



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JUNE 25, 2024, AT 5:00 p.m.

The June 25, 2024, meeting will be held in person and via Zoom. The public may attend remotely using:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at

<https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or

Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org.

E-mailed comments received will be read into the record by Staff. Please note that in the event of technical issues that disrupt the ability of members of the public to view the meeting or provide public comments through the web conference option, the meeting will continue.

Location:

Fallbrook Public Utility District
990 East Mission Road
Fallbrook, CA 92028

PUBLIC ACTIVITIES AGENDA

For those joining us for the public activities agenda, please feel free to depart at the close of the agenda.

Call To Order

Roll Call

Pledge Of Allegiance

Changes to the Agenda

1. Public Comment – President Pike

(pgs. 1-2)

- Standing Item: Members of the public may directly address the Board of Directors on items of interest to the public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).

DISCUSSION/PRESENTATION AGENDA

No action shall be undertaken on any discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

2. Ambulance Transport System Update – DFC MacMillan and Chief McReynolds

(pgs. 3-4)

ACTION AGENDA

Consent Items:

All items listed under the consent items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the consent agenda.

3. Regular Board Meeting Minutes, May 28, 2024

(pgs. 5-10)

- Standing Item: Review and approve minutes from the May meeting as presented.

4. Financial Reports for May 2024

(pgs. 11-20)

- Standing Item: Review and accept financial reports for May 2024 as presented.

5. Policies and Procedures

(pgs. 21-26)

- A) Community Risk Reduction, Fire Investigation Unit: Investigation

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District office 72 hours prior to the meeting at (760) 723-2012. Closed captioning and translation services are available to the public when the meeting is accessed using the Zoom platform.



NORTH COUNTY FIRE PROTECTION DISTRICT

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JUNE 25, 2024, AT 5:00 p.m.

6. Monthly Operations Activity Report (pgs. 27-38)
- Standing Item: Monthly Report demonstrating call mix, turnout time, call by unit, transports, total response times, aid received & provided, monthly inspection report, health & safety, injuries & accidents, and turnover of care statistics.

Action Items:

All items listed under the action items agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time certain items will commence precisely at or after the time announced in the agenda.

7. Diversity, Equity, Inclusion, and Belonging (DEIB) Plan and Board Pride Month Proclamation - Chief McReynolds (pgs. 39-50)
- New Item: Consider the adoption of the DEIB draft plan as presented, and a Board Proclamation recognizing June as Pride Month.
8. Resolution 2024-08: Acknowledging the Inspection of Certain Occupancies as Required by §13146.2 and §13146.3 of the California Health and Safety Code – FM Fieri and Chief McReynolds (pgs. 51-54)
- Annual Action: Review and approve required annual Resolution 2024-08 accepting state mandated inspection totals.
9. Preliminary Budget for FY 2024/2025: **Set Public Hearing Date/Time Certain September 24, 2024, at 5:05 p.m.** to Approve the Final Budget – F/M Juul and Chief McReynolds (pgs. 55-70)
- Annual Action: Consider the proposed preliminary budget and set date/time certain hearing to approve the final budget as presented.
10. Resolution 2024-07: Establishing the Limit of Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2024-2025 in Compliance with Article XIII-B of the Constitution of the State of California – F/M Juul and Chief McReynolds (pgs. 71-74)
- Annual Action: Review and approve required annual Resolution, which determines the limitation to be \$27,392,179.00.
11. Resolution 2024-06: Requesting a Temporary Transfer of Funds From the County Treasurer to North County Fire Protection District – F/M Juul and Chief McReynolds (pgs. 75-78)
- Annual Action: Review and approve Resolution 2024-06 allowing the District to transfer up to 85% (\$17,399,500) of the total anticipated tax revenue in advance of the actual receipt of taxes.
12. Fallbrook Regional Health District (FRHD) Grant Agreement Revision (pgs. 79-88)
- Recurring Item: Review the collaborative grant agreement as presented, effective July 1, 2024 – June 30, 2026.
13. Cast Vote in Election for CSDA Board of Directors, Southern Network, Seat A – Chief McReynolds (pgs. 89-98)
- Recurring Item: Review presented candidate information and vote for an individual for the CSDA Board of Directors Seat A, Southern Network. The Board Clerk has previously been authorized to cast the vote electronically for the Board.
14. Transfer of Funds to California Cooperative Liquid Assets Securities System (CLASS) - Chief McReynolds (pgs. 99-100)
- New Item: Consider reallocating funds currently in the County of San Diego/Capital Reserve and County of San Diego/General Fund to the District's CLASS account.



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JUNE 25, 2024, AT 5:00 p.m.

STANDING DISCUSSION ITEMS

All items listed under the standing discussion Items are presented at every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 101-112)
The Environmental Protection Agency's "PFAS Strategic Roadmap" and the Proposed and Adopted 2024 Federal PFAS Regulations
- **WRITTEN COMMUNICATION** (pgs. 113-114)
- **COMMENTS/QUESTIONS** (pgs. 115-116)
- **Staff:**
 - Chief McReynolds
 - Other Staff
- **Board**
- **Bargaining Groups**
- **Public Comment**

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the closed session, the Board shall publicly report any action taken in closed session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.

- CS-1. **Announcement - President Pike:** (pgs. 117-118)
 - An announcement regarding the items to be discussed in closed session will be made prior to the commencement of closed session.
- CS-2. **Public Employee Performance Evaluation (Government Code §54957)**
 - Fire Chief/CEO
- CS-3. **Conference with Real Property Negotiator (Government Code §54956.8)**
Property: 315 E. Ivy Street, Fallbrook, CA & Vacant Land, Ivy Street, Fallbrook, CA 92028
 - Agency Representatives: Chief McReynolds
- CS-4. **Report From Closed Session - President Pike**

ADJOURNMENT

Scheduled Meetings:

The next regularly scheduled Board meeting is **Tues. July 23, 2024, at 5:00 p.m.**

CERTIFICATION OF AGENDA POSTING

"I certify that this agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] the Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at www.ncfireca.gov. The agenda was also available for review at the office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this agenda submitted to the District after distribution of the agenda packet are available for public inspection in the office of the Board Clerk during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was June 20, 2024."

Board Clerk Mavis Canpinar:  Date: June 20, 2024

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Meetings – SOG § 7.2.).*

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: DEPUTY CHIEF MACMILLAN AND CHIEF MCREYNOLDS
DATE: JUNE 25TH, 2024
SUBJECT: AMBULANCE TRANSPORT SYSTEM UPDATE

DISCUSSION/PRESENTATION AGENDA

BACKGROUND:

The North County Fire Protection District (NCFPD) has been providing emergency medical transport services to the communities of Fallbrook, Bonsall and Rainbow since the early 1940's. Since then, emergency services provided by the District have evolved into a state-of-the-art EMS Delivery system which is expanding to meet the ever-increasing service demands of our growing region.

DISCUSSION:

NCFPD serves the communities of Fallbrook, Bonsall and Rainbow with a combined population of 55,000 residents. The District has five service areas which are served by the District's five fire stations. Below is an overview of the apparatus housed at each of our five stations:

- **Fire Station #1- Battalion Chief, Engine, 2 Medic Ambulances**
- **Fire Station #2- Engine**
- **Fire Station #3-Engine**
- **Fire Station #4-Engine, Medic Ambulance**
- **Fire Station #5-Engine, Medic Ambulance**

In 2017 the District changed the ambulance staffing model replacing Firefighter/Paramedics and Reserve/Firefighters with Single-Role Emergency Medical Technicians (EMT) and Paramedics. This staffing modification made the ambulance transport system a more financially sustainable program while ensuring that Firefighters are available to staff fire engines which remain in-District for fire calls while ambulances transport to regional hospitals. This move also presented new opportunities for hiring a more diverse workforce to better reflect the community that we serve.

On April 8th, 2024, the District added a fourth frontline Advanced Life Support (ALS) Ambulance (M110) to Fire Station #1, making it the first ambulance added to our delivery system in over thirty years. In 2023 the agency responded to 6198 medical aid calls and transported 4545 residents.

SUMMARY:

The NCFPD is committed to expanding services as funding becomes available to meet future demand. Staff continues to analyze response data and revenue streams to ensure that the District continues to proactively plan for future service expansion which will be required in the coming years.

Reference: ***2022 NCFPD Strategic Plan***

Goal #10: *Evaluate the ambulance delivery system in the Fire District*

1 **May 28, 2024**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

5 President Pike called the meeting to order at 5:00 p.m.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike, and Shaw

9 **Absent:** None

10 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan, DC August, FM Fieri,
11 F/M Juul, BC DeCamp, BC Harrington, IT Specialist Swanger, Board Clerk Canpinar, and members of
12 the public and association.

13 **CHANGES TO THE AGENDA:**

14 There were no changes to the May 28, 2024, Regular Board Meeting agenda.

15
16 **PUBLIC ACTIVITIES AGENDA**

17 1. **PUBLIC COMMENT:** President Pike inquired if there were any public comments regarding items
18 not on the agenda. There being no public comment, the public comment section was closed.

19
20 **DISCUSSION/PRESENTATION AGENDA**

21 2. **TECHNOLOGY IN THE FIRE SERVICE:** BC DeCamp provided an overview of the various
22 technologies used by the District to enhance operational efficiency and ensure safety. Programs
23 included: Alert California Cameras, Fire Integrated Real-time Intelligence System (FIRIS), Regional
24 Public Safety Geodatabase (RPSG), Situation Awareness & Collaboration Tool (SCOUT), Tablet
25 Command, Social Media, and Alert San Diego.

26 **ACTION AGENDA**

27 **CONSENT ITEMS:**

28 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR APRIL 30, 2024.**

29 4. **REVIEW AND ACCEPT FINANCIAL REPORTS FOR APRIL 2024.**

30 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**

31 A. Administration, Rules & Regulations, Personnel Rules: Smoking and Tobacco Use.

32 B. Administration, Business Management, Purchases & Sales: Credit Card Policy.

33 6. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

34 President Pike inquired whether there were any questions on Consent Items 3-6. There being
35 no discussion, President Pike asked for a motion to approve the Consent Agenda. On a motion by
36 Director Egkan seconded by Vice President Shaw, the motion to approve the Consent Agenda passed
37 unanimously.

38 **ACTION ITEMS:**

39 7. **RESOLUTION 2024-04: GRANT APPLICATION AND ACCEPTANCE AUTHORITY:** Chief McReynolds
40 requested the word 'federal' be removed from the record on the corresponding staff report. Resolution
41 2024-04 was presented to the Board, which grants authority to the Fire Chief to apply for and accept
42 grant funding. Chief McReynolds noted the Board would be advised when grants are being pursued
43 and will also be advised if the District is awarded grant funding. On a motion by Director Acosta
44 seconded by Director Egkan, the motion to adopt Resolution 2024-04 granting the Fire Chief authority
45 to apply for and accept grant funding passed unanimously.

46 8. **RESOLUTION 2024-05: REIMBURSEMENT FOR CONSTRUCTION OF FIRE STATION 3:** Chief McReynolds
47 presented Resolution 2024-05, explaining it is a requirement by the Internal Revenue Service (IRS) as
48 it declares a public agency's official intent to reimburse the general fund for project expenses paid by
49 the agency prior to the availability of the proceeds from the debt issue. The guaranteed maximum
50 price has yet to be determined on the Station 3 project, however, once it is determined, it will be
51 brought back to the Board at a future meeting. On a motion by Director Acosta seconded by Vice
52 President Shaw, the motion to adopt Resolution 2024-05 which will provide cost reimbursements
53 associated with construction of a permanent Station 3 passed unanimously.

54 9. **BOARD RECOGNITION POLICY:** The current Employee Recognition policy has been in place since
55 2011, allowing the Board to recognize employees who have been acknowledged in non-confidential
56 forms such as email and/or letters from the public. The Board would then review all submissions on a
57 quarterly basis, acknowledging deserving members with an award, costing the District approximately
58 \$1500-\$1500 per year. Chief McReynolds requested the Board discuss the current policy and instruct

59 Staff on whether modifications to the policy are desired. Board discussion ensued. On a motion by
60 Director Acosta seconded by Vice President Shaw, the motion for Staff to create an official District
61 form that could be accessed via intranet (SharePoint) and on the District website by any employee or
62 member of the public, then submitted to the Board Clerk for incorporation into the Board packet,
63 passed unanimously. The motion also approved revising the current policy after a trial basis, which
64 would then be brought back to the Board for consideration at a future meeting.

65 **STANDING DISCUSSION ITEMS:**

66 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed the included report: Initiative
67 1935: “The Taxpayer Protection and Government Accountability Act.” This initiative limits the ability
68 of voters and state and local governments to raise revenue for government services; the initiative will
69 be eligible for the November 5, 2024, California General Election Ballot. The initiative would also
70 require local governments to account for the minimum amount necessary to reimburse the
71 government for the cost of providing a service or product, and to find other sources of funds to pay
72 for it.

73 ● **WRITTEN COMMUNICATIONS:** There was no written communication for this meeting.

74 ● **BOARD RECOGNITION PROGRAM:** There was no recognition for this meeting.

75 ● **STAFF REPORTS/UPDATES:**

76 ● **KEITH McREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following
77 items:

- 78 ○ The spring officers’ meetings was held this month and was well attended.
- 79 ○ The District received two grants: \$12,000 from the San Diego Regional Fire
80 Foundation and \$13,500 from Urban Areas Security Initiative (UASI), which will be
81 utilized for fire radio equipment and training.
- 82 ○ Fire School on Camp Pendleton has been canceled as the vegetation fuel moisture is
83 too high to burn.
- 84 ○ Burn permits will be suspended on June 1.
- 85 ○ Visa, Oceanside, and North County Fire are collaborating on a Fire Service Woman’s
86 Empowerment Camp in August.

- Vehicle updates: The new ambulance will be stationed out of Fire Station 1 with the next ambulance arriving in December. The new type 1 engine is scheduled to arrive by the end of the year, and the UTV on order is scheduled to be delivered in the next few months.

- **CHIEF OFFICERS AND OTHER STAFF: DC AUGUST:** DC August provided an update on current facility projects at Stations 1-5 and reported that IT Specialist Swanger completed transitioning Station 5 to optic internet and off the microwave system. DC August is also currently researching fire department apps and will report developments back to the Board at a future meeting. **BC HARRINGTON:** BC Harrington provided updates on the reprogramming of VHF radio equipment to new frequencies, indicating this will be completed by the end of June. In two weeks, the first ambulance will receive hearing protection. **FM FIERI:** FM Fieri provided an update on community risk reduction concerns and reported a monthly total of 27 plan reviews. **F/M JUUL:** FM Juul indicated the preliminary budget will be brought to the Board in June, and the FY 23/24 audit is currently underway. **DFC MACMILLAN:** DFC MacMillan provided operations updates, including staffing changes.

- **BOARD:** President Pike: President Pike reported back on the recent California Special Districts Association Southern Chapter meeting, where there was unanimous support for the Valley Center tax proposal. President Pike also provided Fire Safe Council updates and notified the Board there will be a diversity, equity, and inclusion (DEI) presentation in June.

- **BARGAINING GROUPS:** There was no comment from the Bargaining Groups.

- **PUBLIC COMMENT:** There was no additional public comment.

CLOSED SESSION

At 5:57 p.m. President Pike inquired whether there was a motion to adjourn to closed session. There being no objection, President Pike read the items to be discussed in closed session and open session was closed. A short break ensued after the reading of the closed session items. At 6:15 p.m. the Board entered closed session to hear:

CS-1. ANNOUNCEMENT – PRESIDENT PIKE:

CS-2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOVERNMENT CODE §54957): FIRE CHIEF

116 **CS-3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE**

117 **§54956.9(d)): ONE CASE**

118 **CS-4. REPORT FROM CLOSED SESSION – PRESIDENT PIKE:**

119 **● REOPENING OPEN SESSION:**

120 On a motion by Director Acosta seconded by Vice President Shaw which passed unanimously, the
121 Board returned to open session at 7:06 p.m. and the following items were reported out to the public:

122 **CS-2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOVERNMENT CODE §54957): FIRE CHIEF**

123 There was no reportable action.

124 **CS-3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE**

125 **§54956.9(d)): ONE CASE**

126 There was no reportable action.

127 **ADJOURNMENT**

128 A motion was made at 7:07 p.m. by Director Acosta seconded by Director Egkan to adjourn the
129 meeting and reconvene on June 25, 2024, at 5:00 p.m., which motion carried unanimously.

130
131 Respectfully submitted,

132

133

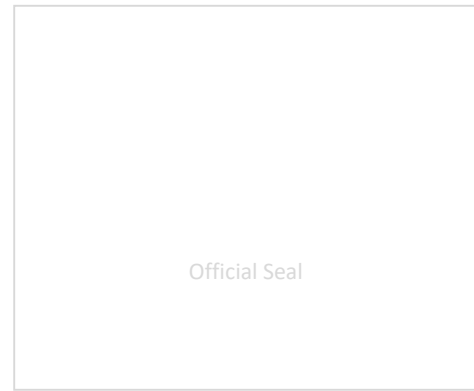
134 _____
Mavis Canpinar

135 Board Clerk

136

137 Minutes approved at the Board of Director's Meeting on:

138



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**North County Fire Protection District
Statement of Revenues and Expenses
For Period Ending May 31, 2024**

	April 2024	YTD	FY 24 Final Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Property Taxes	\$ 695,869	\$ 19,726,379	\$ 20,604,200	877,821	96%
3 Mitigation Fees - CFD	-	146,000	250,000	104,000	58%
4 Ambulance Revenue	414,204	4,419,543	3,750,200	(669,343)	118%
5 Fire Prevention Fees	27,481	159,981	213,000	53,019	75%
6 OES Reimbursement	-	1,207,728	-	(1,207,728)	100%
7 Grant Revenue	12,651	1,292,326	-	(1,292,326)	100%
8 Other Revenues	28,203	254,839	371,600	116,761	69%
9 Interest Income	44,530	521,798	124,500	(397,298)	419%
10 TOTAL REVENUE	1,222,938	27,733,687	25,313,500	(2,420,187)	110%
11 EXPENSE					
12 Salaries and Benefits					
13 Salaries	612,908	7,303,570	9,019,200	1,715,630	81%
14 Overtime	227,628	2,485,343	2,277,900	(207,443)	109%
15 FLSA	11,480	131,403	156,700	25,297	84%
16 Holiday Pay	20,814	309,319	427,900	118,581	72%
17 Worker's Compensation	8,618	522,069	659,100	137,031	79%
18 Longevity	5,872	63,010	93,200	30,190	68%
19 Education	12,760	144,000	146,000	2,000	99%
20 Bilingual	3,200	41,914	36,400	(5,514)	115%
21 Annual Leave	21,966	180,826	205,800	24,974	88%
22 Sick Leave	16,965	32,761	204,500	171,739	16%
23 Payroll Taxes	13,723	158,021	165,400	7,379	96%
24 Classic Safety	104,868	1,242,799	1,498,000	255,201	83%
25 PEPRA Non-Safety	12,633	135,762	154,600	18,838	88%
26 Classic Non-Safety	3,843	62,619	70,600	7,981	89%
27 PEPRA Safety	22,737	236,782	245,700	8,918	96%
28 Classic UAL	-	397,408	397,410	2	100%
29 PEPRA UAL	-	9,813	9,820	7	100%
30 Workers' Comp Insurance	422,812	980,038	650,000	(330,038)	151%
31 Pension Obligation Fund Int	993,863	1,221,677	1,264,600	42,923	97%
32 115 Trust	-	-	-	-	0%
33 Uniforms	6,051	111,326	110,000	(1,326)	101%
34 Health Insurance	207,472	1,632,105	1,985,700	353,595	82%
35 Total Salaries & Benefits	2,730,213	17,402,562	19,778,530	2,375,968	88%
36 Operations Expenses					
37 Dispatch Services	-	457,152	473,200	16,048	97%
38 QAF Payments - GEMT	-	417,962	393,000	(24,962)	106%
39 Structures & Grounds	42,665	394,802	300,000	(94,802)	132%
40 Fuel	-	250,912	260,000	9,089	97%
41 Medical Supplies	-	212,192	201,200	(10,992)	105%
42 Materials & Equipment	-	235,359	182,500	(52,859)	129%
43 Liability Insurance	-	132,882	175,000	42,118	76%
44 Utilities	16,216	192,902	175,200	(17,702)	110%
45 Ambulance Billing	16,616	161,101	144,600	(16,501)	111%
46 Repairs & Maintenance	1,465	83,875	115,900	32,025	72%
47 Firefighting Equipment	5,522	66,241	95,800	29,559	69%
48 Safety Equipment & PPE	26,763	67,257	95,200	27,943	71%
49 Defib Maintenance	-	61,466	50,530	(10,936)	122%
50 Kitchen & Janitorial Supplies	128	28,174	37,000	8,826	76%
51 Weed Abatement Expenses	20	5,208	35,000	29,792	15%
52 Verizon Data For Engines	-	18	29,600	29,582	0%
53 SHSP Grant Funds	-	3,570	28,500	24,930	13%
54 Public Education Material	8,090	25,880	26,000	120	100%
55 Maintenance - MDC & AVL	-	31,031	25,000	(6,031)	124%
56 Medical & Pre-Emp Exams	65	12,423	25,000	12,577	50%
57 SCBA Equipment	-	10,567	22,500	11,933	47%
58 Small Tools & Minor Equip	129	8,291	20,400	12,109	41%
59 Fleet Maintenance Software	-	-	12,300	12,300	0%
60 Hazmat Disposal & Permits	-	4,313	10,900	6,587	40%

**North County Fire Protection District
Statement of Revenues and Expenses
For Period Ending May 31, 2024**

	April 2024	YTD	FY 24 Final Budget	\$ Budget Variance	% Budget Variance
61 EMS Equipment	-	659	9,900	9,241	7%
62 Medical Licensing & CERT	-	20,309	8,300	(12,009)	245%
63 Emer Incident Meals & Misc	121	17,632	8,000	(9,632)	220%
64 Trauma Intervention Program	-	-	7,700	7,700	0%
65 CERT Program	-	3,421	12,500	9,079	27%
66 Total Operations Expenses	121,516	2,910,870	2,980,730	69,860	98%
67 General & Administration Expenses					
68 County Admin Costs	529	227,093	235,000	7,907	97%
69 Computer Materials & Service	24,212	150,021	211,600	61,579	71%
70 Professional Services	44,165	218,932	201,000	(17,932)	109%
71 Legal Services	16,599	93,967	150,000	56,033	63%
72 Professional Development	2,751	88,268	160,100	71,832	55%
73 Formal Education	-	58,895	116,000	57,105	51%
74 Physicals & Wellness Program	64,295	81,962	83,300	1,338	98%
75 Memberships & Subscriptions	7,485	76,785	65,000	(11,785)	118%
76 Employee Assistance Program	995	18,011	25,000	6,989	72%
77 Meetings & Travel	1,182	19,847	15,700	(4,147)	126%
78 Training Materials	191	10,717	16,600	5,883	65%
79 Labor Negotiations	-	-	15,000	15,000	0%
80 Office Expense	1,686	16,361	13,000	(3,361)	126%
81 Employee Recognition Program	512	21,350	12,400	(8,950)	172%
82 LAFCO Assessment Fee	-	13,483	12,000	(1,483)	112%
83 Admin Fees	730	8,462	11,600	3,138	73%
84 Rents & Lease Equipment	1,073	7,982	8,900	918	90%
85 Advertising & Legal Notices	-	590	8,000	7,410	7%
86 Personnel Recruitment	1,689	28,949	7,400	(21,549)	391%
87 Community Relations	399	2,587	6,900	4,313	37%
88 Total General & Admin Expenses	168,664	1,144,431	1,374,500	230,069	83%
89 TOTAL EXPENSE FROM OPERATIONS	3,020,393	21,457,863	24,133,760	537,145	89%
90 NET REVENUE / (EXPENSE) BEFORE CAPITAL	\$ (1,797,455)	\$ 6,275,824	\$ 1,179,740	\$ (2,957,332)	
91 Capital					
92 Capital Reserve Account			1,042,700		
93 Capital - Facilities	-	1,412,176	3,634,900	2,222,724	39%
94 Capital - Apparatus	-	1,353,045	1,436,000	82,955	94%
95 Capital - Equipment	-	356,883	528,000	171,117	68%
96 Capital - Vehicle	-	71,227	190,000	118,773	37%
97 Debt Service - Facilities	-	230,847	368,850	138,003	63%
98 Debt Service - Apparatus	-	-	-	-	0%
99 Debt Service - Equipment	-	-	-	-	0%
100 Total Capital	-	3,424,178	7,200,450	2,733,572	48%
101 TOTAL EXPENSE FROM CAPITAL	-	3,424,178	7,200,450	2,733,572	48%
102 NET REVENUE / (EXPENSE)	\$ (1,797,455)	\$ 2,851,647	\$ (6,020,710)	\$ (5,690,905)	

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2023/2024**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 23/24</u>	<u>Net Revenue 22/23</u>
7/31/2023	5,101.50	4,465.50	87.53%	893.10	3,572.40	8,375.33
8/31/2023	5,177.00	5,055.75	97.66%	1,011.15	4,044.60	8,433.50
9/30/2023	4,340.00	4,056.00	93.46%	811.20	3,244.80	6,075.43
10/31/2023	5,638.00	4,949.79	87.79%	989.96	3,959.83	6,634.40
11/30/2023	5,800.00	5,146.46	88.73%	1,029.29	4,117.17	4,307.60
12/31/2023	8,651.13	8,245.24	95.31%	1,649.05	6,596.19	5,941.28
1/31/2024	11,230.00	8,472.47	75.44%	1,694.49	6,777.98	6,760.80
2/29/2024	11,176.50	10,297.54	92.14%	2,059.51	8,238.03	4,793.57
3/31/2024	6,201.50	5,954.50	96.02%	1,190.90	4,763.60	7,890.81
4/30/2024	11,024.00	10,102.64	91.64%	2,020.53	8,082.11	7,029.80
5/31/2024	10,784.00	9,876.15	91.58%	1,975.23	7,900.92	5,589.83
6/30/2024			#DIV/0!	-	-	4,314.19
TOTAL:	85,123.63	76,622.04	90.01%	15,324.41	61,297.63	71,832.35
					Net Rev Increase	-14.67%

**NORTH COUNTY FIRE PROTECTION DISTRICT
AMBULANCE REVENUE FY 2023-2024**

MONTH	BILLED	CONTRACTUAL WRITE DOWNS	AB 716	TOTAL AR		BAD DEBT WRITE-OFFS	REFUNDS	ADJAR	DEPOSITS RECEIVED	BILLING FEES	FY 23-24		FY 22-23	
				FY 23-24	FY 22-23						NET REVENUE	NET REVENUE		
7/31/2023	1,285,190.10	740,497.35		544,692.75	342,706.66	-	-	544,692.75	467,902.28	21,055.60	446,846.68	269,197.56		
8/31/2023	1,277,664.63	787,717.37		489,947.26	192,579.06	543,542.46	14,980.18	(68,575.38)	404,079.53	17,509.47	386,570.06	260,595.63		
9/30/2023	1,158,959.26	651,212.54		507,746.72	454,742.29	159,393.84	11,119.28	337,233.60	406,550.52	15,777.71	390,772.81	244,935.14		
10/31/2023	1,390,733.62	774,618.55		616,115.07	394,075.28	55,977.01	-	560,138.06	423,387.54	16,871.22	406,516.32	270,893.22		
11/30/2023	1,228,431.79	728,220.65		500,211.14	471,664.12	131,053.52	1,580.07	367,577.55	347,826.97	13,797.70	334,029.27	295,927.72		
12/31/2023	1,295,765.16	740,684.61		555,080.55	337,309.48	95,601.93	2,463.43	457,015.19	354,673.40	13,769.49	340,903.91	288,294.79		
1/31/2024	1,234,615.59	765,892.20		468,723.39	448,712.80	105,398.41	8,429.56	354,895.42	420,090.28	16,283.71	403,806.57	257,551.37		
2/29/2024	1,107,155.89	547,625.24		559,530.65	458,650.13	98,180.63	5,702.56	455,647.46	324,675.20	12,249.21	312,425.99	286,639.68		
3/31/2024	1,291,710.43	715,237.68	141,698.51	434,774.24	479,384.80	28,434.52	4,836.16	401,503.56	436,651.01	17,034.00	419,617.01	367,267.70		
4/30/2024	1,043,677.30	578,235.44	143,709.66	465,441.86	512,380.19	91,903.51	4,591.47	368,946.88	432,228.10	16,616.16	415,611.94	296,715.94		
5/31/2024	1,025,502.10	604,894.59	125,455.84	420,607.51	446,596.47	60,559.91	-	360,047.60	418,128.56	16,680.34	401,448.22	340,698.45		
6/30/2024					609,980.85							333,898.47		
TOTAL:	13,339,405.87	7,634,836.22	410,864.01	5,562,871.14	4,538,801.28	1,370,045.74	53,702.71	4,139,122.69	4,436,193.39	177,644.61	4,258,548.78	3,178,717.20	33.97%	
						Net A/R Change		22.56%			New Rev. Change			

Report Criteria:

Report type: Summary
 Check.Type = {<>} "Adjustment"
 Check.Check issue date = 05/01/2024-05/31/2024

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/24	05/01/2024	67599	4806	BergElectric	01-000-000-2000	4,048.67
05/24	05/01/2024	67600	910	CERTAPRO PAINTERS OF NORTH SAN DIEGO	01-000-000-2000	2,565.00
05/24	05/01/2024	67601	1200	D.F. Cleaning Service	01-000-000-2000	470.00
05/24	05/01/2024	67602	4800	DANIEL CRUZ	01-000-000-2000	30.56
05/24	05/01/2024	67603	1340	DIRECTV	01-000-000-2000	183.98
05/24	05/01/2024	67604	1430	EIDE BAILLY	01-000-000-2000	6,935.47
05/24	05/01/2024	67605	1650	Fallbrook Overhead Doors and Entry Gates	01-000-000-2000	1,125.00
05/24	05/01/2024	67606	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	611.42
05/24	05/01/2024	67607	1850	Fowler Pest Control	01-000-000-2000	1,829.00
05/24	05/01/2024	67608	2060	HAWTHORNE MACHINERY CO	01-000-000-2000	109.02
05/24	05/01/2024	67609	4834	HOWELLS GOVERNMENT RELATIONS	01-000-000-2000	7,500.00
05/24	05/01/2024	67610	4800	MODIVCARE SOLUTIONS LLC	01-000-000-2000	431.30
05/24	05/01/2024	67611	3290	PARKHOUSE TIRE INC.	01-000-000-2000	409.09
05/24	05/01/2024	67612	3370	PINE TREE LUMBER	01-000-000-2000	1,003.26
05/24	05/01/2024	67613	4800	PROSPECT MEDICAL SD	01-000-000-2000	161.13
05/24	05/01/2024	67614	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	242.60
05/24	05/01/2024	67615	3530	Reeder Media	01-000-000-2000	358.00
05/24	05/01/2024	67616	4800	SUSAN MIRANDA	01-000-000-2000	2,017.01
05/24	05/01/2024	67617	4800	TC CONST CO INC H&W INS TRUST	01-000-000-2000	1,951.47
05/24	05/01/2024	67618	4720	World Landscape	01-000-000-2000	350.00
05/24	05/02/2024	67619	2600	LIFE LINE EMERGENCY VEHICLES	01-000-000-2000	289,410.00
05/24	05/09/2024	67620	720	Burke Williams & Sorensen LLP	01-000-000-2000	16,599.00
05/24	05/09/2024	67621	1150	CSDA - SAN DIEGO CHAPTER	01-000-000-2000	240.00
05/24	05/09/2024	67622	1500	ERICKSON-HALL CONSTRUCTION	01-000-000-2000	13,846.00
05/24	05/09/2024	67623	1590	FALLBROOK EQUIPMENT RENTALS	01-000-000-2000	37.62
05/24	05/09/2024	67624	1640	FALLBROOK OIL COMPANY	01-000-000-2000	3,379.86
05/24	05/09/2024	67625	1650	Fallbrook Overhead Doors and Entry Gates	01-000-000-2000	120.00
05/24	05/09/2024	67626	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	490.68
05/24	05/09/2024	67627	1790	FIRST ALARM WELLNESS	01-000-000-2000	900.00
05/24	05/09/2024	67628	1860	FOWLER PLUMBING	01-000-000-2000	300.00
05/24	05/09/2024	67629	1420	FRMS	01-000-000-2000	9,460.91
05/24	05/09/2024	67630	2150	HI-TECH E.V.S. INC.	01-000-000-2000	235.08
05/24	05/09/2024	67631	2300	JIM'S SIGN SHOP	01-000-000-2000	988.00
05/24	05/09/2024	67632	4849	KIMBALL MIDWEST	01-000-000-2000	362.07
05/24	05/09/2024	67633	2600	LIFE LINE EMERGENCY VEHICLES	01-000-000-2000	294.67
05/24	05/09/2024	67634	2610	LIFE-ASSIST INC	01-000-000-2000	8,182.29
05/24	05/09/2024	67635	3010	NarcBox/EMS Logik	01-000-000-2000	41.00
05/24	05/09/2024	67636	3080	NHA ADVISORS LLC	01-000-000-2000	7,912.50
05/24	05/09/2024	67637	3190	ON DUTY HEALTH PLLC	01-000-000-2000	64,010.00
05/24	05/09/2024	67638	3290	PARKHOUSE TIRE INC.	01-000-000-2000	1,415.05
05/24	05/09/2024	67639	4812	PSYCHOLOGY 360 INC.	01-000-000-2000	1,500.00
05/24	05/09/2024	67640	2050	PTW Insurance Services	01-000-000-2000	1,077.00
05/24	05/09/2024	67641	3660	RUSTY WALLIS INC	01-000-000-2000	162.00
05/24	05/09/2024	67642	3690	S&R TOWING	01-000-000-2000	300.00
05/24	05/09/2024	67643	3850	SDCFCA	01-000-000-2000	105.00
05/24	05/09/2024	67644	3920	Sherwin-Williams Co.	01-000-000-2000	1,398.98
05/24	05/09/2024	67645	3970	SoCal PPE	01-000-000-2000	356.76
05/24	05/09/2024	67646	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	1,231.32
05/24	05/09/2024	67647	4130	STRYKER MEDICAL	01-000-000-2000	495.37
05/24	05/09/2024	67648	4250	THE COUNSELING TEAM	01-000-000-2000	95.00
05/24	05/09/2024	67649	4520	VERIZON WIRELESS	01-000-000-2000	38.01
05/24	05/15/2024	67650	80	ACTION MAIL	01-000-000-2000	8,078.46

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/24	05/15/2024	67651	410	AUTO ZONE	01-000-000-2000	29.59
05/24	05/15/2024	67652	860	CASELLE INC.	01-000-000-2000	2,006.00
05/24	05/15/2024	67653	4290	CHARTER COMMUNICATIONS	01-000-000-2000	1,747.28
05/24	05/15/2024	67654	1690	FALLBROOK WASTE	01-000-000-2000	646.74
05/24	05/15/2024	67655	4814	FIRST ARRIVING	01-000-000-2000	4,494.00
05/24	05/15/2024	67656	1850	Fowler Pest Control	01-000-000-2000	465.00
05/24	05/15/2024	67657	1860	FOWLER PLUMBING	01-000-000-2000	1,829.00
05/24	05/15/2024	67658	1420	FRMS	01-000-000-2000	7,907.94
05/24	05/15/2024	67659	2400	KEN GRODY FORD CARLSBAD	01-000-000-2000	2,123.85
05/24	05/15/2024	67660	4844	KOSMONT REALTY	01-000-000-2000	7,438.60
05/24	05/15/2024	67661	2540	LEGAL SHIELD	01-000-000-2000	331.00
05/24	05/15/2024	67662	2960	MOTOROLA	01-000-000-2000	7,332.89
05/24	05/15/2024	67663	1540	NAPA AUTO PARTS	01-000-000-2000	332.78
05/24	05/15/2024	67664	3110	NORTH COUNTY DISPATCH JPA	01-000-000-2000	67,898.70
05/24	05/15/2024	67665	4867	OCMI	01-000-000-2000	7,480.00
05/24	05/15/2024	67666	3200	O'Reilly Auto Parts	01-000-000-2000	64.70
05/24	05/15/2024	67667	4838	PW ELECTRIC INC	01-000-000-2000	3,055.00
05/24	05/15/2024	67668	3550	RIDEOUT ELECTRIC	01-000-000-2000	1,851.25
05/24	05/15/2024	67669	3800	SCRAPPY'S	01-000-000-2000	172.69
05/24	05/15/2024	67670	4170	SUNSHINE WATER SOFTENERS & MORE	01-000-000-2000	140.00
05/24	05/23/2024	67671	380	AT&T	01-000-000-2000	11.04
05/24	05/23/2024	67672	4290	CHARTER COMMUNICATIONS	01-000-000-2000	219.98
05/24	05/23/2024	67673	1010	COUNTY OF SAN DIEGO - RCS	01-000-000-2000	5,935.50
05/24	05/23/2024	67674	1640	FALLBROOK OIL COMPANY	01-000-000-2000	6,510.95
05/24	05/23/2024	67675	1860	FOWLER PLUMBING	01-000-000-2000	4,732.50
05/24	05/23/2024	67676	2060	HAWTHORNE MACHINERY CO	01-000-000-2000	240.69
05/24	05/23/2024	67677	4834	HOWELLS GOVERNMENT RELATIONS	01-000-000-2000	7,500.00
05/24	05/23/2024	67678	2770	Master Flow	01-000-000-2000	4,800.00
05/24	05/23/2024	67679	4869	MASTER SHOWER PANS INC	01-000-000-2000	380.00
05/24	05/23/2024	67680	3030	NATIONWIDE MEDICAIL/SURGICAL	01-000-000-2000	409.15
05/24	05/23/2024	67681	3270	Palomar Health	01-000-000-2000	65.00
05/24	05/23/2024	67682	3400	POSTAL ANNEX #25	01-000-000-2000	285.54
05/24	05/23/2024	67683	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	916.07
05/24	05/23/2024	67684	3550	RIDEOUT ELECTRIC	01-000-000-2000	1,350.23
05/24	05/23/2024	67685	4846	RINCON CONSULTANTS INC	01-000-000-2000	23,955.58
05/24	05/23/2024	67686	3690	S&R TOWING	01-000-000-2000	600.00
05/24	05/23/2024	67687	4868	SAN DIEGO RECORDER/COUNTY CLERK	01-000-000-2000	50.00
05/24	05/23/2024	67688	4180	SUPERIOR RAIN GUTTERS & AWNING	01-000-000-2000	375.00
05/24	05/23/2024	67689	4260	THE STANDARD	01-000-000-2000	522.00
05/24	05/23/2024	67690	4280	THOMSON REUTERS - WEST	01-000-000-2000	249.23
05/24	05/23/2024	67691	4855	TRAFFIC SAFETY STORE	01-000-000-2000	1,722.64
05/24	05/23/2024	67692	4470	US POSTAL SERVICE	01-000-000-2000	320.00
05/24	05/23/2024	67693	4510	VELOCITY TRUCK CENTERS	01-000-000-2000	7,483.81
05/24	05/23/2024	67694	4710	Wittman Enterprises LLC	01-000-000-2000	16,616.16
05/24	05/23/2024	67695	4740	XEROX - PASADENA	01-000-000-2000	462.17
05/24	05/29/2024	67696	200	All-Star Fire Equipment	01-000-000-2000	26,140.38
05/24	05/29/2024	67697	380	AT&T	01-000-000-2000	2,028.16
05/24	05/29/2024	67698	1340	DIRECTV	01-000-000-2000	183.98
05/24	05/29/2024	67699	1650	Fallbrook Overhead Doors and Entry Gates	01-000-000-2000	7,725.00
05/24	05/29/2024	67700	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	629.61
05/24	05/29/2024	67701	1530	Five Alarm Security	01-000-000-2000	149.97
05/24	05/29/2024	67702	1860	FOWLER PLUMBING	01-000-000-2000	7,875.45
05/24	05/29/2024	67703	2300	JIM'S SIGN SHOP	01-000-000-2000	265.88
05/24	05/29/2024	67704	2520	L.N. CURTIS & SONS	01-000-000-2000	3,197.33
05/24	05/29/2024	67705	2770	Master Flow	01-000-000-2000	375.00
05/24	05/29/2024	67706	3150	North County Window and Door	01-000-000-2000	7,695.16
05/24	05/29/2024	67707	3550	RIDEOUT ELECTRIC	01-000-000-2000	130.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
05/24	05/29/2024	67708	4842	SOUTH COAST FIRE EQUIPMENT	01-000-000-2000	572.29
05/24	05/29/2024	67709	4816	TELACU CONSTRUCTION MANAGEMENT	01-000-000-2000	70,177.84
Grand Totals:						795,600.91

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-000-000-2000	.00	795,600.91-	795,600.91-
01-000-000-2035	1,599.00	.00	1,599.00
01-000-000-2044	331.00	.00	331.00
01-000-000-4130	4,591.47	.00	4,591.47
01-101-000-5530	240.00	.00	240.00
01-101-000-5581	16,599.00	.00	16,599.00
01-102-000-5081	17,368.85	.00	17,368.85
01-102-000-5140	995.00	.00	995.00
01-102-000-5160	1,500.00	.00	1,500.00
01-102-000-5170	64,010.00	.00	64,010.00
01-102-000-5200	16,616.16	.00	16,616.16
01-102-000-5245	30,450.93	.00	30,450.93
01-102-000-5270	2,143.32	.00	2,143.32
01-102-000-5271	747.06	.00	747.06
01-102-000-5340	3,973.26	.00	3,973.26
01-102-000-5510	602.17	.00	602.17
01-102-000-5530	105.00	.00	105.00
01-102-000-5575	605.54	.00	605.54
01-102-000-5580	44,766.57	.00	44,766.57
01-103-000-5539	8,078.46	.00	8,078.46
01-103-000-5541	358.00	.00	358.00
01-103-000-5550	249.23	.00	249.23
01-104-000-5320	3,197.33	.00	3,197.33
01-104-000-5330	26,763.02	.00	26,763.02
01-105-000-5175	65.00	.00	65.00
01-105-000-5320	8,632.44	.00	8,632.44
01-107-000-5274	2,445.17	.00	2,445.17
01-107-000-5285	72,392.70	.00	72,392.70
01-107-000-5335	5,935.50	.00	5,935.50
01-108-000-5220	10,273.12	.00	10,273.12
01-108-000-5320	14,322.92	.00	14,322.92
01-108-000-5335	1,309.09	.00	1,309.09
01-108-000-5360	50.00	.00	50.00
01-109-000-5536	1,722.64	.00	1,722.64
01-200-000-7001	135,323.70	.00	135,323.70
01-200-000-7002	289,410.00	.00	289,410.00
01-200-000-7003	7,828.26	.00	7,828.26
Grand Totals:	795,600.91	795,600.91-	.00

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

Check.Check issue date = 05/01/2024-05/31/2024

NORTH COUNTY FIRE PROTECTION DISTRICT

Tax Apportionments FY 23-24

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	COUNTY ADMIN COSTS	FY 23/24 NET	FY 23/24 RUNNING	FY 22/23 NET	FY 22/23 RUNNING
8/8/2023	1	313,272.43	1,293.92	669.68	311,308.83	311,308.83	259,243.84	259,243.84
9/5/2023	2	116,495.20	432.52	2,449.51	113,613.17	424,922.00	119,547.03	378,790.87
10/10/2023	3	274,233.89	26,617.85	1,965.64	245,650.40	670,572.40	271,608.18	650,399.05
11/14/2023	4	845,729.19	16,451.63	9,286.80	819,990.76	1,490,563.16	808,729.23	1,459,128.28
12/12/2023	5	6,648,935.67	21,210.81	4,170.78	6,623,554.08	8,114,117.24	6,115,360.30	7,574,488.58
1/16/2023	6	3,036,187.88	20,568.70	4,447.43	3,011,171.75	11,125,288.99	2,999,456.99	10,573,945.57
2/13/2023	7	551,822.76	26,542.24	2,160.57	523,119.95	11,648,408.94	696,903.82	11,270,849.39
3/19/2023	8	596,632.40	31,657.25	2,127.14	562,848.01	12,211,256.95	476,472.49	11,747,321.88
4/16/2023	9	6,942,727.64	21,731.17	156,663.96	6,764,332.51	18,975,589.46	5,642,191.95	17,389,513.83
5/14/2023	10	656,458.91	47,038.95	528.98	608,890.98	19,584,480.44	1,145,898.51	18,535,412.34
6/18/2023	11				-	19,584,480.44	416,621.01	18,952,033.35
7/19/2023	12				-	19,584,480.44	116,717.17	19,068,750.52
TOTAL YTD		19,982,495.97	213,545.04	184,470.49	19,584,480.44	19,584,480.44	18,535,412.34	18,535,412.34
							Net Rev Increase	
							19,768,950.93	
							5.66%	

**North County Fire Protection District
Monthly Investment Report
as of May 31, 2024
(Unaudited)**

District Cash & Investments		Interest
01-000-000-1010	County of San Diego/General Fund - FBK	\$ 4,606,134 1.00%
01-000-000-1011	Pacific Western Bank/Accounts Receivable	284,392 0.00%
01-000-000-1012	First National/Payroll	401,734 0.35%
01-000-000-1013	Bank of America/PASIS	221,683 0.01%
01-000-000-1014	Local Agency Investment Fund	47,874 4.33%
01-000-000-1015	First National/Benefit Fund	389,267 0.35%
01-000-000-1016	First National/Accounts Receivable	218,232 0.35%
01-000-000-1017	First National/Accounts Payable	67,934 0.35%
01-000-000-1130	Workers' Comp JPA	488,768 0.87%
01-000-000-1020	California Cooperative Liquid Assets Securities System (CLASS)	7,268,643 5.41%
01-000-000-1020	Undesignated reserves	770,453 5.41%
01-000-000-1020	CLASS - Station 3 remodel	1,000,148 5.41%
01-000-000-1020	CLASS - Station 4 build	900,133 5.41%
01-200-000-1010	County of San Diego/Capital Reserve	425,160 1.00%
11-000-000-1010	County of San Diego/General Fund - RNBW	2,388,278 1.00%
35-000-000-1010	County of San Diego/Fire Mitigation Fund - FBK	2,489,123 1.00%
36-000-000-1010	County of San Diego/Fire Mitigation Fund - RNBW	4,307 1.00%
Total District Cash & Investments		\$ 21,972,263



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

FIRE PREVENTION Community Risk
Reduction

SECTION 310.05

FIRE INVESTIGATION UNIT

MAY 1, 2006

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INVESTIGATION

1.0. **PURPOSE:**

1.1. To establish policy and procedure to ensure that all investigations conducted by the North County Fire Protection District Fire and Investigation Unit (FIU) are done in a safe, legal and efficient ~~man~~er~~anner~~ in accordance with current guidelines.

2.0. **INTENT:**

2.1. The intent of this Policy is to establish a procedural guideline for NCFPD FIU members in conducting origin and cause investigations. Inasmuch as the investigation of the crime of Arson rests primarily with the San Diego Sheriff's Department (SDSO), investigation of these crimes is to be primarily handled by SDSO. In the event that SDSO is unavailable to investigate the crime of arson, NCFPD FIU Investigators may use this Policy to assist in investigation of this crime.

3.0. **AUTHORITY:**

3.1. Pursuant to the California Fire Code Section 104, the Fire Department is vested with the authority to conduct fire cause and origin investigations, explosions or other hazardous conditions.

3.2. Pursuant to the California Health & Safety Code, Sections 13869 & 13875, the California Penal Code (CPC) Section 830.37 (A) & (B), the Fire Department is vested with the authority to designate specially trained employees as peace officers and conduct criminal investigations pertaining to arson and explosives.

3.3. Pursuant to North County Fire Protection District (NCFPD) Policy 120.08, the Fire Investigative Unit (FIU) of the North County Fire Protection District has been established and legally recognized.

3.4. Pursuant to CPC Section 830.37, the authority of an Investigator extends to any place in the state for the purpose of performing their primary duty or when making an arrest pursuant to CPC Section 836 as to any public offense with respect to which there is immediate danger to person or property, or of the escape of the perpetrator of that offense.

4.0. **POLICY:**

4.1. The Fire Marshal shall direct the Fire Investigation Unit. This responsibility may



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

FIRE PREVENTION Community Risk
Reduction

FIRE INVESTIGATION UNIT

SECTION 310.05

MAY 1, 2006

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INVESTIGATION

be delegated to a designated FIU Program Manager.

- 4.2. Arson investigations should be conducted in accordance with NFPA 921, Fire and Explosion Investigation Guide, and the policies contained herein.
- 4.3. In discharging their duties, Investigators shall use only the minimum required force to subdue a criminal suspect, pursuant to [CPC 835\(a\)](#). [Refer to the NCFPD [Use of Force Policy](#).]
- 4.4. It is the District's policy to correctly determine the causation of an incident, any contributing factors and other pertinent information relating to incidents within the District.
- 4.5. Findings are to be accurately articulated in written reports and properly channeled to the appropriate destination upon completion, i.e.: State Fire Marshal, District Attorney, U.S. District Attorney, allied agencies, fire Marshal and the Chief Executive Officer.
- 4.6. Primary investigative authority for all crimes is vested with the law enforcement authority with primary jurisdiction (SDSO, CDF, ATF, or FBI). Should these agencies refuse or substantially delay [the](#) investigation, the NCFPD Investigator shall so note and commence with a crime scene investigation.
- 5.0. **RESPONSIBILITY:**
- 5.1. The Fire Marshal is responsible ~~to ensure~~[for ensuring](#) that investigations are conducted in accordance with this and other department policies.
- 5.2. All members of the Fire Investigation Unit are vested with the responsibility to:
- 5.3. Read and understand this policy, all directly related departmental policies, and all applicable San Diego Sheriff's Department policies.
- 5.4. To conduct investigations in accordance with all North County Fire Protection District and all applicable San Diego Sheriff's Department policies.
- 5.5. Maintain currency in training and certifications pertaining to investigation, criminal and legal procedure, and use of force.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

FIRE PREVENTION Community Risk
Reduction

SECTION 310.05

FIRE INVESTIGATION UNIT

MAY 1, 2006

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INVESTIGATION

6.0. **PROCEDURE:**

6.1. **REQUESTING AN INVESTIGATOR:**

- 6.1.1. Requests for investigators shall be made in accordance with the NCFPD [Fire Investigation Policy](#).

6.2. **SCENE SAFETY:**

6.2.1. **SAFETY EQUIPMENT AND CLOTHING:**

- 6.2.1.1. Investigators responding to fire scenes shall wear an approved FIU uniform as directed by the Fire Marshal. **Civilian-/undercover clothing may be worn during the course of an investigation to minimize presence or investigate community claims or complaints.**
- 6.2.1.2. Investigators working within the safety perimeter of an incident shall wear the approved uniform and safety equipment unless otherwise directed by the incident commander.
- 6.2.1.3. A Self Contained Breathing Apparatus (SCBA) shall be worn by investigators operating in an Immediately Dangerous to Life and Health (IDLH) atmosphere.
- 6.2.1.4. Investigators should avoid working alone at a fire scene, if at all possible.

6.3. **INVESTIGATION PROCEDURE:**

- 6.3.1. Fire investigations should be conducted in accordance with the NFPA 921.

6.4. **REQUIRED ~~DOCUMNETATION~~ DOCUMENTATION:**

- 6.4.1. The assigned lead investigator shall ensure that all required documentation is completed in a timely manner.
- 6.4.2. An **Firehouse** incident report, **including sketch**, shall be completed by the first in unit captain using the NFIRS format.
- 6.4.3. A San Diego County Sheriff's Department (SDSO) Deputy Report shall be completed by the responding SDSO deputy for all fires suspected to be



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

FIRE PREVENTION Community Risk
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FIRE INVESTIGATION UNIT

SECTION 310.05

MAY 1, 2006

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INVESTIGATION

incendiary in nature. This is done for the purpose of obtaining an SDCSO incident number.

6.4.4. Witness statements shall be completed by the investigator/ individual conducting the interview.

6.4.5. A Fire Investigation Unit Incident Report shall be completed by the lead investigator assigned to the incident, for all incidents of a known or suspected criminal nature, which have been investigated by members of the FIU. This report should be done in the format currently accepted by the San Diego County District Attorney's Office.

~~6.4.6.~~ After an investigation has been completed, the case folder containing all documents and photographs, shall be kept in a locked file cabinet in the ~~Fire Prevention Office.~~ **Community Risk Reduction Division**

6.5. EVIDENCE:

6.5.1. COLLECTION:

6.5.1.1. Evidence should be collected using the methods outlined in the NFPA 921.

6.5.2. PACKAGING:

6.5.2.1. Evidence shall be packaged for storage and or processing in accordance with the procedures contained in the San Diego County Sheriff's Department "Evidence Packaging Guidelines".

6.5.3. STORAGE:

6.5.3.1. Evidence should be stored in the NCFPD FIU evidence locker or turned over to over to the San Diego Sheriff's Department for processing and storage.

6.6. DETENTION AND ARREST:



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

FIRE PREVENTION Community Risk
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SECTION 310.05

FIRE INVESTIGATION UNIT

MAY 1, 2006

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INVESTIGATION

- 6.6.1. Investigators shall use the minimum force necessary to effect the detention and or arrest of a subject.
- 6.6.2. The preferred procedure for effecting the arrest of a suspect is to effect the arrest with the assistance of a SDSO deputy. This will more easily facilitate the transportation, processing, and booking of the subject into the San Diego County Jail System.
- 6.6.3. In the absence of an available SDSO deputy, a minimum of two NCFPD FIU investigators should be used to effect an arrest.
- 6.6.4. All subjects shall be searched subsequent to arrest and prior to being transported to jail.
- 6.6.5. All prisoners shall be booked into the San Diego County Jail System in accordance with current San Diego County Sheriff's Department procedures

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North County Fire



MONTHLY OPERATIONS ACTIVITY REPORT:

May 2024

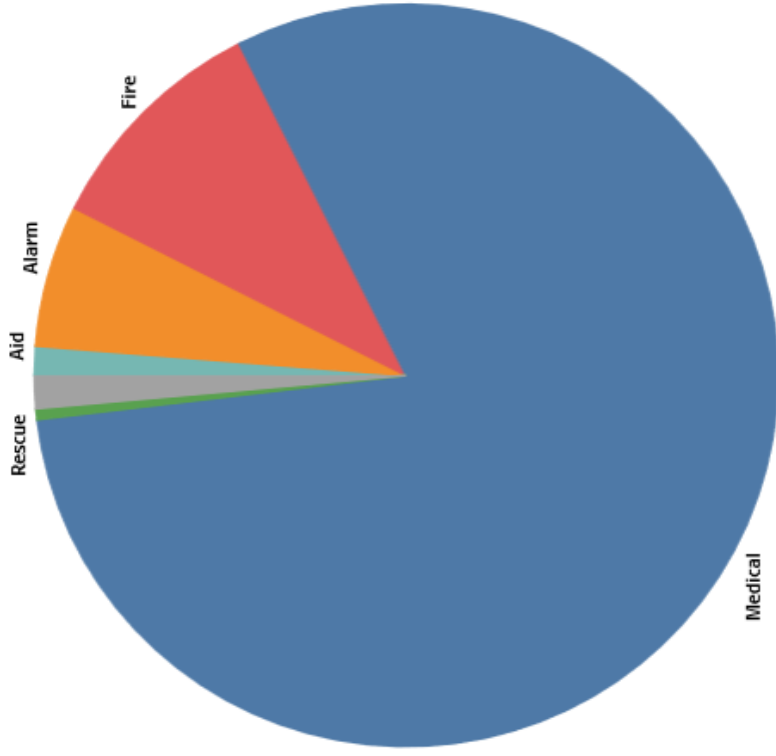
Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD
May 2024

Agency
NORTH COUNTY FPD

Month
May 2024

Aid	8 incidents / 1.27%
Alarm	39 incidents / 6.18%
Fire	64 incidents / 10.14%
Medical	508 incidents / 80.51%
Rescue	3 incidents / 0.48%
Other	9 incidents / 1.43%
Grand Total	631 incidents / 100.00%



Problem Category

- Aid
- Alarm
- Fire
- Medical
- Rescue
- Other

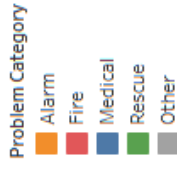
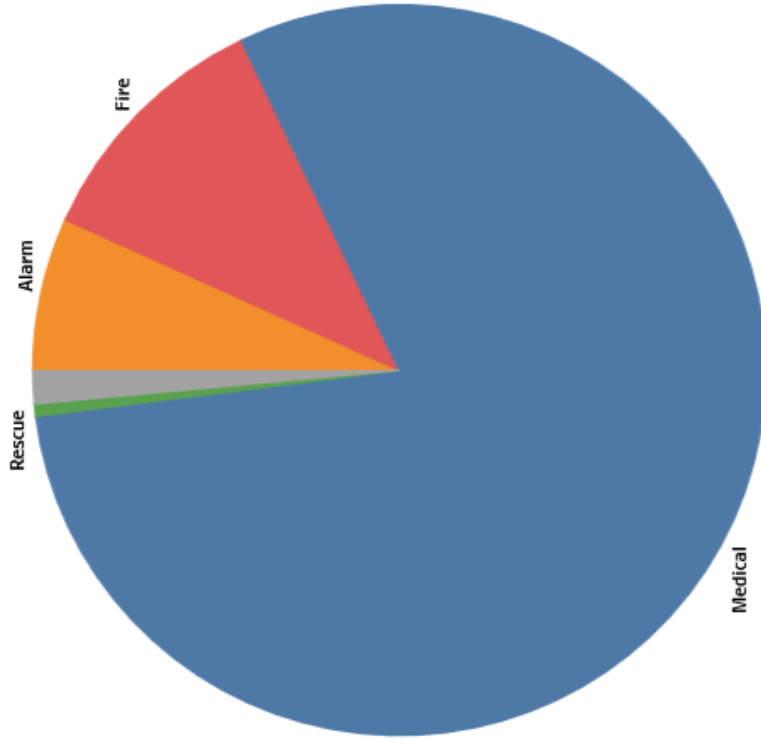
Total incidents year to date:
May 2023: 2,998
May 2024: 3,086



Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD
May 2024

Agency	NORTH COUNTY FPD
Month	May 2024
Alarm	37 incidents / 6.76%
Fire	61 incidents / 11.15%
Medical	438 incidents / 80.07%
Rescue	3 incidents / 0.55%
Other	8 incidents / 1.46%
Grand Total	547 incidents / 100.00%



Total incidents year to date:
May 2023: 2,574
May 2024: 2,676



Turnout Time

(Time of station notification to responding)

90th Percentile – Emergency Calls Only

Shift	Unit Name	May	Shift	Unit Name	May	Shift	Unit Name	May
A-SHIFT	B111	00:01:19 (3)	B-SHIFT	B111	00:01:09 (7)	C-SHIFT	B111	00:00:43 (2)
	E111	00:01:49 (85)		E111	00:01:40 (58)		E111	00:01:27 (72)
	E112	00:01:09 (32)		E112	00:01:47 (30)		E112	00:01:42 (23)
	E113	00:01:05 (13)		E113	00:01:23 (20)		E113	00:01:30 (10)
	E114	00:01:01 (33)		E114	00:01:50 (37)		E114	00:01:45 (24)
	E115	00:01:31 (26)		E115	00:01:34 (25)		E115	00:01:57 (27)
	M110	00:01:36 (50)		M110	00:01:30 (40)		M110	00:01:28 (40)
	M111	00:01:53 (38)		M111	00:01:42 (40)		M111	00:01:27 (33)
	M114	00:01:13 (28)		M114	00:01:57 (33)		M114	00:01:49 (25)
	M115	00:01:26 (42)		M115	00:01:30 (19)		M115	00:02:15 (33)
	RA111	00:01:09 (6)		RA115	00:01:37 (16)		RA111	00:00:48 (10)
	RA114	00:00:57 (2)					RA114	00:00:53 (3)



Aid Given/Received

Aid Given by NORTH COUNTY FPD
May 2024: Incident Count

Aid Received by NORTH COUNTY FPD
May 2024: Incident Count

	23	CAL FIRE	58
CAMP PENDLETON	4	CAMP PENDLETON	3
ESCONDIDO FD	1	CARLSBAD FD	1
OCEANSIDE FD	41	OCEANSIDE FD	3
PALA FD	6	PALA FD	3
SAN MARCOS FD	1	RANCHO SANTA FE FPD	1
VALLEY CENTER FPD	2	VISTA FD	13
VISTA FD	7	Grand Total	82

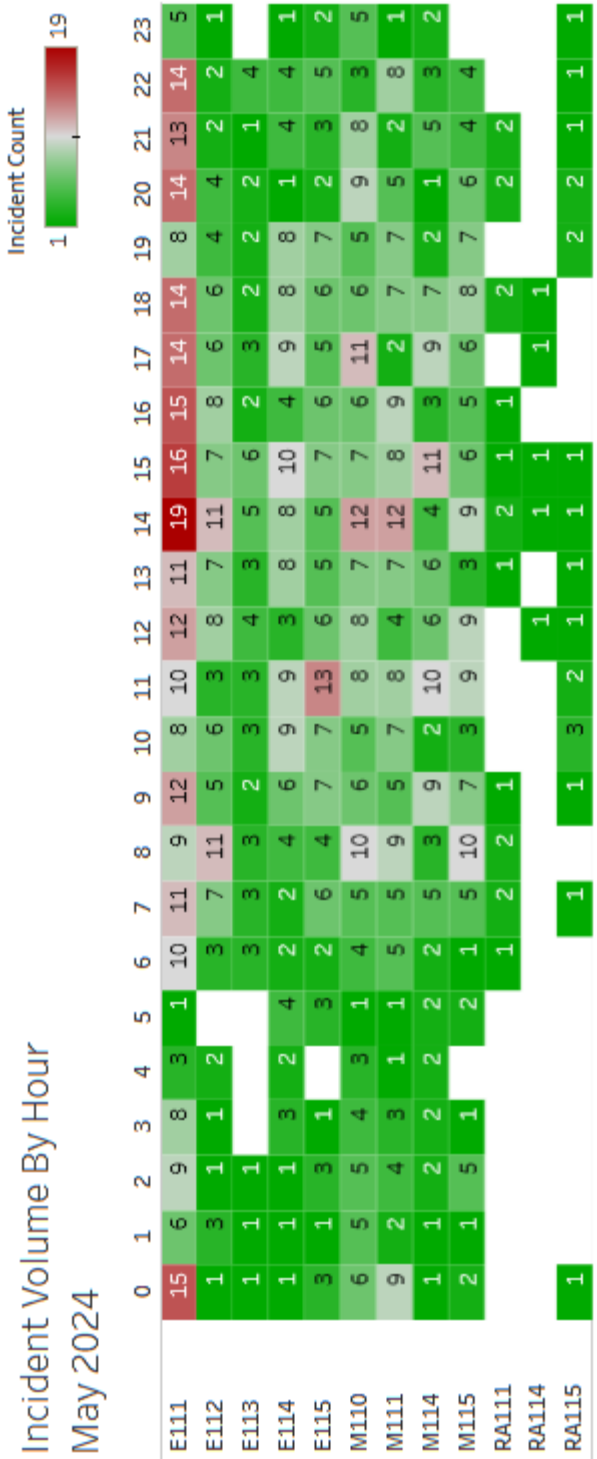
Incidents within jurisdiction to which outside units were assigned, sorted by home jurisdiction.

Data Source: AgencyDashboard_v3_Extract_v4
Data Last Updated: 6/3/2024 9:03:50 PM

Incidents outside of jurisdiction to which units were assigned sorted by jurisdiction.



Incident Volume by Hour



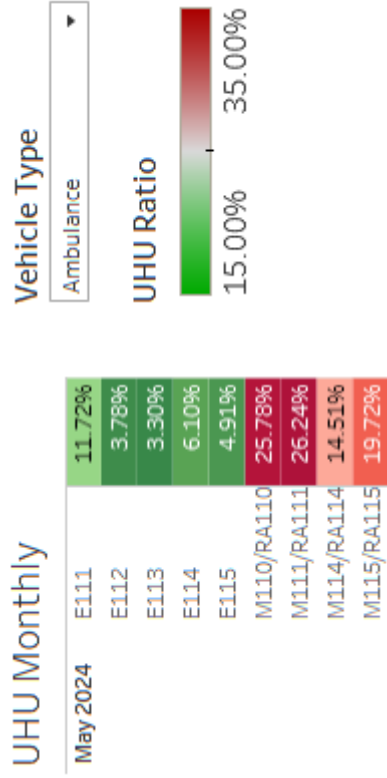
Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD May 2024

Ambulance	M110	149
	M111	132
	M114	100
	M115	113
	RA111	17
	RA114	5
	RA115	19
	Total	535
Engine / Truck	E111	257
	E112	109
	E113	54
	E114	112
	E115	109
	Total	641
Other units	B111	13
	C1103	2
	C1104	1
	CHFSPGRNCF	1
	P1151	1
	P1152	3
	Total	21
Grand Total		1,197



Ambulance Unit Hour Utilization



Transports

Transport Counts	Transport Destinations
M110	TEMECULA VALLEY HOSPL..
M111	PALOMAR HOSPITAL
M114	KAISER SAN MARCOS ME..
M115	TRI CITY MEDICAL CENTE..
RA111	MCP NAVAL HOSPITAL
RA114	RANCHO SPRINGS HOSP.
RA115	CHILDRENS HOSPITAL
Grand Total	SCRIPPS ENCINTAS HOSPL..
	LOMA LINDA MEDICAL CE..
	Grand Total

*Only transports which arrive at a destination are counted.



Health & Safety

**Injuries &
Illness**

0 Injuries

Accidents

1 vehicle



Social Media Metrics

	May
Instagram Followers	3,971
Facebook Followers	9,313
X (formally known as Twitter) Followers	
Post Reach Instagram	-4.90%
Post Reach Facebook	-29.20%
Audience Growth Instagram	0
Audience Growth Facebook	0
Audience Growth X (formally known as Twitter)	
Engagement rate Instagram	8.40%
Engagement rate Facebook	-31.60%
Engagement rate X (formally known as Twitter)	

Top performing posts:

Facebook- Motorhome fire on May 9th: 95 reactions 6 comments and 2 shares

Instagram- Gabe Saldaña completing probation: 300 likes 9 comments 17 shares



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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: NCFPD DIVERSITY, EQUITY, INCLUSION AND BELONGING WORKING GROUP, BOARD PRESIDENT PIKE, AND CHIEF McREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: NCFPD DIVERSITY, EQUITY, INCLUSION AND BELONGING PLAN AND BOARD PRIDE MONTH PROCLAMATION

ACTION AGENDA

RECOMMENDATION:

That the Board adopt the NCFPD Diversity, Equity, Inclusion and Belonging (DEIB) Plan and Pride Month Proclamation.

BACKGROUND:

For the last year the NCFPD DEIB Working Group has been developing a plan to memorialize the District's intent to embrace and promote a diverse, equitable and inclusive workplace.

DISCUSSION:

The DEIB Plan was developed with a strategy that outlines recruitment and retention efforts, ways to create an even more inclusive organization, training, conflict management, and organizational connectedness. Using the plan as a foundation, working groups will be established and work plans created to carry the DEIB Plan forward.

FISCAL ANALYSIS:

There is no fiscal impact to the District.

SUMMARY:

NCFPD is known for having a culture that promotes professionalism, exceptional service, and a work force that embraces diversity, equity, inclusion, and a sense of belonging for all. The approval of the DEIB Plan and Board Pride Month Proclamation will reinforce the Board and organization's commitment to creating a more inclusive, accepting, and diverse organization that is representative of the community we serve.

North County Fire Protection District
Diversity, Equity, Inclusion & Belonging
Enhancement Plan



2024

NCFPD Diversity, Equity, Inclusion & Belonging Enhancement Plan

The North County Fire Protection District (NCFPD) is a medium size Fire Protection District in Northern San Diego County. Serving 90 square miles and a population of 50,000, the NCFPD is an all-risk fire/rescue agency that provides fire protection, rescue, public service, and emergency medical services to the three communities of Fallbrook, Bonsall, and Rainbow. The agency has five fire stations that house 5 paramedic engines and 4 paramedic ambulances. The support staff works from a central administrative facility located in the downtown Fallbrook area.

Having approximately 95 employees, the agency has seen demographic changes over the years both within the agency and around the greater Fallbrook community. Currently 12% of our staff is female, 9.84 is Hispanic or Latino, and .82 is Asian. According to the 2022 United States Census Bureau, 50% of our community population is female, 52.8% is Hispanic or Latino, and 2.3% is Asian. By embracing a Diversity, Equity, Inclusion and Belonging (DEIB) Plan the District memorializes our ongoing and intentional efforts to maximize recruitment and retention to employ personnel in hopes of reflecting the demographics of the Fallbrook, Bonsall and Rainbow communities.

Current Efforts

Currently, the NCFPD has an ongoing community outreach program designed to reach the diverse citizenry of the District. Our community outreach efforts embrace diversity in all forms, including race, ethnicity, gender, sexual orientation, religion, age,

ability and socioeconomic status. We are actively involved with seeking out and engaging with community partners and individuals from diverse backgrounds. The goal is to share who we are as an organization, what we offer, and job opportunities. We have adopted a robust social media program with a Community Outreach and Social Media Specialist on staff who is responsible for ensuring that posts are produced on a regular basis across the current mainstream media platforms. Most of the outreach information focuses on community risk reduction, current events, and current emergency incidents. A major objective of our social media efforts is to reach young people within our community to share who we are as an organization and what we do as an emergency response agency. One of the goals of the social media program is to expand our organizational diversity through outreach efforts.

Another outreach opportunity that the district engages in are Career Days and community fairs at our local Jr. High and High Schools. These events give us opportunities to engage with young people who live in the area. Schools are a great place to access the young citizens of any community. Career and job fairs allow an organization to spotlight who they are, what they do, and job opportunities. The NCFPD has a Fire Explorer Program for young people ages 15-20 to gain experience in the field and to help them determine whether becoming an emergency responder would be a viable career path for them. Having an Explorer Program has given us the opportunity to recruit young people into the organization and has proven to be a successful approach to proactively reach a diverse population within our community. Effective community outreach in the realm of DEIB requires a multifaceted approach that involves engaging with diverse communities through various channels such as workshops, town halls, cultural events, educational programs, and social media campaigns. It is essential to

listen to the needs and concerns of different groups and collaborate with local organizations and leaders to implement meaningful change. By prioritizing diversity, equity, inclusion and belonging in community outreach efforts, we can work towards building a more equitable fire service in the future. Although these are great first steps, improvements should be made, and a plan developed to ensure that the highest level of diversity, equity, inclusion and belonging efforts are realized.

Enhancement Plan

Although the NCFPD has made efforts over the years to diversify and promote inclusion of underrepresented groups, additional efforts must be made. New initiatives and efforts will promote a workforce that more accurately reflects the demographics of our community. This Enhancement Plan will provide an analysis of the actions that the NCFPD could and should take. NCFPD has formed a DEIB working group to assess our current efforts relating to DEIB and to move the plan forward. Each part of the plan will involve different divisions of NCFPD and will benefit from input from program managers and subject matter experts. To assist with this, the group plans to form smaller sub-groups for different projects and goals to benefit the DEIB efforts of the organization. The desired result of the sub-groups is to take the District's overarching goals and objectives relating to DEIB and break them out into smaller categories to move the plan forward.

Recruitment & Retention

To promote the inclusion and career success of underrepresented individuals the recruitment process will need to be evaluated to determine what steps should be made to establish the desired outcomes are met by implementing strategies to attract, retain,

and promote diverse talent. This may involve reviewing recruitment processes, ensuring job postings reach diverse audiences, and creating inclusive workplace policies and practices. We will also actively work to review and revise policies and practices to eliminate barriers and promote equity. This includes policies related to hiring, promotion, compensation, benefits, and accommodations. One of the most important steps is to include inclusive language stating that our agency does not discriminate and welcomes all people and ensures that the testing/hiring process is fair and free of bias with standardized practices and procedures. Training individuals who are involved in the testing/hiring process with clear expectations as to testing standards and implicit bias training must be established. Another important effort is to ensure that positions are well advertised across a wide range of outreach platforms, even potentially in different languages. This can broaden the applicant pool. Ensuring that the components of a test are reasonable and applicable to the position is important to the overall hiring process.

Ensuring Organizational Inclusion

Inclusion is about creating environments where everyone feels welcomed, respected, and valued. Talking about being an inclusive organization or hoping it will happen over time on its own is not enough. Leaders must be proactive to ensure that a well thought out plan with actionable steps is in place. The plan must set expectations and identify training requirements so that members understand that equity is a value that each member must embrace and champion. Promoting diversity and acceptance for all and actively advocating for inclusion is something organizational leaders must embrace. The inclusion conversation should happen frequently as a constant reminder of its value and importance in the organization. Recognizing employees who support

inclusion efforts and recognizing employee contributions is another way to show that the organization deeply values being an accepting and inclusive organization.

Organizational Policy and Procedures

Diversity, equity, inclusion and belonging involves recognizing and addressing systemic barriers that may prevent certain groups from fully participating in and benefitting from what our organization has to offer. We strive to promote equity by advocating for policies and practices that work to ensure that everyone has access to the same opportunities and resources. Employers have a responsibility to ensure that they have policies and procedures which promote diversity, equity, inclusion and belonging. Not only should these policies identify what the expectations are but what the consequences may be if discrimination or harassment does occur. An organizational Mission Statement with mission, vision, and values is also something that must be kept current with an ongoing contemporary commitment to diversity and inclusion language and expectations. Although the NCFPD has these priorities identified we must ensure that we have them visually displayed in each of our facilities so that our personnel see them and reflect on them daily.

Cultural Diversity, Equity, Inclusion and Belonging Training

Training can happen both formally and informally. Formal training may occur via guest speakers, webinars, video, and online. Informal training can occur through group dynamics such as cultural diversity events where all employees come together and share about their families and their culture. The organization may consider having the training delivered internally or hire a content expert. The goal would be for the training to be well-received as employees get to know a more personal side of their co-workers

that they otherwise may never know. Training on organizational expectations through awareness like reviews of policies, procedures, and laws may help reinforce that diversity, inclusion, and anti-discrimination is not only a good idea but a cherished value of the organization.

Diversity, Equity, Inclusion and Belonging Working Group

Leadership must demonstrate a genuine commitment to DEIB through words, actions, and resource allocation. This includes appointing DEIB committees, setting clear goals, and holding themselves accountable for progress. Although leaders at the top of the organization will need to set the example, it will take members at all levels of the organization to embrace and support these ideals. Working groups and peer support is a very important piece of the plan. Peer groups can promote discussions among the employees to address concerns and to solicit feedback. These groups can measure how well the initiatives are working by hearing comments from peers that supervisors may not. This feedback can be used to ensure that weaknesses in the plan are addressed. Professional development and consultants can be brought in to help establish these groups and ensure that they are in fact addressing unseen issues. Another step we can take is to promote informal employee resource groups to provide support and a platform for underrepresented employees to voice their concerns and perspectives. This may also evolve over time into a voluntary mentorship program where we work to help our newer employees feel accepted and included by pairing them up with a more senior employee who can share their experience. Sometimes people just need someone who relates to and believes in them and can lift them up during a tough time. Support groups are a great way for employees to hold each other

up. We have seen huge success in our organization and others forming and growing peer support networks and joining these with our DEIB efforts will help to enhance those groups as well.

Conflict Management

An unfortunate reality is that conflict is bound to arise. Cultural and differences in background can be difficult to accept. At its very core, culture is who we are and what we believe. Cultures are different, so blending cultures together will be a leadership challenge. Instead of allowing conflict to exist, we must ensure that we have a process in place to provide resolution. Active listening and addressing biases and assumptions while encouraging empathy and focusing on understanding by seeking common ground can be helpful in navigating differences of opinion. Having resources such as outside investigators or mediators can be beneficial when resolving conflict between employees.

Organizational Connectedness

Connection is a basic human need that serves as a foundation for organizational success. This concept allows members to foster trust and security, which are essential for personal buy-in to the organization. For leaders to get the most of their people they must be connected to them. People need to feel that they bring value to the organization and that their work is appreciated. The NCFPD Diversity, Equity and Inclusion Enhancement Plan will include time dedicated for supervisors to meet with their personnel to discuss their career goals and ambitions. These conversations should happen at the beginning of the year (January), the middle of the year (May), and the

end of the year (November). Diversity, equity, inclusion and belonging are everyone's responsibility.

NCF Forward

Promoting a diverse and inclusive culture and workforce should be an ongoing effort that culturally becomes a part of our organizational fabric. This involves regularly reviewing and refining strategies and adapting to changing circumstances and priorities. This plan should be referenced frequently and promoted throughout the organization as we rise to the challenge. Ensuring that this plan is not only adopted but realized will ensure that the NCFPD is an inclusive, accepting, and diverse organization that is representative of the citizens of the community we serve.



NORTH COUNTY FIRE PROTECTION DISTRICT

PROCLAMATION

OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT RECOGNIZING JUNE AS PRIDE MONTH

WHEREAS, the Board of Directors of the North County Fire Protection District recognizes and proclaims the month of June as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) “Pride Month” throughout the Fallbrook, Bonsall, and Rainbow communities; and

WHEREAS, North County Fire Protection District is a diverse, inclusive, and equitable agency where all receiving aid, whatever their gender, race, ethnicity, national origin, age, sexual orientation or identity, education, or disability, feel valued and respected; and

WHEREAS, North County Fire Protection District joins the County of San Diego to observe Pride Month by adopting this Proclamation to honor the history of the LGBTQ liberation movement and to support the rights of all citizens to experience equality and freedom from discrimination; and

WHEREAS, the Pride Flag is widely recognized as a symbol of pride, inclusion, and support for social movements that advocate for LGBTQ people in society; and

WHEREAS, all human beings are born free and equal in dignity and rights. LGBTQ individuals have had an immeasurable impact to the cultural, civic, and economic successes of our country; and

WHEREAS, the North County Fire Protection District is committed to supporting visibility, dignity, and equality for LGBTQ people in our diverse community; and

WHEREAS, while society at large increasingly supports LGBTQ equality, it is essential to acknowledge that the need for education and awareness remains vital to end discrimination and prejudice; and

WHEREAS, this nation was founded on the principle that every individual has infinite dignity and worth, and the North County Fire Protection District Board of Directors calls upon the people of this municipality to embrace this principle and work to eliminate prejudice everywhere it exists; and

WHEREAS, celebrating Pride Month influences awareness and provides support and advocacy for San Diego County’s LGBTQ community, and is an opportunity to take action and engage in dialogue to strengthen alliances, build acceptance and advance equal rights.

NOW, THEREFORE BE IT RESOLVED that Board of Directors of the North County Fire Protection District hereby proclaims the month of June as Pride Month in support of the LGBTQ community.

BE IT FURTHER RESOLVED that this Pride Month Proclamation adopted on this day, June 25, 2024, recognizes all LGBTQ residents whose influential and lasting contributions to our neighborhoods make Fallbrook, Bonsall, Rainbow, and the surrounding areas contribute to a more vibrant North County San Diego region in which to live, work, and visit.

APPROVED, SIGNED, AND ADOPTED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **25th day of June 2024**.

Ross Pike, Board President

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **25th day of June 2024**.

Mavis Canpinar
Board Clerk

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: FM FIERI AND CHIEF MCREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: STATE MANDATED INSPECTION REPORTING: RESOLUTION 2024-08

ACTION AGENDA

RECOMMENDATION:

That the Board approve NCFPD Resolution 2024-08 acknowledging the Inspection of Certain Occupancies Pursuant to §13146.2 and §13146.3 of the California Health and Safety Code.

BACKGROUND:

Senate Bill 1205, codified in September 2018 as Health & Safety Code §13146.4, requires annual reporting of completed inspections for certain “State Mandated” occupancies during the “budget appropriations process.”

DISCUSSION:

California Health & Safety Code §13146.2 and §13146.3 requires all fire departments who provide fire protection services, including the North County Fire Protection District, to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house and certain residential care facilities for compliance with building standards. The purpose of this legislation is for governing bodies to determine the adequacy of its fire prevention activities, particularly as it relates to obligatory requirements, so that it can adjust future appropriations for prevention activities accordingly.

The District is required to report on the number of educational facilities and certain congregate residential facilities present within its jurisdiction, and the percentage of inspections completed for both types. As noted in the Resolution, there are 15 educational facilities and 136 congregate residential facilities. All state mandated R occupancies were completed. Single family dwellings are excluded from this legislative inspection requirement.

FISCAL ANALYSIS:

None.

SUMMARY:

By approving NCFPD Resolution 2024-08 the Board is acknowledging that the NCFPD Community Risk Reduction Division, under the supervision of Fire Marshal Fieri has completed the Inspection of Certain Occupancies Pursuant to §13146.2 and §13146.3 of the California Health and Safety Code.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2024-08



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ACKNOWLEDGING THE INSPECTION OF CERTAIN OCCUPANCIES AS REQUIRED BY §13146.2 AND §13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

WHEREAS, California Health & Safety Code (“H&S”) §13146.4 was adopted in 2018, and became effective on September 27, 2018; and

WHEREAS, H&S §13146.2 and §13146.3 require all fire departments, that provide fire protection services, including the North County Fire Protection District, to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house and certain residential care facilities for compliance with building standards as provided; and

WHEREAS, H&S §13146.2 requires all fire departments, that provide fire protection services, including the North County Fire Protection District, to report annually to its administering authority on its compliance with H&S §13146.2 and §13146.3; and

WHEREAS, the Board of Directors of the North County Fire Protection District intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the North County Fire Protection District’s compliance with H&S §13146.2 and §13146.3.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the North County Fire Protection District expressly acknowledges the receipt of the report regarding compliance of the North County Fire Protection District with California Health and Safety Code §13146.2 and §13146.3, as follows:

1.0. **EDUCATIONAL GROUP “E” OCCUPANCIES:**

1.1. Educational Group E occupancies are generally those public and private schools, used by more than six (6) persons at any one time for educational purposes through the twelfth (12th) grade. Within the North County Fire Protection District, there lie 15 Group E occupancies, buildings, structures and/or facilities.

1.2. During F/Y 2023/2024, the North County Fire Protection District completed the annual inspection of 15 Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

2.0. **RESIDENTIAL GROUP “R” OCCUPANCIES:**

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2024-08



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ACKNOWLEDGING THE INSPECTION OF CERTAIN OCCUPANCIES AS REQUIRED BY §13146.2 AND §13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

- 2.1. Residential Group R occupancies, for the purposes of this Resolution, are generally those occupancies containing sleeping units and include hotels, motels, apartments (three units or more), etc., as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden.
- 2.2. During F/Y 2023/2024, the North County Fire Protection District performed initial annual inspection of 136 Group R occupancies, buildings, structures and/or facilities. All state mandated R occupancies were completed reflecting a 100% compliance rate for this reporting period.

APPROVED, ADOPTED and SIGNED at a Special Meeting of the Board of Directors of the North County Fire Protection District held on this **25th day of June, 2024**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Ross Pike, President

I HEREBY CERTIFY that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **25th day of June, 2024**, and that the same now appears on record in my office.

NORTH COUNTY FIRE PROTECTION DISTRICT

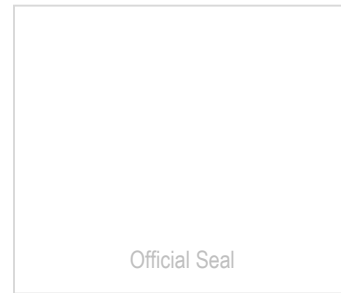
RESOLUTION 2024-08



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ACKNOWLEDGING THE INSPECTION OF CERTAIN OCCUPANCIES AS REQUIRED BY §13146.2 AND §13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this this **25th** day of June, 2024.

Mavis Canpinar – Board Clerk





NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS

FROM: F/M JUUL & CHIEF MCREYNOLDS

DATE: JUNE 25, 2024

SUBJECT: ADOPTION OF THE FY24/25 PRELIMINARY BUDGET AND SETTING OF HEARING FOR FINAL BUDGET ADOPTION

ACTION AGENDA

RECOMMENDATION:

- That the Board of Directors approve the proposed FY 24/25 Preliminary Budget
- That the Board set a public hearing to adopt the FY 24/25 Final Budget on September 24, 2024, at 5:05 p.m.

DISCUSSION:

The Preliminary Budget presented herein reflects a balanced spending plan for the upcoming fiscal year that fully funds operational costs and supports the District's Capital Improvement Plan (CIP). Staff worked diligently to produce an accurate preliminary budget that reflects likely anticipated costs. The District continues to improve annual budgeting by promoting transparency and the practices promoted by California Special Districts Association (CSDA) and Government Finance Officers Association (GFOA).

FISCAL ANALYSIS:

REVENUE: To date, the District has experienced a 5.60% increase in property tax revenue over budgeted FY 23/24. Ambulance fees came in higher than anticipated in FY 23/24 (33.97% to date) due to BLS116 operating in Vista and the CA State PP-GEMT-IGT Program. Ambulance revenue next FY is currently projected to increase by 20%. Staff will continue to analyze ambulance revenue trends and the impact of the new District paramedic ambulance (M110) in the coming months. Fire Prevention Fees were overbudgeted for FY 23/24, so a three-year average was used for FY 24/25. Tower Lease agreements were not budgeted for as all monies have been received on multiple year leases already paid. The District continues to experience appreciable interest income from CA CLASS. The District may experience a drop in interest revenue if CLASS revenue is impacted by capital construction projects. Currently, the District has not been advised of any outstanding grant awards for FY 24/25.

***ADOPTION OF THE FY24/25 PRELIMINARY BUDGET
AND SETTING OF HEARING FOR FINAL BUDGET ADOPTION
JUNE 25, 2024
PAGE 2 OF 2***

EXPENSES:

SALARIES AND BENEFITS: The preliminary budget was created with an anticipated 5% increase in salary and healthcare costs. Healthcare costs include health, dental, vision and life. Cal PERS will release final healthcare costs for CY2025 in July which will allow Staff to finalize anticipated costs. Unfunded Accrued Liability (UAL) CalPERS costs increased next FY due to Cal PERS underperforming in 2022.

OPERATIONS AND CAPITAL: Debt Service-Facilities was increased to cover anticipated debt service on Fire Station #4. Capital Reserve Funding was increased to fully fund the District's current Apparatus, Equipment, and Vehicle Capital Improvement Plan. The budget contingency was increased to cover any unexpected funding needs.

SUMMARY:

Staff will continue to analyze District revenue and expenses in the coming months to finalize the FY 24/25 budget. As this budget is preliminary, revenue and/or expenses may change. Staff continue to strive for a lean budget that maximizes the District's ability to provide the highest level of service possible with the revenue provided.

North County Fire Protection District
 FY 2024/25 Proposed Budget
 Balance Summary

	A	B	C
	FY 24 Adopted Budget	FY 24 YTD May 31	FY 25 Proposed Budget
1	REVENUE		
2	\$ 20,604,200	\$ 19,726,387	\$ 21,634,400
3	4,213,200	4,952,032	5,210,400
4	-	1,207,728	-
5	213,700	1,870,244	650,000
6	-	253,348	-
7	-	-	-
8	25,031,100	28,009,739	27,494,800
9	EXPENSE		
10	19,376,430	17,397,462	19,832,600
11	2,980,730	2,910,870	3,180,540
12	1,382,000	1,149,531	1,444,700
13	-	-	587,640
14	1,792,710	750,000	1,414,720
15	283,100	230,847	1,034,600
16	6,252,200	3,193,331	11,871,650
17	(7,036,070)		(11,871,650)
18	25,031,100	25,632,040	27,494,800

North County Fire Protection District FY 2024/25 Proposed Budget

	A	B	C	D	E
	FY 24 Adopted Budget	FY 24 YTD May 31	FY 25 Proposed Budget	\$ Budget Variance	% Budget Variance
1 REVENUE					
2 Property Taxes	\$ 20,604,200	\$ 19,726,387	\$ 21,634,400	\$ 1,030,200	5%
3 Mitigation Fees - CFD	250,000	372,508	500,000	250,000	100%
4 Ambulance Revenue	3,750,200	4,419,543	4,500,000	749,800	20%
5 Fire Prevention Fees	213,000	159,981	210,400	(2,600)	-1%
6 OES Reimbursement	-	1,207,728	-	-	0%
7 Tower Lease Agreements	-	5,092	-	-	0%
8 GEMT - State Supplement	-	253,348	-	-	0%
9 Grant Revenue	-	1,038,978	-	-	0%
10 Other Revenues	89,200	254,839	250,000	160,800	180%
11 Interest Income	124,500	571,335	400,000	275,500	221%
12 TOTAL REVENUE	25,031,100	28,009,739	27,494,800	2,463,700	9%
13 EXPENSE					
14 Salaries and Benefits					
15 Salaries	7,766,500	6,449,518	8,400,000	633,500	8%
16 Overtime	1,295,200	1,712,906	1,440,000	144,800	11%
17 Single Role Salaries	1,369,200	887,367	1,125,400	(243,800)	-18%
18 Single Role Overtime	545,200	772,437	750,000	204,800	38%
19 FLSA	157,300	131,403	164,000	6,700	4%
20 Holiday Pay	337,500	270,903	298,000	(39,500)	-12%
21 Worker's Compensation	659,100	522,069	-	(659,100)	-100%
22 Longevity	93,400	63,010	124,400	31,000	33%
23 Education	146,600	144,000	197,100	50,500	34%
24 Bilingual	36,400	41,914	46,800	10,400	29%
25 Annual Leave Payout	205,800	180,826	148,800	(57,000)	-28%
26 Sick Leave Payout	204,500	32,761	150,800	(53,700)	-26%
27 Payroll Taxes	165,800	158,021	197,400	31,600	19%
28 PERS Classic Safety	1,504,000	1,242,799	1,436,400	(67,600)	-4%
29 PERS PEPPRA Safety	246,700	236,782	372,400	125,700	51%
30 PERS Classic Non-Safety	70,900	62,619	75,200	4,300	6%
31 PERS PEPPRA Non-Safety	154,800	135,762	171,900	17,100	11%
32 Classic UAL	397,410	397,408	907,600	510,190	128%
33 PEPPRA UAL	9,820	9,813	20,900	11,080	113%
34 Workers' Comp Insurance	650,000	980,038	688,850	38,850	6%
35 Pension Obligation Fund Int	1,264,600	1,221,677	1,264,600	-	0%
36 Uniforms	110,000	111,326	108,200	(1,800)	-2%
37 Health Insurance	1,985,700	1,632,105	1,743,850	(241,850)	-12%
38 Total Salaries & Benefits	19,376,430	17,397,462	19,832,600	456,170	2%
39 Operations Expenses					
40 Dispatch Services	473,200	457,152	506,300	33,100	7%
41 PPGEMT	393,000	417,962	400,000	7,000	2%
42 Structures & Grounds	300,000	394,802	300,000	-	0%
43 Fuel	260,000	250,912	260,000	-	0%
44 Medical Supplies	201,200	212,192	221,340	20,140	10%
45 Materials & Equipment	182,500	235,359	228,100	45,600	25%
46 Liability Insurance	175,000	132,882	185,000	10,000	6%
47 Ambulance Billing	144,600	161,101	160,000	15,400	11%
48 Repairs & Maintenance	115,900	83,875	138,200	22,300	19%
49 Firefighting Equipment	95,800	66,241	70,400	(25,400)	-27%
50 Safety Equipment & PPE	95,200	67,257	136,000	40,800	43%
51 Telephone & Cable	98,500	79,845	139,800	41,300	42%
52 Gas & Electric	49,400	74,634	72,200	22,800	46%
53 Defib Maintenance	50,530	61,466	65,000	14,470	29%
54 Kitchen & Janitorial Supplies	37,000	28,174	37,000	-	0%
55 Weed Abatement Expenses	35,000	5,208	35,000	-	0%
56 Water	33,800	22,386	25,900	(7,900)	-23%

North County Fire Protection District FY 2024/25 Proposed Budget

	A	B	C	D	E	
	FY 24	FY 24	FY 25	\$	%	
	Adopted	YTD	Proposed	Budget	Budget	
	Budget	May 31	Budget	Variance	Variance	
57	SHSP Grant Funds	28,500	3,570	28,500	-	0%
58	Public Education Material	26,000	25,880	26,200	200	1%
59	Maintenance - MDC & AVL	25,000	31,031	15,000	(10,000)	-40%
60	Medical & Pre-Emp Exams	25,000	12,423	15,000	(10,000)	-40%
61	SCBA Equipment	22,500	10,567	12,000	(10,500)	-47%
62	Small Tools & Minor Equip	20,400	8,291	17,400	(3,000)	-15%
63	Fleet Maintenance Software	12,300	-	12,300	-	0%
64	Trash	12,100	11,637	12,300	200	2%
65	Sewer	11,000	4,416	4,500	(6,500)	-59%
66	Hazmat Disposal & Permits	10,900	4,313	10,900	-	0%
67	EMS Equipment	9,900	659	9,900	-	0%
68	Medical Licensing & CERT	8,300	20,309	26,300	18,000	217%
69	Emer Incident Meals & Misc	8,000	17,632	5,000	(3,000)	-38%
70	Trauma Intervention Program	7,700	-	-	(7,700)	-100%
71	CERT Program	12,500	3,421	5,000	(7,500)	-60%
72	Debt Service - Facilities	283,100	230,847	1,034,600	751,500	265%
73	Capital Reserve Funding	1,042,710	-	1,414,720	372,010	36%
74	Contingency	-	-	587,640	-	-
75	Capital - Undesignated Reserve	750,000	750,000	-	(750,000)	-100%
76	Total Operations Expenses	5,056,540	3,891,717	6,217,500	1,160,960	23%
77	General & Administration Expenses					
78	County Admin Costs	235,000	227,093	235,000	-	0%
79	Computer Materials & Service	211,600	150,021	185,500	(26,100)	-12%
80	Professional Services	201,000	218,932	214,900	13,900	7%
81	Legal Services	150,000	93,967	150,000	-	0%
82	Professional Development	160,100	88,268	160,400	300	0%
83	Formal Education	116,000	58,895	75,000	(41,000)	-35%
84	Physicals & Wellness Program	83,300	81,962	100,000	16,700	20%
85	Memberships & Subscriptions	65,000	76,785	70,000	5,000	8%
86	Employee Assistance Program	25,000	18,011	25,000	-	0%
87	Meetings & Travel	15,700	19,847	33,000	17,300	110%
88	Training Materials	16,600	10,717	18,000	1,400	8%
89	Labor Negotiations	15,000	-	7,500	(7,500)	-50%
90	Office Expense	13,000	16,361	22,500	9,500	73%
91	Employee Recognition Program	12,400	21,350	20,000	7,600	61%
92	LAFCO Assessment Fee	12,000	13,483	14,000	2,000	17%
93	Admin Fees	11,600	8,462	11,600	-	0%
94	Rents & Lease Equipment	8,900	7,982	8,900	-	0%
95	Advertising & Legal Notices	8,000	590	4,000	(4,000)	-50%
96	Board Members Fees	7,500	5,270	7,500	-	0%
97	Personnel Recruitment	7,400	28,949	25,000	17,600	238%
98	Community Relations	6,900	2,587	11,900	5,000	72%
99	Board Election	-	-	45,000	45,000	0%
100	Total Operations & Admin Expenses	1,382,000	1,149,531	1,444,700	62,700	5%
101	TOTAL EXPENSE FROM OPERATIONS	25,814,970	22,438,710	27,494,800	2,772,020	11%
102	NET REVENUE / (EXPENSE) BEFORE CAPITAL	\$ (783,870)	\$ 5,571,029	\$ -	\$ (308,320)	39%
103	Capital					
104	Capital - Facilities	4,098,200	1,412,176	9,584,250	5,486,050	134%
105	Capital - Apparatus	1,436,000	1,353,045	1,420,000	(16,000)	-1%
106	Capital - Equipment	528,000	356,883	642,400	114,400	22%
107	Capital - Vehicle	190,000	71,227	225,000	35,000	18%
108	Total Capital	6,252,200	3,193,331	11,871,650	5,619,450	90%
109	CAPITAL EXPENSES	6,252,200	3,193,331	11,871,650	5,619,450	90%
110	NET REVENUE / (EXPENSE)	\$ (7,036,070)	\$ 2,377,699	\$ (11,871,650)	\$ (4,835,580)	69%

North County Fire Protection District
 FY 2024/25 Proposed Budget
 Capital Detail

	A	B	C	D
	FY 24	FY 25	\$	%
	Adopted	Proposed	Budget	Budget
	Budget	Budget	Variance	Variance
1 EXPENSE				
2 Capital - Facilities				
3 Station 2	-	-	-	0%
4 Station 3 (Rainbow)	2,016,800	5,907,650	3,890,850	193%
5 Station 4	1,268,100	3,489,100	2,221,000	175%
6 Station Expansion	463,300	-	(463,300)	-100%
7 Admin Remodel	350,000	-	(350,000)	-100%
8 Station 1 Design Project	-	-	-	0%
9 EV Stations	-	187,500	187,500	0%
10 Total Capital - Facilities	4,098,200	9,584,250	5,486,050	134%
11 Capital - Apparatus				
12 Ambulance II	-	-	-	0%
13 Ambulance Remount (new)	-	210,000	210,000	0%
14 New Ambulance	262,000	-	(262,000)	-100%
15 Brush Engine	400,000	410,000	10,000	3%
16 Type I Engine	774,000	800,000	26,000	3%
17 Total Capital - Apparatus	1,436,000	1,420,000	(16,000)	-1%
18 Capital - Equipment				
19 Mobile radios	192,000	308,000	116,000	60%
20 AED's	-	-	-	0%
21 Equipment	20,000	192,000	172,000	860%
22 Alerting Equipment	-	-	-	0%
23 Gurney	63,000	80,000	17,000	27%
24 Extrication Unit	45,000	-	(45,000)	-100%
25 Wheel Lift	68,000	-	(68,000)	-100%
26 Portable Radios	-	-	-	0%
27 Generator	15,000	-	(15,000)	-100%
28 New Engine Equipment	125,000	62,400	(62,600)	-50%
29 Total Capital - Equipment	528,000	642,400	114,400	22%
30 Capital - Vehicle				
31 Staff Vehicles	190,000	225,000	35,000	18%
32 Total Capital - Vehicle	190,000	225,000	35,000	18%
33 TOTAL EXPENSE	6,252,200	11,871,650	5,619,450	90%

North County Fire Protection District

Description	Projected Cash & Investments 7/1/24	Budgeted Expenses in FY 25 for Funding	Used for Station 3**	Used for Station 4	Used for Apparatus and Other CIP*	Projected Cash & Investments 6/30/25
Restricted:						
Fallbrook Mitigation	\$ 2,489,123			\$ (2,489,123)		\$ -
Rainbow General & Mitigation	2,392,585		(2,392,585)			-
CLASS - Grant Monies Not Allocated	900,000		(900,000)			-
CLASS - Grant Monies for Station 4	1,000,000			(1,000,000)		-
Debt Service Reserve from FY 25 Budgeted Expenses		750,000				750,000
Committed:						
Compensated Absences	2,123,454					2,123,454
PASIS Deposit	221,683					221,683
Workers Comp	4,013,381				(7,419)	4,013,381
Undesignated Reserves	766,949				(1,414,720)	759,530
CIP Funding from FY 25 Budgeted Expenses		1,414,720				-
Assigned:						
Operating Reserve (Dry yield)	2,225,000					2,225,000
Unassigned:						
AR - cash not received but owed	2,201,978		(2,201,978)			-
General Fund	1,465,848		(413,087)		(1,052,761)	0
Total	\$ 19,800,000	\$ 2,164,720	\$ (5,907,650)	\$ (3,489,123)	\$ (2,474,900)	\$ 10,093,047

***Used for Apparatus and Other CIP**

EV Stations	\$ 187,500
Ambulance Remount	210,000
Brush Engine	410,000
Type I Engine	800,000
Gurney	80,000
New Engine Equipment	62,400
Staff Vehicles	225,000
Total	\$ 1,974,900

**Station 3 projected to cost \$5,907,650 and will be completed in June 2025

North County Fire Protection District

FY 2024/25 Proposed Preliminary Budget

District Budget

Revenue

Line 2 – Property Taxes includes tax revenue assessed by San Diego County for all properties annexed to the district. Currently projecting a 5% increase from the FY 23/24 budget. Loan estimate from the county was \$20,470,000, this covers in any cash shortfall before receiving a majority of the property tax payment in November and December.

Line 3 – Mitigation Fees - CFD include fees for annexing properties to the district that are currently outside of the district boundaries. Annual Board letter goes to the Board on 6/26 and final reports will be provided to Finance as soon as they are finalized by Department of Parks and Recreation.

Line 4 – Ambulance Revenue includes all fees received from ambulance services provided by from the district. Projection for revenue is a 20% increase from the FY 23/24 budget based on the new program and actuals for FY 23/24.

Line 5 – Fire Prevention Fees includes all fees received for building plans, burn permits, and site inspections. Decrease based off current year actuals. A three-year average was used per the Fire Marshal.

Line 6 – OES Reimbursements includes all reimbursements received for strike team deployments. This is not budgeted for, as it is on an as-needed basis per year. Offsetting costs will be in overtime and repairs and maintenance on apparatus.

Line 7 – Tower Lease Agreements includes agreements for property use for cell towers. This is not budgeted for, as all monies have been received in advance on a 20-year lease.

Line 8 – GEMT – State Supplement (Ground Emergency Medical Transportation) California Welfare and Institutions enacted it back in 2011. It is a supplemental reimbursement. This program ended December 2023. New program is PPGEMT - Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer program. The income from PPGEMT will offset ambulance billing, at this time which is unknown.

Line 9 – Grant Revenue includes all revenue received for grants. There are currently no active grants expected to be received in FY 24/25.

Line 10 – Other Revenue includes grant funding from Fallbrook Regional Health District, Cost Recovery, and sale of surplus equipment.

Line 11 – Interest Income includes all interest received from balances in associated accounts. Funds in CLASS may be used to partially fund capital facility projects; interest has been lowered to reflect potential impact.

North County Fire Protection District

FY 2024/25 Proposed Preliminary Budget

Expense

Salaries and Benefits

Line 15 – Salaries includes salaries for all non-Single Role employees. Salaries have been adjusted to account for a 5 % pay increase.

Line 16 – Overtime includes the overtime for all non-Single Role employees. Overtime does not reflect state strike team reimbursement or vacancies. Single-role overtime coverage is anticipated to be lower due to the program being fully staffed.

Line 17 – SR Salaries includes salaries for all Single Role employees. Estimated based off increased rate calculations and staffing with 19 EMTs (9 of them part time) and 16 PM (1 part time) and 1 vacancy.

Line 18 – SR Overtime includes the amount of time a Single Role employee works beyond normal working hours. Based off calendar year actual overtime hours.

Line 19 – FLSA (Fair Labor Standards Act) United States labor law that creates the right to a minimum wage, and "time-and-a-half" overtime pay when employees work over forty hours a week. Amount is driven by base pay and paid out bi-weekly. Increased from prior fiscal year budget based on 5% increase salary projections.

Line 20 – Holiday Pay includes paid out to safety employees only. Decreased due to prior year budget being miscalculated for non-safety staff.

Line 21 – Worker’s Compensation provides safety employees with medical and wage replacement (4850 pay) benefits that arise from workplace injuries. Costs are accounted for in salaries and overtime.

Line 22 – Longevity includes additional incentive pay given to employees based on their length of service with the district. Increased due to the introduction of an additional tier to the longevity pay scale and 5% increase salary projections.

Line 23 Education includes additional incentive pay given to employees based on their completion of an associates, bachelor’s or master’s degree. Increased due to the introduction of an additional tier for master’s degree and 5% increase salary projections.

Line 24 Bilingual includes additional incentive pay given to employees for having additional communication skills in Spanish. Increased due to more employees qualifying and 5% increase salary projections.

Line 25 Annual Leave Payout includes lump sum payment for any additional annual leave hours above the set limit and retirement pay outs. Decreased due to less expected retirements than in prior years and less payouts projected.

North County Fire Protection District FY 2024/25 Proposed Preliminary Budget

Line 26 Sick Leave Payout includes lump sum payment for any additional sick leave hours above the set limit. Decreased due to less expected retirements than in prior years and less payouts projected.

Line 27 Payroll Taxes includes taxes for employer and employee pay on employee pay. Increase due to increase in specialty pay and 5% increase salary projections.

Line 28 PERS Classic Safety includes employer portion of CalPERS payment made on behalf of the employees. Accounts have been re-adjusted in current years to separate different classifications. Decrease due to recent retirements resulting in fewer Classic members.

Line 29 PERS PEPPRA Non-Safety includes employer portion of CalPERS payment made on behalf of the employees. Accounts have been re-adjusted in current years to separate different classifications. Increase due to higher PERS rates and 5% increase salary projections.

Line 30 PERS Classic Non-Safety includes employer portion of CalPERS payment made on behalf of the employees. Accounts have been re-adjusted in current years to separate different classifications. Increase due to higher PERS rates and 5% increase salary projections.

Line 31 PERS PEPPRA Safety includes employer portion of CalPERS payment made on behalf of the employees. Accounts have been re-adjusted in current years to separate different classifications. Increase due to higher PERS rates, more PEPPRA staff members and 5% increase salary projections.

Line 32 Classic UAL is the difference between accrued assets (employer contributions and investment earnings) and accrued liabilities (the cost of pension benefits earned) as of the valuation date. Increase due to CalPERS underperforming in 2022.

Line 33 PEPPRA UAL is the difference between accrued assets (employer contributions and investment earnings) and accrued liabilities (the cost of pension benefits earned) as of the valuation date. Increase due to CalPERS underperforming in 2022.

Line 34 Workers' Comp Insurance provides Safety employees (past and present) with medical and wage replacement (indemnity) benefits that arise from workplace injuries. Estimated projection until premium announced from PASIS and includes all PASIS payments outside of the premium.

Line 35 Pension Obligation Fund are taxable bonds that some state and local governments have issued as part of an overall strategy to fund the unfunded accrued liability (UAL). Based on payment schedule.

Line 36 Uniforms are provided to the employees to purchase required work attire, reimbursements and paid directly to employee. Decrease based on projected staffing levels.

Line 37 Health Insurance includes health, dental, vision and life insurance provided to employees through CalPERS. District pays 90% of the Blue Shield Access+ plan. Decreased 12% based off actuals. PERS will release the CY2025 rates in July and an adjust will be made in final budget.

North County Fire Protection District

FY 2024/25 Proposed Preliminary Budget

Operations Expenses

Line 40 Dispatch Services includes fire and medical emergency dispatch services. Increased based on rates received from North County Dispatch JPA.

Line 41 PP-GEMT (ground emergency medical transport) QAF/GEMT program terminated at the end of 2022. DHCS developed the Public Provider Ground Emergency Medical Transport (PP-GEMT) Intergovernmental Transfer Program (IGT) to provide increased reimbursements. Slight decrease from prior year budget due to new program having less costs associated.

Line 42 Structures and Grounds includes all building repairs and maintenance. No change from prior budget.

Line 43 Fuel costs of fuel for all staff vehicles. No change from prior year budget.

Line 44 Medical Supplies includes all costs for medical supplies in facilities, vehicles, apparatus, and equipment. Increase due to the rising costs of medical supplies.

Line 45 Materials & Equipment includes materials and equipment used for all safety personnel. Increase due to the inflation of prices, based on current year actuals.

Line 46 Liability Insurance includes cost to protect the district from claims related to other's bodily injury, property damage, and more. Increase of 6% from prior year budget until final quote comes from current carrier.

Line 47 Ambulance billing are services to recover the costs of emergency medical services associated with transporting a patient to the hospital by ambulance. Currently pay Wittman Enterprises 3.99% of net collections. Increase until final numbers come in. Based off fees collected to date.

Line 48 Repairs and Maintenance includes routine/preventative repairs and maintenance to current and future assets. Increase due to inflation of costs.

Line 49 Firefighting Equipment includes equipment used for safety employees to perform their job effectively and efficiently including, but not limited to, foam, equipment testing, maintenance, chainsaw, clamps, and hoses. Decrease based on current year actuals.

Line 50 Safety Equipment & PPE is safety and personal protective equipment worn to minimize exposure to a variety of hazards. Increased based off the needs of personnel and potential new personnel.

Line 51 Telephone & Cable includes costs for yearly charge for the T1 lines (dispatch) at all the stations and the quarterly cell phone stipends. Increase from prior year budget due to increase in costs.

North County Fire Protection District FY 2024/25 Proposed Preliminary Budget

Line 52 Gas & Electric includes costs for utilities on all facilities. Increase from prior year budget due to inflation of costs, based on current year actuals.

Line 53 Defibrillators Maintenance - Defibrillators are devices that send an electric pulse or shock to the heart to restore a normal heartbeat, this cost includes service of maintenance of this equipment. Increase from prior year budget due to inflation of costs, based on current year actuals.

Line 54 Kitchen and Janitorial Supplies include costs for supplies on all facilities. No change from prior year budget.

Line 55 Weed Abatement Expenses includes contracts for services when property owners have not kept their grasses and weeds within maintenance requirements for a defensible space around their home's clearance for firefighters, all costs are invoiced to homeowners. No change from prior year budget.

Line 56 Water include costs for water on all facilities. Decrease from prior year budget based on current year actuals.

Line 57 SHSP Grant Funds includes grant funds for specific training and equipment. No change from prior year budget.

Line 58 Public Education Material includes informative material printed or electronic to protect the public in the community. 1% increase from prior year budget due to inflation of costs.

Line 59 Maintenance – MDC & AVL are mobile data computer (MDC) – an in-car computer terminal used to transmit calls and automatic vehicle location (AVL) a device that makes use of the Global Positioning System (GPS) to enable remote tracking of a vehicle's location by using the internet. Decrease from prior year budget due to not funding MDC program with North County Dispatch JPA.

Line 60 Medical & Pre-Emp Exams includes cost prior to employment for potential employees, requiring a medical exam. Decrease from prior year budget based of actuals.

Line 61 SCBA Equipment (self-contained breathing apparatus) a respiratory device that contains and delivers breathable compressed air. Decrease from prior year budget based on FY 23/24 actuals.

Line 62 Small Tools and Minor Equip includes tools and equipment for safety personnel. Decrease from prior year budget due to planned equipment replacement purchases in the prior year.

Line 63 Fleet Maintenance Software which is a software to manage fleet with GPS tracking, routing, and maintenance, currently contracted with Dossier. No change from prior year budget.

Line 64 Trash include costs for trash on all facilities. Increase from prior year budget based on current year actuals.

North County Fire Protection District FY 2024/25 Proposed Preliminary Budget

Line 65 Sewer include costs for sewer on all facilities. Decrease from prior year budget based on current year actuals.

Line 66 Hazmat Disposal & Permits include costs for all hazmat disposal and permits for on all facilities and equipment. No change from prior year budget.

Line 67 EMS Equipment is emergency medical service equipment for ambulances. No change from prior year budget provided by Medical Services Officer.

Line 68 Medical Licensing and CERT includes certifications for all paramedics, emergency medical technician (EMT) and CPR certifications for all safety personnel. Increase from prior year budget based on more certifications for personnel.

Line 69 Emer Incident Meals and Misc. includes costs for meals and accommodations for crews while on a strike team out of the area. Decrease from prior year budget to based on trends from prior years.

Line 70 Trauma Intervention Program (TIP) is a non-profit organization committed to ensure emotionally traumatized victims receive the assistance needed in emergency situations. Not budgeted for FY 24/25 due to not needing the program in prior years.

Line 71 CERT Program (Community Emergency Response Team) educates volunteers about disaster preparedness for the hazards that may occur in the community. Decrease from prior year budget based off actuals. Director requested a minimum \$5,000.

Line 72 Debt Service - Facilities money set aside to improve all facilities. Debt service on Station 5 and solar, additional \$750,000 for potential debt service on Station 4.

Line 73 Capital Reserve Funding money set aside for future capital purchases such as apparatus, ambulance and staff vehicles.

Line 74 Contingency includes potential expenses for the district to allocate in case of unexpected costs.

Line 75 Capital – Undesignated Reserve the unreserved portion of fund balance that has not been designated for specific purposes. District will not be funding this account this fiscal year.

General and Administrative Expenses

Line 78 County Admin Costs are the fees for county charges to cover costs associated with managing county funds. No change from prior year budget.

Line 79 Computer Materials & Service includes materials and services for all computer related purchases. Decrease from prior year budget due to additional equipment budgeted and purchased in prior year - management laptops, Board tablets and updated computers.

North County Fire Protection District FY 2024/25 Proposed Preliminary Budget

Line 80 Professional Services includes services needed outside the scope of the district. Increase from prior year budget due to inflation and use of outside services for grants.

Line 81 Legal Services include general legal fees paid by the district. No change from prior year budget.

Line 82 Professional Development includes opportunities for staff to gain new skills through continuing education and career training. Slight increase from prior year budget.

Line 83 Formal Education includes opportunities for staff to get formal education with reimbursement available through the district. Decrease from prior year budget based on actuals from the past 3 years.

Line 84 Physicals and Wellness Program includes worksite health and wellness program to help employees modify their lifestyle and move toward an optimal state of wellness. Increase from prior year budget to purchase equipment and the increase in cost for physicals.

Line 85 Memberships and Subscriptions includes all memberships and subscriptions the district partakes in to keep involvement in organizations and the community. Slight increase from prior year budget due to increasing costs of memberships and subscriptions.

Line 86 Employee Assistance Program provides assessment, short-term counseling, referral, management consultation, and coaching services available 24 hours a day, 365 days a year. No change from prior year budget.

Line 87 Meetings and Travel includes offsite meetings and mileage for staff to attend meetings, education, and conferences etc. Increase reflects anticipated District travel.

Line 88 Training Materials includes content that are a necessary part of any training program or activity that involves learning acquisition and retention. Increase from prior year budget due to inflation.

Line 89 Labor Negotiations includes negotiating contracts between Labor and the District to determine terms of employment, including pay, benefits, hours, leave, job health and safety policies, ways to balance work and home life, etc. Decrease as this fiscal year does not have labor negotiations scheduled.

Line 90 Office Expense includes costs related to the operation of the administration building. Increase due to planned purchase of new desks in Admin.

Line 91 Employee Recognition Program a system through which the achievements and actions of employees are recognized by the District/Board. Increase based on current year actuals.

Line 92 LAFCO Assessment Fee (Local Agency Formation Commissions) responsible for coordinating logical and timely changes in local government boundaries. Increase based on current year actuals; final will be adjusted once fees are known for new year.

North County Fire Protection District FY 2024/25 Proposed Preliminary Budget

Line 93 Admin Fees includes fees for health increase, trust payments and any other services provided by the district. *No change from prior year budget.*

Line 94 Rents & Lease Equipment includes costs to rent or lease additional equipment to prefer task at needed. *No change from prior year budget.*

Line 95 Advertising and Legal Notices are formal communications and important subject matters that are of significant interest to members of the community. *Decrease from prior year budget based on current year actuals.*

Line 96 Board Member Fees are fees paid to the Board members to attend meetings. *No change from prior year budget.*

Line 97 Personnel Recruitment includes costs to recruit new personnel for available positions. *Increase from prior year budget based off current year actuals.*

Line 98 Community Relations includes all costs to partake in community activities and outreach. *Increase from prior year budget due to rising costs and higher participation in more community events.*

Line 99 Board Election includes costs from the County to have election of the Board members. *Increase from prior year budget due to FY 24/25 being an election year for three directors.*

Line 102 NET REVENUE/(EXPENSE) BEFORE CAPITAL this shows that the district has a projected revenue and expenses equal for FY 24/25.

Capital

Line 104 Capital – Facilities includes all costs to update facilities. *FY 24/25 the following items are budgeted for: fire station #3 remodel, fire station #4 permits and installing electric vehicle charging stations.*

Line 105 Capital – Apparatus includes all costs to purchase and replace apparatus. *FY 24/25 the following items are budgeted for: Type 1, Type III, and Ambulance remount.*

Line 106 Capital – Equipment includes all costs to purchase and replace equipment. *FY24/25 the following items are budgeted for: new fire engine equipment, mobile radios and gurneys.*

Line 107 Capital – Vehicle includes all costs to purchase and replace staff vehicles. *FY 24/25 the following items are budgeted for: replacement Battalion Chief truck, Fire Marshal truck, and Utility Task Vehicle (UTV).*

Line 110 NET REVENUE/(EXPENSE) is a deficit for FY 24/25 due to the district using funds received in prior years and capital funds in operating expense to cover capital expenses.

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfireca.gov

BOARD OF DIRECTORS

CINDY ACOSTA
JEFF EGKAN
KENNETH E. MUNSON
ROSS L. PIKE
CHRIS SHAW

KEITH MCREYNOLDS - Fire Chief
KRISTEN STEINKE - District Counsel
MAVIS CANPINAR - Executive Assistant/Board Clerk

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, 330 S. Main Avenue, Fallbrook, California, County of San Diego, has adopted the District's preliminary budget. The budget is available for inspection by interested persons and taxpayers at the administrative offices, located at 330 S. Main Avenue, Fallbrook, California and will remain so available until the final hearing thereon.

NOTICE IS FURTHER GIVEN that the BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT will conduct a public hearing on **TUESDAY, SEPTEMBER 24, 2024, AT A TIME CERTAIN OF 5:05 P.M.** or as soon thereafter as such matter can be heard, at the Fallbrook Public Utility District, 990 E. Mission Road, Fallbrook, California, to consider **ADOPTION OF THE FY 2024/2025 FINAL BUDGET**. Any interested person or taxpayer may appear at the said time and place and be heard regarding the increase, decrease or omission of any item of the budget, or for the inclusion of any additional items.

BY ORDER OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT.

Mavis Canpinar
Board Clerk
June 25, 2024

CERTIFICATION OF POSTING

"I certify that this notice was posted at the following locations: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall, [4] District's website at www.ncfireca.gov. The date of posting was **June 25, 2024.**"

Board Clerk Mavis Canpinar:

/s/ Mavis Canpinar

Date: June 25, 2024



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



**NORTH COUNTY FIRE
PROTECTION DISTRICT**
FINANCE DIVISION

TO: BOARD OF DIRECTORS
FROM: F/M JUUL & CHIEF McREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: ESTABLISHING APPROPRIATIONS LIMIT – RESOLUTION 2024-07

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors approve Resolution 2024-07 establishing the limit of appropriations of proceeds of tax subject to limitation for FY 2024/2025, in compliance with Article XIII-B of the Constitution of the State of California.

BACKGROUND:

Each year, the Board is required to review and approve a resolution that calculates the maximum allowable appropriation amount for the proceed of tax, subject to the limitation established in compliance with the California State Constitution, Article XIII-B.

DISCUSSION:

The calculation of the limitation is based upon the population and cost of living per capita income as provided by the Department of Finance. This calculation remains on file and available for public inspection. In addition, it is attached as Exhibit "A" to Resolution 2024-07.

FISCAL ANALYSIS:

The appropriations limit for North County Fire Protection District for FY 2024/2025 is \$27,392,179.

SUMMARY:

To comply with the requirements of California State Constitution, Staff recommends approving Resolution 2024-07 as presented.

NORTH COUNTY FIRE PROTECTION DISTRICT



RESOLUTION 2024-07

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2024/2025 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

IT IS HEREBY RESOLVED by the Board of Directors of the North County Fire Protection District, as follows:

1. The calculated maximum limit applicable to the 2024/2025 appropriations of proceeds of tax subject to the limitation established in compliance with Article XIII-B of the Constitution of the State of California is as follows:
 - a. North County Fire Protection District Appropriations Limit – **\$ 27,392,179.00.**
 - b. The determination of appropriation limitation documentation and the population and cost of living per capita income increase provided by the State of California, Department of Finance, used to determine the above limitations under Article XIII-B of the Constitution of the State of California, is on file and available for public inspection and is attached as Exhibit “A” to this Resolution.

APPROVED, ADOPTED AND SIGNED by a Regular Meeting of the Board of Directors of the North County Fire Protection District held on this **27th day of June 2023**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Ross Pike, Board President

I HEREBY CERTIFY that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **25th day of July 2024**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **25th day of July 2024**.

Mavis Canpinar, Board Clerk

Official Seal

NORTH COUNTY FIRE PROTECTION DISTRICT



RESOLUTION 2024-07

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2024/2025 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

Exhibit A

ARTICLE XIIB APPROPRIATION OF PROCEEDS OF TAX LIMITATION DETERMINATION 2024/2025 WORKSHEET

DETERMINATION OF PERMITTED GROWTH RATE IN APPROPRIATIONS 2024/2025

Per Department of Finance:

Consumer Price Index =	3.69%	Converted to a Factor =	1.0369
Population Change =	0.07	Converted to a Factor =	0.9896

Combined Factor =

2023/2024	Appropriations Limit	\$26,417,378
2024/2025	Combined Factor x	1.0369
2024/2025	Appropriation Limit	\$27,392,179

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
FINANCE DIVISION**

TO: BOARD OF DIRECTORS
FROM: F/M JUUL AND CHIEF MCREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: RESOLUTION 2024-06: TEMPORARY FUNDS TRANSFER

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors adopt Resolution 2024-06 and authorize Staff to temporarily transfer funds as necessary to meet the District’s financial obligations.

BACKGROUND:

The District’s budget is dependent on property tax as its primary source of revenue. Those property taxes are distributed monthly by the County of San Diego to our District with the first large “apportionment” received in December. Because the first few months of the fiscal year typically produce low apportionment payments, the District has needed to historically request pre-funding from the County to cover the shortfall of cash during the lower payment months until December.

DISCUSSION:

The County of San Diego has a program in place that allows special Districts to request a temporary transfer of County funds of up to 85% of their total anticipated tax revenue for the year in advance of the actual receipt of those taxes. The District participates in this program as needed. The pre-funded revenue is then repaid from the apportionments received later in the year. To access this temporary transfer, the Board is required to adopt a “Temporary Funds Transfer” resolution.

Although the resolution provides for the potential of the full 85% that is allowable, Staff would only transfer the funds necessary to bridge the cash-flow needs of the budget.

FISCAL ANALYSIS:

Total estimated tax revenue for 2024/2025 =	\$20,470,000
Maximum allowable transfer (85%) =	\$17,399,500

SUMMARY:

Staff recommends that the Board adopt Resolution 2024-06 to authorize Staff to transfer funds as needed up to the maximum amount allowed to cover District expenses



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2024-06

A RESOLUTION OF THE BOARD OF DIRECTORS, NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER, COUNTY OF SAN DIEGO

WHEREAS, the North County Fire Protection District (“District”), County of San Diego, is dependent on property tax as its primary source of revenue; and

WHEREAS, property taxes are distributed monthly by the County of San Diego to the District with the first apportionment made in or about December of each year; and

WHEREAS, the District typically requests pre-payment from the County to cover the decreased cash payments between the end of the fiscal year and December; and

WHEREAS, the County of San Diego has a program in place that allows special Districts to request a temporary transfer of County funds of up to 85% of their total anticipated tax revenue for the year in advance of actual collection of the funds from taxes. The pre-funded revenue is then repaid from the taxes collected later in the year; and

WHEREAS, the District is seeking advance apportionment of anticipated tax revenue based on the anticipated decreased cash flow to the District between the end of the fiscal year and December 2024; and

WHEREAS, the taxes accruing to the District during fiscal year 2024/2025 are estimated to be \$20,470,000.00. 85% of said taxes is \$17,399,500.00; and

WHEREAS, the District is requesting a temporary transfer of funds for the maximum of \$17,399,500.00 to provide funds for meeting the obligations incurred for maintaining said District for the 2024/2025 fiscal year.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the North County Fire Protection District that the County Treasurer, County of San Diego, is hereby requested to transfer funds in his custody to the General Fund (310700) of the North County Fire Protection District for the maximum amount of \$17,399,500.00 during the 2024/2025 fiscal year.

APPROVED, ADOPTED AND SIGNED at a Regular Meeting of the Board of Directors of the North County Fire Protection District held on this **25th day of June 2024**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2024-06

A RESOLUTION OF THE BOARD OF DIRECTORS, NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER, COUNTY OF SAN DIEGO

Ross Pike, Board President

I HEREBY CERTIFY that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **25th day of June 2024**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **25th day of June 2024**.

Mavis Canpinar, Board Clerk

Official Seal

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: REVISED FRHD/NCFPD GRANT AGREEMENT

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors accept and approve Grant Agreement #2024-2 (Attachment A) between the Fallbrook Regional Health District (FRHD) and the North County Fire Protection District (NCFPD).

BACKGROUND:

In 2019, because of impacts to the NCFPD ambulance delivery system associated with the closure of Fallbrook Hospital, the FRHD approved entering a "Grant Agreement" with the NCFPD to share 50% of the cost of new and refurbished ambulances including associated equipment.

DISCUSSION:

To stabilize budgeting from year to year, the FRHD proposed a flat grant award of \$200,000.00 per fiscal year for new ambulance purchase and refurbishment. This cost can vary slightly based on manufacture pricing and any equipment needed at the time of purchase.

FISCAL ANALYSIS:

The NCFPD will continue to budget for our share of new ambulance acquisition and refurbishment in the annual Capital Apparatus Plan. Ambulances fully outfitted with equipment cost approximately \$390,000.00-\$400,000.00.

SUMMARY:

Once approved the completed agreement will be sent to the FRHD. The NCFPD's next ambulance is anticipated to arrive in December of 2024.

Attachment A

GRANT AGREEMENT

This Agreement is entered into by the **Fallbrook Regional Health District** (“FRHD” or “DISTRICT”), a California health care district organized and operating pursuant to Health and Safety Code section 32000 et seq., and **North County Fire Protection District** (“NCFPD” or “RECIPIENT”)(hereinafter jointly referred to as the “Parties”), and is effective upon execution by the parties.

1. **Grant**

As a result of the significant impacts and accumulated effects of the 2015 hospital closure, and the change in the way NCFPD now delivers Emergency Medical Services, NCFPD has approached FRHD for ongoing financial support in order to assure high quality EMS services to residents. Such that, NCFPD maintains a fleet of seven ambulances, each with a lifespan of six years. Assuring four frontline ambulances and three reserve ambulances being available at all times requires the purchase of one new ambulance each year. Thus, financial assistance from FRHD is necessary to ensure NCFPD can continue and enhance the quality of service to our community that they want and deserve.

Amount: The FRHD agrees to participate in a cost share with the NCFPD for the replacement of one ambulance each fiscal year; for the term of the current Joint Powers Agreement. Total cost of an ambulance varies each year; thus, FRHD has committed to cover up to \$200,000 per fiscal year for ambulance purchases and refurbishment. This cost can vary slightly, in either direction, based on manufacture pricing and any equipment needs at the time of purchase. It is always the intent of NCFPD to be as fiscally responsible as possible with all apparatus replacement.

2. **Term of Agreement**

The term of this agreement is from July 1, 2024 through June 30, 2026, subject however, to earlier termination as provided herein.

3. **Legal Responsibility/Liability**

In authorizing execution of this agreement, the governing body of RECIPIENT accepts legal responsibility to ensure that the funds provided by DISTRICT are allocated for the purpose or purposes for which the grant was intended, as outlined in RECIPIENT’S Request for Proposal/Grant Application. RECIPIENT agrees to be knowledgeable of the requirements of this agreement and responsible for compliance with its terms. In no event shall DISTRICT be legally responsible or liable for RECIPIENT’s performance or failure to perform under the terms of the grant or this agreement.

4. Reduction of Awarded Funds

DISTRICT may reduce, suspend, or terminate the payment or amount of the grant if the RECIPIENT is not meeting the objectives of the grant as determined in the sole discretion of DISTRICT. RECIPIENT understands and agrees that RECIPIENT's failure to comply with its obligations under this Agreement, including, without limitation paragraphs 11, 16, and 18 herein, may result in RECIPIENT's disqualification from participation in subsequent grant cycles with the DISTRICT. RECIPIENT hereby expressly waives any and all claims against DISTRICT for damages arising from the termination, suspension, or reduction of the funds provided by DISTRICT.

5. Other Funding Sources

RECIPIENT shall make available, as requested by DISTRICT, information regarding other funding sources for the programs or services provided by RECIPIENT.

6. Amended Program Work Plan

RECIPIENT shall submit to the DISTRICT with the signed grant agreement, an amended work plan if original grant request is not fully funded.

7. Fund Use Description

RECIPIENT shall have available for prospective participants or others a description detailing the nature of the program or service(s) that are being funded by DISTRICT. This written program description may be a separate document or incorporated in the overall program materials developed by the RECIPIENT. Upon request, RECIPIENT shall provide a copy of the program or service(s) description to DISTRICT.

8. Independent Contractor Status

The relationship between DISTRICT and RECIPIENT, and the agents, employees, and subcontractors of RECIPIENT, in the performance of this agreement shall be one of independent contractors, and no agent, employee, or subcontractor of RECIPIENT shall be deemed an officer, employee, or agent of DISTRICT.

9. Use of Funds for Lobbying or Political Purposes

RECIPIENT is prohibited from using funds provided by DISTRICT for any political campaign or to support attempts to influence legislation by any governmental body.

10. **Federal, State, Local Laws, Regulations, and Organizational Documents**

RECIPIENT shall comply with all federal, state, and local laws and regulations, including but not limited to labor laws, occupational and general safety laws, and licensing laws. All licenses, permits, notices, and certificates as are required to be maintained by RECIPIENT shall be in effect throughout the term of this agreement. RECIPIENT shall notify DISTRICT immediately if any required licenses or permits are canceled, suspended, or otherwise ineffective.

11. **Monitoring/Evaluation**

RECIPIENT shall cooperate in efforts undertaken by DISTRICT to evaluate the effectiveness and use of the grant funds. RECIPIENT shall participate in and comply with all on-site evaluation and grant monitoring procedures, including interviews with RECIPIENT's staff. RECIPIENT, at the request of the DISTRICT, shall also provide a written and/or oral status report to DISTRICT in a format provided and schedule defined by DISTRICT.

Report and Payment Schedule is appended hereto as "Exhibit 1".

12. **Changes or Modifications to the Use of DISTRICT Grant Funds**

RECIPIENT shall submit to DISTRICT, in writing, any requests for revisions prior to implementation of any proposed changes in the use of DISTRICT grant funds. The DISTRICT must receive such requests at least thirty (30) days prior to the date that requested changes are to be implemented.

13. **Conflict of Interest/Self Dealing**

RECIPIENT and RECIPIENT's officers and employees shall not have a financial interest or acquire any financial interest, direct or indirect, in any business entity or source of income that could be financially affected by, or otherwise conflict in any manner or degree with, the performance of services required under this agreement.

14. **Authorization and License to Use Commerical Image In Promotional Materials**

RECIPIENT understands that DISTRICT may wish to utilize RECIPIENT'S name and logo, along with any photographic or video images of RECIPIENT'S premises, operations and activities in promotional materials designed to publicize the DISTRICT'S mission and service to the community served by the DISTRICT. RECIPIENT hereby grants the DISTRICT permission and license to utilize RECIPIENT'S name, logo, commercial image, along with any photographs, videotape footage, or other graphic illustrations of RECIPIENT'S premises, operations, and activities, as further consideration for receipt of the Grant Funds.

15. Mutual Indemnification and Hold Harmless

RECIPIENT agrees to indemnify, defend, and hold harmless DISTRICT and its officers, agents, employees, and servants from any and all claims and losses accruing or resulting to any and all employees, contractors, subcontractors, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by RECIPIENT in the performance of this agreement.

DISTRICT agrees to indemnify, defend, and hold harmless RECIPIENT and its officers, agents, employees, and servants from any and all claims and losses accruing or resulting to any and all employees, contractors, subcontractors, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by DISTRICT in the performance of this agreement.

16. Budget and Payment Schedule

Unless RECIPIENT and DISTRICT agree upon alternative arrangements, grant funds shall be allocated quarterly upon District's receipt of an invoice with appropriate back-up documentation. In the event that RECIPIENT fails to provide appropriate invoice and back-up documentation in a timely manner, RECIPIENT may be subject to discontinuance of funding or, in instance of full payment at onset of grant year, return of balance of funds to DISTRICT.

17. Fiscal/Accounting Principles

RECIPIENT shall maintain an accounting system that accurately reflects and documents all fiscal transactions for which grant funds are used.

18. Documentation of Revenues and Expenses

RECIPIENT shall maintain full and complete documentation of all revenue and expenses (including subcontracted, overhead, and indirect expenses) associated with use of the grant funds covered by this agreement. During the term of this agreement and thereafter, DISTRICT or its authorized representative(s) shall have the right to review all RECIPIENT financial records including records related to the use of the grant funds.

19. Reports and Record Retention

All records of RECIPIENT pertaining to the use of grant funds shall be maintained at RECIPIENT's main local office for at least five (5) years following the year in which funds were granted.

20. **Governing Law**

This agreement shall be governed by and construed in accordance with the laws of the State of California.

21. **Assignment or Transfer**

RECIPIENT may not assign or transfer any interest in this agreement or entitlement to grant funds without the written consent of District.

22. **Entire Agreement, Amendment**

This agreement contains the entire understanding and agreement of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements not contained herein. This agreement may only be amended or modified by a writing signed by both parties.

23. **Notices**

Any notice required or permitted thereunder may be given by a party to the other party at the address set forth in the signature block of this agreement. Either party may change its address for purposes of notice by complying with the requirements of this section.

-
- Continued on next page -

24. **Signatories**

The persons executing this agreement on behalf of the RECIPIENT have been designated by the governing body or fiscal agent of the RECIPIENT as the official signatory of this agreement and all related documents. At least one of these persons is a member of the RECIPIENT's governing board.

(1) Keith McReynolds
Fire Chief/CEO

(2) Ross Pike
Board President

330 S. Main Avenue
Fallbrook, CA 92028

330 S. Main Avenue
Fallbrook, CA 92028

760-731-9187

760-723-2005

Signature

Signature

Date

Date

25. **Authorized Signatory for the Fallbrook Regional Health District:**

WILLIAM "BILL" LEACH, CHAIR
Fallbrook Regional Health District
138 S. Brandon Road
Fallbrook, CA 92028
Telephone: 760-731-9187

Date

EXHIBIT 1

REPORT AND PAYMENT SCHEDULE

FRHD WILL PROVIDE FUNDS WITHIN 30 DAYS OF NOTICE OF NCFPD'S
INTENT TO PURCHASE AN AMBULANCE.

EXHIBIT 2

PAPER AND DIGITIZED COPY OF GRANT APPLICATION IS MAINTAINED IN
FRHD FILES WITH COPY OF FULLY EXECUTED AGREEMENT.



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS AND BOARD CLERK CANPINAR
DATE: JUNE 25, 2024
SUBJECT: VOTE: CSDA SOUTHERN NETWORK, SEAT A, BOARD POSITION

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors cast a vote for one of the nominees for the California Special Districts Association (CSDA) seat representing the Southern Network, Seat A. The Board Clerk has previously been authorized to electronically cast a vote on behalf of the Board of Directors.

BACKGROUND:

Special districts in California have an association that provides educational and advocacy activities on behalf of special districts throughout the state. CSDA Southern Network is governed by a Board of Directors (BOD) whose BOD is elected by member districts. Southern Network Seat A is now up for election.

DISCUSSION:

Election materials and candidate statements provided by CSDA are attached for the Board's information (Attachment A). There are three individuals on the ballot for this position:

1. Jo MacKenzie, Director, Vista Irrigation District (incumbent)
2. Jason Dafform, General Manager, Valley Sanitary District
3. Rodd Leja, Director, Jurupa Area Recreation & Park District

FISCAL ANALYSIS: No fiscal impact.

SUMMARY:

This election provides the District an opportunity to select a representative(s) for the Southern Network. Staff has no recommendation for the Board for Seat A of the Southern Network. If there is a motion to submit a ballot, the Board Clerk will submit an electronic vote no later than July 26, 2024.

Attachment A



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: JO MacKENZIE

District/Company: Vista Irrigation District, *CSDA District of Distinction, Platinum Level*

Title: Director, Certificate in Special District Governance

Elected/Appointed/Staff: Elected

Length of Service with District: 32 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

- ✚ CSDA Board of Directors, President 2011, Vice President 2010, Treasurer 2008-2009
- ✚ CSDA Finance Corporation Board of Directors, 2007-present; President 2012, 2013, 2015- present
- ✚ Special District Leadership Foundation Board of Director, Treasurer, currently Vice President
- ✚ Fiscal and Audit Committees, rewrote 'Treasurer Job Description'; Membership Committee 2011-present; Chair 2020-2021, 2022 and 2024
- ✚ Legislative Committee 2004-present; Chair, 2006-2010 and 2012
- ✚ CSDA San Diego Chapter, Board of Directors, 1993-present; President 1998-2000; presently serve on the Chapter Executive Board
- ✚ Attend all Annual Conferences and Legislative Days

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

- ✚ ACWA: Past Board Director; Local Government, Chair 2014-2015 and Membership Committee
- ✚ ACWA Region 10 Board of Directors, Vice Chair, Alternate Chair, Director 1997-2010
- ✚ The California Association of Local Agency Formation Commissions (CALAFCO), Board Member and Legislative Committee member, 2017-2023

3. List local government involvement (such as LAFCO, Association of Governments, etc.):

- ✚ San Diego LAFCO, 1994-present: Commission Chair 2018 & 2019; Alternate 5 years; Special District Advisory Committee 14 years, Chair 2005-2009
- ✚ City of San Marcos Planning and Traffic Commissions
- ✚ Personally initiated the City of San Marcos Budget Review Committee in 1980, Chair 1996-2006
- ✚ Resource Conservation District of Greater San Diego County, Association Director, 2016 to present

4. List civic organization involvement and recognitions

- ✚ Special District Official of the Year by PublicCEO
- ✚ CSDA Legislative Advocate of the Year, 2011
- ✚ Graduate of CSDA's Special District Leadership Academy
- ✚ San Marcos Chamber of Commerce, Lifetime Ambassador
- ✚ Graduate of Leadership 2000, Cal State San Marcos
- ✚ Vista Community Development Associates, Treasurer
- ✚ Soroptimist International



RE-ELECT JO MACKENZIE

PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

- **DEDICATED**
- **FISCALLY RESPONSIBLE**
- **COMMITTED TO SPECIAL DISTRICTS**

It has been a privilege and honor to serve on the CSDA Board of Directors (Board) representing the Southern Network. Serving on the Board requires a commitment of time; I am in Sacramento at least twice a month for CSDA meetings. I have served as President, Vice President and Treasurer, and served as a Chair and/or member of the various committees. In 2010 and 2011, respectively, I was recognized as CSDA's Legislative Advocate of the Year and by PublicCEO as Special District Official of the Year.

During my tenure on the CSDA Board, I have formed working relationships throughout the Network and State that have given me an insight regarding the needs of special districts. Based on these insights and input from other CSDA directors, CSDA has worked to provide webinars at no cost to its members, begun offering the leadership academy three times a year and on-line, and the SDLF Board eliminated budget limits for scholarships. I serve on the CSDA and SDLF Boards, and I am proud of the collaboration that allows all special districts to take advantage of CSDA's programs.

During my term, I have been committed to continue building on the present foundation of CSDA's educational programs, state and federal legislative advocacy, and public outreach. CSDA is now the "voice of Special Districts", "the third leg of local government", and the 'go-to' association for legislative issues.

My proven leadership and public service experience, commitment to fiscal responsibility, and comprehensive LAFCO and special district knowledge make me the most qualified candidate to represent the Southern Network.

I have a true passion for and proven experience in leading Special Districts. I would be honored to continue serving on the CSDA Board as your Southern Network Director.

I am asking for your **Vote**.

ELECTRONIC VOTING ENDS JULY 26 AT 5:00 P.M.

**50+ CSDA EDUCATIONAL OPPORTUNITIES ARE LISTED ON
CSDA'S HOME PAGE**



1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

Board of Directors

Richard L. Vásquez, *President, Division 2*
Marty Miller, *Division 1*
Peter Kuchinsky II., *Division 3*
Patrick H. Sanchez, *Division 4*
Jo MacKenzie, *Division 5*

Administrative Staff

Brett L. Hodgkiss
General Manager
Ramae A. Ogilvie
Board Secretary
Elizabeth A. Mitchell
General Counsel

June 5, 2024

Re: Jo MacKenzie for CSDA Board of Directors, Southern Network, Seat A

Dear Board President:

On February 20, 2024, the Vista Irrigation District (VID) Board nominated Jo MacKenzie to the California Special Districts Association (CSDA) Board of Directors for the Southern Network, Seat A. As President of the Board, I'm requesting that your Board cast its vote for Jo MacKenzie, CSDA Board of Directors. Electronic ballot voting begins on June 10, 2024.

Jo's enthusiasm, commitment, and comprehensive knowledge of special districts have brought a high level of experience to the CSDA Board of Directors. Jo believes it is important that CSDA continue to be the voice of all special districts and build on the present foundation of legislative advocacy, educational programs, and public outreach.

Currently serving on the CSDA Board of Directors (Past President, 2011), Jo serves on the CSDA Legislative Committee; she served as the Committee Chair from 2006-2010 and in 2012 and was named Legislative Advocate of the Year in 2010. Jo currently serves as President of the CSDA Finance Corporation, and Vice President of the Special District Leadership Foundation. She also serves on the CSDA Member Services Committee and is very active with the San Diego Chapter of CSDA, serving as its President 1998-2000.

Jo was elected to the VID Board of Directors in 1992 and has since served as President nine times. She is currently a Commissioner on the San Diego Local Agencies Formation Commission (LAFCO) and served as Chair in 2019-2020; Jo has continuously served in various capacities on LAFCO since 1994. She has also served on the California Association LAFCO Board of Directors. Jo is a past Board Director for the Association of California Water Agencies and currently serves on its Membership and Local Government committees.

Jo is active in her local community, having served on the City of San Marcos Planning Commission, Traffic/Safety Commission, Budget Review Committee and Affordable Housing Task Force. She has also been active in the San Marcos Chamber of Commerce for over 30 years, serving as a Board Member and a Life Member Ambassador.

Jo is extremely active and engaged in all aspects of California special districts and her wealth of experience makes her the obvious choice for Southern Network, Seat A. I urge your Board to vote for Jo MacKenzie to continue her service as Seat A Director for the Southern Network. Thank you for your support!

Very truly yours,

A handwritten signature in blue ink that reads "Richard L. Vásquez".

Richard L. Vásquez
President, Board of Directors

On behalf of the Vista Irrigation District (VID), I am requesting your agency's support and vote for Jo MacKenzie for the California Special Districts Association (CSDA) Board of Directors for the Southern Network, Seat A. We are fortunate to have such a qualified candidate in Director MacKenzie. She has the unanimous support of VID's Board, as noted in the attached letter from VID's Board President Richard Vásquez.

Having known Director MacKenzie for more than 20 years and working with her at VID, I can attest to her very active involvement in special districts and her acquired comprehensive knowledge in statewide and local special districts issues. Attached you will find a candidate's statement summarizing Director MacKenzie's qualifications. As you will see, she possesses the knowledge and experience necessary to be an outstanding, engaged and highly effective CSDA Board member.

I urge your Board of Directors to vote for Jo MacKenzie to continue her service as Seat A Director for the Southern Network on the CSDA Board; electronic ballots will be emailed to your district's contact person on June 10, 2024 and must be received by CSDA by 5:00 PM on July 26, 2024. Please do not hesitate to contact me if have any questions or need additional information. Thank you for your consideration.

Regards,

Brett Hodgkiss
General Manager
bhodgkiss@vidwater.org



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jason Dafforn

District/Company: Valley Sanitary District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 1 year

- 1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

Attend CSDA Conference and Leadership Academy

- 2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

ACWA, CASA

- 3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

N/A

- 4. List civic organization involvement:**

Desert Recreation Foundation Board of Directors

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

My name is Jason Dafforn. I am a Licensed Civil Engineer in the State of California with over 30 years of experience in the water and wastewater industry. I have 17 years of experience as a utility manager working for California local governments, including over eight years working for a special district.

California's special districts play a crucial role in the daily lives of millions, providing essential services ranging from water and sanitation to fire protection, healthcare, and many others. The California Special District Association (CSDA) provides resources, training, state and federal advocacy, and professional development to help special districts across the State flourish.

Today, special districts are confronted with unprecedented challenges. As a special district manager, I have gained a comprehensive understanding of these challenges, which positions me to provide valuable guidance and develop effective resolutions. My fresh ideas and unique perspective will enable the Board of Directors to proactively address current issues and future challenges, keeping CSDA ahead of the curve.

Together, we hold the power to shape the future and provide exceptional resources for special districts in California. By ensuring they remain at the forefront of delivering essential services and improving the quality of life for all residents, we can make a significant impact.

Let us build a stronger, more resilient future for California's special districts and the communities they serve.



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: ROSS A. LEJA

District/Company: JURUPA AREA RECREATION & PARK DISTRICT

Title: DIRECTOR DIVISION 5

Elected/Appointed/Staff: ELECTED

Length of Service with District: 6 YEARS

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

NO

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

NO

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

NONE

4. List civic organization involvement:

JURUPA CHILDRENS CHRISTMAS PARTY

JURUPA DISTRICT LIONS CLUB

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

I am running for the open board position to bring representation for the Inland Empire to CSDA and grow CSDA in the Inland Empire. San Bernardino and Riverside Counties, together known as the Inland Empire, is one of the fastest growing regions of California and home to over 80 special districts. However, the Inland Empire currently has no representation on the Southern District Board.

I currently serve on the Board of Directors for the Jurupa Area Recreation and Parks District (JARPD). Our district serves the city of Jurupa Valley and a portion of the city of Eastvale. I have been in this position for six years. During this time we have grown our district by fourteen facilities. I have made it a mission to develop relationships with the other special districts in our area to help JARPD better serve its residents. I look forward to expanding this mission to the other special districts in the Inland Empire if I am elected to the Board representing the Southern District

I am an eight year Air Force Veteran, husband, father and grandfather. My wife of 49 years and I have made our home in Jurupa Valley for over three decades. I have served on the City of Jurupa Valley Traffic Safety Committee, acting as its first chair for three years. I also served on the Jurupa Unified School District Citizen Oversight Committee for a \$144 million bond measure as both Vice Chair and Chair. A cause close to my heart is my work with the Jurupa Children's Christmas Party, an organization that has distributed presents to underprivileged in Jurupa Valley for over 40 years.

I have always considered service to my country and community a privilege and would like to continue by serving on the board of the California Special Districts Association.



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: TRANSFER OF FUNDS TO CALIFORNIA COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM

ACTION AGENDA

RECOMMENDATION:

That the Board approve reallocating funds currently in the *County of San Diego/Capital Reserve* and *County of San Diego/General Fund - RNBW* accounts to the District's California Cooperative Liquid Assets Securities System (CLASS).

BACKGROUND:

The District currently has \$425,160.00 in the *County of San Diego/Capital Reserve* and \$2,388,278.00 in the *County of San Diego/General Fund - RNBW* accounts. These accounts are earning 1% interest.

DISCUSSION:

The NCFPD Investment Policy Section 211.15 authorizes the Board and persons authorized to invest District funds in a manner which will provide the highest investment return. CLASS is currently yielding near 5.41% interest.

FISCAL ANALYSIS:

Both the \$425,160.00 in the *County of San Diego/Capital Reserve* account and the \$2,388,278.00 in the *County of San Diego/General Fund -RNBW* account has yielded minimal interest. Having this sum totaling \$2,813,438 invested with CLASS will maximize investment return for the District.

SUMMARY:

Upon approval Staff will transfer the funding from the respective current accounts into CLASS. The change will be memorialized in the June 31, 2024, *Monthly Investment Report* in the July 2024, Board Package.

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501 West Broadway - Suite 1600
San Diego, California 92101-8474
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www.bwslaw.com

MEMORANDUM

TO: Board of Directors
North County Fire Protection District

FROM: Kristen S. Steinke, General Counsel

DATE: June 25, 2024

RE: General Counsel Report for Monthly Board Meeting

INTRODUCTION

The substance of this memo was recently drafted by Davin Widgerow in our office and addresses proposed and adopted Environmental Protection Agency (“EPA”) PFAS regulations for 2024.

In very basic terms, PFAS are chemicals that originate from various sources that have made their way into the water system and that the EPA has determined need to be regulated. The most likely impact on the Fire District will originate from regulations regarding the use of foam fire retardants since the EPA has picked up on PFAS in those materials.

Although it is dense, this memo provides key information and take-aways to help identify the EPA’s regulations as well as how those regulations will be implemented.

I. SUMMARY

In October 2021, the U.S. EPA released a “PFAS Strategic Roadmap,” which is intended to serve as the agency’s approach to regulating per- and polyfluoroalkyl substances (PFAS) PFAS. This memo summarizes and analyzes proposed and adopted EPA PFAS regulations for 2024.

EPA has adopted or proposed PFAS regulations pertaining to a wide variety of facilities and services maintained by local public agencies, including drinking water regulations, contaminated soils and buildings, firefighting operations and properties, wastewater processing and landfill management, air emissions, and stormwater discharges.

The new regulations could impose significant costs on public agencies. Although federal funding is available to help reimburse some PFAS-related testing and remediation activities, as are the proceeds of a recent settlement agreement, this funding is mainly

restricted to addressing PFAS contamination in drinking water and does not appear to be available for costs of remediating PFAS contamination in other media.

Similarly, the new regulations could expose public agencies to liability. The new regulations impose reportable limits on PFAS releases and emissions that are legally enforceable, and new reporting obligations could expose agencies' PFAS releases to public scrutiny. Finally, although EPA has pledged to enforce against egregious violators first and to exercise restraint against public agencies, public agencies could still be exposed to third-party lawsuits for violating these new and proposed regulations. Public agencies are encouraged to review the new regulations closely to verify their applicability to their operations and work to confirm whether funding is available to offset the costs of PFAS testing and remediation expenses.

II. PFAS CHEMICALS: BACKGROUND

A. HISTORY AND USES OF PFAS

PFAS chemicals are artificial chemicals that have been used extensively since the 1940s, especially in nonstick cookware, water-repellant clothing, stain resistant textiles and materials, some cosmetics and firefighting foams, and in products designed to resist grease, water, and oil.¹ Because of their resilience, PFAS chemicals migrate easily through water, air, and soil, and PFAS are now found in human and animal blood worldwide, as well as in many food products and across the environment.² The scientific data on the human health risks associated with exposure to PFAS chemicals is still being developed, but preliminary data suggests that long-term exposure to PFAS can cause adverse effects.³ Workers in facilities handling PFAS may have greater risks, as well as young children that have weaker immune systems and that are prone to ingestion of PFAS-containing items.⁴

B. DuPONT/3M PFAS LITIGATION SETTLEMENT

On March 29, 2024, the federal court overseeing the nationwide multidistrict litigation regarding PFAS drinking water contamination approved a final settlement resolving the

¹ U.S. Agency for Toxic Substances and Disease Registry (ASTDR), What Are PFAS? (Jan. 18, 2024), <<https://www.atsdr.cdc.gov/pfas/health-effects/overview.html>> (as of Apr. 25, 2024).

² *Ibid.*

³ U.S. EPA, Our Current Understanding of the Human Health and Environmental Risks of PFAS (June 7, 2023), <<https://www.epa.gov/pfas/our-current-understanding-human-health-and-environmental-risks-pfas>> (as of Apr. 25, 2024).

⁴ *Ibid.*

case.⁵ The class-action litigation sought damages for the costs of testing and monitoring for ongoing PFAS contamination in drinking water; the costs of designing, constructing, installing, operating and maintaining filtration systems; and the costs of complying with any applicable regulations requiring further measures to address PFAS contamination in drinking water.

Per the settlement, 3M and DuPont will pay between \$10.5 billion and \$12.5 billion to members of the “Settlement Class” in exchange for a releases, dismissals, and covenants not-to-sue for PFAS-related drinking water claims. Notably, the “Settlement Class” includes every active public water system in the United States that either has PFAS-contaminated water sources as of June 22, 2023, or does not have PFAS-contaminated water sources as of June 2023, but is required to test for PFAS under the Safe Drinking Water Act or serves more than 3,300 people.

The settlement requires that funds be disbursed to those public water systems with PFAS-contaminated water sources first, followed by the remaining systems. The funds are allocated 55 percent to the systems with current contamination, and 45 percent to those systems without confirmed contamination yet. The funding is further broken down into categories based on past testing and remediation costs and future possible testing and remediation costs. To receive compensation, water systems will be required to submit claims forms indicating flow rates and levels of PFAS contamination. A claims administrator will then use mathematical formulas to determine the compensation due a particular claimant.

Those systems with contaminated PFAS apparently are subject to an expedited deadline to submit claims forms—claims forms for the DuPont portion of the funds are due on **June 17, 2024**, although the deadline for the 3M portions of the funds has not yet been announced.⁶ The deadline for systems that detect PFAS in their water sources *after* June 2023 is **January 1, 2026** to receive funds for PFAS testing, and **between June 30 and July 31, 2026** for post-testing remediation funding. All other systems will have until **December 31, 2030**, to test for PFAS and receive remediation funding.

The funds from the 3M litigation settlement could be an important offset for the additional costs that new PFAS regulations will impose on public agencies, especially public water systems. Those public water systems with known PFAS contamination in

⁵ *In Re: Aqueous Film-Forming Foams Products Liability Litigation* (D. S.C./J.P.M.L. Mar. 29, 2024, No. 2:18-mn-2873-RMG, Docket No. 4754).

⁶ *Aqueous Film-Forming Foam (AFFF) Product Liability Litigation (MDL 2873)*, Public Water System Settlements, <<https://www.pfaswatersettlement.com/>> (as of Apr. 29, 2024).

their drinking water should endeavor to submit claims forms for reimbursement with the claims administrator before **June 17, 2024**. Additional instructions are available at <https://www.pfaswatersettlement.com/>.

III. PROPOSED AND ADOPTED 2024 FEDERAL PFAS REGULATIONS

A. NEW SAFE DRINKING WATER ACT REGULATIONS

In April 2024, EPA announced adoption of the final National Primary Drinking Water Regulation for six PFAS chemicals.⁷ The regulation establishes legally enforceable drinking water levels, called maximum contaminant levels (MCLs), for the six chemicals, as well as non-enforceable maximum contaminant level “goals.” Both the MCLs and the goals envision no more than ten parts-per-million (ppm) for three of the PFAS chemicals, and a four ppm interim and final “zero” ppm figure for the PFOA and PFOS PFAS variants.

The rule requires public water systems to monitor for these six PFAS chemicals beginning by 2027, and they have five years—by 2029—to implement actions that will achieve compliance with the MCL standards. The public water systems must also include the results of their testing and monitoring in their annual water quality reports to customers. EPA defines “public water systems” as agencies that provide water for human consumption through pipes or other infrastructure to at least 25 people, or 15 service connections, for at least 60 days per year. Such systems may be publicly or privately owned. (40 C.F.R. § 141.2.)

EPA expects that compliance with this regulation will cost about \$1.5 billion per year. About \$21 billion in federal funds may be available to offset these costs: approximately \$9 billion in funds were dedicated to PFAS drinking water issues in the 2022 Bipartisan Infrastructure Law, another \$12 billion is available for general drinking water improvements, including PFAS measures, and \$ 5 billion in grant funds are set aside to address water infrastructure improvements in small and disadvantaged communities. Public water systems should also consider submitting claims for testing and remediation funding from the 3M/DuPont settlement funds discussed above.

B. NEW PFAS CERCLA REGULATIONS

⁷ The PFAS chemicals are PFOA, PFOS, PFHxS, PFNA, HFPO-DA (Gen-X Chemicals), and mixtures of PFHxS, PFNA, HFPO-DA, and PFBS. (U.S. EPA, Safe Drinking Water Act, Per- and Polyfluoroalkyl Substances (PFAS), Final PFAS National Primary Drinking Water Regulation (Apr. 10, 2024), <<https://www.epa.gov/sdwa/and-polyfluoroalkyl-substances-pfas>> (as of Apr. 20, 2024).

On April 2024, EPA announced that it would be adopting a final rule designating two PFAS chemicals as hazardous substances under Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA).⁸ The follows action by EPA in April 2023, when the agency posted notice that it was considering adopting regulations designating several PFAS substances as hazardous substances under CERCLA. EPA made a similar, more preliminary announcement in September 2022. EPA's final rule will designate two of the most common PFAS chemicals, PFOA and PFOS, as hazardous substances under CERCLA. This action will require entities that discover or cause an ongoing release of PFOA and PFOS above a specific quantity to report the discharge to federal, state, and local authorities, and potentially be required to take remedial actions in response.

CERCLA imposes various responsibilities and potential liabilities on past or present owners and operators of facilities with hazardous substances, as well as on those who transport hazardous substances or arrange for their treatment or disposal, without regard to their intent or their role in manufacturing hazardous substances. Therefore, public entities who owned, currently own, or operate facilities with reportable amounts of PFOA or PFOS could face remediation obligations under CERCLA, as would public entities that transport PFOA or PFOS or arrange for its treatment or disposal. The rule will implicate public agencies' wastewater, stormwater, and drinking water systems, landfill operations, and property development or redevelopment.

EPA released an "enforcement discretion policy" concurrently with the PFOA and PFOS designations that explains that the agency will focus on enforcing violations of PFOA and PFOS regulations against parties who "significantly contributed" to the release of these chemicals into the environment, especially PFAS manufacturers, federal facilities, and other industrial operations.⁹ Moreover, EPA specifically excludes "equitable parties" such as public water, wastewater, stormwater facilities and landfill, fire station, and airport operators. However, the enforcement policy does not apply to third-party citizen lawsuits authorized by CERCLA, and so public agencies engaged with PFOA or PFOS, or who have PFAS-contaminated properties, could nevertheless be exposed to litigation.

⁸ The deadline to comment on the proposed final rule was November 7, 2022. (EPA, Designation of Perfluorooctanoic Acid (PFOA) and Perfluorooctanesulfonic Acid (PFOS) as CERCLA Hazardous Substances, Docket ID EPA-HQ-OLEM-2019-0341, <<https://www.regulations.gov/docket/EPA-HQ-OLEM-2019-0341/unified-agenda>> (as of Apr. 29, 2024).)

⁹ U.S. EPA, Memo Re: PFAS Enforcement Discretion and Settlement Policy Under CERCLA (Apr. 19, 2024), <<https://www.epa.gov/system/files/documents/2024-04/pfas-enforcement-discretion-settlement-policy-cercla.pdf>> (as of Apr. 21, 2024).

To the extent that agencies' CERCLA requirements or liabilities involve drinking water, offset funds may be available through the DuPont/3M settlement, the Bipartisan Infrastructure Law funds, and the federal grant funding discussed above.

C. PFAS TOXIC RELEASE INVENTORY REPORTING REQUIREMENTS

The EPA maintains the Toxics Release Inventory (TRI) program, which monitors management and releases of certain toxic chemicals by industrial facilities. The TRI program was created as part of the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA), which mandated preparation of emergency response plans, emergency chemical release notifications, hazardous chemical inventory reporting, and, relevant here, toxic chemical release reporting under the TRI program. (42 U.S.C. § 11023.) In January 2024, seven PFAS chemicals were added to the TRI reporting requirements.

Under the TRI program, facilities in a variety of industrial sectors are required to annually report to EPA their facilities' releases of applicable chemicals and any practices implemented to control chemical releases. Specifically, the TRI reports must include information about management of covered chemicals; on-site releases, including disposal, of covered chemicals to air, surface waters and land; on-site recycling, energy recovery, and treatment associated with covered chemicals; off-site transfers of chemicals from facilities to other locations; and release prevention and mitigation activities. (40 C.F.R. §§ 372.85, 372.27.) Reporting is required for over 800 chemicals that cause cancer or other chronic human health effects or significant adverse human health or environmental effects. Annual TRI reports are due in July and are made publicly available online. Failure to comply with TRI reporting requirements will subject violators to civil penalties of \$25,000 per violation, per day. (*Id.* at § 372.18.)

Facilities required to report annual releases to the TRI are those that manufacture, process, or use these chemicals above specified amounts, and typically include manufacturing facilities, metal mining operations, electric power generation stations, chemical processing plants, and hazardous waste treatment facilities. A facility is subject to TRI reporting requirements if it has 10 or more full-time employees, has a North American Industry Classification System (NAICS) code listed in 40 C.F.R. part 372.23, and it manufactures, imports, processes, or otherwise uses a chemical in excess of the amounts listed in 40 C.F.R. parts 372.25, 372.27, or 372.28. (40 C.F.R. § 372.22.) State and local governments are subject to TRI reporting if they meet these criteria, as are facilities that may not have actually released any TRI-covered chemicals in the previous reporting year.

In January 2024, seven PFAS chemicals were added to the TRI chemical reporting database. The addition of these chemicals follows the addition of nine other PFAS chemicals to the TRI database in 2023. As of April 2024, there were about 196 PFAS chemicals included for reporting in the TRI database,¹⁰ and none are eligible for de minimis exemptions to reporting requirements.

The addition of the seven PFAS to the TRI database will increase reporting requirements for public agencies that operate facilities that handle these chemicals. Furthermore, the information in the TRI database is also used by litigants as evidence of facilities' emissions, and can be construed as admissions of emissions in litigation. Therefore the new reporting requirements will likely increase costs and liability risks for certain public agencies. To the extent that agencies incur requirements or liabilities involve drinking water, offset funds may be available through the DuPont/3M settlement, the Bipartisan Infrastructure Law funds, and the federal grant funding discussed above.

D. NEW PFAS TOXIC SUBSTANCES CONTROL ACT REGULATIONS

In January 2024, EPA finalized a new rule under the Toxic Substances Control Act (TSCA) prohibiting the resumption of manufacturing, importing, or processing of “inactive” PFAS without EPA review of the proposed new uses.¹¹ “Inactive” PFAS are generally those PFAS chemicals that have not been reported as manufactured, imported, or processed since June 2016, and are listed in EPA TSCA Chemical Substances Inventory.¹² “Processing” for purposes of the regulations means “processing for a commercial purpose,” which in turn refers to the preparation of chemicals “for distribution in commerce with the purpose of obtaining [a] commercial advantage....”¹³ PFAS processed as impurities, or as byproducts not used for commercial purposes, are exempted from the rules.¹⁴

Under the new rules, if a facility proposes to resume manufacturing, importing, or processing of an inactive PFAS chemical for commercial purposes, it will need to notify EPA 90 days prior to the proposed resumption of activities. EPA is then required review

¹⁰ U.S. EPA, List of PFAS Added to the TRI by the NDAA (Excel) (Jan. 9, 2024), <<https://www.epa.gov/system/files/documents/2024-01/list-of-pfas-added-to-the-tri-by-the-ndaa.xlsx>> (as of Apr. 25, 2024).

¹¹ U.S. EPA, Risk Management for Per- and Polyfluoroalkyl Substances (PFAS) under TSCA (Jan. 11, 2024), <<https://www.epa.gov/assessing-and-managing-chemicals-under-tsca/risk-management-and-polyfluoroalkyl-substances-pfas>> (as of Apr. 28, 2024); see also 89 Fed.Reg. 1822 (Jan. 11, 2024).

¹² 40 C.F.R. § 710.23; see also 82 Fed.Reg. 37520 (Aug. 11, 2017); U.S. EPA, How to Access the TSCA Inventory (Feb. 22, 2024), <<https://www.epa.gov/tsca-inventory/how-access-tsca-inventory>> (as of Apr. 28, 2024).

¹³ 40 C.F.R. § 710.3(d).

¹⁴ 40 C.F.R. § 720.30(g)-(h)

and determine whether the proposed re-use should commence or if the proposed re-use presents an unreasonable risk to health or the environment that should be prevented or mitigated.¹⁵

The new TSCA rules would not seem to implicate public agencies unless they were involved in manufacturing, importing, or processing PFAS for a commercial purpose. This scenario seems unlikely, although landfill operators who well reconstituted products for a profit, such as wood chips and mulch, could conceivably be “processing” PFAS chemicals in waste for a commercial purpose. However, such PFAS would need to be “inactive” to be reportable, which seems less likely in the landfill context, and EPA can nevertheless approve the resumption of use if it is not adverse to health or the environment.

E. PROPOSED RCRA PFAS REGULATIONS

In February 2024, EPA announced two proposed amendments to the Resource Conservation and Recovery Act (RCRA) regarding PFAS. RCRA is the federal statute that requires monitoring and controlling of all stages of hazardous waste processing, including the generation, transportation, treatment, storage, and disposal of hazardous waste. (42 U.S.C. § 6901, et seq.) Under RCRA, EPA establishes standards governing these activities, and states issue permits to regulate facilities who engage in the activities.

EPA’s proposed 2024 amendments to RCRA would modify the definition of “hazardous waste” under RCRA to encompass PFAS chemicals, as well as to authorize remediation of PFAS-type chemicals in pollution cleanup activities. Notably, the proposed amendments would not actually apply to PFAS specifically, but would amend the definitions to apply to “emerging contaminants,” including PFAS. The first amendment would clarify that the definition of “hazardous waste” under RCRA includes all substances that meet the definition of hazardous waste under the statute, not just those meeting EPA’s more limited definitions currently contained at 40 C.F.R. part 261. Second, the amendments would make the same changes to the sections authorizing EPA to issue corrective action orders for hazardous waste-contaminated sites, so that EPA’s authority applies to all substances meeting the statutory definition, not merely the regulatory definition. (See 89 F.R. 8598, § III.)

Similar to the impact of the CERCLA amendments, the impact of the RCRA amendments will be that facilities that generate, store, treat, transport, or dispose of

¹⁵ 89 Fed.Reg. 1822; 40 C.F.R. §§ 720.40(h), 721.25(a), 721.185.

PFAS chemicals will need to now include those chemicals in their RCRA reporting procedures. Additionally, sites contaminated with PFAS chemicals will now be subject to RCRA remediation requirements. Therefore, public agencies operating facilities that generate, treat, store, and/or dispose of PFAS will be required to treat that waste as reportable and regulated under RCRA and applicable state permits. It will also expose those public agencies to enforcement by regulators or citizen suits for any potential violations of RCRA in the handling of PFAS or for remediation of PFAS contamination. As noted above, to the extent that agencies incur RCRA requirements or liabilities involve drinking water, offset funds may be available through the DuPont/3M settlement, the Bipartisan Infrastructure Law funds, and the federal grant funding discussed above. EPA accepted comments on the proposed amendments through March 11, 2024, but has not otherwise provided a timeline for adoption of the amendments.

F. DESIGNATED METHODS FOR MEASURING PFAS IN THE ENVIRONMENT

In January 2024, EPA announced that it had selected three default methods for measuring PFAS in the environment: Method 1633 to test for 40 PFAS chemicals in wastewater, surface water, groundwater, soil, biosolids, sediment, landfill leachate, and fish tissue; Method 1621 to test for many varieties of PFAS chemicals in wastewater specifically; and Method OTM-50 to measure PFAS compounds in the air.

1. Method 1633: NPDES Water/Soil/Sediment Testing

Method 1633 is EPA's preferred method to test for PFAS in wastewater, surface water, groundwater, soil, biosolids, sediment, landfill leachate, and fish tissue, and is specifically authorized for use and compliance with Clean Water Act National Pollutant Discharge Elimination System (NPDES) permits.¹⁶ EPA still needs to adopt an official rule requiring use of Method 1633 in Clean Water Act permits, but the agency is recommending it in the interim as a consistent and standardized measure for PFAS in the applicable media.

Public agencies with NPDES permits should consider transitioning to using Method 1633 for PFAS testing in the applicable media. EPA's imprimatur of this method is a defense against potential claims that an agency's testing for PFAS was not scientifically acceptable or did not otherwise conform to standards.

¹⁶ U.S. EPA, CWA Analytical Methods for Per- and Polyfluorinated Alkyl Substances (PFAS) (Apr. 18, 2024), <<https://www.epa.gov/cwa-methods/cwa-analytical-methods-and-polyfluorinated-alkyl-substances-pfas>> (as of Apr. 26, 2024).

2. Method 1621: Wastewater Testing

Method 1621 is specifically intended to measure the concentration of organofluorine chemicals in wastewater, the most common sources of which are PFAS compounds contained in pesticides and pharmaceuticals.¹⁷ Although EPA acknowledges shortcomings with this methodology, it nevertheless recommends using the it in wastewater contexts because it can broadly screen for thousands of PFAS chemicals in water samples down to parts-per-billion detection levels. As with Method 1633, EPA still needs to adopt an official rule requiring use of Method 1621 in Clean Water Act permits, but the agency is recommending it in the interim to identify and measure PFAS chemicals in wastewater streams.

Public agencies operating wastewater treatment facilities should consider transitioning to using Method 1621 for PFAS testing in wastewater, although agencies should be aware of the shortcomings in the method identified by EPA. It may be prudent to use this method in conjunction with other PFAS testing methods, if any, to account for shortcomings in both.

3. OTM-50: Air Emissions Testing

EPA believes that OTM-50 is a reasonably consistent method of measuring PFAS air emissions from industrial facilities.¹⁸ OTM-50 involves capturing gaseous emissions from industrial facility ducts, vents, stacks, and the like into steel canisters, which are then analyzed for certain compounds, including PFAS. Notably, the method is not applicable just to PFAS and other chemical emissions produced by incineration and combustion activities, but to PFAS emissions produced by a variety of industrial processes.¹⁹

As with Method 1621, above, OTM-50 is not formally endorsed by EPA for all PFAS testing purposes because of various shortcomings or gaps in scientific data. Nonetheless, EPA's recommendation is a validator of this testing method's strengths, and like, Method 1621, it may be prudent to use this method in conjunction with other

¹⁷ Organofluorine chemicals are comprised of molecules with a carbon-fluorine bond. (*Ibid.*)

¹⁸ U.S. EPA, Other Test Method 50 (OTM-50) Sampling and Analysis of Volatile Fluorinated Compounds from Stationary Sources Using Passivated Stainless-Steel Canisters (Jan. 17, 2024), <https://www.epa.gov/system/files/documents/2024-01/otm-50-release-1_0.pdf> (as of Apr. 28, 2024).

¹⁹ U.S. EPA, Frequently Asked Questions (FAQs) for OTM-50 (Jan. 17, 2024), <<https://www.epa.gov/system/files/documents/2024-01/otm50-faq-for-release-1-.pdf>>(as of Apr. 28, 2024).

PFAS testing methods, if any, to account for shortcomings in both. For instance, the method allows for direct sampling out of ducts, vents, and stacks if safety permits.

IV. CONCLUSION

EPA's new and proposed regulations for 2024 will impact many facilities and services maintained by public agencies, including drinking water regulations, contaminated soils and buildings, firefighting operations and properties, wastewater processing and landfill management, air emissions, and stormwater discharges. The new regulations could impose significant costs on public agencies, and expose public agencies to new liability. Public agencies should review the new regulations carefully to verify their applicability to their operations and to confirm whether funding is available to offset the costs of PFAS testing and remediation expenses.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: WRITTEN CORRESPONDENCE

WRITTEN COMMUNICATION:

- The San Diego Regional Fire Foundation: Radio equipment funding

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • www.ncfireca.gov

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MAVIS CANPINAR - Executive Assistant/Board Clerk

June 4, 2024

Frank Ault
The San Diego Regional Fire Foundation
2508 Historic Decatur Rd. Suite 200
San Diego, CA 92106

Dear Mr. Ault,

On behalf of the North County Fire Protection District, I would like to extend my sincere gratitude and appreciation for the generous financial contributions made on behalf of the San Diego County Fire Foundation to the North County Fire Protection District for new radio equipment. This funding will go a long way toward outfitting several new units including our new Utility Task Vehicle with state-of-the-art San Diego County regional communications equipment.

Thank you for your continued partnership.

Sincerely,



Keith McReynolds
Fire Chief/CEO

North County Fire Protection District
330 S. Main Ave.
Fallbrook, CA 92028

cc: Joan Jones
NCFPD Board of Directors



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALL AND RAINBOW



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: COMMENTS, REPORTS, AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **CHIEF McREYNOLDS:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: JUNE 25, 2024
SUBJECT: CLOSED SESSION

CS.1. Announcement — President Pike

- An announcement regarding the items to be discussed in closed session will be made prior to the commencement of closed session.

CS.2. Public Employee Performance Evaluation (Government Code § 54957):

- Fire Chief

**CS.3. Conference with Real Property Negotiator (Government Code §54956.8) Property:
315 E. Ivy Street, Fallbrook, CA & Vacant Land, Ivy Street, Fallbrook, CA 92028**

- Agency Rep.: Chief McReynolds

CS.4. Report from Closed Session – President Pike

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