

NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfire.org

BOARD OF DIRECTORS

CINDY ACOSTA
JEFFERY EGKAN
DAVID KENNEDY
KENNETH E. MUNSON
CHRIS SHAW

KEITH MCREYNOLDS - Fire Chief/CEO - kmcreynolds@ncfire.org
ROBERT H. JAMES - District Counsel - roberthjameslaw@gmail.com
MAVIS CANPINAR - Executive Assistant/Board Clerk - mavis@ncfire.org

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
SUBJECT: BOARD MEETING PACKAGE
DATE: December 13, 2022

Enclosed is your Board package for the Regular December Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the regular meeting venue at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

Please note this month's meeting is scheduled for Tuesday, December 13, 2022, beginning at **4:00 p.m.**

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me prior to the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

To ensure a quorum is present, please call Mavis in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.

Respectfully,



Keith McReynolds
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

DECEMBER 13, 2022

4:00 p.m.

The December 13, 2022 meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at

<https://us06web.zoom.us/j/87017846503?pwd=ekF0RGt1Mm4vWXgrRFpXbUIPUFlmdz09> or

Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org.

E-mailed comments received will be read into the record by Staff.

LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE/INVOCATION (by request)

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENT – PRESIDENT EGKAN

(pgs. 5-6)

➤ **STANDING ITEM:** Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).

2. THIRD AND FOURTH QUARTER 2022 AWARDS FOR BOARD RECOGNITION PROGRAM – CHIEF McREYNOLDS AND BC CANPINAR

(pgs.7-18)

➤ **QUARTERLY ITEM:** Select employees to be acknowledged for their efforts in the First Quarter 2022.

ACTION AGENDA

PRIORITY ACTION ITEMS:

All items listed under the Priority Action Items must be conducted at the beginning of the meeting as per Section 4.3.3. of the Board of Directors Operations Policy.

3. OFFICIAL SWEARING-IN AND SEATING OF NEW BOARD MEMBERS – CHIEF McREYNOLDS AND DISTRICT COUNSEL JAMES

(pgs.19-20)

➤ **ELECTION YEAR EVENT:** Swear-in and Seat new and returning Board Members: Kenneth Munson, Ross Pike, Chris Shaw

4. BOARD ELECTIONS OF OFFICERS FOR 2023 – CHIEF McREYNOLDS AND COUNSEL JAMES

(pgs. 21-22)

➤ **ANNUAL ITEM:** Select Board Officers (President and Vice President) for calendar year 2023.

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



AGENDA FOR REGULAR BOARD MEETING

DECEMBER 13, 2022

PAGE 2 OF 3

5. **APPROVE REGULAR BOARD MEETING MINUTES, OCTOBER 25, 2022** (pgs.23-30)
➤ STANDING ITEM: Review and approve minutes from October meeting as presented.
6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR OCTOBER AND NOVEMBER 2022** (pgs. 31-48)
➤ STANDING ITEM: Review and Accept Financial Report for October as presented.
7. **REVIEW AND APPROVE POLICIES AND PROCEDURES:** (pgs.49-56)
➤ STANDING ITEM: Governance – Board of Directors – SOP – Board of Directors – Meetings: Updated sections on video/audio streaming of meetings and virtual Board meetings, in accordance with AB 361 and AB 2449

ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

8. **APPROVE MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT BOARD MEETINGS FOR THE YEAR 2023 — CHIEF McREYNOLDS AND BC CANPINAR** (pgs.57-58)
➤ Annual Item: Review and approve new meeting schedule for 2023.
9. **CONSIDER AND SELECT REPRESENTATIVE(S) FOR THE NORTH COUNTY DISPATCH BOARD OF DIRECTORS – CHIEF McREYNOLDS** (pgs.59-60)
➤ Recurring Item: Consider and select representatives for primary and alternate positions on Board.
10. **BATTALION CHIEF VACANCY PROMOTION – CHIEF McREYNOLDS** (pgs.61-62)
➤ New Item: Consider Staff to promote a Battalion Chief (B/C) to fill a 56-hr (shift) position that will be vacated due to leave usage associated with an impending retirement.
11. **AUTHORIZE RENEWAL OF CONTRACT FOR MEDICAL STANDBYS WITHIN EOA – DFC MAHR AND CHIEF McREYNOLDS** (pgs.63-77)
➤ Recurring Item: Consider the District renew its contract with Mercy Medical Transport Inc. to provide limited medical standby services within the District's exclusive operating area (EOA), as authorized by Resolution 2022-23, and authorize Chief McReynolds to execute the Agreement on behalf of the District.
12. **DISTRICT PROPERTY CIVIL ENGINEERING SERVICES – CHIEF McREYNOLDS** (pgs.78-79)
➤ New Item: Consider authorizing Staff to execute a sole source contract with Michael Baker International (MBI) for expanded civil engineering services on the current Station #4 property (APN 125-050-69-00) to include expanded services to vacate existing easements.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

13. **There are no Discussion Items for the December 13, 2022 Board meeting.** (pgs. 80-81)

STANDING DISCUSSION ITEMS:

All items listed under the Standing Discussion Items are presented at every meeting.

- **LEGAL COUNSEL REPORT:** (pgs.82-87)
"Local Governing Board Members Will Now Have Conflict of Interest in Campaign Donors Appearing Before Their Agencies" and "Brown Act Updates: Continued Remote Meetings and Removal of Disruptive Attendees"
- **WRITTEN COMMUNICATION** (pgs. 88-89)
- **BOARD RECOGNITION PROGRAM**
- **NEWS ARTICLES** (pgs. 90-103)



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

DECEMBER 13, 2022

4:00 p.m.

● COMMENTS/QUESTIONS

(pgs. 104-05)

● STAFF:

- Chief McReynolds
- Other Staff

● BOARD

● BARGAINING GROUPS

● PUBLIC COMMENT

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

CS-1. ANNOUNCEMENT — PRESIDENT EGKAN:

(pgs. 106-07)

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF MCREYNOLDS:

- FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF MCREYNOLDS, DISTRICT COUNSEL JAMES

CS-3. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:

- FIRE CHIEF/CEO DISTRICT NEGOTIATOR: DISTRICT COUNSEL JAMES

CS-4. REPORT FROM CLOSED SESSION — PRESIDENT EGKAN

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, January 24, 2023, 4:00 p.m.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Cle, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Clerk, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was December 8, 2022."

Board Clerk Mavis Canpinar:

Mavis Canpinar

Date: December 8, 2022

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: DECEMBER 13, 2022
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT:

1. *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).*

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO AND BC CANPINAR
DATE: DECEMBER 13, 2022
SUBJECT: EMPLOYEE RECOGNITION PROGRAM REPORT – SELECTION OF INDIVIDUALS

ACTION AGENDA

RECOMMENDATION:

Staff recommends the Board select individual(s) to be recognized for their efforts during the Third and Fourth quarter of 2022.

BACKGROUND:

In 2007, the Board instituted a Program designed to recognize excellent performance by members of the organization. On a quarterly basis, the Board selects employees to be recognized, based on feedback received during the quarter. The District has been fortunate to receive positive feedback on a number of employees' activities these past quarters, upon which they may make their selection from the individuals and groups below.

INFORMATION RECEIVED ON INDIVIDUALS:

For the Third and Fourth Quarters of 2022, the Board received information on the following individuals/crews for their outstanding efforts:

- **BOARD RECOGNITION PROGRAM:**
- **INSTALLATION OF NEW MOUNTING FOR TV IN SCOUT HUT:**

Captain Baker
Engineer Harlin
FF/PM Rutledge
PM Willard

- **07-29-22 - THANK YOU LETTER:**

Captain Russel
Engineer Harlin
FF/PM Quevedo
FF/PM Rivera
PM Willard
PM Williams

- **08-20-22 – LETTER OF RECOGNITION – WEED ABATEMENT:**

Captain Baker
Captain Benoit
Engineer Quinn
FF/MP Alter- Reitz

- **UNDATED THANK YOU LETTER – MEDICAL AID:**

Captain Choi
Engineer Glasgow
FF/PM Aldrich
FF/PM Nash
FF/PM Saldana

FISCAL ANALYSIS:

The Program has expended approximately totaling \$500, which is 10% of the recognition budget.

SUMMARY:

The Staff joins the Board in acknowledging the extraordinary efforts of these members and requests the Board select individuals/groups/crews for recognition, staying within budgetary standards.

Loren Stephen-Porter

From: Joseph Harlin
Sent: June 7, 2022 13:19
To: Brian Macmillan; A Crew; B Crew; C Crew; NCF Admin
Subject: RE: Facility Division Shout-Out

Chief,

Thank you for the shout-out, I would like to throw Captain Eddie Jones in there as well he was also a big help in the installation. As well as Paco Willard and Brock Rutledge for the removal and demolition of some old cabinets.

Thank you,

Joe Harlin

Sent from my T-Mobile 5G Device

----- Original message -----

From: Brian Macmillan <bmacmillan@ncfire.org>
Date: 6/7/22 10:04 AM (GMT-08:00)
To: A Crew <acrew@ncfire.org>, B Crew <bcrew@ncfire.org>, C Crew <ccrew@ncfire.org>, NCF Admin <ncfadmin@ncfire.org>
Subject: Facility Division Shout-Out

Hello everyone,

Here's a shout-out to St 1 A Crew, Capt. Collin Baker and Eng. Joe Harlin for mounting a new TV to the Scout Hut.

Thank you guys for taking ownership and using your talents to progress our department.



Brian MacMillan | Division Chief-Professional Services
North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028
T: (760) 723-2005 - C: (760) 310-4481
bmacmillan@ncfire.org | www.ncfire.org

Proudly serving the communities of Fallbrook, Bonsall and Rainbow – Duty, Integrity and Respect

Discover North County Fire on social media:
[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

NOTICE OF CONFIDENTIALITY: *This email and any attachments thereto, is intended for use only by the addressee(s) named herein and may contain confidential information or other privileged information. If you are not the intended recipient of this email, you are hereby notified that any dissemination, distribution or copying of this email and any attachments thereto, is strictly prohibited. If you have received this email in error, please notify the sender by email, telephone or fax, and permanently delete the original and any of any email and printout thereof. Thank you.*

Fallbrook, CA 92028

7/29/22

Dear "A Crew",

What a nice surprise to receive your note. Totally unexpected. I'm grateful.

The best thing you can do for me is to continue with your high level of commitment to your job. I was helped not only by your amazingly quick response, and competent dealing with the situation, but your kind words en route to the hospital. They were as important as the care I received there. More so, actually.

ct

Keep on keeping on.

Thank you,

Capt Russell
Eng Hurlin
FF Quevedo

FF Rivero
PM Willard
PM Williams



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL - FORMS

ADMINISTRATION
ADMINISTRATIVE FORMS

SECTION 290.161
AUGUST 27, 2021
PAGE 1 OF 1

LETTER OF RECOGNITION

To: Colin Baker
From: Michael Benoit
Date: 20-Aug-2022
Re:

This Letter of Recognition documents your actions on: 08/20/2022

The actions being recognized are:

The purpose of this letter is to recognize the efforts of Engineer Nickolas Quinn and Firefighter/Paramedic Eric Alter-Reitz along with the supervision of Captain Baker for exemplifying our Mission Vision and Values. Eric and Nick recognized an opportunity, took the initiative, developed a plan, and collaborated with the SDGE pipeline project manager, Cal Fire and Station 3 crews to successfully complete the following at North County Fire Station 3.

- Weed abatement of the field.
- Field leveling and rock pile removal in the field.
- Removal of a large nuisance tree tagged for removal during a planning meeting.
- Utilized CAL FIRE's woodchipper to dispose of the tree using the wood chips to cover the lot.

The actions of Nick and Eric demonstrate their understanding of the goals and objectives set by the Department leadership and the pride they have for our stations. They showed the ability to collaborate with our cooperators and further solidify our working relationships with SDGE and CAL FIRE. The projects outlined above were performed at zero cost to the District resulting in an estimated savings of approximately \$15,000 dollars.

Our Mission is to enhance the quality of life in our community by meeting our community's expectations through excellence in public safety and service. Your actions on the above date are a true example of our Mission.

I understand this document will be held in my personnel file for five years.

Colin Baker

Employee Name

Employee Signature

Date

Author's Signature

Supervisor's Signature

Date

Fire Chief/CEO's Signature

Date



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL - FORMS

ADMINISTRATION
ADMINISTRATIVE FORMS

SECTION 290.161
AUGUST 27, 2021
PAGE 1 OF 1

LETTER OF RECOGNITION

To: Eric Reitz
From: Michael Benoit
Date: 20-Aug-2022
Re:

This Letter of Recognition documents your actions on: 08/20/2022

The actions being recognized are:

The purpose of this letter is to recognize the efforts of Engineer Nickolas Quinn and Firefighter/Paramedic Eric Alter-Reitz along with the supervision of Captain Baker for exemplifying our Mission Vision and Values. Eric and Nick recognized an opportunity, took the initiative, developed a plan, and collaborated with the SDGE pipeline project manager, Cal Fire and Station 3 crews to successfully complete the following at North County Fire Station 3.

- Weed abatement of the field.
- Field leveling and rock pile removal in the field.
- Removal of a large nuisance tree tagged for removal during a planning meeting.
- Utilized CAL FIRE's woodchipper to dispose of the tree using the wood chips to cover the lot.

The actions of Nick and Eric demonstrate their understanding of the goals and objectives set by the Department leadership and the pride they have for our stations. They showed the ability to collaborate with our cooperators and further solidify our working relationships with SDGE and CAL FIRE. The projects outlined above were performed at zero cost to the District resulting in an estimated savings of approximately \$15,000 dollars.

Our Mission is to enhance the quality of life in our community by meeting our community's expectations through excellence in public safety and service. Your actions on the above date are a true example of our Mission.

I understand this document will be held in my personnel file for five years.

Eric Reitz

Employee Name

Employee Signature

Date

Author's Signature

Supervisor's Signature

Date

Fire Chief/CEO's Signature

Date



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL - FORMS

ADMINISTRATION
ADMINISTRATIVE FORMS

SECTION 290.161
AUGUST 27, 2021
PAGE 1 OF 1

LETTER OF RECOGNITION

To: Nick Quinn
From: Michael Benoit
Date: 20-Aug-2022
Re:

This Letter of Recognition documents your actions on: 08/20/2022

The actions being recognized are:

The purpose of this letter is to recognize the efforts of Engineer Nickolas Quinn and Firefighter/Paramedic Eric Alter-Reitz along with the supervision of Captain Baker for exemplifying our Mission Vision and Values. Eric and Nick recognized an opportunity, took the initiative, developed a plan, and collaborated with the SDGE pipeline project manager, Cal Fire and Station 3 crews to successfully complete the following at North County Fire Station 3.

- Weed abatement of the field.
- Field leveling and rock pile removal in the field.
- Removal of a large nuisance tree tagged for removal during a planning meeting.
- Utilized CAL FIRE's woodchipper to dispose of the tree using the wood chips to cover the lot.

The actions of Nick and Eric demonstrate their understanding of the goals and objectives set by the Department leadership and the pride they have for our stations. They showed the ability to collaborate with our cooperators and further solidify our working relationships with SDGE and CAL FIRE. The projects outlined above were performed at zero cost to the District resulting in an estimated savings of approximately \$15,000 dollars.

Our Mission is to enhance the quality of life in our community by meeting our community's expectations through excellence in public safety and service. Your actions on the above date are a true example of our Mission.

I understand this document will be held in my personnel file for five years.

Nick Quinn

Employee Name

Employee Signature

Date

Author's Signature

Supervisor's Signature

Date

Fire Chief/CEO's Signature

Date







THANK YOU!!!
Y'all are the best!
We appreciate you!

Dear Captain Choi, Eng Glasgow, FFPM Nash +
FFPM Chris Aldrich, FFPM Michael Caldera,

Thank you so much for your service! We so appreciate you!
The thing that especially stuck out to us was how kind, genuine, & personable
y'all are! "Thank you" we felt truly cared for from the way you
interacted with us! ♥

And wow what an unexpected blessing! Thank you for
running to the grocery store & getting us nutritious soups & smoothie
ingredients! That absolutely made our day! Y'all are the best & so
incredibly thoughtful & generous!! We felt so touched! "Thank you" ♥
.. And for the "get well" card! You certainly went above & beyond!
So sweet! ♥

Sorry for the delayed thank you! My mom & I recovered fine from
Covid, however my dad's been in the hospital with covid pneumonia
since Jan 2nd. There were several nights we weren't sure he'd make it
all probably be in there another week or two. It's been quite the
rollercoaster and battle. really difficult

But thank you! Y'all are the best! You are a gift from God!
We appreciate you!! - Many Blessings!



**NORTH COUNTY FIRE
PROTECTION DISTRICT
BOARD ADMINISTRATION**

TO: BOARD OF DIRECTORS
FROM: BOARD CLERK CANPINAR AND CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: OFFICIAL SWEARING-IN AND SEATING OF NEW BOARD MEMBERS

ACTION AGENDA

RECOMMENDATION:

That the Board swear-in and seat Directors Kenneth Munson, Ross Pike and Chris Shaw.

BACKGROUND:

Each election year, the District receives official verification of the results of the election for new Directors, although that notification may arrive after the date of the December meeting.

DISCUSSION:

Three seats were open this year. All three vacancies ran unopposed and are considered to be "appointed" to their positions.

On December 1, 2022, Board Clerk Canpinar requested certification results from the Registrar Voters Office. The Registrar's office has verified that all three new Directors may be officially seated on the Board at this time and will receive their "official certificates" in the near future. It is appropriate to seat Directors Munson, Pike and Shaw into their positions at this time.

In order to administer the Oath of Office to the new Board Directors, the meeting will be turned over to District Counsel James.

FISCAL ANALYSIS:

None.

SUMMARY:

The newly elected Directors are eligible to be seated and sworn into office. Staff welcomes the new Directors into their new positions with the District.

Page Intentionally Blank



NORTH COUNTY FIRE PROTECTION DISTRICT

BOARD ADMINISTRATION

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS AND BC CANPINAR
DATE: DECEMBER 13, 2022
SUBJECT: ELECTION OF BOARD OFFICERS

ACTION AGENDA

RECOMMENDATION:

To elect Board members to serve as President and Vice President for the 2023 year.

BACKGROUND:

North County Fire Protection District has adopted a policy, which stipulates that at the first meeting following the election of or appointment of new director(s), the Board shall elect a President and Vice President to serve until the election of his or her successor (Health & Safety Code § 13853). Assumption of the Board Officer positions is effective at the end of tonight's Board meeting. Once elected, Board members shall serve in their nominated position for a one-year term.

DISCUSSION:

This meeting constitutes the first meeting after the election of new Directors. The term of office for President Egkan will be complete at the end of the meeting and the term of office for Vice President Acosta will also be completed at the end of the meeting. Therefore, it is time for election of Board Officers for President and Vice President.

FISCAL ANALYSIS:

None.

SUMMARY:

To assist with the election of Board of Director Officers, the meeting will be turned over to Counsel James for the purposes of accomplishing the election of President and Vice President of the Board. After the elections, President Egkan will resume meeting control, conducting the remainder of the meeting.

Page Intentionally Blank

1 **October 25, 2022**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egkan called the meeting to order at 4:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike (4:02 p.m.) and Van Doorn.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, DFC Mahr, Attorney James, Board Secretary
11 Stephen-Porter, D/C MacMillan, FM Fieri, Board Clerk Canpinar and members of the public
12 and Association.

13 **PUBLIC ACTIVITIES AGENDA**

14 1. **PUBLIC COMMENT:** President Egkan addressed the audience and inquired whether
15 there were any public comments regarding items not on the agenda. Chief McReynolds
16 acknowledged and thanked Director van Doorn for serving as a member of the District the
17 last 4 years, and presented him with an award for his service. There being no comments
18 from the public, the Public Comment Section was closed.

19 2. **CHALLENGE COIN AWARD:** Chief McReynolds and Captain Harrington presented Carlos
20 Michel a Challenge Coin for his quick response when coming across a vehicle fire on
21 westbound Highway 76 while on-duty. Chief McReynolds thanked Mr. Michel for his service.

22 3. **VALOR AWARDS:** Chief McReynolds presented Captain Mike Benoit, FF/PM Josh
23 Kortekaas, PM Gabe Saldana and EMT Freddy Avila with valor awards for their courage and
24 composure while carrying out life-saving efforts on District Engineer Bruce Moore.

25 **ACTION AGENDA**

26 **CONSENT ITEMS:**

27 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR SEPTEMBER 27, 2022**

28 5. **REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR OCTOBER 5, 2022**

29 6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2022**

30 7. **REVIEW AND ACCEPT POLICIES AND PROCEDURES**

- 31 1. ADMINISTRATION – BUSINESS ADMINISTRATION – PAYROLL AND BENEFITS – BILINGUAL
32 PAY: NEW POLICY OUTLINING THE REQUIREMENTS AND PROCESSING OF ELIGIBILITY AND
33 PAYMENT.
- 34 2. ADMINISTRATION – BUSINESS ADMINISTRATION – PAYROLL AND BENEFITS – PAYROLL
35 PROCESSING: HOUSEKEEPING TO BRING POLICY IN LINE WITH ACTUAL PRACTICE.
- 36 3. ADMINISTRATION – BUSINESS ADMINISTRATION – PAYROLL AND BENEFITS – SINGLE ROLE
37 EMS PERSONNEL COMPENSATION: HOUSEKEEPING TO BRING POLICY IN LINE WITH
38 ACTUAL PRACTICE.

39 8. **CUSTOMER SATISFACTION SURVEY SATISFACTION PROGRAM, 2022 – 3RD QUARTER RESULTS**

40 President Egkan inquired whether there were any questions on Consent Items 4-8. There
41 being no discussion, President Egkan asked for a motion to approve the Consent Agenda.
42 On a motion by Director Pike, seconded by Director van Doorn the motion to approve the
43 Consent Agenda as presented passed unanimously.

44 **ACTION ITEMS:**

45 9. **APPROVE MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT**
46 **BOARD MEETING FOR THE YEAR 2023 – CHIEF McREYNOLDS AND BOARD CLERK CANPINAR:** Chief

47 McReynolds stated Regular Board Meetings are scheduled the 4th Tuesday of the month with a start
48 time of 4 p.m. at the Fallbrook Public Utility District. The facility is adequately suited for both Board
49 and public attendance. Director Pike and President Egkan both mentioned they would like to consider
50 moving the start time of the meetings from 4 p.m. to 6 p.m. On a motion by Director van Doorn,
51 seconded by Director Pike, a motion was passed to table the item until next month to allow incoming
52 Director, Director Shaw, the ability to voice his consideration.

53 10. **PUBLIC HEARING DATE/TIME CERTAIN FOR OCTOBER 25, 2022 (4:15 P.M.) - FOR ADOPTION OF**
54 **2023 CALIFORNIA FIRE CODE WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS – APPROVAL**
55 **AND ADOPTION OF ORDINANCE 2022-01 – FM FIERI AND CHIEF McREYNOLDS:**

56 President Egkan called the Public Hearing to order at 4:18 p.m., asking if there were any
57 public comments. There being no public comments, the Public Hearing was closed. Chief
58 McReynolds presented the Ordinance for the second and final reading, noting there were

59 no changes since the first reading. President Egkan requested a motion to waive the reading
60 of the ordinance. On a motion by Director Pike, seconded by Vice President Acosta, the
61 motion to waive the reading passed unanimously. On a motion by Director Munson, which
62 was seconded by President Egkan, the Board unanimously approved Ordinance 2022-01 as
63 presented and directed publishing with the following roll call vote: **Ayes:** Director Acosta,
64 Egkan, Munson, Pike and van Doorn; **Noes:** None.

65 11. **NORTH ZONE BLS AMBULANCE DEPLOYMENT – DFC MAHR AND CHIEF McREYNOLDS:** DFC
66 Mahr explained how this operation will continue to assist in providing adequate service to
67 the north zone area. Chief McReynolds advised that with the added hours the ambulance is
68 in service, there will come an increase in cost. President Egkan asked if we have numbers
69 indicating how profitable this has been. DFC Mahr responded that we have a report with five
70 (5) months' worth of billing totaling twenty-two thousand (\$22,000.00) dollars. DFC Mahr
71 reminded the Board that daily call volumes have doubled, and any additional transport
72 revenue should cover expenses incurred. On a motion by Director Pike, seconded by
73 Director Van Doorn, the motion passed unanimously.

74 12. **APPROVE RESOLUTION 2022-21 ADOPTING AN UPDATED PAY SCHEDULE – FM JUUL AND**
75 **CHIEF McREYNOLDS:** Chief McReynolds informed the Board that the pay scale adjustments
76 are displayed on Exhibit 'A'. Chief McReynolds reminded the Board that every time there is
77 a slight adjustment, Board approval is required. With no further discussion, on a motion by
78 Director Munson and seconded by Director van Doorn, the motion to adopt Resolution 2022-
79 21 reflecting an updated pay schedule passed unanimously.

80 13. **SOLE SOURCE VEHICLE PURCHASE – DFC MAHR AND CHIEF McREYNOLDS:** DFC Mahr
81 informed the Board how challenging vehicle acquisition is in the current climate and how
82 competitive bid processing has become. The Fleet Maintenance Supervisor found only one
83 vehicle, a 2022 Dodge Ram, adequately equipped for NCFPD's needs in Southern California.
84 Director Munson asked DFC Mahr if he was pleased with the proposal and DFC Mahr
85 indicated that he is. DFC Mahr also indicated that looking for any other vehicle would be
86 extremely time consuming and would delay procurement further. Director van Doorn asked
87 if there was any opportunity for NCFPD to file a claim against Ford based on the unavailability

88 of replacement parts and DFC Mahr responded that wasn't an option. On a motion by Vice
89 President Acosta, seconded by Director van Doorn the motion to purchase a sole source
90 vehicle passed unanimously.

91 **14. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION – D/C MACMILLAN AND**

92 **CHIEF McREYNOLDS:** D/C MacMillan informed the Board that both he and Chief McReynolds
93 have been working on securing an application for a Federal HUD Program grant. The grant
94 assists public agencies with money to help with facility projects. Chief McReynolds added
95 that there are numerous facilities upgrades that need to be addressed, including the parking
96 lot at Station 3 and some ADA modifications at the administrative building. President Egkan
97 asked if we needed more handicapped space and ramp modifications and Chief McReynolds
98 responded that ramp upgrades will be a part of the scope of work, in addition to correcting
99 exterior precipitation drainage. After a brief discussion, on a motion by Director Van Doorn,
100 seconded by Vice President Acosta the motion to approve Resolution 2022-22 to secure
101 grant funding passed unanimously.

102 **15. REVIEW AND APPROVE STATION 2 RENOVATION CHANGE ORDER – CHIEF McREYNOLDS:**

103 Chief McReynolds informed the Board there are two enhancements to Station 2 that need
104 to be completed – the addition of a secondary visitor parking stall and ADA modifications.
105 Chief McReynolds indicated there is twenty-six thousand dollars (\$26,000.00) available in
106 the budget for these upgrades. On a motion by Vice President Acosta, seconded by Director
107 Munson the motion to approve the Station 2 Renovation Change Order passed unanimously.

108 **DISCUSSION AGENDA**

109 **16. DISCUSSION:** There were no Discussion Items for this meeting.

110 **STANDING DISCUSSION ITEMS:**

111 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “City Clerk and
112 Board Secretary Road Map.” Brief discussion ensued. This is informational only, no action
113 required. Counsel James also thanked Director van Doorn for his service as a member of
114 the District Board.

115 ● **WRITTEN COMMUNICATIONS:** There were no Written Communication Items for
116 this meeting.

117 ● **BOARD RECOGNITION PROGRAM:** There were no Board Recognition Program Items
118 for this meeting.

119 ● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational
120 only, no action required.

121 ● **COMMENTS:** President Egkan commended DC MacMillan, Public
122 Outreach/Communication Specialist Vargas, Fire Prevention Specialist Beeghley and Fire
123 Marshal Fieri for making Fire Prevention Week, the Open House and Harvest Faire a huge
124 success.

125 ● **STAFF REPORTS/UPDATES:**

126 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board there
127 is an open recruitment for a Fleet Maintenance Supervisor and interviews will commence
128 early December. There is current easement work at Station 4, and after attending the
129 Fallbrook Planning Meeting, easement restrictions were lifted. This item did not need to go
130 to the Board of Supervisors for approval. Demos for the pump pod at Station 1 will be held
131 soon and the media will be invited. Chief McReynolds congratulated Shift BC De Camp, as
132 he was named today as Administrative BC on a 1-yr assignment. Chief McReynolds also
133 informed the Board of Director van Doorn's resignation from his seat at LAFCO and asked if
134 any of the current Board members would like the opportunity to serve on the Board to let us
135 know. These items were informational only, no further action required.

136 ● **CHIEF OFFICERS AND OTHER STAFF: DFC MAHR:** DFC Mahr informed the Board that he
137 is very pleased with the teamwork and performance of all Staff and reminded the Board there
138 were several employees currently on light duty.

139 ● **BOARD:** All members of the Board thanked Director van Doorn for his cooperation,
140 insight and faithful service to the District the last 4 years.

141 ● **BARGAINING GROUPS:** No comments.

142 ● **PUBLIC COMMENT:** No comments.

143 **CLOSED SESSION**

144 ● **OPENING CLOSED SESSION:**

145 At 5:02 p.m., President Egkan inquired whether there was a motion to adjourn to Closed

146 Session. There being no objection, President Egkan read the items to be discussed in
147 Closed Session and the Open Session was closed. A short break ensued after the reading
148 of the Closed Session Items. At 5:05 p.m., and the Board entered Closed Session to hear:

149 CS-1. ANNOUNCEMENT — PRESIDENT EGKAN: An announcement regarding the items to be
150 discussed in Closed Session will be made prior to the commencement of Closed Session.

151 CS-2. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) — CHIEF
152 MCREYNOLDS

153 CS-3. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) – CHIEF
154 MCREYNOLDS

155 CS-4. REPORT FROM CLOSED SESSION – PRESIDENT EGKAN

156 • REOPENING OPEN SESSION:

157 On a motion by Vice President Acosta, which was seconded by Director Munson, which
158 passed unanimously, the Board returned Open Session at 5:33 p.m. and the following items
159 were reported out to the public:

160 CS-2. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) — CHIEF MCREYNOLDS:

161 On a motion by Director Pike, seconded by Vice President Acosta the request to extend the
162 contract for the Executive Assistant/Board Secretary was approved as presented by a
163 unanimous vote.

164 CS-3 EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) – CHIEF MCREYNOLDS:

165 On a motion by Director Van Doorn, seconded by Vice President Acosta the request to
166 authorize Chief McReynolds to pursue a contract with Burke, Williams and Sorensen, LLP
167 as District Counsel was approved by a unanimous vote.

168 ///

169 ///

170 ///

171 ///

172 ///

173 ///

174 ///

ADJOURNMENT

175

176

A motion was made at 5:34 p.m. by Vice President Acosta, seconded by Director Munson to adjourn the meeting and reconvene on December 6, 2022, at 8:00 a.m., which motion carried unanimously.

177

178

179

180

181

Respectfully submitted,

182

183

Mavis Canpinar

184

Board Clerk

185

Minutes approved at the Board of Director's Meeting on:

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION - BUDGET & FINANCE**

TO: BOARD OF DIRECTORS
FROM: FM CHERIE JUUL AND CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: REVENUE & EXPENDITURES AS OF OCTOBER 31, 2022 (33%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	18,018,748	666,180	(17,352,568)	4%
Property Taxes - RNBW	391,094	14,391	(376,703)	4%
Ambulance and Collections	3,000,000	818,595	(2,181,405)	27%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	218,700	40,797	(177,903)	19%
Tower Lease Agreements	25,200	95,730	70,530	380%
Other Revenue Sources	-	6,813	6,813	0%
Interest	45,000	10,669	(34,331)	24%
Weed Abatement/Mowing Reimbursement	9,000	-	(9,000)	0%
Cost Recovery	50,000	28,959	(21,041)	58%
Inspection Fee (Fire Prevention)	-	5,718	5,718	0%
Fallbrook Healthcare District	82,500	27,522	(54,978)	33%
Community Facilities District (CFD)	175,000	-	(175,000)	0%
Strike Team Reimbursements	17,240	27,522	10,282	160%
Other Reimbursements	7,783	16,291	8,508	209%
Mitigation Fees & Interest - FBK	541,200	102,234	(438,966)	19%
Donations & Grants	-	31,869	151,241	0%
Annexation fees (Meadowood)	-	-	-	
Transfers & Loans	-	-	-	
Total Revenue:	22,581,465	1,893,290	(20,688,175)	8%
	Budgeted	Spent	Over/Under	% of Budget
TTL Expenditures YTD thru 10-31-2022	30,470,955	7,388,310	(23,082,645)	24%
Revenue over Expenditures		(5,495,020)		

North County Fire Protection District
For the Fourth Month Ending October 31, 2022
33% of Budget

COLOR KEY	
Within/Below Budget	
Within 10% of Budget	
>10% of Budget (see notes)	

Description	October actual	Running Total	Final Budget	Amount Remaining	% Used	Notes
TOTAL PERSONNEL	2,105,080.00	6,255,581.00	17,856,535.00	11,600,954.00	35.0%	Work Comp payouts/OT
101 Total Board Administration	26,254.00	63,616.00	535,000.00	471,384.00	11.9%	
102 Total Administration	80,895.00	300,526.00	1,152,200.00	851,674.00	26.1%	
103 Community Risk Reduction	1,882.00	16,166.00	103,400.00	87,234.00	15.6%	
104 Total Emergency Services	21,161.00	187,557.00	435,350.00	247,793.00	43.1%	Strike Team Meals/Provisions, Property/Liability Ins & Memberships/Subscriptions pd in full
105 Total Emergency Med Svcs	26,227.00	114,338.00	755,100.00	640,762.00	15.1%	
107 Total Communications	17,662.00	252,803.00	726,850.00	474,047.00	34.8%	Dispatch services Q1 pd in full, MDC maintenance costs
108 Total Shop/Maintenance	54,279.00	156,731.00	418,200.00	261,469.00	37.5%	Fleet software payment
109 Total Training	7,272.00	31,499.00	126,500.00	95,001.00	24.9%	
120 Total General Fund Reserve	-	-	300,000.00	300,000.00	0.0%	
GRAND TOTAL	2,340,712.00	7,378,817.00	22,409,135.00	15,030,318.00	32.9%	See notes above
200 Total Capital Expenditures	342,604.58	1,014,139.37	5,843,350.00	4,829,210.63	17.4%	Remodels/Staff vehicles/Communications

RAINBOW FIRE PROTECTION SUBZONE

Tax Apportionments FY 21/22

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING
8/9/2022	1	5,530.34	48.63	5,481.71	5,481.71	3,485.61	3,485.61
9/6/2022	2	2,605.04	77.21	2,527.83	8,009.54	2,353.69	5,839.30
10/11/2022	3	6,255.30	512.16	5,743.14	13,752.68	250.46	6,089.76
11/15/2022	4			-	13,752.68	18,070.26	24,160.02
12/20/2022	5			-	13,752.68	116,210.26	140,370.28
1/17/2023	6			-	13,752.68	60,865.13	201,235.41
2/14/2023	7			-	13,752.68	15,037.48	216,272.89
3/21/2023	8			-	13,752.68	10,410.11	226,683.00
4/18/2023	9			-	13,752.68	110,517.41	337,200.41
5/16/2023	10			-	13,752.68	19,338.01	356,538.42
6/20/2023	11			-	13,752.68	7,159.27	363,697.69
7/21/2023	12			-	13,752.68	1,819.41	365,517.10
TOTAL YTD		14,390.68	638.00	13,752.68	13,752.68	6,089.76	6,089.76
Net Rev Increase							125.83%

**NORTH COUNTY FIRE PROTECTION DISTRICT
Tax Apportionments FY 22-23**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING
8/9/2022	1	256,012.74	2,250.61	253,762.13	253,762.13	173,711.95	173,711.95
9/6/2022	2	120,594.03	3,574.83	117,019.20	370,781.33	117,304.05	291,016.00
10/11/2022	3	289,573.05	23,708.01	265,865.04	636,646.37	159,907.38	450,923.38
11/15/2022	4			-	636,646.37	896,048.57	1,346,971.95
12/20/2022	5			-	636,646.37	5,278,038.19	6,625,010.14
1/17/2023	6			-	636,646.37	2,778,899.01	9,403,909.15
2/14/2023	7			-	636,646.37	696,683.03	10,100,592.18
3/21/2023	8			-	636,646.37	482,054.64	10,582,646.82
4/18/2023	9			-	636,646.37	5,112,420.76	15,695,067.58
5/16/2023	10			-	636,646.37	851,247.06	16,546,314.64
6/20/2023	11			-	636,646.37	333,757.61	16,880,072.25
7/21/2023	12			-	636,646.37	84,678.44	16,964,750.69
TOTAL YTD		666,179.82	29,533.45	636,646.37	636,646.37	450,923.38	450,923.38
Net Rev Increase							41.19%

**NORTH COUNTY FIRE PROTECTION DISTRICT
AMBULANCE REVENUE FY 2022-2023**

<u>MONTH</u>	<u>BILLED</u>	<u>CONTRACTUAL WRITE DOWNS</u>	<u>TOTAL AR FY 22-23</u>	<u>TOTAL AR FY 21-22</u>	<u>BAD DEBT WRITE-OFFS</u>	<u>REFUNDS</u>	<u>ADJ AR</u>	<u>DEPOSITS RECIEVED</u>	<u>BILLING FEES</u>	<u>FY 22-23 NET REVENUE</u>	<u>FY 21-22 NET REVENUE</u>
7/31/2022	1,005,715.27	663,008.61	342,706.66	317,581.59	83,366.70	-	259,339.96	286,066.64	16,869.08	269,197.56	203,815.33
8/31/2022	771,213.15	578,634.09	192,579.06	315,611.85	55,288.70	-	137,290.36	276,934.78	16,339.15	260,595.63	202,470.25
9/30/2022	1,203,845.51	749,103.22	454,742.29	257,596.92	47,669.25	10,692.16	396,380.88	259,622.00	14,686.86	244,935.14	232,506.80
10/31/2022	1,171,138.51	777,063.23	394,075.28	264,909.36	49,515.13	-	344,560.15	287,858.93	16,965.71	270,893.22	177,745.72
11/30/2022			-	334,820.00			-			-	214,112.18
12/31/2022			-	283,553.48			-			-	212,638.48
1/31/2023			-	283,859.12			-			-	186,310.11
2/28/2023			-	317,155.17			-			-	268,706.46
3/31/2023			-	293,371.47			-			-	238,344.75
4/30/2023			-	342,618.35			-			-	203,388.19
5/31/2023			-	270,706.20			-			-	240,142.45
6/30/2023			-	302,374.55			-			-	226,968.54
TOTAL:	4,151,912.44	2,767,809.15	1,384,103.29	1,155,699.72	235,839.78	10,692.16	1,137,571.35	1,110,482.35	64,860.80	1,045,621.55	816,538.10
					Net A/R Change		19.76%			New Revenue Change	28.06%

**NORTH COUNTY FIRE PROTECTION DISTRICT
MONTHLY INVESTMENT REPORT**

October 31, 2022

FALLBROOK	BALANCE	INTEREST RATE	
County of San Diego/General Fund - FBK	306,229.53	0.01%	Operating
County of San Diego/General Fund - RNBW	1,907,603.63	0.01%	Operating
County of San Diego/Capital Reserve	407,423.64	0.01%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	1,663,931.17	0.01%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,127.48	0.01%	Mitigation Fees
Local Agency Investment Fund	6,795,171.33	1.28%	LAIF
Workers' Comp JPA	490,269.92	0.17%	PASIS Funds
Bank of America/PASIS	65,657.95	0.01%	
First National/Benefit Fund	157,580.87	0.35%	
First National/Payroll	794,932.75	0.35%	
First National/Accounts Payable	176,194.56	0.35%	
First National/Accounts Receivable	280,136.40	0.35%	
Pacific Western Bank/Accounts Receivable	317,900.75	0.00%	
TOTAL	13,367,159.98		

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2022/2023**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 22/23</u>	<u>Net Revenue 21/22</u>
7/31/2022	12,142.00	10,469.16	86.22%	2,093.83	8,375.33	4,339.34
8/31/2022	10,541.87	10,541.87	100.00%	2,108.37	8,433.50	6,430.83
9/30/2022	10,060.25	7,594.29	75.49%	1,518.86	6,075.43	4,172.36
10/31/2022	8,293.00	8,293.00	100.00%	1,658.60	6,634.40	6,391.00
11/30/2022			#DIV/0!	-	-	1,960.00
12/31/2022			#DIV/0!	-	-	7,167.80
1/31/2023			#DIV/0!	-	-	4,576.08
2/28/2023			#DIV/0!	-	-	5,148.97
3/31/2023			#DIV/0!	-	-	8,499.02
4/30/2023			#DIV/0!	-	-	7,442.98
5/31/2023			#DIV/0!	-	-	5,787.41
6/30/2023			#DIV/0!	-	-	5,161.01
TOTAL:	41,037.12	36,898.32	89.91%	7,379.66	29,518.66	21,333.54
					Net Rev Increase	38.37%

therecoveryhub.com
Ncfpd1106 Chrome
Claims>reports

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
10/1/2022	23NOCFPDC02	COUNTY OF SAN DIEGO - RCS	cap code august 2022	\$ 52.50
10/1/2022	23NOCFPDN02	COUNTY OF SAN DIEGO - RCS	fire radios august 2022	\$ 5,671.00
10/1/2022	500530173	DEL CITY	blue sea systems usb charger	\$ 105.92
10/1/2022	4132-07	ERICKSON-HALL CONSTRUCTION	preconstruction services august	\$ 3,727.50
10/1/2022	OCT 2022	Employee Benefit Specialists, Inc.	Dental/Vision/LTD	\$ 9,917.22
10/1/2022	10/2022	Harry J. Wilson Insurance Center	october 2022 ltd	\$ 1,209.00
10/1/2022	10/2022	THE STANDARD	october premium 2022	\$ 580.00
10/1/2022	01773-2014-RI-2022	SAN DIEGO AIR POLLUTION CONTROL DIST	air pollution emission fees	\$ 564.00
10/1/2022	OWTS PERMIT 22/23	CO. OF SAN DIEGO, DEH	ANNUAL OWTS OPERATING PERMIT	\$ 383.00
10/1/2022	23NOCFPDC03	COUNTY OF SAN DIEGO - RCS	CAP CODE SEPT 22	\$ 52.50
10/1/2022	23 NOCFPDN03	COUNTY OF SAN DIEGO - RCS	RADIOS SEPT2022	\$ 5,735.20
10/1/2022	A9018C0D-0022	DIGITAL DEPLOYMENT, INC	STREAMLINE SEPTEMBER 2022	\$ 275.00
10/1/2022	10/2022 STMT 1	FALLBROOK OIL COMPANY	OCT 2022 STMT 1	\$ 4,986.27
10/1/2022	10012022	RUSTY WALLIS, INC	drinking rental system at sts	\$ 125.00
10/1/2022	000018858495	AT&T	9/1-9/30	\$ 135.80
10/1/2022	10/2022	D.F. Cleaning Service	OCTOBER 2022 STMT	\$ 470.00
10/1/2022	A9018C0D-0023	DIGITAL DEPLOYMENT, INC	10/1-11/1 STREAMLINE WEB	\$ 275.00
10/1/2022	501028	OSTARI	CONTACT IT SUPPORT BLOCK	\$ 1,850.00
10/1/2022	9917063263	VERIZON WIRELESS	9/2-10/01	\$ 77.26
10/1/2022	017268052	XEROX - PASADENA	XEROX UPSTRS	\$ 495.07
10/1/2022	017268051	XEROX - PASADENA	DWNSTRS XEROX	\$ 144.65
10/2/2022	09/2022	PINE TREE LUMBER	september 2022 stmt	\$ 1,764.54
10/2/2022	0381456100222	TIME WARNER CABLE	10/2-11/1	\$ 346.05
10/2/2022	0381472100222	TIME WARNER CABLE	10/2-11/1	\$ 1,296.05
10/2/2022	9918902537	VERIZON WIRELESS	9/24-10/2	\$ 58.03
10/3/2022	180004492	INTERSTATE BATTERY OF SD	BATTERY	\$ 277.04
10/4/2022	ORG 5200	Nancy Goss	org 5200	\$ 1,260.00
10/4/2022	AMAZON 9.54	BRENT ITZAINA	cabinet knobs	\$ 9.54
10/4/2022	12888	FOWLER PLUMBING	REPLACED KITCHEN FAUCET ADMIN	\$ 515.00
10/4/2022	122580	UNIFORM SPECIALIST/ACE UNIFORMS	GUZMAN UNIFORM	\$ 46.53
10/4/2022	05P2168	BETTS TRUCK PARTS	FULL TAPER SPRING	\$ 2,609.55
10/5/2022	22-0915-82753	S&R TOWING	FORD FOCUS 04 WHITE	\$ 500.00
10/5/2022	RAM 5500 2022 NEW	JIM MANNING DODGE, INC.	2022 shop RAM 5500 reg cab	\$ 237,674.43
10/5/2022	509764	SOUTH COAST EMERGENCY VEHICLE SERV	DRIVESHAFT	\$ 1,197.81
10/5/2022	XAS00233400.01	VELOCITY TRUCK CENTERS	TRANSWEST	\$ 6,315.67
10/6/2022	1198	MAURICIO VARELA	admin front counter deposit	\$ 3,867.40
10/6/2022	8078	Johnson Equipment Company	FORD TRUCK 2	\$ 16,141.45
10/6/2022	8077	Johnson Equipment Company	FORD TRUCK 3	\$ 19,756.32
10/7/2022	PR 10/07/22	LINCOLN NATIONAL	09/11/22-09/24/22	\$ 2,337.44
10/7/2022	PR 10/07/22	FIREFIGHTERS LEG. ACTION GRP	09/11/22-09/24/22	\$ 470.00
10/7/2022	PR 10/07/22	FALLBROOK FIREFIGHTERS' ASSN	09/11/22-09/24/22	\$ 2,746.70
10/7/2022	PR SR 10/07/22	FALLBROOK FIREFIGHTERS' ASSN	sr 09/11/22-09/24/22	\$ 28.08
10/8/2022	11/2022	Employee Benefit Specialists, Inc.	11/1-11/30	\$ 9,756.29
10/10/2022	2209099	Wittman Enterprises, LLC	september 2022	\$ 14,686.86
10/10/2022	PAF 507	Joshua Kortekaas	fall session a ASU	\$ 2,045.00

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
10/10/2022	ST 3 9/11-10/10	RAINBOW MUNICIPAL WATER DIST	9/11-10/10	\$ 177.25
10/10/2022	10/10 ST 3 BACFLOW	RAINBOW MUNICIPAL WATER DIST	BACFLOW	\$ 14.81
10/11/2022	0417565101122	TIME WARNER CABLE	10/11-11/10	\$ 107.98
10/11/2022	1393	FIRST ALARM WELLNESS	SEPT 2022	\$ 1,550.00
10/11/2022	509931	SOUTH COAST EMERGENCY VEHICLE SERV	SHOP PARTS	\$ 239.23
10/12/2022	METAL REIMBURSE	BRENT ITZAINA	tusker metals steel reimburse	\$ 29.91
10/12/2022	DRIVER OPERATOR 1A	CHRIS DESTEFANO	DRIVER OPERATOR 1A	\$ 600.00
10/12/2022	EI01393199	EIDE BAILLY	SEPTEMBER 2022	\$ 10,687.35
10/13/2022	09/2022 10/2022	POSTAL ANNEX #25	sept/stmt	\$ 91.65
10/13/2022	9/2022 10/2022	POSTAL ANNEX #25	SEPT/OCT STMT	\$ 91.65
10/13/2022	287294515164X1021202	AT&T	9/14-10/13	\$ 1,896.83
10/13/2022	IN1776428	MES California	honeywell pro nighthawk boots	\$ 1,679.08
10/14/2022	302023756	PARKHOUSE TIRE, INC.	EMERGENCY SRVC FUEL	\$ 348.24
10/14/2022	XA500234420:01	TRANSWEST TRUCK CENTER	TRANSWEST VELOCITY STMT	\$ 5,041.48
10/15/2022	MOSQUITO FIRE	Zachary Cain	mosquito fire assignment	\$ 1,844.18
10/15/2022	10/2022	LEGAL SHIELD	10/2022	\$ 458.60
10/15/2022	4747	2 Hot Uniforms, Inc.	FLEX AND FITTED HATS	\$ 1,888.77
10/17/2022	816222524	PUMP POD USA	50% on delivery	\$ 53,999.75
10/17/2022	8087	Johnson Equipment Company	havis package, docking station	\$ 903.08
10/17/2022	ST 5 9/18/22-10/17/2	RAINBOW MUNICIPAL WATER DIST	st 5 9/18-10/17/22	\$ 634.04
10/18/2022	LIGHTNING FIRE REIMB	Dustin Glasgow	lightning complex fire	\$ 1,542.07
10/18/2022	844 2	RIDEOUT ELECTRIC	rough electric in bunk rooms	\$ 767.75
10/19/2022	33654-005	GARAGE DOOR SOLUTIONS INC.	TUNING AND UPKEEP OF ST DOORS	\$ 1,178.00
10/19/2022	6747ADDS	LIFTOFF, LLC	EXCHANGE ONLINE KIOSK, 365	\$ 182.00
10/19/2022	50919	Meza Automotive Paint	LAST TOUCH SHAMPOO/PAINT	\$ 864.31
10/19/2022	352090	Cully Repair	CHAINSAW REPAIR	\$ 229.29
10/19/2022	8500976	MOTION & FLOW CONTROL PRODUCTS, INC.	shop order	\$ 242.47
10/20/2022	AUGUST 64.31	US BANK GOVERNMENT SERVICES	FRI breakfasts	\$ 64.31
10/20/2022	BEEGHLEY 10-22-22	US BANK GOVERNMENT SERVICES	apple storage	\$ 0.99
10/20/2022	BERRY 61.3	US BANK GOVERNMENT SERVICES	in n out and fuel	\$ 61.30
10/20/2022	BRADSHAW 423.48	US BANK GOVERNMENT SERVICES	pressure washer parts	\$ 423.48
10/20/2022	DECAMP 1181.98	US BANK GOVERNMENT SERVICES	strike team food, fuel	\$ 1,181.98
10/20/2022	FIERI 1608.32	US BANK GOVERNMENT SERVICES	ST food and fuel	\$ 1,608.32
10/20/2022	HARRINGTON 1544.21	US BANK GOVERNMENT SERVICES	FRI + ST food/fuel	\$ 1,544.21
10/20/2022	JONES 572.58	US BANK GOVERNMENT SERVICES	training prop, meal ticket NFA	\$ 572.58
10/20/2022	QUINN 3065.2	US BANK GOVERNMENT SERVICES	5 US Flags / wolf range	\$ 3,065.20
10/20/2022	SAHAGUN 424.65	US BANK GOVERNMENT SERVICES	vacuum, organizers, coveralls	\$ 424.65
10/20/2022	SWANGER 124.26	US BANK GOVERNMENT SERVICES	ink, comp parts	\$ 124.26
10/20/2022	MACMILLAN 410.22	US BANK GOVERNMENT SERVICES	food, inspection, wondershare	\$ 410.22
10/20/2022	LINDSEY 59.2	US BANK GOVERNMENT SERVICES	flashlight for engine	\$ 59.20
10/20/2022	ST 1 9/23-10/20	FALLBROOK PUBLIC UTILITY DISTR	9/23-10/20	\$ 65.03
10/20/2022	ST 1 9/23-10/20 SEWE	FALLBROOK PUBLIC UTILITY DISTR	ST 1 WATER/SEWER	\$ 550.83
10/21/2022	PR 10/21/22	LINCOLN NATIONAL	09/25/22-10/08/22	\$ 2,559.21
10/21/2022	PR 10/21/22	FIREFIGHTERS LEG. ACTION GRP	09/25/22-10/08/22	\$ 470.00
10/21/2022	PR 10/21/22	FALLBROOK FIREFIGHTERS' ASSN	09/25/22-10/08/22	\$ 2,756.70

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
10/21/2022	SR PR 10/21/22	FALLBROOK FIREFIGHTERS' ASSN	sr 09/25/22-10/08/22	\$ 25.74
10/21/2022	5448	CERTAPRO PAINTERS OF NORTH SAN DIEGO	station 1 painting garage	\$ 9,912.50
10/21/2022	062997645X221022	DIRECTV	10/21-11/20 DIRECTV	\$ 177.98
10/21/2022	56935	Uniform Plus	ONE LINE EMBROIDER	\$ 72.50
10/21/2022	56936	Uniform Plus	PAUR UNIFORM	\$ 1,107.87
10/24/2022	PO # 23-045	FIRE AND HYDE LEATHERWORKS	RADIO HOLSTERS	\$ 725.00
10/24/2022	19575	DCS Testing & Equipment, Inc	FIRE HOSE TESTING	\$ 9,866.75
10/24/2022	SEWER 9/25-10/24	RAINBOW MUNICIPAL WATER DIST	sewer service 9/25- 10/24	\$ 54.40
10/24/2022	ST4 9/25/22-10/24/22	RAINBOW MUNICIPAL WATER DIST	st 4 9/25-10/24/22	\$ 200.46
10/25/2022	11/2022	Harry J. Wilson Insurance Center	NOVEMBER 2022	\$ 1,176.00
10/25/2022	017133	PROPANE WEST COAST	propane october	\$ 328.78
10/25/2022	23596	RIVCOMM, INC.	vhf dual remote radio	\$ 15,032.63
10/26/2022	OCT 2022	KEN GRODY FORD CARLSBAD	oct 2022 stmt	\$ 6,065.02
10/26/2022	04P4013	San Diego Friction Products, Inc.	SHOP PARTS	\$ 3,292.22
10/27/2022	11/2022	THE STANDARD	11/2022	\$ 580.00
10/27/2022	PM RECERT 2022	CHRIS DESTEFANO	PM RECERT 2022	\$ 250.00
10/28/2022	5456	CERTAPRO PAINTERS OF NORTH SAN DIEGO	ST 1 EXTERIOR PAINTING	\$ 9,912.50
10/28/2022	DEPOSIT 5013.03	North County Window and Door	6 tuscan series vinyl windows	\$ 5,013.03
10/28/2022	10/2022	O'Reilly Auto Parts	october 2022 stmt	\$ 691.46
10/31/2022	10/2022 2	FALLBROOK OIL COMPANY	october 2 stmt 2022	\$ 7,154.65
10/31/2022	2224392-0	GLENNIE'S OFFICE PRODUCTS	admin supply restock	\$ 28.21
10/31/2022	1257495	LIFE-ASSIST, INC	medical supplies	\$ 246.00
10/31/2022	10/2022	PINE TREE LUMBER	october 2022 stmt	\$ 1,460.13
10/31/2022	9/2022 10/2022	Sherwin-Williams Co.	SEPT/OCT 2022 STMT	\$ 207.61
10/31/2022	10/2022	VELOCITY TRUCK CENTERS	OCTOBER 2022 STMT	\$ 414.58
10/31/2022	OCTOBER 2022	World Landscape	OCTOBER 2022	\$ 200.00



**NORTH COUNTY FIRE
PROTECTION DISTRICT
ADMINISTRATION - BUDGET & FINANCE**

TO: BOARD OF DIRECTORS
FROM: FM CHERIE JUUL AND CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: REVENUE & EXPENDITURES AS OF NOVEMBER 30, 2022 (42%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	18,018,748	1,480,330	(16,538,418)	8%
Property Taxes - RNBW	391,094	31,978	(359,116)	8%
Ambulance and Collections	3,000,000	818,595	(2,181,405)	27%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	218,700	53,012	(165,688)	24%
Tower Lease Agreements	25,200	95,730	70,530	380%
Other Revenue Sources	-	9,040	9,040	0%
Interest	45,000	10,913	(34,087)	24%
Weed Abatement/Mowing Reimbursement	9,000	-	(9,000)	0%
Cost Recovery	50,000	33,826	(16,174)	68%
Inspection Fee (Fire Prevention)	-	6,096	6,096	0%
Fallbrook Healthcare District	82,500	27,522	(54,978)	33%
Community Facilities District (CFD)	175,000	-	(175,000)	0%
Strike Team Reimbursements	17,240	39,956	22,716	232%
Other Reimbursements	7,783	16,291	8,508	209%
Mitigation Fees & Interest - FBK	541,200	102,234	(438,966)	19%
Donations & Grants	-	151,241	151,241	0%
Annexation fees (Meadowood)	-	-	-	
Transfers & Loans	-	-	-	
Total Revenue:	22,581,465	2,876,764	(19,704,701)	13%
	Budgeted	Spent	Over/Under	% of Budget
TTL Expenditures YTD thru 11-30-2022	30,470,955	9,684,051	(20,786,904)	32%
Revenue over Expenditures		(6,807,287)		

North County Fire Protection District
For the Fifth Month Ending November 30, 2022

42% of Budget

COLOR KEY	
Within/Below Budget	
Within 10% of Budget	
>10% of Budget (see notes)	

Description	November actual	Running Total	Final Budget	Amount Remaining	% Used	Notes
TOTAL PERSONNEL	2,473,482.00	7,262,557.00	17,856,535.00	10,593,978.00	40.7%	
101 Total Board Administration	27,350.00	90,966.00	535,000.00	444,034.00	17.0%	
102 Total Administration	71,337.00	372,800.00	1,152,200.00	779,400.00	32.4%	
103 Community Risk Reduction	1,433.00	17,598.00	103,400.00	85,802.00	17.0%	
104 Total Emergency Services	7,693.00	198,041.00	435,350.00	237,309.00	45.5%	Strike Team Meals/Provisions, Property/Liability Ins & Memberships/Subscriptions pd in full
105 Total Emergency Med Svcs	33,677.00	148,016.00	755,100.00	607,084.00	19.6%	
107 Total Communications	16,894.00	270,022.00	726,850.00	456,828.00	37.1%	
108 Total Shop/Maintenance	23,161.00	179,892.00	418,200.00	238,308.00	43.0%	Fuel
109 Total Training	6,474.00	47,465.00	126,500.00	79,035.00	37.5%	
120 Total General Fund Reserve	-	-	300,000.00	300,000.00	0.0%	
GRAND TOTAL	2,661,501.00	8,587,357.00	22,409,135.00	13,821,778.00	38.3%	
200 Total Capital Expenditures	18,947.00	1,096,695.00	5,843,350.00	4,746,655.00	18.8%	Remodels/Staff vehicles/Communications

RAINBOW FIRE PROTECTION SUBZONE

Tax Apportionments FY 21/22

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING
8/9/2022	1	5,530.34	48.63	5,481.71	5,481.71	3,485.61	3,485.61
9/6/2022	2	2,605.04	77.21	2,527.83	8,009.54	2,353.69	5,839.30
10/11/2022	3	6,255.30	512.16	5,743.14	13,752.68	250.46	6,089.76
11/15/2022	4	17,587.07	394.13	17,192.94	30,945.62	18,070.26	24,160.02
12/20/2022	5			-	30,945.62	116,210.26	140,370.28
1/17/2023	6			-	30,945.62	60,865.13	201,235.41
2/14/2023	7			-	30,945.62	15,037.48	216,272.89
3/21/2023	8			-	30,945.62	10,410.11	226,683.00
4/18/2023	9			-	30,945.62	110,517.41	337,200.41
5/16/2023	10			-	30,945.62	19,338.01	356,538.42
6/20/2023	11			-	30,945.62	7,159.27	363,697.69
7/21/2023	12			-	30,945.62	1,819.41	365,517.10
TOTAL YTD		31,977.75	1,032.13	30,945.62	30,945.62	24,160.02	24,160.02
Net Rev Increase							28.09%

NORTH COUNTY FIRE PROTECTION DISTRICT
Tax Apportionments FY 22-23

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING
8/9/2022	1	256,012.74	2,250.61	253,762.13	253,762.13	173,711.95	173,711.95
9/6/2022	2	120,594.03	3,574.83	117,019.20	370,781.33	117,304.05	291,016.00
10/11/2022	3	289,573.05	23,708.01	265,865.04	636,646.37	159,907.38	450,923.38
11/15/2022	4	814,149.93	22,613.64	791,536.29	1,428,182.66	896,048.57	1,346,971.95
12/20/2022	5			-	1,428,182.66	5,278,038.19	6,625,010.14
1/17/2023	6			-	1,428,182.66	2,778,899.01	9,403,909.15
2/14/2023	7			-	1,428,182.66	696,683.03	10,100,592.18
3/21/2023	8			-	1,428,182.66	482,054.64	10,582,646.82
4/18/2023	9			-	1,428,182.66	5,112,420.76	15,695,067.58
5/16/2023	10			-	1,428,182.66	851,247.06	16,546,314.64
6/20/2023	11			-	1,428,182.66	333,757.61	16,880,072.25
7/21/2023	12			-	1,428,182.66	84,678.44	16,964,750.69
TOTAL YTD		1,480,329.75	52,147.09	1,428,182.66	1,428,182.66	1,346,971.95	1,346,971.95
Net Rev Increase							6.03%

**NORTH COUNTY FIRE PROTECTION DISTRICT
MONTHLY INVESTMENT REPORT**

November 30, 2022

FALLBROOK	BALANCE	INTEREST RATE	
County of San Diego/General Fund - FBK	877,862.38	0.02%	Operating
County of San Diego/General Fund - RNBW	1,924,796.57	0.02%	Operating
County of San Diego/Capital Reserve	407,423.64	0.02%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	1,663,931.17	0.02%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,127.48	0.02%	Mitigation Fees
Local Agency Investment Fund	6,795,171.33	1.77%	LAIF
Workers' Comp JPA	490,269.92	0.17%	PASIS Funds
Bank of America/PASIS	41,922.18	0.01%	
First National/Benefit Fund	157,626.20	0.35%	
First National/Payroll	122,393.77	0.35%	
First National/Accounts Payable	95,103.08	0.35%	
First National/Accounts Receivable	293,145.04	0.35%	
Pacific Western Bank/Accounts Receivable	351,740.85	0.00%	
TOTAL	13,225,513.61		

**NORTH COUNTY FIRE PROTECTION DISTRICT
COST RECOVERY FY 2022/2023**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 22/23</u>	<u>Net Revenue 21/22</u>
7/31/2022	12,142.00	10,469.16	86.22%	2,093.83	8,375.33	4,339.34
8/31/2022	10,541.87	10,541.87	100.00%	2,108.37	8,433.50	6,430.83
9/30/2022	10,060.25	7,594.29	75.49%	1,518.86	6,075.43	4,172.36
10/31/2022	8,293.00	8,293.00	100.00%	1,658.60	6,634.40	6,391.00
11/30/2022	5,384.50	5,384.50	100.00%	1,076.90	4,307.60	1,960.00
12/31/2022			#DIV/0!	-	-	7,167.80
1/31/2023			#DIV/0!	-	-	4,576.08
2/28/2023			#DIV/0!	-	-	5,148.97
3/31/2023			#DIV/0!	-	-	8,499.02
4/30/2023			#DIV/0!	-	-	7,442.98
5/31/2023			#DIV/0!	-	-	5,787.41
6/30/2023			#DIV/0!	-	-	5,161.01
TOTAL:	46,421.62	42,282.82	91.08%	8,456.56	33,826.26	23,293.54
					Net Rev Increase	45.22%

therecoveryhub.com
Ncfpd1107 Chrome
Claims>reports

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
11/1/2022	836481	24 Hour Fire Protection FIRE SVC CORP.	RAINBOW ST INSPECTION	2,116.16
11/1/2022	23NOCFPDC04	COUNTY OF SAN DIEGO - RCS	CAP CODE OCT 2022	52.50
11/1/2022	23NOCFPDN04	COUNTY OF SAN DIEGO - RCS	FIRE RADIOS 800 OCT 2022	5,777.00
11/1/2022	10/2022	NAPA AUTO PARTS	oct 2022 stmt	153.43
11/1/2022	10/2022	ROBERT JAMES	october 2022 stmt	2,768.75
11/1/2022	OCT 2022 STMT	NATIONWIDE MEDICAL/SURGICAL	medical supplies	1,008.10
11/1/2022	11012022	RUSTY WALLIS, INC	WATER RENTAL NOV 2022	125.00
11/1/2022	LUNCHEON 2022	SDCFCA	OLD TIMERS LUNCHEON	105.00
11/1/2022	122754396-0009	SUNBELT RENTALS	OCTOBER 2022	2,027.05
11/1/2022	9919439874	VERIZON WIRELESS	10/2-11/1/22	77.22
11/1/2022	A9018C0D-0024	DIGITAL DEPLOYMENT, INC.	streamline web member	275.00
11/1/2022	ST 3 REMODEL, OCT 22	ERICKSON-HALL CONSTRUCTION	st. 3 remodel/expansion	13,086.00
11/1/2022	501096	OSTARI	it support nov. 2022	1,850.00
11/1/2022	PYMT 14 REPAY	State of California	erc solar payments	17,703.73
11/1/2022	ERC PYMT 22	State of California	solar pymt	6,287.70
11/1/2022	017487241	XEROX - PASADENA	xerox machines up/downstairs	508.82
11/1/2022	017487240	XEROX - PASADENA	xerox downstairs	145.18
11/1/2022	000019012078	AT&T	10/01/22-10/31/22	1,909.50
11/2/2022	CAPT TO BC UNI	AUGUST, PETER	UNIFORM UPDATE BC	178.30
11/2/2022	PSY 3490	Collin Baker	PSY 3490	850.50
11/2/2022	0381456110222	TIME WARNER CABLE	11/2-12/2	346.05
11/2/2022	0381472110222	TIME WARNER CABLE	ST 1	1,327.05
11/3/2022	ADMIN 10/4/22-11/3/2	FALLBROOK PUBLIC UTILITY DISTR	10/4-11/3	529.97
11/3/2022	ST 2 10/4-11/3/22	FALLBROOK PUBLIC UTILITY DISTR	10/4-11/3	300.97
11/3/2022	11/03/22 HOME DEPOT	GREGG HOLDRIDGE	home depot paint lorens office	91.87
11/3/2022	11/03/22 PUBLIC NOTI	Reeder Media	public notice fire code ordina	150.00
11/3/2022	PERS CONF LODGING	KEITH MCREYNOLDS	conf. lodging	764.36
11/3/2022	860	RIDEOUT ELECTRIC	light switches in bed/baths	163.25
11/4/2022	PR 11/04/22	LINCOLN NATIONAL	10/09/22-10/22/22	2,828.67
11/4/2022	PR 11/04/22	FALLBROOK FIREFIGHTERS' ASSN	10/09/22-10/22/22	2,756.70
11/4/2022	SR PR 11/04/22	FALLBROOK FIREFIGHTERS' ASSN	sr 10/09/22-10/22/22	26.91
11/4/2022	PR 11/04/22	FIREFIGHTERS LEG. ACTION GRP	10/09/22-10/22/22	470.00
11/4/2022	5000	DIXON BROS. CARPET CLEANING	CARPET CLEANING ADMIN	300.00
11/4/2022	FSC 3110 ART 1301	HARRINGTON, THOMAS	fsc 3110 and art 1301	1,701.00
11/7/2022	L0228949648	EMPLOYEE DEVELOPMENT DEPT.	q3 2022 taxes edd	900.00
11/7/2022	2022	LOREN STEPHEN-PORTER	MILEAGE	330.51
11/8/2022	10/2022	Wittman Enterprises, LLC	oct 2022 stmt	16,965.71
11/8/2022	10668	JIM'S SIGN SHOP	Door logos for service truck	1,175.00
11/8/2022	510288	SOUTH COAST EMERGENCY VEHICLE SERV	Dipstick	421.55
11/9/2022	5505	CERTAPRO PAINTERS OF NORTH SAN DIEGO	Sta. 1 painting	2,835.00
11/10/2022	10/11/22-11/10/22	RAINBOW MUNICIPAL WATER DIST	10/11/22-11/10/22	14.81
11/10/2022	10/11/22-10/10/22-01	RAINBOW MUNICIPAL WATER DIST	10/11/22-11/10/22	161.53
11/10/2022	122754396-0010	SUNBELT RENTALS	Sta. 2 generator	2,027.05
11/11/2022	EI01412756	EIDE BAILLY	oct 2022 services	25,167.60

Document Date	Document Number	Vendor Name	Transaction Description	Document Amount
11/11/2022	041756511122	TIME WARNER CABLE	11/11-12/10/22	76.98
11/11/2022	11648131	MCNEIL & COMPANY, INC	Dodge Ram truck	1,170.82
11/13/2022	287294515164X	AT&T	10/14/22-11/13/22	5,779.99
11/14/2022	NFPA 1851	JAKE SWAN	NFPA 1851	225.00
11/15/2022	11/2022 1	FALLBROOK OIL COMPANY	november fuel 1	4,473.19
11/15/2022	12/2022	LEGAL SHIELD	dec legal shield	458.60
11/15/2022	ST 2 11/15/22	SUPERIOR RAINGUTTERS	rain gutter clean st 2	3,675.00
11/17/2022	F150 2022	KEN GRODY FORD CARLSBAD	ford f150 2022	53,027.84
11/17/2022	10677	JIM'S SIGN SHOP	24xvinyl decals	132.53
11/18/2022	PR 11/18/22	FALLBROOK FIREFIGHTERS' ASSN	10/23/22-11/5/22	2,756.70
11/18/2022	SR PR 11/18/22	FALLBROOK FIREFIGHTERS' ASSN	SR PR 10/23/22-11/5/22	24.57
11/18/2022	PR 11/18/22	FIREFIGHTERS LEG. ACTION GRP	10/23/22-11/5/22	470.00
11/18/2022	PR 11/18/22	LINCOLN NATIONAL	10/23/22-11/5/22	2,624.44
11/19/2022	174090	FIRE, ETC.	Wildland Helmet	465.48
11/21/2022	UNI ADJUSTMENTS 22	JOSEPH BRADSHAW	uniform adjustments	241.42
11/21/2022	ROPE RESCUE TECH	JUSTIN NASH	Rope Rescue Tech class	1,050.00
11/22/2022	12/2022	Harry J. Wilson Insurance Center	december 2022 insurance	1,176.00
11/22/2022	5545A	JIM'S SIGN SHOP	signs for st 1 & 2	7,704.02
11/22/2022	ST 2 WINDOW DEPOSIT	North County Window and Door	st 2 window deposit	3,026.17
11/22/2022	12/2022	THE STANDARD	ltd insurance	580.00
11/22/2022	062997645X221122	DIRECTV	11/21/22-12/20/22	177.98
11/22/2022	10/21/22-11/22/22	FALLBROOK PUBLIC UTILITY DISTR	10/21/22-11/22/22	65.03
11/22/2022	10/21/22-11/22/22-01	FALLBROOK PUBLIC UTILITY DISTR	10/21/22-11/22/22	533.49
11/23/2022	AUGUST 270.74	US BANK GOVERNMENT SERVICES	fog machines/cords	270.74
11/23/2022	BEEGHLEY 10/24/22	US BANK GOVERNMENT SERVICES	apple storage	0.99
11/23/2022	BRADSHAW 1415.76	US BANK GOVERNMENT SERVICES	engine coolers	1,415.76
11/23/2022	DECAMP 1019.34	US BANK GOVERNMENT SERVICES	strike team fuel, food, lodgin	1,019.34
11/23/2022	HARRINGTON 192.24	US BANK GOVERNMENT SERVICES	barona hotel strike team	192.24
11/23/2022	JONES 30.16	US BANK GOVERNMENT SERVICES	diversity book	30.16
11/23/2022	MACMILLAN 931.95	US BANK GOVERNMENT SERVICES	wondershare, training, testing	931.95
11/23/2022	QUINN 377.73	US BANK GOVERNMENT SERVICES	us flag	377.73
11/23/2022	RUSSELL 1358.06	US BANK GOVERNMENT SERVICES	fire preve props, canvas pics	1,358.06
11/23/2022	SAHAGUN 385.10	US BANK GOVERNMENT SERVICES	coveralls, socket, tables,shad	385.10
11/23/2022	SWANGER 2207.88	US BANK GOVERNMENT SERVICES	computer cables, computer	2,207.88
11/23/2022	KRUMWIEDE 611	US BANK GOVERNMENT SERVICES	custom belt buckles	611.00
11/23/2022	STA. 2 VINYL WINDOWS	North County Window and Door	Sta. 2 vinyl windows	3,026.17
11/23/2022	1830	WESTERN FIRE SUPPLY	Truck Charger	639.95
11/26/2022	FSC4710	Erik Alter-Reitz	FSC4710	850.50
11/27/2022	FSC4610	NICK CRILLY	FSC4610	850.00



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

1. **Governance – Board of Directors – SOP – Board of Directors – Meetings:**
Updated section on video/audio streaming of meetings and virtual Board meetings,
in accordance with AB 361 and AB 2449.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

GOVERNANCE
BOARD OF DIRECTORS
STANDARD OPERATING GUIDELINES

SECTION 110.018
MARCH 22, 2022
PAGE 1 OF 6

VIDEO/AUDIO STREAMING AND VIRTUAL MEETINGS

1.0. VIDEO/AUDIO STREAMING OF MEETINGS:

- 1.1. Board meetings will be streamed online using an online platform whenever possible.
- 1.2. The streaming of meetings will include an option for viewers to voice comments from their remote location into the meeting.
- 1.3. Viewers may voice comments by submission of comments via the directions in § 2.0.

2.0. VIRTUAL BOARD MEETINGS:

- 2.1. It is an expectation of the District that all Board members will attend each meeting in person.
- 2.2. Fully virtual Board meetings will only be held when face-to-face meetings are not possible and as when permitted by law (until December 31, 2023).

~~2.2.~~

2.2.1. A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) of Government Code § 54953, if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

2.2.1.1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

2.2.1.2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

2.2.1.3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

2.2.2. If a state of emergency remains active or state or local officials have imposed or recommended measures to promote social distancing, in order to continue



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

GOVERNANCE
BOARD OF DIRECTORS
STANDARD OPERATING GUIDELINES

SECTION 110.018
MARCH 22, 2022
PAGE 2 OF 6

VIDEO/AUDIO STREAMING AND VIRTUAL MEETINGS

to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code § 54953, the Board shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

2.2.2.1. The Board has reconsidered the circumstances of the state of emergency.

2.2.2.2. Any of the following circumstances exist:

2.2.2.2.1. The state of emergency continues to directly impact the ability of the members to meet safely in person.

~~2.3.~~2.2.2.2.2. State or local officials continue to impose or recommend measures to promote social distancing.

~~2.4.~~2.3. Due to the Coronavirus (COVID-19) or other proclaimed public health emergency, the District may have virtual meetings to protect the public's health and prevent the disease from spreading.

2.4. Some meetings may be held in a hybrid format to accommodate both in-person and remote participation for the Board and the public. Beginning January 1, 2023 and ending December 31, 2025, the Board may hold a "hybrid" (partial teleconference, partial in-person) meeting without having to comply with certain procedural requirements (post agendas at teleconference locations, identify teleconference locations in the agenda, make all teleconference locations open to the public) in the following limited circumstances:

2.4.1. One or more members of the legislative body (but less than a quorum) have "just cause" for not attending the meeting in person (childcare or family caregiving need, contagious illness, physical or mental disability need, or travel while on official public business). May not be used for more than two (2) meetings per calendar year; or

~~2.5.~~2.4.2. One or more members of the legislative body (but less than a quorum) experience an emergency circumstance (a physical or family medical emergency that prevents in-person attendance). Board member may not claim emergency circumstances more than three consecutive months or 20% of the



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

GOVERNANCE
BOARD OF DIRECTORS
STANDARD OPERATING GUIDELINES

SECTION 110.018

MARCH 22, 2022

PAGE 3 OF 6

VIDEO/AUDIO STREAMING AND VIRTUAL MEETINGS

regular meetings with a calendar year.

3.0. **PUBLIC COMMENT:**

3.1. North County Fire Protection District values the ~~your~~ opinion of the public. ~~There are two ways~~ eComments may be submitted remotely for meetings in the following manner:

3.1.1. **During or Before the Meeting, Submit an Email via the Public Comment Form:** Individuals may email PublicComment@ncfire.org before or during the meeting. These comments will be read into the record. Comments may be ~~are~~ subject to a three-minute limit. If the comment is longer it should be submitted via email the Monday prior to the meeting by no later than 4pm.

~~3.1.1.~~ 3.1.2. **Addressing the Board During the Meeting:** Individuals who attend the meeting virtually and wish to provide a comment may address the Board during the meeting. When the comment period is open or an item of interest is being discussed and an individual wants to speak, they may "raise their hand." The host will then allow the individual the ability to talk. (See § 3.2 herein.)

3.2. **REMOTELY ATTEND THE MEETING:**

- Option A (video): Click the link below to join the meeting:
 - Link
- Option B (video): Join the meeting from the Zoom app or (<https://zoom.us/>)
 - Meeting/Webinar ID:
 - Passcode:
- Option C (audio only): Call in by Telephone:
 - Meeting/Webinar ID:
 - Passcode:
 - Use *6 to Toggle mute/unmute and *9 to Raise hand if you want to speak.

4.0. **MEETINGS VIA THE VIRTUAL PLATFORM:**

4.1. **AGENDA:**

4.1.1. Posting of the Agenda is the same as in-person.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

GOVERNANCE
BOARD OF DIRECTORS
STANDARD OPERATING GUIDELINES

SECTION 110.018

MARCH 22, 2022

PAGE 4 OF 6

VIDEO/AUDIO STREAMING AND VIRTUAL MEETINGS

- 4.1.2. Meeting links will be created and noted on the Agenda, Meeting Packet and Website.
- 4.1.3. Open session meeting link shall be distributed to the following:
 - 4.1.3.1. Deputy Chief
 - 4.1.3.2. Division Chief
 - 4.1.3.3. Finance Manager
 - 4.1.3.4. Fire Marshal
 - 4.1.3.5. Battalion Chiefs
 - 4.1.3.6. NCFPD/public
- 4.1.4. Meetings with a closed session agenda will need a second meeting link.
- 4.1.5. Closed session meeting link shall be distributed to the following:
 - 4.1.5.1. Fire Chief/appropriate Senior Staff
 - 4.1.5.2. Board of Directors
 - 4.1.5.3. Board ~~Secretary~~Clerk
 - 4.1.5.4. Legal Council
 - 4.1.5.5. Other agenda related participants as appropriate
- 4.2. ROLE OF BOARD DURING VIRTUAL MEETINGS:
 - 4.2.1. Attend entire meeting.
 - 4.2.2. Attend with webcam/video on.
 - 4.2.3. Focus on business of meeting in same manner as if meeting in person.
 - 4.2.4. Remain on mute unless they are speaking.
 - 4.2.5. Wait to speak until acknowledged by the President.
 - 4.2.6. Say their name before beginning speaking.
 - 4.2.7. Ask questions via conferencing format or wait until the President invites questions.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

GOVERNANCE
BOARD OF DIRECTORS
STANDARD OPERATING GUIDELINES
VIDEO/AUDIO STREAMING AND VIRTUAL MEETINGS

SECTION 110.018
MARCH 22, 2022
PAGE 5 OF 6

4.2.8. Prevent unauthorized individuals from hearing conversations (Closed Session).

4.3. QUORUM:

4.3.1. All Directors attending virtually count towards the quorum.

4.3.2. If the Director loses connection, they will no longer count towards the quorum.

4.3.3. If after all reasonable efforts, it does not prove possible for a Director to participate by telephone or video conferencing, the meeting may still continue its business provided a quorum still remains.

4.3.4. If the meeting becomes inquorate, no further discussion or voting may occur.

4.3.5. If the meeting becomes inquorate, the **Secretary**Clerk will adjourn the meeting and reschedule.

4.4. VOTING:

4.4.1. Directors may vote on any agenda item for which they have been fully present.

4.4.2. Any votes taken during the virtual meeting **must be taken by roll call.**

4.5. CONFLICT OF INTEREST:

4.5.1. When a Director declares a conflict of interest, they will withdraw from the meeting by leaving the meeting.

4.5.2. Once the Board is ready for the Director to rejoin the meeting, the **Secretary**Clerk will notify the Director by that s/he may rejoin the meeting.

5.0. ROLE OF IT SPECIALIST:

5.1. The IT Specialist at all meetings is responsible for arranging the connections for streaming and virtual meetings.



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

GOVERNANCE

BOARD OF DIRECTORS

STANDARD OPERATING GUIDELINES

VIDEO/AUDIO STREAMING AND VIRTUAL MEETINGS

SECTION 110.018

MARCH 22, 2022

PAGE 6 OF 6

- 5.2. The IT Specialist will assist Board members with their IT connections and help them resolve their IT-related problems.
- 5.3. The IT Specialist will attend each meeting and ensure the connections and security of each meeting and its platform, acting as the Host.
 - 5.3.1. The IT Specialist will monitor the designated comment locations throughout the meeting. The IT Specialist will read the comments to the Board as they are received during the meeting. The Board ~~Secretary~~Clerk will memorialize the comments in the official documents.
 - ~~5.3.1.~~5.3.2. In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS AND BC CANPINAR
DATE: December 13, 2022
SUBJECT: SETTING OF YEARLY MEETING SCHEDULE

ACTION AGENDA

RECOMMENDATION:

To approve the schedule of meetings for the Board of Directors of North County Fire Protection District for the year 2023.

DISCUSSION:

The Fallbrook Public Utility District Board Room continues to be an appropriate location for the North County Fire Protection District’s Board business, especially since it will permit us to continue with social distancing. For now, the time (4:00 p.m.) and location for the meeting appears to be appropriate with adequate response to public hearings and issues requiring public input.

As usual, there is no meeting in November; the December meeting is early to accommodate the holidays. Agreement on meeting dates for the year will allow the Board, Staff and public to anticipate and plan for attendance at meetings. Early approval allows the Staff to post the meeting calendar on the District website before the beginning of the year and reserve the Board Room in advance with Fallbrook Public Utility District. The proposed meetings dates are:

MEETING DATES FOR 2023							
Month	Day	Month	Day	Month	Day	Month	Day
January	24	April	25	July	25	October	24
February	21	May	23	August	22	November	No Meeting
March	28	June	27	September	26	December	12

Chief McReynolds is recommending that the entire board attend the February special district leadership academy conference, Feb. 26 – March 1, 2023, which would move the February 2023 meeting up one week, to February 21.

FISCAL ANALYSIS: None.

SUMMARY:

It is recommended that the Board approve the meetings be continued at the location and time recommended, following the schedule outlined herein.

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: REPRESENTATIVES FOR THE NCDJPA BOARD OF DIRECTORS

ACTION AGENDA

RECOMMENDATION:

1. That the Board nominate and elect Director Munson to continue to serve as primary representative to the North County Dispatch Joint Powers Authority (NCDJPA) Board of Directors (BOD).
2. That the Board nominate and elect a Director to serve as the agency alternate representative to the NCDJPA Board of Directors.

BACKGROUND:

As a member agency of the NCDJPA, the District has one voting seat on the eight-member NCDJPA BOD. Periodically, the NCFPD BOD discuss who will represent the NCFPD as the primary and alternate Director to the NCDJPA BOD.

DISCUSSION:

Since 2018, Director Munson has been serving as the primary representative to the NCDJPA Board. He has expressed interest in continuing in this role. At the November 30th, 2022, NCDJPA BOD meeting, Director Munson was nominated and subsequently elected to serve as the Chair of the NCDJPA BOD for the 2023 calendar year.

Unless our NCFPD Board desires otherwise, Director Munson would continue serving as the primary NCFPD representative. With no current alternate, there is a need to identify one member of our Board to serve when Director Munson is unavailable. If there is interest among current serving Board members to serve as the alternate, it would be prudent to nominate those interested and elect an alternate.

FISCAL ANALYSIS:

No fiscal impact.

SUMMARY:

Once a decision is rendered on a primary and alternate Director to serve on the NCDJPA BOD, Staff will make the notification to the NCDJPA Board Secretary.

Page Intentionally Blank



NORTH COUNTY FIRE PROTECTION DISTRICT

FIRE CHIEF / CEO

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: B/C VACANCY PROMOTION

ACTION AGENDA

RECOMMENDATION:

That the Board direct Staff to promote a Battalion Chief (B/C) to fill a 56-hr (shift) position that will be vacated due to leave usage associated with an impending retirement.

BACKGROUND:

The District has been advised that a Shift B/C intends to retire at the end of the year, working his last shift on December 20th, 2022. We have also been advised that he intends to use accrued *Annual Leave* and *Compensation Time* from December 21st, 2022, through mid-May 2023 when his leave is exhausted. This will leave a long-term vacancy at the Battalion Chief rank for "A" Division.

DISCUSSION:

Staff would like to move forward with filling the vacancy beginning December 25th, 2022. This would allow for consistent supervision and oversight for "A" Division, mitigating a leadership void and, a long-term duty coverage challenge. The replacement B/C has already been announced, this promotion would simply move up the start date from May 2023 to December 2022.

FISCAL ANALYSIS:

The cost to the District of promoting a B/C in December would be approximately \$41,000 which would be covered by a combination of funding from Uncompensated Absences and Contingency.

SUMMARY:

When approved, Staff will make the appropriate arrangements for the new Battalion Chief to begin his assignment and, will make the necessary accounting arrangements through the Finance Division.

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
EMERGENCY MEDICAL SERVICES**

TO: BOARD OF DIRECTORS
FROM: DFC MAHR AND CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: AUTHORIZE RENEWAL OF CONTRACT FOR MEDICAL STANDBYS WITHIN EOA

ACTION AGENDA

RECOMMENDATION:

1. Authorize the District to renew its contract with Mercy Medical Transport Inc. to provide limited medical standby services within the District's exclusive operating area (EOA) as authorized by Resolution 2022-23.
2. Authorize Chief McReynolds to execute the Agreement on behalf of the District.

BACKGROUND:

As an element of providing emergency medical transport services prior to 1981, the District has been granted an "exclusive operating area" by the County of San Diego to continue to provide exclusive advanced life support (ALS) transport services within the District. As the District is not in a position to routinely provide ALS standby services, it has historically contracted with private providers for such services.

The owner of Santa Anita Racetrack has purchased San Luis Rey Downs Track & Training Center (SLRD) and augmented operations to ultimately include the boarding of up to 400 horses and daily training activities. To this end the California Horse Racing Board requires transport capable ALS standby services. SLRD has contracted with Mercy Medical Transport for those services. This will be the second of five possible annual renewals within the current Agreement with Mercy Medical Transport.

DISCUSSION:

In order to protect the District's EOA interests, it is necessary to enter into a limited ALS standby agreement with Mercy Medical Transport. Accordingly, we have developed an agreement which would allow Mercy to provide limited medical standby services within our EOA, in accordance with the attached EOA Agreement (Exhibit "A") and Medical Operations Plan (Exhibit "B"). Under this agreement, although an ALS ambulance from Mercy would be staged at SLRD, they would contact NCFPD for patient transportation.

*RESOLUTION TO AUTHORIZE CONTRACT MEDICAL STANDBYS WITHIN EOA
DECEMBER 13, 2022
PAGE 2 OF 2*

FISCAL ANALYSIS:

No additional financial impact is anticipated at this time as the District will still retain primary transport discretion.

SUMMARY:

Pursuant to the provisions of the agreement and Resolution 2022-23, Staff recommends renewing the EOA agreement as submitted and recommends Chief McReynolds be authorized to execute the required documents on behalf of the District.



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2022-23

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZATION TO PROVIDE PRE-HOSPITAL EMERGENCY MEDICAL STANDBY SERVICES WITHIN THE EXCLUSIVE OPERATING AREA OF THE NORTH COUNTY FIRE PROTECTION DISTRICT

Whereas, California Health & Safety Code §1797.201 authorizes the local EMS agency (County of San Diego, Department of Health Services, Division of Emergency Medical Services - hereinafter referred to as "County EMS") to "enter into a written agreement with the city or fire district regarding the provision of pre-hospital emergency medical services for that city or fire district;" and

Whereas, the North County Fire Protection District (hereinafter referred to as "the District") provides emergency and non-emergency services as part of the operation of the fire district; and

Whereas, the District has maintained provision of pre-hospital emergency medical services to those areas located within the jurisdictional boundaries of the District as well as its surrounding "sphere of influence" (as defined by LAFCO) prior to January 1, 1981, in accordance with California Health & Safety Code § 1797.224; and

Whereas, the District maintains an exclusive operating area (herein after referred to as "EOA") for the provision of pre-hospital emergency medical services within the jurisdictional boundaries of the District, by which it retains exclusive right to designate the means, type and extent of pre-hospital emergency medical services within this EOA; and

Whereas, it is in the mutual interest of the District and the Contractor to provide limited medical standby services within the EOA of the District;

NOW, THEREFORE, the Board of Directors of the North County Fire Protection District of Fallbrook, California does hereby authorize, find, resolve, order and determine as follows:

Limited provision of Advanced Life Support (ALS) medical standby services at pre-determined locations and/or venues (at full discretion of the District), to consist of a non-transport type vehicle equipped with a full complement of ALS equipment (as defined by S.D. Co. EMS Policy #P-806) and staffed by the Contractor ("Mercy Medical Transport, Inc.") with a competently trained ALS provider as licensed by the State of California and accredited by the County of San Diego, in accordance with the attached Exclusive Operating Agreement (EOA), Exhibits 'A and B', included and incorporated as part of this Resolution, to become effective December 13th, 2022.

APPROVED, SIGNED AND ADOPTED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **13th day of December 2022**, by the following vote:



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2022-23

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY
FIRE PROTECTION DISTRICT AUTHORIZATION TO PROVIDE PRE-HOSPITAL
EMERGENCY MEDICAL STANDBY SERVICES WITHIN THE EXCLUSIVE
OPERATING AREA OF THE NORTH COUNTY FIRE PROTECTION DISTRICT

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Jeff Egkan, Board President

ATTEST:

I **HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **13th day of December, 2022**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **13th day of December, 2022**.

Mavis Canpinar
Board Clerk

“Exhibit A”

**AGREEMENT TO PROVIDE PRE-HOSPITAL EMERGENCY MEDICAL
STANDBY SERVICES WITHIN THE EXCLUSIVE OPERATING AREA OF THE
NORTH COUNTY FIRE PROTECTION DISTRICT**

SERVICE DESCRIPTION: Provision of limited Advanced Life Support medical standby Services to support horse training and racing activities at the San Luis Rey Downs Training Center, which resides within the jurisdictional boundaries of the North County Fire Protection District.

THIS AGREEMENT is made and entered into this **December 13, 2022**, by and between the **NORTH COUNTY FIRE PROTECTION DISTRICT**, hereinafter designated as “**DISTRICT**” and **MERCY MEDICAL TRANSPORT, INC.**, hereinafter designated as “**CONTRACTOR.**”

RECITALS

WHEREAS, California Health & Safety Code §1797.201 authorizes the local EMS agency (County of San Diego, Department of Health Services, Division of Emergency Medical Services — hereinafter referred to as “County EMS”) to “enter into a written agreement (contract) with the city or fire district regarding the provision of pre-hospital emergency medical services for that city or fire district;”

WHEREAS, the **DISTRICT** has maintained provision of pre-hospital emergency medical services to those areas located within the jurisdictional boundaries of the **DISTRICT** as well as its surrounding “sphere of influence” (as defined by LAFCO) prior to January 1, 1981 in accordance with California Health & Safety Code § 1797.224;

WHEREAS, the **DISTRICT** maintains an exclusive operating area (herein after referred to as “EOA”) for the provision of pre-hospital emergency medical services within the jurisdictional boundaries of the **DISTRICT**, by which it retains exclusive right to designate the means, type and extent of pre-hospital emergency medical services within this EOA;

WHEREAS, the District has the need for backup medical standby services which can be met by a qualified contractor, and

WHEREAS, it is in the mutual interest of the **DISTRICT** and the Contractor to provide limited medical standby services within the EOA of the **DISTRICT**;

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1.0 SCOPE OF WORK.

1.01 The Contractor is hereby authorized to provide the following service, which is more particularly described as:

- 1.02 Advanced life support (ALS) medical standby services at the San Luis Rey Downs Training Center, to consist of either a transport capable or non-transport type vehicle equipped with a full complement of ALS equipment (as defined by S.D. Co. EMS Policy #P-806) and staffed by the Contractor with a competently trained ALS provider as licensed by the State of California and accredited by the County of San Diego.

1.1. Services Provided by the CONTRACTOR.

- 1.1.1. Cooperate fully with the DISTRICT in performing services in accordance with this agreement, with established codes and standards and consistent with DISTRICT policies.
- 1.1.2. Said services to be in accordance with the "Medical Operations Plan" (Attachment 'B').
- 1.1.3. Maintain all necessary incident and patient documentation in accordance with County EMS policies and procedures as well as Contractor policies and procedures.
- 1.1.4. Respond within three working days, in writing or by telephone, to all complaints and/or inquiries concerning issues of customer service and/or appropriateness of and level of care.
- 1.1.5. The CONTRACTOR shall directly bill contracting entities for services provided.

1.2. Services Provided by the DISTRICT.

- 1.2.1. Services to be provided in accordance with the "Medical Operations Plan" (Attachment "B").
- 1.2.2. The DISTRICT shall be the primary transporting agency unless no DISTRICT transport resources are available.

2.0. RELATIONSHIP WITH THE DISTRICT.

- 2.1. The CONTRACTOR shall have no formal relationship to the DISTRICT other than having the ability to provide limited pre-hospital emergency medical standby services as described under Section 1.0. The CONTRACTOR shall have no authority, express or implied, to act on behalf of the DISTRICT as an agent, or to bind the DISTRICT to any obligation whatsoever. The CONTRACTOR shall be solely responsible for the liability and performance of any of its employees, agents or subcontractors under this agreement.

3.0. WORKERS' COMPENSATION.

- 3.1. Pursuant to Labor Code Section 1861, the CONTRACTOR hereby certifies that the CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code,

which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and the CONTRACTOR will comply with such provisions, and provide certification of such compliance prior to commencement of any work. The certification shall be in accordance with Subsections 4.3 through 4.8 of this agreement.

4.0. LIABILITY INSURANCE.

4.1. The CONTRACTOR shall, throughout the duration of this agreement, maintain comprehensive general liability and property damage insurance, or commercial general liability insurance covering all operations of the CONTRACTOR, its agents and employees, performed in connection with this agreement, including, but not limited to, premises and automobile.

4.2. The CONTRACTOR shall maintain the following minimum limits:

4.2.1. General Liability:

Combined single limit per occurrence	\$1,000,000
General aggregate	\$2,000,000

4.2.2. Automobile Liability:

Combined single limit per occurrence	\$1,000,000
--------------------------------------	-------------

4.3. All insurance companies affording coverage to the CONTRACTOR shall include the DISTRICT as "additional named insured" under their insurance policy, for all work performed in accordance with this agreement.

4.4. All insurance companies affording coverage to the CONTRACTOR shall be insurance organizations admitted by the Insurance Commissioner of the State Department of Insurance to transact business of insurance in the State of California.

4.5. All insurance companies affording coverage shall provide a thirty (30) day written notice to the DISTRICT before the cancellation or expiration. For the purpose of this notice requirement, any material change in the policy prior to the expiration shall be considered a cancellation.

4.6. The CONTRACTOR shall provide evidence of compliance with the insurance requirements listed above by providing a Certificate of Insurance and an original endorsement to the policy, in a form satisfactory to the DISTRICT'S legal counsel, concurrently with the submittal of this agreement.

4.7. The CONTRACTOR shall provide a substitute Certificate of Insurance and an endorsement no later than thirty (30) days prior to the policy expiration date. Failure by the CONTRACTOR to provide such a substitution and extend the policy expiration date shall be considered a default by the CONTRACTOR and may subject the CONTRACTOR to suspension or termination of work under this agreement.

4.8. Maintenance of insurance by the CONTRACTOR as specified in this agreement shall in no way be interpreted as relieving the CONTRACTOR of any responsibility whatever and the CONTRACTOR may carry, at its own expense, such additional insurance as it deems necessary.

5.0. CONTRACTOR'S INDEMNIFICATION OF THE DISTRICT.

5.1. The CONTRACTOR shall defend and hold harmless the DISTRICT and its officers, agents and employees against all claims for damages to persons or property arising out of the conduct of the CONTRACTOR or its employees, agents, subcontractors or others in connection with the execution of work covered by this agreement, except only for those claims arising from the sole negligence or sole willful misconduct of the DISTRICT, its officers, agents or employees. The CONTRACTOR'S indemnification shall include any and all costs, expenses, attorneys' fees and liability incurred by the DISTRICT, its officers, agents or employees in defending against such claims, whether the same proceed to judgment or not. The CONTRACTOR'S indemnification of the DISTRICT shall not be limited by any prior or subsequent oral declaration by the CONTRACTOR.

6.0. COMPENSATION.

6.1. The CONTRACTOR shall receive **NO** compensation from the DISTRICT. The CONTRACTOR shall directly bill contracting entities for services rendered.

7.0. TERMINATION OF AGREEMENT.

7.1. Either party may terminate this agreement upon written notice. Contract shall become null and void sixty (60) days after delivery of said notice.

8.0. ASSIGNMENT AND DELEGATION.

8.1. This agreement and any portion thereof shall not be assigned or transferred, nor shall any of the CONTRACTOR'S duties be delegated without the express written agreement of the DISTRICT. This does not apply to CONTRACTOR'S assignment of receivables for financing purposes. Any attempt to assign or delegate any provision of this agreement without the express written consent of the DISTRICT shall be void and of no force and effect. The DISTRICT may delegate authority in connection with this agreement, for the purposes directing the CONTRACTOR'S performance, to any member of the DISTRICT.

9.0. INTERPRETATION OF THE AGREEMENT.

9.1. The interpretation, validity and enforcement of this agreement shall be governed by and construed under the laws of the State of California. This agreement does not limit any other rights or remedies available to the DISTRICT. The CONTRACTOR shall be responsible for complying with all Local, State and Federal laws, whether or not said laws are expressly stated or referred to herein. Should any provision herein be found or deemed to be invalid, this agreement shall

be construed as not containing such provision and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end, the provisions of this agreement are severable. The EMS Chief, under the authority of the DISTRICT and the Fire Chief, shall be the DISTRICT authorized representative in the interpretation and enforcement of all provisions of this agreement.

10.0. AGREEMENT MODIFICATION.

10.1. This agreement may not be modified orally or in any manner other than by an agreement in writing, signed by the parties hereto.

11.0. DISPUTE RESOLUTION.

11.1. No suit shall be brought on this agreement unless all statutory claims filing requirements have been met.

11.2. NOTICES.

11.3. All notices, demands, requests, consents or other communications which this agreement contemplates or authorizes, or requires or permits either party to give to the other, shall be in writing and shall be in writing and shall be personally delivered or mailed to the respective party as follows:

TO CONTRACTOR:

Mercy Medical Transport, Inc.
RICK ROESCH, President
2537 Old San Pasqual Rd.
Escondido, CA 92027
(760) 739-8026

TO DISTRICT:

North County Fire Protection District
Keith McReynolds, Fire Chief/CEO
330 S. Main Avenue
Fallbrook, CA 92028-2938
(760) 723-2005

11.4. Either party may change its address by notice to the other party as provided herein. Communications shall be deemed to have been given and received on the first to occur of (a) actual receipt at the offices of the party to whom the communication is sent, as designated above, or (b) three (3) working days following the deposit in the United States mail of registered or certified mail, postage prepaid, return receipt requested, addressed to the offices of the party to whom the communication is to be sent, as designated above.

12.0. AGREEMENT PERIOD.

12.1. The term of this agreement shall be from the date of execution to **January 13, 2024**. Unless otherwise terminated as provided herein, this agreement may be extended for one (1) year by mutual written agreement of both parties, for up to three (3) more one-year renewals.

13.0. SIGNATURES.

13.1. The individuals executing this agreement represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this agreement on behalf of the respective legal entities of the CONTRACTOR and the DISTRICT.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Services Agreement to be executed by setting hereunto their signatures **December 13, 2022.**

<u>MERCY MEDICAL, INC.</u> CONTRACTOR	<u>NORTH COUNTY FIRE PROTECTION DISTRICT</u> DISTRICT
--	--

<u>Rick Roesch, President</u>	<u>Keith McReynolds, Fire Chief/CEO</u>
-------------------------------	---

FEDERAL EMPLOYEE ID NUMBER: _____

Approved as to Form

Robert James, District Counsel

I HEREBY CERTIFY that foregoing is a true and correct copy of the Contract duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **13th day of December, 2022**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **13th day of December, 2022.**

Mavis Canpinar, Board Clerk

"Exhibit B"

Medical Operations Plan

TABLE OF CONTENTS

Page	Topic
2	Overview
4	On Course Incidents
4	Available Transport Systems
5	Mass Causality Incident
5	Reference A - Area Map

"Exhibit B"

Medical Operations Plan

OVERVIEW

Located in Southern California, San Luis Rey Downs (SLRD) is the only auxiliary training track continuously approved by the California Horse Racing Board since 1984. Unlike the tracks in the California racing circuit, San Luis Rey Downs is open for training every day, 365 days a year, enabling trainers to develop a permanent home.

The SLRD Track

The San Luis Rey Downs facility has a well-maintained one-mile track and a smaller training track. There is 24-hour security with no unlicensed people allowed on the grounds. During training hours, there are outriders, official clockers and an official gate crew.

The SLRD Facilities

There are currently 500 stalls at the San Luis Rey Downs, leased by trainers wishing to have a permanent base for their training and racing operations.

Amenities at San Luis Rey Downs include a large regulation-sized equine pool, arena, rounds pens, stationary training gate, "All Weather Trails," tack shop/feed store, Equicise (free run) machines, saddling paddock, track kitchen, mechanical hot walkers, and equine scale, Farrier Shop, pens and outside paddocks.

The SLRD Clients

Many of the breeders in Central and Southern California use San Luis Rey Downs for the transition between the baby training done on the farms and the high-powered racing of Southern California.

The SLRD Location

San Luis Rey Downs, in the affluent bedroom community of Bonsall, in northern San Diego County.

Should a Medical Incident of Any Nature Occur for Transportation:

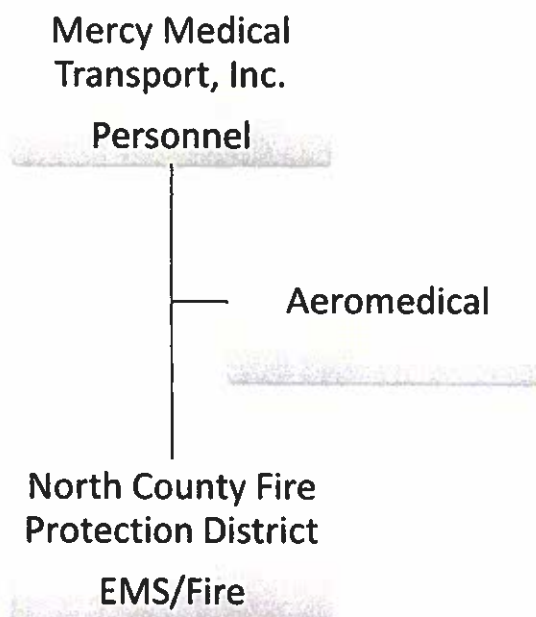
Involving an official or participant.

Involving a spectator, course worker or non-participant.

"Exhibit B"

Medical Operations Plan

The chain-of-command and Medical Authority for any and all incidents involving treatment shall be/is North County Fire Protection District (NCFPD), or most appropriate Advanced Life Support (ALS) unit from the North Zone catchment.



Accordingly, for this daily six (6) days-a-week stand-by event, Mercy Medical Transportation is establishing an on-site ALS ambulance that is utilized to take care of minor medical problems, basic patient evaluations, etc. If a patient of sufficient severity, where ALS care is required or meets local protocols for transportation by ambulance, the patient treated would be transferred from Mercy Medical Transportation, Inc., Paramedics to NCFPD, or another ALS transporting agency should NCFPD resources not be reasonably available.

Moreover, Mercy Medical Transport, Inc., shall have two (2) ALS local licensed paramedics at stand-by Monday through Saturdays, six (6) days a week, from 0500-1100 hours. Mercy Medical Transportation, Inc., shall provide ALS equipment including and not limited to, C-spine equipment, basic bandaging and splinting, ALS and Basic Life Support (BLS) supplies, according to San Diego County ambulance equipment ordinance Policy. ALS equipment shall be in the standard of what is commonly accepted in the industry and carried by local San Diego protocol and policy.

All contact(s) for rescue and/or transport of the ill or injured will be either via Monte Vista Dispatch, North County Dispatch JPA, or routed through the 911 communication system and handled via standard local protocols.

"Exhibit B"

Medical Operations Plan

ON COURSE INCIDENTS

Mercy Medical Transportation, Inc., personnel shall be the primary/patient care providers for any incident on course. Mercy Medical Transportation, Inc. personnel will be the first responders and shall start extrication, patient care. Once on scene, NCFPD will provide direction and coordination at the scene with any additional resources needed as per the chain-of-command.

The primary Trauma Center will be Palomar Medical Center, in Escondido California. Palomar Medical Center is a Level II Trauma Center. Should the need arise it becomes the transporting agency's discretion as to where the patient is taken, within San Diego County's policies and protocols.

All radio transmissions shall be in plain English and to the point. This makes for a professional flow and understanding of what is exactly needed, where and how many injured.

Any patient transported shall fall under standard San Diego County Treatment Protocols, and treatment will be rendered as directed by the base hospital having jurisdiction. The method and destination of transport shall be according to San Diego County Policies and Protocols and shall be at the discretion of the primary medical responder at scene, in coordination with the transporting unit.

AVAILABLE TRANSPORT SYSTEMS

If a patient needs to be transported, including from the water, accessing the local EMS system (North County Fire) for an ALS/BLS unit will be the responsibility of on-scene NCFPD personnel. Mercy Medical Transportation, Inc. will contact all pertinent agencies and coordinate all responses.

An Aeromedical crew may be used as a resource should the need arise. NCFPD will contact and coordinate this response with North County Fire as required by local protocol, policies and procedures.

Should the injury sustained by an individual be determined by Mercy Medical Transportation, Inc. personnel to be of the non-emergent type and with agreement of all parties, this individual may transport themselves by personal vehicle to the appropriate medical facility of their choice, upon completion of the appropriate paper work. Accordingly, any injury of the aforementioned, the Mercy Medical Transportation, Inc., personnel shall complete an Against Medical Advice (AMA) Patient Care Report (PCR) with accompanying patient signature of documentation EKG strip, and memorialized via Base Hospital taped radio report.

"Exhibit B"

Medical Operations Plan

MASS CASUALTY INCIDENTS

Triage is needed when the number of patients out numbers the number of resources available to provide treatment and/or transport.

To help minimize confusion and to utilize resources efficiently Mercy Medical Transportation, Inc. will contact North County Fire Protection District and until their arrival at scene will utilize:

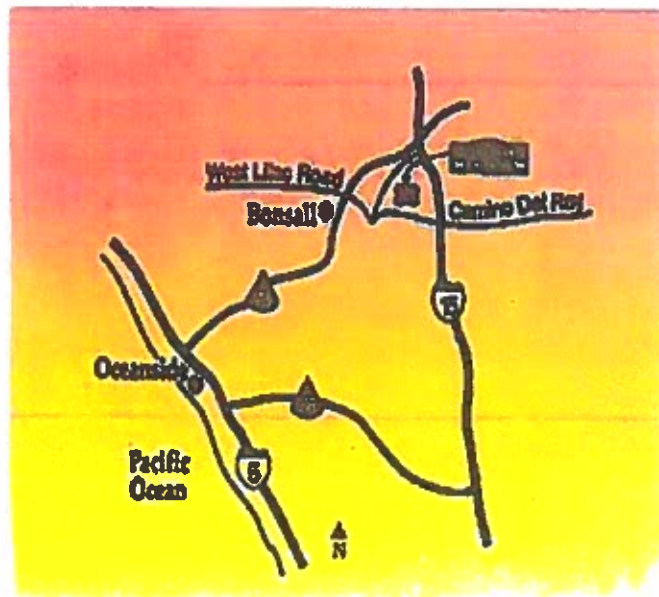
- The Incident Command System (ICS)
- Mass casualty Incident Command System (MCI-ICS)

All disaster patients shall be sorted utilizing the S.T.A.R.T. triage system. (Attached)

NCFPD or closest fire agency will have the responsibility for Mass Causality Incidents, and they will ultimately fire will be in command. Until arrival, Mercy Medical Transportation, Inc. Triage officer will start triage and treatment by on site medical personnel until the arrival of NCFPD or appropriate fire agency. All rescue personnel shall respond to the incident, and assist in patient triage, setting of treatment areas (Casualty Collection Areas "CCP"), etc.

The remainder of the Mercy Medical Transportation, Inc. if appropriate, crew shall work on any participants involved and/or assist in spectator patient care as appropriate.

REFERENCE "A" AREA MAP



Page Intentionally Blank



NORTH COUNTY FIRE PROTECTION DISTRICT

FIRE CHIEF / CEO

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 13, 2022
SUBJECT: DISTRICT PROPERTY CIVIL ENGINEERING SERVICES

ACTION AGENDA

RECOMMENDATION:

- That the Board direct staff to execute a sole source contract with Michael Baker International (MBI) for expanded civil engineering services on the current Station #4 property (APN 125-050-69-00) to include expanded services to vacate existing easements.

BACKGROUND:

The District has been contracting with MBI over the last year for services related to easement vacation on the current Station #4 property. Two (2) of the existing five (5) easements have been lifted. Additional work is needed to finalize the vacation of the remaining three (3) easements.

DISCUSSION:

The District currently has an active contract with MBI for services evaluating several District properties for surplus consideration and legal descriptions including lifting existing easements. Under the San Diego County Competitive Procurement policy A087, Section 1 (D) (6), the District can declare a sole source contractor under a continuity provision allowing the District to continue working with MBI on ongoing projects.

Identified below are the additional services needed through MBI to finalize the vacation of the remaining three (3) easements on the existing Station 4 property:

- Updating Title Report & Processing Coordination
- Coordination with Franchise Utility Owners
- Public Easement Vacation Processing and Meetings/Coordination
- Underground Utility Locating and Mapping

- NCFPD Fire Station 4 – Preliminary Field Survey

FISCAL ANALYSIS:

Staff has acquired a proposal by MBI for additional professional services listed above. The cost is not to exceed \$23,400. This additional cost is accounted for in the current FY 22/23 facilities budget.

SUMMARY:

Once approved, Staff will draft a contract for the services. Lifting the remaining easements on the property would reduce complications related to either future fire station construction or, a future sale of the property if the future station location is determined to be on another site. Staff will keep the Board informed on the project status.



**NORTH COUNTY FIRE
PROTECTION DISTRICT**

FIRE CHIEF/CEO

TO: BOARD OF DIRECTORS

FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO

DATE: DECEMBER 13, 2022

SUBJECT: DISCUSSION AGENDA

There are no Discussion Agenda Items for the December 13, 2022, Board Meeting.

Page Intentionally Blank

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

December 1, 2022

**Board of Directors
North County Fire Protection District**

Re: General Counsel Board Report for December 1, 2022

Brown Act Updates: Continued Remote Meetings & Removal of Disruptive Attendees

A new bill signed into law in September, AB 2449, provides agencies with long-term permissions to hold remote meetings without having to give the public access to private locations, subject to certain restrictions. A second bill signed into law last month, SB 1100, will provide public agencies the option to remove disruptive meeting attendees after issuing a warning. Both new laws will take effect at the beginning of 2023.

In response to the pandemic, the California Legislature previously passed AB 361 to streamline the requirements for teleconference/virtual meetings under the Brown Act during times of local emergency. Before AB 361, the Brown Act's teleconference rules required posting each teleconference location and making each location open to the public, which proved ineffective during a global pandemic. Over the past two years, public agencies and the general public have become more comfortable with meeting virtually, and many public bodies lobbied to get legislation passed that would extend the remote meeting protections past AB 361's sunset date of Jan. 1, 2024. AB 2449 aims to do just that. Crucially, AB 361 still remains effective until Jan. 1, 2024, and local agencies may continue to make or renew remote meeting findings under that law as appropriate.

AB 2449 – Limited Teleconferencing in Specified Scenarios

AB 2449 reiterates the standard Brown Act teleconference rules, re-codifies the rules set out in AB 361 for times of declared emergency, and also provides for relaxed teleconferencing rules when a member of the legislative body needs to attend remotely for an emergency, or other reasons supported by "just cause."

Newly Added Teleconference Rules Available Jan. 1, 2023

Under the new teleconference rules, a legislative body may hold a "hybrid" (partial teleconference, partial in-person) meeting without having to comply with certain procedural requirements (post agendas at teleconference locations, identify teleconference locations in the agenda, make all teleconference locations open to the public) in the following limited circumstances:

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

- One or more members of the legislative body (but less than a quorum) have “just cause” for not attending the meeting in person (childcare or family caregiving need, contagious illness, physical or mental disability need, or travel while on official public business); or,
- One or more members of the legislative body (but less than a quorum) experience an emergency circumstance (a physical or family medical emergency that prevents in-person attendance).

Members of legislative bodies who wish to use one of the above exceptions should be sure to contact the agency’s legal counsel before attending a meeting remotely. There are restrictions on the number of times any one member may attend remotely in a year under one of these exceptions. Further, a quorum of the body must still be meeting in-person, and the body must meet the following relaxed remote access rules:

- Provide either a two-way audio visual system or a two-way phone service in addition to live webcasting;
- Identify a call-in or internet-based access option on the agenda, in addition to the in-person meeting location;
- Ensure that if a disruption to the online meeting occurs, the body takes no further action on agenda items until public access is restored; and,
- Avoid requiring public comments to be submitted in advance, and provide a real-time option for the public to address the body at the meeting.

AB 361 Rules In Effect Today & Re-Codified in AB 2449

As a reminder, when a state of emergency is involved, a legislative body may hold teleconference meetings without meeting certain procedural requirements (post agendas at teleconference locations, identify teleconference locations in the agenda, make all teleconference locations open to the public) in the following circumstances:

- The meeting is held during a proclaimed state of emergency and state/local officials have imposed or recommended measures to promote social distancing (including, for example Cal-OSHA or other regulatory guidance requiring employees to be trained in social distancing to reduce exposure);
- The meeting is held during a proclaimed state of emergency for the purpose of determining whether meeting in person during the emergency would present imminent risks to the health or safety of attendees; and/or,
- The meeting is held during a proclaimed state of emergency and the body has already determined that meeting in person during the emergency would present imminent risks to the health or safety of attendees.

If the body is relying on the above findings to justify meeting by teleconference, it must:

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

- Give the public notice of how to access the meeting and offer public comment;
- Ensure that if a disruption to the online meeting occurs, the body takes no further action on agenda items until public access is restored;
- Avoid requiring public comments to be submitted in advance, and provide a real-time option for the public to address the body at the meeting; and,
- If the state of emergency remains active or social distancing measures continue to be imposed/recommended by state or local officials, continue to make findings supporting the teleconference meetings at least every 30 days.

Original Brown Act Teleconferencing Rules Remain Available

Local agencies may always rely on the teleconferencing rules that applied pre-COVID – all votes must be by rollcall, the meeting must be conducted so as to protect the rights of the public appearing before the body or wishing to comment, all members of the public must be able to access the meeting and provide public comment, teleconference locations must be identified in the agenda, copies of the agenda must be posted at all teleconference locations, and teleconference locations must be open to the public. Finally, at least a quorum of the members of the legislative body who are participating remotely must do so from locations within the agency's jurisdiction.

It has been a pleasure to serve the Fire District. Happy holidays to all.

ROBERT H. JAMES, Attorney at Law



Robert H. James, General Counsel for the
North County Fire Protection District

RHJ/klm
cc: Chief McReynolds

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

November 1, 2022

Board of Directors North County Fire Protection District

Re: General Counsel Board Report for November 1, 2022

Local Governing Board Members Will Now Have Conflict of Interest in Campaign Donors Appearing Before Their Agencies

Local elected officials – including city council members, special district board members and school district board members – will now have to “conflict out” of certain proceedings involving persons that made contributions to their respective political campaigns. Gov. Newsom signed SB 1439 into law, making a number of changes to the “Levine Act,” which is a part of the Political Reform Act. The Levine Act previously only applied to local governing boards composed of appointed officials, such as joint powers authorities or other regional agencies whose boards are appointed by their member agencies. Effective Jan. 1, 2023, SB 1439 extends the Levine Act’s coverage to elected governing boards.

The Levine Act will now impose two key duties on city council and district board members. First, it will prohibit accepting, soliciting or directing a campaign contribution of \$250 if the donor is involved in a proceeding involving a license, permit or other entitlement for use, including a contract award, that is pending before the agency. Under SB 1439, this prohibition continues for 12 months following the proceeding. (It was previously three months.) Second, the Levine Act will now require city council and district board members to recuse from any proceeding involving a license, permit or other entitlement for use, including a contract award, if the member has received a campaign contribution from a person involved in the proceeding within the previous 12 months.

The Levine Act applies to both the parties directly involved in the proceeding, such as an applicant for an entitlement, as well as to other participants who actively support or oppose a particular decision in the proceeding. As with other provisions of the Political Reform Act, officials with a Levine Act conflict of interest cannot make, participate in making, or attempt to influence any such proceeding. The rule does not apply to labor contracts, personal employment contracts or contracts that are competitively bid.

In light of SB 1439, both elected and appointed officials of a local government agency must therefore do all of the following:

- *Disclose.* Before participating in any decision in a proceeding involving a license, permit or other entitlement for use (including certain contracts), an officer who

ROBERT H. JAMES

ATTORNEY AT LAW

ROBERT H. JAMES, Esq.
roberthjameslaw@gmail.com

3668 KATIE LENDRE DRIVE
FALLBROOK, CALIFORNIA 92028

TELEPHONE
(760) 723-9018

received a contribution over \$250 in the preceding 12 months from a party or any participant in the proceeding must disclose that fact on the record.

- *Recuse.* If the officer knows or has reason to know that the party or participant who made the contribution has a financial interest in the decision, the officer must not make – or participate in making – the decision.
 - *Or Return.* If the officer returns the contribution within 30 days from the time the officer knows or should have known about the contribution and relevant proceeding, the officer may participate in the decision.
- *Refuse.* While the proceeding is pending for 12 months after a final decision is rendered, an officer must not accept, solicit or direct a contribution of more than \$250 from the party or participant if the officer knows or has reason to know the party, participant or the party's or participant's agent has a financial interest in the decision.
 - *Or Return.* If an officer accepts, solicits or directs a contribution of more than \$250 during the 12 months after the date a final decision is rendered in the proceeding, the officer may cure the violation by returning the contribution, or the portion of the contribution that exceeds \$250, within 14 days of accepting, soliciting or directing the contribution, whichever comes latest. This opportunity to cure is only available if the officer did not knowingly and willfully accept, solicit or direct the prohibited contribution and the officer or officer's controlled committee keeps a record of curing the violation.

SB 1439 presents a significant change for local elected officials because campaign donations previously did not give rise to a conflict of interest and the Levine Act did not apply to the agencies that officials were elected to represent. Thus, elected officials will need to be aware of these new "refuse and recuse" requirements.

The Levine Act is located at *Government Code* Section 84308.

ROBERT H. JAMES, Attorney at Law



Robert H. James, General Counsel for the
North County Fire Protection District

RHJ/klm
cc: Chief McReynolds

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH MCREYNOLDS, FIRE CHIEF/CEO
DATE: DECEMBER 13, 2022
SUBJECT: WRITTEN CORRESPONDENCE

- **WRITTEN COMMUNICATION:**
 - None.
- **BOARD RECOGNITION PROGRAM:**
 - NOVEMBER 17, 2022 – EMAIL RECOGNITION:

Mitch Vincent
Gabriel Saldana

Loren Stephen-Porter

From: Brian Macmillan
Sent: November 17, 2022 16:29
To: NCFD
Subject: Facility Division Shout-Out

Hello everyone,

I caught these two Gents today, Mitch Vincent and Gabriel Saldana, displaying their inner Ben Lian by clearing out and fully cleaning the mop locker and EMS cabinets at Fire Station #1.

Thank you guys for the hard work and extreme ownership. Keep up the great work!



Select Language  Powered by  Google Translate

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Christmas tree lights up River Village



Christmas tree lights up River Village



Select Language  Powered by  Translate

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

Christmas tree lights up River Village



Select Language Powered by Google Translate

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

	Nima Helmi Financial Advisor 27555 Ynez Rd Ste 204 Temecula, CA 92591 951-972-3071	A place to grow your money for a rainy day	Edward Jones  edwardjones.com Member SIPC
	Bank-issued, FDIC-insured CD	2-year 4.96% APY*	<small>*See website or agent for additional important disclosures. Annual Percentage Yield (APY) effective 11/21/22. All CDs sold by Edward Jones are registered with the Depository Trust Corp. (DTC). FD-1916-A © 2022 EDWARD JONES & CO., LP. ALL RIGHTS RESERVED.</small>

NCFPD to purchase Dodge Ram for fleet service vehicle

Joe Naiman

Village News Reporter

The North County Fire Protection District will acquire a Dodge Ram for use as a fleet service vehicle.

A 5-0 NCFPD board vote Tuesday, Oct. 25, approved the sole source purchase of the 2022 Dodge from Jim Manning Dodge, which is in the Tulare County town of Dinuba. The NCFPD cost including taxes and fees will be \$237,674.43.

The existing fleet service vehicle is 23 years old. During summer 2021, the fire district ordered a Ford F-550 from Downtown Ford in Sacramento, but supply chain delays have prevented delivery and the fire district expects to receive an order cancellation notice.

“Our fleet supervisor went looking for another light vehicle and was able to find one,” NCFPD fire chief Keith McReynolds said.



Because the search determined that the Dodge Ram was the only available vehicle in a West Coast state which would meet NCFPD needs, a sole source procurement was warranted.

Joe Naiman can be reached by email at jnaiman@reedermedia.com.

Connect With Us

Village News

Select Language  Powered by  Translate

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

NCFPD adds visitor parking, electrical work to Station 2 renovations

Joe Naiman

Village News Reporter

Additional work on the North County Fire Protection District’s Station 2 will be performed as part of the renovation of the Winterwarm station.

The NCFPD board meeting included a 5-0 vote Tuesday, Oct. 25, to approve a change order to the NCFPD contract with Reed Family Enterprises Inc. The change order will provide for additional visitor parking and for additional electrical work. Reed Family Enterprises will be paid an additional \$26,000.

Station 2 in the 2100 block of Winterwarm Drive was built in 1976. A January 2022 inspection of the station indicated that deferred maintenance has caused numerous structure and ground issues which create a safety risk for NCFPD employees and for the public. The NCFPD board, May 24, approved a \$353,410 contract with Reed Family Enterprises Inc. to address the fire station maintenance needs.

The work will provide safety, operational and aesthetic improvements to the fire station. Reed Family Enterprises, which is based in Temecula, will replace cracked or missing concrete on the driveways, provide new exterior lighting with dusk-to-dawn sensors, replace inoperable or otherwise damaged electric gate sensors, provide interior and exterior painting, install new apparatus bay doors along with controllers, provide signage for visitor parking, repair exterior wood fascia and beams, create additional employee parking and provide landscaping and irrigation.

“We’re about 75 percent complete with the renovation,” NCFPD fire chief Keith McReynolds said.

NCFPD staff identified two additional items suitable for inclusion in the scope of work. Additional visitor parking in front of the station, including a parking stall meeting Americans with Disabilities Act standards, would enhance the fire district’s ability to accommodate additional visitor vehicle parking. Electrical work on the east side of the fire station would provide additional security lighting.



The change order also extended the contract completion date from Nov. 15-30.

“Nice to get that station renovated,” McReynolds said.



Select Language Powered by Google Translate

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

	Nima Helmi Financial Advisor 27555 Ynez Rd Ste 204 Temecula, CA 92591 951-972-3071	A place to grow your money for a rainy day	Edward Jones  edwardjones.com Member SIPC
	Bank-issued, FDIC-insured CD	2-year 4.96 % APY*	*See website or agent for additional important disclosures. Annual Percentage Yield (APY) effective 11/21/22. All CDs sold by Edward Jones are registered with the Depository Trust Corp. (DTC) FID-1916L-A © 2022 EDWARD J. JONES & CO., L.P. ALL RIGHTS RESERVED.

NCFPD to seek CDBG funding for ADA parking

Joe Naiman

Village News Reporter

The North County Fire Protection District will be seeking Community Development Block Grant funding to provide parking areas meeting Americans with Disability Act standards.

The NCFPD board voted 5-0 Tuesday, Oct. 25, to approve a resolution authorizing staff to submit a request for CDBG funding to San Diego County’s Department of Housing and Community Development Services. The application will request funding for ADA parking at Station 3 in Rainbow and at the NCFPD administrative headquarters on Main Avenue.

“We are going to submit an application for grant funding,” NCFPD fire chief Keith McReynolds said. “Hopefully we’re successful.”

CDBG projects are intended to revitalize lower-income communities. The proposals are selected based on criteria which include benefit to lower-income residents, health and safety considerations, the ability to leverage block grant funds into additional revenue and availability of alternate funding sources. The U.S. Department of Housing and Urban Development provides funding for the program.

The estimated cost to upgrade the Station 3 parking area is \$150,000. The estimated cost for the administration facility parking work is \$60,000. The fire district grant request will be for \$230,000 to cover the possibility of construction cost increases.

The projects may or may not be exempt from California Environmental Quality Act review. The federal funding makes them subject to National Environmental Protection Act review which could include a finding of no significant impact. Any allocations for the projects will include expenses for environmental review.





CAL FIRE in cooperation with San Diego County Fire

NEWS RELEASE



TONY MECHAM
FIRE CHIEF

Release Date:
November 13th, 2022

San Diego County Burn Permit Suspension Lifted

El Cajon – Effective Monday November 14th at 8:00 AM the burn permit suspension in San Diego County will be lifted. CAL FIRE / San Diego County Fire Chief Tony Mecham is formally canceling the burn permit suspension and advises that those possessing current and valid agricultural and residential burn permits can now resume burning on permissible burn days. Burning hours will be 8:00 AM to 12:00 PM.

CAL FIRE burn permits are required for all agricultural and residential burning. Agricultural burns must be inspected by CAL FIRE prior to burning, and inspections may be required for residential burns as well. Inspection requirements can be verified by contacting your local CAL FIRE station.

Cooler temperatures, higher humidity and the chance of winter weather have helped to reduce the threat of wildfire. Property owners and residents are asked to use caution while conducting debris or agricultural burns, follow all guidelines provided, and always maintain control of the fire. Individuals can be held civilly and/or criminally liable for allowing a fire to escape their control and/or burn onto neighboring property.

Residents wishing to burn must verify it is a permissive burn day prior to burning and record their intention to burn by contacting their local CAL FIRE station.

Safe residential pile burning of forest residue by landowners is a crucial tool in reducing fire hazards. State, Federal and Local land management and fire agencies will be utilizing this same window of opportunity to conduct prescribed burns aimed at improving forest health and resiliency on private and public lands.

For more information on burning, visit the CAL FIRE website at www.fire.ca.gov.

###

Select Language ▾

Powered by Google Translate

Village News - Also serving the communities of De Luz, Rainbow, Camp Pendleton, Pala and Pauma

NCFPD gives Valor Awards to Avila, Benoit, Bradshaw, Kontekaas, Saldana



Village News/NCFPD photos

During the presentation of Valor Awards, from left, Fire Chief Keith McReynolds recognizes Engineer Bruce Moore, Captain Michael Benoit, Paramedic Gabe Saldana and Firefighter Paramedic Josh Kortekaas.

Joe Naiman

Village News Reporter

The Oct. 25 meeting of the North County Fire Protection District included the presentation of Valor Awards to five North County Fire Protection District personnel.

Emergency medical technician Freddy Avila, captain Mike Benoit, captain Joey Bradshaw, firefighter/paramedic Josh Kontekaas, and paramedic Gabe Saldana were presented with the Valor Awards.

X

"We save our valor awards for heroic actions," said NCFPD fire chief Keith McReynolds.



Fire Chief Keith McReynolds presents a Valor Award to Captain Bradshaw for saving a child from drowning.

On Feb. 20, Bradshaw and his family were camping in Palm Springs. Bradshaw was swimming in a campground pool when he heard screams. Several people in his group yelled for him. A child who

X

on his own. Even after the child was once again breathing, Bradshaw remained with the child until the local fire department and law enforcement arrived. The child made a full recovery.

"That child is thriving and doing well today," McReynolds said.

On April 16, an on-duty engineer at Station 3 in Rainbow went into cardiac arrest. Benoit and Kontekaas were the other members of the station's crew that day, and they began lifesaving efforts while also requesting additional assistance from the dispatch center. Avila and Saldana arrived on the ambulance and provided care. The engineer was transported to Palomar Medical Center where medical care was turned over to the hospital staff.

Connect With Us

Village News

111 W. Alvarado St.
Suite 200
Fallbrook, CA 92028
Ph: (760) 723-7319

© 2022 Reeder Media, Inc.

Powered by [ROAR Online Publication Software](#) from Lions Light Corporation

© Copyright 2021

X

Select Language  Powered by 

Village News - Al of De Luz, Rainb Pauma

Safety Dashboard Health

Your vault safety score needs improvement. Visit your vault to see how secure your passwords are.

[View Dashboard](#)



Addressing fire safety

Supervisor Jim Desmond

5th District

Living in San Diego County, the threat of fires is constant, that is why I have made fire safety one of my top priorities during my time on the Board of Supervisors. We've initiated efforts to come up with a pre-fire strategy and evacuation routes. I've led the effort to increase roadside vegetation management, especially along major evacuation corridors. Plus, earlier this year, we were able to acquire a twin-engine helicopter, which is able to fight fires at night.

At last week's Board of Supervisors meeting, we took another step towards increasing our protection. We've established a HeloPod at the Rainbow Fire Center in Fallbrook, and we've installed a Heli-Hydrant at the San Marcos Fire Department. Heli-Hydrants are stationary water tanks connected to a water source, which allows helicopters to quickly capture water. Helopods are portable, tactical helicopter dip sources that can hold about 5,000 gallons of water. Currently, firefighting helicopters must sometimes travel long distances to refill for water drops, which can be the difference between a minor fire becoming a major fire.

Having these two major assets in North County will make our region safer whenever a fire occurs. We've seen over the last few years, having more resources has prevented major wildfires in San Diego County.

Also, at our Board of Supervisors meeting, I proposed to allocate \$50,000 to the Burn Institute to support Fire Safe Seniors, which helps to install new smoke alarms and carbon monoxide detectors, free of cost. Along with seniors, they have a program called, Fire Safe Kids, which teaches children K-6 how to prepare for and respond during a home fire emergency and the consequences of playing with fire.

X

61°

LIVE

WEATHER ALERT

Wind Advisory: San Diego County Deserts, San Diego County Mountains



A man was arrested on Saturday for allegedly starting two fires in Fallbrook. (Photo released by San Diego County Sheriff's Department)

by: [Amber Coakley](#)

Posted: Nov 19, 2022 / 03:54 PM PST

Updated: Nov 20, 2022 / 10:18 AM PST

SHARE



FALLBROOK, Calif. — A man was arrested on Saturday for allegedly starting two fires in Fallbrook on Thursday, said the San Diego County Sheriff's Department.

The first fire was reported around 9:30 a.m. behind a grocery store on the 1100 block of South Mission Road. Deputies said grocery store employees were able to put out the blaze using extinguishers before it spread to the building.



An arson suspect is believed to have started a fire behind a grocery store in Fallbrook, Calif. (Photo released by San Diego County Sheriff's Department)

The first fire was reported just before 4 p.m. and was located in a dumpster just feet away from where the first fire started.

Chula Vista launches homebuyer program for low-income families >

Deputies with the Fallbrook Sheriff's Substation, detectives with the Sheriff's Bomb/Arson Unit and the Deputy Fire Marshal with the North County Fire Protection District responded to the scene to investigate.

ADVERTISING

The Sheriff's Department said Alexis Lopez, 23, was later arrested in Fallbrook after surveillance video linked him to the fires. The suspect was booked at the Vista Detention Facility on two counts of arson to property.

The Sheriff's Bomb/Arson Unit is urging anyone who has information about this case or might know of other fires related to these incidents to call the Sheriff's Department at 858-565-5200.

[Suggest a Correction](#)

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: DECEMBER 13, 2022
SUBJECT: COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:**

● **CHIEF OFFICERS & STAFF:**

● **BOARD:**

● **BARGAINING GROUPS:**

● **PUBLIC COMMENT:**

Page Intentionally Blank



**NORTH COUNTY FIRE
PROTECTION DISTRICT
FIRE CHIEF/CEO**

TO: BOARD OF DIRECTORS
FROM: KEITH McREYNOLDS, FIRE CHIEF/CEO
DATE: DECEMBER 13, 2022
SUBJECT: CLOSED SESSION

CS-1. ANNOUNCEMENT — PRESIDENT EGKAN:

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:

- FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

CS-3. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:

- FIRE CHIEF/CEO DISTRICT NEGOTIATOR: DISTRICT COUNSEL JAMES

CS-4. REPORT FROM CLOSED SESSION — PRESIDENT EGKAN

Page Intentionally Blank