



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JUNE 22, 2021 — 4:00 p.m.

LOCATION:

FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER
ROLL CALL
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

- 1. PUBLIC COMMENT — PRESIDENT VAN DOORN** (pgs. 5-6)
➤ *STANDING EVENT:* Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).

ACTION AGENDA

CONSENT EVENTS:

All Events listed under the Consent Events are considered routine and will be enacted in one motion. There will be no separate discussion of these Events prior to the Board action on the motion, unless members of the Board, Staff or public request specific Events be removed from the Consent Agenda.

- 2. APPROVE REGULAR BOARD MEETING MINUTES, MAY 2021** (pgs. 7-12)
➤ *Standing Event:* Review and approve minutes from May meeting as presented.
- 3. REVIEW AND ACCEPT FINANCIAL REPORT FOR MAY 2021** (pgs. 13-22)
➤ *Standing Event:* Review and accept Financial Report for May as presented.
- 4. REVIEW AND ACCEPT POLICIES & PROCEDURES** (pgs. 23-38)
➤
 - a) Governance – District Formation and Organization:** Organization Chart: Revised to more accurately reflect the current positions and roles of the organization at the Administrative Level.
 - b) Administration – Rules & Regulations – Job Descriptions:** Human Resources Specialist: Revised to delete references to finance-related job activities, with more focused activities in Human Resources.
 - c) Administration – Rules & Regulations – Job Descriptions:** Information Technology Specialist: Revised to remove administrative support function in Operations with focus on IT support systems support and oversight, onboarding and training.
- 5. MONTHLY OPERATIONS ACTIVITY REPORT – MAY 2021** (pgs. 39-50)
➤ *Standing Event:* Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.

ACTION EVENTS:

All Events listed under the Action Events Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Events will commence precisely at the time announced in the Agenda.

- 6. CSDA SPECIAL DISTRICT LEADERSHIP ACADEMY — CHIEF McREYNOLDS AND CHIEF ABBOTT** (pgs. 51-52)
➤ *New Item:* Determine interest in attendance at academy; reschedule Board Meeting for September 21st to set public hearing date for Budget adoption.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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JUNE 22, 2021

PAGE 2 OF 3

7. **REVIEW AND APPROVE RESOLUTION 2021-05 AUTHORIZING THE FIRE CHIEF/CEO AND DESIGNEES TO AS SIGNATORIES — CHIEF ABBOTT** (pgs. 53-56)
➤ *NEW ITEM:* Review and approve required Resolution that allows Fire Chief/CEO and designated Staff to sign purchase orders and warrants and for the designees to act on behalf the Chief's behalf in his absence from the District.
8. **REVIEW AND APPROVE RESOLUTION 2021-06 ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2021/2022 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA — FM JUUL AND CHIEF ABBOTT** (pgs. 57-60)
➤ *ANNUAL ITEM:* Review and approve required annual Resolution, which determines the limitation to be \$ 23,661,461.
9. **REVIEW AND APPROVE RESOLUTION 2021-07 — REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER TO NORTH COUNTY FIRE PROTECTION DISTRICT — FM JUUL AND CHIEF ABBOTT** (pgs. 61-64)
➤ *RECURRING ITEM:* Review and approve Resolution allowing District to transfer up to 85% (\$14,022,450) of the total anticipated tax revenue in advance of the actual receipt of taxes.
10. **REVIEW AND CAST VOTE IN ELECTION FOR CSDA BOARD OF DIRECTORS, SOUTHERN NETWORK — CHIEF ABBOTT** (pgs. 65-88)
➤ *RECURRING ITEM:* Review and vote for one individual for CSDA Board of Directors for Seat C, Southern Network, authorize Board Secretary to cast vote for Board.
11. **REVIEW AND APPROVE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT — F/M FIERI AND CHIEF ABBOTT** (pgs. 89-126)
➤ *ANNUAL ITEM:* Approve and authorize Staff to deliver fixed Charge Assessment to County when deadlines are met.
12. **CONSIDER SCOPE OF WORK FOR LONG-RANGE MASTER AND STRATEGIC PLANS; ESTABLISH AD HOC WORKING COMMITTEE — CHIEF McREYNOLDS AND CHIEF ABBOTT** (pgs. 127-34)
➤ *NEW ITEM:* CONSIDER SCOPE OF WORK FOR PLANS, MAKE RECOMMENDATIONS AND ESTABLISH AN AD HOC WORKING COMMITTEE.
13. **REVIEW AND APPROVE PRELIMINARY BUDGET FOR FY 2021/2022; SET PUBLIC HEARING DATE/ TIME CERTAIN OF SEPTEMBER 21, 2021 AT 4:15 P.M., TO APPROVE THE FINAL BUDGET — FM JUUL AND CHIEF ABBOTT** (pgs. 135-58)
➤ *ANNUAL ITEM:* Review and approve proposed Preliminary Budget, set time certain hearing date for approve the Final Budget as presented.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

14. There are no Discussion Agenda Items for the June 22, 2021 Board Meeting. (pgs. 159-60)

STANDING DISCUSSION EVENTS: All Events listed under the Standing Discussion Events are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 161-62)
 - "Cal/OSHA Updates COVID-19 Workplace Standards."
- **WRITTEN COMMUNICATION:** None (pgs. 163-68)
- BOARD RECOGNITION PROGRAM

