

1 **March 31, 2026**

2 **SPECIAL MEETING MINUTES OF THE**
3 **BOARD OF DIRECTORS OF THE**
4 **NORTH COUNTY FIRE PROTECTION DISTRICT**

5
6 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

7 President Shaw called the meeting to order at 5:30 p.m.

8 **ROLL CALL:**

9
10 **PRESENT:** Directors Pike, Reardon, and Shaw

11 **ABSENT:** Directors Munson and Egkan (Egkan arrived at 6:03 p.m.)

12 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

13 **MOMENT OF SILENCE:** President Shaw requested a moment of silence in remembrance of NCFPD
14 Division Chief Ron Parkinson.

15 **STAFF PRESENT:** Chief McReynolds, Counsel Steinke, Finance Manager Rocha, FM Fieri, DC August,
16 BC DeCamp, IT Specialist Swanger, Board Clerk Canpinar, and members of the public both in person
17 and virtually.

18 **CHANGES TO THE AGENDA:** President Shaw requested Item #11, Resolution 2026-03 Finance
19 Manager Base Salary Adjustment and Pay Scale be brought back for consideration after closed
20 session. There was no opposition.

21 **PUBLIC ACTIVITIES AGENDA**

22 1. **PUBLIC COMMENT:** President Shaw inquired if there were any public comments regarding items
23 not on the agenda. There being no public comment, the public activities portion of the agenda was
24 closed.

25 **DISCUSSION/PRESENTATION AGENDA**

26 2. **ANNUAL COMMUNITY RISK REDUCTION REPORT:** Fire Marshal Fieri provided a detailed compilation
27 of key initiatives, programs, and statistical data related to community risk reduction efforts.

28 **RATIFICATION OF INFORMATION AGENDA**

- 29 3. Warrant Register: Information only; no action required.
30 4. Operations Report: Information only; no action required.
31 5. Written Communication: Information only; no action required.

32 **ACTION AGENDA**

33 **CONSENT ITEMS:**

34 6. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR FEBRUARY 24, 2026**

35 7. **POLICIES AND PROCEDURES:** There were no revisions this month.

36 8. WAIVE THE FULL TEXT READING OF ALL ORDINANCES

37 9. FEDERAL GRANT WRITING SERVICES (DCIP PHASE II) CONTRACT AMENDMENT

38 President Shaw inquired whether there were any questions or comments on consent items 6-9. There
39 being no comments or questions, President Shaw then asked for a motion to approve the consent
40 agenda. On a motion by Director Pike seconded by Vice President Reardon, the motion to approve
41 the consent agenda passed with the following vote – ayes: Pike, Reardon, and Shaw; absent: Egkan
42 and Munson.

43 ACTION ITEMS:

44 10. DEFENSE COMMUNITY INFRASTRUCTURE PROGRAM (DCIP) GRANT APPLICATION – FIRE STATION #4

45 PHASE II: The District can pursue additional DCIP funding to support the final phase of the Fire Station
46 #4 construction project, which would include demolition of the existing station. Securing Phase II
47 funding would significantly reduce the District’s reliance on local funding sources. The cost to
48 assemble the federal grant writing team is estimated not to exceed \$20,000, funding of which is
49 currently available in the budget. On a motion by Director Pike seconded by Vice President Reardon,
50 the motion to authorize staff to submit a DCIP grant application for Fire Station #4 construction, Phase
51 II, contingent upon funding availability; authorize the Fire Chief to accept the grant award if received;
52 and authorize the Fire Chief to execute all documents and agreements necessary to secure and
53 administer the grant funds passed with the following vote – ayes: Pike, Reardon, and Shaw; absent:
54 Egkan and Munson.

55 11. RESOLUTION 2026-03 – FINANCE MANAGER BASE SALARY ADJUSTMENT AND PAY SCALE: This item

56 was discussed after the adjournment of closed session, at 6:42 p.m. The Finance Manager entered an
57 employment contract with NCFPD in March 2025, which was addressed incorrectly on the staff report
58 in the board packet as March ‘2026’. As a contract employee who is not represented by a bargaining
59 unit, the position’s salary is established by the Board of Directors upon recommendation of the Fire
60 Chief. The proposed base salary of \$180,852, reflected in Resolution 2026-03, reflects the District’s
61 commitment to maintain competitive and appropriate compensation while supporting strong financial
62 management. The adjustment is not anticipated to require any additional appropriations or budget
63 amendments. On a motion by Vice President Reardon seconded by Director Egkan, the motion to
64 approve the annual base salary adjustment for the Finance Manager to \$180,852 and adopt Resolution
65 2026-03 and the associated pay scale, passed with the following vote – ayes: Egkan, Pike, Reardon,
66 and Shaw; absent: Munson.

67 LEGAL COUNSEL REPORT: Counsel Steinke reviewed the attached legal report, AB 1863 – Fire
68 Protection Districts and Fees for 911 Telephone Calls.

69 COMMENTS AND REPORTS SECTION - STAFF:

70 CHIEF McREYNOLDS:

- 71 • Firefighters raised almost \$9600 for the Burn Institute of San Diego County
- 72 • Demolition Derby fundraising is currently underway
- 73 • Avocado Festival will be held April 19
- 74 • Station 4: plans will be resubmitted to the County of Friday; GMP tentatively scheduled to
- 75 be brought to the Board in 1-2 months; currently working through federal National
- 76 Environmental Policy Act (NEPA) requirements.
- 77 • Events: Spring badge pinning date TBD; spring officers meeting in April; Palomar college
- 78 meeting first week of March

79 **BC DECAMP:** Apparatus updates and exam and mentorship updates; **FM FIERI:** Defensible space
 80 surveys and state-mandated inspections are underway. **DC AUGUST:** Facility updates included the
 81 painting of Fire Station #5 and the renovation of the Roy Noon Meeting Hall, which should be completed
 82 by May. **FINANCE MANAGER ROCHA:** Departments have been given budget preparation spreadsheets
 83 in anticipation of budget season. **DFC MACMILLAN:** Operational updates included recent fire on Los
 84 Olivos; Firepalooza will be held on May 2.

85 **COMMENTS AND REPORTS SECTION – DIRECTORS AND OTHERS:**

86 **PIKE:** Thank you to BC DeCamp, BC Garing, and staff for their response to recent fires. Congressman
 87 Mike Levin visited Fallbrook for a Townhall hosted by the Fallbrook Democratic Club, where he was
 88 thanked by Director Pike and others for his support of the District’s DCIP grant award application.
 89 **DIRECTOR REARDON:** No additional comment. **DIRECTOR SHAW:** No additional comment. **DIRECTOR**
 90 **EGKAN:** No additional comment.

91 **CLOSED SESSION**

92 At 6:15 p.m. President Shaw inquired whether there was a motion to adjourn to closed session. On a
 93 motion by Director Pike seconded by Vice President Reardon there was no objection to adjournment.
 94 President Shaw read the items to be discussed in closed session and open session was closed. A
 95 short break ensued after the reading of the closed session items. At 6:20 p.m. the Board entered
 96 closed session to hear:

97 **CS-1. ANNOUNCEMENT – PRESIDENT SHAW:**

98 **CS-2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC §54957):** Finance Manager

99 **CS-3. REPORT FROM CLOSED SESSION – PRESIDENT SHAW:**

100 **REOPENING TO OPEN SESSION:**

101 On a motion by Director Pike seconded by Director Egkan which passed unanimously, the Board
 102 returned to open session at 6:41 p.m. and the following items were reported out to the public:

103 **CS-2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC §54957):** There was no reportable action.

104 **ADJOURNMENT**

105 A motion was made 6:46 p.m. by Director Pike seconded by President Shaw to adjourn the meeting
106 and reconvene on April 28, 2026, at 5:30 p.m., which motion carried unanimously.

107

108 Respectfully submitted,

109

110 Mavis Canpinar

111 Board Clerk

112

113 Minutes approved at the Board of Director's Meeting on:

114

4/28/26