreach Task Force
114 noting that D/C MacMillan and FM Fieri are developing the Program to explore
115 communication with the community; the first event is planned in October on roadway safety.

116 The new social media staff has been involved and has increased the District's presence in
117 that realm. Chief McReynolds attended the Chamber of Commerce dinner, which was well
118 attended. The District received accolades from Supervisor Desmond and Assemblywoman
119 Waldron. The District has signed the contract with Matrix to begin the Strategic Planning
120 process. The District is looking to have its kick off meeting in the first week of October.
121 Informational only, no further action required.

122 ● **CHIEF OFFICERS AND OTHER STAFF: CHIEF MAHR:** Chief Mahr informed the Board the
123 OES engine had returned home safely after being out for six weeks. He thanked the staff
124 for their support. Chief Mahr noted that there are three staff out on overhead with several
125 more weeks expected. He asked the Board to thank all staff if they had an opportunity. He
126 undated the Board on fire activities in the District. Chief Mahr noted the District is moving
127 forward with a recruitment plan for firefighter vacancies and with Single Role EMT/Paramedic
128 recruitments. **D/C MACMILLAN:** D/C MacMillan updated the Board on training activities,
129 noting he is developing the annual training plan. The District will be doing training for the
130 schools this month. **FM FIERI:** FM Fieri discussed the status of development in the District,
131 noting the potential for buildings with three stories in downtown and in the Meadowood area.
132 The weed abatement parcels have been reviewed at about 6000 parcels. There are
133 currently approximately 85 cases open and eight that have reached forced abatement. He
134 reported on investigations, noting eight arrests, five arsons, three labs and a number of red-
135 tags; there are a large amount of sheriff and federal red-tagging. He noted that County-wide
136 arson appears to be up.

137 ● **BOARD: DIRECTOR ACOSTA:** Director Acosta thanked the staff for their extraordinary
138 support during the fire season. **DIRECTOR EGKAN:** Discussed the major incident with an all-
139 Chiefs' page and that Fallbrook Starbucks had donated coffee. **DIRECTOR KENNEDY:** He
140 thanked the staff for their efforts, welcomed them home and discussed the lingering effects
141 of fire activity. He lauded the District on their health and safety efforts. **DIRECTOR MUNSON:**
142 Director Munson noted the recent fire and the assistance received for the overhead from
143 Vista and Oceanside. Chief McReynolds noted that it had been offered for as long as it was
144 required. **DIRECTOR VAN DOORN:** He thanked the staff and families for their overtime, support

145 and understanding during this busy fire season.

146 ● **BARGAINING GROUPS:** No comments.

147 ● **PUBLIC COMMENT:** No comments.

148 **CLOSED SESSION**

149 ● **OPENING CLOSED SESSION:**

150 At 6:10 p.m., President van Doorn inquired whether there was a motion to adjourn to Closed
151 Session. There being no objection, President van Doorn read the items to be discussed in
152 Closed Session and the Open Session was closed. A short break ensued after the reading
153 of the Closed Session Items. Director Munson left the meeting at this time. At 6:15 p.m. the
154 Board entered Closed Session to hear:

155
156 CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:** announcement regarding the items to be
157 discussed in Closed Session will be made prior to the commencement of Closed Session.

158 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF**
159 **McREYNOLDS:**

160 **PROPERTY LOCATION:** 550 E. Ivy, Fallbrook, CA 92028;

161 **PARTIES:** North County Fire Protection District (Seller);

162 **UNDER NEGOTIATION:** Terms of Cell Lease/Purchase;

163 **DISTRICT NEGOTIATORS:** Chief McReynolds, FM Juul, District Counsel James

164 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY**
165 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

166 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATOR: CHIEF McREYNOLDS

167 CS-4. **REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN**

168 ● **REOPENING OPEN SESSION:**

169 On a motion by Director Acosta, which was seconded by Director Egkan, which passed
170 unanimously, the Board returned Open Session at 6:25 p.m. the following items were
171 reported out to the public:

172 CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF

173 MCREYNOLDS: No reportable action.

174 CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP

175 NEGOTIATIONS – CHIEF MCREYNOLDS: On a motion by Vice President Kennedy, seconded by
176 Director Egkan the motion to approve the Non-Safety side letter passed by the following
177 vote:. **Ayes:** Directors Acosta, Egkan, Kennedy and Van Doorn; **Noes:** None; **Absent:**
178 Director Munson.

179 ADJOURNMENT

180 A motion was made at 6:35 p.m. by Vice President Kennedy, seconded by Director Acosta
181 to adjourn the meeting and reconvene on October 6, 2021, at 6:00 p.m., which motion
182 carried unanimously.

183 Respectfully submitted,

184 

186 Loren Stephen-Porter

187 Board Secretary

188
189 Minutes approved at the Board of Director's Meeting on: October 26, 2021

PAGE INTENTIONALLY BLANK

1 **October 5, 2021**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 Vice President Kennedy called the meeting to order at 6:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Kennedy and Munson.

9 **Absent:** Director van Doorn.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: and members of the public and Association.

12
13 **PUBLIC ACTIVITIES AGENDA**

14 1. **PUBLIC COMMENT:** Vice President Kennedy addressed the audience and inquired
15 whether there were any public comments regarding items not on the Agenda. There being
16 no comments, the Public Comment Section was closed.

17
18 **ACTION AGENDA**

19
20 **ACTION ITEMS:**

21
22 2. **COMMUNITY WORKSHOP ON PROPOSED MAPS FOR DISTRICT-BASED ELECTIONS – CHIEF**
23 **MCREYNOLDS:** Chief McReynolds introduced the topic to the audience, reviewing the
24 parameters utilized when developing the map. He reprised the decisions made in 2019 when
25 the initial District maps were adopted and the requirements required by the California Voters
26 Rights Act. He turned the presentation over to FF/PM Dustin Glasgow to expand on the map
27 development and the census information received. FF/PM Glasgow presented the three
28 draft maps, noting that Map 3 was most closely aligned to the present District map. In-depth
29 discussion ensued regarding the configurations of each District in the various maps, with an

30 overall re-development of Map 4. Both the public and the Board commented freely on issues
31 and concerns, working together to develop the 4th map. At the conclusion of the community
32 workshop, both the public and the Board reached consensus on and agreed to utilize the
33 modified Map as Map 4. Map 4 will be published and included for review at the October 26th
34 Board meeting during the community workshop/hearing portion for further comment.

35
36 3. **APPROVE SCHEDULE AND SET PUBLIC HEARINGS FOR CENSUS UPDATE TO DISTRICT-**
37 **BASED ELECTIONS – CHIEF McREYNOLDS:** Chief McReynolds presented the updated
38 schedule to the Board, noting that the Governor had just approved an extension of the
39 completion time to April of 2022. Based on this, he recommended a more relaxed meeting
40 schedule, with the next “hearing” on October 26th; this meeting would be held as another
41 community workshop to receive community input based on the four maps. It was determined
42 that a meeting on October 9th was not necessary given the change in schedule. On a motion
43 by Director Acosta, seconded by Director Egkan the motion to approve the updated hearing
44 schedule passed unanimously, with the following vote: **Ayes:** Directors Acosta, Egkan,
45 Kennedy and Munson; **Noes:** None; **Absent:** Director van Doorn.

46 47 **DISCUSSION AGENDA**

48 There were no separate Discussion Agenda Items for the October 5, 2021, Board Meeting.

49 **STANDING DISCUSSION ITEMS:**

- 50 ● **COMMENTS:**
- 51 ● **STAFF REPORTS/UPDATES:**
- 52 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds had no further comments.
- 53 ● **BOARD: VICE PRESIDENT KENNEDY:** Thanked everyone for their input and for working
54 together.
- 55 ● **BARGAINING GROUPS: Ms. MALDONADO-STAMOS:** She thanked the Board for their
56 transparency and their willingness to continue to work with the community on the maps.
- 57 ● **PUBLIC COMMENT:** No further comments.
- 58

ADJOURNMENT

A motion was made at 8:18 p.m. by Director Munson, seconded by Director Acosta to adjourn the meeting and reconvene on October 26, 2021, at 4:00 p.m., which motion carried unanimously.

Respectfully submitted,



Loren Stephen-Porter

Board Secretary

Minutes approved at the Board of Director's Meeting on: [Click here to enter a date.](#)

PAGE INTENTIONALLY BLANK



**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION - BUDGET & FINANCE**

TO: BOARD OF DIRECTORS
FROM: FIM CHERIE JUUL AND CHIEF McREYNOLDS
DATE: OCTOBER 26, 2021
SUBJECT: REVENUE & EXPENDITURES AS OF SEPTEMBER 30, 2021 (25%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	17,069,982.00	293,564.00	(16,776,418.00)	2%
Property Taxes - RNBW	344,250.00	5,890.00	(338,360.00)	2%
Ambulance and Collections	3,100,000.00	639,139.00	(2,460,861.00)	21%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	250,000.00	25,319.00	(224,681.00)	10%
Tower Lease Agreements	91,045.00	9,696.00	(81,349.00)	11%
Other Revenue Sources	40,000.00	5,336.00	(34,664.00)	13%
Interest	50,000.00	1,205.00	(48,795.00)	2%
Cost Recovery	50,000.00	14,943.00	(35,057.00)	30%
Inspection Fee (Fire Prevention)	-	1,742.00	1,742.00	0%
Fallbrook Healthcare District	93,000.00	-	(93,000.00)	0%
Community Facilities District (CFD)	165,682.00	-	(165,682.00)	0%
Strike Team Reimbursements	198,126.00	68,200.00	(129,926.00)	34%
Other Reimbursements	40,782.00	16,681.00	(24,101.00)	41%
Mitigation Fees & Interest - FBK	310,000.00	-	(310,000.00)	0%
Donations & Grants	1,050,000.00	35,854.00	(1,014,146.00)	3%
Annexation fees (Meadowood)	-	-	-	
Transfers & Loans	259,000.00	-	(259,000.00)	
Total Revenue:	23,111,867.00	1,117,569.00	(21,994,298.00)	5%
	Budgeted	Spent	Over/Under	% of Budget
TTL Expenditures YTD thru 09-30-2021	23,111,867.00	5,687,960.00	(17,423,907.00)	25%
Revenue over Expenditures		(4,570,391.00)		

North County Fire Protection District
For the Third Month Ending September 30, 2021

25% of Budget

COLOR KEY	
Within/Below Budget	
Within 10% of Budget	
>10% of Budget (see notes)	

Description	September actual	Running Total	Final Budget	Amount Remaining	% Used	Notes
TOTAL PERSONNEL	2,012,098.00	4,781,477.00	15,983,173.00	11,201,696.00	29.9%	UAL paid in full/Strike Team OT/II
101 Total Board Administration	8,706.00	32,053.00	516,000.00	483,947.00	6.2%	
102 Total Administration	63,675.00	144,419.00	1,090,162.00	945,743.00	13.2%	
103 Total Fire Prevention	607.00	9,049.00	72,400.00	63,351.00	12.5%	
104 Total Emergency Services	6,528.00	386,999.00	576,155.00	189,156.00	67.2%	Paid Ins. Premium for 21/22
105 Total Emergency Med Svcs	29,007.00	65,204.00	528,385.00	463,181.00	12.3%	
106 Total Volunteers/Explorers	-	-	2,000.00	2,000.00	0.0%	
107 Total Communications	190,139.00	212,356.00	665,800.00	453,444.00	31.9%	Paid MDC (dispatch) for FY21-22
108 Total Shop/Maintenance	33,063.00	76,344.00	398,580.00	322,236.00	19.2%	
109 Total Training	6,017.00	12,111.00	78,000.00	65,889.00	15.5%	
120 Total General Fund Reserve	-	-	300,000.00	300,000.00	0.0%	
GRAND TOTAL	2,349,840.00	5,687,960.00	20,210,655.00	14,522,695.00	28.1%	Premiums paid in full FY21/22
200 Total Capital Expenditures	7,145.89	230,541.44	1,400,239.00	1,169,697.56	16.5%	Admin pymt

**NORTH COUNTY FIRE PROTECTION DISTRICT
Tax Apportionments FY 21-22**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 21/22 NET	FY 21/22 RUNNING	FY 20/21 NET	FY 20/21 RUNNING
08 10 2021	1	174,310.20	598.25	173,711.95	173,711.95	222,195.07	222,195.07
09 7 2021	2	119,254.23	1,950.18	117,304.05	291,016.00	205,194.77	427,389.84
10 12 2021	3			-	291,016.00	318,829.33	746,219.17
11 16 2021	4			-	291,016.00	923,408.43	1,669,627.60
12 14 2021	5			-	291,016.00	4,980,841.25	6,650,468.85
01 18 2022	6			-	291,016.00	2,313,908.54	8,964,377.39
02 15 2022	7			-	291,016.00	595,281.17	9,559,658.56
03 22 2022	8			-	291,016.00	499,026.05	10,058,684.61
04 19 2022	9			-	291,016.00	3,611,048.63	13,669,733.24
05 24 2022	10			-	291,016.00	2,047,434.03	15,717,167.27
06 21 2022	11			-	291,016.00	413,139.25	16,130,306.52
07 21 2022	12			-	291,016.00	-	16,130,306.52
TOTAL YTD		293,564.43	2,548.43	291,016.00	291,016.00	427,389.84	427,389.84
Net Rev Increase							-31.91%

RAINBOW FIRE PROTECTION SUBZONE
Tax Apportionments FY 21/22

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 21/22 NET	FY 21/22 RUNNING	FY 20/21 NET	FY 20/21 RUNNING
08 10 2021	1	3,497.61	12.00	3,485.61	3,485.61	4,276.12	4,276.12
09 7 2021	2	2,392.81	39.12	2,353.69	5,839.30	3,949.00	8,225.12
10 12 2021	3			-	5,839.30	6,135.86	14,360.98
11 16 2021	4			-	5,839.30	17,765.40	32,126.38
12 14 2021	5			-	5,839.30	96,384.50	128,510.88
01 18 2022	6			-	5,839.30	52,651.84	181,162.72
02 15 2022	7			-	5,839.30	11,942.49	193,105.21
03 22 2022	8			-	5,839.30	10,020.78	203,125.99
04 19 2022	9			-	5,839.30	72,758.15	275,884.14
05 24 2022	10			-	5,839.30	42,081.22	317,965.36
06 21 2022	11			-	5,839.30	8,274.78	326,240.14
07 21 2022	12			-	5,839.30	-	326,240.14
TOTAL YTD		5,890.42	51.12	5,839.30	5,839.30	8,225.12	8,225.12
Net Rev Increase							-29.01%

**NORTH COUNTY FIRE PROTECTION DISTRICT
AMBULANCE REVENUE FY 2021-2022**

<u>MONTH</u>	<u>BILLED</u>	<u>CONTRACTUAL WRITE DOWNS</u>	<u>TOTAL AR FY 21-22</u>	<u>TOTAL AR FY 20-21</u>	<u>BAD DEBT WRITE-OFFS</u>	<u>REFUNDS</u>	<u>ADJ AR</u>	<u>DEPOSITS RECIEVED</u>	<u>BILLING FEES</u>	<u>FY 21-22 NET REVENUE</u>	<u>FY 20-21 NET REVENUE</u>
07 31 2021	768,469.31	450,887.72	317,581.59	208,837.15	50,340.33	-	267,241.26	216,594.40	12,779.07	203,815.33	197,280.04
08 31 2021	819,196.26	503,584.41	315,611.85	240,215.56	30,342.89	1,595.49	283,673.47	214,999.52	12,529.27	202,470.25	228,688.36
09 30 2021	745,548.72	487,951.80	257,596.92	190,086.21	31,179.24	-	226,417.68	247,081.67	14,574.87	232,506.80	178,526.43
10 31 2021			-	261,847.71			-			-	252,239.73
11 30 2021			-	286,173.55			-			-	276,155.54
12 31 2021			-	277,727.18			-			-	265,676.94
01 31 2022			-	302,698.66			-			-	291,545.20
02 28 2022			-	283,155.22			-			-	272,673.91
03 31 2022			-	253,438.15			-			-	239,446.33
04 30 2022			-	280,600.28			-			-	269,629.23
05 31 2022			-	252,666.36			-			-	237,286.90
06 30 2022			-	255,358.64			-			-	243,766.39
TOTAL:	2,333,214.29	1,442,423.93	890,790.36	639,138.92	111,862.46	1,595.49	777,332.41	678,675.59	39,883.21	638,792.38	604,494.83
					Net A/R Change		39.37%			New Revenue Change	5.67%

**NORTH COUNTY FIRE PROTECTION DISTRICT
MONTHLY INVESTMENT REPORT**

September 30, 2021

	BALANCE	INTEREST RATE	
FALLBROOK			
County of San Diego/General Fund - FBK	1,002,228.04	0.01%	Operating
County of San Diego/General Fund - RNBW	1,515,118.98	0.01%	Operating
County of San Diego/Capital Reserve	403,640.17	0.01%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	853,851.62	0.01%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,089.16	0.01%	Mitigation Fees
Local Agency Investment Fund	4,156,984.82	0.21%	LAIF
Workers' Comp JPA	487,021.22	0.26%	PASIS Funds
Bank of America/PASIS	7,236.89	0.01%	
First National/Benefit Fund	156,983.72	0.35%	
First National/Payroll	240,978.51	0.35%	
First National/Accounts Payable	91,295.15	0.35%	
First National/Accounts Receivable	202,730.36	0.35%	
Pacific Western Bank/Accounts Receivable	735,899.80	0.00%	
TOTAL	9,858,058.44		

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2021/2022**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 21/22</u>	<u>Net Revenue 20/21</u>
7 31 2021	5,677.00	5,424.18	95.55%	1,084.84	4,339.34	5,308.83
8 30 2021	11,521.50	8,038.54	69.77%	1,607.71	6,430.83	2,673.60
9 30 2021	6,122.50	5,215.45	85.18%	1,043.09	4,172.36	2,066.66
10 31 2021			#DIV/0!	-	-	2,502.00
11 30 2021			#DIV/0!	-	-	2,731.12
12 31 2021			#DIV/0!	-	-	2,823.05
1 31 2022			#DIV/0!	-	-	6,741.66
2 28 2022			#DIV/0!	-	-	2,473.00
3 30 2022			#DIV/0!	-	-	5,971.02
4 30 2022			#DIV/0!	-	-	3,468.99
5 31 2022			#DIV/0!	-	-	5,093.99
6 30 2022			#DIV/0!	-	-	5,826.80
TOTAL:	23,321.00	18,678.17	80.09%	3,735.63	14,942.54	10,049.10
					Net Rev Increase	48.70%

therecoveryhub.com
Ncfpd1103 Chrome
Claims>reports

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
09 1 2021	09/21	THE STANDARD	LTD 09/21	580.00
09 1 2021	12021-06015	San Diego Friction Products, Inc.	AIR DRYER CARTRIDGE + OTHER	2,058.22
09 1 2021	SEPTEMBER 2021	LEGAL SHIELD	SEPT 2021 STMT	552.30
09 1 2021	9887401852	VERIZON WIRELESS	8/2/21-9/1/21	77.28
09 1 2021	22NOCFPDN02	COUNTY OF SAN DIEGO - RCS	FIRE RADIOS X 107 AUGUST 2021	5,671.00
09 1 2021	22NOCFPDC02	COUNTY OF SAN DIEGO - RCS	CAP CODE PAGING AUG. 2021	52.50
09 1 2021	500284024	DEL CITY	STUD COPPER TIN PLATED	6.24
09 1 2021	180130534	INTERSTATE BATTERY OF SD	mtz 65	508.64
09 1 2021	500288	OSTARI	it support 09/2021	1,850.00
09 1 2021	014368999	XEROX - PASADENA	ADMIN XEROX RENT	382.37
09 2 2021	01968	CALIFORNIA FIRE CHIEFS ASSOC	TIER 3 MEMBERSHIP	1,320.00
09 2 2021	0381472090221	TIME WARNER CABLE	9/2/21-10/1/21	1,294.73
09 2 2021	0381456090221	TIME WARNER CABLE	9/2/21-10/1/21 FIBER	344.73
09 2 2021	014304939	XEROX - PASADENA	xerox meter 6/21-7/30	6.49
09 2 2021	014304940	XEROX - PASADENA	7/30/21-8/29/21	146.25
09 3 2021	202122-103	NORTH COUNTY DISPATCH JPA	Dispatch JPA Invoice	174,984.10
09 3 2021	8/4/21-9/3/21	FALLBROOK PUBLIC UTILITY DISTR	ST. 2 8/4/21-9/3/21	371.24
09 3 2021	ADMIN 8/4/21-9/3/21	FALLBROOK PUBLIC UTILITY DISTR	ADMIN 8/4/21-9/3/21	473.59
09 3 2021	47845	VALLEY POWER SYSTEMS, INC	SENSOR, HARNESS, FITTING	3,933.98
09 3 2021	38440	VALLEY POWER SYSTEMS, INC	DEF FILTER W CAP	61.45
09 3 2021	64436786	MCMASTER-CARR SUPPLY CO.	push on retaining caps	32.45
09 5 2021	COUNTY MEDIC FEE	Matt Anderson	ANDERSON 2021 MEDIC LICENSE	250.00
09 7 2021	ORG 5100	Nancy Goss	ORG 5100 WALDORF	1,230.00
09 8 2021	11802	Ultra Graphix	9/11 20TH T SHIRTS	2,001.46
09 8 2021	254854-254855	Fowler Pest Control	bi monthly 08/2021	562.84
09 8 2021	R 47856	VALLEY POWER SYSTEMS, INC	filter, diaphragm, filters	189.00
09 8 2021	R 48113	VALLEY POWER SYSTEMS, INC	m tube	71.70
09 9 2021	7/24/21-8/23/21	SDG&E	IOWA SDGE AUGUST	39.38
09 9 2021	PSYCH 1010 2021	Collin Baker	PSYCH 1010 BAKER	686.25
09 9 2021	IFSAC 2021	CHRIS DESTEFANO	IFSAC WILDLAND FF 1	225.00
09 9 2021	234666	All-Star Fire Equipment	TURNOUT GEAR KRENZ	1,466.69
09 9 2021	INV-9400	Reeder Media	public notice - maps	100.00
09 9 2021	48235	VALLEY POWER SYSTEMS, INC	JUMP RP 12V	80.22
09 10 2021	3020245592	PARKHOUSE TIRE, INC.	VALVE STEM	95.29
09 10 2021	PR AP 09/10/21	LINCOLN NATIONAL	Lincoln National 09/10/21	2,414.16
09 10 2021	PR AP 9/10/21	FALLBROOK FIREFIGHTERS' ASSN	FBK FFA ASSOC DUES	2,702.42
09 10 2021	SR PR AP 9/10/21	FALLBROOK FIREFIGHTERS' ASSN	FBK FFA SR ASSOC DUES	22.23
09 10 2021	PR AP 9/10/21	FIREFIGHTERS LEG. ACTION GRP	FLAG 9/10/21	450.00

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
09 10 2021	-71905	Seaside Heating & Air Conditioning	ST. 5 AC REPAIR	320.00
09 10 2021	8/11/21-9/10/21	RAINBOW MUNICIPAL WATER DIST	st. 3 aug-sept	156.30
09 10 2021	8/11/21-9/10/21-2	RAINBOW MUNICIPAL WATER DIST	st. 5 aug-sept 2021	216.66
09 10 2021	8/11/21-9/10/21-3	RAINBOW MUNICIPAL WATER DIST	st. 3 fire meter	14.81
09 10 2021	01438759	Controlled Motion Solutions, Inc.	hose hydr	214.95
09 10 2021	505278	SOUTH COAST EMERGENCY VEHICLE SERV	filler cap	61.23
09 10 2021	505298	SOUTH COAST EMERGENCY VEHICLE SERV	probe, water level sender	484.70
09 10 2021	505279	SOUTH COAST EMERGENCY VEHICLE SERV	module, power, cztnng	1,065.83
09 13 2021	EI01207439	EIDE BAILLY	AUGUST 2021 CONSULTING	7,459.09
09 13 2021	287294515164X0921202	AT&T	first net wireless service	1,331.39
09 13 2021	21-0913-56407	S&R TOWING	2005 FORD TAURUS RED	400.00
09 13 2021	21-0913-56408	S&R TOWING	91 CHRYSLER LABARON WHITE	400.00
09 13 2021	11228	NATIONWIDE MEDICAL/SURGICAL	drug supply 9/13/21	86.68
09 14 2021	2108099	Wittman Enterprises, LLC	AUGUST 21 STMT	25,308.34
09 14 2021	3020247329	PARKHOUSE TIRE, INC.	tire repairs	2,023.60
09 15 2021	R163840	Five Alarm Security	9/21-11/21 MONITORING SERVICES	189.00
09 15 2021	MAIL 09/15/21	US POSTAL SERVICE	US Post Office mail man	150.00
09 15 2021	375533-375775	FALLBROOK OIL COMPANY	9/2021 STMT 2	5,522.30
09 15 2021	2810312389	Collin Baker	Baker nationwide reimburse	6,826.27
09 15 2021	12277	FOWLER PLUMBING	st. 3 parts + labor	1,290.00
09 16 2021	CHIEF BOOK	PEARL ELLIS	RETIRED CHIEF BOOK	58.39
09 16 2021	20210829	Ahrend Studio	MCREYNOLDS PORTRAIT	253.21
09 17 2021	7462	Johnson Equipment Company	whelen 600 series	449.34
09 17 2021	ST. 5 8/18-9/19	RAINBOW MUNICIPAL WATER DIST	8/18/21-9/17/21 st. 5	1,196.94
09 20 2021	062997645X210822	DIRECTV	ST. 3 8/21/21-9/20/21	177.98
09 20 2021	9/20/21	KEITH MCREYNOLDS	burritos from Robertitos	245.70
09 20 2021	1110030602940	READY FRESH	8/21-9/20 rent	8.38
09 20 2021	9888859517	VERIZON WIRELESS	8/21-9/20 monthly charges	725.95
09 20 2021	9888859516	VERIZON WIRELESS	8/21-9/20 charges	76.02
09 22 2021	200601	Mitch Iglesias	insurance premium reimburse	11,154.88
09 23 2021	8/24/21-9/23/21	FALLBROOK PUBLIC UTILITY DISTR	8/24/21-9/23/21	709.58
09 23 2021	8/24/21-9/23/21 2	FALLBROOK PUBLIC UTILITY DISTR	8/24/21-9/23/21 2	61.93
09 23 2021	9889102576	VERIZON WIRELESS	8/24-9/23 charges	58.03
09 24 2021	PR AP 09/24/21	LINCOLN NATIONAL	LINCOLN/NATIONAL 09/24/21	2,721.17
09 24 2021	PR AP 09/24/21	FALLBROOK FIREFIGHTERS' ASSN	FBK FFA ASSOC DUES	2,702.42
09 24 2021	PR AP SR 09/24/21	FALLBROOK FIREFIGHTERS' ASSN	FBK SR FFA ASSOC DUES	21.06
09 24 2021	PR AP 09/24/21	FIREFIGHTERS LEG. ACTION GRP	FLAG 09/24/21	450.00
09 24 2021	9/24/21 PERS	CHANY RETH	pers reimburse payroll error	52.20
09 27 2021	0110036333755	READY FRESH	9/20/21-9/27/21	49.31

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
09 27 2021	09/09/21	NICK CRILLY	Reimburse PM License	250.00
09 27 2021	2021 LICENSE	Mitch Iglesias	PM license renewal	250.00
09 30 2021	JUL-SEPT2021	KEVIN MAHR	CELL REIMB	300.00
09 30 2021	JUL-SEPT2021	KEITH MCREYNOLDS	CELL REIMB	300.00
09 30 2021	JUL-SEPT2021	LOREN STEPHEN-PORTER	CELL REIMB	300.00
09 30 2021	JUL-SEPT2021	DAN NIETO	CELL REIMB	204.00
09 30 2021	JUL-SEPT2021	Todd Parmelee	CELL REIMB	204.00
09 30 2021	JUL-SEPT2021	Charlie Swanger	CELL REIMB	204.00
09 30 2021	JUL-SEPT2021	BARRY KRUMWIEDE	CEL REIMB	300.00
09 30 2021	JUL-SEPT2021	GREG MANN	CELL REIMB	300.00
09 30 2021	JUL-SEPT2021	LARS BEEGHLEY	CELL REIMB	204.00
09 30 2021	JUL-SEPT2021	BRIAN MACMILLAN	CELL REIMB	300.00
09 30 2021	JUL-SEPT2021	MARY MURPHY	CELL REIMB	300.00
09 30 2021	JUL-SEPT2021	AARON MURG	CEL REIMB	204.00
09 30 2021	JUL-SEPT2021	Cherie Juul	CELL REIMBURSE	300.00
09 30 2021	JUL-SEPT2021	Nancy Goss	CELL REIMBURSE	300.00
09 30 2021	JUL-SEPT2021	ROBERT DeCAMP II	CELL REIMBURSE	300.00
09 30 2021	A9018C0D-0010	DIGITAL DEPLOYMENT, INC.	STREAMLINE 9/2021	275.00
09 30 2021	3315287	International Code Council, Inc.	d. fieri member dues ICC	145.00
09 30 2021	04P9502	San Diego Friction Products, Inc.	air dryer cartridge	1,300.04
09 30 2021	9/13/21-9/27/21	D.F. Cleaning Service	september 2021 cleaning	440.00
09 30 2021	2021 PM RENEW	MOORE, BRUCE	PM state license renew	250.00
09 30 2021	2021-2009	D&W CONSULTING	7/1/21-9/30/21 maintenance	1,848.00
09 30 2021	375815-376060	FALLBROOK OIL COMPANY	september 2021 stmt 2	5,745.15
09 30 2021	ADMIN SEPT. SERVICE	FALLBROOK WASTE	admin trash 9/30	176.24
09 30 2021	ST 5 SEPT. TRASH	FALLBROOK WASTE	st. 5 september service	179.70



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: OCTOBER 26, 2021
SUBJECT: APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

1. Administration – Rules & Regulations – Job Descriptions – Fire Mechanic:
 - Job description rewritten to more closely reflect the training and educational requirements and duties of the position.
2. Administration – Rules & Regulations – Job Descriptions – Battalion Chief :
 - Job description rewritten to more accurately reflect the updated training and educational requirements and duties of the position.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
OCTOBER 26, 2021
PAGE 1 OF 5

FIRE MECHANIC

1.0. **PURPOSE:**

- 1.1. To provide a general description of the duties and responsibilities, qualifications and physical requirements for the classification of Fire Mechanic with the North County Fire Protection District.

2.0. **POLICY:**

- 2.1. Members classified in the position of Fire Mechanic are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities and other duties as assigned.

3.0. **INTENT:**

- 3.1. The intent of this Policy is to provide an overview of the abilities necessary to perform the classification of Fire Mechanic. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position. This job description is not intended to delineate every facet of the classification. Other duties and responsibilities may be assigned as appropriate to fulfill the Mission of the District.

4.0. **GENERAL ATTRIBUTES:**

- 4.1. This assignment is a full-time work classification. The Fire Mechanic classification is considered a "Non-Exempt" employee as defined by FLSA and is overtime eligible. Specifics of compensation and benefits are described in the Memorandum of Understanding between the Non-Safety Bargaining Group and the District. The position is a Miscellaneous (Non-Safety) position as defined by CalPERS.
- 4.2. Under general supervision, tests, diagnoses and locates malfunctions; repairs and overhauls gasoline or diesel-powered fire apparatus and heavy equipment; has the ability to read and evaluate written reports of equipment malfunction and failure; diagnoses and recommends repair processes; may conduct company and one-on-one vehicle mechanical training for District personnel on equipment and component systems; complies with shop and OSHA safety rules and policies; drives District equipment; is subject to call back; performs other duties as required. Employees in this classification independently perform difficult journey-level repair work on fire apparatus and heavy equipment including mechanical, electrical, hydraulic and air brake repairs.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
OCTOBER 26, 2021
PAGE 2 OF 5

FIRE MECHANIC

5.0. **TYPICAL DUTIES AND RESPONSIBILITIES:**

5.5. The following duties are typical for this classification. Incumbents may not perform all the listed duties and/or may be required to perform additional duties from those set forth below to address business needs and changing business practice.

5.5.1. Performs work in accordance with established State, Federal, CHP, DOT, NFPA and OSHA requirements or recommendations.

5.5.2. Inspects, repairs and maintains hydraulics; brakes and air brakes; ABS, gas and diesel engines, advanced electrical and onboard computers, fuel delivery transmissions, air systems; exhaust, axles and suspensions, fire pumps, foam systems and aerial apparatus.

5.5.3. Performs annual and performance testing of fire pumps, electrical, foam, compressed air foam systems, hydraulic systems, chassis, engine, transmission, emission systems and drivetrains.

5.5.4. Performs vehicle safety inspections preventive maintenance and safety checks on emergency response vehicles.

5.5.5. May perform welding and fabrication of steel and aluminum as necessary

5.5.6. May participate as a member of the District Apparatus Committee.

5.5.7. Prepare new fire apparatus/vehicles for service including installation of equipment.

5.5.8. Responsible for completed work order documentation regarding all levels of repair and/or inspection.

6.0. **EXPERIENCE/KNOWLEDGE/ABILITIES:**

6.1. Must have a minimum of five (5) years experience as a mechanic with emphasis in the diagnosis, maintenance and repair of diesel and gasoline engines, heavy trucks and fire apparatus while working in private or public repair facility.

6.2. Seven (7) years of heavy-duty truck experience in Fire or EMS is highly desirable.

6.3. Vocational or technical training in equipment and vehicle repair and/or electrical and mechanical systems or equivalent combination of education and experience.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
OCTOBER 26, 2021
PAGE 3 OF 5

FIRE MECHANIC

6.4. KNOWLEDGE OF:

- 6.4.1. Theory, care, operation and principles of gasoline and diesel-powered engines, fire equipment and related components in including fuel systems, electrical systems and drive trains.
- 6.4.2. Theory, care and operation of fire pumps and other specialized fire equipment, diagnosis, overhaul and repair techniques for heavy gasoline and diesel-powered equipment, fire equipment and related components such as fire pump transmissions, valves, aerial ladders, foam systems, dry chemical systems, SCBA compressors, ARFF units, etc.
- 6.4.3. Methods, materials, tools and equipment of fire and heavy equipment maintenance and repair; preventive maintenance and inspection methods
- 6.4.4. Familiarity with NFPA Standards such as 1901, 1906, 1911 and 1071.
- 6.4.5. Theory, care, operation and principles of gasoline and diesel powered engines, fire equipment and related components in including fuel systems, electrical systems and drive trains.
- 6.4.6. Theory, care and operation of fire pumps and other specialized fire equipment.
- 6.4.7. Diagnosis, overhaul and repair techniques for heavy gasoline and diesel-powered equipment, fire equipment and related components such as fire pump transmissions, valves, aerial ladders, foam systems, dry chemical systems, SCBA compressors, ARFF units, etc.
- 6.4.8. Methods, materials, tools and equipment of fire and heavy equipment maintenance and repair.
- 6.4.9. Preventive maintenance and inspection methods.

6.5. ABILITY TO:

- 6.5.1. Establish and maintain effective working relationships with a wide variety of people that include senior management, employees, outside agencies, vendors and the general public.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
OCTOBER 26, 2021
PAGE 4 OF 5

FIRE MECHANIC

- 6.5.2. Diagnose malfunctions in fire apparatus and other heavy equipment, repair and overhaul heavy gasoline and diesel-powered equipment and related fire components with minimum supervision.
 - 6.5.3. Complete records, work orders, logs, vehicle folders and reports required on the repair of fire equipment.
 - 6.5.4. Read, understand and follow written and oral instructions, factory service bulletins, repair manuals, etc.
 - 6.5.5. Develop and implement innovative practices within the fleet shop in keeping with industry best practices.
- 6.6. EDUCATION:
- 6.6.1. High School Diploma or equivalent.
 - 6.6.2. Any equivalent combination of experience and education is qualifying if the required knowledge, skills and abilities can be demonstrated. A typical way to qualify would include experience tuning, overhauling and rebuilding gas engines; experience diagnosing mechanical and electrical defects in vehicles and equipment.
 - 6.6.3. Thorough training and experience in vehicle and equipment maintenance through a trade school, manufacturer's training courses.
 - 6.6.4. Experience fabricating parts and experience operating vehicles and equipment.
- 7.0. LICENSES/CERTIFICATION:
- 7.1. Valid California Class "C";
 - 7.2. Class B Commercial within 6 months of hire date;
 - 7.3. Expectation is for employee to progress through the Fire Mechanic Certification program and complete all necessary classes; and
 - 7.4. 49 CFR 396.25 Brake Inspector.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
OCTOBER 26, 2021
PAGE 5 OF 5

FIRE MECHANIC

8.0. **PHYSICAL DEMANDS:**

8.1. Employee is required to meet applicable "Fire Mechanic" physical requirements.

9.0. **ENVIRONMENTAL:**

9.1. Exposure to extreme heat, cold, humidity and temperature swings working indoors and outdoors; excessive noise of equipment; the noise level may be very loud while working around operating equipment or apparatus; exposure to dust, gases, chemicals, smoke and blood-borne pathogens; ; works in and around heavy equipment with exposure to moving mechanical parts; exposure to vibration from equipment and vehicles; operations of foot controls or repetitive foot motion; may work at substantial heights; wears appropriate personal protective equipment including goggles, ear plugs or other auditory protective equipment, face protector.

10.0. **COMMUNICATIONS:**

VISION: (may be correctable) to drive a vehicle.

HEARING: of alarms and warning devices; to understand conversations.

SPEAKING: to give instructions, present classes; communicate with staff and representatives of other agencies.

WRITING: to complete records, reports, meeting notes and documentation.

READING: reports, records and computer screens.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2014
PAGE 1 OF 17

FIRE MECHANIC

1.0. PURPOSE:

- ~~1.1. To provide a description of the physical requirements for, the qualifications for and the duties and responsibilities of employment within this classification with the North County Fire Protection District.~~
- 1.1. To provide a general description of the duties and responsibilities, qualifications and physical requirements for the classification of Fire Mmechanic with the North County Fire Protection District.-

2.0. POLICY:

- 2.1. Members classified in the position of Fire Mechanic are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities and other duties as assigned.
- ~~2.1. All members classified in the position described herein shall meet all physical requirements, personal and professional qualifications and shall perform the stated duties and responsibilities and all other duties as assigned. This job analysis was conducted by Job Analysis Inc. via interview with employees from each of the classifications. The format of each job description is in its original version as disseminated by Job Analysis Inc.~~

3.0. INTENT:

- 3.1. The intent of this Policy is to provide an overview of the abilities necessary to ~~appropriately function within the specified classification~~ perform the classification of Fire Mechanic. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position. This ~~job analysis Policy~~ job description is not intended to delineate every facet of the ~~cClassification of a particular job classification;~~ o Other duties and responsibilities may be assigned as appropriate to fulfill the Mission of the District.

4.0. GENERAL ATTRIBUTES:

- 4.1. This assignment is a full-time work classification. The Fire Mechanic classification is considered a "Non-Exempt" employee as defined by FLSA and is overtime eligible. Specifics of compensation and benefits are described in the Memorandum of Understand between the Non-Safety Bargaining Group and the District. The position is a Miscellaneous (Non-Safety) position as defined by CalPERS.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 2 OF 17

FIRE MECHANIC

4.2. Under general supervision, tests, diagnoses and locates malfunctions; repairs and overhauls gasoline or diesel-powered fire apparatus and heavy equipment; has the ability to read and evaluate written reports of equipment malfunction and failure; diagnoses and recommends repair processes; may conduct company and one-on-one vehicle mechanical training for District personnel on equipment and component systems; enforces compliance with shop and OSHA safety rules and policies; drives District equipment; is subject to call back; performs other duties as required. Employees in this classification independently perform difficult journey-level repair work on fire apparatus and heavy equipment including mechanical, electrical, hydraulic and air brake repairs.

5.0. TYPICAL DUTIES AND RESPONSIBILITIES:

5.5. The following duties are typical for this classification. Incumbents may not perform all of all the listed duties and/or may be required to perform additional of different duties from those set forth below to address business needs and changing business practice.

~~5.1. Administers program compliance with federal, state and local mandates; responsible for the accurate and timely reporting to ensure conformance. Assures that work is accomplished in accordance with established safety practice.~~

5.5.1. Performs work in accordance with established State, Federal, CHP, DOT, NFPA and OSHA requirements or recommendations.

5.5.2. Inspects, repairs and maintains hydraulics; brakes and air brakes; ABS, gas and diesel engines, advanced electrical and onboard computers, fuel delivery transmissions, air systems; exhaust, axles and suspensions, fire pumps, foam systems and aerial apparatus.

5.5.3. Performs annual and performance testing of fire pumps, electrical, foam, compressed air foam systems, hydraulic systems, chassis, engine, transmission, emission systems and drivetrains.

5.5.4. Performs vehicle safety inspections preventive maintenance and safety checks on emergency response vehicles.

5.5.5. May perform welding and fabrication of steel and aluminum as necessary

5.5.6. May participate as a member of the District Apparatus Committee.

5.5.7. Prepare new fire apparatus/vehicles for service including installation of equipment.

5.5.8. Responsible for completed work order documentation regarding all levels of repair and/or inspection.

~~Must be able to drive all department fire apparatus/vehicles to test drive for diagnosis purposes, repairs and delivery of equipment.~~



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 3 OF 17

FIRE MECHANIC

- ~~— Performs required work which may include some evening, weekend and overtime assignments.~~
 - ~~— Attends meetings as well as local and out of state training seminars as required.~~
 - ~~— Performs all duties in a safe manner using all required safety devices and equipment Monitors and maintains a clean shop and work area; performs other duties as assigned.~~
- 5.5.9. ~~Responsible for ordering of parts and supplies necessary for work completion.~~

6.0. EXPERIENCE/KNOWLEDGE/ABILITIES:

- 6.1. Must have a minimum of five (5) years' experience as a mechanic with emphasis in the diagnosis, maintenance and repair of diesel and gasoline engines, heavy trucks and fire apparatus while working in private or public repair facility.
- 6.2. Seven (7) years of heavy-duty truck experience in Fire or EMS is highly desirable.
- 6.3. Vocational or technical training in equipment and vehicle repair and/or electrical and mechanical systems or equivalent combination of education and experience.

~~Mechanic I requires a minimum of one (1) years' experience in Diesel or Automotive mechanics.~~

~~Mechanic II requires ten (10) years Diesel experience in a technical and professional position.~~ [NG1][KM2]

6.3.6.4. KNOWLEDGE OF:

- 6.3.1.6.4.1. Theory, care, operation and principles of gasoline and diesel-powered engines, fire equipment and related components in including fuel systems, electrical systems and drive trains.
- 6.3.2.6.4.2. Theory, care and operation of fire pumps and other specialized fire equipment, diagnosis, overhaul and repair techniques for heavy gasoline and diesel-powered equipment, fire equipment and related components such as fire pump transmissions, valves, aerial ladders, foam systems, dry chemical systems, SCBA compressors, ARFF units, etc.
- 6.3.3.6.4.3. Methods, materials, tools and equipment of fire and heavy equipment maintenance and repair; preventive maintenance and inspection methods



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
~~DECEMBER 13, 2011~~
PAGE 4 OF 17

FIRE MECHANIC

- 6.4.4. Familiarity with NFPA Standards such as 1901, 1906, 1911 and 1071.
- 6.4.5. ~~6.1~~ Theory, care, operation and principles of gasoline and ~~diel~~diesel powered engines, fire equipment and related components in including fuel systems, ~~eleictrical~~electrical systems and drive trains.
- 6.4.6. ~~6.2~~ Theory, care and operation of fire pumps and other ~~specialisted~~ specialized fire equipment.
- 6.4.7. ~~6.3~~ Diagnosis, overhaul and repair techniques for heavy gasoline and diesel-powered equipment, fire equipment and related components such as fire pump transmissions, valves, aerial ladders, foam systems, dry chemical systems, SCBA compressors, ARFF units, etc.
- 6.4.8. Methods, materials, tools and equipment of fire and heavy equipment maintenance and repair.
- ~~6.3.4.6.4.9.~~ Preventive maintenance and inspection methods.

6.5. ABILITY TO:

~~Establish and maintain effective working relationships with a wide variety of people that include senior management, employees, outside agencies, vendors and the general public.~~

~~Diagnose malfunctions in fire apparatus and other heavy equipment.~~

~~Repair and overhaul heavy gasoline and diesel powered equipment and related fire components with minimum supervision.~~

~~Prepare records, work orders, logs, vehicle folders and reports required on the repair of fire equipment.~~

~~Read, understand and follow written and oral instructions, factory service bulletins, repair manuals, etc.~~

~~6.3.5.6.5.1.~~ Establish and maintain effective working relationships with a wide variety of people that include senior management, employees, outside agencies, vendors and the general public.

~~6.3.6.6.5.2.~~ Diagnose malfunctions in fire apparatus and other heavy equipment, repair and overhaul heavy gasoline and diesel-powered equipment and related fire components with minimum supervision.

~~6.3.7.6.5.3.~~ Complete records, work orders, logs, vehicle folders and reports required on the repair of fire equipment.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 5 OF 17

FIRE MECHANIC

6.3.8.6.5.4. Read, understand and follow written and oral instructions, factory service bulletins, repair manuals, etc.

6.3.9.6.5.5. Develop and implement innovative practices within the fleet shop in keeping with industry best practices.

6.4.6.6. EDUCATION:

6.4.1.6.6.1. High School Diploma or equivalent.

6.4.2.6.6.2. Any equivalent combination of experience and education is qualifying if the required knowledge, skills and abilities can be demonstrated. A typical way to qualify would include experience tuning, overhauling and rebuilding gas engines; experience diagnosing mechanical and electrical defects in vehicles and equipment.

6.4.3.6.6.3. Thorough training and experience in vehicle and equipment maintenance through a trade school, manufacturer's training courses.

6.6.4. Experience fabricating parts and experience operating vehicles and equipment.

5.0. ESSENTIAL FUNCTIONS JOB ANALYSIS:

JOB TITLE: Mechanic I/II
EMPLOYER: North County Fire Protection District
330 S. Main Avenue
Fallbrook, CA 92028-2938
Phone: (760) 723-2004; Fax (760) 723-2072
DATE WRITTEN: June 16, 1999
UPDATES: December 13, 2011

7.0. EDUCATION: Minimum requirements are a High School Diploma or equivalent. Any equivalent combination of experience and education is qualifying if the required knowledge, skills and abilities can be demonstrated. A typical way to qualify would include responsible experience tuning, overhauling and rebuilding gas engines; experience diagnosing mechanical and electrical defects in vehicles and equipment; thorough training in and experience in vehicle and equipment maintenance through a



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 6 OF 17

FIRE MECHANIC

~~trade school, manufacturer's training courses; experience fabricating parts; and experience operating vehicles and equipment.~~

7.0. LICENSE/CERTIFICATION: LICENSES/CERTIFICATION:

~~Mechanic I requires a minimum of one (1) year's experience in Diesel or Automotive mechanics.~~

~~Mechanic II requires ten (10) years Diesel experience in a technical and professional position.~~

- 8.1. Valid California Class "C"; and
- 8.2. Class B Commercial within 6 months of hire date
- 8.3. Expectation is for employee to progress through the Fire Mechanic Certification program and complete all necessary classes
- 8.4. 49 CFR 396.25 Brake Inspector

9.0. PHYSICAL DEMANDS:

- 9.1. Employee is required to meet applicable "Fire Mechanic" physical requirements^[NG3].

10.0. ENVIRONMENTAL:

- 10.1. Exposure to extreme heat, cold, humidity and temperature swings working indoors and outdoors; excessive noise of ~~emergency~~ equipment; the noise level may be very loud ~~when responding to emergency calls and when working at a fire or other emergency incident~~ while working around operating equipment or apparatus; exposure to dust, gases, chemicals, smoke and blood-borne pathogens; ~~occasional exposure to explosives at fires or other hazardous materials calls~~; works in and around heavy equipment with exposure to moving mechanical parts; exposure to vibration from equipment and vehicles; operations of foot controls or repetitive foot motion; may work at substantial heights; wears appropriate personal protective equipment including goggles, ear plugs or other auditory protective equipment, face protector.

11.0. COMMUNICATIONS:

VISION: (may be correctable) to drive a vehicle.

HEARING: of alarms and warning devices; to understand conversations.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 7 OF 17

FIRE MECHANIC

SPEAKING: to give instructions, present classes; communicate with staff and representatives of other agencies.

WRITING: to complete records, reports, meeting notes and documentation.

READING: reports, records and computer screens.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 8 OF 17

FIRE MECHANIC

4.2. EXPERIENCE/KNOWLEDGE/ABILITIES:

4.2.1. EXPERIENCE:

4.2.1.1. ~~Mechanic I requires a minimum of one (1) year's experience in Diesel or Automotive mechanics.~~

4.2.1.2. ~~Mechanic II requires ten (10) years Diesel experience in a technical and professional position.~~

4.2.2. KNOWLEDGE: ~~Mechanic I requires knowledge basic diesel and gasoline engine mechanics and service and of all repair/service equipment, tools and diagnostic tools.~~

4.2.3. ABILITY To:

4.2.3.1. ~~MECHANIC I: To learn and effectively apply on the job and formal training and education; ability to obtain CFSTES Fire Mechanic I certification within two (2) years of employment.~~

4.2.3.2. ~~MECHANIC II: Requires the ability to obtain state certification in fire pump repair with two (2) years of employment; and the ability to obtain CFSTES Fire Mechanic II certification within four (4) years of employment.~~

4.2.3.3. ~~Both positions require the ability to work in cramped areas in awkward body positions; lift heavy objects up to approximately 50 pounds; move objects weighing up to approximately 85 pounds; trace electrical wiring; diagnose mechanical problems; establish and maintain effective working relationships with fire district personnel, other agencies and the general public; to learn and use computers/computer programs; maintain accurate records and logs; plan, organize and meet applicable deadlines; and others.~~

4.2.4. LICENSE/CERTIFICATION:

4.2.4.1. ~~Valid California Class "C"; and Firefighter restricted "C" Driver's License (within 3 months of employment if not held at time of application).~~

4.2.4.2. ~~Expectation is for employee to progress through the Fire Mechanic Certification program and complete all necessary classes.~~

4.2.4.3. ~~Willingness to obtain the certifications noted above (see abilities) and as set forth in the NCFPD Non-Safety Certification Program, adopted June 6, 1995 is required.~~



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 9 OF 17

FIRE MECHANIC

4.3. ESSENTIAL FUNCTIONS:

4.3.1. FREQUENCIES - DAILY:

OCCASIONAL: Up to 1/3 of the time;
FREQUENT: 1/3 to 2/3 of the time; and
CONTINUOUS: 2/3 or more of the time.
STRENGTH: Refer to U.S. Dept of Labor Strength Levels/Categories.

4.3.2. TYPES OF MACHINES, TOOLS, EQUIPMENT USED ON THE JOB: Hand tools, power tools (electric and pneumatic), pry bars, lifts, hoists, manual and power jacks, ladders, stools, mobile stair, computer diagnostic equipment, gauges, pen/pencil, form paperwork, PC computer and others.

4.3.3. VEHICLES/MOVING EQUIPMENT DRIVEN ON THE JOB: Service truck, vehicle and varied firefighting and emergency medical vehicles including Heavy Rescue (fire, vehicle extrication, swift water rescue, etc.), Brush Unit (Type III, off road, grade rescues, etc.), Residential (Type I, paved surface), Paramedic (ALS and BLS Ambulances), OES (Cal. State provided apparatus), EOC (Emergency Operations Center vehicle) and others.

5.0. CURRENT PHYSICAL FACTORS:

5.1. FREQUENCIES KEY:

OCCASIONAL: Up to 1/3 of the time;
FREQUENT: 1/3 to 2/3 of the time; and
CONTINUOUS: 2/3 or more of the time.

5.2. ENDURANCE (Primary Demands):

5.2.1. STANDING:

FREQUENCY: Occasional to Frequent, from 3 to 6 hours per shift.
DURATION: Average of 30 to 90 seconds; common maximums of 5 minutes. Durations refer to time spent without moving/lifting the feet; the employee may stay in one area with little movement for durations up to approximately 15 minutes.
SURFACES: Concrete, asphalt, ladder steps/rungs, vehicle structure, soil, uneven soil, wet soil, gravel/rock, etc.
CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 10 OF 17

FIRE MECHANIC

5.2.2. WALKING:

FREQUENCY: Frequent: From 3 to 5 hours per shift.

DURATION: Averages of 10 to 20 feet; maximums of approximately 500 feet.

SURFACES: Concrete, asphalt, ladder steps/rungs, vehicle structure, soil, uneven soil, wet soil, gravel/rock, etc.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.

5.2.3. SITTING:

FREQUENCY: Occasional: From 15-30 minutes per day.

DURATION: Average of 3 to 5 minutes; maximum up to approximately 30 minutes.

SEAT STRUCTURE: Office chair, work stool, vehicle seats, vehicle structure, floor, ground, etc.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 7, 8 and 9.

5.3. PHYSICAL AGILITY (Primary Demands):

KNEELING, SQUATTING OR Occasional: From 30-60 minutes per shift.

CROUCHING:

CRAWLING: 3 to 5 minutes per day.

LYING PRONE/SUPINE: 0 to 5 minutes.

CLIMBING: 5 to 10 minutes total. (Ladders, stairs, vehicles, apparatus, etc.) Various vehicle steps/risers were measured at 14", 15", 17", 21" and 24".

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 6, 7, 8 and 9.

5.4. STRENGTH:

5.4.1. LIFTING/CARRYING:

FREQUENCY: Occasional: from 1 to 2 hours per shift.

DURATION: Average of 5 to 10 seconds; maximum of approximately 5 minutes— various tools and devices under 5 pounds may be handled/carried for longer periods.

DISTANCES: Average of 10 to 20 feet; maximum of approximately 100 feet.

WORK PERFORMED: To lift/carry/position parts or components, hand tools, powered tools, equipment, etc. A tool belt may be worn. Performed in conjunction with walking, standing, reaching at all levels, bending/stooping, twisting, squatting/kneeling, pushing/pulling, gripping and grasping.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 11 OF 17

FIRE MECHANIC

WITH THE:	Bilaterally, either hand independently, shoulders, waist/belt, back, etc.
WEIGHTS:	The majority of time spent lifting and carrying is of tools components and parts under 25 pounds. Items over 25 pounds include: tires and rims (60 to 70 lbs), brake drums—up to 85 lbs (removed from each vehicle ~ once per year), equipment (repaired and tested) such as K-12 circular saw (35 lbs.); Blower (47 lbs.); Viking extrication tool (43 lbs.); Forced air ejector (45 lbs.); ladders (46 lbs.); Hurst extrication tool with hoses attached (75 lbs.); chains for Hurst tool (81 lbs.); tool boxes (vary); Amkus power unit (102 lbs.); Amkus spreader (47.5 lbs); others. Note: This repair facility is fully equipped with overhead lifts, hoists, jacks and similar work aids. Mechanics also perform services or emergency repairs in the field at incident scenes with fewer aids available.
LEVELS:	All weights may be lifted to approximately mid-torso level; weights to approximately 50 pounds may be lifted to shoulder level and above.
CURRENTLY PERFORMED IN FUNCTIONS:	1, 2, 3, 4, 6, 7, 8 and 9.

5.4.2. PUSHING/PULLING:

FREQUENCY:	<u>Occasional:</u> from 30 to 90 minutes per shift.
DURATION:	Average of 1 to 3 seconds; maximums of approximately 30 seconds.
LEVELS:	Approximately 45% below waist level; 45% waist to chest level; 10% shoulder level and above. (Varies with worker stature.)
WORK PERFORMED:	Using tools (wrenches, ratchets, screwdrivers), positioning components/parts suspended from hoists, moving components/parts on floor jacks/dollies, positioning jacks, using tube/fluid hoses (pulled from overhead reels), removing/replacing/rolling tires and rims, pull starting gas powered equipment and similar activities.
WITH THE:	<u>Bilaterally:</u> either hand independently, legs, shoulder.
WEIGHTS/FORGES:	Push/pull forces are estimated from light to heavy. Specific force measurements obtained using the Chatillon Digital Force Measurement device are as follows: one arm pulls (upward motion from ~knee level to shoulder) to start motors on chain saws (24 to 31 lbs. force); blower (61 lbs. force); generator (60 to 76 lbs.); one and two arm lift/pull from foot level required to open hose bed cover (71 and 126 lbs).
LEVELS:	Shoulder level and above push/pull forces may reach approximately 50 PSI. Push/pull actions are performed while standing, sitting, walking, squatting, reaching, twisting, etc.
CURRENTLY PERFORMED IN FUNCTIONS:	1, 2, 3, 4, 6, 7, 8 and 9.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2014
PAGE 12 OF 17

FIRE MECHANIC

5.5. PHYSICAL AGILITY (Primary Demands):

BALANCING: Occasional: 0 to 30 minutes for average duration of 1 to 3 seconds; maximums of approximately 5 minutes.

BENDING/STOOPING: Occasional to Frequent: Bending/stopping is performed 2.5-3.5 hours per shift. Average duration of 30-90 seconds; maximum duration of approximately 3 minutes. Averages of 45 degrees; maximum of 90 degrees.

RUNNING: May be required when working in the vicinity of incidents to evade threat from fire, respond in emergencies, etc.

TWISTING/TURNING: Occasional twisting/turning of the torso is performed from 45 minutes up to 2 hours per shift. Average durations of 1 to 3 seconds; maximum durations of approximately 3 minutes at each occurrence. Average of 20 degrees; maximum of approximately 50 degrees.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 6, 7, 8 and 9.

5.6. DEXTERITY:

5.6.1. REACHING:

SHOULDER LEVEL OR ABOVE: Occasional: from 30-45 minutes per shift for average durations of 5-15 seconds; maximum durations up to approximately 2 minutes, with partial/full arm extension.

WAIST TO CHEST LEVEL: Occasional to Frequent: Waist to chest level reaching is performed from 4-5 hours per shift.
Average durations of 5-15 seconds; maximum durations of approximately 2 minutes per occurrence. With partial to full extensions of the arms.

BELOW WAIST LEVEL: Occasional: Below waist level reaching is performed from 30-45 minutes per shift.
Average durations of 5-15 seconds; maximum durations of approximately 2 minutes per occurrence. With partial to full extensions of the arms.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12 and 13.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 13 OF 17

FIRE MECHANIC

5.7. HANDLING/FINGERING:

5.7.1. GRIPPING/GRASPING:

FREQUENCY: Frequent: from 5-6 hours per shift.

DURATION: Average of 10-30 seconds; maximums of approximately 5 minutes at each occurrence.

TYPE: Simple, firm and power whole-hand grasping.

WITH THE: Bilaterally and either hand independently.

WORK PERFORMED: Performed in conjunction with reaching, lifting, carrying, pushing, pulling, torque against resistance, supporting weight. More predominant with major hand to manipulate hand and power tools.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.

5.8.2. FINGER DEXTERITY:

FREQUENCY: Occasional: from 30-60 minutes per shift.

DURATION: Average of 5-10 seconds; maximums of ~30 seconds.

WITH THE: Dominant hand (primarily), non-dominant hand, handwriting.

WORK PERFORMED: To prepare/update logs, checklist, to handle tools, bolts, fasteners; to use keys, switches, toggles; attaching bolts/fasteners, working with wiring, etc.

TWISTING: Occasional: Twisting of the wrists is performed 1-2 hours per shift.
Average durations of 2-4 seconds; maximum durations of approximately 10 seconds.

WRIST—
RADIAL/ULNAR: Occasional: Radial and ulnar side deviations is required for 10-30 minutes per shift.
Average durations of 1-3 seconds; maximum durations of 10 seconds.

WRIST FLEXION/
EXTENSION: Occasional to Frequent: Flexion/extension is performed 1-3 hours per shift.
Average durations of 5-10 seconds; maximum durations of 2 minutes.

WRIST—RADIAL/
ULNAR: Occasional: Radial side and ulnar side deviation is required 10-30 minutes per shift.
Average durations of 1-3 seconds; maximum durations of 10 seconds.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 14 OF 17

FIRE MECHANIC

**CURRENTLY
PERFORMED IN
FUNCTIONS:**

Currently performed in function numbers 1, 2, 3, 4 and 5.

Performed in conjunction with reaching, lifting, carrying, pushing, pulling, gripping, grasping and finger dexterity. Performed to support weights (flexion), manipulate valves, use hand tools, access tight areas, etc.

5.8. CERVICAL MOVEMENT:

EXTENSION:

Occasional: Extension (looking up) is performed 10-30 minutes per shift.

Average durations of 2-4 seconds; maximum durations of 10 seconds.

ROTATION:

Occasional to Frequent: Rotation of the neck is performed 30-60 minutes per shift.

Average duration of 1-3 seconds; maximum durations of 30 seconds.

FLEXION:

Occasional flexion (looking down) of the neck is performed 30-60 minutes per shift.

Average durations of 10-30 seconds; maximum durations of approximately 2 minutes.

NEUTRAL:

Frequent to Continuous: Neutral positioning of the neck is performed 5-6 hours per shift.

Average durations of a few minutes; maximum durations of approximately 5 minutes.

CURRENTLY PERFORMED IN FUNCTIONS:

1, 2, 3, 4, 5, 6, 7, 8 and 9.

5.6. COORDINATION:

EYE-HAND:

Continuous: In order to handle and manipulate tools and components.

**EYE/HAND/
FOOT:**

Occasional: In order to drive vehicles, operate and manipulate tools and equipment.

DRIVING:

Occasional:

CURRENTLY PERFORMED IN FUNCTIONS:

1, 2, 3, 4, 5, 6, 7, 8 and 9.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2014
PAGE 15 OF 17

FIRE MECHANIC

5.7. SENSORY:

SPEECH: ~~The employee communicates in English at normal conversational levels and at levels necessary to be heard above equipment and noise.~~

HEARING: ~~Normal or corrected to normal hearing is required for communication and safety purposes.~~

<input checked="" type="checkbox"/> Near Acuity	<input checked="" type="checkbox"/> Depth Perception	<input checked="" type="checkbox"/> Field of Vision
<input checked="" type="checkbox"/> Far Acuity	<input checked="" type="checkbox"/> Color	<input checked="" type="checkbox"/> Accommodation

SMELL: Normal olfactory sense is not required.

CURRENTLY PERFORMED IN FUNCTIONS: 1, 2, 3, 4, 5, 6, 7, 8 and 9.

5.8. ENVIRONMENTAL FACTORS:

The employee works both inside (approximately 80%) and outside (approximately 20%) of the time.

He/She is exposed to (checked items):

<input checked="" type="checkbox"/> Explosives	<input type="checkbox"/> Extreme Cold	<input checked="" type="checkbox"/> Wet &/or Humid Conditions	<input checked="" type="checkbox"/> Vibration
<input checked="" type="checkbox"/> Electrical Shock	<input checked="" type="checkbox"/> High/Exposed Places	<input checked="" type="checkbox"/> Moving Parts	<input checked="" type="checkbox"/> Weather
<input checked="" type="checkbox"/> Toxic/Caustic; Chemicals/Gases	<input type="checkbox"/> Radiation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Dust

OTHER: ~~The employee is exposed to solvents and fuels. Infrequently, the employee works at incident scenes in the vicinity of toxic smoke, fumes, traffic and others. Indoor work places and vehicles are ventilated, heated and air-conditioned.~~

<input type="checkbox"/> Very Quiet	<input type="checkbox"/> Quiet	<input checked="" type="checkbox"/> Moderate
<input checked="" type="checkbox"/> Loud	<input type="checkbox"/> Very Loud	

PROTECTIVE EQUIPMENT: ~~Gloves, safety shoes, kneepads, back belts, helmet, particle masks, safety glasses, ear protection and others as circumstances dictate.~~



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
DECEMBER 13, 2011
PAGE 16 OF 17

FIRE MECHANIC

5.9. MENTAL FACTORS:

5.9.1. GENERAL EDUCATIONAL DEVELOPMENT:

REASONING: Apply logical or scientific thinking to define problems, collect data, establish facts and draw valid conclusions. Interpret extensive array of instructions, deal with several abstract and concrete variables.

MATHEMATICS: SIMPLE SKILLS: Add, subtract, multiply and divide whole numbers and fractions, make change, calculate time, calculate simple measurements.

READING: COMPLEX SKILLS: Comprehend manuals (such as maps, policies and procedures, training materials, multi-step instructions for dealing with callers, codebooks), instructions in use of communications equipment (such as computer console, multi-line telephones and apparatus, safety rules and procedures and drawings.

WRITING: SIMPLE SKILLS: Prepare simple sentences, containing subject, verb and object, series of numbers, names and address.

5.9.1. PERCEPTION:

CLERICAL: Ability to perceive pertinent detail in verbal or tabular material. To observe differences in computation.

SPATIAL: Ability to recognize the relationships resulting from the movement of objects in space. Ability to comprehend forms in space and understand relationships of plane and solid objects. May be used in tasks as blueprint reading. Frequently described as the ability to "visualize" object of two or three dimensions, or to think visually of geometric forms.

FORM: Ability to perceive pertinent detail in objects or in pictorial or graphic material. To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures and widths and lengths of line.

5.9.2. DATA, PEOPLE AND THINGS:

DATA: Data are intangible and include numbers, words, symbols, ideas, concepts and oral verbalization: Coordinating, Analyzing, Compiling, Copying and Comparing.

PEOPLE: Human beings, dealt with on an individual basis: Speaking/Signaling, Taking Instructions and Helping.

THINGS: Inanimate objects as distinguished from human beings, substances or materials; machines, tools, equipment and products. A thing is tangible and has shape, form and other physical characteristics: Precision Working (Mechanic II), Operating/Controlling, Driving/Operating, Manipulating, Tending and Handling.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATRATION
RULES AND REGULATIONS
JOB DESCRIPTIONS

SECTION 225.12
~~DECEMBER 13, 2011~~
PAGE 17 OF 17

FIRE MECHANIC

5.9.3. PERSONAL TRAITS:

ABILITY TO COMPREHEND & FOLLOW SPECIFIC INSTRUCTIONS:

~~The ability to maintain attention and concentration for necessary periods, to apply common sense understanding to carry out instructions furnished in written oral or diagrammatic form; to adapt to situations requiring the precise attainment of set limits, tolerances or standards; to operate controls which involve starting, stopping, controlling and adjusting the progress of a machine or piece of equipment.~~

ABILITY TO PERFORM SIMPLE AND REPETITIVE TASKS, OR SHORT CYCLE WORK:

~~The ability to ask simple questions or request assistance, to perform activities of a routine, concrete, organized nature, to remember locations and work procedures; to make decisions based on simple sensory data.~~

ABILITY TO MAINTAIN A WORK PACE APPROPRIATE TO A GIVEN WORK LOAD:

~~The ability to perform activities with a schedule, maintain regular attendance and to be punctual within specified tolerances, to complete a normal work day and/or work week and perform at a consistent pace without unreasonable number and/or length of rest periods; to perform effectively when confronted with potential emergency, critical, unusual or dangerous situations, or in situations in which working speed and sustained attention are make or break aspects of the job.~~

ABILITY TO RELATE TO OTHER PEOPLE BEYOND GIVING AND RECEIVING INSTRUCTIONS:

~~The ability to get along with co-workers or peers without exhibiting extreme responses, to perform work activities requiring negotiating with, instruction, supervising, persuading or speaking; to respond appropriately to criticism from a supervisor.~~

ABILITY TO PERFORM COMPLEX OR VARIED TASKS:

~~The ability to synthesize, coordinate and analyze data; to perform jobs requiring precise attainment of set limits, tolerances or standards.~~

ABILITY TO MAKE GENERALIZATIONS, EVALUATIONS OR DECISIONS WITHOUT IMMEDIATE SUPERVISION:

~~The ability to retain awareness of potential hazards and observe appropriate precautions; to understand and remember detailed instructions; to travel in unfamiliar places or use public transportation systems.~~

6.0. REFERENCES:

6.1. Non-Safety MOU.

7.0. RELATED POLICIES/FORMS:

7.1. Mechanic III/Supervisor.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES & REGULATIONS
JOB DESCRIPTIONS

SECTION 225.01
~~JUNE 27, 2017~~
PAGE 1 OF 5

BATTALION CHIEF

1.0. **PURPOSE:**

- 1.1. To provide a description of the physical requirements, qualifications, duties and responsibilities of employment within this classification with the North County Fire Protection District.

2.0. **POLICY:**

- 2.1. All members classified in the position described herein shall meet all physical requirements, personal and professional qualifications.
- 2.2. They shall perform the stated duties and responsibilities and all other duties as assigned.
- 2.3. Assignment to either a fifty-six (56) hour shift schedule or a forty (40) hour administrative assignment is at the discretion of the Fire Chief. The intent of the forty (40) hour assignment is to rotate personnel into this position for career development and succession planning.

3.0. **INTENT:**

- 3.1. The intent of this Policy is to provide an overview of the abilities necessary to function appropriately within the specified classification.
- 3.2. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position.
- 3.3. This job description is not intended to delineate every facet of a particular job classification; other duties and responsibilities may be assigned as appropriate.

4.0. **GENERAL JOB DESCRIPTION:**

- 4.1. Under the direction of the Division Chief, Operations, Battalion Chiefs perform management, supervisory and command functions for their assigned suppression crew and their administrative area of responsibility.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES & REGULATIONS
JOB DESCRIPTIONS

SECTION 225.01

~~JUNE 27, 2017~~

PAGE 2 OF 5

BATTALION CHIEF

5.0. **WORK HOURS:**

- 5.1. Battalion Chiefs may be assigned to a 48/96 shift work schedule equaling an average fifty-six (56) hour workweek or alternatively to a straight forty (40) hour or 9/80 work schedule if assigned to a primary administrative assignment.
- 5.2. Battalion Chiefs are "non-exempt" employees, as defined within relevant labor law. They are paid an hourly wage, plus benefits, as defined in the District's Memorandum of Understanding with the Management Labor Group and are overtime eligible.

6.0. **TYPICAL DUTIES AND RESPONSIBILITIES:**

- 6.1. If assigned to a duty "crew," responsible for 24 x 7 x 365 crew management, supervision and leadership.
- 6.2. If assigned to a forty (40)-hour administrative assignment, responsible for program oversight, management, and department-wide coordination of a major program area such as Training, EMS, Support services, etc., plus additional administrative functions associated with assigned Program area responsibilities.
- 6.3. Responds to emergency incidents as dictated by NCF response plans or other conditions. Performs as Incident Commander in accordance with NCF and Zone policies and guidelines.
- 6.4. Responds as a Strike Team Leader with Zone or OES strike teams.
- 6.5. If assigned to a duty crew, provides ongoing supervision of shift training activities and actively participates in training opportunities with crew members.
- 6.6. Serves as a member of the NCFPD Senior Staff, attending meetings as required and providing appropriate participation and input from the Battalion Chief perspective.
- 6.7. Acts as a link or liaison between Senior Staff and line personnel, actively communicating issues, concerns and constructive feedback between the Senior Staff and field personnel.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES & REGULATIONS
JOB DESCRIPTIONS

SECTION 225.01
JUNE 27, 2017
PAGE 3 OF 5

BATTALION CHIEF

- 6.8. Performs administrative duties as assigned. These duties may include responsibilities for EMS, Communications, Training, Reserve Program, Explorer Program or Support Services. Participates in Strategic Planning. Develops and manages budgets for assigned Program Areas.
- 6.9. Serves as the first point of contact for inquiries from the media and the public concerning NCF activities. Responds to inquires promptly or refers the inquiry to the appropriate internal resource for response.
- 6.10. Provides quality assurance and oversight to various NCFPD electronic records functions including Fire & EMS RMS systems, daily staffing rosters, cost recovery databases, etc. Provides supervision and oversight of daily staff process.
- 6.11. In the absence of the Operations Division Chief, may serve as the Acting Division Chief.
- 7.0. **MINIMUM REQUIREMENTS:**
 - 7.1. **EXPERIENCE:**
 - 7.1.1. Ten (10) years of fulltime fire service experience, including three (3) years at the company officer rank, is required.
 - 7.2. **EDUCATION:**
 - 7.2.1. A Bachelor's Degree (BA or BS) in Fire Science, Business Administration, Management, Public Administration or other major course of study applicable to the position, as determined by the Fire Chief/CEO, is required. The Degree must be completed at an educational institution that is regionally accredited or approved by the Fire Chief/CEO.
 - 7.2.2. A Master's Degree or other advanced course of study such as graduation from the Executive Fire Officer Program at the National Fire Academy or the Harvard Fellowship in Local Government Leadership is also desirable.
- 7.3. **LICENSES AND CERTIFICATIONS:**
 - 7.3.1. **REQUIRED PRIOR TO APPLICATION:**



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES & REGULATIONS
JOB DESCRIPTIONS

SECTION 225.01

JUNE 27, 2017

PAGE 4 OF 5

BATTALION CHIEF

- 7.3.1.1. CALIFORNIA CLASS C DRIVER'S LICENSE: Currently possess and maintain at all times a minimum of a Class C Driver's License. Must be insurable by the District's liability insurer.
- 7.3.1.2. ~~CICCS CERTIFICATION: Strike Team Leader (or eligibility for certification) is required. If not certified upon appointment, must complete certification prior to completion of probationary period.~~ Strike Team Leader (or eligibility as a Trainee), as defined by current CICCS 2018 Qualification Guide is required ~~in order to apply~~, which includes completion of the educational prerequisites and initiation of a STEN task book.
- 7.3.1.3. ~~HAZMAT INCIDENT COMMANDER: Includes completion of a 40 hour Hazardous Materials I/C class and certification by the NCFPD Fire Chief/CEO as a HAZMAT Incident Commander.~~ HAZMAT Incident Commander or completion of Command 2B or a CSTI Hazardous Materials I/C class or equivalent as approved by the Fire Chief/CEO.
- 7.3.1.4. ~~CHIEF OFFICER CERTIFICATION: California Chief Officer Certification or OSFM Chief Fire Officer certification or equivalent is required as approved by the Fire Chief/CEO. [Examples of qualifying certifications are: California Chief Officer Certification, ProBoard, IFSAC or CFOD.]~~ California Chief Officer Certification or meet all the educational prerequisites for Chief Officer as specified by the Office of the State Fire Marshal.
- 7.3.1.2. EMERGENCY MEDICAL TECHNICIAN: A minimum of Emergency Medical Technician I Certification is required.
- ~~7.3.1.5.~~ 7.3.1.3. Blue Card Incident Commander Certified. Must become certified as a Blue Card Instructor within two (2) years of appointment.

7.3.2. REQUIRED PRIOR TO COMPLETION OF PROBATIONARY PERIOD:

- 7.3.2.1. ~~RESCUE SYSTEMS 1~~; CICCS Strike Team Leader certification (unless extenuating circumstances make achievement of this certification impossible within that time period, as approved by the Fire Chief/CEO).
- ~~7.3.2.2.~~ 7.3.2.1. NIMS COMPLIANCE: ~~As currently required by NIMS.~~ Completion of the NCFPD Battalion Chief Task Book.

8.0. GENERAL KNOWLEDGE AND EXPERIENCE:

8.1. THIS POSITION REQUIRES GENERAL KNOWLEDGE AND EXPERIENCE WITH:

- 8.1.1. Current concepts in leadership and management;



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
RULES & REGULATIONS
JOB DESCRIPTIONS

SECTION 225.01
JUNE 27, 2017
PAGE 5 OF 5

BATTALION CHIEF

- 8.1.2. All-hazards incident command;
 - 8.1.3. Strategic planning;
 - 8.1.4. Budgeting and overall fiscal management;
 - 8.1.5. Current principles and practices of fire suppression;
 - 8.1.6. Current principles and practices of rescue operations;
 - 8.1.7. Current principles and practices of fire prevention;
 - 8.1.8. Departmental Policies, Procedures, Rules and Regulations; and
 - 8.1.9. Federal, state and local statutes and regulations as they apply to the Mission and functions of the Fire District.
- 8.2. THE POSITION REQUIRES THE ABILITY TO:
- 8.2.1. React quickly, calmly and safely in high-stress emergency situations;
 - 8.2.2. Coordinate and supervise the deployment and utilization of diverse fire department resources;
 - 8.2.3. Interpret and enforce Departmental Policies, Procedures, Rules and Regulations;
 - 8.2.4. Interpret and enforce pertinent statutes and regulations;
 - 8.2.5. Prepare and maintain departmental reports, records and budgets;
 - 8.2.6. Effectively utilize computer hardware and software related to the position, including the RMS, staffing and EMS systems; and
 - 8.2.7. Actively participate in a positive and constructive manner as a member of the Senior Management Team. Must be comfortable and effective in direct communication, conflict resolution and dealing effectively with high-stress situations.

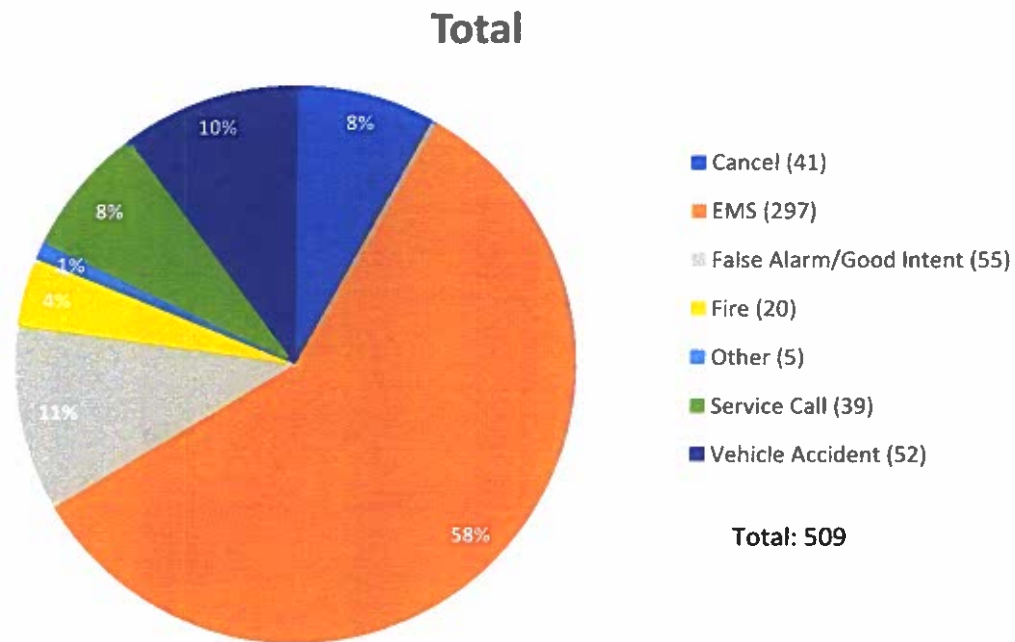
North County Fire



MONTHLY OPERATIONS
ACTIVITY REPORT:

Sept 2021

Call Mix



*Future reports will separate true Mechanical False Alarms VS Good Intent

Total incidents year to date:

Sept 2020: 4450

Sept 2021: 4651



Turnout Time

(Time of station notification to responding)

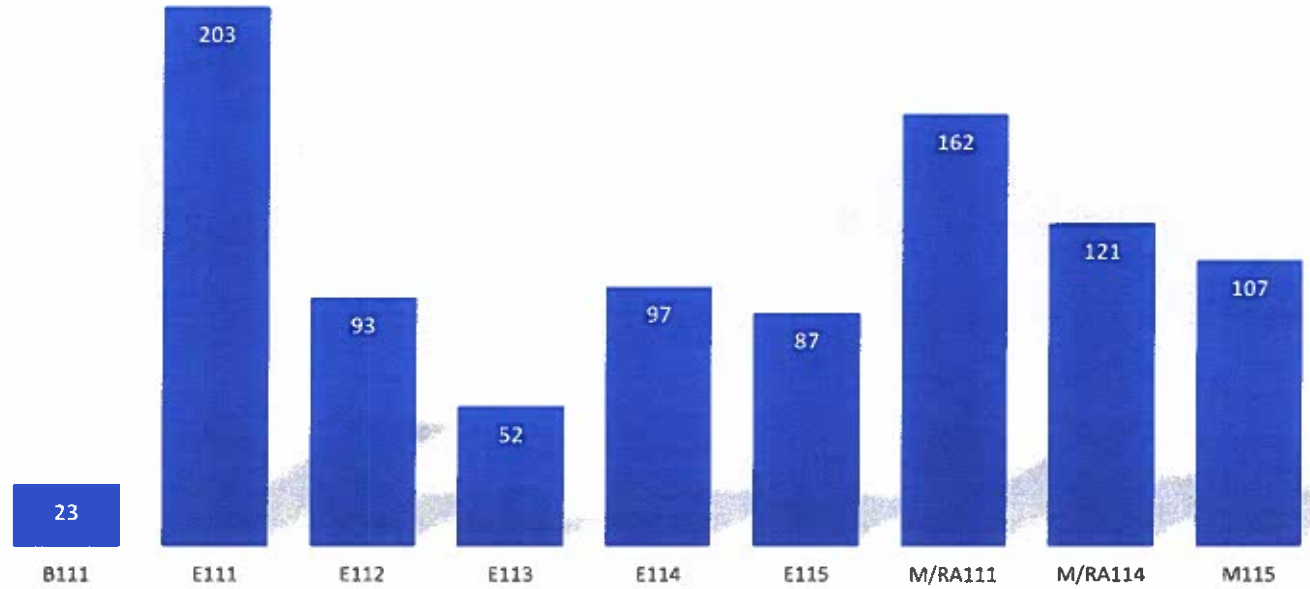
90th Percentile – Emergency Calls Only

Shift	Unit Name	September	Shift	Unit Name	September	Shift	Unit Name	September
A-SHIFT	B111	0:02:15 (6)	B-SHIFT	B111	0:01:49 (7)	C-SHIFT	B111	0:03:23 (6)
	E111	0:01:38 (22)		E111	0:02:01 (33)		E111	0:02:12 (24)
	E112	0:02:12 (12)		E112	0:02:15 (7)		E112	0:01:35 (10)
	E113	0:01:38 (12)		E113	0:02:10 (9)		E113	0:01:58 (10)
	E114	0:02:11 (19)		E114	0:03:18 (14)		E114	0:02:09 (20)
	E115	0:02:04 (10)		E115	0:01:54 (13)		E115	0:02:33 (17)
	M111	0:02:30 (15)		M111	0:02:04 (19)		E116	0:02:31 (1)
	M114	0:01:47 (20)		M114	0:02:33 (13)		M111	0:02:00 (21)
	M115	0:01:53 (12)		M115	0:01:45 (9)		M114	0:01:37 (17)
	RA111	0:00:55 (4)		RA111	0:01:43 (1)		M115	0:01:04 (13)
			RA114	0:01:28 (3)				



Calls by Unit

September

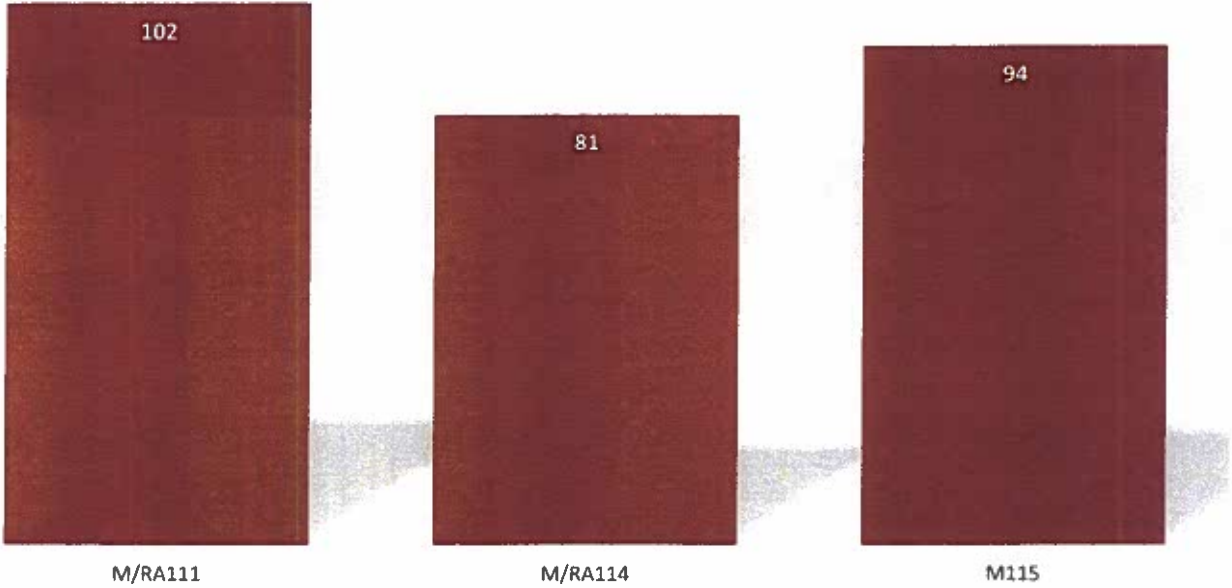


*In-jurisdiction only; includes calls that were canceled in route.



Transports

September



Aug 2021: 301
Sept 2021: 277



Total Response Times

90th Percentile - Emergency Calls Only - 1st On Scene

Urban	Suburban	Rural
0:07:44 (165)	0:10:21 (17)	0:09:56 (16)

Sept 2021



Aid Received & Aid Provided

Aid Provided (incident count) by NORTH COUNTY FPD into CAL FIRE, CAMP PENDLETON, OCEANSIDE, PALA & VISTA

Home Jurisdiction	Jurisdiction	Incidents/Responses Filter 2021
	CAL FIRE	25
NORTH COUNTY FPD	OCEANSIDE FD	38
	PALA FD	1
	VISTA FD	24
Grand Total		88

Aid Received (times arrived) into NORTH COUNTY FPD from CAL FIRE, CAMP PENDLETON, OCEANSIDE, PALA & VISTA

Jurisdiction	Home Jurisdiction	Incidents/Responses Filter (Time Arrived) 2021
	CAL FIRE	15.00
	CAMP PENDLETON	15.00
NORTH COUNTY FPD	OCEANSIDE FD	13.00
	PALA FD	7.00
	VISTA FD	23.00
Grand Total		73.00



Health & Safety

Injuries & Illness

0 Injuries

Accidents

0 Vehicle



Transfer of Care

Total Offloads
295

TOC Compliance
83.4%

90th Percentile Offload Time in Minutes
72.9

Median Offload Time in Minutes
35.9

Percent Offloads Under 30 Minutes
39.3%

Percent Offloads Under 20 Minutes
17.6%

San Diego County
Transfer of Care - via FirstWatch
Ambulance Operating Area Data
Use filters below to select data by Ambulance Operating Area, Month, and Year

Ambulance Operating Area

SD COUNTY	AMR Float Units
Barona	Carlsbad
Chula Vista	Coronado
CSA 17	CSA 69
El Cajon	Escondido
GHD Zone 1	Inland North
Inland South	National City
North County FPD	Oceanside
Poway	Ramona
San Diego	San Marcos
Sycuan	Unified Service Area
Viejas	Vista

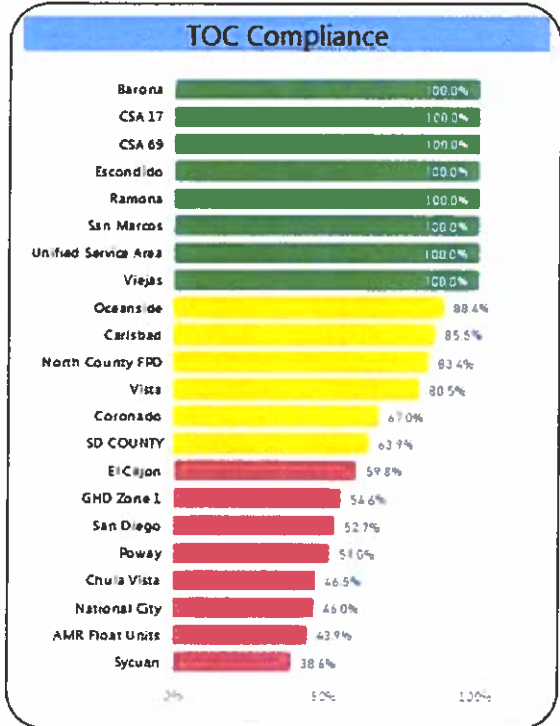
Month

January	February	March
April	May	June
July	August	September
October	November	December

Year

2018	2019	2020	2021
------	------	------	------

Ambulance Operating Area Ranking - TOC Compliance
11



*County data updates later in the month so these stats are 1-month behind



Leadership





NORTH COUNTY FIRE PROTECTION DISTRICT OPERATIONS

TO: Board of Directors
FROM: Operations/EMS Division
DATE: Tuesday, October 26th, 2021
SUBJECT: Customer Satisfaction Survey Program, 2021 – 3rd Quarter Results

CONSENT AGENDA

RECOMMENDATION:

Review the report as submitted. In looking at the overall percentage of satisfaction with our service, our customers continue to rate their level of satisfaction overwhelmingly in the "excellent" category.

BACKGROUND:

This report focuses on two areas, direct feedback based on surveys sent to patients transported by North County Fire and our Service/Sympathy card program. The distribution of the survey is based on the 2020 Payer Class percentages according to our ambulance billing company, Wittman Enterprises. This quarter's customer satisfaction results incorporate surveys received from July 1st, 2021 through September 30th, 2021. The following is a listing of the type and number of individual payer classes that are randomly mailed surveys on a monthly basis.

Private Commercial Insurance (includes Champus/Active Duty)	26
Medi Cal	10
Medicare (includes Senior HMO)	54
Cash	10
Total	100

DISCUSSION:

The survey results are reported on quarterly intervals to all safety employees. The sharing of this information with all employees provides a heightened awareness regarding our customer's experience in the field. If a system or human deficiency trend is noted, the management staff will coordinate any measures necessary to correct the problem.

Customer Satisfaction Survey Program

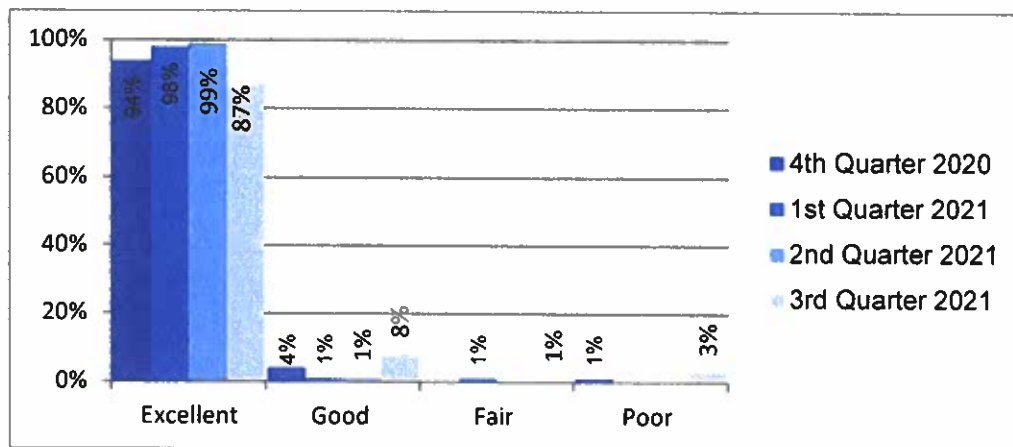
Tuesday, October 26, 2021

Page 2 of 3

The first section of the *Satisfaction Survey Form* evaluates the customer's overall satisfaction with our service by rating it from "Excellent" to "Poor." The second section of the form allows the customer to provide comments on their perception of the service they received. This quarter 300 surveys were mailed, and 87 surveys were returned (29%).

Eighty seven percent (87%), or 76, of the surveys returned indicated "excellent" customer satisfaction as indicated on the chart below:

2020-2021 Customer Satisfaction Results



The customer comment portion of the survey has proven to be most effective by allowing us to hear the customer's opinions or concerns firsthand, thus allowing us to mitigate any problems as quickly as possible. These comments are reported on *Attachment-A* of this report.

In order to maintain Continual Quality Improvement (CQI) for this program, the responses are reviewed for any unusual comments or areas of concern. When necessary, incident documents will be reviewed. If a poor rating or adverse report is noted, the Operations Chief reaches out to seek clarification and ultimately improve services. If indicated, this review may warrant further investigation or training to mitigate potential customer service issues.

SERVICE/SYMPATHY CARD PROGRAM:

The District continues to utilize a Service/Sympathy Card Program to promote excellence in our emergency delivery services. This particular program allows our firefighters to correspond with our customers by personally signing and mailing "Service Cards." This post-incident program has proven invaluable in maintaining a positive relationship with our community through personal contact between our firefighters and the customers they serve. The "Sympathy Cards" are utilized in the same way by corresponding concern with a deceased patient's family.

The following data identifies the total number of Service and Sympathy cards completed by each crew during this report's time frame:

	"A" CREW	"B" CREW	"C" CREW	TOTAL
3RD Q 2021	69	75	70	214
2ND Q 2021	72	94	65	231
1ST Q 2021	80	93	72	245
4TH Q 2020	78	140	96	314

The above numbers represent 32% of total cards sent by A Shift, 35% of total cards sent by B Shift and 32% of total cards sent by C Shift.

FISCAL ANALYSIS:

The increased use of Service Cards has contributed to increased expenditures in both printing and postage. Annually, the Program costs approximately \$2,000.00 to operate. It is our belief that enhanced public relations and the benefits these cards represent is worth the expenditure.

SUMMARY:

The North County Fire Protection District takes seriously the demeanor and professional conduct of its employees while providing emergency services. Our Customer Survey Program provides a tool to measure and quantify this area and if necessary, implement and/or modify the emergency delivery system to ensure its ability to meet customer expectations. This program, which is now in its seventeenth year, consistently reflects a high degree of satisfaction with the services delivered by the employees of the North County Fire Protection District, beginning from the request for service up to and including final mitigation of the incident.



North County Fire Protection District
Customer Satisfaction Survey
Third Quarter 2021
July-September
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
21-03-01	6/15/21		The team was prompt, professional, empathic and handled everything to my satisfaction
21-03-02	6/15/21	Follow Up	Called twice once on? 4/6 and then again on 4/27? First time I asked where I was going and given a choice, so I picked Palomar Hosp. 2 nd time- I was taken to Temecula Valley Hosp. Guess I had ----- and the paramedics decided TVH was closets? I thought that I was already in your system (computer) that I be taken to Palomar? Either way the service was good and the paramedics very professional. Thanks again.
21-03-03	6/21/21		On April 29 th , 2021 my oxygen levels were dropping rapidly from 91 down to 84. Fire station base #4 immediately assigned my situation as critical. They immediately transported me to Palomar Medical Hospital in Escondido, the performed chest x-ray and found out that I also had developed double pneumonia. As if things were not bad enough with the corona virus, the with this new addition to my issue, I thoroughly thought that I was going to die. As I laid in my hospital bed alone and in fear of never seeing my dear wife and family again, I desperately cried out to Almighty God to please give a 2 nd chance to live again. He did hear my desperate cries and allowed e to go home after 4 days. I will always be grateful to Almighty Got to save my soul, the Doctors and nurses for saving my body and the North County Fire Men at Fire station #4 for saving my life! They will always be my heroes for life!
21-03-04	6/24/21		After dialing 911, the Fire Dept. and ambulance were at my front door within minutes. The response time was excellent. The EMTs and fire personnel came into my home and tended to my wife who fainted and was unconscious. They took all her information and within minutes had her on the gurney and in the ambulance on her way to Temecula Valley. Every single person that came into my home were friendly, concerned and caring. All were excellent and all worked together very nicely. I know if I ever have to call 911 in the future, me and my family will be in excellent hands. Thank you so much for all you do! God Bless each and every one of you.
21-03-05	6/25/21	Follow Up	While they arrived promptly and on time, it took us over 1 ½ hours to arrive to the hospital. I was asking for water and by the time I arrived at the hospital the Dr. said "why are you so dehydrated- this is NOT good. Fortunately, he gave me water and other fluids, so I felt much better. The firemen were nice, but they had no water to offer while I was asking so much!
21-03-06	6/25/21		The entire staff from North County Fire were fabulous in handling my health emergency. Each person was very pro- active, professional, and caring. The hand-off to the staff at Camp Pendleton Hospital Emergency, Room was excellent too. Thank you all for what you did for me in my time of need.
21-03-07	6/25/21		They were all very courteous and kind.
21-03-08	6/25/21		Speedy response to 911 call. Professional and through analysis of medical situation. High quality care and transport to Temecula Valley Hospital. No need for improvement from one perspective. Thank you.
21-03-09	6/25/21		Thank you to all the young men who helped me. I felt very safe in their care. Thank you for you service.



North County Fire Protection District
Customer Satisfaction Survey
Third Quarter 2021
July-September
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
21-03-10	6/26/21		We have required the assistance of the North County Paramedics on two occasions. The first was for a medical problem and the second was a fall. On both occasions the paramedics and firemen displayed exemplary competence and provided excellent care. Both occasions required transport to a hospital. We are thankful that you people are immediately available when you are needed.
21-03-11	6/26/21	Followed Up	Pro's: The blue eyes surfer shared with me he has a cat, great customer service, give him a raise. The guy who wrote down information, great customer service. Con's: I specifically told them NO SIRENS, they came blaring, I was still on the phone with 911. One fellow needed deodorant (the tall guy) he thought the worse of me, he took everything I said wrong, raised my blood pressure made me worse. My heart was already bad.
21-03-12	6/28/21		Your staff is always so prompt, efficient and professional. With our local hospital closed, it is a great feeling to know we can call on you in a medical emergency. Thank you for being there for us.
21-03-13	6/29/21		The response from the 3 EMTs was good/excellent. My major objection is that they were unable to take me to UCSD Hospital. All my doctors and hospital care has been done there for the past 11 years! History of major surgery, rare artery disease etc. my opinion is the history is to the patient advantage. Please consider this in the future. Thank you for your help.
21-03-14	7/1/21		The paramedic/ fire crew was amazing! They kept us calm and were very attentive to my father. They were clear about our options and we trusted their recommendations. We truly appreciate their professionalism, courteousness and reassurance. My family is especially thankful that they knew how to handle my father's communication challenges due to his aphasia. We are fortunate that our "neighborhood heroes" were there for our family when we needed them. Thank you!
21-03-15	7/2/21		Excellent
21-03-16	7/3/21		Very respectful when I was very scared. Tried to help me (I am 90) God put me in his wonderful condo 10 years ago only once did the paramedic helping me talk to a friend on the phone on the way to the hospital. I was so in need of kindness. He was calling him "bud" and mentioned lost credit cards.
21-03-17	7/6/21		I had an event on Mother's Day where I passed out from dehydration and low-calorie intake. The crew showed up in less than 10 minutes. They took charge, checked my heart and vitals, and then took me to Temecula Valley Hospital. Two men were with me in the back of the ambulance and took GREAT care of me. Sean, a young man was outstanding the entire trip. These men may have saved my life and I'm eternally grateful.
21-03-18	7/6/21		Excellent
21-03-19	7/6/21		Excellent
21-03-20	7/7/21		Excellent
21-03-21	7/13/21	Follow Up	As we were not actually directly involved with the incident as we were out of town dealing with my mom's house, we had little to do: the only issue we have is that my mom's PCP has admitting with Tri-City and they took her to Temecula Valley. This is going to be an issue with a station someday and there should be some allowance for it.



North County Fire Protection District
Customer Satisfaction Survey
Third Quarter 2021
July-September
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
21-03-22	7/19/21		Excellent- Thanks
21-03-23	7/20/21		Was very pleased with the response of your personnel, very concerned with my wife's condition
21-03-24	7/20/21		Perfect as usual
21-03-25	7/21/21		My husband passed. I want to take this opportunity to thank ALL the paramedics who came to help him numerous times. Thank you!! You are all awesome!
21-03-26	7/22/21		Perfect experience in every way- thank you!
21-03-27	7/22/21		Great team of service- thank you
21-03-28	7/22/21		These guys were amazing! Saved my life! Made them brownies and brought eggs from our chickens (did you get them?) Thank your again. I only want to see you though downtown- good times etc.
21-03-29	7/22/21		Service was prompt, courteous and as above, excellent! Happy to share that the very thorough group saved my life. Thank you for all that you do!
21-03-30	7/22/21		Service has been excellent in all occasions very professional and polite.
21-03-31	7/22/21		Excellent
21-03-32	7/24/21	Followed Up- Transport By OS	On 7/13/21 my daughter called and asked for you to come out and check on her mom (me). When they arrived everyone was doing their job, I had to go to TVH. I had to go in the ambulance the driver was very nice to my daughter, my daughter goes to the same school as the driver. The guy in the back with me said I was faking my illness, He was friggin prick. I am not that kind of person. You guys have been here multiple times for me for the same problems, you guys have been good and caring except this time the guy was a dick. Excuse my language, but I am very upset.
21-03-33	7/24/21		We were very impressed with how quickly the medics arrives as well as their knowledge in handling the situation. Thank you! Note: en-route to the ER we were redirected to Palomar Medical Center vs. Tri City Hospital due to the overload at Tri City.
21-03-34	7/24/21		If this is for my seizure or suicide attempt, I felt that both times were excellent. I hope you make good money.
21-03-35	7/24/21		Your men did a good job. Thank you.
21-03-36	7/26/21		Excellent
21-03-37	7/26/21		Excellent
21-03-38	8/13/21		The times that I have needed the help of the paramedics or firefighters, they have been prompt and satisfactory. For the while I find myself grateful, thanks to the service. I got to the hospital in time to be attended. May God bless you for your hard work.
21-03-39	8/16/21	Follow Up	Your men were good- Your vehicle was bad. Need good shocks! I was in appendicitis pain and your vehicle made worse.
21-03-40	8/6/21		The staff was very knowledgeable, worked quickly and very courteous. I would recommend them to anyone who needs their service. – Thank you.



North County Fire Protection District
Customer Satisfaction Survey
Third Quarter 2021
July-September
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
21-03-41	7/28/21		I have always been impressed with the outstanding professionalism of teams responding to our 911 calls over the past 10 years. On this particular occasion the care and sensitivity of each of the crew members instilled confidence and calm in me as I had been in a very distressed state when they arrived. They were very efficient in quickly diagnosing and treating the SUT I was experiencing. I was very Impressed also that the ambulance driver and technician in the vehicle stayed with me at the Inland Valley Emergency room until there was a bed available for them to turn me over to the ER team. Thank you again for all you do.
21-03-42	7/28/21		Excellent
21-03-43	7/28/21		The guys were great. Quick, efficient, and knowledgeable during our family member's medical emergency.
21-03-44	8/2/21		Extremely knowledgeable individuals. They were caring and very supportive.
21-03-45	7/30/21		Very disturbing to read/ hear in July 2021 how many firefighters/ paramedics remain unvaccinated for COVID-19. Was I exposed to the virus on June 26, 2021?
21-03-46	7/29/21		You people were so good I want to thank you for your help.
21-03-47	8/2/21		Professional, thorough, and courteous- very patient and kind.
21-03-48	8/4/21		A big thank you to all the firemen that took care of me. Very professional, compassionate, and humorous. Made a difficult situation so much better. We promise next time we go fishing we'll bring some fish to the station. Thank you again!
21-03-49	8/3/21		Haven't called necessarily but think Fallbrook Fire Department is the best. Thank you!
21-03-50	8/3/21		Great job.
21-03-51	8/27/21		This was a very positive experience. All personnel involved were very professional and courteous.
21-03-52	8/20/21		The emergency staff were efficient, patient with the elder, professional and thoughtful in this examination of the situation. We were pleased with this service and feel so blessed to have this help in a critical time. We did not have to wait long for their arrival and determination of what had to occur next. Thank you so much!
21-3-53	8/20/21	Follow Up	The people were very good the equipment was some what lacking the gurney was too narrow and they didn't have proper safety straps. The vehicle shock absorbers were too stiff causing a painful ride- I would like to thank all the people of North County Fire they are quality!
21-3-54	8/23/21		Highly professional friendly competent.
21-3-55	8/23/21		I have had to use this service several times and each time your fellows are there for me in just minutes. They are kind, careful and pleasant- speak to me to calm me and know I'm going to be okay. God love you all.
21-3-56	8/23/21		Very attentive, through and professional. Caring attitude! Thank you.
21-3-57	8/23/21		Great, but EMT needed to keep patient inside vehicle until granted admission by hospital!!! Waiting outside when temp is 100 degrees is not pleasant.
21-3-58	8/23/21		I will call to discuss the reasons for my "poor" rating.
21-3-59	8/23/21		Excellent.
21-3-60	8/25/21		Everything perfect good service.



North County Fire Protection District
Customer Satisfaction Survey
Third Quarter 2021
July-September
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
21-3-61	8/25/21		Excellent
21-3-62	8/24/21		The paramedics response to coming to the scene of my accident with my car, was very quick after I called 911. I was very shaken. They asked me about my hand that turned out to be broken and help me get into the ambulance. The paramedic lady was very friendly, polite and knowledgeable.
21-3-63	8/26/21		No suggestions, just a huge "Thank you" to the entire team.
21-3-64	8/26/21		It was prompt and efficient. All personnel were professional and caring. I was able to relax and rest. The attendant in the ambulance could not have been any better. (and he was pleasant and handsome!!!)
21-3-65	8/21/21		No suggestions except for saying these guys were great and let me know a way I can appreciate them by doing something nice. This incident was my first 911 call for a medical aid in my entire life (40 years). I am also new to Fallbrook, moved here from Vista with my family Dec 2020. I wasn't sure what the response time would be or the competence of the medical staff. Let me tell you, my wife and I were blown away how fast the ambulance and truck arrived at our house and also how knowledgeable, caring and understanding the crew was. Honestly, I now feel relieved knowing my family is supported by such an awesome fire department. Our son is doing great, thanks to North County Fire and the great crew there. I also received a nice follow up note in the mail a couple weeks late which was very cool.
21-3-66	8/21/21		Fast, friendly, and professional. Very pleased.
21-3-67	8/19/21		Our experience with N. County Emergency was excellent. We are privileged to have this service. Thank you and God Bless.
21-3-68	8/19/21	Follow Up	Only issue is with their ability to start IV while driving (unintelligible) first stab. Maybe should start IVs while stationary.
21-3-69	8/19/21		The Fire Dept. was very professional and polite. I am very pleased with our Fire Dept. you all have picked me up so many times and have always been great. I couldn't ask for a better Fire Dept. Thank you for providing our community with your help.
21-3-70	8/17/21		No suggestions, they were great.
21-3-71	8/17/21		Everyone was great.
21-3-72	9/3/21		Several, Professional, kind and caring NCFD personnel came to my husband's aid. I am very thankful to them and all they do. One of them even offered twice to stay and clean up my husband's vomit when they had transported him to the hospital. Now, that is going above and beyond! Thank you all- Always!
21-3-73	9/4/21		Excellent
21-3-74	9/1/21		They arrived quickly, made me feel safe and are an essential service to the people of Fallbrook.
21-3-75	9/27/21		Keep up your good work!
21-3-76	9/22/21		Don't know of any suggestions. The service that was given was excellent and of high quality, fast and effective. Thank you so much and may God bless you. I've always cooperated in voting, but now I will do so with the utmost gratitude.



North County Fire Protection District
Customer Satisfaction Survey
Third Quarter 2021
July-September
Attachment A



Intake Number	Date Received	Follow Up	Customer Comments
21-3-77	9/27/21		Very nice and professional first responders! Thank you for your service to our community!
21-3-78	9/27/21		They were super nice and kind. They were here in record time.
21-3-79	9/27/21	Follow Up	It took almost 4 hours to be hospitalized.
21-3-80	9/27/21		They were very efficient and kind. Super nice people and they knew what to do to take care of me
21-3-81	9/27/21		No suggestions! More than happy with our fire department and paramedics. Plus my house is not easy to find, but were here in like 5 minutes! Through 2020- 4 times to transport my wife- and 2 times in 1 day for COVID! So happy they are very close to our home! Wonderful guys!
21-3-82	9/24/21		Actually, I'm just the DPOA for the patient that you transported from Silvergate Fallbrook to Palomar Medical Center. And have no doubt that your service was excellent.
21-3-83	9/24/21		They got here very quickly, were very professional. I don't see any room for improvement. We were/ are very impressed and satisfied.
21-3-84	9/24/21		To whom it may concern: my first experience with North County Fire ambulance service was September 2014, my most recent was 2021. Each experience was positive; response to our call was consistent with the prompt service we recently were provided. In each case the personnel were kind, considerate and knowledgeable providing me with wonderful care. The service and care I was provided demonstrates the obvious high standards the agency has maintained. You are appreciated, I and my wife are grateful for your presence in our community. God bless each person of staff. Keep well.
21-3-85	9/25/21		(Translated) We don't have any comments for improvement. They do great work. Better yet, excellent. You can feel and see the dedication that each, and everyone has. You can see the passion in the service they give in the moment. They are some angels that save people. Thank you to each and every one!
21-3-86	9/25/21	Follow Up	I needed an ambulance to take me to Temecula Hospital (pneumonia) I did not need a fire department. The people that came were courteous and efficient.
21-3-87	9/22/21		No. Very good service very nice people.

PAGE INTENTIONALLY BLANK



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: OCTOBER 6, 2021
SUBJECT: ELECTION REDISTRICTING SECOND MAP HEARING

ACTION AGENDA

BACKGROUND:

At the September 21st, 2021, Board Meeting the Board of Directors approved a Community Workshop/Special Meeting to discuss proposed Election District map boundary adjustments given the 2020 Census data. That workshop occurred on October 5, 2021, at 6:00pm. During the Workshop, a fourth draft map was approved by the Board of Directors. Also approved at the Workshop was a schedule for a second hearing on the draft maps, a proposed date for final map release, a final map hearing, the option for a hearing on an extension to modify the final map and a hearing to adopt the final map should an extension be needed.

DISCUSSION:

The Board now has four (4) draft maps to consider. These maps, available in English and Spanish have been shared on the District web site and are available at NCF Admin. The second hearing is another opportunity for the Board to hear public comment and discuss any additional adjustments needed on any of the proposed draft election District maps.

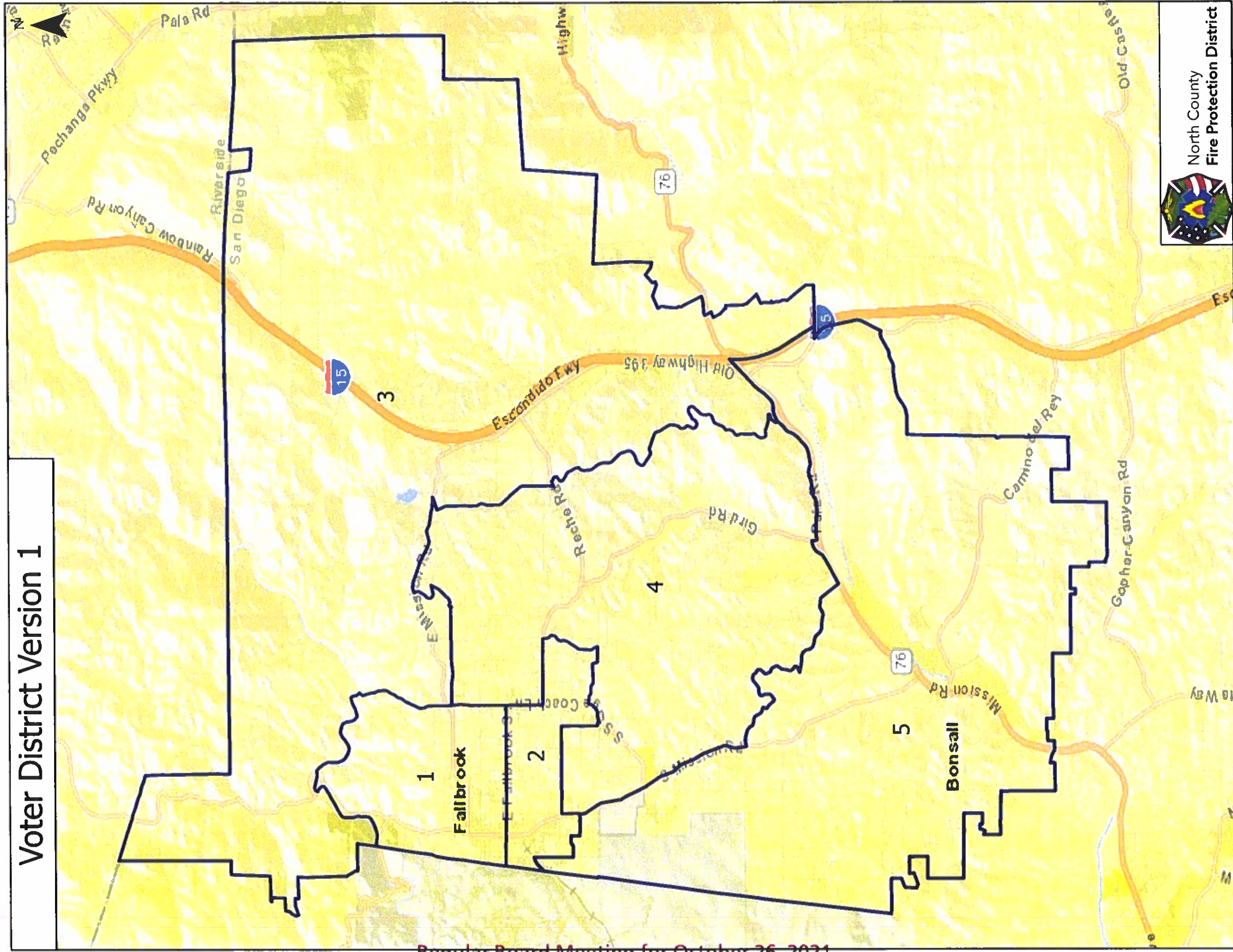
FISCAL ANALYSIS:

None.

RECOMMENDATION:

Staff recommends that the Board hear public comment on the four proposed draft maps and adjust boundaries as needed.

Voter District Version 1

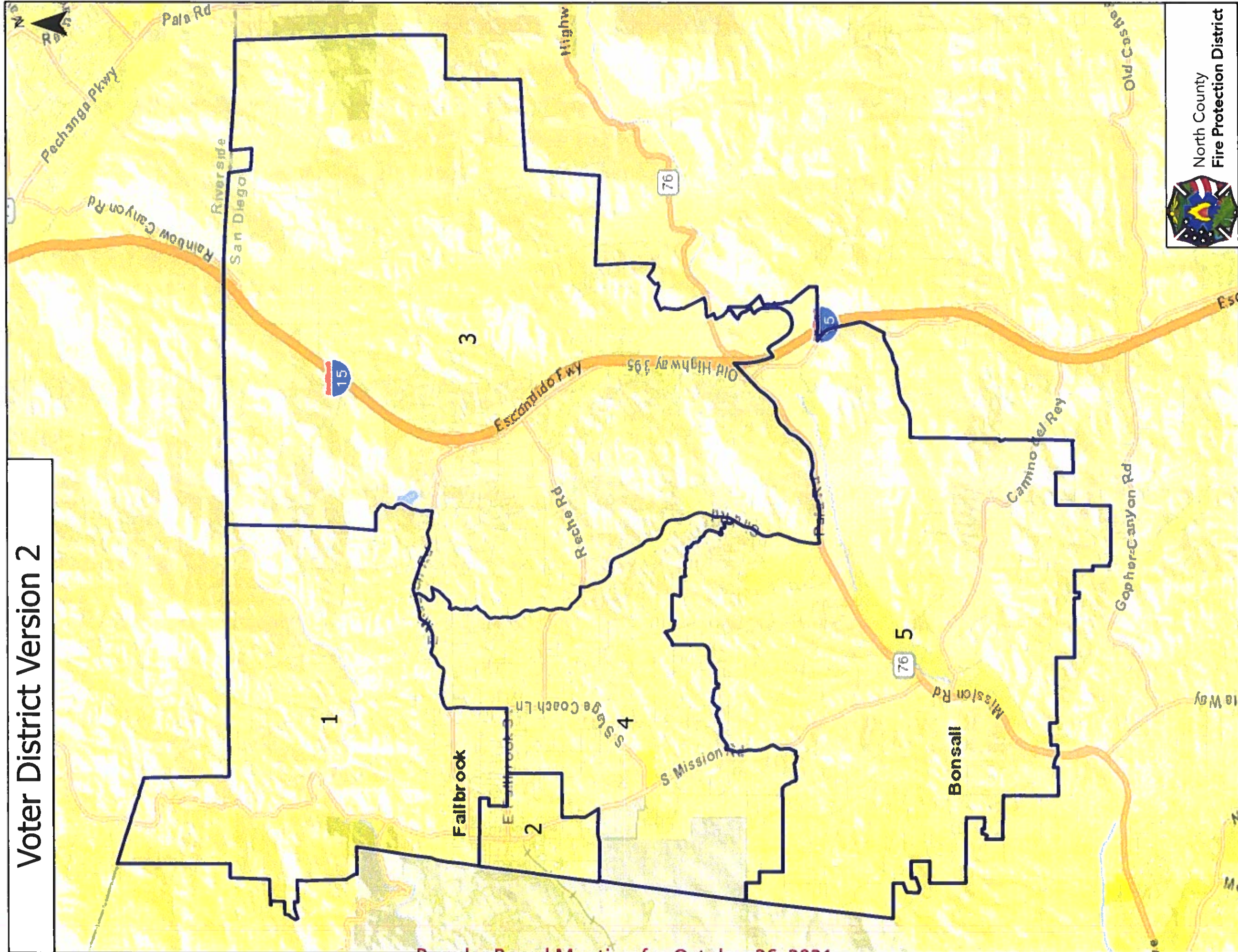


North County
Fire Protection District

Voter District Version 1

Categories	Totals						Percentages											
	Voter District Area						1	2	3	4	5	TOTAL	1	2	3	4	5	TOTAL
Race																		
Total	11,477	11,113	10,921	11,516	10,290	55,317	20.75%	20.09%	19.74%	20.82%	18.60%	100.00%						
Population of one race	9,002	9,017	9,292	10,031	8,902	46,244	19.47%	19.50%	20.09%	21.69%	19.25%	83.60%						
White alone	5,170	4,274	6,819	8,604	7,056	31,923	57.43%	47.40%	73.39%	85.77%	79.26%	69.03%						
Black or African American alone	142	279	228	117	130	896	1.58%	3.09%	2.45%	1.17%	1.46%	1.94%						
American Indian and Alaska Native alone	349	315	120	131	105	1,020	3.88%	3.49%	1.29%	1.31%	1.18%	2.21%						
Asian alone	248	229	660	401	385	1,923	2.75%	2.54%	7.10%	4.00%	4.32%	4.16%						
Native Hawaiian and Other Pacific Islander alone	50	33	56	28	29	196	0.56%	0.37%	0.60%	0.28%	0.33%	0.42%						
Some Other Race alone	3,043	3,887	1,409	750	1,197	10,286	33.80%	43.11%	15.16%	7.48%	13.45%	22.24%						
Hispanic Or Latino, And Not Hispanic Or Latino By Race																		
Total	11,477	11,113	10,921	11,516	10,290	55,317	20.75%	20.09%	19.74%	20.82%	18.60%	100.00%						
Hispanic or Latino	6,436	6,822	3,130	2,213	2,645	21,246	56.08%	61.39%	28.66%	19.22%	25.70%	38.41%						
Not Hispanic or Latino	5,041	4,291	7,791	9,303	7,645	34,071	43.92%	38.61%	71.34%	80.78%	74.30%	61.59%						
Population of one race	4,729	3,938	7,179	8,730	7,154	31,730	14.90%	12.41%	22.63%	27.51%	22.55%	57.36%						
White alone	4,217	3,383	6,207	8,132	6,590	28,529	89.17%	85.91%	86.46%	93.15%	92.12%	89.91%						
Black or African American alone	128	246	210	100	108	792	2.71%	6.25%	2.93%	1.15%	1.51%	2.50%						
American Indian and Alaska Native alone	45	35	39	43	21	185	0.95%	0.89%	0.54%	0.52%	0.29%	0.58%						
Asian alone	237	206	631	377	375	1,826	5.01%	5.23%	8.79%	4.32%	5.24%	5.75%						
Native Hawaiian and Other Pacific Islander alone	47	22	47	21	25	162	0.99%	0.56%	0.65%	0.24%	0.35%	0.51%						
Some Other Race alone	55	46	45	55	35	236	1.16%	1.17%	0.63%	0.63%	0.49%	0.74%						
Race For The Population 18 Years And Over																		
Total	8,588	8,077	8,660	9,744	8,433	43,502	19.74%	18.57%	19.91%	22.40%	19.39%	78.64%						
Population of one race	6,991	6,689	7,543	8,681	7,476	37,380	18.70%	17.89%	20.15%	23.22%	20.00%	85.93%						
White alone	4,267	3,356	5,584	7,521	6,034	26,762	61.04%	50.17%	74.03%	86.64%	80.71%	71.59%						
Black or African American alone	110	213	202	92	110	727	1.57%	3.18%	2.68%	1.06%	1.47%	1.94%						
American Indian and Alaska Native alone	233	232	90	107	92	754	3.33%	3.47%	1.19%	1.23%	1.23%	2.02%						
Asian alone	212	211	573	373	338	1,707	3.03%	3.15%	7.60%	4.30%	4.52%	4.57%						
Native Hawaiian and Other Pacific Islander alone	49	30	46	20	24	169	0.70%	0.45%	0.61%	0.23%	0.32%	0.45%						
Some Other Race alone	2,120	2,647	1,048	568	878	7,261	30.32%	39.57%	13.89%	6.54%	11.74%	19.42%						
Hispanic Or Latino, And Not Hispanic Or Latino By Race For The Population 18 Years and Over																		
Total	8,588	8,077	8,660	9,744	8,433	43,502	19.74%	18.57%	19.91%	22.40%	19.39%	100.00%						
Hispanic or Latino	4,298	4,573	2,197	1,601	1,906	14,575	50.05%	56.62%	25.37%	16.43%	22.60%	33.50%						
Not Hispanic or Latino	4,290	3,504	6,463	8,143	6,527	28,927	49.95%	43.18%	74.63%	83.57%	77.40%	66.50%						
Population of one race	4,079	3,264	6,033	7,745	6,214	27,335	14.92%	11.94%	22.07%	28.33%	22.73%	62.84%						
White alone	3,633	2,787	5,185	7,204	5,710	24,519	89.07%	85.39%	85.94%	93.01%	91.89%	89.70%						
Black or African American alone	106	197	186	85	100	674	2.60%	6.04%	3.08%	1.10%	1.61%	2.47%						
American Indian and Alaska Native alone	40	35	25	39	20	159	0.98%	1.07%	0.41%	0.50%	0.32%	0.58%						
Asian alone	201	196	558	356	332	1,645	4.98%	6.00%	9.25%	4.60%	5.34%	6.02%						
Native Hawaiian and Other Pacific Islander alone	47	19	43	19	22	150	1.15%	0.58%	0.71%	0.25%	0.35%	0.55%						
Some Other Race alone	50	30	36	42	30	188	1.23%	0.92%	0.60%	0.54%	0.48%	0.69%						
Housing Units																		
Total	3,683	3,581	4,080	4,521	4,071	19,936	18.47%	17.96%	20.47%	22.68%	20.42%	100.00%						
Occupied	3,518	3,424	3,844	4,331	3,854	18,971	95.52%	95.62%	94.27%	95.80%	94.67%	95.16%						
Vacant	165	157	236	190	217	965	4.48%	4.38%	5.78%	4.20%	5.33%	4.84%						

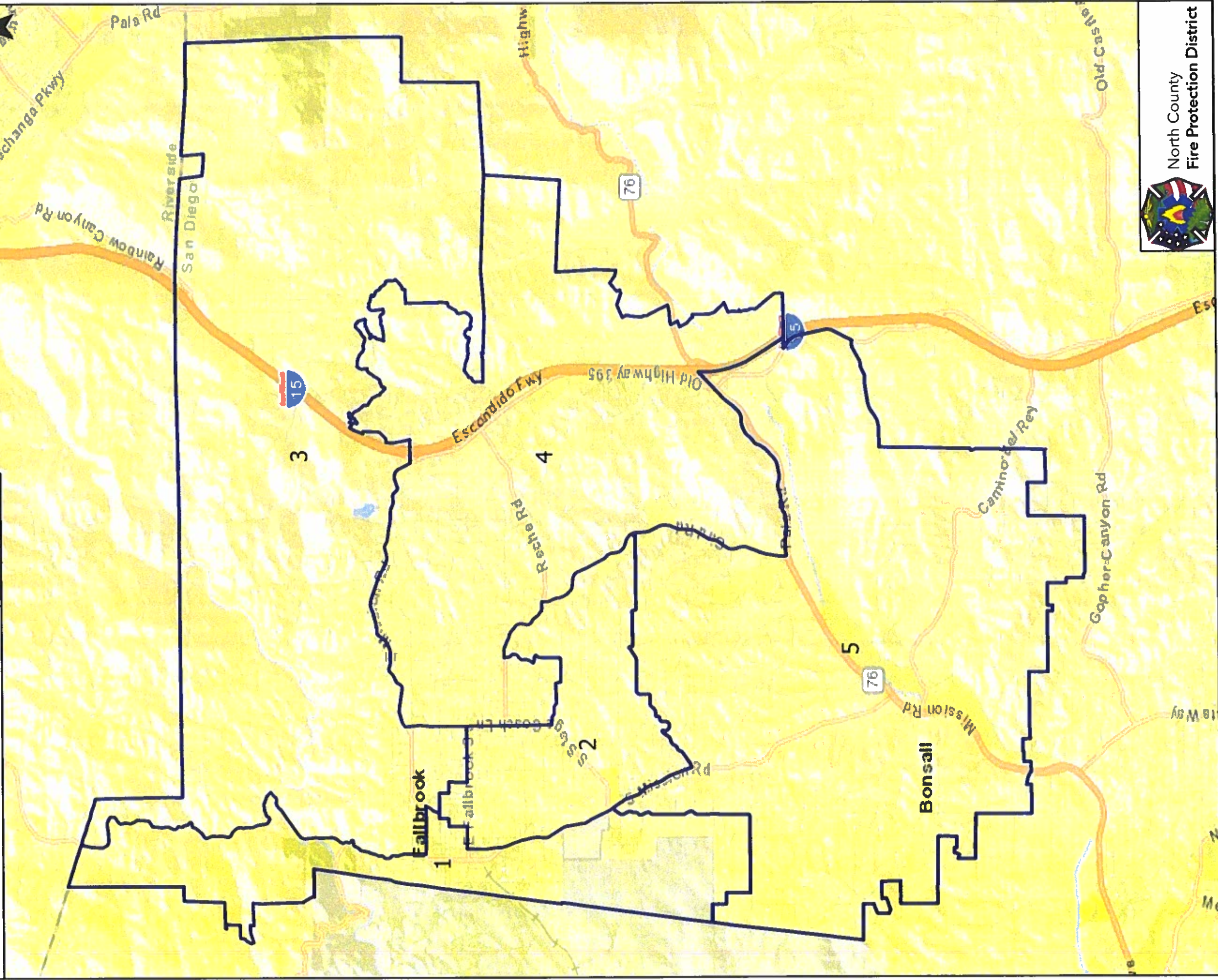
Voter District Version 2



Voter District Version 2

Categories Voter District Area	Totals						Percentages					
	1	2	3	4	5	TOTAL	1	2	3	4	5	TOTAL
Race												
Total	10,938	11,238	11,040	10,826	11,275	55,317	19.77%	20.32%	19.96%	19.57%	20.38%	100.00%
Population of one race	8,824	8,859	9,400	9,220	9,941	46,244	19.08%	19.16%	20.33%	19.94%	21.50%	83.60%
White alone	5,740	3,402	7,119	7,317	8,345	31,923	65.05%	38.40%	75.73%	79.36%	81.95%	69.03%
Black or African American alone	129	279	208	119	161	896	1.46%	3.15%	2.21%	1.29%	1.62%	1.94%
American Indian and Alaska Native alone	251	391	138	131	109	1,020	2.84%	4.41%	1.47%	1.42%	1.10%	2.21%
Asian alone	253	214	650	396	470	1,923	2.87%	2.42%	6.91%	3.64%	4.73%	4.16%
Native Hawaiian and Other Pacific Islander alone	55	37	39	33	32	196	0.62%	0.42%	0.41%	0.36%	0.32%	0.42%
Some Other Race alone	2,396	4,536	1,246	1,284	824	10,286	27.15%	51.20%	13.26%	13.93%	8.29%	22.24%
Hispanic Or Latino, And Not Hispanic Or Latino By Race												
Total	10,938	11,238	11,040	10,826	11,275	55,317	19.77%	20.32%	19.96%	19.57%	20.38%	100.00%
Hispanic or Latino	5,151	8,030	2,992	2,957	2,110	21,246	47.09%	71.45%	27.10%	27.31%	18.77%	38.41%
Not Hispanic or Latino	5,787	3,208	8,048	7,869	9,159	34,071	52.91%	28.55%	72.90%	72.69%	81.23%	61.59%
Population of one race	5,437	2,950	7,461	7,301	8,581	31,730	17.14%	9.30%	23.51%	23.01%	27.04%	57.36%
White alone	4,942	2,387	6,530	6,793	7,877	28,529	90.90%	80.92%	87.52%	93.04%	91.80%	89.91%
Black or African American alone	117	243	188	103	141	792	2.15%	8.24%	2.52%	1.41%	1.64%	2.50%
American Indian and Alaska Native alone	44	36	50	28	27	185	0.81%	1.22%	0.67%	0.38%	0.31%	0.58%
Asian alone	241	193	619	313	460	1,826	4.43%	6.54%	8.30%	4.29%	5.36%	5.75%
Native Hawaiian and Other Pacific Islander alone	52	30	27	23	30	162	0.96%	1.02%	0.36%	0.32%	0.35%	0.51%
Some Other Race alone	41	61	47	41	46	236	0.75%	2.07%	0.63%	0.56%	0.54%	0.74%
Race For The Population 18 Years And Over												
Total	8,493	7,944	8,892	8,820	9,353	43,502	19.52%	18.26%	20.44%	20.27%	21.50%	100.00%
Population of one race	7,083	6,391	7,747	7,722	8,437	37,380	18.95%	17.10%	20.72%	20.66%	22.57%	85.93%
White alone	4,847	2,572	5,933	6,268	7,142	26,762	68.43%	40.24%	76.58%	81.17%	84.65%	71.59%
Black or African American alone	97	221	185	92	132	727	1.37%	3.46%	2.39%	1.19%	1.56%	1.94%
American Indian and Alaska Native alone	179	270	104	106	95	754	2.53%	4.22%	1.34%	1.37%	1.13%	2.02%
Asian alone	217	197	570	310	413	1,707	3.06%	3.08%	7.36%	4.01%	4.90%	4.57%
Native Hawaiian and Other Pacific Islander alone	54	36	26	24	29	169	0.76%	0.56%	0.34%	0.31%	0.34%	0.45%
Some Other Race alone	1,689	3,095	929	922	626	7,261	23.85%	48.43%	11.99%	11.94%	7.42%	19.42%
Hispanic Or Latino, And Not Hispanic Or Latino By Race For The Population 18 Years and Over												
Total	8,493	7,944	8,892	8,820	9,353	43,502	19.52%	18.26%	20.44%	20.27%	21.50%	100.00%
Hispanic or Latino	3,520	5,325	2,116	2,065	1,549	14,575	41.45%	67.03%	23.80%	23.41%	16.56%	33.50%
Not Hispanic or Latino	4,973	2,619	6,776	6,755	7,804	28,927	58.55%	32.97%	76.20%	76.59%	83.44%	66.50%
Population of one race	4,732	2,429	6,356	6,376	7,442	27,335	17.31%	8.89%	23.25%	23.33%	27.23%	62.84%
White alone	4,302	1,933	5,543	5,923	6,818	24,519	90.91%	79.58%	87.21%	92.90%	91.62%	89.70%
Black or African American alone	95	202	167	85	125	674	2.01%	8.32%	2.63%	1.33%	1.68%	2.47%
American Indian and Alaska Native alone	40	35	33	27	24	159	0.85%	1.44%	0.52%	0.42%	0.32%	0.58%
Asian alone	207	182	553	295	408	1,645	4.37%	7.49%	8.70%	4.63%	5.48%	6.02%
Native Hawaiian and Other Pacific Islander alone	52	29	23	17	29	150	1.10%	1.19%	0.36%	0.27%	0.39%	0.55%
Some Other Race alone	36	48	37	29	38	188	0.76%	1.98%	0.58%	0.45%	0.51%	0.69%
Housing Units												
Total	3,686	3,543	4,245	3,936	4,526	19,936	18.49%	17.77%	21.25%	19.74%	22.70%	100.00%
Occupied	3,511	3,380	4,016	3,788	4,276	18,971	95.25%	95.40%	94.61%	96.24%	94.48%	95.16%
Vacant	175	163	229	148	250	965	4.75%	4.60%	5.39%	3.76%	5.52%	4.84%

Voter District Version 3 (Current)

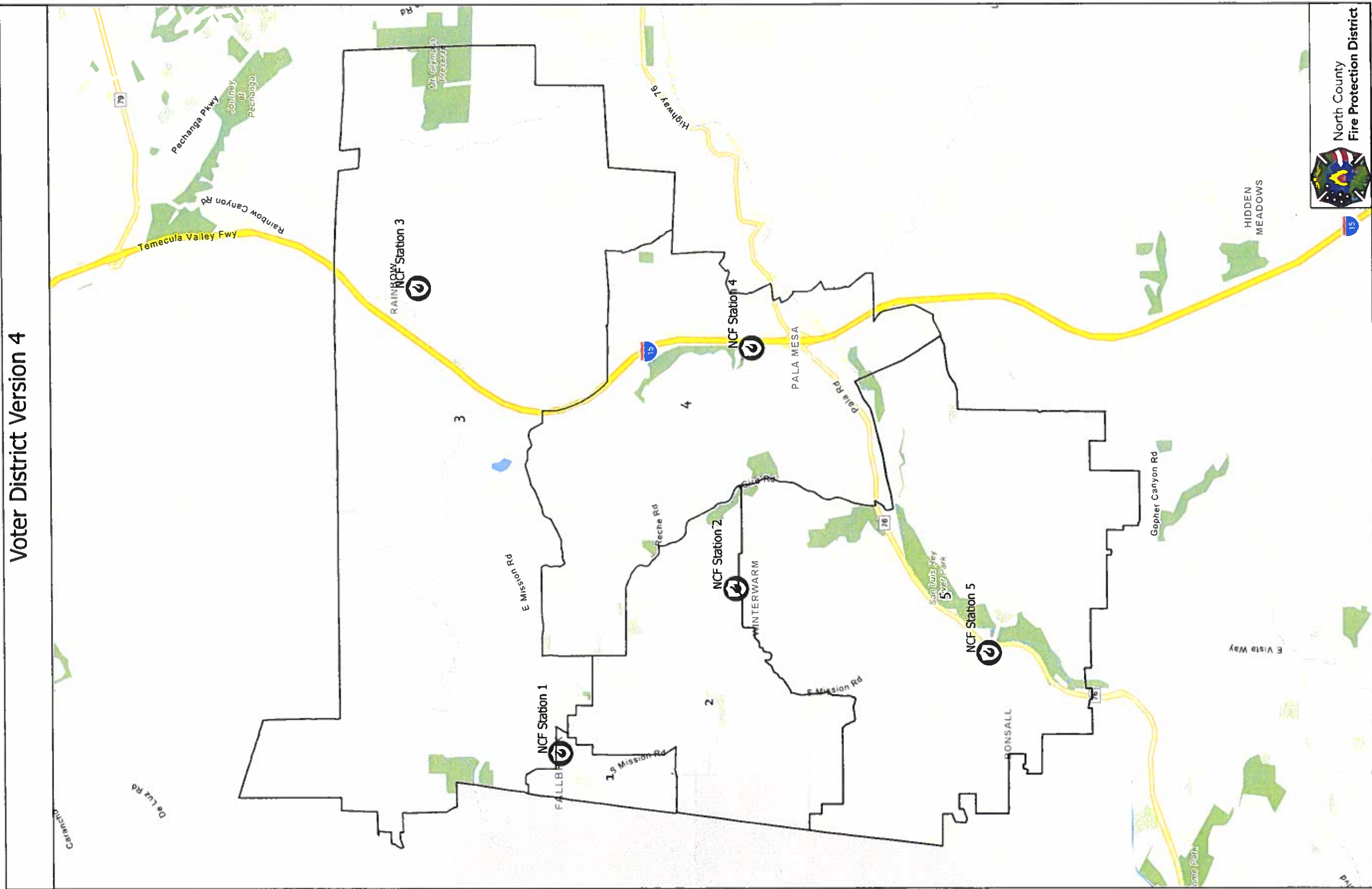


North County
Fire Protection District

Voter District Version 3

Categories Voter District Area	Totals						Percentages					
	1	2	3	4	5	TOTAL	1	2	3	4	5	TOTAL
Race												
Total	10,574	10,568	10,083	12,459	11,633	55,317	19.12%	19.10%	18.23%	22.52%	21.03%	100.00%
Population of one race	8,360	8,735	8,261	10,650	10,238	46,244	18.08%	18.89%	17.86%	23.03%	22.14%	83.60%
White alone	3,314	5,943	5,563	8,414	8,689	31,923	39.64%	68.04%	67.34%	79.00%	84.87%	69.03%
Black or African American alone	273	145	93	242	143	896	3.27%	1.66%	1.13%	2.27%	1.40%	1.94%
American Indian and Alaska Native alone	374	189	198	143	116	1,020	4.47%	2.16%	2.40%	1.34%	1.13%	2.21%
Asian alone	197	281	296	695	454	1,923	2.36%	3.22%	3.58%	6.53%	4.43%	4.16%
Native Hawaiian and Other Pacific Islander alone	44	11	46	62	33	196	0.53%	0.13%	0.56%	0.58%	0.32%	0.42%
Some Other Race alone	4,158	2,166	2,065	1,094	803	10,286	49.74%	24.80%	25.00%	10.27%	7.84%	22.24%
Hispanic Or Latino, And Not Hispanic Or Latino By Race												
Total	10,574	10,568	10,083	12,459	11,633	55,317	19.12%	19.10%	18.23%	22.52%	21.03%	100.00%
Hispanic or Latino	7,324	4,421	4,346	2,996	2,159	21,246	34.47%	20.81%	20.46%	14.10%	10.16%	38.41%
Not Hispanic or Latino	3,250	6,147	5,737	9,463	9,474	34,071	9.54%	18.04%	16.84%	27.77%	27.81%	61.59%
Population of one race	2,985	5,693	5,373	8,792	8,887	31,790	9.41%	17.94%	16.93%	27.71%	28.01%	57.36%
White alone	2,422	5,252	4,866	7,772	8,217	28,529	81.14%	92.25%	90.56%	88.40%	92.46%	89.91%
Black or African American alone	240	126	88	218	120	792	8.04%	2.21%	1.64%	2.48%	1.35%	2.50%
American Indian and Alaska Native alone	35	24	44	51	31	185	1.17%	0.42%	0.82%	0.58%	0.35%	0.58%
Asian alone	185	252	283	663	443	1,826	6.20%	4.43%	5.27%	7.54%	4.98%	5.75%
Native Hawaiian and Other Pacific Islander alone	37	7	43	45	30	162	1.24%	0.12%	0.80%	0.51%	0.34%	0.51%
Some Other Race alone	66	32	49	43	46	236	2.21%	0.56%	0.91%	0.49%	0.52%	0.74%
Race For The Population 18 Years And Over												
Total	7,403	8,360	7,973	10,031	9,735	43,502	17.02%	19.22%	18.33%	23.06%	22.38%	78.64%
Population of one race	6,032	7,074	6,726	8,785	8,763	37,380	81.48%	84.62%	84.36%	87.58%	90.02%	85.93%
White alone	2,550	5,001	4,732	6,977	7,502	26,762	42.27%	70.70%	70.35%	79.42%	85.61%	71.59%
Black or African American alone	222	104	69	219	113	727	3.68%	1.47%	1.03%	2.49%	1.29%	1.94%
American Indian and Alaska Native alone	251	146	141	113	103	754	4.16%	2.06%	2.10%	1.29%	1.18%	2.02%
Asian alone	182	261	257	602	405	1,707	3.02%	3.69%	3.82%	6.85%	4.62%	4.57%
Native Hawaiian and Other Pacific Islander alone	42	8	45	46	28	169	0.70%	0.11%	0.67%	0.52%	0.32%	0.45%
Some Other Race alone	2,785	1,554	1,482	828	612	7,261	46.17%	21.97%	22.03%	9.43%	6.98%	19.42%
Hispanic Or Latino, And Not Hispanic Or Latino By Race For The Population 18 Years and Over												
Total	7,403	8,360	7,973	10,031	9,735	43,502	17.02%	19.22%	18.33%	23.06%	22.38%	78.64%
Hispanic or Latino	4,736	3,098	3,017	2,136	1,588	14,575	63.97%	37.06%	37.84%	21.29%	16.31%	33.50%
Not Hispanic or Latino	2,667	5,262	4,956	7,895	8,147	28,927	36.03%	62.94%	62.16%	78.71%	83.69%	66.50%
Population of one race	2,498	4,936	4,682	7,447	7,772	27,335	33.74%	59.04%	58.72%	74.24%	79.84%	62.84%
White alone	1,998	4,548	4,244	6,556	7,173	24,519	79.98%	92.14%	90.65%	88.04%	92.79%	89.70%
Black or African American alone	205	99	67	198	105	674	8.21%	2.01%	1.43%	2.66%	1.35%	2.47%
American Indian and Alaska Native alone	34	23	41	31	30	159	1.36%	0.47%	0.88%	0.42%	0.39%	0.58%
Asian alone	172	239	247	588	399	1,645	6.89%	4.84%	5.28%	7.90%	5.13%	6.02%
Native Hawaiian and Other Pacific Islander alone	35	6	43	39	27	150	1.40%	0.12%	0.92%	0.52%	0.35%	0.55%
Some Other Race alone	54	21	40	35	38	188	2.16%	0.43%	0.85%	0.47%	0.49%	0.69%
Housing Units												
Total	3,454	3,460	3,605	4,713	4,704	19,936	17.33%	17.36%	18.08%	23.64%	23.50%	100.00%
Occupied	3,278	3,346	3,424	4,493	4,430	18,971	94.90%	96.71%	94.98%	95.13%	94.18%	95.16%
Vacant	176	114	181	220	274	965	5.10%	3.29%	5.02%	4.67%	5.82%	4.84%

Voter District Version 4



Voter District Version 4

Categories	Totals						Percentages					
Voter District Area	1	2	3	4	5	TOTAL	1	2	3	4	5	TOTAL
Total Population	11,002	11,467	11,005	11,197	10,646	55,317	19.89%	20.73%	19.89%	20.24%	19.25%	100.00%
Hispanic or Latino	8,045	4,065	4,573	2,640	1,923	21,246	73.12%	35.45%	41.55%	23.58%	18.06%	38.41%
Not Hispanic or Latino	2,957	7,402	6,432	8,557	8,723	34,071	26.88%	64.55%	58.45%	76.42%	81.94%	61.59%
Total Population 18+	7,656	9,173	8,750	9,051	8,872	43,502	17.60%	21.09%	20.11%	20.81%	20.39%	100.00%
Hispanic or Latino 18+	5,238	2,855	3,189	1,878	1,415	14,575	68.42%	31.12%	36.45%	20.75%	15.95%	33.50%
Not Hispanic or Latino 18+	2,418	6,318	5,561	7,173	7,457	28,927	31.58%	68.88%	63.55%	79.25%	84.05%	66.50%

100%

100%

PAGE INTENTIONALLY BLANK



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: OCTOBER 26, 2021
SUBJECT: PROPOSED CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BYLAWS CHANGES

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors approves the proposed amendments to the California Special Districts Association (CSDA) Bylaws, as described in the attached documents and authorizes the Board Secretary to cast the ballot on behalf of the District.

BACKGROUND:

The North County Fire Protection District is a member of the CSDA. The CSDA has conducted a review of the Bylaws making necessary updates as well as additions or improvements to the enclosed set of Bylaws. They are submitting the proposed changes to the membership, as they will need a vote for approval of these revisions. Deadline for submission of the voting is November 12, 2021.

DISCUSSION:

The proposed revisions are outlined in the attached redlined document and along with minor wording and grammatical modifications, the changes are generally noted to be:

- Revised Rights of Regular Membership;
- A new category for Retired Non-Voting Individual Membership;
- A new section on the use of "member" in reference to Associate Members and Business Affiliate Members;
- Updates to the Termination of Membership section and adds a section regarding Procedure for Termination of Membership;
- Clarification on the process for handling a vacancy on the Board of Directors outside of nomination period;
- New Annual Report section added; and
- A new section prohibiting dual directorships with CSDA's Alliance partner, Special District Risk Management Authority (SDRMA).

FISCAL ANALYSIS: None.

APPROVAL OF CHANGES TO CSDA BYLAWS
OCTOBER 26, 2021
PAGE 2 OF 2

SUMMARY:

Staff recommends that the Board approve the proposed Bylaws amendments and authorize the Board Secretary to cast the ballot on behalf of the District to meet the November 12, 2021 deadline.

DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT



BYLAWS California Special Districts Association

Approved Bylaw Revision Dates:

Revised 1996

Revised 1999

Revised 2004

Revised October 1, 2009

Revised August 2, 2010

Revised August 1, 2011

Revised July 1, 2014

Revised July 1, 2016

[Revised November XX, 2021](#)

TABLE OF CONTENTS

ARTICLE I – GENERAL 4
 Section 1. Purpose 4
 Section 2. CSDA Networks: 4
 Section 3. Principal Office: 4

ARTICLE II – MEMBERSHIP 5
 Section 1. Qualification of Membership 6
 Section 2. Membership Application 6
 Section 3. Membership Dues: 6
 Section 4. Membership Voting 6
 Section 5. Membership Quorum 7
 Section 6. Membership Meetings 7
 Section 7. Termination of Membership 10
Section 8. Procedure for Termination of Membership 11

ARTICLE III – DIRECTORS 11
 Section 1. Number of Directors: 11
 Section 2. Term of Office: 11
 Section 3. Nomination of Directors: 11
 Section 4. Election of Directors: 12
 Section 5. Event of Tie: 13
 Section 6. Director Vacancy 13
 Section 7. Director Disqualification: 15
 Section 8. Powers of Directors: 15

ARTICLE IV – DIRECTOR MEETINGS 16
 Section 1. Place of Meetings: 16
 Section 2. Ratification Meeting: 16
 Section 3. Organization Meeting 16
 Section 4. Planning Session: 16
 Section 5. Regular Meetings: 16
 Section 6. Special Meetings 17
 Section 7. Quorum: 17
 Section 8. Board Meetings by Telephone and Electronic
 Communications 13
 Section 9. Official Records: 17

ARTICLE V – OFFICERS 18
 Section 1. Number and Selection: 18
 Section 2. Duties of the President: 18
 Section 3. Duties of the Vice President: 18
 Section 4. Duties of the Secretary: 18
 Section 5. Duties of the Treasurer: 19
 Section 6. Disbursement of Funds: 19
 Section 7. Removal of Officers: 19

ARTICLE VI – COMMITTEES.....	20
Section 1. Committee Structure:.....	20
Section 2. Committee Actions:.....	20
Section 3. Committee Meetings:.....	20
Section 4. Standing Committees:.....	21
Section 5. Ad Hoc Committees:.....	22
Section 6. Special Committee of the Board:.....	22
ARTICLE VII – INDEMNIFICATION.....	23
Section 1. Right of Indemnity:.....	23
Section 2. Approval of Indemnity:.....	23
Section 3. Insurance:.....	23
Section 4. Liability:.....	23
ARTICLE VIII – AFFILIATED CHAPTERS.....	24
Section 1. Purpose:.....	24
Section 2. Organization:.....	24
Section 3. Rules, Regulations and Meetings:.....	24
Section 4. Financing of Affiliated Chapters:.....	25
Section 5. Legislative Program Participation:.....	25
ARTICLE IX – AMENDMENTS TO THE BYLAWS.....	26
Section 1. Amendment Proposals:.....	26
Section 2. Amendment Membership Meeting:.....	26
Section 3. Written Bylaws Amendment Ballot:.....	26
Section 4. Bylaws Amendment Ratification:.....	27
EXHIBIT A.....	28

ARTICLE I – GENERAL

Section 1. Purpose:

In addition to the general and specific purposes set forth in the Articles of Incorporation of the California Special Districts Association (hereinafter referred to as "CSDA"), CSDA will provide outreach, advocacy, professional development, information, and other various services to member districts

CSDA will interact and collaborate, where appropriate, with the associations and groups that support or oppose its membership's interests. The control and governance of CSDA shall be the responsibility of CSDA's Board of Directors (the "Board of Directors").

Section 2. CSDA Networks:

The state of California shall be divided along county boundaries into six voting networks. The areas of the networks are determined by the Board of Directors of CSDA.

Section 3. Principal Office:

The principal business office of CSDA is located at 1112 I Street, Suite 200, Sacramento, California 95814. The Board of Directors shall have authority to change the principal office from one location to another.

ARTICLE II – MEMBERSHIP

Section 1. Qualification of Membership:

There may be several classes of membership in CSDA, as determined by the Board of Directors. The following classes have been adopted:

A. Regular Voting Members:

Regular voting members shall be any public agency formed pursuant to either general law or special act for the local performance of governmental or proprietary functions within limited boundaries, and which meets any one of the following criteria:

1. Meets the definition of "independent special district" set forth in Government Code Section 56044 by having a legislative body comprised entirely of elected members, or which members are appointed to fixed terms; or
2. The following public agencies: (a) air quality management districts; (b) air
The following public agencies: (a) air quality management districts; (b) air
The following public agencies: (a) air quality management districts; (b) air
The following public agencies: (a) air quality management districts; (b) air
The following public agencies: (a) air quality management districts; (b) air
The following public agencies: (a) air quality
management districts; (b) air pollution control districts; (c) county water
agencies or authorities; (d) transit or rapid transit districts, or transportation
authorities; (e) metropolitan water districts; (f) flood control or water
conservation districts; (g) sanitation agencies.

Commented [MH1]: This was removed because it conflicts with the remaining portion of the provision and does not provide clarity on whom is included or excluded.

Regular voting members shall not include any state, cities, counties, school districts, community college districts, local agency formation commissions (LAFCOs), dependent districts, or joint powers authorities (JPAs) except as may be specifically referenced above.

Rights of Regular Membership: Regular voting members have voting privileges and may hold seats on the Board of Directors. All Regular Members shall have the right to vote, as set forth in these bylaws, on the election of directors, on the disposition of all or substantially all of the corporation's assets, on any merger and its principal terms and any amendment of those terms, and on any election to dissolve the corporation. In addition, Regular Members shall have all rights afforded members under the California Nonprofit Public Benefit Corporation Law.

Commented [NM2]: New provision based on CA Nonprofit Law

B. Associate Non-Voting Members:

Associate members shall be public agencies such as dependent districts composed of appointees from a single public agency, cities, counties, joint powers authorities, and other public agencies that do not satisfy the criteria for regular voting membership specified in Section A above.

Associate members have no voting privileges, except as approved members on a CSDA committee, and may not hold a seat on the Board of Directors.

C. Business Affiliate Non-Voting Members:

Business Affiliate members shall be those businesses or organizations that provide services to special districts and have evidenced interest in the purposes and goals of CSDA. Business Affiliates have no voting privileges, except as approved members on a CSDA committee, and may not hold a seat on the Board of Directors.

D. Retired Non-Voting Member (Individual Membership):

Retired Individual members shall be those persons that are retired from service as a staff or board member at a special district and have at least 1 year of previous service.

Retired members shall not be affiliated with or serve as a consultant to any agency eligible for regular, associate, or business affiliate membership in CSDA. Retired members cannot be employed by a company that provides services or products to special districts.

Retired members have no voting privileges and may not hold a seat on the CSDA Board of Directors. Retired members may hold a seat and may have voting privileges on any CSDA committee, with the exception of the Legislative Committee.

CSDA benefits available to retired members shall be determined by the CSDA Board of Directors.

Commented [NM3]: New provision adding individual membership category for those that wish to stay involved/inform after retirement

Section 2. Membership Application:

Application for membership to CSDA will be directed to staff, who will determine if the applicant's interest and purpose is in common with CSDA. If the applicant meets the requirements of membership, the Board of Directors shall approve the new member by a majority vote of the Board. Acceptance to membership shall authorize participation in CSDA activities as specified in these Bylaws. The Board shall retain the authority to deny membership in CSDA at its discretion.

Section 3. Membership Dues:

The membership dues of CSDA shall be established annually by a majority vote of the Board of Directors at a scheduled Board meeting. Authority to adjust the dues shall remain with the Board of Directors.

Section 4. Membership Voting:

Matters to be voted upon by the authorized voting membership shall be determined by the Board of Directors in accordance with these Bylaws. Only those matters of which notice has been given to voting members by CSDA may be voted upon.

A. Voting Designee:

In accordance with these Bylaws, regular voting members in good standing shall have voting privileges. The governing body of each regular voting member shall designate one representative from their respective district who shall have the authority to exercise the right of the regular voting member to vote. Such voting designee shall be a Board member or managerial employee of the regular voting member.

B. Voting Authorization:

Regular voting members who have paid the required dues as set by the Board of Directors are members in good standing. Each regular voting member in good standing shall be entitled to one vote on all matters brought before the membership for vote at any meeting or by ballot.

C. Non-Voting Members:

CSDA may refer to Associate Members and Business Affiliate Members or other persons or entities associated with it, as "members", even though those persons or entities are not voting Regular Members as set forth in Article II Section I A, hereof. No such reference as "members" shall constitute anyone as a voting member of this corporation unless that person or entity has qualified for voting Regular Membership pursuant to Article II Section I A of these Bylaws. The Board of Directors may adopt policies which grant some or all of the rights of a Regular Member, other than voting rights, to an Associate Member or Business Affiliate Member, but no such person or entity shall be a Regular Member by virtue of such grant of rights.

Commented [NM4]: New provision clarifying the term 'members' and related references to the term

Section 5. Membership Quorum:

A. Meeting Quorum:

Twenty-five voting designees, as defined in Article II, Section 4, present at any annual or special meeting of the CSDA shall constitute a quorum. No regular voting member shall have the right to vote by means of an absentee or proxy ballot.

B. Mailed or Electronic Ballot Quorum:

Mail ballots or electronic ballots received from 25 voting designees officially designated by each regular voting member shall constitute a quorum. Each regular voting member shall be entitled to one vote. No regular voting member shall have the right to vote by means of a proxy.

Section 6. Membership Meetings:

A. Annual Business Meeting:

The annual business meeting of the members shall be held at the Annual CSDA Conference at such time and place as determined by the Board of Directors. Written notice of the annual business meeting distributed by mail or electronically shall include all matters that the Board intends to present for action and vote by the members.

B. Special Meetings:

Special meetings of the members may be called at any time by the President, by a majority of the Board of Directors, or at least a quorum of the members (25 members). Such a special meeting may be called by written request, specifying the general nature of the business proposed to be transacted and addressed to the attention of and submitted to the President of the Board. The President shall direct the Chief Executive Officer to cause notice to be given promptly to the members stating that a special meeting will be held at a specific time and date fixed by the Board. No business other than the business that was set forth in the notice of the special meeting may be transacted at a special meeting.

C. Notice of Meetings:

Whenever members are permitted to take any action at any annual or special meeting, written notice of the meeting distributed by mail or electronically shall be given to each member entitled to vote at that meeting. The notice shall specify the place, date and hour of the meeting, and the means of communication to be utilized by and between CSDA and its members, if any, through which members may participate in the meeting. For the Annual Membership Meeting, the notice shall state the matters that the Board intends to present for action by the members. For a special meeting the notice shall state the general nature of the business to be transacted and shall state that no other business may be transacted. The notice of any meeting at which directors are to be elected shall include the names of all persons who are nominees when notice is given.

1. Notice Requirements. Written notice of any annual membership meeting shall be given at least 45 days before the meeting date either personally, by first class registered or certified mail, or by electronic transmission.

2. Electronic Notice. Notice given by electronic transmission by CSDA shall be valid if delivered by either (a) facsimile telecommunication or electronic mail when directed to the facsimile number or electronic mail address for that main contact member on record with CSDA; (b) posting on an electronic message board or network that CSDA has designated for such communications, together with a separate electronic notice to each member of the posting; or (c) any other means of electronic communication. Such electronic transmission must be directed to a member which has provided to CSDA an unrevoked consent to the use of electronic transmission for such communications. The method of electronic communication utilized must create a record that is capable of retention, retrieval and review by CSDA.

All such electronic transmissions shall include a written statement that each member receiving such communication has the right to have the notice provided in non-electronic form. Any member may withdraw its consent to receive electronic transmissions in the place of written communications by providing written notice to CSDA of such withdrawal of consent.

Notice shall not be given by electronic transmission by CSDA if CSDA is unable to deliver two (2) consecutive notices to a member by that means, or otherwise becomes aware of the fact that the member cannot receive electronic communications.

D. Electronic Meetings:

Members not physically present in person at either an annual or special meeting of members may participate in such a meeting by electronic transmission or by electronic video screen communication by and between such members and CSDA. Any eligible member participating in a meeting electronically shall be deemed present in person and eligible to vote at such a meeting, whether that meeting is to be held at a designated place, conducted entirely by means of electronic transmission, or conducted in part by electronic communication between CSDA and those members who are not capable of being physically present at such designated meeting place.

Annual and special meetings of the members may be conducted in whole or in part by electronic transmission or by electronic video screen communication by and between CSDA and its members if all of the following criteria are satisfied: (1) CSDA implements reasonable procedures to provide members participating by means of electronic communication a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to hear the proceedings of the meeting including comments of members participating in person substantially concurrent with such proceedings; and (2) any votes cast by a member by means of electronic communication by and between CSDA and a member must be recorded and maintained in the minutes by CSDA.

E. Majority Vote:

Any matter submitted to the membership for action or approval shall constitute the action or approval of the members only when: (1) the number of votes cast by regular voting members present at the meeting equals or exceeds the quorum requirement of 25 registered voters; and (2) the number of votes approving the action or proposal equals or exceeds a majority (50% plus one) of the regular voting members present and casting votes on the issue.

F. Solicitation of Written Ballots from Members:

All solicitations of votes by written ballot, whether by means of electronic communication or first class mail, shall: (1) state the number of returned ballots needed to meet the quorum requirement; (2) state, with respect to returned ballots other than for election of directors, that the majority of returned ballots must indicate approval of each measure in order to adopt such measure; and (3) specify the time by which the written ballot must be received by CSDA in order to be counted. Each written ballot so distributed shall: (1) set forth the proposed action; (2) give members an opportunity to specify approval or disapproval of each proposal; and (3) provide a reasonable time in which to return the ballots to CSDA either electronically or by first class mail.

Each written ballot distributed by first class mail shall be mailed to each regular voting member at least 45 days in advance of the date designated for return of the ballot by each such member to CSDA. Written ballots transmitted electronically to members shall

be electronically communicated at least 45 days in advance of the date designated for return of the ballot by each member to CSDA.

G. Return of Ballots:

Written ballots shall be returned either by first class mail or by electronic communication to either the principal business address of CSDA or CSDA's designated electronic format specified on the ballot prior to the close of business (5:00 pm) on the designated election date. Written ballots received either by first class mail or electronic communication from regular voting members after the specified date shall be invalid and shall not be counted.

H. Number of Votes Required for Approval of Action on Written Ballot:

Approval by written ballot shall be valid only when (1) the number of votes cast by written ballot either by means of electronic communication or first class mail within the specified time equals or exceeds the quorum required to be present at a meeting authorizing the action (25 votes); and (2) the number of approvals equals or exceeds the number of votes that would be required for approval at a meeting of members, i.e. 50% plus one of those participating members casting written ballots either electronically or by first class mail.

Section 7. Termination of Membership:

A member shall not be in good standing, and membership may be terminated, on occurrence of any of the following events:

A. Any member delinquent in the payment of dues for a period of three months after said dues are due and payable, shall be notified in writing of such arrearage, and shall be given written notice of possible termination. If such delinquent dues remain unpaid for 45 days after notice, the delinquent member shall automatically cease to be a member of CSDA. CSDA's Chief Executive Officer may approve special payment arrangements if deemed necessary including with those districts that may be members of the Special District Risk Management Authority (SDRMA).

A.B. Determination by the Board of Directors that a member has failed in a material and serious degree to observe the rules of conduct or operational policies of CSDA, including but not limited to the Corporation's Anti-Trust Policies or has engaged in conduct materially and seriously prejudicial to this CSDA's purposes and interests.

Commented [NM5]: New provision based on CA Nonprofit Law and Federal anti-trust laws

Section 8. Procedure for Termination of Membership:

If grounds exist for terminating the membership of a member under Section 7 hereof, the following procedures shall be followed:

A. The Board of Directors shall give the member at least 15 days prior written notice of the proposed termination and the reasons for the proposed termination of membership. Notice shall be given by any method reasonably calculated to provide actual notice. Notice given by mail shall be sent by first-class mail to the member's last address as shown on CSDA records.

B. The member shall be given an opportunity to be heard, either orally or in writing, at least 5 days before the effective date of the proposed termination of membership. The hearing shall be held, or the written statement considered, by the Board of Directors which is responsible for determining in its sole discretion whether the termination of membership should occur.

C. The Board of Directors shall determine whether the membership shall be terminated. The decision of the Board of Directors shall be final.

Commented [NM6]: New provision based on CA Nonprofit Law and to outline process

ARTICLE III – DIRECTORS

Section 1. Number of Directors:

The authorized number of elected directors to serve on the Board of Directors shall be 18. Each regular voting member shall be limited to one seat on the Board.

There shall be three directors elected from each of the six CSDA networks. Directors elected from each of the six networks shall hold staggered three-year terms.

Section 2 Term of Office:

Directors elected from each of the six networks shall hold staggered three-year terms. After the annual election of directors, a meeting of the Board shall be held to ratify the election results. The term of office of the newly elected persons shall commence on the following January 1 and shall automatically terminate three years thereafter.

Section 3. Nomination of Directors:

Nomination of Directors seeking to serve on the Board shall be by network. Any regular voting member in good standing is eligible to nominate one person from their district to run for director of CSDA. The CSDA director nominee shall be a member of the board of directors of the district or a managerial employee as defined by that district's board of directors. Nomination of the director designee shall be made by a resolution or minute action of the regular voting member's Board of Directors. Only one individual from each regular voting member district may be nominated to run at each election.

CSDA staff, in conjunction with the Elections and Bylaw Committee, will review all nominations received and accept all that meet the qualifications set by these Bylaws. A slate of each network's qualified nominees will be transmitted by mail or electronic ballot to that network's regular voting membership for election pursuant to Article III, Section 4

Section 4. Election of Directors:

The Election and Bylaws Committee shall have primary responsibility for establishing and conducting elections for the Board of Directors. The Committee may enforce any regulation to facilitate the conduct of said elections. Directors shall be voted upon and elected by the regular voting members from the network from which they are nominated.

The Election and Bylaws Committee shall meet each year to review, with staff, the networks where election of directors will be necessary. The Committee will coordinate, with staff, the dates nomination requests shall be mailed to the regular voting members, the official date for the nomination requests to be received at the CSDA office, and set the date of the election.

A. Written Notice:

Written notice requesting nominations of candidates for election to the Board of Directors shall be sent by first class mail or electronically to each regular voting member in good standing on the date specified by the Election and Bylaws Committee, which shall be at least 120 days prior to the election. The nominations must be received either by mail or electronically by CSDA before the established deadline which shall be no later than 60 days prior to the election. Nominations received after the deadline date shall be deemed invalid. In the event an incumbent does not re-run for their seat, the nomination period for that network shall be extended by ten days.

B. Balloting and Election:

Voting for directors shall be by written ballot distributed by mail or by electronic transmission by CSDA directly or via authorized third-party to members eligible to vote in each network.

After the nomination period for directors is closed, a written ballot specifying the certified nominees in each network shall be distributed by first class mail or electronically to each regular voting member in that network. Each such regular member in good standing in each network shall be entitled to cast one vote for each of that network's open seats on the Board. In the event there is more than one seat available for election, regular members shall be entitled to a number of votes equal to the seats available for election in their network.

The ballot for each network shall contain all nominations accepted and approved by CSDA staff. In the event there is only one nomination in a network, the nominee shall automatically assume the Seat up for election and a ballot shall not be mailed or electronically transmitted. Staff will execute a Proof of Service certifying the date upon which all regular voting members of each network were sent a ballot, either by first class mail or by electronic transmission. The form of written ballot and any related materials sent by electronic transmission by CSDA and completed ballots returned to CSDA by electronic transmission by participating members must comply with all of the requirements of Article II, Section 6(F-H) of these Bylaws. If a member does not consent to electronic communication for balloting purposes, a form of written ballot will be mailed to such participating member no later than 45 days prior to the date scheduled for such election. All written ballots shall indicate that each participating member may return the ballot by electronic communication or first class mail.

All solicitations of votes by written ballot shall: (1) state the number of returned ballots needed to meet the quorum requirement ; (2) state, with respect to ballots for election of directors, that those nominees receiving the highest number of votes for each Board position subject to election will be certified as elected to that Board position.

Election of a nominee to a Board position shall be valid only when: (1) the number of votes cast by written ballot, transmitted either electronically or by first class mail, within the time specified, equals or exceeds the quorum required to be present at a meeting of members authorized in such action ; and (2) the number of written ballots approving the election of a nominee must be the highest number of votes cast for each Board position subject to election as would be required for an election of a nominee at a meeting of the members.

Written ballots shall be returned either by first class mail or by electronic mail communication to either the principal business address of CSDA or CSDA's designated electronic format specified on the ballot prior to the close of business (5:00 pm) on the designated election date, which shall be at least 45 days prior to the Annual Conference. Written ballots received either by first class mail or electronic communication after the specified date shall be invalid and shall not be counted.

All written ballots received by mail shall remain sealed until opened in the presence of the Election and Bylaws Committee chairperson or [their](#) designee. All electronic ballots will be prepared, distributed, authenticated, received, tabulated, and kept secure and confidential. [Election documents will be retained as outlined in CSDA's Board approved records retention policy.](#)

Section 5. Event of Tie:

In the event of a tie vote, a supplemental written ballot containing only the names of those candidates receiving the same number of votes shall be distributed either by first class mail or electronically to each regular voting member in the network where the tie vote occurred.

Those written ballots received by mail or electronically prior to the close of business (5:00 pm) on the date designated by the Election and Bylaws Committee shall be considered valid and counted. All supplemental written ballots received after the designated date whether by first class mail or electronically shall be deemed invalid. All written ballots received either by mail or electronically shall remain sealed as provided in Article III, Section 4.B of these Bylaws.

In the event the supplemental written ballot also results in a tie vote, the successful candidate will be chosen by a drawing by lot.

Section 6. Director Vacancy:

In the event of a director vacating [their](#) seat on the Board of Directors, an individual who meets the qualifications as specified in these Bylaws may be appointed or elected to complete the director's unexpired term.

A. Two or Three Vacant Seats in the Same Network:

In the event more than one seat on the CSDA Board of Directors in any one network is vacant at the same time, such vacancies shall be filled by election. A written ballot shall

be prepared; listing all nominees for that network accepted and approved by CSDA and distributed to each regular voting member in each such network either by first class mail or by electronic communication pursuant to the provisions of Article III, Section 4.A and B of these Bylaws

Regular members of each network shall be entitled to cast one vote for each open seat in that network by returning a completed written ballot to CSDA either by first class mail or by electronic communication. The candidate receiving the most votes will be elected to the vacant seat with the longest remaining term. The candidate receiving the second highest number of votes will be elected to fill the vacant seat with the second longest remaining term. The candidate receiving the third highest number of votes will be elected to fill the vacant position with the third longest remaining term.

B. Vacancy Outside of Nomination Period

In the event of a vacancy occurring outside of the nomination period timeframe, at the discretion of the CSDA Board, the vacancy may be filled by appointment or special election. The CSDA Board at its discretion may leave a vacancy that occurs outside of the nomination period unfilled until the next regularly scheduled election.

Should the CSDA Board choose to fill the vacancy by appointment, notification of the vacancy and request for nominations shall be sent by regular mail or electronic communication to all regular members in good standing in the network in which the vacancy occurred. The network's existing directors sitting on the CSDA Board shall interview all interested candidates of that network and bring a recommendation to the CSDA Board of Directors for consideration. The Board shall make the appointment to fill the unexpired term of the vacated Board position.

Should the CSDA Board choose to fill the vacancy by special election, written notification of the vacancy and request for nominations shall be sent either by first class mail or electronically to each regular member in good standing in the network in which the vacancy occurred. Nominations will be accepted for the vacant seat by first class mail or by electronic communication and shall be placed on the written ballot for election in that network. Such election shall be conducted pursuant to the provisions of Article III, Section 4.A and B hereof.

C. Vacancy During Nomination Period:

In the event of a vacancy occurring during the nomination period, the vacancy shall be filled by election. Written notification of the vacancy and request for nominations shall be sent either by first class mail or electronically to each regular member in the network in which the vacancy occurred. Nominations will be accepted for the vacant seat by first class mail or by electronic communication and shall be placed on the written ballot for election in that network. Such election shall be conducted pursuant to the provisions of Article III, Section 4.A and B hereof.

D.

Section 7. Director Disqualification:

A A director shall become disqualified from further service on the Board of Directors or any committee upon the occurrence of any of the following:

Commented [NM7]: Based on edits to item "B" above, this provision is no longer necessary

1. A director's district is no longer a member of CSDA;
2. A director is no longer a board member or an employee of a member district;
3. A director is elected or appointed to the Board of Directors of the Special District Risk Management Authority (SDRMA) or
- 1.4. A director's resignation.

Any officer or director may resign at any time by giving written notice to the President or CEO. Any such resignation shall take effect at the date of the receipt of such notice or at any time specified therein.

- B. The position of a director may be declared vacant by a majority vote of the CSDA Board of Directors when a director is unexcused and fails to attend three consecutive meetings of the Board or has not completed the Board Member requirements and expectations as outlined in policy.

Section 8. Powers of Directors:

Subject to the limitations of these Bylaws, the Articles of Incorporation, and the California General Nonprofit Corporation Law, all corporate powers of the CSDA shall be exercised by or under the authority of the Board of Directors.

Directors shall serve without compensation. However, they shall be allowed reasonable reimbursement for pre-approved expenses incurred in the performance of their duties as Directors.

Commented [MH8]: This has been added to reflect current policy

Annual Report: The Board of Directors shall cause an annual report to be sent to the members within 120 days after the end CSDA's fiscal year. That report shall contain the following information, in appropriate detail:

- The assets and liabilities of CSDA as of the end of the fiscal year;
- The principal changes in assets and liabilities;
- CSDA's revenue or receipts, both unrestricted and restricted to particular purposes;
- CSDA's expenses or disbursements for both general and restricted purposes.

The CSDA Annual Financial Audit shall serve as the Annual Report of CSDA.

Commented [NM9]: New provision based on CA Nonprofit Law

Section 9. No Dual Directorships:

During any period that CSDA is a participant in the Alliance Executive Council Memorandum of Understanding (MOU), the Board of Directors of CSDA shall appoint three (3) members of its board to serve as members of the Alliance Executive Council. No member of the Board of Directors of CSDA shall serve as a director on the board of SDRMA during the term of the MOU. In the event a director is elected to SDRMA, that director shall immediately be disqualified from further service on the Board of Directors of CSDA.

Commented [NM10]: New provision to reflect provision in SDRMA's JPA and current practice

ARTICLE IV – DIRECTOR MEETINGS

Section 1. Place of Meetings:

Meetings of the Board of Directors shall be held in the state of California, at such places as the Board may determine. Directors may participate and have voting privileges remotely from other states and countries.

Section 2. Ratification Meeting:

Following the election of Directors, the Board shall hold a meeting at such time and place as determined by the Board for the purpose of ratifying the newly elected directors and to transact other business of CSDA.

Section 3. Organization Meeting:

After the ratification meeting, an organizational meeting of the Board shall be held at such time and place as determined by the Board for the purpose of electing the officers of the Board of Directors and the transaction of other business of CSDA.

Section 4. Planning Session:

As directed by the Board of Directors, a special Strategic Planning Meeting shall be held to review, evaluate, and update the plans, policies and activities related to the business interests of CSDA. Timing and intervals of the Strategic Planning Meeting shall be determined by the Board of Directors.

Section 5. Regular Meetings:

The dates of the regular meetings of the Board of Directors shall be ratified at the last Board meeting of the previous year. The meetings shall be held at such time and place as the Board may determine. The dates and places of the Board meetings shall be published in the CSDA's publications for the benefit of the members.

Section 6. Special Meetings:

A special meeting of the Board of Directors may be called for any purpose at any time by the President or by any group of 10 directors or as described in Article II, Section 6 B.

Such meetings may be held at any place designated by the Board of Directors. In the event directors are unable to personally attend the special meeting, teleconferencing means will be made available.

Notice of the time and place of special meetings shall be given personally to the directors, or sent by written or electronic communication. All written notices shall be sent at least ten days prior to the special meeting and electronic notices at least five days prior.

Section 7. Board of Directors Meeting Quorum:

A quorum of the Board of Directors for the purpose of transacting business of the CSDA shall consist of ten directors. A majority vote among at least ten directors present at a duly noticed meeting shall constitute action of the Board of Directors.

Section 8. Board Meetings by Telephone and Electronic Communications:

Any Board meeting may be held by conference telephone, video screen communication or other electronic communications equipment. Participation in such a meeting under this Section shall constitute presence in person at the meeting if both of the following apply: (a) each Board member participating in the meeting can communicate concurrently with all other Board members; and (b) each member of the Board is provided a means of participating in all matters before the Board, including the capacity to propose or interpose an objection to a specific action to be taken by CSDA, and the capacity to vote on any proposal requiring action of the Board.

Section 9. Official Records:

All official records of the meetings of the CSDA shall be maintained at the principal business office of the CSDA or on official CSDA electronic file server(s).

ARTICLE V – OFFICERS

Section 1. Number and Selection:

The officers of CSDA shall be the President, Vice President, Secretary, Treasurer and the Immediate Past President. The officers shall be elected annually from the members of the Board of Directors without reference to networks. All officers shall be subordinate and responsible to the CSDA Board of Directors and shall serve without compensation.

Each officer shall hold office for the term of one year, or until resignation or disqualification.

The Board of Directors may appoint such other officers as the business of CSDA may require. Each of the appointed officers shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board of Directors may determine.

Section 2. Duties of the President:

The President shall be the chief officer of the CSDA and shall, subject to the approval of the Board of Directors, give supervision and direction to the business and affairs of CSDA.

The President shall preside at all Board of Director and membership meetings. The President shall be an ex-officio member of all Standing Committees. The President shall appoint committee chairs and vice-chairs and members of the Standing Committees, subject to confirmation by the Board of Directors.

The President shall have the general powers, duties and management usually vested in the office of the president of a corporation. The President shall have such other powers and duties as may be prescribed by these Bylaws or by the vote of the Board of Directors.

Section 3. Duties of the Vice President:

In the absence of, or disability of the President, the Vice President shall perform all of the duties of the President. When so acting, the Vice President shall have all the powers of the President, and be subject to all the restrictions upon the President.

The Vice President shall be an ex-officio member of all of the Standing Committees.

Section 4. Duties of the Secretary:

The Secretary or a designee appointed by the Board of Directors shall give notice of meetings to the Board of Directors, and notices of meetings to the members as provided by these Bylaws.

The Secretary or designee shall record and keep all motions and resolutions of the Board. A record of all meetings of the Board and of the members shall be maintained. All written records of the Secretary shall be kept at the business office of CSDA.

A list of the membership of CSDA shall be maintained by the Secretary or such designee. Such record shall contain the name, address and type of membership, of each member. The date of membership shall be recorded, and in the event the membership ceases, the date of termination.

The Secretary or designee shall perform such other duties as may be required by law, by these Bylaws, or by the Board of Directors.

Section 5. Duties of the Treasurer:

The Treasurer or a designee appointed by the Board of Directors shall keep and maintain adequate and correct accounts of the properties and the business transactions of CSDA, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any director or member of the CSDA.

The Treasurer or designee shall be responsible to cause the deposit of all moneys of the CSDA, and other valuables in the name and to the credit of CSDA, with such depositories as may be designated by the Board of Directors.

The Treasurer or designee, shall disburse, or cause to be disbursed by persons as authorized by resolution of the Board of Directors, the funds of CSDA, as ordered by the Board of Directors.

The Treasurer or designee shall serve as chair of the CSDA Fiscal Committee. The Treasurer shall render to the President and the Board of Directors an account of all financial transactions and the financial condition of CSDA at each Board meeting and on an annual basis, or upon request of the Board.

The Treasurer or designee shall, after the close of the fiscal year of CSDA, cause an annual audit of the financial condition of CSDA to be done.

The Treasurer or such designee shall perform such other duties as may be required by law, by these Bylaws, or by the Board of Directors.

Section 6. Disbursement of Funds:

No funds shall be disbursed by CSDA unless a check, draft or other evidence of such disbursement has been executed on behalf of CSDA by persons authorized by resolution of the Board of Directors.

Section 7. Removal of Officers:

Officers of the Board may be removed with or without cause at any meeting of the Board of Directors by the affirmative vote of a majority of the Board of Directors present at such meeting.

ARTICLE VI – COMMITTEES

Section 1. Committee Structure:

Each committee shall have a chair and a vice-chair who shall be directors of the Board of Directors. Each committee shall have at least two Board members and no more than nine Board members. Directors may be appointed as alternate members of a committee, in the event of an absent committee member.

Other members of any committee may include designees of regular, associate or Business Affiliate members.

Section 2. Committee Actions:

All actions of any committee of the CSDA shall be governed by and taken in accordance with the provisions of these Bylaws. All committees shall serve at the pleasure of the Board and

have such authority as provided by the Board of Directors. Minutes of each committee meeting shall be kept and each committee shall present a report to the Board of Directors at each scheduled Board meeting.

No committee may take any final action on any matter that, under these Bylaws, or under the California Nonprofit Public Benefit Corporation Law, also requires approval of the members of the CSDA.

All committees, regardless of Board resolution, are restricted from any of the following actions as imposed by the California Nonprofit Public Benefit Corporation Law:

- No committee may fill vacancies on the Board of Directors or on any committee that has authority of the Board, establish any other committees of the Board, or appoint the members of the committees of the Board.
- No committee may fix compensation of the directors for serving on the Board or on any committee, expend corporate funds to support a nominee for director, or approve any contract or transaction to which CSDA is a party and in which one or more of its directors has a material financial interest.
- No committee may amend or repeal Bylaws or adopt new Bylaws or amend or repeal any resolution of the Board that by its express terms is not subject to amendment or repeal.

Section 3. Committee Meetings:

Meetings of the committees of CSDA shall be held in accordance with the provisions of these Bylaws. The time and place for regular meetings of such committees may be determined by the Board or by such committees. Special meetings of the committees may be called by the chair of such committee, or by the Board of Directors.

Written notice of any regular or special committee meeting may be given either personally, by first class mail, or by electronic transmission as specified in Article II, Section 6.C.2 of these Bylaws. Any committee meeting may also be held by conference telephone, [web conference](#) or other electronic communication equipment. Participation in such a meeting under this Section shall constitute presence in person at the committee meeting if both of the following apply: (a) each committee member participating in the meeting can communicate concurrently with all other committee members; and (b) each member of the committee is provided a means of participating in all matters before the committee, including the capacity to propose or interpose an objection to a specific action to be taken by that committee, and the capacity to vote on any proposal requiring action or recommendation by the committee.

Section 4. Standing Committees:

Standing Committees of CSDA shall be advisory in nature except for the Finance Corporation (see Section 4D). The Standing Committees are: Executive, Professional Development, Elections and Bylaw, Finance Corporation, Fiscal, Legislative, Member Services and Audit.

The President shall recommend the appointment of committee officers and members of each Standing Committee except the Executive Committee. All committee members are subject to ratification by the Board of Directors.

A. Executive Committee:

The Executive Committee shall consist of all officers of CSDA.

Subject to these Bylaws and approval of the Board of Directors, the Executive Committee shall have full power, authority and responsibility for the operation and function of the CSDA.

B. Professional Development Committee:

The Professional Development Committee shall provide advice, feedback and general guidance for CSDA professional development programs and events.

C. Election and Bylaws Committee:

The Election and Bylaws Committee shall be responsible for conducting all elections for the CSDA Board of Directors as provided in these Bylaws. The Committee shall annually review the Bylaws and shall be responsible for membership vote on any bylaw changes and approval of election materials.

D. Finance Corporation Committee:

The Finance Corporation Committee shall serve as ex officio members of the Board of Directors of the CSDA Finance Corporation, a California non-profit public benefit corporation organized to provide financial assistance to CSDA members in acquiring, constructing and financing various public facilities and equipment for the use and benefit of the public. The Finance Corporation Committee is not an advisory committee, but rather has all of the powers described in the CSDA Finance Corporation Bylaws, which are incorporated herein by this reference. Such powers include the powers to manage and control the business affairs of the corporation, to approve policies for the corporation's operations, and to enter into all contracts necessary to provide financial assistance to CSDA members.

E. Fiscal Committee:

The Treasurer shall serve as the chair of the Fiscal Committee and shall, with the Committee, be responsible for oversight of all the financial transactions of the CSDA. An annual budget shall be reviewed by the committee and ratified by the Board of Directors.

F. Legislative Committee:

The Legislative Committee shall be responsible for the development of CSDA's legislative agenda and advocacy priorities. The Legislative Committee shall review, direct and assist the CSDA Advocacy and Public Affairs Department with legislative and public policy issues.

G. Member Services Committee:

The Member Services Committee shall be responsible for recruitment and retention activities as well as recommendation of new members and benefits to the CSDA Board of Directors. All new members shall be ratified by the Board of Directors.

H. Audit Committee:

The Audit Committee is responsible for maintaining and updating internal controls. The Committee selects the Auditor for Board of Directors approval and provides guidance to the auditors on possible audit and fraud risks. The Committee reviews the audit and management letter and makes recommendation to the Board of Directors for action.

Section 5. Ad Hoc Committees:

The President may appoint other Ad Hoc Committees and their officers as may be determined necessary for the proper operation of the CSDA. The Standing Committees and the Ad Hoc Committees shall plan and authorize such programs as may be directed by the Board of Directors.

The Ad Hoc Committees shall be advisory in nature and shall be composed of at least two members of the Board of Directors. Other members of such committees may include designees of regular, associate or professional members, or members of the public, as approved by the Board of Directors.

Section 6. Special Committee of the Board:

A Special Committee may be granted authority of the Board as a Committee of the Board, as required by the California Nonprofit Public Benefit Corporation Law, provided by a specific resolution adopted by a majority of the Board of Directors then in office. In such case, the Special Committee shall be composed exclusively of two or more directors, but less than a quorum of the Board of Directors.

ARTICLE VII – INDEMNIFICATION

Section 1. Right of Indemnity:

To the fullest extent permitted by law, the CSDA shall defend, indemnify and hold harmless both its past and present directors, officers, employees and other persons described in Section 5238(a) of the California Corporations Code, against any and all actions, expenses, fines, judgments, claims, liabilities, settlements and other amounts reasonably incurred by them in connection with any "proceeding", as that term is used in the Section 5238(a) of the California Corporations Code.

"Expenses", as used in these Bylaws, shall have the same meaning as in Section 5238(a) of the California Corporations Code.

Section 2. Approval of Indemnity:

On written request to the Board by any person seeking indemnification under Section 5238(b) or Section 5238(c) of the California Corporations Code, the Board shall promptly determine under Section 5238(e) of the California Corporations code whether the applicable standard of conduct

set forth in Section 5238(b) or Section 5238(c) has been met, and if so, the Board shall authorize indemnification.

If the Board cannot authorize indemnification because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of directors who are not parties to that proceeding, the Board shall promptly call a meeting of the members.

At the request for indemnification meeting, the members shall determine under Section 5238(e) of the California Corporations Code whether the applicable standard or conduct set forth in Section 5238(b) or Section 5238(c) has been met, and, if so, the members present at the meeting in person or by proxy shall authorize indemnification.

Section 3. Insurance:

CSDA shall have the right to purchase and maintain insurance to the full extent permitted by law, on behalf of its officers, directors, employees, and agents, against any liability asserted against or incurred by any officer, director, employee or agent in such capacity, or arising out of the officer's, director's, employee's, or agent's status as such.

Section 4. Liability:

No member, individual, director, or staff member of the CSDA shall be personally liable to the CSDA's creditors, or for any indebtedness or liability. Any and all creditors shall look only to the CSDA's assets for payment.

ARTICLE VIII – AFFILIATED CHAPTERS

Section 1. Purpose:

The purpose of affiliated chapters is to provide local forums of members for the discussion, consideration and interchange of ideas concerning matters relating to the purposes and powers of special districts and the CSDA.

The affiliated chapters may meet to discuss issues bearing upon special districts and the CSDA. The chapters may make recommendations to the CSDA's Board of Directors.

Section 2. Organization:

The regular voting members of CSDA are encouraged to create and establish affiliated chapters. In order to be recognized as a CSDA Chapter, each Chapter must approve and execute a Chapter Affiliation Agreement in order to obtain the right to use the CSDA name, logo, membership mailing list, intellectual property, endorsements, and CSDA staff support and technical assistance in conducting Chapter activities. The terms and conditions of the Chapter Affiliation Agreement are incorporated herein by this reference.

Each chapter formed prior to August 1, 2011 must have at least one CSDA member in their membership at all times, including but not limited to the following chapters: Alameda, Butte, Contra Costa, Kern, Marin, Monterey, Orange (ISDOC), Placer, Sacramento, San Bernardino, San Diego, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara and Ventura. Such existing chapters may include as members, local organizations and businesses, districts and professionals who are not members of CSDA.

New chapters formed after August 1, 2011, are required to have 100 percent of their special district members as current members of CSDA in order to be a chapter affiliate of CSDA. Such chapters may include as members, local organizations/businesses and professionals who are not members of CSDA.

Affiliated chapters shall be determined upon approval and execution of the Chapter Affiliation Agreement by the chapter and approval and ratification of the Chapter Affiliation Agreement by the CSDA Board of Directors. The chapters shall be required to provide updated membership lists to the CSDA at least annually or upon request by the President or CEO.

No partnership or joint venture shall be established between CSDA and its affiliated chapters by reason of the provisions of these Bylaws or the Chapter Affiliation Agreement.

Section 3. Rules, Regulations and Meetings:

Each affiliated chapter shall adopt such rules and regulations, meeting place and times as the membership of such affiliated chapter may decide by majority vote. Rules and regulations of the affiliated chapter shall not be inconsistent with the Articles of Incorporation or Bylaws of CSDA.

Section 4. Financing of Affiliated Chapters:

No part of CSDA's funds shall be used for the operation of the affiliate chapters. CSDA is not responsible for the debts, obligations, acts or omissions of the affiliate chapters.

Section 5. Legislative Program Participation:

Affiliate chapters may function as a forum regarding federal, state and local legislative issues. The chapters may assist CSDA in the distribution of information to their members.

ARTICLE IX – AMENDMENTS TO THE BYLAWS

Section 1. Amendment Proposals:

Any regular voting member in good standing may propose changes to these Bylaws. The proposed amendments shall be reviewed by the Board of Directors and submitted to the Election and Bylaws Committee for their study.

After examination by the Election and Bylaws Committee and upon approval by the Board of Directors the amendment proposals may be submitted for vote at the Annual Business meeting of the members held by CSDA, at a specially called meeting, or by mail or electronic ballot.

Section 2. Amendment Membership Meeting:

Prior notice in writing of the proposed amendments to these Bylaws shall be given either by first class mail or by electronic transmission by the Board of Directors to the regular voting members

in good standing, not later than 45 days in advance of the amendment meeting pursuant to the provisions of Article II, Section 6.C of these Bylaws. The electronic notice shall include copies of the proposed amendments.

Electronic copies of the proposed amendments shall also be available on the CSDA website for review by the regular voting members prior to the meeting. Copies of the proposed amendments shall also be available for the regular voting members at the amendment membership meeting.

The amendment membership meeting may be conducted as an electronic meeting pursuant to the provisions of Article II, Section 6.D of these Bylaws.

Section 3. Written Bylaw Amendment Ballot:

The Board of Directors of CSDA may submit Bylaw amendments for approval of regular voting members by mail or electronic ballot rather than by means of an amendment membership meeting.

When a written ballot is used to amend these Bylaws, the ballot shall include the text of all proposed Bylaw amendments the Board of Directors intends to present for vote by the members. Such written ballot shall contain the information specified in Article II, Section 6.F of these Bylaws and shall be distributed to regular voting members either by first class mail or by electronic transmission at least 45 days in advance of the date designated for return of the ballot.

Written ballots shall be returned either by first class mail or by electronic communication to either the principal business address of CSDA or CSDA's designated electronic format specified on the ballot prior to the close of business (5:00 pm) on the designated election date. Written ballots received either by first class mail or electronic communication after the specified date shall not be counted and will be deemed invalid.

Section 4. Bylaw Amendment Ratification:

A. Membership Meeting:

The proposed Bylaw amendments shall be deemed adopted by the members when the number of votes cast by regular voting members present at such membership meeting meets or exceeds the required quorum of 25 regular voting members, and the number of votes cast approving the Bylaw amendments constitutes a majority of votes cast, i.e., 50% plus one of regular voting members casting ballots at such meeting.

B. Mail or Electronic Ballot:

The proposed Bylaw amendment/s shall be deemed adopted by a majority of the regular voting members by mail or electronic ballot when the provisions of Article II, Section 6.H of these Bylaws have been satisfied.

EXHIBIT A

Updated November 1, 2019



California Special Districts Association
DISTRICT NETWORKS





NORTH COUNTY FIRE PROTECTION DISTRICT

OPERATIONS DIVISION REPORT

TO: BOARD OF DIRECTORS
FROM: DEPUTY CHIEF MAHR AND CHIEF McREYNOLDS
DATE: OCTOBER 26, 2021
SUBJECT: AMBULANCE FEE SCHEDULE ADOPTION

ACTION AGENDA

RECOMMENDATION:

The Board review and approve Resolution 2021-12 and the attached Ambulance Fee Schedule (Exhibit "A").

BACKGROUND:

In an effort to recover costs, statute allows public entities to charge for emergency medical services (EMS). This may be accomplished by cost recovery based upon a full cost basis, or alternatively by charging a "reasonable fee." The District currently charges all users of the District's ambulance services for assistance rendered.

During the October 2020 regular board meeting, the Board voted to incrementally raise ambulance fees within the District from the regional fire-based EMS average to simply regional average, which now incorporates the private sector fees into the average. The Board approved a 2/3rd increase that took place October 2020 and a 1/3 rate increase to occur by the end of 2021.

DISCUSSION:

Resolution 2021-12 will allow staff to implement the remaining adjustment to the District's Ambulance Fee Schedule as previously approved.

Additionally, the 2016 Board approved automatic rate increase equal to that of the CPI-Urban index for San Diego (CPI-U, San Diego) will be reinstated and applied annually on October 1st. This rate adjustment was paused during the incremental rate adjustment approved in October 2020.

FISCAL ANALYSIS:

Once the remaining incremental increase has been fully implemented, the District anticipates a net annual increase in EMS and ambulance transportation revenue of up to Two Hundred and Forty Thousand Dollars (\$240,000.00).

AMBULANCE FEE SCHEDULE ADOPTION
OCTOBER 26, 2021
PAGE 2 OF 2

SUMMARY:

The adoption of resolution 2021-12 will finalize the ambulance rate adjustments approved during the October 2020 regular Board meeting and reinstate the auto inflator beginning November 1, 2022.



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2021-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, AMENDING THE CURRENT FEE SCHEDULE FOR EMERGENCY AND NON-EMERGENCY MEDICAL SERVICES AND TRANSPORTATION

WHEREAS, the North County Fire Protection District provides emergency and non-emergency services as part of the operation of the fire district; and

WHEREAS, the rules and regulatory fees and charges for services and transportation have previously been established for the operation of these services; and

WHEREAS, under the authority of the Health and Safety Code Section 13916, a District may charge a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for which the fee is charged; and

WHEREAS, it has been necessary to revise these rules, regulations, fees and charges from time to time on the recommendations of the Fire Chief/CEO and the Operations Chief; and

WHEREAS, the adoption of this fee schedule is required to recover the costs of providing emergency medical services, including pharmaceuticals, supplies, equipment and infrastructure charges from the users thereof to maintain an effective EMS Delivery System; and

WHEREAS, the fee structure was last changed in October of 2020 by Resolution; and

WHEREAS, the analysis of the fee schedule at the October 27, 2020 Board hearing indicated that an increase in the fees and rates was warranted. The rate of user fees shall be that which is usual, customary and reasonable based upon the regional averages obtained from the most recent rate survey of 9-1-1 ambulance providers within San Diego County. The final incremental increase adopted at the October 27, 2020 hearing is herein reflected as set forth in "Exhibit A;" and

WHEREAS, the Board of Directors of the North County Fire Protection District desires at this time and based on the findings submitted, deems it in the best public interest to increase EMS fees as set forth in "Exhibit A" (incorporated as a part of this Resolution) to become effective **October 26, 2021**;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the North County Fire Protection District, a public agency in the County of San Diego, California, as follows:

1. The above recitations are true;



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2021-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, AMENDING THE CURRENT FEE SCHEDULE FOR EMERGENCY AND NON-EMERGENCY MEDICAL SERVICES AND TRANSPORTATION

2. The Board of Directors hereby approves the Fee Schedule for the Emergency Medical Services, attached hereto and made part thereof as "Exhibit A" to this Resolution and which is incorporated by this reference;
3. That Resolution 2021-12 supersedes Resolution 2020-13.

APPROVED, SIGNED AND ADOPTED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **26th day of October, 2021**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

John van Doorn, Board President

ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **26th day of October, 2021**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **26th day of October, 2021**.

Loren Stephen-Porter, Board Secretary



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION No. 2021-12

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, AMENDING THE CURRENT FEE SCHEDULE FOR EMERGENCY AND NON-EMERGENCY MEDICAL SERVICES AND TRANSPORTATION - **EXHIBIT "A"**

EMERGENCY MEDICAL SERVICES FEES

1. RESPONSE/TRANSPORT FEE:

Emergency ALS Base Transport Fee	\$2267.441944
Emergency ALS Base Transport - Non-Resident	\$2327.162048
Emergency ALS 2 Transport Fee	\$2461.432077
Emergency ALS 2 Transport Fee - Non-resident	\$2519.862497
Emergency BLS Transport Fee	\$1464.101337
Emergency BLS Transport - Non-Resident	\$1512.174428
ALS Treatment, Non-transport – Resident	\$211
ALS Treatment, Non-transport – Non-Resident	\$232
ALS Treatment, Non-transport CPR - Resident	\$814
ALS Treatment, Non-transport CPR - Non-Resident	\$840
ALS Treatment, Non-transport Level II Trauma	\$643
ALS Treatment, Non-transport Level II Trauma - Non-Resident	\$717
Mileage (per loaded mile or fraction)	\$38.8833.82

2. SUPPLIES/PHARMACEUTICALS/EQUIPMENT:

Level I Disposables Bundle (ALS, BLS, T&R)	\$127
Level II Disposables Bundle (ALS2)	\$244
Oxygen	\$102
EKG	\$37

3. Miscellaneous CHARGES:

Night Charge	\$61
Admin/Continuous Quality Improvement (CQI)	\$130

4. **STANDBY:** All Stand-by Charges are as defined and provided in the Fire Prevention Service Fee Schedule.

5. ANNUAL ADJUSTMENT OF TRANSPORTATION FEES AND MILEAGE CHARGE:

The Transport Fee identified in Section 1 will be increased annually on October 1st in an amount equal to the CPI-Urban index for San Diego (CPI-U, San Diego) as published the preceding January by the Bureau of Labor Statistics; and then rounded up to the nearest ten-dollar (\$10) increment. This adjustment is not to exceed the regional average of increase.

6. RESOLUTION:

All patients shall receive an invoice for services. The Fire Chief or his/her designee shall have the authority to adjust ambulance transportation fees billed to a patient(s) in order to resolve any disputes, legal settlements, Worker's Compensation claims or to maintain the good reputation and/or will of the District. Said reductions shall be retained by the billing service provider and be made available upon demand. NCFPD employees or retired members shall receive ALS/BLS services at no charge.

PAGE INTENTIONALLY BLANK



NORTH COUNTY FIRE PROTECTION DISTRICT

FACILITIES STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: D/C MACMILLAN AND CHIEF McREYNOLDS
DATE: OCTOBER 26, 2021
SUBJECT: DECLARATION OF EMERGENCY REPAIR TO FIRE STATION 2 UNDERGROUND PROPANE GAS PIPE

ACTION AGENDA

RECOMMENDATION:

Ratify the Declaration of a District Emergency Repair to address a necessary immediate repair to an underground propane gas pipe at Fire Station 2.

BACKGROUND:

On September 23rd, Fallbrook Propane Co. replaced the propane tank at Fire Station 2. After replacing the tank, they detected a propane leak that was underground in between the tank and the Station. As a result, Staff identified that an emergency repair should be declared and immediately initiated. The repair was authorized by Chief McReynolds once Board President Van Doorn was notified. It was determined that a Staff Report to ratify the Declaration of an Emergency Repair would be brought before the Board at the October 26th, 2021 Board Meeting.

Scope of Work performed by Fowler Plumbing and Restoration for the repair work:

- Excavate and install new 1 ¼ Polypipe gas line from the tank to the building and connect to the existing gas line in the building.
- Run new 1 ¼ black pipe connection to the side of the building and connect to the tankless water heater.
- Run new 1 ¼ Polypipe gas line to the back-up generator.

The construction work was completed on October 6, 2021.

FISCAL ANALYSIS:

The cost for the completed work is \$6500.00. This funding has been allocated in the FY 21/22 budget.

***Declaration of Emergency Repair -
Station 2 Underground Propane Gas Pipe
October 26, 2021
Page 2 of 2***

SUMMARY:

Staff is seeking ratification for the Emergency Repair to the propane gas pipe at Fire Station 2 and to approve the expenditure that was allocated for special services to address the repair.



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS AND B/S STEPHEN-PORTER
DATE: OCTOBER 26, 2021
SUBJECT: SETTING OF YEARLY MEETING SCHEDULE

ACTION AGENDA

RECOMMENDATION:

To approve the schedule of meetings for the Board of Directors of North County Fire Protection District for the year 2022.

DISCUSSION:

The Fallbrook Public Utility District Board Room continues to be an appropriate location for the North County Fire Protection District’s Board business, especially since it will permit us to continue with social distancing. In the event that COVID 19 restrictions become an issue again, the District could return to some form of distance or video meetings during the restricted period. For now, the time and location for the meeting appears to be appropriate, with response to public hearings and issues requiring public input.

As usual, there is no meeting in November; the December meeting is early to accommodate the holidays. Agreement on meeting dates for the year will allow the Board, Staff and public to anticipate and plan for attendance at meetings. Early approval allows the Staff to post the meeting calendar on the District website before the beginning of the year and reserve the Board Room in advance with Fallbrook Public Utility District. The proposed meetings dates are:

MEETING DATES FOR 2022							
Month	Day	Month	Day	Month	Day	Month	Day
January	25	April	26	July	26	October	25
February	22	May	24	August	23	December	6 (for Orientation/Training)
March	22	June	28	September	27	December	13

FISCAL ANALYSIS:

None.

SUMMARY:

It is recommended that the Board approve the meetings be continued at the location and time recommended, following the schedule outlined herein.

PAGE INTENTIONALLY BLANK



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: OCTOBER 26, 2021
SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION SPECIAL DISTRICT
LEADERSHIP ACADEMY

DISCUSSION AGENDA

BACKGROUND:

At the June 22, 2021, Board meeting the Board approved the attendance of Board members and staff to the California Special Districts Association (CSDA) Special District Leadership Academy (SDLA) in Lake Tahoe the From September 26-29, 2021. Four NCFPD Board members along with Chiefs McReynolds and Macmillan attended the conference.

DISCUSSION:

The SDLA content is based on CSDA's groundbreaking, curriculum-based continuing education program, which recognizes the necessity for Board members and Staff to work closely toward a common goal. The SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district Board members. Session topics included building a foundation for good governance, charting the District's course, defining Board and Staff roles and relationships, communication and outreach, and District finance.

SUMMARY:

The conference provided a unique opportunity for Board and Staff members to learn about District governance and, to build relationships amongst each other and fellow California Special District members.

DISCUSSION QUESTIONS:

1. Which lecture did each attendee feel was personally valuable?
2. What are some of the District's strengths based on the various lectures?
3. Does the District have any areas that we need to evaluate based on laws and/or best practices that were discussed at the conference?

PAGE INTENTIONALLY BLANK

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

October 1, 2021

**Board of Directors
North County Fire Protection District**

Re: General Counsel Board Report for October 1, 2021

Brown Act Amendment AB 361 Awaits Gov. Gavin Newsom's Signature

As the California State Legislative session drew to a close on September 10, AB 361, one of several bills that had been introduced to deal with the anticipated expiration of Executive Order N-29-20, not only survived, but passed with wide margins with the addition of an urgency clause. If signed into law, AB 361 will allow local government to continue to conduct virtual meetings as long as there is a state-proclaimed state of emergency, but it won't be quite as flexible as it has been under the Executive Order.

The Executive Order allowed for flexible approaches to virtual meetings.

As part of a package of executive orders adopted soon after the beginning of the COVID-19 pandemic, Executive Order N-29-20 allowed local governments to meet remotely without having to adhere to all of the traditional teleconferencing rules that had been part of the Brown Act for decades, including public posting of agendas at the location of remote participation by members of the legislative body and public access to those locations. With the assistance of teleconferencing and remote video technology, local governments statewide have been able to continue the business of the people while following mandated protocols against indoor gatherings. At the same time, interested members of the public could virtually attend meetings safely from home and offer public comment using a variety of methods, from emails to voicemails and video participation, through applications that had previously only been used in corporate boardrooms or for social interactions between friends.

With the end of the Executive Order looming, AB 361 allows for some virtual meetings still, with a few more restrictions.

Executive Order N-29-20 expires on September 30, and with it, local government's authority to continue with this broader remote participation. So the legislature adopted AB 361—as an urgency measure that goes into effect immediately if signed by the governor. The bill amends the Brown Act to allow local legislative bodies to continue using teleconferencing and virtual meeting technology as long as there is a gubernatorial "proclaimed state of emergency." But this allowance also depends on state or local officials imposing or recommending measures that promote social distancing or a legislative body finding that meeting in person would present an imminent safety risk to attendees. Though adopted in the context of the pandemic, AB 361 will allow for virtual meetings during other state-proclaimed emergencies, such as earthquakes or wildfires, where physical attendance may present a risk.

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

Real-time public comment is required.

The key difference between Executive Order N-29-20 and AB 361 is that AB 361 requires a public comment period where the public can address the legislative body directly. It expressly prohibits councils and boards from limiting public comments to only comments submitted in advance and specifies that the legislative body "must provide an opportunity for the public to ... offer comment in real time." Additionally, the body must allow for public comment up until the public comment period is closed at the meetings. The agenda must include information on the manner in which the public may access the meeting and provide comments remotely, and if technical problems arise that result in the public's access being disrupted, the legislative body may not take any vote or other official action until the technical disruption is corrected and public access is restored.

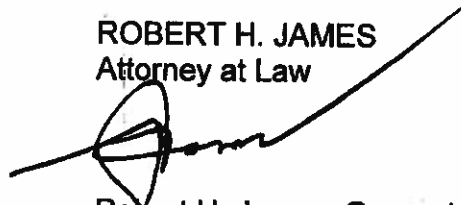
Watch the sunset.

Finally, AB 361 will sunset on January 1, 2024, and requires the legislative body to make findings by majority vote that the state of emergency still exists and continues to directly impact the ability of the members to meet safely in person, or that officials continue to impose or recommend measures to promote social distancing.

Takeaway

Local agencies that want to continue holding virtual meetings or allowing remote participation by the public under the Brown Act should ensure that the public can make real-time comments up until the close of the public-comment period. Limiting comment to emails sent at least an hour before the meeting starts will no longer be acceptable. And push pause if there is a technical disruption: Don't hold the vote until the public is back online.

ROBERT H. JAMES
Attorney at Law



Robert H. James, General Counsel for the
North County Fire Protection District

RHJ/km
cc: Chief Keith McReynolds
Loren Stephen-Porter
Board members



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: OCTOBER 26, 2021
SUBJECT: WRITTEN CORRESPONDENCE

● **WRITTEN COMMUNICATION:**

- None

● **BOARD RECOGNITION PROGRAM:**

- **SEPTEMBER 14, 2021 – LETTER OF RECOGNITION FOR OUTSTANDING WORK PERFORMANCE FOR LOW FREQUENCY, HIGH RISK CALL:**

Eng/P Chad Spencer
FF/P Justin Rivera

EMT Grant DeWoody
EMT Shane Rees
EMT Ezra Truman

- **SEPTEMBER 14, 2021 – LETTER OF THANKS FOR MEDICAL RESPONSE:**

Captain Harrington
Eng/P Chad Spencer
FF/P Justin Rivera

PM Pena
EMT Nissan

- **SEPTEMBER 22, 2021 - LETTER OF RECOGNITION:**

B/C DeCamp
Captain Baker
Captain Berry
Captain Bradshaw

This is a recognition of outstanding work performance for the following NCF employees: Chad Spencer, Justin Rivera, Shane Rees, Grant DeWoody and Ezra Truman.

This team was faced with a very difficult call and performed in a manner that can only be described as exceptional. The crew was faced with a patient that was 28 weeks pregnant and having contractions. Shortly after the patient being moved to the ambulance it was determined that delivery was going to occur during transport. The crew worked together as a team to take care of both mom and prepare for delivery. Delivery of the preterm baby occurred a few short minutes down the road. The baby was delivered needing CPR. The crew didn't hesitate one second and fell back on their training and skills to deliver exceptional care to both mom and baby. The baby improved during treatment and transport and the crew was successful with getting the baby to have a strong pulse and breathing on his own. During the care being rendered to the baby, the crew was able to keep mom and dad informed of what was occurring with exceptional bedside manner. The crew was recognized by the receiving facility as well as the MICN for the outstanding job performed.

A quick AAR was done after this call and I was so impressed by the level of teammanship and profound level of knowledge that this team possessed in such a low frequency-high risk call. I would like to recommend that Chad Spencer, Justin Rivera, Shane Rees, Grant DeWoody and Ezra Truman be recognized for a job well done.

Thomas Harrington
Company Officer
Station 1 - A Division

September 28, 2021

North County Fire

330 South Main Avenue

Fallbrook, Ca 92028

ATTN:

Fire Chief Keith McReynolds

Deputy Fire Chief Kevin Mahr

I am writing to share the recent experience that I had when the crew showed up at my house for a medical concern on September 14, 2021.

In April, our family moved to Fallbrook and so far we are enjoying the rural living and friendly community. A few weeks ago when I was experiencing chest pain, two of your crews of professionals arrived to help care for me and provided an exceptional experience.

Right away I was addressed and felt at ease by the crew that arrived at our home. Tom Harrington, Justin Rivera, Chad Spencer, Chris Pena, and Anthony Nissan. The team of professionals showed compassion, and acknowledged my concerns helping to reduce any anxiety that I was feeling. Their skill and knowledge showed as they began to perform quick medical testing inside of the home.

From there, Chris and Anthony brought me to Palomar Medical Center for a smooth ride and obtained my IV and made me feel well taken care of. Their compassion, attentiveness, and service minded values showed in their actions and conversation.

I can only say how fortunate we are to live in this community and be supported by the personnel at North County Fire.

Please thank the crew for all they did and continue to do in serving the community.

Thank you,

To: Chief McReynolds

From: Captain Choi

Date: 9/22/2021

Re: Candidates for Board Recognition

This letter of recognition is written to recognize our employees for their professional, competent, and excellent performance on the recent Aruba Fire. I know there were many more guys that will not have their stories told, but I personally witnessed these employees in action and felt important to pass this information on.

On September 5th, 2021 North County Fire Protection District units were dispatched to a fire near 37060 Jeremy Way in Rainbow. E 113, commanded by **Captain Bradshaw**, was first on scene. Captain Bradshaw provided a thorough, yet concise report on conditions. This resulted in the incoming CAL FIRE BC placing a significant "rolling request" for additional resources. Captain Bradshaw established command and provided clear task, location, and objectives to incoming resources. He also identified the threat to life safety and requested a "no divert" on all aerial assets. These actions resulted in units going directly to work and making a substantial difference in the outcome of this fire. Captain Bradshaw later was made Division Alpha and did an excellent job directing, tracking, and supporting his units on his division.

Battalion Chief DeCamp arrived shortly after E 113 and assumed command of this incident. Chief DeCamp developed a plan, initiated evacuations, established the incident command structure, and entered unified command with CAL FIRE B 20. He established practical control objectives that the fire was managed to remain within. Chief DeCamp retained incident command until command was transferred to B 3308, then and was assigned Deputy Operations. Chief DeCamp did a phenomenal job as Deputy Operations managing the incoming and at scene resources.

Captain Berry was on E 114 and was one of the first arriving units and was made Division Mike. Captain Berry's division was working near the head of the fire and his leadership resulted in success on his division. Captain Berry oversaw hand crews, engine companies, and dozers on his division. Captain Berry took charge of his division and competently communicated his objectives to all his assigned resources. Captain Berry orchestrated this diverse group of resources effectively to achieve the goal of saving lives and properties on his division.

Captain Baker was on E 115 and was also part of one of the first arriving units. Captain Baker was given the assignment to drive down Rainbow Crest and to provide life safety and perimeter control. Captain Baker decided to drive down an easement road to provide protection to a group of homes threatened off Rainbow Crest. His decision not only saved the homes in the immediate area, but also positioned our engine to make a legitimate stop of the fire just before it ran up a chute that would have exponentially grown the fire and would have threatened more homes in the area.

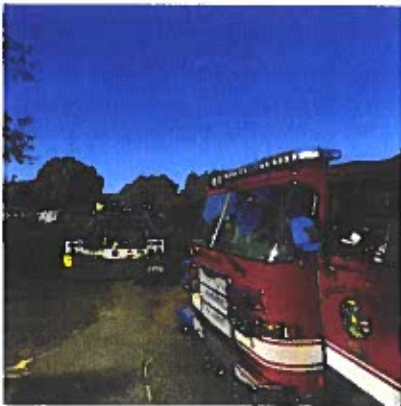
The overall success of this fire was achieved by the tremendous effort and coordination of every responding unit. The great partnerships of our adjoining forces and cooperation of our unified command staff resulted in a safe and effective response to this incident. No injuries or property loss was a great testimony of our ability to work with each other for the common goal of serving this community. I am honored to work alongside these men and women and felt important to share this information with organization.

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

NCFPD and SDGE respond to 'broken and blowing' gas line



By [Village News](#)



Courtesy photo NCFPD

NCFPD and SDG&E respond to a broken and blowing gas line.

NCFPD was dispatched to a broken and blowing natural gas line at 183 Via Floresta in Fallbrook at 3:07 pm. As SDG&E arrived, North County Fire set up a perimeter monitor to detect dangerous gas in the air. According to NCFPD PIO John Choi, there were two homes that needed to be evacuated. Once the gas line was secured the fire department went back into those two homes, checked for any dangerous gases, and repopulated the homes.

By 4:30 pm SDG&E had reportedly repaired the broken line and the area was cleared.

Connect With Us

Village News

111 W. Alvarado St.
Suite 200
Fallbrook, CA 92028
Ph: (760) 723-7319

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Fireworks suspected in vegetation fire



By [Julie Reeder](#)



Courtesy NCFPD John Choi

Fire crews search for clues as to what started the fire. A hot canister was found believed to be fireworks and a lighter.

A vegetation fire, suspected to be started by fireworks, was held to a 20' x 20' spot at 472 W. Aviation Rd. early this morning at 1:03 am. "A hot smoking fireworks canister was found with a lighter on the scene," according to NCFPD PIO John Choi. "It is being dusted for fingerprints."

"If people are using fireworks it's probable they will start a fire and they can be prosecuted," he added.

North County Fire was assisted by Camp Pendleton. The fire was contained by 1:15 am. While fireworks are suspected, it is still under investigation and there was no one injured.



Fallbrook & Bonsall VILLAGE NEWS

ALSO SERVING THE COMMUNITIES OF DE LUZ, RAINBOW, CAMP PENDLETON, PALA, AND PAUMA

September 23, 2021

www.VillageNews.com

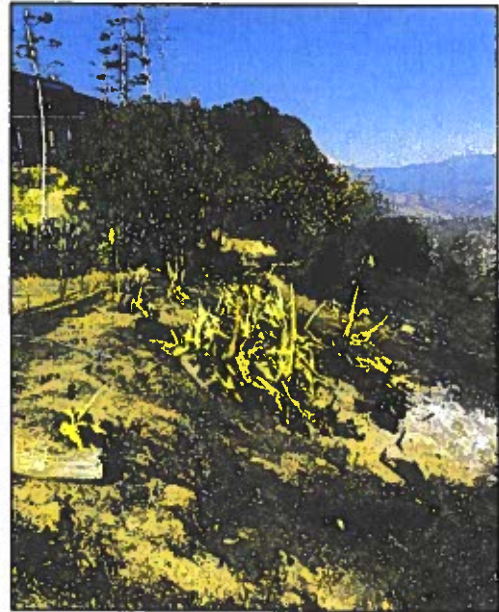
Volume 25, Issue 39

Local fire district, Cal Fire demonstrate unity in battling Aruba Fire



The North County Fire Protection District converged on the scene within 15 minutes of the fire being reported, and were able to control and extinguish the flames

Village News/North County Fire photos



Although the fire burned close, no homes were damaged in the quickly-controlled blaze.

Rick Monroe

Special to the Village News

Conditions are ripe to indicate a serious fire season is likely approaching. There has been a lot of publicity about these threats, and locals will never forget the devastation of the Gavilan Fire in February 2002 and the Rice Fire in October 2007.

This year, 7,377 wildfires have been recorded in the state, mostly in Northern California, burning 2,243,663 acres – through Sept 12 – and destroying more than 3,285 buildings.

Tinder is beckoning and Santa Ana winds are around the corner, but there was good news with the latest local fire.

The Aruba Fire on Sunday, Sept. 5, started in rough terrain east of I-15 and north of Hwy 76 in Rainbow. Temperatures were in the mid-90s, there was moderate wind, and the fire was reported at 3:15 in the afternoon, right in the middle of the critical burn time, 2-5 p.m.

The fire was detected in Gomez Creek, reputed to be one of the most “fire prone” canyons in the county with more than plenty of dry fuel. Fires normally burn upward, and this fire was burning uphill towards Rainbow Crest Road.

In other words, this could be a serious fire. Instead, it burned only 54 acres.

“The unified effort with North County Fire Protection District was a fantastic county wide effort,” said Capt. Frank Lococo of Cal Fire. “We were able to keep the fire

small with no damage to homes and no injuries or lives lost.”

The success wasn’t by accident. The nearest fire station was in Rainbow, which was a volunteer station when it was first formed in 1967. It merged with the North County Fire Protection District in 1987 to add emergency medical technicians, but it wasn’t until January this year that it shifted to being entirely run by full-time personnel from the NCFPD.

When the fire was reported, the officer on duty at the Rainbow station was Capt. Joey Bradshaw, a 17-year veteran of the NCFPD. He’s been a captain for seven years and is also an acting battalion chief.

Bradshaw and his crew of three on Engine 113 was the first to reach the fire, taking only 5-7 minutes.

“I had been in the area recently on a broken water pipe, so I knew the road and had an idea about where the fire was headed, towards Rainbow Crest Road,” Bradshaw said. “It’s pretty primitive, but we made it to the home that was most threatened and was able to get the engine up the driveway.”

“From there we had a great view of the fire from the back of the house and were able to direct other responding engines. We could see it was a fairly large fire.”

Bradshaw had to decide whether to attack the fire or be defensive. With the fire close to homes and not everyone evacuated, he decided to be defensive – and they were able to keep the fire in check.

“As aircraft support arrived, I was able to issue a ‘no divert’

order because homes and people were threatened,” he said. “That meant the air support wouldn’t be re-assigned.”

Bradshaw said 4-5 engines arrived quickly to the area and he was able to have them spread out for the best spots to attack the fire.

“The first thing to determine is whether we can attack the fire or defend. Being first on the scene in a 3-person Type One engine, it was clear the job was to direct others coming in rather than being aggressive.”

It’s something a volunteer fireman likely couldn’t handle, noted Battalion Chief Rob DeCamp, who arrived about 15 minutes after the captain got the ball rolling.

“Capt. Bradshaw gave a great report on the conditions and made early contact with supporting units,” DeCamp said. “He coordinated evacuation orders early with collaboration with the Sheriff and Cal Fire.”

“It’s in these times that it’s important to maintain your composure, and Capt. Bradshaw certainly handled it well,” DeCamp added. “You feel the pressure with lots of smoke and homes being threatened. You feel the weight of the world on your shoulders.”

That weight is lightened knowing you have support.

“We had incredible air support with the fire sitting almost midway between the Cal Fire bases in Hemet and Ramona,” DeCamp said.

The vegetation fires in rural areas are the responsibility of Cal Fire but the North County Fire

Protection District is responsible for people and structures. In fact, all the nearby departments have the same protocol. They help one another. In this case, units came from Vista, Oceanside, Pala, Rincon, and the Riverside area.

“We have great coordination and collaboration with Cal Fire,” said DeCamp, who shared Incident Command duties with two battalion chiefs from the state agency when they arrived minutes after he had relieved Bradshaw.

Bradshaw was assigned to lead one of the three divisions that worked the fire from different angles. The other division leaders were Carlsbad Fire and NCFPD captains Nick Ordille and Richard Berry.

DeCamp said the actions of the divisions were responsible for saving homes in the area.

Bradshaw said he recently returned from the huge Dixie Fire Northern California and that he had worked on other major fires, but the Aruba Fire was the first time he had a larger, responsible role.

It points to the department’s focus on training, not only with other stations in the district, and Cal Fire, but also other nearby communities. They prepare for the worst and hope for the best.

The Aruba fire was officially in Cal Fire’s jurisdiction because it was a vegetation fire, but with homes threatened it became a unified effort. With the size of the fire and homes threatened, the fire was handled on the fire chief level, meaning two battalion chiefs for

Cal Fire and DeCamp.

Coupled with cameras on the ground, once an air reconnaissance plane took photos it allowed the distant command center to become involved in the assessment and battle plan.

“There are a lot of quick decisions to be made – lots of moving parts – and is it stressful? Absolutely,” said DeCamp, “but these are people with years of training and there is a sense of calm at the same time there’s stress.”

With winds potentially pushing the fire northwest towards Riverside County, the command moved towards using all its assets to achieve containment.

“It’s a testament to how well the county works together,” Lococo said.

Even with 25 engines sent to Northern California, Cal Fire has three dozen engines in service for the county.

“This showcases how we can work with more than a dozen different agencies who responded to the Aruba Fire,” Lococo said. “It was a fantastic display of our forces. Our chief likes to say it’s the ‘attack with the village’ approach.”

Instead of how many homes burned or number evacuated, this a positive story about the quick action by the department at savings homes and endangered residents.

The fire was under control by dark, making it a successful day.

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Building burns on Alvarado



Village News/North County Fire photos

Crews arrive to find a working commercial fire with flames shooting through the roof of the two-story structure at 616 E. Alvarado St.

A two-story commercial fire was called in at 4:05 a.m., Monday morning, Sept. 20, at 616 E. Alvarado St. North County Fire crews arrived on scene to "flames coming through the roof," said NCFPD PIO John Choi. The fire was limited to half of the building according to Choi.

Assisting NCFPD were Oceanside, Vista Fire, Camp Pendleton, and Cal fire. At that time, Brandon Street and E. Alvarado were closed and North County Fire was asking people to avoid the area. There were no injuries to report and the cause is under investigation.



The east portion of the building on Alvarado was consumed. The west part of the building has been saved.

Connect With Us

Residents evacuated after gas leak in Fallbrook neighborhood

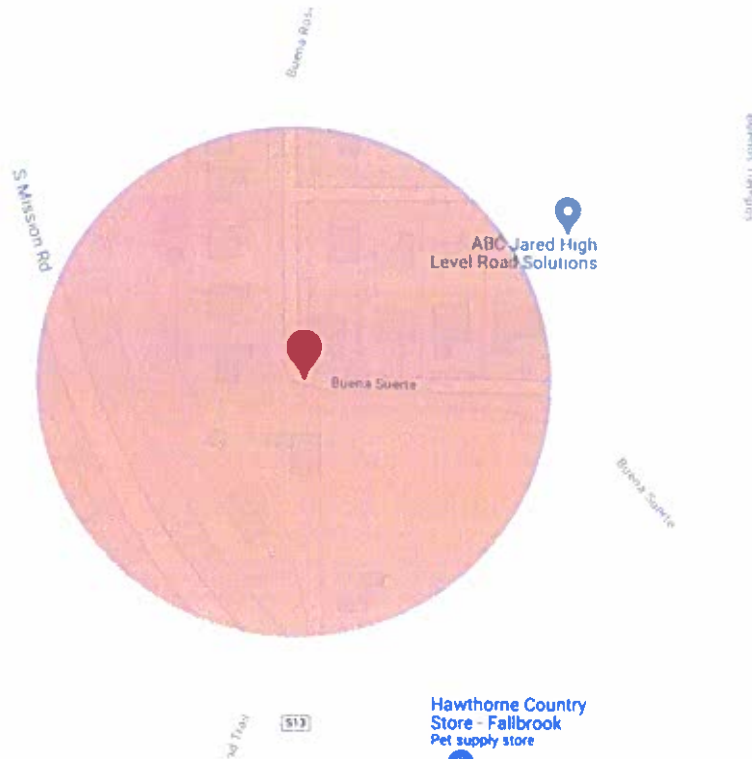


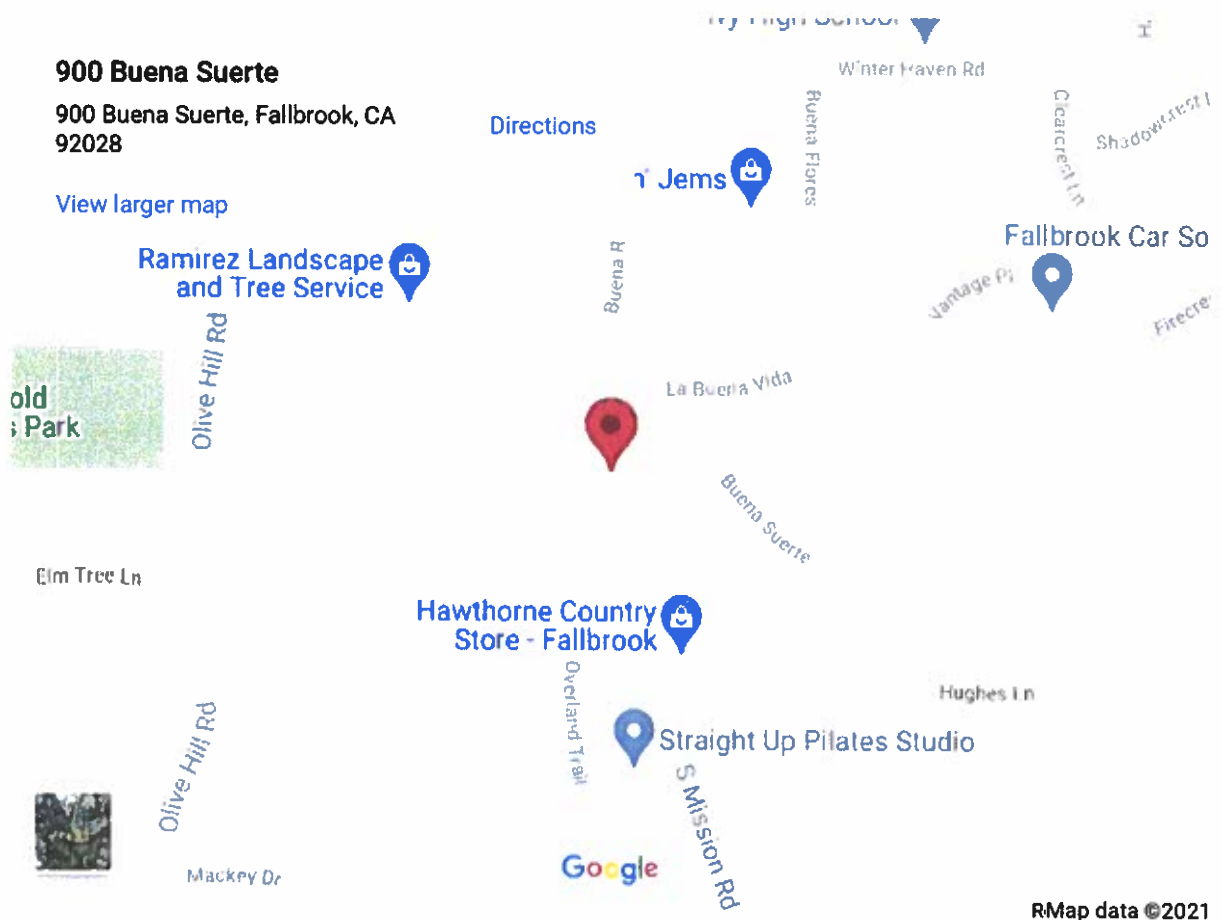
Photo by: Google Maps/KGTV

By: City News Service

Posted at 10:15 AM, Oct 09, 2021 and last updated 10:52 AM, Oct 09, 2021

FALLBROOK, Calif. (CNS) — Neighborhood residents were evacuated Saturday after a contractor hit a gas line.

According to the North County Fire Protection District, the accident happened at 8:39 a.m. in the 900 block of Buena Suerte.



A San Diego Gas & Electric crew was at the scene attempting to shut off the broken and leaking gas line. Officials say workers hoped to have the line secured by about 10 a.m.

An NCFPD crew was at the scene assisting with the emergency. People were urged to avoid the area.

Copyright 2021 Scripps Media, Inc. All rights reserved. This material may not be published, broadcast, rewritten, or redistributed.

Sign up for the [Rebound Newsletter](#) and receive up to date information.

E-mail

Submit

Local

Smoke seen around North County San Diego from brush fire

 sandiego • 2 weeks ago



Vista, CA — The crew was working on a four-acre fire extinguishing in the Vista area early Thursday afternoon.

Firefighters said the fire broke out in the areas of Spur Avenue and Hutchison Street, just south of Route 76, northeast of the city. The right lane of East Bound SR-76 was closed near East Vista Way and Old River Road, allowing the crew to tackle the invading flames. [Check the traffic here.](#)

[More than 20 years later, a woman with a police ID was found burning in a church parking lot.](#)

According to Cal Fire, the flame had spread to four acres, but at 12:30 pm it was spreading at a "slow / medium" rate. Authorities said the building would not be immediately threatened.

The North County Fire District warned residents that smoke could be visible in the area, but said there was no threat to the area, including Fallbrook, Bonsole and Rainbow.

NORTH COUNTY

1 Dead, 1 Hurt in Head-On Crash in Fallbrook

By **NBC 7 Staff** • Published October 1, 2021 • Updated on October 1, 2021 at 9:01 pm



File photo

A head-on collision at a rural intersection in the far North San Diego County left one person dead Friday, authorities reported.



street in Fairbrook shortly before 10 a.m., according to the California Highway Patrol.

Our redesigned local news and weather app is live! Download it for iOS or Android – and sign up for alerts.

North County Fire Protection District spokesperson John Choi said a 41-year-old man driving a Chevrolet Cruz was going full speed and drifted into oncoming traffic, striking a 42-year-old woman driving a Toyota Tacoma without braking.

The man driving the Chevrolet Cruz was not wearing a seatbelt and was ejected, Choi said. He was pronounced dead at the scene.

Local



OCT 4

Latest Coronavirus Updates: 343 New COVID Cases, CDC's Safety Tips for 2021 Holiday Season



26 MINS AGO

Lawsuit Claims Bullying, Verbal Abuse Led to UC San Diego Athlete's Suicide

The woman in the pick-up truck suffered minor injuries to her legs. Choi said that being in a much larger vehicle likely protected her from more severe injuries from the head-on collision.

There was also a cat in the vehicle with the man, Choi said. The cat was injured and transported to a nearby veterinary clinic to be treated.

The people involved in the collision were not identified. California Highway Patrol said the man is suspected of driving under the influence of alcohol.

The crash remains under investigation.

Anyone who may have witnessed the crash can call CHP at 760-643-3400.

WEATHER

San Diego skies explode with lightning from third electrical storm in less than a month



Lightning strikes the ground near Coronado as seen from Mt. Soledad during a lightning storm on Monday, Oct. 4, 2021. (K.C. Alfred / The San Diego Union-Tribune)

The system also produces rain, hail, and ignites brush fires

BY GARY ROBBINS, KAREN KUCHER

PUBLISHED OCT. 4, 2021 | UPDATED OCT. 5, 2021 7 AM PT



The scattered lightning that popped up in greater San Diego on Monday afternoon exploded into a feverish countywide electrical storm after the sun went down and came with slashing rain and stingy bits of hail that fell from South Park to Escondido.

The lightning also appears to have led to a house fire in Fallbrook and ignited a grove of palm trees near a home in Mount Helix. And San Diego Gas & Electric was reporting outages that exceeded 5,600 on Monday night. The figure had fallen to 1,300 by early Tuesday.

The weather service said before dawn Tuesday that it recorded 564 cloud-to-ground and cloud-to-cloud lightning bolts during the storm. San Diego International Airport received 0.64 inches of rain.

[Here's how much rain fell in 30 greater San Diego County communities](#)

ADVERTISEMENT



Lightning flashes in the sky above University City on Monday, October 4, 2021. (Sandy Huffaker/For The San Diego Union-Tribune)

Lightning also erupted in Los Angeles County, leading to a 35-minute delay of the Los Angeles Chargers home game with the Las Vegas Raiders.

This is the third major round of thunder and lightning to hit San Diego's coastal areas in less than a month, an extremely rare sequence west of the county's mountains.

Forecasters say that a milder storm could reach the county on Friday, possibly followed by a third one next Monday.

The new storm was generated by warm, highly unstable air that arrived from Baja California.

The warmth was reflected in the daytime high temperatures. San Diego International Airport reached 84 degrees Monday or about 8 degrees above average.

ADVERTISEMENT

The system produced only intermittent lightning in the afternoon. But things took off in the evening.

A lightning strike Monday evening ignited a grove of palm trees in the Mount Helix area. Several homes were threatened before firefighters doused the flames. (Ann Widay)

Residents called 911 as the lightning started several brush fires.

“There are tons of fires right now, up and down the county,” sheriff’s Lt. William Amavisca said.

A report of a fire at a Fallbrook house on Eighth Street turned out to be false, North County Fire Protection District spokesman John Choi said. He said firefighters were given three different addresses of possible structure fires and only one was confirmed.

At one of the homes, firefighters found “a massive amount of candles burning” that residents lit after power was knocked out. That bright orange glow was mistaken for a fire, he said.

An outbuilding on Rainbow Valley Boulevard in Rainbow did catch on fire after a tree was struck by lightning, Choi said.

Fire is contained.

— North County Fire Protection District (@NorthCountyFire) October 5, 2021

The North County Fire Protection District said that blaze was extinguished within about 20 minutes, though Rainbow Valley Road remained closed until 11 p.m.

Lightning strikes the ground in north San Diego County with La Jolla in the foreground as seen from Mt. Soledad during a lightning storm on Monday, Oct. 4, 2021. (K.C. Alfred/The San Diego Union-Tribune)

ADVERTISEMENT

A lightning strike also ignited several trees in the Mount Helix area — but heavy rain and firefighters were able to douse the flames before they could reach any homes.

Ann Widay, who was visiting her mother who lives in the area, said she could hear popping sounds and saw flashes of fire in the sky near Challenge Boulevard near Nabal Drive as the fire burned.

San Miguel Battalion Chief Roddey Blunt was driving back from another call when he saw several lightning strikes and then a plume of smoke from a fire ignited by lightning.

Blunt said a grove of 30 to 40 full-grown palm trees were on fire near the intersection of Calavo Drive and Rancho Road. He said the fire was threatening about 15 homes in the area.

Lightning strikes the ground in San Diego as a palm trees burn from a lightning strike in the Morena area during storm on Monday, Oct. 4, 2021. (K.C. Alfred/The San Diego Union-Tribune)

Pouring rain helped to cool the fire as he summoned help. “We have five engines on the fire and we are mopping it up at this time,” Blunt said around 7:45 p.m. He said no homes were damaged.

San Diego firefighters believe a lightning strike likely sparked a blaze on Pacific Highway in Morena. Photos shared online showed a stand of palm trees engulfed in flames that spread to nearby structures, including what appeared to be shipping containers. There was no immediate word on the exact damage, but a San Diego Fire-Rescue Department official said no injuries were reported.

The official said lightning strikes were suspected of starting “a bunch of tree fires” around the city, including one that required a vegetation response, mostly because it was difficult to access.

Lightning hit a palm tree near Jo Rankin’s house on Arnold Avenue near Wightman Street in North Park, and the sound was so loud she thought the windows had cracked.

She said firefighters were quickly on the scene and put the blaze out before it could spread.

ADVERTISEMENT

“We were in the house in the living room watching television and it scared us to death,” Rankin said. “We thought the windows shattered, it was so loud.”

She said electricity in the area also was knocked out.

Escondido fire officials also reported lightning strikes igniting palm trees in the city, but a spokesman said there were no reports of property damage.

Firefighters with Cal Fire helped extinguish tree fires sparked by lightning strikes in Lakeside, Rancho San Diego, Fallbrook/Deer Springs and Rainbow Glen.

“They were all tree fires, none of them spread to homes,” said Frank LoCoco, a spokesman for Cal Fire San Diego. “They all stayed relatively small.”

LoCoco said because the lightning was coupled with pretty heavy rain, none of the fires spread. “We did have the benefit of pretty substantial rainfall, so hopefully we don’t have any delayed fires. Nothing has been reported as of yet,” he said early Tuesday.

Staff writer Alex Riggins contributed to this report.

Updates

9:13 a.m. Oct. 5, 2021: This story was updated with additional details.

[WEATHER](#) [LATEST](#) [TOP STORIES](#) [CALIFORNIA](#) [BREAKING](#) [NORTH COUNTY](#) [EAST COUNTY](#) [SOUTH COUNTY](#)



SHARE

SAN DIEGO COUNTY

San Diego Thunderstorm Causes Fires, Continued Power Outages

Lightning-related fires were reported in Fallbrook and La Mesa, and San Diego Gas & Electric reported more than a dozen power outages

Published October 4, 2021 • Updated 3 hours ago

NBC Universal, Inc.



A [thunderstorm that battered San Diego County](#) on Monday set fires to some trees and buildings and left thousands of utility customers in the dark.

As of 7:45 a.m. Tuesday, San Diego Gas & Electric [reported power outages continued to impact more than 1,500 customers](#) -- an improvement from Monday night's figure of more than 13,000 customers affected. Severe weather caused many of the outages, SDG&E said.

Our redesigned local news and weather app is live! Download it for [iOS](#) or [Android](#) – and sign up for alerts.

Power restoration varied for some communities, with the latest estimate at 3 p.m. Tuesday.

Check [SDG&E's website](#) for power restoration estimates.

Impacted communities include Rainbow, Pala, La Mesa, Fallbrook, Oceanside, Escondido, Boulevard, Jacumba, North Park, Golden Hill, Mission Beach, Midway, Talmadge, Tierrasanta, and Moreno.

Lightning Strikes Reported in San Diego With the Return of Rain & Fall Temps



Cooler, fall-like temperatures return to San Diego County on this first week of October 2021, plus even a chance of showers. Here's what to expect from our weather this week.

 NBC 7 San Diego



1:10

WATCH: Thunderstorm Batters San Diego County

One of the first lightning-related fires sparked near the Navajo Road on-ramp at State Route 125, on the eastern edge of the city of San Diego.

Twitter user [@bk_missoula](#) shared pictures of a blazing tree with NBC 7.

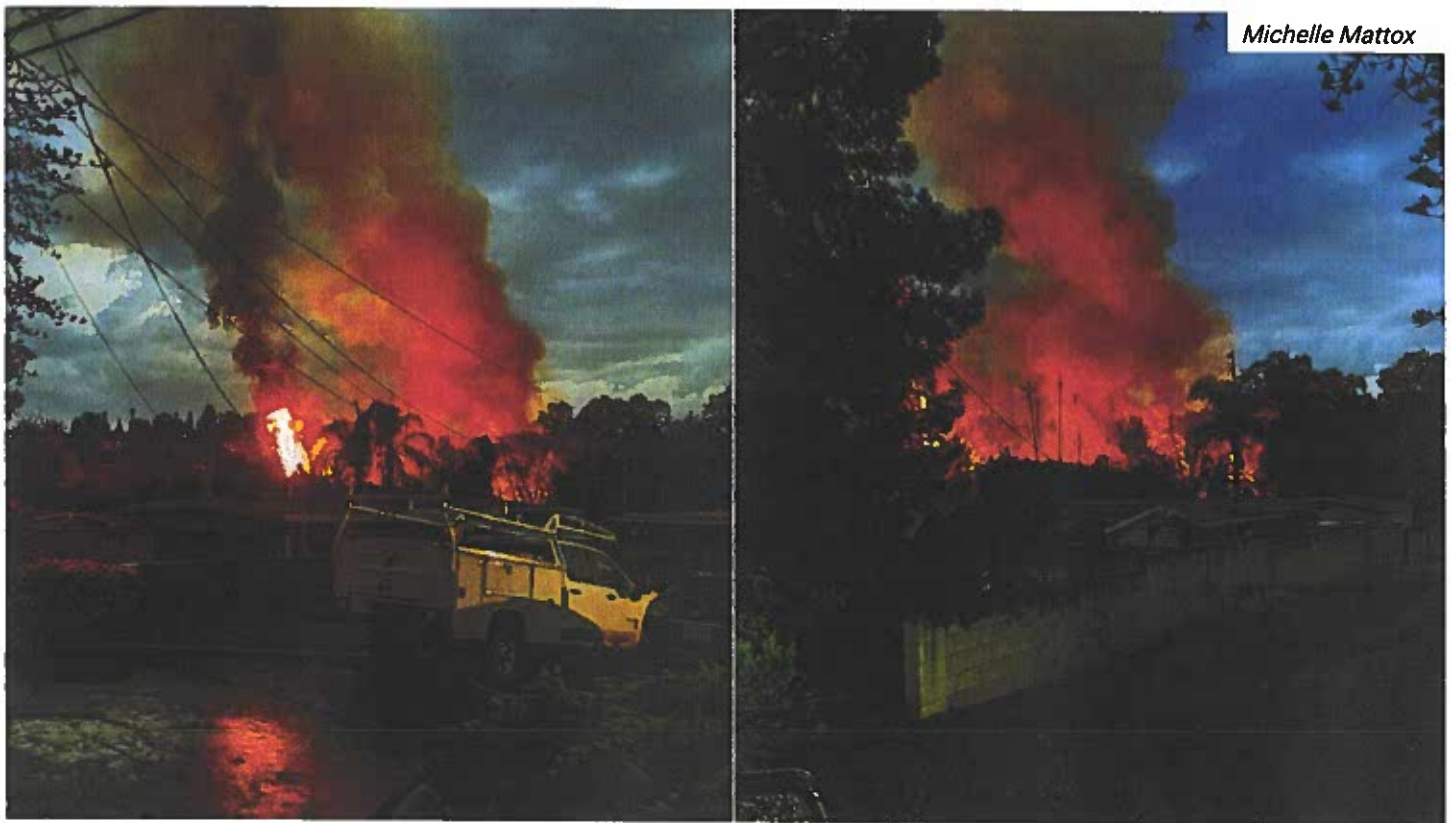




SHARE

Andy McKellar, a spokesperson for the Heartland Fire Department, said the agency couldn't count how many lightning-related fires started Monday evening, but said all fires reported in the area were lightning-related.

NBC 7 viewer Michelle Mattox also sent in pictures of a lightning-related fire near Mount Helix. The fire spread across a group of trees and threatened nearby homes.



"There were probably 30 to 40 palm trees involved with a lot of embers cast onto the homes that are here," San Miguel Fire and Rescue Battalion Chief Roddey Blunt said. "All residents did a great job, they had hoses out and were doing what was best for their property."

Local



2 HOURS AGO

What's Up in San Diego County For Oct. 5, 2021



SHARE



Holiday Season

Nicco Bajoghli raced to his home off Calavo Drive when his niece called about the threat to their home, and her cat.



2:04

San Diego County Recuperating After Storm

After a powerful storm lit some trees ablaze and caused power outages for thousands of customers, San Diego County is recuperating. NBC 7's Audra Stafford has more.

He and others are thankful no homes in the area were damaged and no one was injured.

"I'm feeling great. It didn't catch on fire. It's like that song, 'Duh, duh, duh, your house is on fire,'" Bajoghli laughed.

The North County Fire Protection District had to shut down Rainbow Valley Boulevard in Fallbrook after lightning set fire to a tree and spread to a nearby structure. The fire was contained in about 20 minutes but the road remained closed, NCFPD said in a tweet.



SHARE

North County Fire-Rescue District
@NorthCountyFire

.@NorthCountyFire is on scene of a tree fire that is extending into a structure in the area of the 2100 block of Rainbow Valley Blvd in Rainbow.
#RainbowIC

7:18 PM · Oct 4, 2021



♥ 23 💬 2 🔗 Copy link to Tweet

[Tweet your reply](#)

In another posting, the agency warned residents to stay inside while thunderstorms were active.

At around 8 p.m., the San Diego Fire-Rescue Department said crews were responding to at least five lightning-related calls, according to a dispatch supervisor.



Maurico De Souza filmed the towering from his surfboard repair shop, Lord of the Dings.

"Oh my God! The fire department's coming," he said from behind the camera.

One witness said the strike that sparked the fire was unlike any he had ever seen.

"It knocked a guy bigger than me down to the ground. It was very loud. It pretty much might as well have been a missile going off. It was scary," explained Aeron Walls.

No one was injured by the lightning or the fire, but the blaze spread from the trees to at least six shipping containers in the area, SDFD said.

"Thank God, Mother Nature sent rain down to help the fire guys out. The dangers of lightning strikes," Walls said.



1:30

Rain Expected Monday Evening Following Small, Afternoon Spot Showers

Lightning and rain are expected in parts of San Diego County Monday evening. NBC 7's Dana Griffin shares what to expect.

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Gopher Canyon fire posed not threat to Bonsall homes



By [Julie Reeder](#)

There is a fire burning at 4650 Gopher Canyon. An outbuilding was completely engulfed and spread into a vegetation fire. According to NCFPD PIO John Choi the fire is about a quarter acre. It is a Cal Fire incident, but North County Fire Protection District is assisting, as well as Vista, Oceanside, Deer Springs and water tenders."

PIO John Choi said, "People near Bonsall and Camino del Rey area are probably seeing smoke. Houses in the area are likely not in danger at this time. "

Connect With Us

Village News

111 W. Alvarado St.
Suite 200
Fallbrook, CA 92028
Ph: (760) 723-7319

© 2021 Reeder Media, Inc.

Powered by [ROAR Online Publication Software](#) from Lions Light Corporation
© Copyright 2021

Rendered 10/05/2021 10:38

HEALTH

County Opens Free-Standing Crisis Stabilization Unit in North County

New Crisis Stabilization Unit Opens in Vista



Video by [Andy Tolley](#), [Anita Lightfoot](#)

By [José A. Álvarez](#), County of San Diego Communications Office

Sep. 30, 2021 | 4:22 PM

People experiencing a behavioral health crisis in North County now have a new resource available to them.

A new community-based crisis stabilization unit (CSU) opened today in Vista. This new service, the first of its kind outside a hospital setting, provides much needed support to individuals who might typically end up at a local emergency room or jail.

County Board of Supervisors Chair Nathan Fletcher said in the last three years, the Board has made significant increases in investment and funding to provide

better access to behavioral health services.

“It is about how do we build a system that works...Projects like this, crisis stabilization units are a vital component,” Chair Fletcher said. “It is so important that we meet people where they are. That we get the right care, to the right person at the right time and get the right outcomes.”

For the CSU opening, Chair Fletcher was joined by Supervisor Jim Desmond, District Attorney Summer Stephan, Undersheriff Kelly Martinez, Nick Macchione, director of the County Health and Human Services Agency, Dr. Luke Bergmann, director of County Behavioral Health Services and Luana Murphy, president and CEO of Exodus Recovery, Inc.

What Are Crisis Stabilization Units?

Crisis stabilization units provide services in a community-based or hospital settings for people experiencing a mental health or substance use crisis.

Services are provided on a walk-in basis with stays of less than 24 hours. In addition to walk-in, community and mobile crisis team transport, law enforcement may drop off people experiencing a behavioral health crisis to CSUs as a safe alternative to jail or a hospital, allowing deputies more options to connect people to care.

CSUs are designed to enable the smoothest transition possible from law enforcement engagement to care hand-off, which is less taxing on individuals; allows deputies to return quickly to the field and provides a care plan leading to less recidivism. Services at the Vista CSU are being provided by [Exodus Recovery, Inc.](#)

This is the second CSU the County has opened in North County. The first one, a hospital-based CSU, opened at Palomar Health in Escondido several years ago and earlier this year, doubled its capacity to 16 recliners. A third crisis stabilization unit is also slated to open in Oceanside later this year at the North Coastal Live Well Health Center and will offer 12 additional recliners.

“This is a lifesaver for North County,” said Supervisor Desmond. “I don’t say this as an exaggeration. This will save lives for those who are going through a crisis in their life, who are struggling with a burden and need the assistance to

get their life back on track.”



The Crisis Stabilization Unit in vista will start serving clients Oct. 1, 2021.

The crisis stabilization units are part of the County’s efforts to expand access to behavioral health services throughout the region.

A new psychiatric health facility is also being built, in partnership with Tri-City Medical Center, on its campus in Oceanside. This facility will provide 16 beds and is expected to break ground in Spring 2022.

The County is also working with UC San Diego Health to open a large behavioral health hub in Hillcrest that will offer an array of services to the community. The new facility will be located on a County-owned property on Third Ave. that has been vacant for years.

“Following the leadership of our Board of Supervisors, and guided by direction of Dr. Bergmann, these efforts add to the array of crisis services in the North regions and are part of an expanding effort to get more people with mental

illness the help they need,” said Macchione.

People needing immediate behavioral health help should call 9-1-1. Help is also available by calling the County’s Access and Crisis Line at (888) 724-7240 or visiting www.Up2SD.org.

Related: **crisis stabilization unit** **csu** **mental health**



José A. Álvarez is a communications specialist with the County of San Diego Communications Office.
[Contact](#)

RELATED STORIES



PREVIOUS STORY

[San Diego County COVID-19 Update – 9-29-2021](#)

TRANSLATE

Select Language ▼



CAPITOL ALERT

Capitol Alert

California gets money for wildfire, drought as Congress temporarily funds government again

BY GILLIAN BRASSIL

UPDATED SEPTEMBER 30, 2021 3:01 PM



The KNP Complex Fire reached 46,976 acres (about 73 square miles) and was 8 percent contained as of Monday, September 27, as it continued to grow and spread northeast into portions of the Sequoia National Forest, according to authorities. BY RIO VISTA FIRE DEPARTMENT VIA STORYFUL

WASHINGTON

Congress passed a government funding bill in a down-to-the-wire vote on

Thursday in the face of a looming shutdown.

The continuing resolution bill, a short-term spending resolution that will keep the government funded through early December, delegates \$28.6 billion to disaster relief efforts, including for wildfire prevention and response and the consequences of drought.

Here's some of what the bill addresses on wildfires and drought.

TOP VIDEOS



See the new Museum of Science and Curiosity opening at Sacramento historic power station

- **Firefighters:** The bill waives the federal overtime pay cap in 2021, which **California Sens. Dianne Feinstein** and **Alex Padilla** [had suggested earlier this year](#). The pay cap limits the number of overtime hours that can be paid to fight wildfires.
- **Burnt crops:** \$10 billion will go to the U.S. Department of Agriculture's Wildfire Hurricane Indemnity Program to help agricultural producers affected by wildfires and smoke.

- **Cleaning forests:** \$175 million will go to the U.S. Forest Service for managing hazardous fuels, such as clearing dried vegetation that acts like kindle for fires, and \$175 million for rehabilitating burned areas. Overall, \$1.36 billion will go to the U.S. Forest Service for dealing with repercussions of wildfires that have burned since 2019.
- **Western drought:** \$200 million will go to the Bureau of Reclamation, which oversees water resource management, for projects to address drought in the West.
- **Water infrastructure:** \$238 million will go to improving California’s water infrastructure, including \$205 million for storage projects, \$21 million for nine water recycling projects in California and \$12 million for four desalination projects.

“After Senate Republicans repeatedly blocked legislation to fund the government and prevent a default, Senate Democrats came together to move forward and fund the federal programs that working families across America depend on,” Padilla said in a release following the bill’s clearance of the Senate. “I’m proud to support this bill that will provide billions of dollars in critical funding to California for wildfire disaster response and drought relief, as well as funding to help re-settle Afghan refugees.”

[Several wildfires are burning up](#) and down the state. California is spending more and more state funding each year to combat fires, [and Cal Fire expects to outspend](#) emergency funding designated in the state budget to fight wildfires this year.

Prolonged drought in California could [threaten access to clean groundwater](#) for farming communities and forced [conservation efforts](#).

The U.S. House of Representatives will next vote on the \$1.2 trillion [bipartisan infrastructure package](#), which also includes provisions for preventing and responding to wildfires and drought, among other climate issues.

Feinstein said that the focus on upcoming funding legislation must focus on climate change to address fires and drought.

Local

Fallbrook Apartment Explosion That Injured 2 Leads to Bomb/Arson Unit Investigation

 sandiego • 2 weeks ago



Ambulance in North County Fire Protection Area.District courtesy

Two residents of Fallbrook's apartment were injured in an explosion and fire in the bedroom on Sunday.

The fire was reported on Sunday at 1:32 pm in a two-story apartment complex on 1433 S. Mission Road. [North County Fire Protection District..](#)

Residents said the explosion had blown the windows of the apartment upstairs, Choi said.

Three fire trucks from the district and one fire truck from the Vista Fire Department responded. The captain said the fire brigade put out the fire in the bedroom in about 20 minutes.

Firefighters found men, women, and their dogs upstairs after escaping from

a burning apartment. The man suffered severe burns and needed air transportation to a regional burn treatment center at the University of California, San Diego, Choi said.

The woman suffered minor injuries and was taken to a burn treatment center as a precautionary measure.

NS [San Diego County Sheriff's Bomb and Arson Unit](#) I was investigating the cause of the explosion and fire.

– *City News Service*

[View comments](#)

Fallbrook Apartment Explosion That Injured 2 Leads to Bomb/Arson Unit Investigation [Source link](#) Fallbrook Apartment Explosion That Injured 2 Leads to Bomb/Arson Unit Investigation

Local

Man, woman hurt after explosion, fire in Fallbrook apartment

 sandiego • 1 week ago



Fallbrook ---

Two residents were injured in a fire in Fallbrook's apartment on Sunday afternoon, including a man who was severely burned, officials said.

The cause of the explosion reported around 1:30 pm in a two-story apartment complex on South Mission Road near Clemens Lane was not immediately clear.

The explosion blew at least one window in the apartment on the second floor. When the firefighters arrived, they found a fire in the bedroom of the apartment.

Captain John Choi of the North County Fire District said the crew had attacked the fire and contained it in the bedroom within 20 minutes.

Men and women living in the apartment ran away. The man suffered severe burns and was airlifted to the Regional Burn Center at the University of

California, San Diego. The woman was not burned, but her arm was injured and she was taken by ambulance to a burn treatment center as a precautionary measure, Choi said.

The ages of men and women were not immediately known.

The sheriff's bomb / arson unit was investigating the cause of the explosion and fire. The dangerous goods team was also waiting.

Man, woman hurt after explosion, fire in Fallbrook apartment [Source link](#)

Man, woman hurt after explosion, fire in Fallbrook apartment

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

NCFPD makes quick work of fire on Convertible Lane



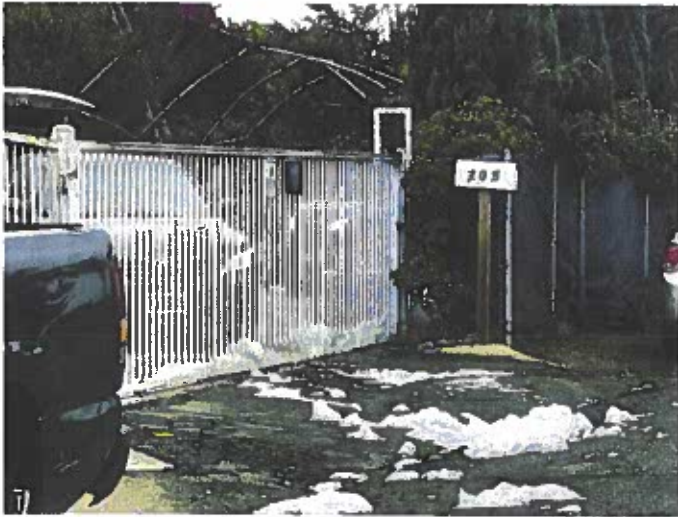
By [Julie Reeder](#)



Jessica Anderson photo

A shed fire with three cars were reported on fire at 1:52 am this morning. NCFPD had it under control by 2:11 am.

NCFPD and Camp Pendleton Fire had a fire under control quickly during the night.



Village News/ACI Investigations

The morning after the fire on Convertible Lane.

East Mission Road at Convertible Lane was closed temporarily at about 2 am due to the fire at 705 Convertible Lane. The NCFPD had a supply hose to the hydrant blocking the road.

A shed was on fire with three vehicles, which was reported at 1:52 am. The fire was under control by 2:11 am According to NCFPD PIO John Choi, Camp Pendleton also assisted on the fire.

On Facebook, Jessica Anderson said, "Our North County Fire Protection District is absolutely amazing! In less than a minute of me waking up to a loud explosion and flames in the air, there were already deputies posted and fire on the way. The response team was amazing and while I was in my jammies in a panic wondering if I needed to pack up all the animals. They kept me calm and told me everything would be fine. Thank you to these hard-working men and women!"

Valley ROADRUNNER

Hometown Newspaper of Valley Center, Pauma Valley, Pala, Palomar Mountain & North Escondido since 1974

Valley News

Waldron presents \$1 million check to fire district

David Ross on September 23, 2021

By DAVID ROSS



Assemblywoman Marie Waldron poses with the \$1 million check she presented to the VC Fire Protection District Thursday night.

When a member of the California Assembly comes bearing gifts, it's a very good omen!

Marie Waldron of the 75th Assembly District, minority leader of the Assembly, Thursday night presented a large-sized check for \$1,060,000 to the Valley Center Fire Protection District at the monthly meeting of the board.

The board room of the Valley Center Municipal Water District, where the fire board meets, was

filled to capacity by firefighters and community members who might well be called friends of the fire department—all to see the historical presentation.

The money will be used for a number of “wish list” items, needs that the district hasn’t been able to fund before. The money was part of a \$2.66 million appropriation that the assemblywoman was able to obtain for the North County Fire Protection District, Valley Center Fire Protection District and Rincon Fire Department, “for the purpose of supporting local rural fire protection districts and a local fire department to address capital infrastructure needs and purchase equipment needed to effectively protect and serve constituents with Very High Fire Hazard Severity Zones.”

The grant derived from a telephone conversation Waldron had when she asked Fire Chief Joe Napier to come up with a “wish list” for his most vitally needed items that the district could currently afford. “I need you to tell me what you need,” she said.

Waldron told the room full of people that this year the legislature has a lot of money to spread around, about \$20 billion. She met several times with the chairman of the Budget Subcommittee on Climate Crisis, Resources, Energy and Transportation to pitch the grants. The funding for the three departments was included in Senate Bill 129 that passed in July and recently was signed by Governor Newsom.

Valley Center’s allocation will be spent in three broad areas:

- Purchasing and installing temporary Fire Station # 3—\$400,000. This will address a need to an area that is underserved in the district, where call volume has increased 35% in the last few years. The addition of the third fire station on Cole Grade Road will help improve service to 2,000 residents in the area.
- Fire Station 1 & 2 Capital Improvements—\$280,000. This will be spent on more energy efficient heating, ventilating and air conditioning. Also included are facility renovations and upgrades that will take into account the fact that today’s fire force includes many more women than was the case when the fire station was first built.
- Brush Fire Engine—\$380,000. This is a smaller than standard fire engine specifically designed to assist in fighting wildfires by responding to emergencies in the backcountry where traditional engines cannot respond.

Besides the amount allocated for VCFPD, North County was allocated \$900,000 and the Rincon tribal fire department was allocated \$700,000.

Rincon Fire Department

The \$700,000 allocated to Rincon Fire Department will be used to purchase a Type 6 Wildland

Fire Apparatus. The current engine is over a dozen years old with more than 100,000 miles driven on it. It is out of service about 43% of the time. The cost for a new engine will be \$425,000 completely equipped.

It will also be used for a \$125,000 purchase of new VHF radios for all personnel.

Finally the grant will be used to purchase wildland fire personal protective equipment (PPE) for \$150,000.

Staff report

In other business, Chief Joe Napier reported that August had been a busy month, with 205 calls and a busy training schedule. The district is in the process of hiring three new paramedic firefighters and are continuing to recruit qualifying candidates at colleges, universities and the military.

He noted that response times have gone up slightly, mainly because there are so many simultaneous calls now. Even so, travel times from station to incident remain good and overall response is good.

The road work on Cole Grade Road has not slowed any fire responses, he said.

CalFire is now fully staffed at Station # 71 on Vesper Road and as the fire season winds down in Northern California the state fire agency is transferring units to Southern California where the fire season is expected to start ramping up soon.

Typically the fire season in this area is expected to run from October 1—Valentine’s Day of 2022, said Napier.

The Chief described the district’s participation in the 9/11 observance—first at Fire Station No. 1 and then at VC Community Center. He described it as a “very emotional day.”

He described how he wants to get 9/11 history inserted into the school curriculum so that those who weren’t alive then can learn about it. “It changed our world,” he said.

Land Purchase Completed

He then noted that the district is now the proud owner of 10 acres on Cole Grade Road. “It took a lot of patience but we got through it,” he said. The final price was \$330,000 for the ten acres.

The next step will be to put together an ad hoc committee of board members. They will help with contract review to select an architect and engineer. According to Napier, “We will start with the temporary fire station. We will have to submit all of the plans, including elevation and septic layout, to the County.” Grading for the site, for example, will cost \$130,000. “There is nothing

more permanent than a temporary fire station sometimes,” said the chief.

Once the site has been prepared for the temporary fire station, the ad hoc committee will work on an RFP (request for proposals) for a design build for a brick and mortar station. “That will be dependent on the funding that we can acquire,” said the chief. “The timelines will be as funding allows.”

Board President Phil Bell held up volunteer Jim Weaver for special praise as being “the driving force,” behind the idea of a fund-raiser for the Station 3. “It was his idea.”



Chief Joe Napier and Assemblywoman Marie Waldron with the \$1,060,000 check she presented to the fire department Thursday.

CRIME

Fallbrook Apartment Explosion That Injured 2 Leads to Bomb/Arson Unit Investigation

T by Editor
2 days ago



A North County Fire Protection District ambulance. Courtesy of the district

Two residents of a Fallbrook apartment suffered injuries Sunday in an explosion and fire inside a bedroom.

The fire was reported at 1:32 p.m. Sunday at a two-story apartment complex at 1433 S. Mission Road, according to Capt. John Choi of the [North County Fire Protection District](#).

Residents said an explosion blew out a window of an upstairs apartment, Choi said.

Three fire engines from the district, along with one engine from the Vista Fire Department, responded. Fire crews put out the fire in the bedroom in about 20 minutes, the captain said.

Firefighters found a man, a woman and their dog upstairs after their escape from the burning apartment. The man suffered severe burns and needed air transport to UC San Diego's Regional Burn Center, Choi said.

Secure Connection Failed

An error occurred during a connection to googleads.g.doubleclick.net. PR_CONNECT_RESET_ERROR

- The page you are trying to view cannot be shown because the authenticity of the received data could not be verified.
- Please contact the website owners to inform them of this problem.

[Learn more...](#)

Try Again

The woman suffered minor injuries and also was taken to the burn center by as a precaution.

The **San Diego County Sheriff's Department bomb and arson unit** was investigating the cause of the explosion and fire.

- *City News Service*

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

BREAKING: Commercial fire contained to half of building



By [Julie Reeder](#)



Courtesy North County Fire Fire Protection District

Crews arrive to find a working commercial fire with flames shooting through the roof of the two-story structure on Alvarado St.

UPDATE: The two-story commercial fire at 616 E. Alvarado is fully contained and limited to half of the building according to NCFPD PIO John Choi.

The commercial fire was called in at 4:05 am. Crews arrived on scene to find flames shooting through the roof, according to Choi. There were no injuries to report and the cause is under investigation.

Brandon and East Alvarado are still closed as of 8 am.

The owner of the building and at least one renter has been reported to be in a legal dispute.

Assisting NCFPD were Oceanside, Vista Fire, Camp Pendleton, and Calfire.



Courtesy NCFPD John Choi

The east portion of the building was consumed. The west part of the building has been saved.

Original story:

A working commercial fire is actively being fought this morning. It was called in at 4:05 am at 616 E. Alvarado St. Crews arrived on scene to "flames coming through the roof," said NCFPD PIO John Choi. He continued, "We are trying to contain the fire to one unit. Assisting NCFPD is Oceanside, Vista Fire, Camp Pendleton and Calfire was on scene initially.

At the time of this report Brandon St. and E. Alvarado are closed and North County Fire was asking people to avoid the area.

There were no injuries to report and the cause is still unknown.

This is an early breaking story. More details will be reported as they are available.

You might be interested in:

- [Three traffic collisions snarl morning traffic](#)
- [Sept. 11 Remembrances, Memorials Held Across San Diego County](#)
- [Man Suspected of Killing Perris Motorist](#)
- [Gas leak on E. Fallbrook mitigated](#)
- [Remembering 9/11 through art and words](#)

Connect With Us

Village News

111 W. Alvarado St.
Suite 200
Fallbrook, CA 92028
Ph: (760) 723-7319

© 2021 Reeder Media, Inc.

Powered by [ROAR Online Publication Software](#) from Lions Light Corporation



PUBLIC SAFETY

Honey oil lab caused explosion, fire in Fallbrook apartment, authorities say

The blast and fire injured two residents, including a man who was badly burned

BY DAVID HERNANDEZ

SEPT. 20, 2021 2:08 PM PT



FALLBROOK — Authorities on Monday said a butane honey oil lab caused an explosion and fire that injured two residents in a Fallbrook apartment Sunday afternoon.

One of the residents, a 34-year-old man, was badly burned and airlifted to UC San Diego's Regional Burn Center. His prognosis was unknown Monday, sheriff's officials said.

The other resident, a 58-year-old woman, was not burned but suffered arm injuries and was taken in an ambulance to the burn center as a precaution.

The explosion happened about 1:30 p.m. in a bedroom in an upstairs unit at a two-story apartment complex on South Mission Road near Clemmens Lane. The blast blew out a window and caused a fire, which firefighters contained to the bedroom within 20 minutes, authorities said.

ADVERTISEMENT

Sheriff's officials said Monday that detectives on a marijuana enforcement team searched the apartment and seized equipment used to manufacture and extract honey oil — also known as hash oil — from marijuana plants, including cans of butane, a highly flammable gas. Detectives also seized “a small amount” of processed marijuana.

A hazardous-materials team was on hand to assist with the investigation.

PUBLIC SAFETY

BREAKING

NORTH COUNTY



(/)



(/)



Funding for our local firefighters

By Assemblymember Marie Waldron

Many can remember recent San Diego wildfire disasters, including the Cedar, Witch, Cocos, Guejito and Lilac fires which devastated so much of this region. North County Fire Protection District, Valley Center Fire Protection District, and the Rincon Fire Department all serve communities with designated Very High Fire Hazard Severity Zones.

There is a clear need to support our rural fire agencies. This year, in light of the state's \$38 billion budget surplus, I made three funding requests from the Assembly Budget Committee. Though questions have arisen involving funding for statewide fire suppression, I'm very happy to report my efforts to obtain local funding were successful.

The North County Fire Protection District recently took over a former volunteer fire station in Rainbow serving hard-to-reach areas, and additional funding became necessary. The station is being converted to full-time staffing and modular living quarters for the staff must be provided. The building also has significant deferred maintenance, and is in desperate need of an upgrade.

Valley Center Fire Protection District has seen significant call volume increases in recent years, and a third fire station in an underserved area has become necessary. The District also must upgrade existing facilities, and is in need of a new Brush Fire Engine.

The Rincon Fire Department needs to replace an outdated fire apparatus. The current apparatus is over 12 years old and is frequently out-of-service. Last year the vehicle was unavailable three times when Rincon Fire was called to assist with large fire emergencies in Northern California. The Department's existing radios are not compatible with new communications technology, and

upgraded PPE is sorely needed. .

Happily, my funding request was approved for \$2,660,000 so these three rural districts, which do so much to safeguard our homes, our communities and our very lives can continue their vital, life-saving mission.

Assembly Republican Leader Marie Waldron, R-Escondido, represents the 75th Assembly District in the California Legislature, which includes the communities of Bonsall, Escondido, Fallbrook, Hidden Meadows, Pala, Palomar Mountain, Pauma Valley, Rainbow, San Marcos, Temecula, Valley Center and Vista.

###

(<https://www.addtoany.com/share?url=https%3A%2F%2Fad75.asmrc.org%2Ffunding-our-local-firefighters&title=Funding%20for%20our%20local%20firefighters>)
([/#facebook](#)) ([/#twitter](#))

District Address	Capitol Address
350 W. 5th Avenue, Suite 110, Escondido, CA 92025 760-480-7570	State Capitol, Suite #3104, Sacramento, CA 94249 916-319-2075

Honored to Serve

Bonsall, Escondido, Fallbrook, Hidden Meadows, Palomar Mountain, Rainbow, San Marcos, Temecula, Valley Center, Vista



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: OCTOBER 26, 2021
SUBJECT: COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

PAGE INTENTIONALLY BLANK



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: OCTOBER 26, 2021
SUBJECT: CLOSED SESSION

CS-1. ANNOUNCEMENT — PRESIDENT VAN DOORN:

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:

- PROPERTY LOCATION: 550 E. Ivy, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Cell Lease/Purchase;
DISTRICT NEGOTIATORS: Chief McReynolds, FiM Juul, District Counsel James

CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:

- PROPERTY LOCATION: 2309 Rainbow Valley Blvd., Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Easement Grant;
DISTRICT NEGOTIATORS: Chief McReynolds, District Counsel James

CS-4. REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN

PAGE INTENTIONALLY BLANK