



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR SPECIAL BOARD MEETING

June 30, 2026, at 5:30 p.m.

Location: Fallbrook Public Utility District  
990 E. Mission Road, Fallbrook CA 92028

The June 30, 2026, Special Board Meeting will be held in person and via Zoom. The public may attend remotely using:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing [mavis@ncfire.org](mailto:mavis@ncfire.org). E-mailed comments received will be read into the record by staff. Please note that in the event of technical issues that disrupt the ability of members of the public to view the meeting or provide public comments through the web conference option, the meeting will continue.

Call To Order

Roll Call

Optional Moment of Reflection/Silence

Pledge Of Allegiance

Changes to the Agenda

## PUBLIC ACTIVITIES AGENDA

*For those joining us for the public activities agenda, please feel free to depart at the close of the agenda.*

1. Public Comment – President Shaw (pgs. 5-6)  
Standing Item: Members of the public may directly address the Board of Directors on items of interest to the public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).

## DISCUSSION/PRESENTATION AGENDA

*No action shall be undertaken on any discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.*

2. There are no discussion/presentation items for the June 30, 2026, Special Board Meeting. (pgs. 7-8)

## RATIFICATION OF INFORMATION AGENDA

*No action shall be undertaken on information items. The Board may: acknowledge receipt of the information or report and make comments.*

3. Warrant Register (pgs. 9-12)
4. Operations Report (pgs. 13-22)
5. Written Communication (pgs. 23-24)

## ACTION AGENDA

Consent Items:

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District office 72 hours prior to the meeting at (760) 723-2012 or email [mavis@ncfire.org](mailto:mavis@ncfire.org). Closed captioning and translation services are available to the public when the meeting is accessed using the Zoom platform.



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*All items listed under the consent items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff, or public request specific items be removed from the consent agenda.*

6. Minutes:
  - May 26, 2026, Regular Board Meeting (pgs. 25-32)
  - June 9, 2026, Special Board Meeting

Standing Item: Review and approve minutes as presented.
7. Policies and Procedures (pgs. 34-40)
  - Administration-Rules and Regulations-Administrative Guidelines: Grooming Policy

New Item(s): Approve update(s) as presented.
8. Waive the Full Text Reading of all Ordinances (pgs. 41-42)

Standing Item: Waive the full text reading of the ordinance(s) included in this agenda. The ordinance(s) shall be introduced and adopted by title only.
9. Change Order for Erickson-Hall Construction (pgs. 43-44)

New Item: That the Board approve a change order for Erickson Hall Construction For the Station 4 project in an amount not to exceed \$7,200.00.

### Action Items:

*All items listed under the action items agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time certain items will commence precisely at or after the time announced in the agenda.*

10. Resolution 2026-10: Fire Station 4 Funding Plan - Chief McReynolds (pgs. 45-48)

Recommendation: That the Board approve the funding plan as presented, and adopt Resolution 2026-10, authorizing the use of grant funding, fire mitigation revenue, District capital facility reserve, and debt service financing necessary to fully fund the completion of the project, directing staff to take preliminary actions necessary to issue debt for the purpose of financing a portion of the new fire station.
11. **Public Hearing Date/Time Certain June 30, 2026, at 5:30 p.m. – Preliminary** (pgs. 49-56)  
Budget for FY 2026/2027 – Finance Manager Rocha and Chief McReynolds  
Recommendation: Consider and approve the proposed preliminary budget, agreeing to hold a hearing to approve the final budget on September 22, 2026.
12. Investment Policy Revision and Resolution 2026-11 – Finance Manager Rocha (pgs. 57-64)  
and Chief McReynolds  
Recommendation: That the Board review and adopt revisions to the Investment Policy Section. 211.15, and adopt Resolution 2026-11 authorizing the Fire Chief and Finance Manager to transfer funds during FY 26/27 to maximize investment interest and to fund capital expenditures that have been approved by the Board.
13. Resolution 2026-07: Establishing the Limit of Appropriations of Proceeds of (pgs. 65-68)  
Tax Subject to Limitation for Fiscal Year 2026-2027 in Compliance with Article  
XIII-B of the Constitution of the State of California – Finance Manager  
Rocha and Chief McReynolds



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June 30, 2026, at 5:30 p.m.

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Recommendation: That the Board approve the required annual Resolution, No. 2026-07, which determines the limitation to be \$30,352,813.

14. Resolution 2026-08: Temporary Transfer of Funds - Chief McReynolds and Finance Manager Rocha (pgs.69-72)  
Recommendation: That the Board approve Resolution 2026-08 authorizing Staff to transfer funds as needed up to the maximum amount allowed to cover District expenses.
15. Resolution 2026-09: Acknowledging the Inspection of Certain Occupancies as Required by §13146.2 and §13146.3 of the California Health and Safety Code – Fire Marshal Fieri and Chief McReynolds (pgs. 73-78)  
Recommendation: That the Board approve Resolution 2026-09, acknowledging that the Fire Marshal has completed inspections pursuant to the Health and Safety Code.
16. Vote: California Special Districts Association (CSDA) Southern Network, Seat 'C', Board Position – Chief McReynolds and Board Clerk Canpinar (pgs. 79-94)  
Recommendation: That the Board consider selecting a representative for the Southern Network Seat 'C' position from the list of nominees as provided. If an individual is chosen, the Board shall make a motion authorizing the Board Clerk to submit the vote on behalf of the District.
17. **Public Hearing Date/Time Certain June 30, 2026, at 5:30 p.m. - AB 2561: Status Report on Position Vacancies and Recruitment and Retention Efforts – Chief McReynolds and HR Manager Goss** (pgs. 95-98)  
Recommendation: That the Board accept the report – no motion(s) or vote is needed.

## STANDING DISCUSSION ITEMS

*All items listed under the standing discussion items are presented at every meeting.*

- LEGAL COUNSEL REPORT: (pgs.99-100)  
Report on recent antitrust litigation filed by several cities against fire apparatus manufacturers.
- COMMENTS/QUESTIONS (pgs.101-102)
  - Staff:
    - Chief McReynolds
    - Other Staff
  - Board
  - Bargaining Groups

## CLOSED SESSION

*The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the closed session, the Board shall publicly report any action taken in closed session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.*

- CS-1. Announcement — President Shaw: (pgs. 103-104)
- CS-2. Conference with Labor Negotiator (Govt. Code §54957.6)  
Agency Representative: Counsel Steinke of BW&S  
Employee Organization(s): Safety, Miscellaneous, Single-Role Paramedics, & Management Group Employees



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CS-3. Announcement — President Shaw:

### ADJOURNMENT

Scheduled Meetings: The next Regular Board Meeting is scheduled Tues. July 28, 2026, at 5:30 p.m.

#### CERTIFICATION OF AGENDA POSTING

"I certify that this agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] the Fallbrook Public Utility District Administrative Offices, [3] the Fallbrook Chamber of Commerce, and [4] the District's website at [www.ncfireca.gov](http://www.ncfireca.gov). The agenda was also available for review at the office of the Board Clerk, located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this agenda submitted to the District after distribution of the agenda packet are available for public inspection in the office of the Board Clerk during normal business hours or may be found on the District website, subject to staff's ability to post the documents before the meeting. The date of posting was June 23, 2026."

Board Clerk Mavis Canpinar: /s/ Mavis Canpinar

Date: June 23, 2026



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** PUBLIC COMMENT

**PUBLIC COMMENT:**

1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Meetings – SOG § 7.2.).

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT**

**STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** DISCUSSION/PRESENTATION AGENDA - NONE

There are no discussion/presentation agenda items for the June 30, 2026, Special Board Meeting.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## Warrant Register

May 1, 2026 - May 31, 2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
5/1/2026	FALLBROOK FIREFIGHTERS' ASSN	67014 \$	480.00
5/1/2026	LINCOLN NATIONAL	67015 \$	1,675.28
5/1/2026	FALLBROOK FIREFIGHTERS' ASSN	EFT \$	4,370.60
5/1/2026	IRS	EFT \$	69,175.95
5/1/2026	Nationwide 457 + Roth	EFT \$	8,064.52
5/1/2026	PERS 457 + Roth	EFT \$	16,592.76
5/1/2026	State Withholding	EFT \$	24,596.26
5/1/2026	Trust	EFT \$	11,527.89
5/1/2026	Direct Deposit	EFT \$	331,718.61
5/4/2026	XEROX CORP. XEROX INVC 2833393	EFT \$	363.41
5/4/2026	Employer Contribution, Classic, 778, CalPERS	EFT \$	69,345.32
5/4/2026	Employer Contribution, PEPRA, 25782, CalPERS	EFT \$	33,334.05
5/4/2026	Employer Contribution, Unfunded Accrued Liability CalPERS	EFT \$	77,797.33
5/4/2026	Employer Contribution, Classic, 777, CalPERS	EFT \$	40,943.67
5/4/2026	Employer Contribution, Classic, 777, CalPERS	EFT \$	3,386.01
5/4/2026	Employer Contribution, PEPRA, 27328, CalPERS	EFT \$	14,456.80
5/4/2026	Employer Contribution, Unfunded Accrued Liability CalPERS	EFT \$	2,084.92
5/4/2026	Employer Contribution, Unfunded Accrued Liability CalPERS	EFT \$	747.42
5/5/2026	U.S. BANK PAYMENT 424604455564643	EFT \$	66,692.25
5/5/2026	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT \$	1,112.48
5/5/2026	2 Hot Uniforms INC.	69445 \$	398.01
5/5/2026	ACE UNIFORMS LLC	69446 \$	2,576.50
5/5/2026	CUSTOM UPHOLSTERY UNLIMITED	69447 \$	902.50
5/5/2026	FALLBROOK OIL COMPANY	69448 \$	8,282.49
5/5/2026	Fallbrook Overhead Doors	69449 \$	2,565.00
5/5/2026	G & W TRUCK ACCESSORIES	69450 \$	3,545.00
5/5/2026	HOWELLS GOVERNMENT RELATIONS	69451 \$	8,800.00
5/5/2026	JIM'S SIGN SHOP	69452 \$	1,238.05
5/5/2026	PLATINUM CONSTRUCTION INC	69453 \$	60,821.10
5/5/2026	PROPANE WEST COAST	69454 \$	294.44
5/5/2026	VISTA FENCE CO	69455 \$	654.40
5/5/2026	Wittman Enterprises LLC	69456 \$	29,275.92
5/6/2026	FALLBROOK WASTE FALLBROOK N02574010908288	EFT \$	428.94
5/6/2026	FALLBROOK WASTE FALLBROOK N02574010910103	EFT \$	292.83
5/6/2026	FALLBROOK WASTE FALLBROOK N02574010910102	EFT \$	253.97
5/6/2026	FALLBROOK WASTE FALLBROOK N02574010908288	EFT \$	88.90
5/6/2026	FALLBROOK WASTE FALLBROOK N02574010908288	EFT \$	88.90
5/6/2026	FALLBROOK WASTE FALLBROOK N02574010908288	EFT \$	34.00
5/7/2026	ATT PAYMENT XXXXX5001EPAYF	EFT \$	2,843.81
5/7/2026	TRILOGY MEDICAL PAYMENT 202740894062	EFT \$	321.21
5/8/2026	FPUD FPUD 83470163	EFT \$	840.63
5/8/2026	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT \$	252.15
5/8/2026	FPUD FPUD 83470156	EFT \$	53.05
5/11/2026	STAN BOYETT & SO PAYMENT 35229	EFT \$	4,958.84
5/11/2026	RAINBOW WATER WD WEBPAYMENT	EFT \$	72.86
5/12/2026	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT \$	2,752.21
5/14/2026	SD GAS & ELEC PAID SDGER 210001887151	EFT \$	1,266.16
5/14/2026	SD GAS & ELEC PAID SDGER 002882398390	EFT \$	1,046.62
5/14/2026	SD GAS & ELEC PAID SDGER 210001843639	EFT \$	443.37
5/14/2026	SD GAS & ELEC PAID SDGER 003344677080	EFT \$	304.02
5/14/2026	COX COMM SAN PURCHASE DrcZujgBfs79aaf	EFT \$	200.16
5/14/2026	SD GAS & ELEC PAID SDGER 001812786183	EFT \$	147.60

June 30, 2026 - Special Board Meeting

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
5/14/2026	SD GAS & ELEC PAID SDGER 001812761533	EFT \$	21.54
5/15/2026	SD GAS & ELEC PAID SDGER 004056447980	EFT \$	146.04
5/15/2026	SD GAS & ELEC PAID SDGER 007434521657	EFT \$	28.61
5/15/2026	FALLBROOK FIREFIGHTERS' ASSN	67016 \$	480.00
5/15/2026	LINCOLN NATIONAL	67017 \$	1,736.76
5/15/2026	FALLBROOK FIREFIGHTERS' ASSN	EFT \$	4,454.30
5/15/2026	IRS	EFT \$	72,325.26
5/15/2026	Nationwide 457 + Roth	EFT \$	7,367.96
5/15/2026	PERS 457 + Roth	EFT \$	16,677.28
5/15/2026	State Withholding	EFT \$	26,106.21
5/15/2026	Trust	EFT \$	11,527.89
5/15/2026	Direct Deposit	EFT \$	335,384.58
5/18/2026	RAINBOW WATER WD WEBPAYMENT	EFT \$	822.56
5/18/2026	SD GAS & ELEC PAID SDGER 006312726986	EFT \$	331.63
5/18/2026	SD GAS & ELEC PAID SDGER 007437759322	EFT \$	112.07
5/18/2026	SD GAS & ELEC PAID SDGER 003344678550	EFT \$	66.36
5/18/2026	SD GAS & ELEC PAID SDGER 005187724782	EFT \$	33.80
5/18/2026	RAINBOW WATER WD WEBPAYMENT	EFT \$	18.60
5/18/2026	Health PA Billing - PERS	EFT \$	152,335.65
5/18/2026	Employer Contribution, Classic, 778, CalPERS	EFT \$	69,345.32
5/18/2026	Employer Contribution, PEPR, 25782, CalPERS	EFT \$	33,334.05
5/18/2026	Employer Contribution, PEPR, 27328, CalPERS	EFT \$	14,459.01
5/18/2026	Employer Contribution, Classic, 777, CalPERS	EFT \$	3,129.50
5/18/2026	Employer Contribution, Unfunded Accrued Liability CalPERS	EFT \$	77,797.33
5/18/2026	Employer Contribution, Unfunded Accrued Liability CalPERS	EFT \$	40,943.67
5/18/2026	Employer Contribution, Unfunded Accrued Liability CalPERS	EFT \$	2,084.92
5/18/2026	Employer Contribution, Unfunded Accrued Liability CalPERS	EFT \$	747.42
5/19/2026	Outgoing Wire 82227 Life Line Emergency Vehicles Inc.	EFT \$	313,486.00
5/19/2026	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT \$	5,104.93
5/19/2026	SPECTRUM SPECTRUM 7877167	EFT \$	1,426.98
5/19/2026	FPUD FPUD 83700539	EFT \$	378.36
5/19/2026	SPECTRUM SPECTRUM 7877803	EFT \$	327.98
5/19/2026	FPUD FPUD 83700802	EFT \$	280.89
5/19/2026	STARLINK INTERNE STARLINK I ST-U4R3I5W2U9A6	EFT \$	165.00
5/19/2026	SPECTRUM SPECTRUM 7931472	EFT \$	131.25
5/19/2026	SPECTRUM SPECTRUM 7877506	EFT \$	110.00
5/19/2026	All-Star Fire Equipment	69457 \$	8,432.52
5/19/2026	CONCEPTS IN LANDSCAPING	69458 \$	4,566.00
5/19/2026	Day Wireless Systems	69459 \$	250.00
5/19/2026	DRUG TESTING NETWORK INC.	69460 \$	230.00
5/19/2026	EMERGENCY VEHICLE SYSTEMS LLC	69461 \$	2,399.09
5/19/2026	FALLBROOK GLASS	69462 \$	4,309.26
5/19/2026	FALLBROOK OIL COMPANY	69463 \$	9,960.44
5/19/2026	Fallbrook Overhead Doors	69464 \$	750.00
5/19/2026	Fowler Pest Control	69465 \$	250.00
5/19/2026	GANAHL LUMBER COMPANY	69466 \$	1,298.75
5/19/2026	INTERSTATE BATTERY OF SD	69467 \$	726.76
5/19/2026	JIM'S SIGN SHOP	69468 \$	70.04
5/19/2026	LEAD WITH PURPOSE	69469 \$	2,500.00
5/19/2026	LEGAL SHIELD	69470 \$	263.20
5/19/2026	LIFTOFF LLC	69471 \$	15,068.40
5/19/2026	Master Flow	69472 \$	2,600.00
5/19/2026	MEDLINE INDUSTRIES INC.	69473 \$	119.30
5/19/2026	NarcBox/EMS Logik	69474 \$	110.00
5/19/2026	POSTAL ANNEX #25	69475 \$	463.13
5/19/2026	SUNSHINE WATER SOFTENERS & MORE	69476 \$	225.00
5/19/2026	ULINE	69477 \$	52.10
5/19/2026	WITMER PUBLIC SAFETY GROUP INC.	69478 \$	1,383.74
5/20/2026	Pitney Bowes DIRECT DEB PBNNonLeasing	EFT \$	173.49

June 30, 2026 - Special Board Meeting

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<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
5/20/2026	FRMS	69479	\$ 58,647.05
5/21/2026	SPECTRUM SPECTRUM 8688753	EFT	\$ 147.63
5/22/2026	Outgoing Wire 82358 U.S. Bank N.A.	EFT	\$ 961,663.55
5/26/2026	RAINBOW WATER WD WEBPAYMENT	EFT	\$ 262.73
5/26/2026	LINDE GAS & EQUI ACH A54B455A5D58423	EFT	\$ 154.40
5/27/2026	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT	\$ 1,454.23
5/27/2026	LINDE GAS & EQUI ACH 2C8A89E17A5044A	EFT	\$ 1,172.27
5/28/2026	STAN BOYETT & SO PAYMENT 35229	EFT	\$ 5,375.90
5/28/2026	Primo Brands ECHECKPAY 0030618029	EFT	\$ 221.25
5/28/2026	STARLINK INTERNE STARLINK I ST-05M7N9S8E2Q9	EFT	\$ 50.00
5/28/2026	AAIR PURIFICATIONS SYSTEMS	69480	\$ 5,607.38
5/28/2026	ACE UNIFORMS LLC	69481	\$ 529.34
5/28/2026	AKESO OCCUPATIONAL HEALTH	69482	\$ 488.00
5/28/2026	AT&T	69483	\$ 2,798.40
5/28/2026	AUTO ZONE	69484	\$ 429.53
5/28/2026	Burke Williams & Sorensen LLP	69485	\$ 6,293.50
5/28/2026	CASELLE INC.	69486	\$ 2,485.00
5/28/2026	CONCEPTS IN LANDSCAPING	69487	\$ 400.00
5/28/2026	COUNTY OF SAN DIEGO - RCS	69488	\$ 6,817.50
5/28/2026	Cully Repair	69489	\$ 219.38
5/28/2026	ERICKSON-HALL CONSTRUCTION	69490	\$ 5,220.00
5/28/2026	ESCONDIDO AUTO SUPER CENTER	69491	\$ 7,519.92
5/28/2026	FALLBROOK AWARDS	69492	\$ 1,008.12
5/28/2026	GLOBAL POWER GROUP INC.	69493	\$ 1,815.00
5/28/2026	GOVERNMENTJOBS.COM INC	69494	\$ 1,082.05
5/28/2026	HOCH CONSULTING	69495	\$ 855.00
5/28/2026	JIM'S SIGN SHOP	69496	\$ 657.95
5/28/2026	KEN GRODY FORD CARLSBAD	69497	\$ 279.21
5/28/2026	LIFE-ASSIST INC	69498	\$ 6,254.92
5/28/2026	Master Flow	69499	\$ 5,500.00
5/28/2026	NAPA AUTO PARTS	69500	\$ 712.83
5/28/2026	OSTARI	69501	\$ 1,850.00
5/28/2026	PROPANE WEST COAST	69502	\$ 318.88
5/28/2026	PTW Insurance Services	69503	\$ 3,505.50
5/28/2026	Reeder Media	69504	\$ 200.00
5/28/2026	RINCON TRUCK CENTER INC.	69505	\$ 2,607.72
5/28/2026	RUSTY WALLIS INC	69506	\$ 150.00
5/28/2026	S&R TOWING	69507	\$ 1,552.50
5/28/2026	THE COUNSELING TEAM	69508	\$ 115.50
5/28/2026	THOMSON REUTERS - WEST	69509	\$ 301.59
5/28/2026	ULINE	69510	\$ 239.11
5/28/2026	VELOCITY TRUCK CENTERS	69511	\$ 3,375.16
5/28/2026	VISTA FENCE CO	69512	\$ 5,889.60
5/28/2026	VK'S PAINTING	69513	\$ 7,500.00
5/28/2026	Wittman Enterprises LLC	69514	\$ 16,390.49
5/29/2026	FALLBROOK FIREFIGHTERS' ASSN	67020	\$ 480.00
5/29/2026	LINCOLN NATIONAL	67021	\$ 1,675.28
5/29/2026	FALLBROOK FIREFIGHTERS' ASSN	EFT	\$ 4,328.75
5/29/2026	IRS	EFT	\$ 80,134.55
5/29/2026	Nationwide 457 + Roth	EFT	\$ 7,586.82
5/29/2026	PERS 457 + Roth	EFT	\$ 16,346.43
5/29/2026	State Withholding	EFT	\$ 29,051.21
5/29/2026	Trust	EFT	\$ 11,527.89
5/29/2026	Direct Deposit	EFT	\$ 357,419.19
			<b>\$ 3,802,608.37</b>

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# North County Fire



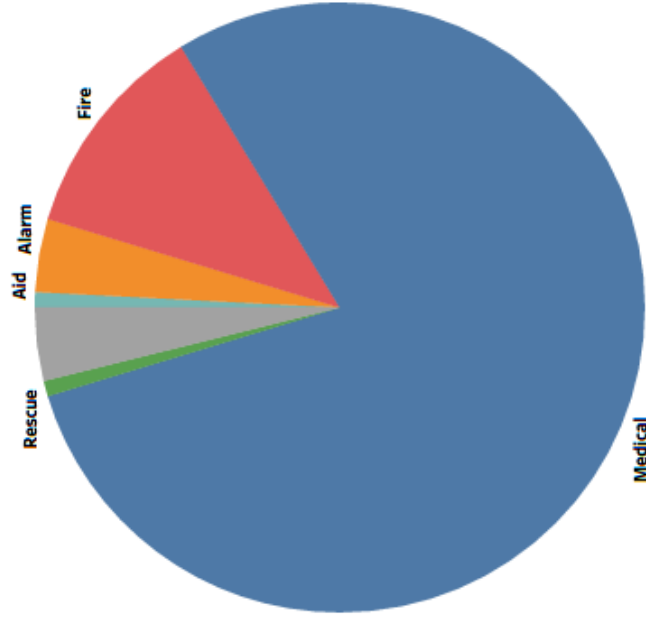
## MONTHLY OPERATIONS ACTIVITY REPORT:

**May 2026**

# Assigned Incidents

## Assigned Incidents for NORTH COUNTY FPD May 2026

Agency  
NORTH COUNTY FPD



### Assigned Incidents (Last Month)

Aid	5 incidents / 0.81%
Alarm	24 incidents / 3.87%
Fire	72 incidents / 11.61%
Medical	490 incidents / 79.03%
Rescue	5 incidents / 0.81%
Other	24 incidents / 3.87%
<b>Grand Total</b>	<b>620 incidents / 100.00%</b>

### Assigned Incidents (Year-over-Year)

	May 2025	May 2026
Aid	2	5
Alarm	25	24
Fire	71	72
Medical	506	490
Rescue	6	5
Other	13	24
<b>Grand Total</b>	<b>623</b>	<b>620</b>

### Assigned Incidents (Year-to-Date)

	2025	2026
Aid	17	13
Alarm	100	113
Fire	349	318
Medical	2,447	2,627
Rescue	31	29
Other	71	80
<b>Grand Total</b>	<b>3,015</b>	<b>3,180</b>

Data Source: AgencyDashboard\_v3\_Extract\_v5  
Data Last Updated: 6/1/2026 7:36:20PM



# Incidents in Jurisdiction

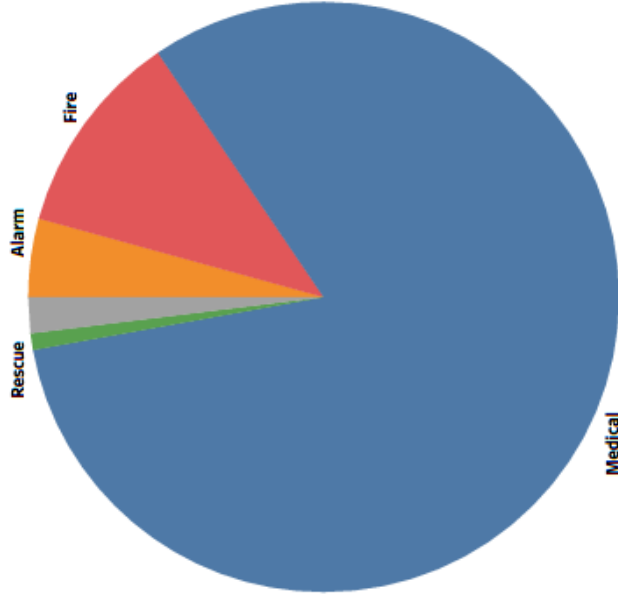
Incidents in NORTH COUNTY FPD  
May 2026

Agency  
NORTH COUNTY FPD



## Incidents in NCF (Last Month)

Alarm	24 incidents / 4.28%
Fire	63 incidents / 11.23%
Medical	458 incidents / 81.64%
Rescue	5 incidents / 0.89%
Other	11 incidents / 1.96%
<b>Grand Total</b>	<b>561 incidents / 100.00%</b>



## Incidents in NCF (Year-over-Year)

	May 2025	May 2026
Alarm	26	24
Fire	69	63
Medical	446	458
Rescue	5	5
Other	9	11
<b>Grand Total</b>	<b>555</b>	<b>561</b>

## Incidents in NCF (Year-to-Date)

	2025	2026
Aid	3	2
Alarm	98	114
Fire	327	296
Medical	2,181	2,404
Rescue	20	28
Other	53	45
<b>Grand Total</b>	<b>2,682</b>	<b>2,889</b>

Data Source: AgencyDashboard\_v3\_Extract\_v5  
Data Last Updated: 6/1/2026 7:36:20 PM



# Turnout Time

(Time of station notification to responding)

## 90<sup>th</sup> Percentile – Emergency Calls Only

Shift	Unit Name	May	Shift	Unit Name	May	Shift	Unit Name	May
A-SHIFT	B111	00:00:30 (9)	B-SHIFT	B111	00:01:46 (9)	C-SHIFT	B111	00:01:05 (5)
	E111	00:01:35 (63)		E111	00:01:41 (55)		E111	00:01:30 (71)
	E112	00:01:05 (33)		E112	00:01:06 (34)		E112	00:01:06 (38)
	E113	00:01:19 (21)		E113	00:01:41 (12)		E113	00:01:35 (20)
	E114	00:00:52 (26)		E114	00:01:49 (35)		E114	00:02:04 (30)
	E115	00:01:34 (25)		E115	00:01:18 (34)		E115	00:01:37 (30)
	M110	00:01:41 (37)		M110	00:01:47 (31)		M110	00:01:31 (41)
	M111	00:01:29 (30)		M111	00:01:07 (36)		M111	00:01:08 (42)
	M114	00:01:21 (27)		M114	00:01:51 (30)		M114	00:02:01 (41)
	M115	00:01:25 (19)		M115	00:01:16 (40)		M115	00:01:31 (32)
	RA111	00:01:07 (3)		RA111	00:00:08 (1)			
	RA115	00:00:48 (4)						



# Aid Given/Received

Aid Given by NORTH COUNTY FPD  
May 2026: Incident Count

Aid Received by NORTH COUNTY FPD  
May 2026: Incident Count

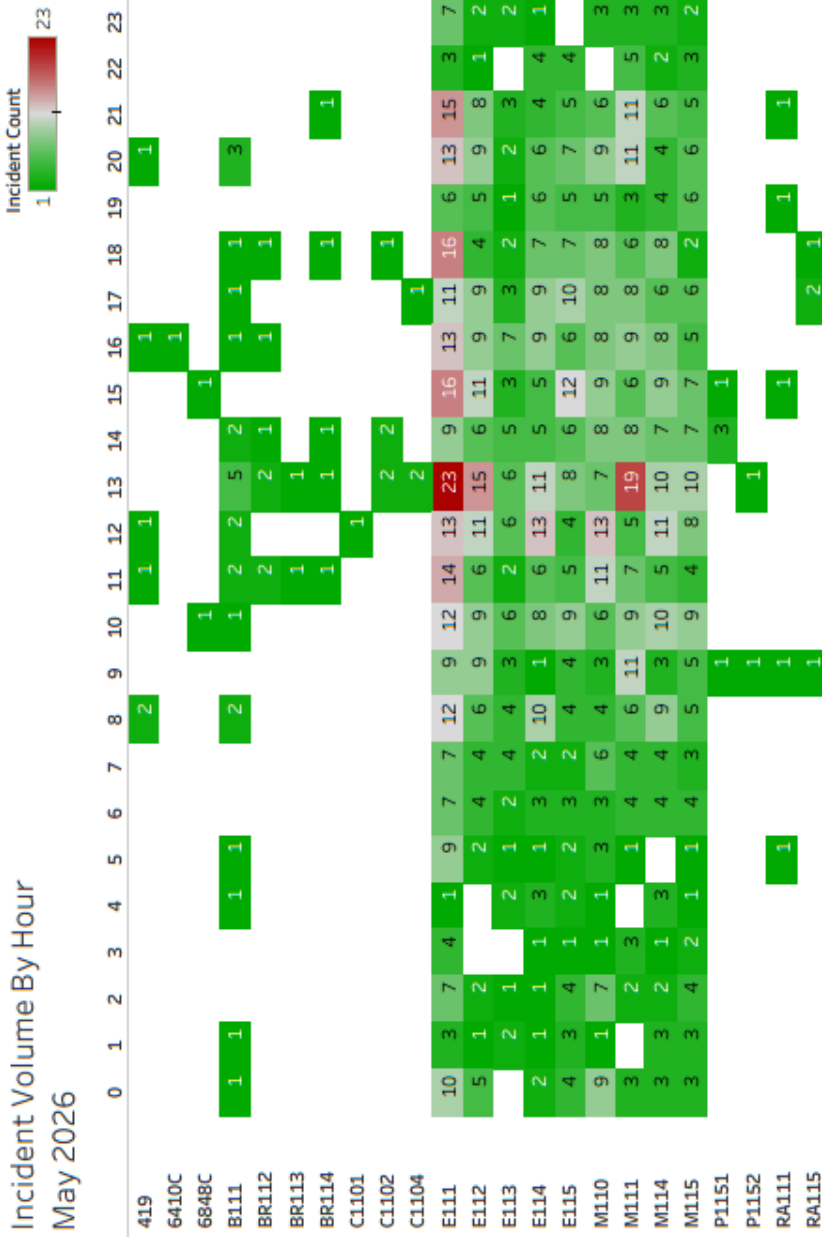
	30	CAL FIRE	58
CAL FIRE			
CAMP PENDLETON	1	CAMP PENDLETON	11
OCEANSIDE FD	21	CARLSBAD FD	1
PALA FD	2	ESCONDIDO FD	2
VISTA FD	10	OCEANSIDE FD	19
<b>Grand Total</b>	<b>64</b>	PALA FD	10
		PAUMA FD	1
		RANCHO SANTA FE FPD	1
		RINCON FD	1
		SAN MARCOS FD	1
		VISTA FD	19
		<b>Grand Total</b>	<b>124</b>

Incidents outside of jurisdiction to which units were assigned sorted by jurisdiction.

Data Source: AgencyDashboard\_v3\_Extract\_v6\_w\_Map  
Data Last Updated: 6/1/2026 7:36:20 PM



# Incident Volume by Hour



# Incidents by Unit

## Incidents by Unit for NORTH COUNTY FPD May 2026

Ambulance	M110	140
	M111	144
	M114	131
	M115	111
	RA111	5
	RA115	4
Total	<b>535</b>	
Brush	BR112	7
	BR113	2
	BR114	5
	Total	<b>14</b>
Engine / Truck	E111	241
	E112	139
	E113	68
	E114	120
	E115	118
	Total	<b>686</b>
Other units	419	6
	6410C	1
	6848C	2
	B111	24
	C1101	1
	C1102	5
	C1104	3
	P1151	5
	P1152	2
	Total	<b>49</b>
	<b>Grand Total</b>	<b>1,284</b>



# Ambulance Unit Hour Utilization



# Transports

Transport Counts	Transport Destinations
M110	PALOMAR MEDICAL CENTER 144
M111	TEMECULA VALLEY HOSPITAL 131
M114	TRI CITY MEDICAL CENTER 11
M115	KAISER SAN MARCOS MEDICAL CENTER 10
RA111	RADY'S CHILDREN'S HOSPITAL 7
RA115	RANCHO SPRINGS HOSP. 3
Grand Total	SCRIPPS MEMORIAL HOSPITAL ENCINITAS 3
	INLAND VALLEY HOSPITAL 1
	LOMA LINDA MEDICAL CENTER - MURRIETA 1
	MCP NAVAL HOSPITAL 1
	Grand Total 312

\*Only transports which arrive at a destination are counted.



# Social Media Metrics

	Jan	Feb	Mar	Apr	May
Instagram Followers	5,814	5,939	6,038	6,221	6,260
X (formally known as Twitter) Followers	19.8k	19.7k	19.7k	19.8k	19.8k
Facebook Followers	10,245	10,247	10,329	10,557	10,592
Post Reach Instagram	-19%	47.70%	-38.40%	86%	-10.50%
Post Views Facebook	158.50%	-50.70%	3.60%	141.90%	33.70%
Audience Growth Instagram	1.99%	2.10%	1.70%	2.94%	0.63%
Audience Growth X (formally known as Twitter)	0	0	0	0	0
Audience Growth Facebook	0.70%	0	0.80%	2.16%	0.33%
Interaction rate Instagram	320.70%	-66.30%	-4.40%	7.70%	26.50%
Interaction rate Facebook	87.30%	-41.70%	27%	37.40%	168.80%
Engagement rate X (formally known as Twitter)	-12%	33%	16%	500%	117%

**X-** May 2, Mission Fires, 36 likes, 9 replies, 8 reposts

**Instagram-** Choi fire rescue, 961 reactions, 21 comments, 35 shares, 20 saves

**Facebook-** Choi fire rescue, 1,316 reactions, 75 comments, 19 shares, 2 saves





**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** WRITTEN CORRESPONDENCE

There are no written communication items for the June 30, 2026, Special Board Meeting.

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1 **May 26, 2026**

2 **REGULAR MEETING MINUTES OF THE**  
3 **BOARD OF DIRECTORS OF THE**  
4 **NORTH COUNTY FIRE PROTECTION DISTRICT**

5  
6 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

7 President Shaw called the meeting to order at 5:30 p.m.

8 **ROLL CALL:**

9  
10 **PRESENT:** Egkan, Munson, Pike, Reardon, and Shaw

11 **ABSENT:** None

12 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

13 **MOMENT OF SILENCE:** President Shaw requested a moment of silence for Memorial Day, in  
14 remembrance of all those who lost their lives serving in the armed forces.

15 **STAFF PRESENT:** Chief McReynolds, Counsel Steinke, DFC MacMillan, Finance Manager Rocha, HR  
16 Manager Goss, FM Fieri, DC August, BC Harrington, BC Bradshaw, IT Specialist Swanger, Board Clerk  
17 Canpinar, and members of the public both in person and virtually.

18 **CHANGES TO THE AGENDA:** President Shaw requested item #11 on the agenda, Captain Choi  
19 Proclamation and Valor Aware Recognition, take place right after public comment. There was no  
20 opposition.

21 **PUBLIC ACTIVITIES AGENDA**

22 1. **PUBLIC COMMENT:** President Shaw inquired if there were any public comments regarding items  
23 not on the agenda. There being no public comment, the public activities portion of the agenda was  
24 closed.

25 11. **CAPTAIN CHOI PROCLAMATION AND VALOR AWARD RECOGNITION:** Chief McReynolds presented a  
26 proclamation and Medal of Valor award for Fire Captain John Choi in recognition of his courageous  
27 actions during a residential structure fire in Oceanside on April 26, 2026. While off duty, Captain Choi  
28 observed the fire, assisted with the evacuation of five adults and two pets, and took actions to help  
29 limit the spread of fire and smoke and prevent loss of life and injuries to the residents. On a motion  
30 by Director Munson seconded by Director Egkan, the Board unanimously adopted the proclamation  
31 and presented it and the valor award to Captain Choi.

32 **DISCUSSION/PRESENTATION AGENDA**

33 2. **CAPTAIN CHOI RECOGNITION:** Elected officials recognized Captain John Choi for his heroic  
34 actions during the residential structure fire in Oceanside on April 26, 2026. While off duty and driving  
35 home, Captain Choi observed smoke and fire coming from a residence and stopped to assist. He

36 alerted the occupants, helped family members safely evacuate, and closed interior doors to slow the  
37 spread of fire and smoke until responding crews arrived. As a result of his actions, all five occupants  
38 and two pets escaped without injury. Officials recognized Captain Choi for his courage,  
39 professionalism, and commitment to public safety.

#### 40 **RATIFICATION OF INFORMATION AGENDA**

- 41 3. Warrant Register: Information only; no action required.
- 42 4. Operations Report: Information only; no action required.
- 43 5. Written Communication: Information only; no action required.
- 44 6. Fiscal Year 2024-2025 Financial Audit

#### 45 **ACTION AGENDA**

##### 46 **CONSENT ITEMS:**

- 47 7. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR APRIL 28, 2026**
- 48 8. **POLICIES AND PROCEDURES:** Revisions and updates to the Medical Service Officer job description.
- 49 9. **WAIVE THE FULL TEXT READING OF ALL ORDINANCES**
- 50 10. **RESOLUTION 2026-06: AMENDMENT TO THE FY 2025-26 OPERATING BUDGET**

51 President Shaw inquired whether there were any questions or comments on consent items 7-10. There  
52 being no comments or questions, President Shaw then asked for a motion to approve the consent  
53 agenda. On a motion by Director Pike seconded by Director Egkan, the motion to approve the consent  
54 agenda passed unanimously.

55 12. **PUBLIC HEARING DATE/TIME CERTAIN APRIL 28, 2026, AT 5:30 P.M. – TO ADOPT RESOLUTION 2026-**  
56 **05 AND THE PROPOSED AMBULANCE FEE SCHEDULE:** President Shaw opened the hearing at 5:41 p.m.  
57 Chief McReynolds presented Resolution 2026-05 to the Board, reporting that California law authorizes  
58 public agencies to recover emergency medical service (EMS) costs through user fees. The proposed  
59 fee adjustment reflects the annual Consumer Price Index (CPI-U San Diego) increase of 2.6% for the  
60 12-month period ending January 2026, consistent with the District’s established methodology for  
61 ambulance rate adjustments. Staff noted that ambulance service fee revenue for FY 2026 was  
62 projected at approximately \$4.3 million, with updated FY 2027 revenue projections to be presented to  
63 the Board in June 2026. Adoption of the resolution implements the adjusted ambulance rates effective  
64 July 1, 2026. At 5:43 p.m. after no public comment, the public hearing was closed. On a motion by  
65 President Shaw seconded by Director Egkan, the Board adopted Resolution 2026-05 and the  
66 associated ambulance fee schedule reflecting an implementation date of July 1, 2026.

67 13. **FIRE STATION #4 REPLACEMENT CONTRACT AMENDMENT NO. 2 – GUARANTEED MAXIMUM PRICE:** The  
68 Board considered approval of Contract Amendment No. 2 with TELACU Construction Management  
69 (TCM) to establish the Guaranteed Maximum Price (GMP) for construction of the Fire Station #4  
70 Replacement Project. Brandon Hamlett of Hamlett construction reported that following completion of

71 the design phase, the project underwent a rebid process due to required redesigns to achieve  
72 compliance with federal Build America, Buy America Act (BABAA) requirements. The revised GMP  
73 amendment totals \$12,640,463, bringing the total GMP contract amount to \$13,365,138, including  
74 preconstruction and design services. Approval of the GMP allows TCM to secure subcontractor and  
75 vendor pricing and continue procurement activities but does not authorize construction to begin.  
76 Construction will commence only after all required permits, agency approvals, completion of the  
77 federal NEPA process, and issuance of Notices to Proceed. The project is anticipated to be funded  
78 through a combination of a federal Defense Community Infrastructure Program grant, Fire Mitigation  
79 Fees, District Capital Facility Reserves, and debt financing, with construction tentatively scheduled to  
80 begin this summer pending all approvals. Board discussion ensued. On a motion by Director Egkan  
81 seconded Vice President Reardon, the motion to approve a second contract amendment with TELACU  
82 Construction Management on the Fire Station #4 Replacement Project to establish the guaranteed  
83 maximum price for construction of \$13,365,138.00 passed unanimously.

84 **LEGAL COUNSEL REPORT:** Counsel Steinke provided an overview of the U.S. Supreme Court's recent  
85 decision in *Louisiana v. Callais* and its potential implications for the California Voting Rights Act (CVRA),  
86 noting that the ruling increases scrutiny of race-based district maps and may create constitutional  
87 challenges for aspects of the CVRA. The Board was advised that jurisdictions using district-based  
88 elections, including the North County Fire Protection District, may need to reassess districting  
89 practices and consider future actions regarding their election systems.

90 **COMMENTS AND REPORTS SECTION - STAFF:**

91 **CHIEF MCREYNOLDS:**

- 92 • Thanked Staff who attended Vintage Car Club for their support/contribution to a successful  
93 event.
- 94 • Expressed appreciation to Directors Egkan and Shaw, and DFC MacMillan for their  
95 attendance at the FDAC conference in Monterrey, CA.
- 96 • BC DeCamp will give a presentation on the Fire Integrated Real-Time System (FIRIS) at the  
97 June board meeting.
- 98 • Discussed aligning with the state on vegetation management projects within the District
  - 99 ○ Working with CAL FIRE to identify project opportunities
  - 100 ○ Considering inclusion of roadway in vegetation management efforts
  - 101 ○ Exploring grant opportunities for collaboration with CAL FIRE
- 102 • Reported on recent fire incidents
  - 103 ○ Mission Fire caused by a catalytic converter
  - 104 ○ Recent residential fires attributed to lawnmowers

105 **BC BRADSHAW:** Provided probationary employee updates, reported on recent fires, and provided an  
106 update on the status of a hazard mitigation plan with OES. **BC HARRINGTON:** Training updates included  
107 ACLS training, CPR training, ventilation, and helicopter training. Directors are to reach out if they are  
108 interested in attending the ventilation training. **FM FIERI:** As of today, 7000 defensible space inspections  
109 have been completed, with only 129 notices being sent out on June 1. **DC AUGUST:** An RFP has been  
110 put out for a Cost-of-Service Study. There will be a booth staffed at the Center for Senior Well Being  
111 at their Healthy Living Fair. The Roy Noon Meeting Hall renovation should be completed in  
112 approximately 3 weeks. **HR MANAGER GOSS:** The Medical Services Officer recruitment has been  
113 posted. The paperwork for the Neighborhood Investment Grant has been submitted. A first meeting  
114 was held with an employee group to discuss 457 investment plan options. **FINANCE MANAGER ROCHA:**  
115 The preliminary budget will be brought to the board in June. The annual investment policy is being  
116 reviewed to make sure it is in line with state code and provides the best return on investments. An RFP  
117 for banking services will be in the works soon. **DFC MACMILLAN:** Recognized BC Bradshaw for a swift  
118 vegetation response. Announced the upcoming Oceanside and Vista Ignite Your Potential Women's  
119 Empowerment Summit will be held the weekend of June 6 at three different North Zone locations.  
120 Parent's Night will take place on June 7 at 4 p.m. at Vista Station 1.

121 **COMMENTS AND REPORTS SECTION – DIRECTORS AND OTHERS:**

122 **PIKE:** Thank you to Board Clerk Canpinar for her attendance at the last CSDA quarterly chapter dinner.  
123 The next NCDJPA meeting is tomorrow, May 27. **DIRECTOR REARDON:** Attended a wildfire drill  
124 simulation at Station 5 with DFC MacMillan and BC Bradshaw. **DIRECTOR SHAW:** No additional  
125 comment. **DIRECTOR MUNSON:** No additional comment. **DIRECTOR EGKAN:** No additional comment.  
126 **BARGAINING GROUPS - FF/PM LIAN:** Recognized Captain Choi for his work ethic, noting he volunteers  
127 with Murrieta Fire and Rescue. The Demolition Derby fundraiser is approaching; the Derby supports  
128 the Burn Institute. With general membership meeting today and negotiations on the horizon, Local  
129 1622 anticipates a collaborative and productive partnership with District representative and the Board.

130 **CLOSED SESSION**

131 At 6:21 p.m. President Shaw inquired whether there was a motion to adjourn to closed session. On a  
132 motion by Director Pike seconded by President Shaw there was no objection to adjournment.  
133 President Shaw read the items to be discussed in closed session and open session was closed. A  
134 short break ensued after the reading of the closed session items. At 6:35 p.m. the Board entered  
135 closed session to hear:

136 **CS-1. ANNOUNCEMENT – PRESIDENT SHAW:**

137 **CS-2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC §54957):** Fire Chief

138 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6):** Agency Representative: Counsel  
139 Steinke and Counsel Burns of BW&S. Employee Organizations: Safety, Miscellaneous, Single-Role  
140 Paramedics, & Management Group Employees.

141 **CS-4. REPORT FROM CLOSED SESSION – PRESIDENT SHAW:**

142 ● **REOPENING TO OPEN SESSION:**

143 On a motion by Director Pike seconded by Director Egkan which passed unanimously, the Board  
144 returned to open session at 8:26 p.m. and the following items were reported out to the public:

145 **CS-2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC §54957):** There was no reportable action.

146 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6):** There was no reportable action.

147 **ADJOURNMENT**

148 A motion was made at 8:29 p.m. by Director Pike seconded by President Shaw to adjourn the meeting  
149 and reconvene on June 23, 2026, at 5:30 p.m., which motion carried unanimously.

150  
151 Respectfully submitted,

152 \_\_\_\_\_

153 Mavis Canpinar

154 Board Clerk

155 Minutes approved at the Board of Director’s Meeting on: \_\_\_\_\_

1 **June 9, 2026**

2 **SPECIAL MEETING MINUTES OF THE**  
3 **BOARD OF DIRECTORS OF THE**  
4 **NORTH COUNTY FIRE PROTECTION DISTRICT**

5  
6 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

7 Vice President Reardon called the meeting to order at 5:02 p.m.

8 **ROLL CALL:**

9  
10 **PRESENT:** Munson, Pike, and Reardon

11 **ABSENT:** Egkan and Shaw

12 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

13 **STAFF PRESENT:** Chief McReynolds, Counsel Steinke, Counsel Burns, Finance Manager Rocha, HR  
14 Manager Goss, and Board Clerk Canpinar. There were no members of the public and no participation  
15 digitally.

16 **CHANGES TO THE AGENDA:** There were no changes to the agenda.

17 **PUBLIC ACTIVITIES AGENDA**

18 1. **PUBLIC COMMENT:** Vice President Reardon inquired if there were any public comments  
19 regarding items not on the agenda. There being no public comment, the public activities portion of  
20 the agenda was closed.

21 **CLOSED SESSION**

22 At 5:04 p.m. Vice President Reardon inquired whether there was a motion to adjourn to closed  
23 session. On a motion by Director Pike seconded by Director Munson, there was no objection to  
24 adjournment. Vice President Reardon read the items to be discussed in closed session and open  
25 session was closed. A short break ensued after the reading of the closed session items. At 5:06 p.m.  
26 the Board entered closed session to hear:

27 **CS-1. ANNOUNCEMENT – VICE PRESIDENT REARDON:**

28 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6):** Agency Representative: Counsel  
29 Steinke and Counsel Burns of BW&S. Employee Organizations: Safety, Miscellaneous, Single-Role  
30 Paramedics, & Management Group Employees.

31 **CS-3. REPORT FROM CLOSED SESSION – VICE PRESIDENT REARDON:**

32 **● REOPENING TO OPEN SESSION:**

33 On a motion by Director Pike seconded by Vice President Reardon with no objection, the Board  
34 returned to open session at 6:10 p.m. and the following items were reported out to the public:

35 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6):** There was no reportable action.

36 **ADJOURNMENT**

37 A motion was made at 6:11 p.m. by Director Pike seconded by Director Munson to adjourn the meeting  
38 and reconvene on June 23, 2026, at 5:30 p.m., which motion carried with no objection.

39  
40 Respectfully submitted,

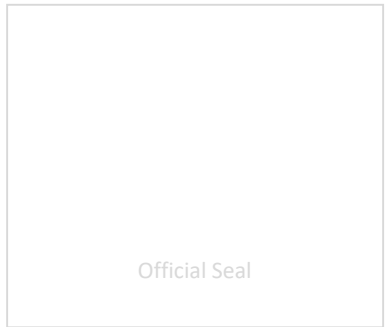
41 \_\_\_\_\_

42 Mavis Canpinar

43 Board Clerk

44 Minutes approved at the Board of Director's Meeting on: \_\_\_\_\_

DRAFT



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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are presented for review and approval:

- **Administration – Rules and Regulations – Administrative Guidelines-Grooming:** Updates to grooming standards.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
ADMINISTRATIVE GUIDELINES

SECTION 221.16  
~~APRIL 26, 2022~~  
JUNE 23, 2026  
PAGE 1 OF 6

### GROOMING

#### 1.0. **PURPOSE:**

1.1. The purpose of this Policy is to define clearly District regulations covering appearance and grooming.

~~1.2. This Policy also assists in assuring a professional appearance while meeting safety standards in the workplace. The goal of the North County Fire Protection District is to maintain a high degree of employee safety and to promote a professional image to the public.~~

~~1.3.~~

~~1.2.1.4.~~

#### 2.0. **POLICY:**

North County Fire Protection District employees will abide by each of the policy statements contained within this document.

#### 3.0. **INTENT:**

3.1. An important component of the -District's effectiveness is the pride and self-discipline which each individual employee brings to the organization. A neat, clean, well-groomed appearance contributes to building pride and professionalism, which is essential for an effective fire agency.

~~3.2. Grooming standards are prescribed by the Leadership Team.~~ Requiring grooming standards to be maintained in an acceptable condition increases Department professionalism, assures personnel safety and contributes to the District's ability in accomplishing its mission.

~~3.3. The District recognizes the importance of individually held religious beliefs to employees within its workforce and will reasonably accommodate an employee's religious beliefs in terms of workplace attire and grooming unless the accommodation creates an undue hardship. Accommodation of religious beliefs in terms of attire may be difficult in light of safety issues for some employees.~~

#### 4.0. **RESPONSIBILITY:**

4.1. All personnel are required to know, understand and abide by the District grooming policies while on duty, in uniform or representing the District. Any staff member who does not meet the attire or grooming standards will be subject to corrective action and may be asked to leave the premises until they meet the acceptable standards.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
ADMINISTRATIVE GUIDELINES

SECTION 221.16  
~~APRIL 26, 2022~~  
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PAGE 2 OF 6

### GROOMING

4.2. Individual Supervisors are responsible for the appearance of members under their direct supervision.

4.3. ~~This policy will be~~~~The Leadership Team will~~ periodically reviewed ~~these standards~~ to assure ~~they it~~ meets current safety regulations. The goal is to maintain a professional appearance while allowing for individual expression.

#### 5.0. **COSMETICS, DENTURES, GLASSES AND CONTACT LENSES:**

5.1. **FACIAL COSMETICS:** Personnel who use facial cosmetics will assure the following as it relates to the individual's job description: (1) facial make-up must not interfere with the proper fit and seal of respiratory equipment; (2) the facial cosmetic does not increase injury due to being a flammability hazard; (3) the use of facial cosmetics is left up to the individual's personal taste and good judgment and is appropriate for a professional office environment.

5.2. **NAIL POLISH:** Nail polish may be worn as long as it does not present an increased flammability hazard ~~as it if~~ related to the individual's job description. Nail polish shall be applied in a manner that is conducive to a professional work environment.

5.3. **GLASSES/CONTACT LENSES:** Prescription glasses and sunglasses may be worn while on duty. Personal glasses may be used when District issued safety glasses or eye protection is required but must not interfere with the protective capabilities of the protective eyewear. Contact lenses may be worn while on duty. When wearing contact lenses, the employee should not participate in any welding or cutting operations.

5.4. **DENTURES:** The absence of one or both dentures can seriously affect the fit of respiratory equipment. Personnel who have dentures or partial dentures should assure that when the dentures are removed respiratory equipment will still fit properly.

#### 6.0. **JEWELRY & DECORATIVE ART:**

~~6.1. All personnel shall follow the guidelines as set forth in this policy. The goal of the North County Fire Protection District is to maintain a high degree of employee safety and to promote a professional image to the public.~~

6.1.1. **EARRINGS:** Earrings are not permitted to be worn by personnel involved in fire suppression and emergency medical services. This is due to the increased potential of radiated heat and the possibility they can be hooked



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
ADMINISTRATIVE GUIDELINES

SECTION 221.16  
~~APRIL 26, 2022~~  
JUNE 23, 2026  
PAGE 3 OF 6

### GROOMING

or snagged while performing emergency operations. Earrings may be worn with the Class A uniform but must be stud type only, gold or silver in color. Non-Safety administrative employees may wear earrings that are appropriate for a professional office environment.

- 6.1.2. **BODY JEWELRY:** No employee shall wear any item of ornamentation in their nose, eyebrow, tongue or other location of the body that is visible when functioning in an official capacity. Body piercings protrude and could become hooked or caught on an object are prohibited.
- 6.1.3. **NECKLACES:** Necklaces or choker type chains may be worn only if the item does not fit snugly around the neck and is not highly visible.
- 6.1.4. **RINGS:** Rings may be worn. When performing any type of manipulative work, gloves must be worn to assure they are not caught or lodged onto an object.
- 6.1.5. **WATCHES/BRACELETS:** Watches may be worn. When involved in fire or emergency activity, care must be taken by the employee to assure the watch is protected and does not interfere with the performance of any task.
- 6.1.6. **DECORATIVE PINS AND EMBLEMS:** Pins and emblems are prohibited to be worn on the uniform unless special approval is received from the Fire Chief/CEO.
- 6.1.7. **TATTOOS & BODY BRANDING:** No tattoos are allowed anywhere on the head or neck. Tattoos which extend below the elbow must be understated and no interlocking or "sleeve" style of tattoos may be visible while on duty or representing the District. The only exception to this rule is during physical training at the station where personnel may wear short sleeve shirts or shorts, as long as the tattoos which are visible are not considered obscene or offensive. Tattoos which may be considered obscene or offensive must be covered at all times while on duty or representing the District.

#### 7.0. **HAIR & FACIAL HAIR:**

- 7.1. All employees shall maintain their hair and facial hair in conformance with the following standards, with the intent of projecting a professional image to the public. All personnel involved in firefighting and emergency medical services require standards that are more stringent in order to maintain a high degree of employee safety.

#### 7.2. **NON-SAFETY ADMINISTRATIVE PERSONNEL:**



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

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### GROOMING

7.2.1. Hair may be any color which is a naturally occurring color of human hair. Hairstyles shall be appropriate for a professional office environment. The wearing of a wig or hairpiece is allowed. When worn, it shall conform to the haircut criteria specified in this Policy.

7.2.2. Non-safety administrative employees may wear any style of moustache, which must be neatly trimmed.

7.2.3. Sideburns shall be neatly trimmed. Measurements of sideburns shall not extend below the lower earlobe or be more than one (1) inch wide.

~~7.2.4. Facial hair other than sideburns and moustaches as described herein is not permitted.~~

~~7.2.4-7.2.5. Hair below the bottom lip (spitter) must be maintained in a neat groomed fashion and not contact the face-piece seal or exhalation valve of the self-contained breathing apparatus (SCBA) as noted in NFPA. Beards or goatees of any type are specifically prohibited.~~

~~7.2.5-7.2.6.~~

### 7.3. FIRE AND EMS PERSONNEL:

7.3.1. Hair may be any color which is a naturally occurring color of human hair.

7.3.2. The wearing of a wig or hairpiece while in uniform is allowed. When worn, it shall conform to the haircut criteria specified in this policy.

7.3.3. Hair may be cut in any style to present a neat, clean and well-groomed appearance.

7.3.4. For safety reasons, hair shall not extend beyond the bottom of the Class B uniform shirt collar while standing and cannot interfere with the use of all Personal Protective Equipment (PPE) required for the employee's job.

~~7.3.5. Natural hair textures or hairstyles historically associated with race including braids, twists and locks must be of a length that does not extend beyond the bottom of the Class B uniform shirt collar and cannot interfere with the use of all PPE required for the employee's job.~~

~~7.3.6-7.3.5.~~ When an employee's hair style extends below the bottom of the collar, hair must be pinned up or secured in a ponytail, braid or bun when on duty and must not interfere with the use of all PPE required for the



# NORTH COUNTY FIRE PROTECTION DISTRICT

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### GROOMING

employee's job. Accessories, hair clips and pins that approximately match the color of the hair may be used.

7.3.7.7.3.6. For fire suppression employees, hair thickness shall not be of a depth where it would extend out more than two inches (2") or interfere when headgear is worn to include hoods, helmets and the SCBA face piece. In no case shall the employee's hair impede proper wearing of respiratory equipment or any required PPE.



# NORTH COUNTY FIRE PROTECTION DISTRICT

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### GROOMING

7.4. Sideburns shall be neatly trimmed. Sideburns may flare to the extent that they do not extend into the seal of respiratory equipment or cannot be appropriately covered by the protective hood. Measurements of sideburns shall not extend below the earlobe or be more than one (1) inch wide.

~~7.5. Fire and EMS employees may wear a mustache but must ensure it does NOT interfere with the safety seal of the SCBA mask when under pressure and must not hinder the employee from wearing any mask required for their position. For hygiene reasons, moustaches shall not extend into the mouth. Facial hair is not permitted on or above the chin. Facial hair other than moustaches and sideburns as described herein is not permitted.~~

~~7.5-7.6. Hair below the bottom lip (spitter) must be maintained in a neat groomed fashion and not contact the face-piece seal or exhalation valve of the self-contained breathing apparatus (SCBA) as noted in NFPA. Beards or goatees of any type are specifically prohibited~~

~~7.6. —~~

7.7. When the dress uniform and cap are worn, hair should be styled with the bulk of the hair to fit under the cap. Accessories, hair clips and pins that approximately match the color of the hair may be used.

#### 8.0. GENERAL HYGINE:

~~8.1. All employees will maintain acceptable personal hygiene standards at all times. All employees are expected to maintain acceptable standards of personal hygiene at all times, meaning reasonable levels of cleanliness, grooming, and odor control that do not negatively affect health, safety, professionalism, or the work environment.~~

8.2. For fire suppression and EMS employees, fingernails may not compromise the integrity of protective gloves.

~~1.0. —~~

~~2.0. —~~

~~3.0. —~~

~~4.0. —~~

~~5.0. —~~

~~6.0. —~~

~~7.0. —~~

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT**

**STAFF REPORT**

**TO:** BOARD OF DIRECTORS

**FROM:** CHIEF McREYNOLDS & COUNSEL STEINKE

**DATE:** JUNE 30, 2026

**SUBJECT:** WAIVE THE FULL TEXT READING OF ALL ORDINANCES

**Recommendation:** Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** CHANGE ORDER -ERICKSON-HALL CONSTRUCTION

### **CONSENT AGENDA**

#### **RECOMMENDATION:**

Authorize Staff to execute a change order with Erickson-Hall Construction for support services related to the District's Defense Community Infrastructure Program (DCIP) phase II funding application, in an amount not to exceed \$7,200.

#### **BACKGROUND:**

The District is eligible to apply for additional DCIP funding to support Phase II of the Fire Station #4 project. Phase II includes demolition of the existing station, site preparation and flatwork, and completion of associated infrastructure improvements necessary to finalize construction of the new facility.

#### **DISCUSSION:**

Additional work is required for this effort, including coordination with the District's grant consultant; participation in stakeholder meetings; development and review of project narratives and supporting documentation; preparation and review of project schedules, phasing plans, budget information, and construction-readiness materials; technical analysis.

#### **FISCAL ANALYSIS:**

The proposed professional services agreement is for a not-to-exceed amount of \$7,200.

#### **SUMMARY:**

The DCIP grant opportunity represents a potential source of significant external funding for District infrastructure improvements. Specialized grant development support has already assisted the District in evaluating project eligibility and developing a competitive application strategy. Approval of the proposed agreement will maximize the District's opportunity to secure federal funding while limiting costs to a not-to-exceed amount of \$7,200.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** FIRE STATION #4 FUNDING PLAN

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board of Directors:

- Approve the Fire Station #4 funding plan as presented, authorizing the use of grant funding, fire mitigation fee revenue, District capital facility reserve, and debt service financing necessary to fully fund the completion of the project.
- Approve Resolution 2026-10 directing staff to take preliminary actions necessary to issue debt for the purpose of financing a portion of the new fire station.

#### **BACKGROUND:**

In November 2023, the Board of Directors approved a Progressive Design-Build contract with TELACU Construction Management (TCM) for the design and construction of Fire Station #4. Since contract award, District staff, the project management team, and the design-build team have advanced the project through design development, permitting, cost estimating, and final construction planning.

In May 2026, the Board approved the Guaranteed Maximum Price (GMP) for construction with TCM in the amount of \$13,365,138. The GMP established the maximum cost for construction and provides the District with cost certainty as the project advances into the construction phase.

Fire Station #4 is a critical component of the District's long-term capital improvement plan. The project is intended to enhance operational readiness, improve response times, support firefighter health and safety standards, and provide modern emergency service infrastructure for the growing service area.

#### **DISCUSSION:**

The total remaining hard construction costs, including construction project administration, inspection, construction, utilities, and contingency is estimated at approximately \$14.9M.

To fully fund the project, Staff proposes utilizing a combination of external funding sources, existing District capital facility reserves, and debt financing. This blended funding approach minimizes the long-term financial impact to the District while maximizing the use of available grant and mitigation fee revenues.

**Proposed Funding Sources**

<b>Description</b>	<b>Amount</b>
Total Hard Construction Costs	\$14.9M
Less Defense Community Infrastructure Program Grant	(\$7.0M)
Less San Diego County Fire Mitigation Fee Program	(\$2.0M)
Less NCFPD Capital Facility Reserves	(\$2.0M)
<b>Debt Financing Amount</b>	<b>\$3.9M</b>

Staff has been working with the District’s financial and legal consultants to evaluate financing options and structure debt in a manner that aligns with the District’s long-term fiscal strategy and projected revenue streams.

Approval of the funding plan at this time will allow the District to explore final financing options and maintain the project schedule for construction completion.

**Fiscal Analysis:**

The Fire Station #4 project represents a significant investment in the District’s public safety infrastructure. The proposed funding plan leverages approximately \$9.0 million in external grant and mitigation fee funding, reducing the amount of debt required to complete the project.

Use of Capital Facility Reserves is consistent with the intended purpose of those funds for major capital infrastructure projects. Debt service costs will be incorporated into future annual operating budgets and are anticipated to be supported through existing and projected District revenues.

Final debt service financing amounts and repayment schedules will be presented to the Board for approval as part of a future Board action item.

**SUMMARY:**

The proposed funding plan combines grant funding, mitigation fee revenue, District reserves, and debt financing to fully fund the project while preserving fiscal stability and minimizing impacts on District operations. Staff recommend approval of the funding plan to allow the project to continue moving forward on schedule.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-10

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, DIRECTING STAFF TO TAKE PRELIMINARY ACTIONS NECESSARY TO ISSUE DEBT FOR THE PURPOSE OF FINANCING A NEW FIRE STATION

**WHEREAS**, the North County Fire Protection District (the “District”) desires to construct a new fire station (the “Fire Station”);

**WHEREAS**, upon consultation with District staff and District consultants, the District desires to finance the construction of the Fire Station, in part, by issuing debt (the “Bonds”), on either a public sale or private placement basis;

**WHEREAS**, in order to provide for the issuance of the Bonds, District staff, under the direction of the Fire Chief, and with the assistance of certain attorneys, consultants, and other third parties designated in Section 2 hereof, will proceed to evaluate the feasibility of and take actions needed to preliminarily proceed with the financing of the Fire Station;

**WHEREAS**, prior to and as a condition to issuance of the Bonds, the Board of Directors of the District must authorize the issuance of the Bonds at a future public meeting; and

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:**

**Section 1.** The Fire Chief, the Finance Manager, and each of their designees, are hereby authorized and directed to work with the attorneys, consultants, and third parties designated in Section 2 below to take all actions necessary and appropriate to present the Bonds and related agreements, including trust agreements, lease agreements and a preliminary official statement, if applicable, to the Board of Directors of the District for approval at a future meeting.

**Section 2.** The Board of Directors hereby approves and appoints Stradling Yocca Carlson & Rauth LLP, as Bond and Disclosure Counsel, if applicable, and NHA Advisors, Inc., as Municipal Advisor, each to provide such services to the District as may be required to issue the Bonds. The Board of Directors hereby further appoints Oppenheimer & Co. Inc. to serve as Underwriter or Placement Agent in connection with the sale of the Bonds. The Fire Chief, the Finance Manager, and each of their designees, are hereby authorized to enter into contracts or to sign such other documentation as is necessary or appropriate to evidence such engagements and retain such services in connection with the Bonds.

**Section 3.** All the recitals in this Resolution are true and correct and this Board of Directors so finds, determines and represents.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-10

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, DIRECTING STAFF TO TAKE PRELIMINARY ACTIONS NECESSARY TO ISSUE DEBT FOR THE PURPOSE OF FINANCING A NEW FIRE STATION

**ADOPTED, SIGNED AND APPROVED** by the Board of Directors of the North County Fire Protection District, County of San Diego, State of California, on this **30<sup>th</sup> day of June 2026** by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

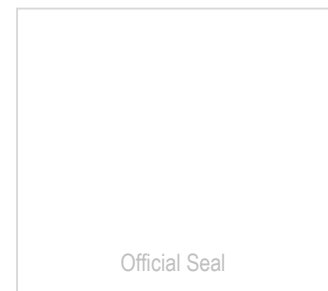
\_\_\_\_\_  
Chris Shaw, Board President

**ATTEST:**

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly **30<sup>th</sup> day of June 2026** and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **30<sup>th</sup> day of June 2026**

\_\_\_\_\_  
Mavis Canpinar, Board Clerk



Official Seal



# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS

**FROM:** CHIEF McREYNOLDS & FINANCE MANAGER ROCHA

**DATE:** JUNE 30, 2026

**SUBJECT:** PUBLIC HEARING AND ADOPTION OF THE NCFPD FY26/27  
PRELIMINARY BUDGET AND SETTING OF HEARING FOR FINAL BUDGET  
ADOPTION

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board:

- Conduct a public hearing to adopt the FY 26/27 Preliminary Budget
- Set a public hearing to adopt the FY 26/27 Final Budget on September 22, 2026, at 5:30 p.m.

#### **DISCUSSION:**

The Preliminary Budget presented herein reflects a balanced spending plan for the upcoming fiscal year that fully funds operational costs and continues to support the District's Capital Improvement Plan (CIP). Staff worked diligently to produce an accurate preliminary budget that reflects likely anticipated costs. The District continues to improve annual budgeting by promoting transparency and the practices promoted by California Special Districts Association (CSDA) and Government Finance Officers Association (GFOA).

#### **FISCAL ANALYSIS:**

##### **REVENUE:**

Overall, the District expects to see a decrease in General Fund Revenue of approximately 8%. However, the FY2025-26 budget included one-time revenues for the sale of surplus District real property and State reimbursement for the CAL FIRE Dozer Barn. When

***ADOPTION OF THE FY26/27 PRELIMINARY BUDGET  
AND SETTING OF HEARING FOR FINAL BUDGET ADOPTION  
JUNE 30, 2026***

excluding one-time revenues, revenues are projected to increase 2.7%. The following is a brief overview of the main revenue categories we can expect to see changes in.

- Property Tax revenues continue to grow year over year with the current year revenues expected to grow just under 5%.
- Ambulance fees are projected to see an increase of 2.6% or \$113,000. This is a direct result of the annual ambulance fee schedule adoption.
- Fire Prevention Fees will see a small increase related to development within the District's service area.
- No grant funding has been included in this budget. As new grants are awarded to the District, Staff will bring them forward for consideration and approval to spend.

**EXPENSES:**

The Expense Category has been reorganized to better distinguish between ongoing operational expenses, capital expenses, and any reserve designations.

**SALARIES AND BENEFITS:**

- The preliminary budget was prepared with a 2% salary increase as a placeholder for the final formula run of the current Safety MOU. Any changes to these amounts will be brought before the Board with the Final Budget or through future amendments to the Budget.
- Healthcare costs include an estimated 6% increase for January 2027 and include health, dental, vision and life. Cal PERS will release final healthcare costs for CY2027 in July which will allow Staff to finalize anticipated costs in time for the Final Budget.
- Unfunded Accrued Liability (UAL) CalPERS costs increased \$404,690 for next fiscal.
- Workers Compensation Insurance increased \$214,100. This is due to a combination of updated salary information provided to PASIS and an increase in workers comp claims.
- The District has budgeted for a couple of planned retirements and budgeted for the Annual Leave and Sick Leave Payouts. While the current cost for these payouts will increase, the overall liability for compensated absences will be reduced.

***ADOPTION OF THE FY26/27 PRELIMINARY BUDGET  
AND SETTING OF HEARING FOR FINAL BUDGET ADOPTION  
JUNE 30, 2026***

- Dispatch Services are also expected to increase by nearly \$64,000.
- The PPGEMT program is also scheduled to increase by approximately \$272,000. The District has experienced some increases over the last two fiscal years. This adjustment better aligns the budget with actual costs.
- Under General & Administration Expenses, several one-time items budgeted in FY2025-26 were removed generating a net decrease in this category of just under \$140,000.
- No Contingency funds were budgeted for this year. Management will work with all Program Managers to ensure budget limits are not exceeded without prior authorization.

**CAPITAL PROJECTS:**

- The Station 4 construction budget was included in the FY2025-26 budget. This budget will be carried forward to the FY2026-27 budget. The budget will be brought forward for amendment as needed once staff determines the final amount to be financed.

**SUMMARY:**

Staff will continue to analyze District revenue and expenses in the coming months to finalize the FY 26/27 budget. As this budget is preliminary, revenue and/or expenses may change. Staff continue to strive for a lean budget that maximizes the District's ability to provide the highest level of service possible with the revenue provided.

# North County Fire Protection District

## FY 2026/27

### Proposed Budget

	FY26 Final Budget	FY26 YTD Actuals	FY27 Proposed Budget	\$ Budget vs Budget Variance	% Budget Variance
<b>REVENUE</b>					
Property Taxes	\$ 22,385,465	\$ 21,249,431	\$ 23,477,549	\$ 1,092,084	5%
Mitigation Fees - CFD	500,000	-	350,000	(150,000)	-30%
Ambulance Revenue	4,300,000	3,098,048	4,413,000	113,000	3%
Fire Prevention Fees	171,000	132,462	176,000	5,000	3%
OES Reimbursement	887,500	762,687	1,037,500	150,000	17%
Lease Income	5,500	5,402	24,220	18,720	340%
GEMT - State Supplement	-	-	-	-	0%
Grant Revenue	445,000	315,197	-	(445,000)	-100%
Other Revenues	1,492,023	1,252,471	200,000	(1,292,023)	-87%
Sale of Real Property	2,064,000	2,064,000	-	(2,064,000)	-100%
Interest Income	400,000	269,018	420,000	20,000	5%
<b>TOTAL REVENUE</b>	<b>32,650,488</b>	<b>29,148,717</b>	<b>30,098,269</b>	<b>(2,552,219)</b>	<b>-8%</b>
<b>EXPENSE</b>					
<b>Salaries and Benefits</b>					
Salaries	8,686,500	6,623,100	8,817,100	130,600	2%
Overtime	1,825,100	1,719,045	1,906,100	81,000	4%
OES Overtime	750,000	521,050	750,000	-	0%
Single Role Salaries	1,176,600	882,785	1,188,700	12,100	1%
Single Role Overtime	764,800	797,234	771,500	6,700	1%
FLSA	170,700	134,218	172,900	2,200	1%
Holiday Pay	310,200	245,962	314,200	4,000	1%
Worker's Compensation	-	79,523	-	-	0%
Longevity	140,100	83,122	149,900	9,800	7%
Education	170,500	161,219	163,100	(7,400)	-4%
Bilingual	52,000	48,200	46,800	(5,200)	-10%
Annual Leave Payout	170,400	86,143	311,900	141,500	83%
Sick Leave Payout	175,500	37,731	276,800	101,300	58%
Payroll Taxes	192,300	165,259	198,600	6,300	3%
PERS Classic Safety	1,526,100	1,125,685	1,470,500	(55,600)	-4%
PERS PEPRA Safety	376,400	346,246	421,100	44,700	12%
PERS Classic Non-Safety	76,900	59,562	80,800	3,900	5%
PERS PEPRA Non-Safety	164,300	138,171	166,300	2,000	1%
Classic UAL	1,424,900	1,069,289	1,817,000	392,100	28%
PEPRA UAL	34,000	25,491	46,590	12,590	37%
Workers' Comp Insurance	764,900	598,898	979,000	214,100	28%
Pension Obligation Fund Int	1,218,620	256,667	1,192,600	(26,020)	-2%
Uniforms	100,400	115,136	96,200	(4,200)	-4%
Health Insurance	1,830,800	1,365,989	1,953,200	122,400	7%
<b>Total Salaries &amp; Benefits</b>	<b>22,102,020</b>	<b>16,685,724</b>	<b>23,290,890</b>	<b>1,188,870</b>	<b>5%</b>
<b>Operations Expenses</b>					
Dispatch Services	491,500	497,896	555,400	63,900	13%
PPGEMT	400,000	628,159	672,000	272,000	68%
Structures & Grounds	350,000	521,686	329,500	(20,500)	-6%
Fuel	300,000	217,751	300,000	-	0%
Medical Supplies	201,200	131,176	201,200	-	0%
Materials & Equipment	230,700	247,237	230,700	-	0%
Liability Insurance	350,000	348,222	350,000	-	0%
Ambulance Billing	200,000	106,947	200,000	-	0%
Repairs & Maintenance	138,200	148,246	154,700	16,500	12%
Firefighting Equipment	87,900	105,612	87,900	-	0%
Safety Equipment & PPE	112,200	49,034	112,200	-	0%
Telephone & Cable	75,800	94,058	104,500	28,700	38%
Gas & Electric	84,500	90,315	84,500	-	0%
Defib Maintenance	42,200	35,345	42,200	-	0%
Kitchen & Janitorial Supplies	32,000	18,534	32,000	-	0%
Weed Abatement Expenses	10,000	9,523	15,000	5,000	50%

# North County Fire Protection District

## FY 2026/27

### Proposed Budget

	FY26 Final Budget	FY26 YTD Actuals	FY27 Proposed Budget	\$ Budget vs Budget Variance	% Budget Variance
Water	25,900	27,722	\$ 25,900	\$ -	0%
SHSP Grant Funds	16,700	-	\$ 16,700	\$ -	0%
Public Education Material	23,700	2,153	\$ 23,700	\$ -	0%
Maintenance - MDC & AVL	15,000	-	\$ -	\$ (15,000)	-100%
Medical & Pre-Emp Exams	15,000	7,522	\$ 15,000	\$ -	0%
SCBA Equipment	12,000	2,992	\$ 12,000	\$ -	0%
Small Tools & Minor Equip	42,400	9,259	\$ 42,400	\$ -	0%
Fleet Maintenance Software	12,300	2,113	\$ 12,300	\$ -	0%
Trash	12,300	12,042	\$ 12,300	\$ -	0%
Sewer	5,500	-	\$ 5,500	\$ -	0%
Hazmat Disposal & Permits	10,900	9,338	\$ 10,900	\$ -	0%
EMS Equipment	9,900	4,285	\$ 9,900	\$ -	0%
Medical Licensing & CERT	26,300	14,440	\$ 26,300	\$ -	0%
Emer Incident Meals & Misc	5,000	12,945	\$ 19,000	\$ 14,000	280%
Trauma Intervention Program	8,000	7,800	\$ 8,000	\$ -	0%
CERT Program	5,000	4,300	\$ 5,000	\$ -	0%
Debt Service - Facilities	284,497	236,514	\$ 285,210	\$ 713	0%
Debt Service - Equipment	184,436	184,436	\$ 184,436	\$ -	0%
Capital - Undesignated Reserve	-	-	\$ -	\$ -	0%
Contingency	200,000	-	\$ -	\$ (200,000)	-100%
<b>Total Operations Expenses</b>	<b>4,021,033</b>	<b>3,794,461</b>	<b>4,186,346</b>	<b>\$ 165,313</b>	<b>4%</b>
<b>General &amp; Administration Expenses</b>					
County Admin Costs	55,000	24,133	\$ 55,000	\$ -	0%
Computer Materials & Service	167,800	82,940	\$ 177,800	\$ 10,000	6%
Professional Services	350,000	147,830	\$ 240,000	\$ (110,000)	-31%
Legal Services	195,000	86,606	\$ 195,000	\$ -	0%
Professional Development	66,900	38,444	\$ 66,900	\$ -	0%
Formal Education	75,000	60,685	\$ 75,000	\$ -	0%
Physicals & Wellness Program	100,000	115,766	\$ 100,000	\$ -	0%
Memberships & Subscriptions	56,300	57,721	\$ 50,400	\$ (5,900)	-10%
Employee Assistance Program	75,000	32,143	\$ 40,000	\$ (35,000)	-47%
Meetings & Travel	78,600	34,531	\$ 78,600	\$ -	0%
Training Materials	20,000	20,525	\$ 20,000	\$ -	0%
Labor Negotiations	-	-	\$ -	\$ -	0%
Office Expense	8,500	60,578	\$ 11,500	\$ 3,000	35%
Employee Recognition Program	66,700	4,631	\$ 37,500	\$ (29,200)	-44%
LAFCO Assessment Fee	12,000	11,482	\$ 12,000	\$ -	0%
Admin Fees	5,000	901	\$ 5,000	\$ -	0%
Rents & Lease Equipment	10,000	7,693	\$ 12,000	\$ 2,000	20%
Advertising & Legal Notices	1,500	90	\$ 1,000	\$ (500)	-33%
Board Members Fees	18,900	13,467	\$ 26,500	\$ 7,600	40%
Personnel Recruitment	25,000	15,400	\$ 25,000	\$ -	0%
Community Relations	6,900	23,850	\$ 5,000	\$ (1,900)	-28%
Board Election	-	-	\$ 20,000	\$ 20,000	0%
<b>Total Operations &amp; Admin Expenses</b>	<b>1,394,100</b>	<b>839,417</b>	<b>1,254,200</b>	<b>\$ (139,900)</b>	<b>-10%</b>
<b>TOTAL EXPENSE FROM OPERATIONS</b>	<b>27,517,153</b>	<b>21,319,602</b>	<b>28,731,436</b>	<b>\$ 1,214,283</b>	<b>4%</b>
<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 5,133,335</b>	<b>\$ 7,829,115</b>	<b>\$ 1,366,833</b>	<b>\$ (3,766,502)</b>	<b>-73%</b>
<b>DESIGNATED FOR RESERVES</b>					
Reserved for Facilities Replacement Plan	783,495		820,414	\$ 36,919	5%
Reserved for Capital Replacement Plan	546,400		546,400		
<b>Total Reserved</b>	<b>1,329,895</b>		<b>1,366,814</b>	<b>36,919</b>	
<b>NET REVENUE AVAILABLE FOR CAPITAL</b>	<b>3,803,440</b>		<b>19</b>		

North County Fire Protection District  
FY 2026/27  
Proposed Budget  
Capital Detail

	FY 25 Adopted Budget	FY26 Adopted Budget	FY27 Proposed Budget	\$ Budget Variance	% Budget Variance
<b>EXPENSE</b>					
<b>Capital - Facilities</b>					
Station 2	-	-	-	-	0%
Station 3 (Rainbow)	5,749,425	2,548,750	-	(3,200,675)	-159%
Station 4	3,489,100	13,000,000	-	9,510,900	750%
Station Expansion	140,000	-	-	(140,000)	-30%
Admin Remodel	-	-	-	-	0%
Exhaust System Stations 1, 2 & 5	-	-	-	-	0%
<b>Total Capital - Facilities</b>	<b>9,378,525</b>	<b>15,548,750</b>	<b>-</b>	<b>5,280,325</b>	<b>129%</b>
<b>Capital - Apparatus</b>					
Ambulance II	-	-	-	-	0%
Ambulance Remount (new)	210,000	-	-	(210,000)	0%
New Ambulance	-	260,000	325,000	260,000	99%
Brush Engine	410,000	-	-	(410,000)	-103%
Type I Engine	800,000	-	-	(800,000)	-103%
<b>Total Capital - Apparatus</b>	<b>1,420,000</b>	<b>260,000</b>	<b>325,000</b>	<b>(16,000)</b>	<b>-1%</b>
<b>Capital - Equipment</b>					
Mobile radios	308,000	-	-	(308,000)	-160%
Fleet Service Shop Mobil Lifts	-	-	65,000	-	0%
Equipment	192,000	-	-	(192,000)	-960%
Alerting Equipment	-	-	-	-	0%
Gurney	80,000	-	-	(80,000)	-127%
Extrication Unit	-	-	-	-	0%
Wheel Lift	-	-	-	-	0%
Hydraulic Vehicle Lift	-	217,900	-	217,900	0%
Wheel Alignment Machine	-	21,900	-	21,900	0%
SCBA Equipment Replacement	-	590,890	-	590,890	0%
Portable Radios	-	-	-	-	0%
Generator	-	-	-	-	0%
New Engine Equipment	62,400	-	-	(62,400)	-50%
<b>Total Capital - Equipment</b>	<b>642,400</b>	<b>830,690</b>	<b>65,000</b>	<b>114,400</b>	<b>22%</b>
<b>Capital - Vehicle</b>					
Staff Vehicles	225,000	100,000	80,000	(125,000)	-66%
<b>Total Capital - Vehicle</b>	<b>225,000</b>	<b>100,000</b>	<b>80,000</b>	<b>35,000</b>	<b>18%</b>
<b>TOTAL EXPENSE</b>	<b>11,665,925</b>	<b>16,739,440</b>	<b>470,000</b>	<b>5,413,725</b>	<b>87%</b>

North County Fire Protection District  
 FY 2024/25 Proposed Budget  
 Balance Summary

	GENERAL FUND		FIRE MITIGATION FUND	
	FY27 Proposed Budget		FY27 Proposed Budget	
<b>BEGINNING FUND BALANCE (ESTIMATED 07/01/2026):</b>	<b>\$</b>	<b>11,310,129</b>	<b>\$</b>	<b>1,607,089</b>
<b>REVENUE</b>				
Property Taxes	\$	23,477,549		
Fees	\$	4,939,000	\$	500,000
Reimbursements	\$	1,037,500		
Other Revenue	\$	644,220		
Restricted Funds	\$	-		
Debt Proceeds for Station 4	\$	-		
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>30,098,269</b>	<b>\$</b>	<b>500,000</b>
<b>EXPENSE</b>				
Personnel	\$	23,070,390		
O&M	\$	3,937,200		
G&A	\$	1,254,200		
Contingency	\$	-		
Debt Service - Facilities	\$	285,210		
Debt Service - Equipment	\$	184,436		
Capital Improvement Expenses - From Revenue Surplus)	\$	-	\$	-
Capital Improvement Expenses - From use of Reserves)	\$	470,000	\$	2,000,000
<b>TOTAL EXPENSE</b>	<b>\$</b>	<b>29,201,436</b>	<b>\$</b>	<b>2,000,000</b>
<b>ENDING FUND BALANCE (ESTIMATED 06/30/2027):</b>	<b>\$</b>	<b>12,206,962</b>	<b>\$</b>	<b>107,089</b>

North County Fire Protection District  
 FY 2026/27 Proposed Budget  
 Fund Balance

<b>GENERAL FUND</b>						
<b>Fund Balance Analysis</b>						
Description	General Fund Estimated Balance 07/01/2026	Revenues	Move Net Revenues to Reserves	Operating Expenses	Capital Expenses	Estimated General Fund Balance 06/30/2027
<b>Restricted:</b>	\$ -					\$ -
<b>Committed:</b>						
Compensated Absences	2,540,000					2,540,000
PASIS Deposit	553,043					553,043
Workers Comp	4,797,000					4,797,000
Reserved for Facilities Replacement Plan	783,485		820,414	-		1,603,899
CIP Funding for FY 26 Budgeted Expenses	546,400		546,400	-	(470,000)	622,800
<b>Non-Spendable</b>						
Pre-Paid Items	193,599					193,599
<b>Unassigned:</b>						
General Fund	1,896,602	30,098,269	(1,366,814)	(28,731,436)		1,896,621
<b>Total Fund Balance:</b>	<b>\$ 11,310,129</b>	<b>\$ 30,098,269</b>	<b>\$ -</b>	<b>\$ (28,731,436)</b>	<b>\$ (470,000)</b>	<b>\$ 12,206,962</b>

<b>FIRE MITIGATION FUND</b>						
<b>Fund Balance Analysis</b>						
Description	Fire Mitigation Fund Estimated Balance 07/01/2026	Revenues	Move Net Revenues to Reserves	Operating Expenses	Capital Expenses	Estimated General Fund Balance 06/30/2027
<b>Restricted:</b>						
Fallbrook Mitigation	\$ 1,607,089	500,000	-	(2,000,000)	-	107,089
<b>Committed:</b>						
<b>Non-Spendable</b>						
Pre-Paid Items	-					-
<b>Unassigned:</b>						
	-					-
<b>Total Fund Balance:</b>	<b>\$ 1,607,089</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ (2,000,000)</b>	<b>\$ -</b>	<b>\$ 107,089</b>



# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** NCFPD INVESTMENT POLICY REVISION AND RESOLUTION 2026-11

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board:

- Approve revisions to the NCFPD *Investment Policy* Section 211.15.
- Approve NCFPD Resolution 2026-11 authorizing the Fire Chief/CEO and Finance Manager to transfer funds during FY 26/27 to maximize investment interest and to fund capital expenditures that have been approved by the Board.

#### **BACKGROUND:**

The District utilizes California Cooperative Liquid Assets Securities System (CLASS) for investing reserve funds. The CLASS investment program is currently yielding a 3.69% interest rate of return. The current NCFPD *Investment Policy* requires Board authorization to move funds across investment options.

#### **DISCUSSION:**

During the last Board review of the District's investments in July 2024, the CLASS investment program yielded a 5.4% rate of return. Over the last several months, interest rates have decreased to their current 30-Day Yield of 3.69%.

In addition, CLASS is now offering Term Series II investments. These investments require a minimum amount of \$1 million and must be held for a specific term which generally yields a slightly higher rate of return. Term Series II investments can be held anywhere from 2 months to 12 months. The longer terms yield higher rates of return. New rates are released each week. For example, as of June 15, 2026, a 12-month Term Series II investment yields an interest rate of 3.99%.

The District continues to hold a small balance of just under \$52,000 with the Local Agency Investment Fund (LAIF). While LAIF's interest rates have also decreased over time, they

remain slightly higher than the rates CLASS offers. The current 30-Day Yield for LAIF is 3.81%.

While there is not a significant difference in rates offered by the various investment options, staff recommend diversifying the District's Portfolio to maximize interest earnings.

**FISCAL ANALYSIS:**

Diversifying the District's portfolio would increase interest earnings that can be used to fund the ongoing operations of the District.

**SUMMARY:**

The District has historically held reserves in only one offering. Diversifying the District's portfolio can help maximize interest earnings by taking advantage of higher rates as they become available.

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-11



### RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING REVISIONS TO DISTRICT INVESTMENT POLICY SECTION 211.15 AND AUTHORIZING THE FIRE CHIEF/CEO AND FINANCE MANAGER TO TRANSFER FUNDS DURING FY26/27 TO MAXIMIZE INVESTMENT INTEREST AND TO FUND CAPITAL EXPENDITURES THAT HAVE BEEN APPROVED BY THE BOARD

**WHEREAS**, the North County Fire Protection District (“District”) utilizes California Cooperative Liquid Assets Securities System (CLASS) as well as other investment accounts for investing reserve funds. The CLASS investment program is currently yielding a nearly 3.69% interest rate of return; and

**WHEREAS**, during the last Board review of the District’s investments in July 2024, the CLASS investment program yielded a 5.4% rate of return; and

**WHEREAS**, Over the last several months CLASS interest rates have decreased to its current 30-Day Yield of 3.69%; and

**WHEREAS**, CLASS is now offering Term Series II investments. These investments require a minimum amount of \$1 million and must be held for a specific term which generally yields a slightly higher rate of return. Term Series II investments can be held anywhere from 2 months to 12 months. The longer terms yield higher rates of return. New rates are released each week. For example, as of June 15, 2026, a 12-month Term Series II investment yields an interest rate of 3.99%; and

**WHEREAS**, the District continues to hold a small balance of just under \$52,000 with the Local Agency Investment Fund (LAIF). While LAIF’s interest rates have also decreased over time, they remain slightly higher than the rates CLASS offers. The current 30-Day Yield for LAIF is 3.81%; and

**WHEREAS**, While there is not a significant difference in rates offered by the various investment options, staff recommends diversifying the District’s Portfolio in an effort to maximize interest earnings; and

**WHEREAS**, the Board of Directors of the District now desires to delegate authority to invest funds into CLASS or any other District investment accounts to the Fire Chief/CEO and Finance Manager. This delegation of authority must be renewed on an annual basis. Further, authorization from the Board would continue to be required to authorize the spending of funds from CLASS or any other District investment account; and

**WHEREAS**, the Board of Directors has determined that identifying and delegating authority to senior staff to optimize investment opportunities is in the best interest of the North County Fire Protection District, and

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-11



**RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING REVISIONS TO DISTRICT INVESTMENT POLICY SECTION 211.15 AND AUTHORIZING THE FIRE CHIEF/CEO AND FINANCE MANAGER TO TRANSFER FUNDS DURING FY26/27 TO MAXIMIZE INVESTMENT INTEREST AND TO FUND CAPITAL EXPENDITURES THAT HAVE BEEN APPROVED BY THE BOARD**

**WHEREAS**, the authority granted hereby is intended to be non-discretionary and within budgetary limitations.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of North County Fire Protection District, that Keith McReynolds, who has been appointed Fire Chief/CEO, is authorized to invest funds into CLASS or any other District investment account at his discretion with reporting requirements to the Board, and

**BE IT FURTHER RESOLVED** by the Board of Directors of North County Fire Protection District that Fire Chief/CEO Keith McReynolds may at his discretion and/or in his absence, delegate this authority to another District employee by direction as listed herein below, who will have the same prerogatives and limitations as Fire Chief/CEO Keith McReynolds, as stated herein.

**BE IT FURTHER RESOLVED** by the Board of Directors of the North County Fire Protection District that Keith McReynolds or his designee, on behalf of the District, is authorized to invest funds into CLASS or any other District investment account in accordance with the District's Investment Policy as amended and adopted herewith.

This Resolution shall take effect immediately upon its passage.

**APPROVED, SIGNED AND ADOPTED** by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **30<sup>th</sup> day of June 2026** by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

---

Chris Shaw, Board President

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-11



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING REVISIONS TO DISTRICT INVESTMENT POLICY SECTION 211.15 AND AUTHORIZING THE FIRE CHIEF/CEO AND FINANCE MANAGER TO TRANSFER FUNDS DURING FY26/27 TO MAXIMIZE INVESTMENT INTEREST AND TO FUND CAPITAL EXPENDITURES THAT HAVE BEEN APPROVED BY THE BOARD

### **ATTEST:**

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **30<sup>th</sup> day of June 2026**, and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **30<sup>th</sup> day of June 2026**.

---

Mavis Canpinar  
Board Clerk



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
BUSINESS MANAGEMENT

SECTION 211.15  
~~JULY 23, 2024~~ ~~JUNE 30 2023~~

BUDGET & FUND MANAGEMENT

2026  
PAGE 1 OF 3

### INVESTMENT POLICY

#### 1.0. **PURPOSE:**

- 1.1. The State Legislature has declared the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (Government Code (GC) § 53600.6 and § 53630.1); and,
- 1.2. GC §§ 53601, *et seq.*, allow the legislative body of a local agency to invest surplus monies not required for the immediate necessities of the local agency; and,
- 1.3. The treasurer or fiscal officer of a local agency is required to annually prepare and submit a statement of investment policy and such policy, and any changes thereto, is to be considered by the local agency's legislative body at a public meeting (GC § 53646(a)). The statement shall also be annually presented to any oversight agency of the local agency.
- 1.4. For these reasons, and to ensure prudent and responsible management of the public's funds, it is the policy of the District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of District funds as defined in GC § 53600, *et seq.*

#### 2.0. **SCOPE:**

- 2.1. This investment policy applies to all financial assets of the District. These funds are accounted for in the annual audited financial statements of the District.

#### 3.0. **POLICY:**

- 3.1. The Board, Fire Chief/CEO, and District Finance Manager are authorized to collaboratively make investment decisions for the District. Decisions are subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, these fiduciaries shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
BUSINESS MANAGEMENT

SECTION 211.15  
~~JULY 23, 2024~~ JUNE 30 2023

BUDGET & FUND MANAGEMENT

2026  
PAGE 2 OF 3

### INVESTMENT POLICY

needs of the District.

3.2. The District Board of Directors may pass an annual resolution delegating authority to the Fire Chief/CEO and/or Finance Manger to transfer funds to maximize investment interest and to fund capital expenditures that have been approved by the Board of Directors. A ~~monthly~~ quarterly report of such transactions shall be provided to the Board of Directors by the Fire Chief/CEO and the Finance Manager.

3.3. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived.

3.4. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from policy or expectations are reported in the next issued quarterly treasury report and appropriate actions are taken to control adverse developments. When a deviation poses a significant risk to the District's financial position, the fiscal officer shall notify the Board immediately.

#### 4.0. **OBJECTIVES:**

4.1. As specified in GC § 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, the primary objectives of the investment activities, in priority order, shall be:

4.1.1. **SAFETY:** Safety of principal is the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the whole portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

4.1.2. **LIQUIDITY:** The secondary objective shall be to meet the liquidity needs of the District.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
BUSINESS MANAGEMENT

SECTION 211.15  
~~JULY 23, 2024, JUNE 30 2023,~~

BUDGET & FUND MANAGEMENT

2026

PAGE 3 OF 3

### INVESTMENT POLICY

4.1.3. YIELD: The third objective shall be to achieve a return on the funds under the District's control.

5.0. **REPORTING:**

5.1. The District will comply with the reporting requirements as defined in GC §53646 *et seq.* and GC § 53607.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS

**FROM:** CHIEF MCREYNOLDS AND FINANCE MANAGER ROCHA

**DATE:** JUNE 30, 2026

**SUBJECT:** RESOLUTION 2026-07 ESTABLISHING APPROPRIATIONS  
LIMIT

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board approve NCFPD Resolution 2026-07 establishing the limit of appropriations of proceeds of tax subject to limitation for FY 2026/2027, in compliance with Article XIII-B of the Constitution of the State of California.

#### **BACKGROUND:**

Each year, the Board is required to review and approve a resolution that calculates the maximum allowable appropriation amount for the proceed of tax, subject to the limitation established in compliance with the California State Constitution, Article XIII-B.

#### **DISCUSSION:**

The calculation of the limitation is based upon the population and cost of living per capita income as provided by the Department of Finance. This calculation remains on file and available for public inspection. In addition, it is attached as Exhibit "A" to NCFPD Resolution 2026-07.

#### **FISCAL ANALYSIS:**

The appropriations limit for NCFPD for FY 2026/2027 is \$30,352,813.

#### **SUMMARY:**

To comply with the requirements of California State Constitution, Staff recommends approving NCFPD Resolution 2026-07 as presented.

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-07



**RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2026/2027 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA**

**IT IS HEREBY RESOLVED** by the Board of Directors of the North County Fire Protection District, as follows:

1. The calculated maximum limit applicable to the 2026/2027 appropriations of proceeds of tax subject to the limitation established in compliance with Article XIII-B of the Constitution of the State of California is as follows:
  - a. North County Fire Protection District Appropriations Limit – **\$ 30,352,813**
  - b. The determination of appropriation limitation documentation and the population and cost of living per capita income increase provided by the State of California, Department of Finance, used to determine the above limitations under Article XIII-B of the Constitution of the State of California, is on file and available for public inspection and is attached as Exhibit “A” to this Resolution.

**APPROVED, ADOPTED AND SIGNED** by a Regular Meeting of the Board of Directors of the North County Fire Protection District held on this **30<sup>th</sup> day of June 2026**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

---

Chris Shaw, Board President

I HEREBY CERTIFY that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **30<sup>th</sup> day of June 2026**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **30<sup>th</sup> day of June 2026**.

---

Mavis Canpinar, Board Clerk

Official Seal

# NORTH COUNTY FIRE PROTECTION DISTRICT



## RESOLUTION 2026-07

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2026/2027 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

### Exhibit A

## ARTICLE XIIB APPROPRIATION OF PROCEEDS OF TAX LIMITATION DETERMINATION 2026/2027 WORKSHEET

### DETERMINATION OF PERMITTED GROWTH RATE IN APPROPRIATIONS 2025/2026

#### Per Department of Finance:

Consumer Price Index =	4.95%	Converted to a Factor =	1.0495
Population Change =	-0.62	Converted to a Factor =	0.9938

#### Combined Factor =

2025/2026	Appropriations Limit	\$29,101,451
2026/2027	Combined Factor x	1.0430
2026/2027	Appropriation Limit	\$30,352,813

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND FINANCE MANAGER ROCHA  
**DATE:** JUNE 30, 2026  
**SUBJECT:** NCFPD RESOLUTION 2026-08: TEMPORARY FUNDS TRANSFER

### ACTION AGENDA

#### RECOMMENDATION:

That the Board approve NCFPD Resolution 2026-08 authorizing Staff to temporarily transfer funds as necessary to meet the District’s financial obligations.

#### BACKGROUND:

The District’s budget is dependent on property tax as its primary source of revenue. Those property taxes are distributed monthly by the County of San Diego to our District with the first large “apportionment” received in December. Because the first few months of the fiscal year typically produce low apportionment payments, the District has needed to historically request pre-funding from the County to cover the shortfall of cash during the lower payment months until December.

#### DISCUSSION:

The County of San Diego has a program in place that allows special Districts to request a temporary transfer of County funds of up to 85% of their total anticipated tax revenue for the year in advance of the actual receipt of those taxes. The District participates in this program as needed. The pre-funded revenue is then repaid from the apportionments received later in the year. To access this temporary transfer, the Board is required to adopt a “Temporary Funds Transfer” resolution.

Although the resolution provides for the potential of the full 85% that is allowable, Staff would only transfer the funds necessary to bridge the cash-flow needs of the budget.

#### FISCAL ANALYSIS:

Total estimated tax revenue for 2026/2027 =	\$22,526,000
Maximum allowable transfer (85%) =	\$19,147,100

#### SUMMARY:

Staff recommend that the Board adopt NCFPD Resolution 2026-08 to authorize Staff to transfer funds as needed up to the maximum amount allowed to cover District expenses



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-08

A RESOLUTION OF THE BOARD OF DIRECTORS, NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER, COUNTY OF SAN DIEGO

**WHEREAS**, the North County Fire Protection District (“District”), County of San Diego, is dependent on property tax as its primary source of revenue; and

**WHEREAS**, property taxes are distributed monthly by the County of San Diego to the District with the first apportionment made in or about December of each year; and

**WHEREAS**, the District typically requests pre-payment from the County to cover the decreased cash payments between the end of the fiscal year and December; and

**WHEREAS**, the County of San Diego has a program in place that allows special Districts to request a temporary transfer of County funds of up to 85% of their total anticipated tax revenue for the year in advance of actual collection of the funds from taxes. The pre-funded revenue is then repaid from the taxes collected later in the year; and

**WHEREAS**, the District is seeking advance apportionment of anticipated tax revenue based on the anticipated decreased cash flow to the District between the end of the fiscal year and December 2024; and

**WHEREAS**, the taxes accruing to the District during fiscal year 2026/2027 are estimated to be \$22,526,000. 85% of said taxes is \$19,147,100; and

**WHEREAS**, the District is requesting a temporary transfer of funds for the maximum of \$19,147,100.00 to provide funds for meeting the obligations incurred for maintaining said District for the 2026/2027 fiscal year.

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the North County Fire Protection District that the County Treasurer, County of San Diego, is hereby requested to transfer funds in his custody to the General Fund (310700) of the North County Fire Protection District for the maximum amount of \$19,147,100.00 during the 2026/2027 fiscal year.

**APPROVED, ADOPTED AND SIGNED** at a Regular Meeting of the Board of Directors of the North County Fire Protection District held on this **30<sup>th</sup> day of June 2026**, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-08

A RESOLUTION OF THE BOARD OF DIRECTORS, NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER, COUNTY OF SAN DIEGO

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Chris Shaw, Board President

**I HEREBY CERTIFY** that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **30<sup>th</sup> day of June 2026**, and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **30<sup>th</sup> day of June 2026**.

---

Mavis Canpinar, Board Clerk

Official Seal

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** FIRE MARSHAL FIERI AND CHIEF MCREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** RESOLUTION 2026-09: STATE-MANDATED INSPECTION REPORTING

**ACTION AGENDA**

**RECOMMENDATION:**

That the Board approve NCFPD Resolution 2026-09 acknowledging the Inspection of Certain Occupancies Pursuant to §13146.2 and §13146.3 of the California Health and Safety Code.

**BACKGROUND:**

Senate Bill 1205, codified in September 2018 as Health & Safety Code §13146.4, requires annual reporting of completed inspections for certain “State Mandated” occupancies during the “budget appropriations process.”

**DISCUSSION:**

California Health & Safety Code §13146.2 and §13146.3 requires all fire departments who provide fire protection services, including the North County Fire Protection District, to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house and certain residential care facilities for compliance with building standards. The purpose of this legislation is for governing bodies to determine the adequacy of its fire prevention activities, particularly as it relates to obligatory requirements, so that it can adjust future appropriations for prevention activities accordingly.

The District is required to report on the number of educational facilities and certain congregate residential facilities present within its jurisdiction, and the percentage of inspections completed for both types. As noted in the Resolution, there are 15 educational facilities, 136 congregate residential facilities, and 1 detainment center consisting of 6 holding cells. All state-manned R occupancies were completed. Single family dwellings are excluded from this legislative inspection requirement.

**RESOLUTION 2026-09: STATE MANDATED INSPECTION REPORT**

**6/30/26**

**PAGE 2 OF 2**

**FISCAL ANALYSIS:**

None.

**SUMMARY:**

By approving NCFPD Resolution 2026-09 the Board is acknowledging that the NCFPD Community Risk Reduction Division, under the supervision of Fire Marshal Fieri has completed the Inspection of Certain Occupancies Pursuant to §13146.2 and §13146.3 of the California Health and Safety Code.

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-09



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ACKNOWLEDGING THE INSPECTION OF CERTAIN OCCUPANCIES AS REQUIRED BY §13146.2 AND §13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

**WHEREAS**, California Health & Safety Code (“H&S”) §13146.4 was adopted in 2018, and became effective on September 27, 2018; and

**WHEREAS**, H&S §13146.2 and §13146.3 require all fire departments that provide fire protection services, including the North County Fire Protection District, to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house and certain residential care facilities for compliance with building standards as provided; and

**WHEREAS**, H&S §13146.2 requires all fire departments that provide fire protection services, including the North County Fire Protection District, to report annually to its administering authority on its compliance with H&S §13146.2 and §13146.3; and

**WHEREAS**, the Board of Directors of the North County Fire Protection District intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the North County Fire Protection District’s compliance with H&S §13146.2 and §13146.3.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Directors of the North County Fire Protection District expressly acknowledges the receipt of the report regarding compliance of the North County Fire Protection District with California Health and Safety Code §13146.2 and §13146.3, as follows:

1.0. **EDUCATIONAL GROUP “E” OCCUPANCIES:**

1.1. Educational Group E occupancies are generally those public and private schools, used by more than six (6) people at any one time for educational purposes through the twelfth (12<sup>th</sup>) grade. Within the North County Fire Protection District, there lie 15 Group E occupancies, buildings, structures and/or facilities.

1.2. During F/Y 2025/2026, the North County Fire Protection District completed the annual inspection of 15 Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

2.0. **RESIDENTIAL GROUP “R” OCCUPANCIES:**

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2026-09



RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ACKNOWLEDGING THE INSPECTION OF CERTAIN OCCUPANCIES AS REQUIRED BY §13146.2 AND §13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.

- 2.1. Residential Group R occupancies, for the purposes of this Resolution, are generally those occupancies containing sleeping units and include hotels, motels, apartments (three units or more), etc., as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden.
- 2.2. During F/Y 2025/2026, the North County Fire Protection District performed initial annual inspection of 136 Group R occupancies, buildings, structures and/or facilities. All state mandated R occupancies and 1 detainment center were completed reflecting a 100% compliance rate for this reporting period.

**APPROVED, ADOPTED and SIGNED** at a Special Meeting of the Board of Directors of the North County Fire Protection District held on this **30<sup>th</sup> day of June 2026**, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

---

Chris Shaw, President

**I HEREBY CERTIFY** that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection

**NORTH COUNTY FIRE PROTECTION DISTRICT**

**RESOLUTION 2026-09**



**RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ACKNOWLEDGING THE INSPECTION OF CERTAIN OCCUPANCIES AS REQUIRED BY §13146.2 AND §13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE.**

District at the meeting thereof held on the **30<sup>th</sup> day of June 2026**, and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this this **30<sup>th</sup> day of June 2026**.

---

Mavis Canpinar – Board Clerk

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND BOARD CLERK CANPINAR  
**DATE:** JUNE 30, 2026  
**SUBJECT:** VOTE: CSDA SOUTHERN NETWORK, SEAT C, BOARD POSITION

## **ACTION AGENDA**

### **RECOMMENDATION:**

That the Board cast a vote for one of the nominees for the California Special Districts Association (CSDA) seat representing the Southern Network, Seat C. The Board Clerk has previously been authorized to electronically cast a vote on behalf of the Board of Directors.

### **BACKGROUND:**

Special districts in California have an association that provides educational and advocacy activities on behalf of special districts throughout the state. CSDA Southern Network is governed by a Board of Directors (BOD) whose BOD is elected by member districts. Southern Network Seat C is now up for election.

### **DISCUSSION:**

Election materials and candidate statements provided by CSDA are attached for the Board's information (Attachment A). There are four individuals on the ballot for this position:

1. Nikki Winslow, District Director, Altadena Library District (Incumbent)
2. Jason Dafforn, General Manager, Valley Sanitary District
3. John Horst, Director, Trabuco Canyon Water District
4. Melinda Sedmak, Trustee, Twentynine Palms Cemetery District

**FISCAL ANALYSIS:** No fiscal impact.

### **SUMMARY:**

This election provides the District an opportunity to select a representative(s) for the Southern Network. Staff has no recommendation for the Board for Seat C of the Southern Network. If there is a motion to submit a ballot, the Board Clerk will submit an electronic vote no later than July 24, 2026.

# **Attachment A**



**2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Nikki Winslow

District/Company: Altadena Library District

Title: District Director

Elected/Appointed/Staff: Staff

Length of Service with District: 6 years

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

General Managers Summit 2020-2025; San Gabriel Chapter Formation Committee 2024; San Gabriel Chapter Board Vice-Chair 2025; Legislative Day 2025; Annual Conference 2025; CSDA Board Southern Network Seat C Nov 2025-present

**2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):**

California Library Association; CALPELRA; American Library Association; Public Library Association

**3. List your local government involvement (such as LAFCo, Association of Governments, etc.):**

Altadena Town Council, LAFCo

**4. List your involvement in civic and/or non-profit organization:**

Rotary Club of Altadena; Altadena Chamber of Commerce; Altadena Heritage; Eaton Fire Collaborative

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

## **2027-2029 CSDA Board Appointment – Seat C Southern Network**

### **Candidate Statement – Nikki Winslow**

I am honored to put myself forward as a candidate for the CSDA Board for the 2027-2029 term. Since my appointment to the seat in January 2026, I've familiarized myself further with CSDA Board operations and the incredible individuals who volunteer their time to advocate for the work that special districts accomplish. Being part of this team is inspiring, and I look forward to serving and representing my region on the Board for the 2027-2029 term. I believe deeply in the mission of special districts and the staff and leadership upholding this work. They provide libraries, parks, water, fire protection, vector control – and so many other vital services. Special districts are essential in strengthening California's communities, often serving as a critical connection and filling in gaps for services that would otherwise be unavailable. It is my goal to continue to advocate for policies that support sustainability, innovation, and equity for all districts across our state, and represent the interests of the Southern Seat C region on the Board.

For 6 years I have served as District Director of the Altadena Library District. In this role, I have been proud to guide our community through a period of both tremendous growth and significant challenges. Among my achievements, I successfully led the passage of a ballot measure that secured long-term, sustainable funding for our libraries, a feat accomplished in the first year of the 2020 pandemic. I oversaw the planning of our two major renovations and the reopening of our branch on the westside of Altadena in August 2025. In February of this year, our Main library closed and long-awaited renovation work will finally begin on this property. These projects ensure that our library spaces are welcoming, modern, and adaptable to community needs. And throughout 2025 I helped guide the District and our residents through the devastation of the Eaton Fire, leading recovery and rebuilding efforts while ensuring our library remained a place of connection and resilience during a time of crisis and uncertainty.

Prior to my work in Altadena, I served as Assistant Director of Glendale Library, Arts & Culture and, before that, spent nearly 15 years with the Las Vegas-Clark County Library District, where I gained deep experience in operations, branch management, and community partnership building. My educational background includes a Bachelor's in Political Science from UNLV, a Master's in Library and Information Science from the University of North Texas, and a Master's in Public Administration from Claremont Lincoln University. This academic foundation, paired with over

two decades of professional leadership, has shaped my approach to governance—one grounded in strategic leadership, ethical decision-making, and a commitment to inclusive community engagement.

Throughout my career, I have worked with diverse populations and developed programming that directly meets the needs of my community. I have helped launch ESL and citizenship training programs for new Americans, championed the expansion of digital resources, and created equitable access to services for patrons of all ages and backgrounds. In Altadena, I have also been intentional about mentoring and empowering the next generation of library leaders. I am very passionate about professional development, and look forward to advocating for uplifting aspiring leaders in our special districts.

I want to continue to serve on the CSDA Board and spotlight how special districts meet challenges where larger government agencies sometimes cannot— with adaptability and innovation built-in to their structure. Advocating for these institutions is critical in meeting the needs of our California communities and solving problems that sometimes seem impossible. I believe my experiences navigating ballot measures, leading through emergencies, and building strong community partnerships add value to the Board’s work. I especially believe my perspective as a library district leader—representing a sector that touches education, workforce development, equity, and civic engagement— is critical to the future of California’s social infrastructure.

My involvement with CSDA is not just within my District or on the Board, but also as leadership in my local CSDA Chapter. I currently serve as Vice-Chair of the Special District Association of San Gabriel Valley Chapter Board, and was one of its founding members. In January 2024, I was invited to participate in a meeting to explore the formation of a new CSDA chapter in the San Gabriel Valley. At the group’s follow-up meeting in May 2024, I volunteered to serve on the formation committee, which successfully launched the chapter in October 2024... I was honored to host one of our chapter meetings at the Altadena Main Library, featuring Supervisor Kathryn Barger as our invited speaker in September 2025. We recently hosted a chapter mixer to encourage our special district staff and elected officials to meet, network and learn about the vital work our districts provide to fulfill the diverse needs and priorities of residents across our region.

It would be a privilege to serve a full term alongside other committed leaders on the CSDA Board for the 2027-2029 term, advocating for the sustainability of our districts, supporting collaboration across sectors, and ensuring that all voices—large, small, urban, and rural—are represented in statewide conversations. I am ready to bring my passion, experience, and vision to this role, and I would be honored to earn your support.

Sincerely,

**Nikki Winslow**

District Director, Altadena Library District



# Altadena Libraries

## BOARD OF TRUSTEES

Katie Clark  
Boon Lim  
Justin Mahramas  
Ray Ruffin  
Kameelah Wilkerson

## MISSION

The Altadena Library District brings PEOPLE and IDEAS together.

## VISION

An Altadena where all are learning, growing, and thriving together.

## MAIN LIBRARY

600 E. Mariposa Street  
Altadena, CA 91001

## BOB LUCAS BRANCH

2659 Lincoln Avenue  
Altadena, CA 91001

June 7, 2026

RE: Support for Nikki Winslow for the 2026-2028 CSDA Seat C Southern Network

To my fellow CSDA Southern Network members,

It is my pleasure to endorse election of Nikki Winslow to the CSDA Seat C Southern Network. Since becoming Director of the Altadena Library District in 2019, Nikki has demonstrated exceptional leadership, vision, and dedication to both our district and the broader special district community. She has represented the Southern Network with distinction on the CSDA Board, and our Board, staff, and community have the utmost confidence in her leadership. The Altadena Library District Board respectfully asks for your support and vote for Nikki Winslow before the July 24, 2026 election deadline so she may continue representing the interests of special districts throughout the Southern Network.

District Director Winslow's leadership has proven invaluable as our library district recovers from the devastating Eaton Fire. As both of our properties survived the fire, she led the safe and timely reopening of library services, collaborated with the Los Angeles County Parks and Recreation Department to staff interim camps for children displaced from their schools, joined community leaders and non-profits in spearheading Altadena recovery through the Eaton Fire Collaborative, and worked to secure the district's financial stability during recovery, building strong relationships with local and state elected officials to ensure our future budgetary needs would be preserved and backfilled.

At the same time, Nikki has continued to lead the district's major capital improvement efforts. She successfully organized and led the 2020 bond measure campaign that secured funding for the renovation and reopening of the Bob Lucas Memorial Library and the current renovation of our Main Library. The ballot measure funds were also invaluable in securing the long-term financial future and stability of the Altadena Library District, ensuring it will be a presence in the community for many years to come, and ready to serve returning and new Altadena residents.

Nikki Winslow has led under immense pressure and understands when to pivot to meet the needs of her staff, the district, and the community we serve, and this steady, strong leadership continues to carry our District forward. I am continuously impressed by her ability to balance the challenges our district faces while also maintaining active membership in our local CSDA chapter and CSDA board activities, heading professional development programs across library systems, and being active in the Altadena community beyond library district needs and truly connecting with our community and partners. She is truly committed to special districts and the work they accomplish in providing essential services to our communities. We have full confidence in backing Nikki Winslow, and believe she would be an essential asset to the CSDA Board if elected to continue serving.

Best Regards,

Trustee Kameelah Waheed Wilkerson, Board President



**VOTE!** **Nikki Winslow**  
 Altadena Library District Director  
**for CSDA Board of Directors – Southern Network**

My name is Nikki Winslow, and I am honored to be a candidate for the CSDA Board of Directors, representing the Southern Network.

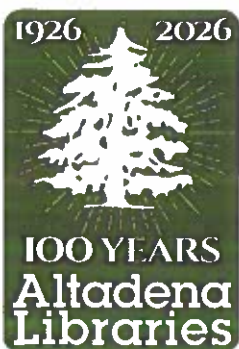
Since my appointment in November 2025, I've had the pleasure to serve with our other incredible board members who volunteer their time advocating for Special Districts. I believe deeply our Districts are essential to strengthening California communities, and my priority is to continue to advocate for policies that support sustainability, innovation, and equity for all Districts across our state.

As Director of the Altadena Library District for the past six years, I led efforts to secure sustainable funding, oversee major facility renovations, and expand access to modern, community-centered library services. I also helped guide the District and residents through the challenges of the Eaton Fire, supporting recovery efforts while ensuring the library remained a source of connection and resilience. With more than 20 years of leadership experience and advanced degrees in library science and public administration, I bring a governance approach rooted in strategic leadership, ethical decision-making, and inclusive community engagement.

Throughout my career, I've developed programs and services that expand opportunity, including ESL and citizenship training, digital resource initiatives, equitable access for diverse communities, and mentoring programs for the next generation of library leaders. As a member of the Board, I will continue to advocate for Special Districts as innovative, adaptable institutions that effectively address community needs. My experience leading ballot measures, navigating emergencies, building strong partnerships, and representing the unique perspective of library districts positions me to contribute meaningfully to the work being accomplished on the CSDA Board.

My involvement with CSDA includes leadership at the local level. As a founding member and current Vice-Chair of the Special District Association of San Gabriel Valley Chapter, I helped launch the chapter in 2024 after serving on its formation committee. I was honored to host a chapter meeting at the Altadena Main Library featuring L.A. County Supervisor Kathryn Barger and continue to build meaningful connections among Special District staff and elected officials throughout the region.

It would be a privilege to serve a full term on the CSDA Board for 2026-2028, fostering collaboration and ensuring that the perspectives of Special Districts of all sizes and communities are represented. I will bring my experience, passion, and vision to this role, and I would be honored to earn your support.



Sincerely,

Nikki Winslow  
 Altadena Library District Director

June 30, 2026 - Special Board Meeting



086



**2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jason Dafforn

District/Company: Valley Sanitary District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 2.75 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attend CSDA Conferences, Leadership Academy, GM Summit, CSDA Legislative Days

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

ACWA, CASA, NACWA

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

Collaborate with Riverside LAFCO, Coachella Valley Association of Governments (CVAG)

4. List your involvement in civic and/or non-profit organization:

Desert Recreation Foundation Board of Directors

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

## Candidate Statement

My name is Jason Dafforn, and I am honored to be a candidate for the CSDA Board of Directors representing the Southern Network, including Los Angeles, Orange, San Diego, San Bernardino, Riverside, and Imperial counties.

I am a Licensed Civil Engineer with more than 30 years of experience in the water and wastewater industry, including 17 years as a utility manager for California local governments and more than 10 years serving special districts. I currently serve as General Manager of Valley Sanitary District in Indio, California.

Throughout my career, I have focused on strengthening essential public infrastructure, improving organizational performance, and leading teams to deliver practical, long-term solutions. I have a deep appreciation for the diversity of special districts and the critical services they provide, including water, wastewater, parks and recreation, fire protection, libraries, healthcare, and community services.

Additionally, I have actively represented special district interests through legislative advocacy, participating in multiple policy and legislative trips to Sacramento and Washington, D.C. over the past several years. These efforts have focused on engaging directly with state and federal policymakers to advance the needs and priorities of special districts across California.

I also serve on the Board of Directors of the Desert Recreation Foundation, a nonprofit organization supporting the Desert Recreation District, where we help expand access to quality recreational programs and facilities throughout the Coachella Valley. The Foundation was recently awarded the 2026 California Nonprofit of the Year for Senate District 18.

If elected, I will bring a strategic, pragmatic perspective to the CSDA Board of Directors and work collaboratively to ensure CSDA remains a strong, effective advocate and resource for its members. Together, we can continue to strengthen special districts and the communities they serve.

Thank you for your support.

Jason Dafforn, PE  
General Manager, Valley Sanitary District



## 2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John Horst

District/Company: TCWD

Title: Director

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: 1 1/2 yrs

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Not at this time. I am assigned as a board representative but have not been given permission to attend yet.

2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):

ACWA

3. List your local government involvement (such as LAFCo, Association of Governments, etc.):

none at this time

4. List your involvement in civic and/or non-profit organization:

SCRA, TCWD

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

## **Candidate Statement – John Horst**

My name is John Horst, and I'm running as a candidate for the California Special Districts Association in the Southern Network.

I am proud to stand as a candidate committed to strengthening the vital role special districts play in serving our communities. Special districts are the backbone of local government—providing essential services like water, fire protection, sanitation, and infrastructure that directly impact our daily lives. Across California, these districts are trusted, community-driven, and accountable to the people they serve.

As a current Director of the Trabuco Canyon Water District, I have focused on protecting taxpayer dollars, improving transparency, and ensuring reliable, high-quality water services. I serve on the Finance and Audit Committee, helping maintain fiscal discipline, and I chair the Outreach Committee to improve communication, so residents stay informed and engaged.

My background in business and operations shapes how I approach public service. I've built my career solving problems, improving efficiency, reducing costs, and strengthening organizations from within. I understand how to manage budgets, support teams, and make decisions that lead to long-term stability and success.

I'm not a career politician—I bring entrepreneurial experience, a strong work ethic, and a commitment to results. I ask tough questions, seek practical solutions, and stay focused on what matters most: serving our community responsibly.

I respectfully ask for your vote.

RECEIVED

JUN 09 2026

# John Horst

## for CSDA Board of Directors - Southern Network



Dear Fellow Special District Board Members and Community Leaders,

I am writing to respectfully ask for your support and vote for my candidacy to the California Special Districts Association Board of Directors.

Special districts are the backbone of local service in California that serve our communities through libraries, cemeteries, water systems, parks, fire protection, healthcare, or other essential public services.

Special districts—large and small—play a critical role in maintaining the quality of life for our residents. Yet too often, the voices of smaller districts can be overshadowed by larger agencies with greater staffing and resources. In my career, I have continuously stood up to the “big guy” and have found ways to make the small voice roar. I believe smaller districts deserve strong, effective representation that ensures they are heard and respected in statewide discussions and decision-making.

As a representative on the CSDA Board, I will advocate for:

- Strong representation for small and rural districts
- Fair access to funding, training, and legislative support
- Practical solutions that recognize the operational realities of smaller agencies
- Increased collaboration among districts serving diverse local needs
- Protection of local control and accountability

I want to work toward expanding access to State project funding for small districts based on the merit and community value of their projects — not simply on their size, staffing, or ability to navigate complex grant requirements.

I understand the challenges that small districts face — limited budgets, increasing regulatory demands, infrastructure needs, and the responsibility to do more with fewer resources. These challenges require leadership that listens, communicates, and works collaboratively on behalf of all districts, regardless of size.

Together, we can strengthen the future of special districts and continue delivering vital services to the communities that depend on us every day.

Thank you for your consideration and for your continued service to the public.

John Horst  
Director, Trabuco Canyon Water District



[jhorst@tcwd.ca.gov](mailto:jhorst@tcwd.ca.gov)





**2027-2029 TERM - CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Melinda Sedmak  
District/Company: 29 Palms Public Cemetery District  
Title: Trustee  
Elected/Appointed/Staff: Appointed  
Length of Service with District: 1 year

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I am actively engaged with CSDA through participation in member discussions, governance resources, and ongoing professional development focused on special district operations and best practices. My current and planned involvement includes:

- Participation in CSDA member forums addressing small and rural district challenges, including records management and operational efficiency
- Continued use of CSDA governance resources and training materials to support board effectiveness
- Planned attendance at the Special District Leadership Academy, San Diego, May 11–14, 2026
- Commitment to complete all four modules, and 10 continuing education hours to earn the Certificate in Special District Governance

**2. What other state-wide associations have you been involved with? (such as CSAC, ACWA, League, etc.):**

- California Notary Public
- California Teachers Association (CTA)
- National Association of Legal Assistants (NALA)
- Phi Theta Kappa (PTK) - Southwest Regional Vice President of Nevada/California Region of Phi

**3. List your local government involvement (such as LAFCo, Association of Governments, etc.):**

I currently serve as a Trustee for the Twentynine Palms Public Cemetery District, where I participate in governance, policy oversight, and the responsible stewardship of public resources. My role includes supporting compliance with applicable laws, contributing to long-term planning, and ensuring operational sustainability within a small, rural district. I also actively engage in local government and community leadership efforts within San Bernardino County, with a focus on transparency, collaboration, and effective service delivery.

**4. List your involvement in civic and/or non-profit organization:**

My civic and community involvement reflects a commitment to public service, election integrity, and community outreach:

- Poll Worker Supervisor, Twentynine Palms, (3 years)
- Deputy Registrar, State of Arizona (6 years)
- Notary Public, California (3 years)
- Notary Public, Arizona (6 years)
- Precinct Captain for Political Committeemen, Arizona Legislative District 23 (4 years)
- “Hope Responder,” Hope Response, Inc. (Non-Profit-501c3) supporting outreach to immigrant communities & disaster response efforts across California/Arizona (10 years)
- Member, Business Network International (BNI), Hi-Desert, focused on professional collaboration & local business development (3 years)
- Volunteer, Inspiration’s Edge and Theatre 29, Twentynine Palms, supporting community events & engagement (2026)

## **Candidate Statement for Melinda Sedmak**

Special districts serve as the foundation of local governance, providing essential services that directly impact the daily lives of the communities they serve. As a Trustee for the Twentynine Palms Public Cemetery District, I have developed a strong commitment to responsible governance, transparency, and the stewardship of public resources, particularly within a small, rural district that faces unique operational and financial challenges.

Cemetery districts represent a distinct and often underrepresented sector within special districts. These districts carry a profound public trust, preserving history, honoring families, and maintaining spaces of lasting community significance. At the same time, rural districts in the High Desert and Inland Empire regions frequently operate with limited resources and minimal representation at the statewide level. I am committed to ensuring that these voices are included in broader discussions affecting special districts across California.

My professional background as a managing paralegal in estate planning, trusts, and probate has provided me with a strong foundation in legal compliance, fiduciary responsibility, and long-term planning. Combined with my experience in civic leadership and election oversight, I bring a perspective grounded in accountability, structure, and public service.

I am actively engaged with CSDA resources and intend to attend the Special District Leadership Academy in San Diego in May 2026 to complete all four governance modules and work toward earning the Certificate in Special District Governance. I am prepared to commit the time and effort required to fulfill the responsibilities of serving on the CSDA Board of Directors, including participation in meetings, committees, and statewide initiatives.

I respectfully seek the opportunity to represent the Southern Network and to contribute a thoughtful, balanced perspective that supports all special districts, particularly those in rural and underserved regions.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND HR MANAGER GOSS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** PUBLIC HEARING ON AB 2561 -STATUS REPORT ON POSITION VACANCIES AND RECRUITMENT AND RETENTION EFFORTS

### **ACTION AGENDA**

#### **RECOMMENDATION:**

1. That the Board conduct a public hearing for the purpose of receiving comments on the status report regarding position vacancies as of June 23, 2026.
2. That the Board receive and file this report.

#### **BACKGROUND:**

In accordance with Assembly Bill 2561 (AB 2561) codified in Govt. Code section 3502.3 and enacted on September 22, 2024, this report provides an overview of the status of employee vacancies within the North County Fire Protection District (NCFPD).

#### **DISCUSSION:**

AB 2561 (Govt. Code section 3502.3) amended the Meyers-Milias-Brown Act to mandate that public agencies present the status of their vacancies and related recruitment and retention efforts at a public hearing before their governing body at least once per fiscal year. This presentation must occur prior to the adoption of the agency's final budget for the fiscal year.

#### **Current Vacancy Status:**

As of 6/23/2026, the following is a summary of vacancies within NCFPD:

- **Total Authorized Represented Full-Time Positions:** 89
- **Current Vacant Positions:** 3
- **Vacancy Rate:** 3.4%

**STATUS REPORT ON POSITION VACANCIES AND RECRUITMENT AND RETENTION EFFORTS**  
**6/30/2026**  
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NCFPD's current vacancies include the following:

- Medical Services Officer (in interview process)
- Paramedic (two openings with planned mentorships from internal promotions - currently waiting on credentials)

**Recruitment and Retention Efforts:**

**1. Recruitment Initiatives:**

- Maintaining relationships with local high schools, colleges, and fire academies to promote careers in the fire service.
- Continuation of support of NCFPD explorer program
- Participation in community events
- Using social media to highlight department culture, training, equipment and employee stories
- Participation in Ignite Your Potential Empowerment Camp

**2. Employee Retention:**

- Provide comprehensive mental health and peer support programs
- Offer EAP resources
- Support physical fitness and injury prevention initiatives
- Maintain competitive compensation and benefit package.
- Promote retirement, healthcare and specialty pay incentives

**3. Streamlined Hiring Processes:**

- Use of interest cards to build recruitment data and use for future openings
- Ensure website Careers page is easy to navigate and application process is not prohibitive
- Reduction of the average time from job posting to hiring decision.
- Regular review and optimization of interview and selection procedures.

**Identified Challenges and Proposed Changes:**

During our assessment, we identified several factors contributing to the current vacancy rates:

- **Limited Educational Opportunities:** Palomar College currently does not have the ability to host more than two (2) Paramedic classes or two (2) Fire Academies locally per year.
- **Limited candidate pool:** The limited number of qualified applicants often have multiple employment opportunities available and are attracted by increasingly competitive compensation and benefit packages offered throughout the region.

- **To mitigate these issues, we propose the following actions:**
- **Workforce Development:** Continue supporting internal employee development opportunities to assist EMT personnel in obtaining Paramedic certification and advancement opportunities within the District.
- **Compensation Review:** Conduct annual salary/benefit package surveys for entry-level positions.
- **Candidate Outreach:** Enhanced outreach to job candidates through in-person outreach and social media presence.

**Employee Organization Participation:**

In compliance with AB 2561, recognized employee organizations have been invited to present their perspectives during this hearing. Their insights are invaluable in understanding the on-ground challenges and collaboratively developing effective solutions

**FISCAL ANALYSIS:**

There is no direct fiscal impact associated with this status report. Existing recruitment and retention activities are funded within the District's approved budget.

**SUMMARY:**

In compliance with Assembly Bill 2561, this report provides a status update on employee vacancies within the North County Fire Protection District as of June 23, 2026. The report outlines current vacancy levels, recruitment and retention efforts, and challenges affecting workforce staffing, including limited local training opportunities and a competitive labor market.

The District continues to support recruitment through educational partnerships, community outreach, participation in workforce development programs, and strategic use of social media. Retention efforts include working to remain competitive with compensation and benefits, supporting employee wellness initiatives, and providing professional development opportunities.

The Board is asked to conduct a public hearing to receive public and employee organization comments regarding staffing vacancies and workforce initiatives, and to receive and file this report.

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## MEMORANDUM

**TO:** Board of Directors  
North County Fire Protection District

**FROM:** Kristen S. Steinke, General Counsel

**DATE:** June 23, 2026

**RE:** General Counsel Report for Monthly Board Meeting

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Below is a summary and update on the status of antitrust litigation filed by several cities against fire apparatus manufacturers.

The City of Emeryville and the City of San Diego have filed federal antitrust lawsuits targeting REV Group, Oshkosh Corporation and its subsidiary Pierce Manufacturing, Boise Mobile Equipment (BME), and private equity firm American Industrial Partners, alleging that the companies orchestrated a years' long anticompetitive scheme that consolidated the fire apparatus industry, restricted supply, and forced public agencies and fire departments to pay inflated prices for essential lifesaving equipment in violation of antitrust laws designed to protect fair competition.

The lawsuits allege that these companies intentionally destroyed market competition. As a result, California public agencies are facing artificial 50% to 100% price hikes and vehicle delivery delays of up to four years.

Emeryville filed this case after being overcharged for two Pierce Enforcer fire engines ordered in May 2024 (costing \$1.16 million each) and being forced to wait four years for delivery. The cases have been consolidated into national multi-district litigation (MDL No. 3179).

According to the Complaint, the defendants' consolidation strategy turned formerly independent builders, E-ONE, KME, Ferrara, Spartan, Smeal, Ladder Tower, UST, BME, and Maxi-Metal, into subsidiaries of just two corporate families. The Complaint also alleges that, after acquiring their competitors, the companies deliberately shut down factories, restricted output, and touted unprecedented backlogs as a way to justify steep price increases to public agency purchasers. It further alleges that Pierce Manufacturing and Oshkosh created restrictive dealer agreements and warranty rules that locked cities into buying proprietary parts at excessive markups.

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The cities are seeking treble damages that would force the manufacturers to pay back triple the amount of the overcharges to affected agencies; corporate breakups (divestiture), where private equity firms would be ordered to sell off brands to restore real market competition; and striking down restrictive warranties so that agencies can use affordable third-party parts and independent repair shops.

These cases are in the very beginning stages of litigation. We will continue to track the status of these cases so we can remain updated.



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** COMMENTS, REPORTS, AND UPDATES

**STAFF COMMENTS/REPORTS/UPDATES:**

- Chief McReynolds
- Chief Officers & Staff
- Board
- Bargaining Groups

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** JUNE 30, 2026  
**SUBJECT:** CLOSED SESSION

**CS.1. Announcement — President Shaw**

An announcement regarding the items to be discussed in closed session will be made prior to the commencement of closed session.

**CS.2. Conference with Labor Negotiator (Government Code §54957.6):**

*Agency Representative:  
Employee Organization(s):*

*Counsel Steinke and Counsel Burns of BW&S  
Safety, Miscellaneous, Single-Role Paramedics,  
& Management Group Employees*

**CS.3. Report from Closed Session – President Shaw**

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