



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

DECEMBER 10, 2024, AT 5:00 p.m.

The December 10, 2024, meeting will be held in person and via Zoom. The public may attend remotely using:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing [ncfboardcomments@ncfire.org](mailto:ncfboardcomments@ncfire.org). E-mailed comments received will be read into the record by Staff. Please note that in the event of technical issues that disrupt the ability of members of the public to view the meeting or provide public comments through the web conference option, the meeting will continue.

Location:

Fallbrook Public Utility District  
990 East Mission Road  
Fallbrook, CA 92028

### PUBLIC ACTIVITIES AGENDA

*For those joining us for the public activities agenda, please feel free to depart at the close of the agenda.*

Call To Order

Roll Call

Pledge Of Allegiance

Changes to the Agenda

1. Public Comment – President Pike (pgs. 5-6)
  - Standing Item: Members of the public may directly address the Board of Directors on items of interest to the public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).
2. Challenge Coin Recognition – Chief McReynolds and Captain Choi (pgs. 7-8)
  - Recurring Item: Recognition of community member Colton Pavlica for his act of service on November 17, 2024.
3. Challenge Coin Recognition – Chief McReynolds and Captain Lindsey (pgs. 9-10)
  - Recurring Item: Recognition of community member Lupe Ruiz for her act of service on August 12, 2024.

### PRIORITY ACTION AGENDA

*All items listed under the priority action items must be conducted at the beginning of the meeting as per Sections 1.4. and 2.2. of the Board of Directors Elections, Officers, and Terms Policy.*

4. Official Swearing-In and Seating of New Board Members – Chief McReynolds and Counsel Steinke (pgs. 11-16)
  - Election Year Event: Swear-in and seat new and returning Board Members: Mark Bartholomew, Jeff Egkan, and Ross Pike.
5. Board Elections of Officers for 2025 – Chief McReynolds and Counsel Steinke (pgs. 17-18)
  - Annual Item: Select Board Officers (President and Vice President) for calendar year 2025.

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District office 72 hours prior to the meeting at (760) 723-2012. Closed captioning and translation services are available to the public when the meeting is accessed using the Zoom platform.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

DECEMBER 10, 2024, AT 5:00 p.m.

### DISCUSSION/PRESENTATION AGENDA

*No action shall be undertaken on any discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.*

6. Utility Task Vehicle (UTV) Presentation – Engineer Cain, DFC MacMillan, and Chief McReynolds (pgs.19-20)

### ACTION AGENDA

#### Consent Items:

*All items listed under the consent items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff, or public request specific items be removed from the consent agenda.*

7. Regular Board Meeting Minutes, October 22, 2024 (pgs. 21-26)  
➤ Standing Item: Review and approve minutes from the October meeting as presented.
8. Financial Reports for September and October 2024 (pgs. 27-58)  
➤ Standing Item: Review and accept financial reports for both months as presented.
9. Policies and Procedures (pgs. 59-60)  
➤ There are no policy revisions for the December 10, 2024, Regular Board Meeting.
10. Monthly Operations Activity Report (pgs. 61-82)  
➤ Standing Item: Monthly Report demonstrating call mix, turnout time, call by unit, transports, total response times, aid received & provided, monthly inspection report, health & safety, injuries & accidents, and turnover of care statistics.
11. Waive the Full Text Reading of All Ordinances (pgs. 83-84)  
➤ Recurring Item: Authorization to waive the full text reading of ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.
12. Lease-to-Own Purchase Agreement: Stryker (pgs. 85-92)  
➤ New Item: Authorization to enter a lease-to-own agreement with Stryker for medical equipment.

#### Action Items:

*All items listed under the action items agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time certain items will commence precisely at or after the time announced in the agenda.*

13. Human Resources: Revised Finance Manager Position - Chief McReynolds (pgs. 93-102)  
➤ Recommendation: That the Board approve the changes to the job description and salary range of the finance manager, authorizing Staff to proceed with developing a job announcement to begin the recruitment process.
14. **Public Hearing Date/Time Certain December 10, 2024, at 5:05 p.m.** for the Second Reading of Ordinance 2024-01, Setting Compensation for the Board of Directors of the NCFPD – Chief McReynolds (pgs. 103-108)  
➤ Recommendation: That the Board hold a second reading to consider Ordinance 2024-01, increasing director compensation to \$105 per meeting for up to 4 meetings per month.

### STANDING DISCUSSION ITEMS

*All items listed under the standing discussion items are presented at every meeting.*



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

DECEMBER 10, 2024, AT 5:00 p.m.

- LEGAL COUNSEL REPORT: (pgs. 109-110)  
“Update on the Status of November 2024 State-wide Ballot Propositions”
- WRITTEN COMMUNICATION (pgs. 111-116)
- COMMENTS/QUESTIONS (pgs. 117-118)
- Staff:
  - Chief McReynolds
  - Other Staff
- Board
- Bargaining Groups
- Public Comment

### CLOSED SESSION

*The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the closed session, the Board shall publicly report any action taken in closed session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.*

- CS-1. Announcement — President Pike: (pgs. 119-120)
- CS-2. Conference with Legal Counsel - Existing Litigation (Govt. Code §54956.9(d)(1)):  
➤ *Juul v. North County Fire Protection District, et al.* (SDSC Case No.: 24CU016872C)
- CS-3. Conference with Legal Counsel – Anticipated Litigation (Govt. Code §54956.9(d)(2)-(4)):  
➤ *One Case*
- CS-4. Conference with Labor Negotiator (Government Code §54957.6):  
➤ Agency Representative: *Chief McReynolds*  
Employee Organizations: *Management Group Employees*
- CS-5. Announcement — President Pike:

### ADJOURNMENT

#### Scheduled Meetings:

The next regularly scheduled Board meeting is **Tues. January 28, 2025, at 5:00 p.m.**

#### CERTIFICATION OF AGENDA POSTING

“I certify that this agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] the Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District’s website at [www.ncfireca.gov](http://www.ncfireca.gov). The agenda was also available for review at the office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this agenda submitted to the District after distribution of the agenda packet are available for public inspection in the office of the Board Clerk during normal business hours or may be found on the District website, subject to Staff’s ability to post the documents before the meeting. The date of posting was December 5, 2024.”

Board Clerk Mavis Canpinar: *Mavis Canpinar* Date: December 5, 2024

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** PUBLIC COMMENT

**PUBLIC COMMENT:**

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Meetings – SOG § 7.2.).*

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** NCFPD BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS AND CAPTAIN CHOI  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** CHALLENGE COIN RECOGNITION

## **PUBLIC AGENDA**

### **BACKGROUND:**

The NCFPD has created a recognition program for members of the community who go above and beyond to assist the organization and/or fellow townspeople in times of need. I recommend this citizen to receive our NCF community challenge coin for his actions performed at a recent vehicle versus motorcycle traffic collision.

### **SUMMARY:**

On November 17, 2024, at approximately 1413 hours, North Comm received a 911 call reporting a motorcycle versus vehicle collision. Prior to the arrival of fire and emergency medical personnel, Colton Pavlica, an active-duty Marine, stopped at the scene to assist an injured motorcycle rider.

The rider sustained significant injuries, including a traumatic injury that required the application of a tourniquet to control severe bleeding. Upon witnessing the crash, Colton immediately ran to the scene to provide care. As a trained Marine, he was equipped with a tourniquet, which he promptly applied, successfully stopping the bleeding and stabilizing the patient until emergency responders arrived.

Our team arrived on scene at 1419 hours—just six minutes after dispatch. While our response time was rapid, Colton's timely intervention was crucial in preventing a more critical situation. According to "Stop the Bleed," severe bleeding can lead to death in as little as five minutes, and Colton's swift action undoubtedly saved this patient's life.

I am personally grateful for Colton's selflessness and his willingness to act in a moment of crisis. In recognition of his life-saving efforts, I recommend that we present him with a challenge coin to honor his service and support during this incident.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND CAPTAIN LINDSEY  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** CHALLENGE COIN RECOGNITION

## PUBLIC ACTIVITIES AGENDA

### BACKGROUND:

The North County Fire Protection District strives to provide exceptional service to our communities through preparedness, response, and recovery. At times, NCF relies on community partners for assistance, which is exactly what Lupe Ruiz did on the morning of 08/12/2024.

### SUMMARY:

Ms. Ruiz was driving on S Mission on that morning when she saw smoke coming from a dumpster behind Major Market. Ms. Ruiz quickly pulled into the parking lot and ran to the back of the grocery store where she located a grocery store employee. The Employee was able to give her a fire extinguisher, which she ran back over to the dumpster and utilized to extinguish the fire. These quick actions saved not only the entire dumpster from catching on fire but also prevented the flames from reaching the nearby vegetation and other vehicles in the parking lot. This type of quick thinking helped to prevent a potentially dangerous situation and North County Fire appreciates your willingness to step in and ensure the safety of our community.



**Guadalupe Caratachea**



5h · 👤

HUGE shoutout to my boss this morning who put out a dumpster fire behind major market this morning after dropping off the kiddos for the first day of school . extremely productive day if you ask me 😂! #bada\*\*mom



Courtney Sahagun and 217 others

25 comments



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND COUNSEL STEINKE  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** OFFICIAL SWEARING-IN AND SEATING OF NEW BOARD MEMBERS

## **ACTION AGENDA**

### **RECOMMENDATION:**

That the Board swear-in and seat Directors Mark Bartholomew, Jeff Egkan, and Ross Pike.

### **BACKGROUND:**

Each election year, the District receives official verification of the results of the election for new Directors, although that notification may arrive after the date of the December meeting.

Three seats were open this year. All three vacancies were competitive, with two candidates running in Districts 1, 4, and 5

### **DISCUSSION:**

On December 3, 2024, Board Clerk Canpinar received election certification results (Attachment A) from the Registrar of Voters Office. The Registrar's Office has verified that all three Directors may be officially seated on the Board at this time.

In order to administer the Oath of Office, the meeting will be turned over to General Counsel Steinke.

### **FISCAL ANALYSIS:**

None.

### **SUMMARY:**

The Directors are eligible to be seated and sworn into office. Staff welcomes Director Bartholomew into his new position with the District and welcomes back Director Egkan and President Pike.

# **Attachment A**



# County of San Diego

REGISTRAR OF VOTERS

County Operations Center Campus  
5600 Overland Avenue, Suite 100, San Diego, California 92123-1278

Telephone: (858) 565-5800 Toll-free: 1 (800) 696-0136 TTY / TDD: (800) 735-2929  
Facsimile: (858) 505-7294 Web Address: [www.sdvote.com](http://www.sdvote.com)

**CYNTHIA L. PAES**  
Registrar of Voters

**SHAWN K. BROM**  
Assistant Registrar of Voters

December 3, 2024

TO: Andrew Potter  
Clerk of the Board of Supervisors

FROM: Cynthia L. Paes  
Registrar of Voters

STATEWIDE GENERAL ELECTION NOVEMBER 5, 2024, CERTIFICATION

Enclosed are the certified results for the following election:

*Jurisdiction:* Statewide General Election

*Election Date:* November 5, 2024

Please contact my staff at (858) 505-7210 if you have any questions regarding this matter.

Enclosure: Election Results

c: Supervisor Nora Vargas, Chair  
Supervisor Terra Lawson-Remer, Vice Chair  
Supervisor Joel Anderson  
Supervisor Monica Montgomery Steppe  
Supervisor Jim Desmond  
Ebony N. Shelton, Chief Administrative Officer  
Caroline Smith, Assistant Chief Administrative Officer  
Brian Albright, Deputy CAO, Finance & General Government Group  
County Board of Education  
LUEG, Community Groups

Continued:

Incorporated Cities:

Carlsbad  
Chula Vista  
Coronado  
Del Mar  
El Cajon  
Encinitas  
Escondido  
Imperial Beach  
La Mesa  
Lemon Grove  
National City  
Oceanside  
Poway  
San Diego  
San Marcos  
Santee  
Vista

Community College Districts:

Grossmont-Cuyamaca  
MiraCosta  
Palomar  
San Diego  
Southwestern

Unified School Districts:

Bonsall  
Borrego Springs  
Carlsbad  
Coronado  
Oceanside  
Poway  
Ramona  
San Diego  
San Marcos  
Valley Center-Pauma  
Vista  
Warner

High School Districts:

Escondido  
Fallbrook  
Grossmont  
Julian  
San Dieguito  
Sweetwater

Union/Elementary School Districts:

Alpine  
Cajon Valley  
Cardiff  
Chula Vista  
Del Mar  
Dehesa  
Encinitas  
Escondido  
Fallbrook  
Lakeside  
Lemon Grove  
National  
Rancho Santa Fe  
San Ysidro  
Santee  
South Bay

Special Districts:

Borrego Water  
Canebrake County Water  
Fallbrook Community Planning Group  
Grossmont Healthcare  
Helix Water  
Lakeside Fire Protection  
Lakeside Water  
Morro Hills Community Services  
North County Fire Protection  
Olivenhain Municipal Water  
Otay Water  
Padre Dam Municipal Water  
Palomar Health  
Pauma Valley Community Services  
Rainbow Municipal Water  
Rancho Santa Fe Fire Protection  
South Bay Water  
Sweetwater Community Planning Group  
Tri-City Healthcare  
Vallecitos Water  
Valley Center Community Planning Group  
Vista Fire Protection  
Vista Irrigation

**CERTIFICATION OF  
COUNTY CLERK/REGISTRAR OF VOTERS OF THE  
RESULTS OF THE CANVASS  
OF THE NOVEMBER 5, 2024,  
GENERAL ELECTION**

STATE OF CALIFORNIA

COUNTY OF San Diego




SS.

I, Cynthia Paes, County Clerk/Registrar of Voters of County of San Diego, do hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 5, 2024, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 3rd day of December, 2024, at the County of San Diego



  
\_\_\_\_\_  
County Clerk/Registrar of Voters  
County of San Diego  
\_\_\_\_\_  
State of California

Canvass Certification of Elections Official  
(11/2024)

**County of San Diego**  
**Presidential General Election**  
**November 5, 2024**  
**Official Results**  
**(San Diego Portion Only)**

**FALLBROOK COMMUNITY PLANNING GROUP  
MEMBER, PLANNING GROUP**

Vote For 8		
ALDO ALVIDRES	11,590	12.14%
ROSS PIKE	11,305	11.84%
THOMAS GERALD HARRINGTON IV	11,146	11.68%
ROY MOOSA	10,448	10.95%
STEPHANI BAXTER	9,922	10.40%
KATHLEEN "KATHIE" MORRIS	9,413	9.86%
LEE J. DE MEO	9,068	9.50%
JIM LOGE	8,786	9.21%
MARK MERVICH	7,946	8.33%
MARK HOYE	5,818	6.10%
<b>Total</b>	<b>95,442</b>	

**GROSSMONT HEALTHCARE DISTRICT MEMBER,  
BOARD OF DIRECTORS ZONE NO. 3**

NADIA FARJOOD	23,515	55.69%
BRENDA MILLER	18,711	44.31%
<b>Total</b>	<b>42,226</b>	

**HELIX WATER DISTRICT MEMBER, BOARD OF  
DIRECTORS DIVISION NO. 3**

MARK A. GRACYK	12,434	65.25%
JEANETTE ERICKSON	6,622	34.75%
<b>Total</b>	<b>19,056</b>	

**LAKESIDE FIRE PROTECTION DISTRICT MEMBER,  
BOARD OF DIRECTORS DIVISION NO. 3**

JAMES BINGHAM	5,217	83.82%
SANDRA DEAKINS	1,007	16.18%
<b>Total</b>	<b>6,224</b>	

**LAKESIDE WATER DISTRICT MEMBER, BOARD OF  
DIRECTORS DIVISION NO. 4**

STEVE ROBAK	1,609	67.98%
JEANNE SWARINGEN	758	32.02%
<b>Total</b>	<b>2,367</b>	

**MORRO HILLS COMMUNITY SERVICES DISTRICT  
MEMBER, BOARD OF DIRECTORS**

Vote For 3		
JEFF WALKER	354	28.80%
THOMAS HARRINGTON III	278	22.62%
JEANINE ROSKOS	228	18.55%
BILL WEBER	189	15.38%
CHARLENE WEBER	180	14.65%
<b>Total</b>	<b>1,229</b>	

**NORTH COUNTY FIRE PROTECTION DISTRICT  
MEMBER, BOARD OF DIRECTORS DIVISION NO. 1**

ROSS PIKE	1,559	73.43%
JEANETTE BARRAGAN	564	26.57%
<b>Total</b>	<b>2,123</b>	

**NORTH COUNTY FIRE PROTECTION DISTRICT  
MEMBER, BOARD OF DIRECTORS DIVISION NO. 4**

JEFF EGKAN	4,801	74.03%
JOHN VAN DOORN	1,684	25.97%
<b>Total</b>	<b>6,485</b>	

**NORTH COUNTY FIRE PROTECTION DISTRICT  
MEMBER, BOARD OF DIRECTORS DIVISION NO. 5**

MARK BARTHOLOMEW	4,684	80.23%
SHEILA A. LANCASTER	1,154	19.77%
<b>Total</b>	<b>5,838</b>	

**OLIVENHAIN MUNICIPAL WATER DISTRICT  
MEMBER, BOARD OF DIRECTORS DIVISION NO. 2**

SCOTT MALONI	4,481	58.31%
ERIC K. ARMSTRONG	1,752	22.80%
GREG BARTH	865	11.26%
ERIC T. ANDERSON	587	7.64%
<b>Total</b>	<b>7,685</b>	

**OLIVENHAIN MUNICIPAL WATER DISTRICT  
MEMBER, BOARD OF DIRECTORS DIVISION NO. 5**

NEAL MEYERS	3,968	54.48%
CHRIS CIEPLEY	3,315	45.52%
<b>Total</b>	<b>7,283</b>	

**OTAY WATER DISTRICT MEMBER, BOARD OF  
DIRECTORS DIVISION NO. 2**

DELFINA GONZALEZ	9,537	58.08%
RYAN KEYES	6,883	41.92%
<b>Total</b>	<b>16,420</b>	

**OTAY WATER DISTRICT MEMBER, BOARD OF  
DIRECTORS DIVISION NO. 5**

MARK ROBAK	12,161	58.36%
GREGORY J MARTINEZ	8,676	41.64%
<b>Total</b>	<b>20,837</b>	

**PADRE DAM MUNICIPAL WATER DISTRICT  
MEMBER, BOARD OF DIRECTORS DIVISION NO. 2**

SUZANNE TILL	6,447	61.56%
ROBERT "BOB" T. LLOYD SR.	4,026	38.44%
<b>Total</b>	<b>10,473</b>	





# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND COUNSEL STEINKE  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** ELECTION OF BOARD OFFICERS

### **ACTION AGENDA**

#### **RECOMMENDATION:**

To elect Board members to serve as President and Vice President for the 2025 year.

#### **BACKGROUND:**

North County Fire Protection District has adopted a policy which stipulates that at the first meeting following the election of or appointment of new Director(s), the Board shall elect a President and Vice President to serve until the election of his or her successor (Health & Safety Code § 13853). Assumption of the Board Officer positions is effective at the end of tonight's Board meeting. Once elected, Directors shall serve in their nominated position for a one-year term.

#### **DISCUSSION:**

This meeting constitutes the first meeting after the election of new Directors. The term of office for President Pike will be complete at the end of the meeting and the term of office for Vice President Shaw will also be completed at the end of the meeting. Therefore, it is time for election of Board Officers for President and Vice President.

#### **FISCAL ANALYSIS:**

None.

#### **SUMMARY:**

To assist with the election of Board Officers, the meeting will be turned over to Counsel Steinke for the purposes of accomplishing the election of President and Vice President of the Board. After the elections, President Pike will resume meeting control, conducting the remainder of the meeting.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** ENGINEER CAIN, DEPUTY CHIEF MACMILLAN, AND CHIEF McREYNOLDS  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** UTILITY TASK VEHICLE (UTV) PRESENTATION

### **PRESENTATION**

#### **SUMMARY:**

The District has placed a Prowler C4XM UTV in service to expand rescue capabilities in hard-to-reach (remote) locations due to narrow roadways/trail networks. The UTV was purchased and delivered in August 2024. The Operations Division in collaboration with the Apparatus Committee, Fleet Services and Training Division has worked diligently to train and certify all members of the organization in its deployment, use and maintenance. Engineer Zach Cain will deliver a Presentation to the Board on the operational capabilities of the new Prowler C4XM UTV.

#### **FISCAL IMPACT:**

Total Purchase Price- \$64,368.84 from Capital Apparatus Account

San Diego County Community Enhancement Program Grant- \$50,000.00

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1 **October 22, 2024**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

5 President Pike called the meeting to order at 5:00 p.m.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike, and Shaw

9 **Absent:** None

10 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan, DC August, BC  
11 DeCamp, BC Harrington, IT Specialist Swanger, Board Clerk Canpinar, and members of the public.

12 **CHANGES TO THE AGENDA:**

13 President Pike noted a recognition item would be added after public comment to recognize Director  
14 Acosta.

15 **PUBLIC ACTIVITIES AGENDA**

16 1. **PUBLIC COMMENT:** President Pike inquired if there were any public comments regarding items  
17 not on the agenda. Leticia Stamos approached the podium and introduced herself. Ms. Stamos  
18 expressed opposition to Local 1622's abrupt decision to rescind their endorsements for Directors  
19 Pike and Egkan, and believes their new endorsements for Mark Bartholemew, Jeannette Barragan,  
20 and John VanDoorn are without merit. President Pike thanked Ms. Stamos for her comments.

21 As this was Director Acosta's last meeting due to the upcoming election, Chief McReynolds  
22 recognized her, presenting her with a plaque in honor of her service with the District the last four years.  
23 Thank you, Director Acosta, for your support and dedication serving as a member of the NCFPD Board  
24 of Directors.

25 President Pike inquired if there were any more public comments regarding items not on the  
26 agenda. There being no further public comment, the public comment section was closed.

27 2. **CHALLENGE COIN RECOGNITION:** Chief McReynolds presented challenge coins to the following  
28 group of Fallbrook Unified Elementary School District employees for rendering aide to an individual

29 in need prior to NCF units arriving on scene: Nunzia Lopez, Gustavo Ramos, Harry Carreon, Fran  
30 Little, Jesscia Ramirez, and Maggie Taylor.

### 31 **DISCUSSION/PRESENTATION AGENDA**

32 3. There were no discussion/presentation items for the October 22, 2024, Regular Board Meeting.

### 33 **ACTION AGENDA**

#### 34 **CONSENT ITEMS:**

35 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR SEPTEMBER 24, 2024.**

36 5. **REVIEW AND ACCEPT FINANCIAL REPORTS FOR AUGUST 2024.**

37 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**

38 There were no policies or procedures for the October 22, 2024, Regular Board Meeting.

39 7. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

40 8. **THIRD QUARTER 2024 CUSTOMER SATISFACTION SURVEY**

41 9. **WAIVE THE FULL TEXT READING OF ALL ORDINANCES**

42 President Pike inquired whether there were any questions on consent items 4-9. There being  
43 no discussion, President Pike asked for a motion to approve the consent agenda. On a motion by Vice  
44 President Shaw seconded by Director Acosta, the motion to approve the consent agenda passed  
45 unanimously.

#### 46 **ACTION ITEMS:**

47 10. **APPROVE MEETING SCHEDULE AND PLACE FOR NCFPD REGULAR BOARD MEETINGS:** Chief  
48 McReynolds presented the 2025 Regular Board Meeting schedule, noting the current meeting location  
49 at the water district continues to be effective, as the time, location, and accessibility allow for public  
50 input both in-person and digitally. On a motion by Vice President Shaw seconded by Director Egkan,  
51 the motion to approve the 2025 Regular Board Meeting schedule holding meetings at the Fallbrook  
52 Public Utility District at 5 p.m. on the fourth Tuesday of the month except for no November meeting  
53 and a December 9, 2025, meeting, passed unanimously.

54 11. **PRIMARY AND ALTERNATE DIRECTOR POSITIONS TO SERVE ON THE NORTH COUNTY DISPATCH JOINT**  
55 **POWERS AUTHORITY (NCDJPA) BOARD:** Chief McReynolds informed the Board that as a member  
56 agency of the NCDJPA, the District has one voting seat on the eight-member Board. NCF selects one  
57 primary and one alternate to serve in these capacities. Director Munson is currently serving as the

58 primary with President Pike serving as the alternate. In January 2024 it was unanimously decided that  
59 nominations to these positions would take place at the meeting immediately preceding the December  
60 NCDJPA meeting, which this year is being held on December 4, 2024. Director Egkan made a motion  
61 to nominate President Pike as the primary representative, which was seconded by Director Acosta;  
62 the motion passed unanimously and President Pike accepted the nomination. Director Egkan made a  
63 motion to nominate Vice President Shaw as the alternate, which was seconded by President Pike; the  
64 motion passed unanimously and Vice President Shaw accepted the nomination.

65 10. **PUBLIC HEARING DATE/TIME CERTAIN OCTOBER 22, 2024, AT 5:05 P.M. TO HOLD A FIRST READING OF**  
66 **ORDINANCE 2024-01, SETTING COMPENSATION FOR THE BOARD OF DIRECTORS OF THE NCFPD**: President  
67 Pike declared the public hearing open at 5:24 p.m. Chief McReynolds presented the proposed  
68 ordinance to the Board, noting director compensation, currently set at \$100 per meeting, has not been  
69 increased in at least 18 years. The NCFPD has never set director compensation by ordinance, and  
70 instead has set rates through its adoption of the Expenses Policy and by resolution. Since this is the  
71 first time an ordinance will be considered regarding director compensation, the increase is limited to  
72 5% of the current rate under Health and Safety Code section 13857. If adopted, Ordinance 2024-01  
73 would set compensation at \$105 per meeting for up to 4 meetings per month. Adopting the ordinance  
74 will require two readings, with the ordinance taking effect 30 days after the second reading. President  
75 Pike asked if there was any public comment on agenda item #10; there being no public comment, the  
76 public hearing was closed at 5:27 p.m. On a motion by Director Acosta seconded by Vice President  
77 Shaw, the motion to adopt Ordinance 2024-01, increasing director compensation to \$105 per meeting  
78 for up to 4 meetings a month, and holding a second reading on December 10, 2024, at 5:05 p.m.,  
79 passed by the following roll call vote: Acosta, aye; Egkan, aye; Munson, aye; Pike, aye; Shaw, aye.

80 11. **THIRD QUARTER 2024 AWARDS: BOARD RECOGNITION PROGRAM**: Chief McReynolds presented the  
81 list of individuals nominated for the third quarter recognition. At the May 2024 Regular Board Meeting,  
82 the Board directed Staff to create an official District recognition form that could be accessed via  
83 intranet and on the District website by any employee or member of the public, so recognition  
84 acknowledgements could be submitted for consideration. The list submitted this month was a  
85 collection of 5 employees acknowledged between the months of July, August, and September. On a  
86 motion by Director Acosta seconded by Vice President Shaw, the Board unanimously voted to award

87 the following employees: FF/PM Swan, IT Specialist Swanger, Engineer Soriano, Engineer Moritz, and  
88 MSO Murphy.

89 **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed the included report defining rules and  
90 regulations of recently passed AB 2561, noting a report on vacant positions will need to be brought  
91 before the Board annually at any meeting before the adoption of the final budget.

92 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

93 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

94 ● **STAFF REPORTS/UPDATES:**

95 ● **KEITH MCREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following  
96 items:

- 97 ○ Thank you to those who participated in the open house; attendance was high
- 98 ○ Station 3 construction is currently ahead of schedule
- 99 ○ The Veterans Day Parade on Nov. 11 will have an NCF engine
- 100 ○ The final badge pinning for the year will be held on Nov. 12 at Station 1 at 5 p.m.

101 ● **CHIEF OFFICERS AND OTHER STAFF: BC HARRINGTON:** BC Harrington provided  
102 communications and CERT updates, and noted the REMS 11 unit has been brought back from  
103 service. **BC DECAMP:** BC DeCamp provided fleet updates. **DC AUGUST:** DC August provided an  
104 update on current facility projects along with upcoming staffing and recruitment updates.  
105 **MACMILLAN:** DFC MacMillan provided operations updates, including an update on the 5-acre fire that  
106 was extinguished in the southeast area of Fallbrook/Bonsall.

107 ● **BOARD:** President Pike and all the members of the Board thanked Director Acosta for her  
108 service as a member of the NCFPD Board.

109 ● **BARGAINING GROUPS:** There was no comment from the Bargaining Groups.

110 ● **PUBLIC COMMENT:** Leticia Stamos stepped to the podium to thank the current NCF Directors  
111 for serving their community collaboratively, and also thanked all of the first responders who  
112 showed up during her time of need when her husband fell ill.

113 There was no further public comment.

114 **CLOSED SESSION**



115 At 6:02 p.m. President Pike inquired whether there was a motion to adjourn to closed session.  
116 There being no objection, President Pike read the items to be discussed in closed session and  
117 open session was closed. A short break ensued after the reading of the closed session items. At  
118 6:11 p.m. the Board entered closed session to hear:

119 **CS-1. ANNOUNCEMENT – PRESIDENT PIKE:**

120 **CS-2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVT. CODE §54956.9(d)(1)) JUUL**  
121 **V. NORTH COUNTY FIRE PROTECTION DISTRICT, ET AL. (SDSC CASE NO.: 24CU016872C):**

122 **CS-3. REPORT FROM CLOSED SESSION – PRESIDENT PIKE:**

123 ● **REOPENING TO OPEN SESSION:**

124 On a motion by Director Acosta seconded by Vice President Shaw which passed unanimously, the  
125 Board returned to open session at 6:31 p.m. and the following items were reported out to the public:

126 **CS-2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVT. CODE §54956.9(d)(1)) JUUL**  
127 **V. NORTH COUNTY FIRE PROTECTION DISTRICT, ET AL. (SDSC CASE NO.: 24CU016872C):** There was

128 no reportable action.

129 **ADJOURNMENT**

130 A motion was made at 6:32 p.m. by Vice President Shaw seconded by Director Acosta to adjourn  
131 the meeting and reconvene on December 10, 2024, at 5:00 p.m., which motion carried unanimously.

132  
133 Respectfully submitted,

134  
135  
136 \_\_\_\_\_  
137 Mavis Canpinar

138 Board Clerk

139 Minutes approved at the Board of Director's Meeting on: \_\_\_\_\_  
140

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**North County Fire Protection District  
Statement of Revenues and Expenses  
For Period Ending September 30, 2024**

	YTD	FY 25 Final Budget	\$ Budget Variance	% Budget Variance
<b>1 REVENUE</b>				
2 Property Taxes	\$ 463,771	\$ 21,356,700	\$ 20,892,929	2.2%
3 Mitigation Fees - CFD	-	500,000	500,000	0.0%
4 Ambulance Revenue	1,140,217	4,500,000	3,359,783	25.3%
5 Fire Prevention Fees	36,601	210,400	173,799	17.4%
6 OES Reimbursement	245,775	-	(245,775)	100.0%
7 GEMT - State Supplement	-	-	-	0.0%
8 Grant Revenue	-	-	-	0.0%
9 Donation Revenue	-	-	-	0.0%
10 Other Revenues	36,153	250,000	213,847	14.5%
11 Interest Income	202,461	400,000	197,539	50.6%
<b>12 TOTAL REVENUE</b>	<b>2,124,979</b>	<b>27,217,100</b>	<b>25,092,121</b>	<b>7.8%</b>
<b>13 EXPENSE</b>				
<b>14 Salaries and Benefits</b>				
15 Salaries	1,772,125	8,285,100	6,512,975	21.4%
16 Overtime	1,012,750	1,500,000	487,250	67.5%
17 Single Role Salaries	268,909	1,176,600	907,691	22.9%
18 Single Role Overtime	198,819	760,700	561,881	26.1%
19 FLSA	35,412	162,500	127,088	21.8%
20 Holiday Pay	64,203	295,200	230,997	21.7%
21 Worker's Compensation	6,200	-	(6,200)	100.0%
22 Longevity	18,275	127,700	109,425	14.3%
23 Education	39,104	186,400	147,296	21.0%
24 Bilingual	12,000	52,000	40,000	23.1%
25 Annual Leave Payout	105,898	150,700	44,802	70.3%
26 Sick Leave Payout	-	152,400	152,400	0.0%
27 Payroll Taxes	49,009	190,200	141,191	25.8%
28 PERS Classic Safety	325,423	1,451,000	1,125,577	22.4%
29 PERS PEPRA Safety	74,750	352,700	277,950	21.2%
30 PERS Classic Non-Safety	17,073	76,200	59,127	22.4%
31 PERS PEPRA Non-Safety	42,874	158,600	115,726	27.0%
32 Classic UAL	234,484	907,600	673,116	25.8%
33 PEPRA UAL	5,389	20,900	15,511	25.8%
34 Workers' Comp Insurance	169,915	688,850	518,935	24.7%
35 Pension Obligation Fund Int	1,000	1,242,050	1,241,050	0.1%
36 Uniforms	10,729	109,600	98,871	9.8%
37 Health Insurance	384,920	1,846,500	1,461,580	20.8%
<b>38 Total Salaries &amp; Benefits</b>	<b>4,849,261</b>	<b>19,893,500</b>	<b>15,044,239</b>	<b>24.4%</b>
<b>39 Operations Expenses</b>				
40 Dispatch Services	289,515	485,300	195,785	59.7%
41 PPGEMT	102,731	400,000	297,269	25.7%
42 Structures & Grounds	47,030	300,000	252,970	15.7%
43 Fuel	61,401	300,000	238,599	20.5%
44 Medical Supplies	25,534	230,000	204,466	11.1%
45 Materials & Equipment	63,221	250,100	186,879	25.3%
46 Liability Insurance	145,560	150,000	4,440	97.0%
47 Ambulance Billing	25,781	179,600	153,819	14.4%
48 Repairs & Maintenance	33,645	138,200	104,555	24.3%
49 Firefighting Equipment	4,658	90,000	85,342	5.2%
50 Safety Equipment & PPE	8,755	118,200	109,445	7.4%
51 Telephone & Cable	25,003	107,600	82,597	23.2%
52 Gas & Electric	14,331	84,500	70,169	17.0%
53 Defib Maintenance	-	65,000	65,000	0.0%
54 Kitchen & Janitorial Supplies	378	32,000	31,622	1.2%
55 Weed Abatement Expenses	600	10,000	9,400	6.0%
56 Water	4,974	25,900	20,926	19.2%
57 SHSP Grant Funds	-	28,500	28,500	0.0%
58 Public Education Material	12	26,200	26,188	0.0%
59 Maintenance - MDC & AVL	-	15,000	15,000	0.0%
60 Medical & Pre-Emp Exams	-	15,000	15,000	0.0%
61 SCBA Equipment	7,846	12,000	4,155	65.4%

**North County Fire Protection District  
Statement of Revenues and Expenses  
For Period Ending September 30, 2024**

	YTD	FY 25 Final Budget	\$ Budget Variance	% Budget Variance	
62	Small Tools & Minor Equip	73	12,400	12,327	0.6%
63	Fleet Maintenance Software	7,130	12,300	5,170	58.0%
64	Trash	2,330	12,300	9,970	18.9%
65	Sewer	672	5,500	4,828	12.2%
66	Hazmat Disposal & Permits	1,833	6,000	4,167	30.6%
67	EMS Equipment	-	9,900	9,900	0.0%
68	Medical Licensing & CERT	936	26,300	25,365	3.6%
69	Emer Incident Meals & Misc.	17,899	5,000	(12,899)	358.0%
70	Trauma Intervention Program	7,800	7,700	(100)	101.3%
71	CERT Program	-	5,000	5,000	0.0%
72	Debt Service - Facilities	117,585	1,034,600	917,015	11.4%
73	Capital Reserve Funding	-	1,200,000	1,200,000	0.0%
74	Contingency	-	200,000	200,000	0.0%
75	Undesignated Reserves	-	347,300	347,300	0.0%
76	<b>Total Operations Expenses</b>	<b>1,017,232</b>	<b>5,947,400</b>	<b>4,930,168</b>	<b>17.1%</b>
77	<b>General &amp; Administration Expenses</b>				
78	County Admin Costs	-	55,000	55,000	0.0%
79	Computer Materials & Service	29,295	185,500	156,205	15.8%
80	Professional Services	76,291	379,900	303,609	20.1%
81	Legal Services	105,864	150,000	44,136	70.6%
82	Professional Development	3,013	110,400	107,387	2.7%
83	Formal Education	18,029	75,000	56,972	24.0%
84	Physicals & Wellness Program	15,666	100,000	84,334	15.7%
85	Memberships & Subscriptions	54,859	70,000	15,141	78.4%
86	Employee Assistance Program	-	25,000	25,000	0.0%
87	Meetings & Travel	716	33,000	32,284	2.2%
88	Training Materials	1,016	18,000	16,984	5.6%
89	Labor Negotiations	-	7,500	7,500	0.0%
90	Office Expense	2,324	21,000	18,676	11.1%
91	Employee Recognition Program	-	20,000	20,000	0.0%
92	LAFCO Assessment Fee	14,958	15,000	42	99.7%
93	Admin Fees	749	10,000	9,251	7.5%
94	Rents & Lease Equipment	1,379	10,000	8,621	13.8%
95	Advertising & Legal Notices	440	1,500	1,060	29.3%
96	Board Members Fees	1,100	7,500	6,400	14.7%
97	Personnel Recruitment	-	25,000	25,000	0.0%
98	Community Relations	1,510	11,900	10,390	12.7%
99	Board Election	-	45,000	45,000	0.0%
100	<b>Total General &amp; Admin Expenses</b>	<b>327,208</b>	<b>1,376,200</b>	<b>1,048,992</b>	<b>23.8%</b>
101	<b>TOTAL EXPENSE FROM OPERATIONS</b>	<b>6,193,701</b>	<b>27,217,100</b>	<b>21,023,399</b>	<b>22.8%</b>
102	<b>NET REVENUE / (EXPENSE) BEFORE CAPITAL</b>	<b>\$ (4,068,723)</b>	<b>\$ -</b>	<b>\$ 4,068,723</b>	
103	<b>Capital</b>				
104	Capital - Facilities	835,442	9,378,525	8,543,083	8.9%
105	Capital - Apparatus	-	1,420,000	1,420,000	0.0%
106	Capital - Equipment	223,128	642,400	419,272	34.7%
107	Capital - Vehicle	-	225,000	225,000	0.0%
108	<b>TOTAL EXPENSE FROM CAPITAL</b>	<b>1,058,570</b>	<b>11,665,925</b>	<b>10,607,355</b>	<b>9.1%</b>
109	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (5,127,292)</b>	<b>\$ (11,665,925)</b>	<b>\$ (6,538,633)</b>	

**North County Fire Protection District  
Statement of Revenues and Expenses  
For Period Ending September 30, 2024**

**Capital**

		B	E		
		YTD	FY 25 Final Budget	\$ Budget Variance	% Budget Variance
1	<b>EXPENSE</b>				
2	<b>Capital - Facilities</b>				
3	Station 3 (Rainbow)	401,299	5,749,425	5,348,126	7%
4	Station 4	388,912	3,489,100	3,100,188	11%
5	Station Expansion	45,231	140,000	94,769	32%
6	<b>Total Capital - Facilities</b>	<b>835,442</b>	<b>9,378,525</b>	<b>8,543,083</b>	<b>9%</b>
7	<b>Capital - Apparatus</b>				
8	Ambulance Remount (new)	-	210,000	210,000	0%
9	Brush Engine	-	410,000	410,000	0%
10	Type I Engine	-	800,000	800,000	0%
11	<b>Total Capital - Apparatus</b>	<b>-</b>	<b>1,420,000</b>	<b>1,420,000</b>	<b>0%</b>
12	<b>Capital - Equipment</b>				
13	Mobile radios	153,913	308,000	154,087	50%
14	Equipment	-	192,000	192,000	0%
15	UTV	69,215	-	(69,215)	0%
16	Gurney	-	80,000	80,000	0%
17	New Engine Equipment	-	62,400	62,400	0%
18	<b>Total Capital - Equipment</b>	<b>223,128</b>	<b>642,400</b>	<b>419,272</b>	<b>35%</b>
19	<b>Capital - Vehicle</b>				
20	Staff Vehicles	-	225,000	225,000	0%
21	<b>Total Capital - Vehicle</b>	<b>-</b>	<b>225,000</b>	<b>225,000</b>	<b>0%</b>
22	<b>TOTAL EXPENSE</b>	<b>1,058,570</b>	<b>11,665,925</b>	<b>10,607,355</b>	<b>9%</b>

## North County Fire Protection District Reserve Balance

Description	Cash & Investments 9/30/24
<b>Restricted:</b>	
Fallbrook Mitigation	\$ 2,646,039
Rainbow General & Mitigation	48,590
CLASS - Grant & Rainbow Monies for Station 3	3,815,839
CLASS - Grant Monies for Station 4	1,013,810
<b>Committed:</b>	
Compensated Absences	2,123,454
PASIS Deposit	171,953
Workers Comp	4,013,381
Undesignated Reserves	780,976
<b>Assigned:</b>	
Operating Reserve (Dry yield)	
<b>Unassigned:</b>	
AR - cash not received but owed	2,256,926
General Fund	2,886,982
General Fund - County Loan	(2,878,600)
<b>Total</b>	<b>\$ 16,879,348</b>

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

### Revenue

**Line 2 – Property Taxes** includes tax revenue less refunds assessed by San Diego County for all properties annexed to the district. Year-to-date (YTD) is trending less than budget as a majority of property taxes are received in December and April. Monies received thus far are 7.9% more than received at this time for prior fiscal year.

**Line 3 – Mitigation Fees - CFD** include fees for annexing properties to the district that are currently outside of the district boundaries. YTD does not have any activity.

**Line 4 – Ambulance Revenue** includes all fees owed, less refunds from ambulance services provided by from the district. Ambulance revenue received is trending in line with budget.

**Line 5 – Fire Prevention Fees** includes all fees received for building plans, burn permits, and site inspections. Prevention fees received account for 17.4% of budget.

**Line 6 – OES Reimbursements** includes all reimbursements received for strike team deployments. Strike teams are actively deployed, reimbursements are approximately 60 days. Reimbursements have received two strike team reimbursements through September 2024.

**Line 7 – GEMT – State Supplement** (Ground Emergency Medical Transportation) California Welfare and Institutions enacted it back in 2011. It is a supplemental reimbursement. This program ended December 2023. New program is PPGEMT - Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer program. YTD does not have any activity.

**Line 8 – Grant Revenue** includes all revenue received for grants. YTD does not have any activity.

**Line 9 – Donation Revenue** includes all revenue received for donations. YTD does not have any activity.

**Line 10 – Other Revenue** includes Cost Recovery for Fires and Sale of Equipment and Fallbrook Health reimbursements. YTD can trend over/under budget depending on the timing of receipts. Cost Recovery for fire received through September 2024 is \$36k.

**Line 11 – Interest Income** includes all interest received from balances in associated accounts. Interest income from CLASS and County, interest received accounts for 50.6% of budget. YTD is trending over budget due to high cash balances that will begin to significantly decrease in coming months with planned facility upgrades.

### Expense

#### Salaries and Benefits

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

**Line 15 – Salaries** includes salaries for all non-Single Role employees. YTD is trending slightly under budget.

**Line 16 – Overtime** includes the overtime for all non-Single Role employees. YTD is over budget due to strike teams being deployed. Strike team overtime accounts for approximately \$688k. Therefore, overtime budget is trending right line without strike team.

**Line 17 – Single Role Salaries** includes salaries for all Single Role employees. YTD is trending in line with budget.

**Line 18 – Single Role Overtime** includes the amount of time a Single Role employee works after 40 hours per week. YTD is trending in line with budget.

**Line 19 – FLSA** (Fair Labor Standards Act) United States labor law that creates the right to a minimum wage, and "time-and-a-half" overtime pay when employees work over forty hours a week. Amount is driven by base pay and paid out bi-weekly. YTD is trending slightly under budget due.

**Line 20 – Holiday Pay** is paid out to safety employees only evenly over 26 pay periods due to all safety employees working holidays. YTD is trending in line with budget.

**Line 21 – Worker’s Compensation** provides safety employees with medical and wage replacement (4850 pay) benefits that arise from workplace injuries. YTD will be over budget due to not budgeting this line item and the offset budget being in salaries.

**Line 22 – Longevity** includes additional incentive pay given to employees based on their length of service with the district. YTD is trending under budget.

**Line 23 Education** includes additional incentive pay given to employees based on their completion of an associates, bachelor’s or master’s degree. YTD is trending under budget.

**Line 24 Bilingual** includes additional incentive pay given to employees for having additional communication skills in Spanish. YTD is trending in line with budget.

**Line 25 Annual Leave Payout** includes lump sum payment for any additional annual leave hours above the set limit and retirement pay outs. Annual Leave Payouts are paid on July 1<sup>st</sup>.

**Line 26 Sick Leave Payout** includes lump sum payment for any additional sick leave hours above the set limit and retirement pay outs. Sick Leave Payouts are paid on June 30<sup>th</sup>.

**Line 27 Payroll Taxes** includes taxes for employer portion on all pay. YTD is trending in line with budget.

**Line 28 PERS Classic Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.



# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

**Line 29 PERS PEPRSA Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.

**Line 30 PERS Classic Non-Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.

**Line 31 PERS PEPRSA Non-Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.

**Line 32 Classic UAL** is the difference between accrued assets (employer contributions and investment earnings) and accrued liabilities (the cost of pension benefits earned) as of the valuation date for all Classic classification employees. YTD is trending in line with budget.

**Line 33 PEPRSA UAL** is the difference between accrued assets (employer contributions and investment earnings) and accrued liabilities (the cost of pension benefits earned) as of the valuation date for all PEPRSA classification employees. YTD is trending in line with budget.

**Line 34 Workers' Comp Insurance** provides Safety employees (past and present) with medical benefits that arise from workplace injuries. YTD is trending in line with budget due to PRISMs offset payments being received.

**Line 35 Pension Obligation Fund** are taxable bonds that some state and local governments have issued as part of an overall strategy to fund the unfunded accrued liability (UAL). Payments made in December and June with an administration fee paid August of every year.

**Line 36 Uniforms** are provided to the employees to purchase required work attire, reimbursements and paid directly to employee. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget.

**Line 37 Health Insurance** includes health, dental, vision and life insurance provided to employees and Retirees through CalPERS. District pays 90% of the Blue Shield Access+ plan; in lieu of health paid to employees is also included. YTD is trending under budget due to cost increases happening January 1<sup>st</sup>.

### **Operations Expenses**

**Line 40 Dispatch Services** includes fire and medical emergency dispatch services. Payments are made quarterly; therefore, YTD can trend over/under budget.

**Line 41 PP-GEMT** (ground emergency medical transport) QAF/GEMT program terminated at the end of 2022. DHCS developed the Public Provider Ground Emergency Medical Transport (PP-GEMT) Intergovernmental Transfer Program (IGT) to provide increased reimbursements. Payments are made quarterly; the first quarter of the fiscal year has been paid.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

**Line 42 Structures and Grounds** includes all building repairs and maintenance. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget.

**Line 43 Fuel** costs of fuel for all staff vehicles. These expenses are on an as-needed basis and can trend over/under budget.

**Line 44 Medical Supplies** includes all costs for medical supplies in facilities, vehicles, apparatus, and equipment. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget at 11.1%.

**Line 45 Materials & Equipment** includes materials and equipment used for all safety personnel vehicles and equipment. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending in line with budget.

**Line 46 Liability Insurance** includes cost to protect the district from claims related to other's bodily injury, property damage, and more. YTD is over budget due to premium being paid in July of every year.

**Line 47 Ambulance billing** are services to recover the costs of emergency medical services associated with transporting a patient to the hospital by ambulance. Currently paying Wittman Enterprises 3.99% of all billings. YTD is trending under budget due to Wittman services being based off a percentage of billings.

**Line 48 Repairs and Maintenance** includes maintenance and subscriptions for all GIS mapping, RCS and pagers. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending in line with budget.

**Line 49 Firefighting Equipment** includes equipment used for safety employees to perform their job effectively and efficiently including, but not limited to, foam, equipment testing, maintenance, chainsaw, clamps, and hoses. These expenses are on an as-needed basis and can trend over/under budget.

**Line 50 Safety Equipment & PPE** is safety and personal protective equipment worn to minimize exposure to a variety of hazards. These expenses are on an as-needed basis and can trend over/under budget.

**Line 51 Telephone & Cable** includes costs for yearly charge for the T1 lines (dispatch) at all the stations and all monthly costs for iPads and tablets. YTD is trending in line with budget.

**Line 52 Gas & Electric** includes costs for utilities on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 53 Defibrillators Maintenance** - Defibrillators are devices that send an electric pulse or shock to the heart to restore a normal heartbeat, this cost includes service of maintenance of this equipment. These expenses are on an as-needed basis and can trend over/under budget.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

**Line 54 Kitchen and Janitorial Supplies** include costs for supplies on all facilities. These expenses are on an as-needed basis and can trend over/under budget.

**Line 55 Weed Abatement Expenses** includes contracts for services when property owners have not kept their grasses and weeds within maintenance requirements for a defensible space around their home's clearance for firefighters, all costs are invoiced to homeowners. These expenses are on an as-needed basis and can trend over/under budget.

**Line 56 Water** include costs for water on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 57 SHSP Grant Funds** includes grant funds for specific training and equipment. YTD does not have any activity.

**Line 58 Public Education Material** includes informative material printed or electronic to protect the public in the community. YTD is trending under budget.

**Line 59 Maintenance – MDC & AVL** are mobile data computer (MDC) – an in-car computer terminal used to transmit calls and automatic vehicle location (AVL) a device that makes use of the Global Positioning System (GPS) to enable remote tracking of a vehicle's location by using the internet. YTD does not have any activity.

**Line 60 Medical & Pre-Emp Exams** includes cost prior to employment for potential employees, requiring a medical exam. These expenses are on an as-needed basis and can trend over/under budget.

**Line 61 SCBA Equipment** (self-contained breathing apparatus) a respiratory device that contains and delivers breathable compressed air. These expenses are on an as-needed basis and can trend over/under budget. YTD is over budget due to annual maintenance occurring in August.

**Line 62 Small Tools and Minor Equip** includes tools and equipment for safety personnel. These expenses are on an as-needed basis and can trend over/under budget.

**Line 63 Fleet Maintenance Software** which is a software to manage fleet with GPS tracking, routing, and maintenance, currently contracted with Fleetio. YTD is over budget due to the Fleetio annual maintenance contract being paid in August.

**Line 64 Trash** include costs for trash on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 65 Sewer** include costs for sewer on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 66 Hazmat Disposal & Permits** include costs for all hazmat disposal and permits for on all facilities and equipment. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending over budget due to timing of annual permits due.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

**Line 67 EMS Equipment** is emergency medical service equipment for ambulances. These expenses are on an as-needed basis and can trend over/under budget.

**Line 68 Medical Licensing and CERT** includes certifications for all paramedics, emergency medical technician (EMT) and CPR certifications for all safety personnel. These expenses are on an as-needed basis and can trend over/under budget.

**Line 69 Emer Incident Meals and Misc.** includes costs for meals and accommodations for crews while on a strike team out of the area. These expenses are on an as-needed basis and can trend over/under budget. YTD is over budget due to the amount of deployed personnel.

**Line 70 Trauma Intervention Program (TIP)** is a non-profit organization committed to ensure emotionally traumatized victims receive the assistance needed in emergency situations. YTD is over budget due to premium being paid in July.

**Line 71 CERT Program (Community Emergency Response Team)** educates volunteers about disaster preparedness for the hazards that may occur in the community. These expenses are on an as-needed basis and can trend over/under budget.

**Line 72 Debt Service – Facilities** includes payments for debt service and potential new debt service to improve all facilities. Debt service on Station 5 and solar payments due semiannually and quarterly, respectively.

**Line 73 Capital Reserve Funding** for all capital planned needs.

**Line 74 Contingency** includes potential expenses for the district to allocate in case of unexpected costs.

**Line 75 Undesignated Reserve** includes digressionary funds for the district to allocate in case of unexpected costs.

### **General and Administrative Expenses**

**Line 78 County Admin Costs** are the fees for county loans used by the district. YTD can trend under/over budget due to timing of county loan payments.

**Line 79 Computer Materials & Service** includes materials and services for all computer related purchases. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget.

**Line 80 Professional Services** includes services needed outside the scope of the district. YTD is trending under budget due to service bills being one month behind.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

**Line 81 Legal Services** include general legal fees paid by the district. YTD is trending over budget due to the amount of different legal services needed at this time.

**Line 82 Professional Development** includes opportunities for staff to gain new skills through continuing education and career training. These expenses are on an as-requested basis and can trend over/under budget due to timing of education and training classes.

**Line 83 Formal Education** includes opportunities for staff to get formal education with reimbursement available through the district. These expenses are on an as-requested basis and can trend over/under budget due to timing of education classes.

**Line 84 Physicals and Wellness Program** includes worksite health and wellness program to help employees modify their lifestyle and move toward an optimal state of wellness. These expenses can trend over/under budget due to timing of payments.

**Line 85 Memberships and Subscriptions** includes all memberships and subscriptions the district partakes in to keep involvement in organizations and the community. YTD is over budget due to memberships and subscriptions being paid at the beginning of the fiscal year.

**Line 86 Employee Assistance Program** provides assessment, short-term counseling, referral, management consultation, and coaching services available 24 hours a day, 365 days a year. These expenses are on an as-needed basis and can trend over/under budget.

**Line 87 Meetings and Travel** includes offsite meetings and mileage for staff to attend meetings, education, and conferences etc. These expenses are on an as-needed basis and can trend over/under budget.

**Line 88 Training Materials** includes content that are a necessary part of any training program or activity that involves learning acquisition and retention. These expenses are on an as-needed basis and can trend over/under budget.

**Line 89 Labor Negotiations** includes negotiating contracts between Labor and the District to determine terms of employment, including pay, benefits, hours, leave, job health and safety policies, ways to balance work and home life, etc. These expenses are on an as-needed basis and can trend over/under budget.

**Line 90 Office Expense** includes costs related to the operation of the administration building and office supplies needed for district business. These expenses are on an as-needed basis and can trend over/under budget.

**Line 91 Employee Recognition Program** a system through which the achievements and actions of employees are recognized by the District/Board. YTD can trend under/over budget due to timing of recognitions.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended September 30, 2024 – 25% of Fiscal Year

**Line 92 LAFCO Assessment Fee** (Local Agency Formation Commissions) responsible for coordinating logical and timely changes in local government boundaries. YTD is over budget due to premium being paid in July of every year.

**Line 93 Admin Fees** includes fees for health increase, trust payments and any other services provided by the district. These expenses can trend over/under budget due to timing of payments.

**Line 94 Rents & Lease Equipment** includes costs to rent or lease additional equipment. These expenses can trend over/under budget due to timing of payments and needs of service.

**Line 95 Advertising and Legal Notices** are formal communications and important subject matters that are of significant interest to members of the community. These expenses are on an as-needed basis and can trend over/under budget. YTD is over budget due to the notice for public hearing of the final budget.

**Line 96 Board Member Fees** are fees paid to the Board members to attend meetings. YTD is trending under budget.

**Line 97 Personnel Recruitment** includes costs to recruit new personnel for available positions. These expenses are on an as-needed basis and can trend over/under budget.

**Line 98 Community Relations** includes all costs to partake in community activities and outreach. These expenses can trend over/under budget due to timing of events.

**Line 99 Board Election** includes costs from the County to have election of the Board members. Elections will happen in November 2024.

### **Capital**

**Line 104 Capital – Facilities** includes all costs to update facilities. Current budget includes fire station #3 remodel, fire station #4 and finalizing station 1 expansion.

**Line 105 Capital – Apparatus** includes all costs to purchase and replace apparatus. Current budget includes Type 1, Brush engine, and Ambulance remount.

**Line 106 Capital – Equipment** includes all costs to purchase and replace equipment. Current budget includes new fire engine equipment, mobile radios and gurneys. UTV was purchased and received in FY 24/25, grant monies will be offsetting the cost of the UTV.

**Line 107 Capital – Vehicle** includes all costs to purchase and replace staff vehicles. Current budget includes two new staff vehicles.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## Warrant Register

September 1, 2024 - September 30, 2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
9/3/2024	ATT PAYMENT	EFT \$	189.65
9/4/2024	PITNEY BOWES	EFT	537.50
9/4/2024	SPECTRUM	EFT	205.32
9/4/2024	SPECTRUM	EFT	3,036.02
9/4/2024	SPECTRUM	EFT	691.49
9/4/2024	XPS SHIP	EFT	100.00
9/5/2024	PASIS	EFT	5,807.33
9/5/2024	FALLBROOK PUBLIC UTILITY	EFT	1,887.64
9/5/2024	FALLBROOK PUBLIC UTILITY	EFT	52.09
9/5/2024	XEROX CORP.	EFT	546.39
9/5/2024	S&R TOWING	67971	750.00
9/5/2024	2 HOT UNIFORMS INC.	67972	537.22
9/6/2024	FALLBROOK WASTE FALLBROOK	EFT	288.04
9/6/2024	FALLBROOK WASTE FALLBROOK	EFT	230.78
9/6/2024	FALLBROOK WASTE FALLBROOK	EFT	327.90
9/6/2024	FALLBROOK WASTE FALLBROOK	EFT	140.35
9/6/2024	FALLBROOK WASTE FALLBROOK	EFT	88.90
9/6/2024	FALLBROOK WASTE FALLBROOK	EFT	88.90
9/6/2024	RAINBOW WATER	EFT	43.45
9/6/2024	RAINBOW WATER	EFT	205.62
9/6/2024	RAINBOW WATER	EFT	680.40
9/6/2024	AETNA	67973	88.47
9/6/2024	AMCS GROUP INC	67974	2,342.48
9/6/2024	BERGELECTRIC	67975	2,965.00
9/6/2024	BLUE SHIELD OF CALIFORNIA	67976	466.57
9/6/2024	CALIFORNIA FIRE CHIEFS ASSOC	67977	1,260.00
9/6/2024	DIRECTV	67978	190.23
9/6/2024	ELLIS INVESTIGATIONS LAW CORPORATIC	67979	14,234.50
9/6/2024	FALLBROOK OIL COMPANY	67980	6,899.01
9/6/2024	FALLBROOK OVERHEAD DOORS AND ENT	67981	125.00
9/6/2024	HEALTH NET	67982	946.92
9/6/2024	JIM'S SIGN SHOP	67983	51.72
9/6/2024	JOE L MOCK	67984	1,886.57
9/6/2024	KEN GRODY FORD CARLSBAD	67985	15,445.63
9/6/2024	LAWSON PRODUCTS INC.	67986	274.50
9/6/2024	LIFE LINE EMERGENCY VEHICLES	67987	410.74
9/6/2024	LIFE-ASSIST INC	67988	5,141.27
9/6/2024	MES CALIFORNIA	67989	6,637.81
9/6/2024	MOTOROLA	67990	61,198.34
9/6/2024	RINCON CONSULTANTS INC	67991	18,341.75
9/6/2024	RINCON TRUCK CENTER INC.	67992	2,595.94
9/6/2024	STRYKER MEDICAL	67993	1,565.68

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
9/6/2024	UNITED HEALTH CARE	67994	2,169.55
9/6/2024	PAYROLL AND BENEFITS	EFT	537,530.61
9/9/2024	ATT PAYMENT	EFT	2,440.71
9/9/2024	CHASE CREDIT	EFT	45,959.94
9/9/2024	SD GAS & ELEC	EFT	26.27
9/10/2024	BOYETT	EFT	4,861.67
9/10/2024	XPS SHIP	EFT	100.00
9/11/2024	SD GAS & ELEC	EFT	20.01
9/11/2024	SD GAS & ELEC	EFT	116.40
9/11/2024	SD GAS & ELEC	EFT	1,785.46
9/11/2024	SD GAS & ELEC	EFT	165.22
9/11/2024	SD GAS & ELEC	EFT	15.59
9/11/2024	AT&T	67995	2,106.99
9/11/2024	AUTO ZONE	67996	100.65
9/11/2024	BAUER COMPRESSORS INC	67997	7,845.50
9/11/2024	FOWLER PLUMBING	67998	12,500.00
9/11/2024	IAFC GROUP MEMBERSHIP	67999	1,917.50
9/11/2024	LIFE-ASSIST INC	68000	10,084.70
9/11/2024	NAPA AUTO PARTS	68001	260.56
9/11/2024	NHA ADVISORS LLC	68002	5,706.25
9/11/2024	PARKHOUSE TIRE INC.	68003	3,695.07
9/11/2024	PINE TREE LUMBER	68004	166.89
9/11/2024	PROPANE WEST COAST	68005	221.99
9/11/2024	RINCON TRUCK CENTER INC.	68006	3,138.08
9/11/2024	RUSTY WALLIS INC	68007	162.00
9/11/2024	SAFEVVM CORP	68008	765.00
9/11/2024	SHERWIN-WILLIAMS CO.	68009	1,025.74
9/11/2024	SOUTH COAST FIRE EQUIPMENT	68010	271.02
9/11/2024	SUNSHINE WATER SOFTENERS & MORE	68011	420.00
9/11/2024	ZACHARY CAIN	68012	54.82
9/11/2024	PATIO GUY	68013	7,650.00
9/12/2024	PASIS	EFT	41,224.63
9/12/2024	SD GAS & ELEC	EFT	524.06
9/12/2024	SD GAS & ELEC	EFT	30.49
9/12/2024	PAYROLL AND BENEFITS	EFT	113,725.60
9/12/2024	GASB 68	EFT	1,400.00
9/12/2024	HEALTH	EFT	123,890.48
9/12/2024	E.C.C.	68014	4,200.00
9/12/2024	TWM ROOFING INC	68015	19,987.00
9/13/2024	OVERDRAFT FEE	EFT	30.00
9/13/2024	COX COMM	EFT	473.32
9/13/2024	SD GAS & ELEC	EFT	39.35
9/13/2024	SD GAS & ELEC	EFT	116.74
9/13/2024	SD GAS & ELEC	EFT	16.45
9/13/2024	SD GAS & ELEC	EFT	226.74
9/13/2024	SD GAS & ELEC	EFT	692.10
9/13/2024	SD GAS & ELEC	EFT	302.47
9/13/2024	SD GAS & ELEC	EFT	1,367.02
9/13/2024	SD GAS & ELEC	EFT	36.10
9/13/2024	SD GAS & ELEC	EFT	420.23



<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
9/13/2024	SD GAS & ELEC	EFT	50.32
9/16/2024	ALARM BILLING	EFT	149.97
9/18/2024	FALLBROOK PUBLIC UTILITY	EFT	168.43
9/18/2024	FALLBROOK PUBLIC UTILITY	EFT	430.33
9/18/2024	SPECTRUM	EFT	148.87
9/19/2024	PASIS	EFT	2,219.52
9/19/2024	SPECTRUM	EFT	226.79
9/19/2024	ACE UNIFORMS LLC	68016	227.36
9/19/2024	CASELLE INC.	68017	2,210.00
9/19/2024	CROSS CONNECTIONS	68018	23,584.53
9/19/2024	DUSTIN GLASGOW	68019	1,133.00
9/19/2024	FALLBROOK OIL COMPANY	68020	3,940.85
9/19/2024	FOWLER PEST CONTROL	68021	3,425.00
9/19/2024	FRMS	68022	9,509.31
9/19/2024	HONEYWELL INTL	68023	572.75
9/19/2024	JIM'S SIGN SHOP	68024	2,695.00
9/19/2024	KOSMONT REALTY	68025	371.00
9/19/2024	MASTER FLOW	68026	3,200.00
9/19/2024	MOTION & FLOW CONTROL PRODUCTS II	68027	73.69
9/19/2024	MOTOROLA	68028	42,531.59
9/19/2024	ON DUTY HEALTH PLLC	68029	2,796.00
9/19/2024	RENEWELL FLEET SERVICES	68030	1,946.53
9/19/2024	SACRAMENTO METROPOLITAN FIRE DIST	68031	4,510.46
9/19/2024	STRYKER MEDICAL	68032	931.36
9/19/2024	VEHICLE ELECTRICAL SUPPLY	68033	1,718.23
9/20/2024	SD GAS & ELEC	EFT	222.94
9/20/2024	SD GAS & ELEC	EFT	23.32
9/20/2024	PAYROLL AND BENEFITS	EFT	484,601.18
9/23/2024	SPECTRUM	EFT	148.88
9/26/2024	PASIS	EFT	19,747.00
9/26/2024	FALLBROOK AUTO BODY & PAINT	68034	8,715.72
9/27/2024	PAYROLL AND BENEFITS	EFT	113,955.17
9/27/2024	UAL MISC PEPRA	EFT	335.25
9/27/2024	UAL SAFETY PEPRA	EFT	1,461.08
9/27/2024	UAL MISC CLASSIC	EFT	38,699.33
9/27/2024	UAL SAFETY CLASSIC	EFT	39,461.92
9/27/2024	PAYROLL AND BENEFITS	EFT	16,420.40
9/30/2024	READY FRESH	EFT	51.46
9/30/2024	BOYETT	EFT	5,039.29
9/30/2024	MARCO JIMENEZ	68035	569.98
			<b>\$ 1,959,718.90</b>

**North County Fire Protection District  
Statement of Revenues and Expenses  
For Period Ending October 31, 2024**

	YTD	FY 25 Final Budget	\$ Budget Variance	% Budget Variance
<b>1 REVENUE</b>				
2 Property Taxes	\$ 779,355	\$ 21,356,700	\$ 20,577,345	3.6%
3 Mitigation Fees - CFD	-	500,000	500,000	0.0%
4 Ambulance Revenue	1,511,117	4,500,000	2,988,883	33.6%
5 Fire Prevention Fees	49,633	210,400	160,767	23.6%
6 OES Reimbursement	245,775	-	(245,775)	100.0%
7 GEMT - State Supplement	-	-	-	0.0%
8 Grant Revenue	-	-	-	0.0%
9 Donation Revenue	-	-	-	0.0%
10 Other Revenues	43,597	250,000	206,403	17.4%
11 Interest Income	257,223	400,000	142,777	64.3%
<b>12 TOTAL REVENUE</b>	<b>2,886,700</b>	<b>27,217,100</b>	<b>24,330,400</b>	<b>10.6%</b>
<b>13 EXPENSE</b>				
<b>14 Salaries and Benefits</b>				
15 Salaries	2,382,631	8,285,100	5,902,469	28.8%
16 Overtime	1,271,298	1,500,000	228,702	84.8%
17 Single Role Salaries	353,848	1,176,600	822,752	30.1%
18 Single Role Overtime	277,474	760,700	483,226	36.5%
19 FLSA	47,807	162,500	114,693	29.4%
20 Holiday Pay	86,674	295,200	208,526	29.4%
21 Worker's Compensation	18,127	-	(18,127)	100.0%
22 Longevity	25,916	127,700	101,784	20.3%
23 Education	54,075	186,400	132,325	29.0%
24 Bilingual	16,000	52,000	36,000	30.8%
25 Annual Leave Payout	148,487	150,700	2,213	98.5%
26 Sick Leave Payout	-	152,400	152,400	0.0%
27 Payroll Taxes	65,328	190,200	124,872	34.3%
28 PERS Classic Safety	438,210	1,451,000	1,012,790	30.2%
29 PERS PEPRA Safety	100,475	352,700	252,225	28.5%
30 PERS Classic Non-Safety	22,258	76,200	53,942	29.2%
31 PERS PEPRA Non-Safety	56,307	158,600	102,293	35.5%
32 Classic UAL	234,484	907,600	673,116	25.8%
33 PEPRA UAL	5,389	20,900	15,511	25.8%
34 Workers' Comp Insurance	206,932	688,850	481,918	30.0%
35 Pension Obligation Fund Int	264,525	1,242,050	977,525	21.3%
36 Uniforms	12,272	109,600	97,328	11.2%
37 Health Insurance	516,885	1,846,500	1,329,615	28.0%
<b>38 Total Salaries &amp; Benefits</b>	<b>6,605,401</b>	<b>19,893,500</b>	<b>13,288,099</b>	<b>33.2%</b>
<b>39 Operations Expenses</b>				
40 Dispatch Services	289,515	485,300	195,785	59.7%
41 PPGEMT	200,183	400,000	199,817	50.0%
42 Structures & Grounds	176,102	300,000	123,898	58.7%
43 Fuel	79,901	300,000	220,099	26.6%
44 Medical Supplies	48,599	230,000	181,401	21.1%
45 Materials & Equipment	73,492	250,100	176,608	29.4%
46 Liability Insurance	145,560	150,000	4,440	97.0%
47 Ambulance Billing	41,283	179,600	138,317	23.0%
48 Repairs & Maintenance	35,045	138,200	103,155	25.4%
49 Firefighting Equipment	5,064	90,000	84,936	5.6%
50 Safety Equipment & PPE	9,695	118,200	108,505	8.2%
51 Telephone & Cable	28,655	107,600	78,945	26.6%
52 Gas & Electric	21,261	84,500	63,239	25.2%
53 Defib Maintenance	-	65,000	65,000	0.0%
54 Kitchen & Janitorial Supplies	1,766	32,000	30,234	5.5%
55 Weed Abatement Expenses	700	10,000	9,300	7.0%
56 Water	8,059	25,900	17,841	31.1%
57 SHSP Grant Funds	-	28,500	28,500	0.0%
58 Public Education Material	12	26,200	26,188	0.0%
59 Maintenance - MDC & AVL	-	15,000	15,000	0.0%
60 Medical & Pre-Emp Exams	-	15,000	15,000	0.0%
61 SCBA Equipment	7,846	12,000	4,155	65.4%

**North County Fire Protection District  
Statement of Revenues and Expenses  
For Period Ending October 31, 2024**

	YTD	FY 25 Final Budget	\$ Budget Variance	% Budget Variance	
62	Small Tools & Minor Equip	2,327	12,400	10,073	18.8%
63	Fleet Maintenance Software	7,130	12,300	5,170	58.0%
64	Trash	3,495	12,300	8,805	28.4%
65	Sewer	672	5,500	4,828	12.2%
66	Hazmat Disposal & Permits	2,273	6,000	3,727	37.9%
67	EMS Equipment	1,275	9,900	8,625	12.9%
68	Medical Licensing & CERT	936	26,300	25,365	3.6%
69	Emer Incident Meals & Misc.	21,106	5,000	(16,106)	422.1%
70	Trauma Intervention Program	7,800	7,700	(100)	101.3%
71	CERT Program	3,760	5,000	1,240	75.2%
72	Debt Service - Facilities	117,585	1,034,600	917,015	11.4%
73	Capital Reserve Funding	-	1,200,000	1,200,000	0.0%
74	Contingency	-	200,000	200,000	0.0%
75	Undesignated Reserves	-	347,300	347,300	0.0%
76	<b>Total Operations Expenses</b>	<b>1,341,096</b>	<b>5,947,400</b>	<b>4,606,304</b>	<b>22.5%</b>
77	<b>General &amp; Administration Expenses</b>				
78	County Admin Costs	9,371	55,000	45,629	17.0%
79	Computer Materials & Service	40,198	185,500	145,302	21.7%
80	Professional Services	98,293	379,900	281,607	25.9%
81	Legal Services	163,542	150,000	(13,542)	109.0%
82	Professional Development	9,068	110,400	101,332	8.2%
83	Formal Education	19,230	75,000	55,770	25.6%
84	Physicals & Wellness Program	18,612	100,000	81,388	18.6%
85	Memberships & Subscriptions	54,915	70,000	15,085	78.4%
86	Employee Assistance Program	1,238	25,000	23,763	5.0%
87	Meetings & Travel	2,191	33,000	30,809	6.6%
88	Training Materials	2,386	18,000	15,614	13.3%
89	Labor Negotiations	-	7,500	7,500	0.0%
90	Office Expense	4,227	21,000	16,773	20.1%
91	Employee Recognition Program	-	20,000	20,000	0.0%
92	LAFCO Assessment Fee	14,958	15,000	42	99.7%
93	Admin Fees	764	10,000	9,236	7.6%
94	Rents & Lease Equipment	2,627	10,000	7,373	26.3%
95	Advertising & Legal Notices	600	1,500	900	40.0%
96	Board Members Fees	1,600	7,500	5,900	21.3%
97	Personnel Recruitment	3,000	25,000	22,000	12.0%
98	Community Relations	2,601	11,900	9,299	21.9%
99	Board Election	-	45,000	45,000	0.0%
100	<b>Total General &amp; Admin Expenses</b>	<b>449,420</b>	<b>1,376,200</b>	<b>926,780</b>	<b>32.7%</b>
101	<b>TOTAL EXPENSE FROM OPERATIONS</b>	<b>8,395,917</b>	<b>27,217,100</b>	<b>18,821,183</b>	<b>30.8%</b>
102	<b>NET REVENUE / (EXPENSE) BEFORE CAPITAL</b>	<b>\$ (5,509,217)</b>	<b>\$ -</b>	<b>\$ 5,509,217</b>	
103	<b>Capital</b>				
104	Capital - Facilities	869,003	9,378,525	8,509,522	9.3%
105	Capital - Apparatus	-	1,420,000	1,420,000	0.0%
106	Capital - Equipment	239,705	642,400	402,695	37.3%
107	Capital - Vehicle	-	225,000	225,000	0.0%
108	<b>TOTAL EXPENSE FROM CAPITAL</b>	<b>1,108,708</b>	<b>11,665,925</b>	<b>10,557,217</b>	<b>9.5%</b>
109	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (6,617,925)</b>	<b>\$ (11,665,925)</b>	<b>\$ (5,048,000)</b>	

**North County Fire Protection District  
Statement of Revenues and Expenses  
For Period Ending October 31, 2024  
Capital**

		B	E		
		YTD	FY 25 Final Budget	\$ Budget Variance	% Budget Variance
1	<b>EXPENSE</b>				
2	<b>Capital - Facilities</b>				
3	Station 3 (Rainbow)	417,549	5,749,425	5,331,876	7%
4	Station 4	402,757	3,489,100	3,086,343	12%
5	Station Expansion	48,697	140,000	91,303	35%
6	<b>Total Capital - Facilities</b>	<b>869,003</b>	<b>9,378,525</b>	<b>8,509,522</b>	<b>9%</b>
7	<b>Capital - Apparatus</b>				
8	Ambulance Remount (new)	-	210,000	210,000	0%
9	Brush Engine	-	410,000	410,000	0%
10	Type I Engine	-	800,000	800,000	0%
11	<b>Total Capital - Apparatus</b>	<b>-</b>	<b>1,420,000</b>	<b>1,420,000</b>	<b>0%</b>
12	<b>Capital - Equipment</b>				
13	Mobile radios	156,079	308,000	151,921	51%
14	Equipment	-	192,000	192,000	0%
15	UTV	83,626	-	(83,626)	0%
16	Gurney	-	80,000	80,000	0%
17	New Engine Equipment	-	62,400	62,400	0%
18	<b>Total Capital - Equipment</b>	<b>239,705</b>	<b>642,400</b>	<b>402,695</b>	<b>37%</b>
19	<b>Capital - Vehicle</b>				
20	Staff Vehicles	-	225,000	225,000	0%
21	<b>Total Capital - Vehicle</b>	<b>-</b>	<b>225,000</b>	<b>225,000</b>	<b>0%</b>
22	<b>TOTAL EXPENSE</b>	<b>1,108,708</b>	<b>11,665,925</b>	<b>10,557,217</b>	<b>10%</b>

## North County Fire Protection District Reserve Balance

Description	Cash & Investments 10/31/24
<b>Restricted:</b>	
Fallbrook Mitigation	\$ 2,706,184
Rainbow General & Mitigation	50,242
CLASS - Grant & Rainbow Monies for Station 3	3,848,526
CLASS - Grant Monies for Station 4	1,022,494
<b>Committed:</b>	
Compensated Absences	2,123,454
PASIS Deposit	134,937
Workers Comp	4,013,381
Undesignated Reserves	780,976
<b>Assigned:</b>	
Operating Reserve (Dry yield)	
<b>Unassigned:</b>	
AR - cash not received but owed	2,256,926
General Fund	5,599,749
General Fund - County Loan	(7,563,016)
<b>Total</b>	<b>\$ 14,973,852</b>

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

### Revenue

**Line 2 – Property Taxes** includes tax revenue less refunds assessed by San Diego County for all properties annexed to the district. Year-to-date (YTD) is trending less than budget as a majority of property taxes are received in December and April. Monies received thus far are 16.2% more than received at this time for prior fiscal year.

**Line 3 – Mitigation Fees - CFD** include fees for annexing properties to the district that are currently outside of the district boundaries. YTD does not have any activity.

**Line 4 – Ambulance Revenue** includes all fees owed, less refunds from ambulance services provided by from the district. Ambulance revenue received is trending in line with budget.

**Line 5 – Fire Prevention Fees** includes all fees received for building plans, burn permits, and site inspections. Prevention fees received account for 23.6% of budget.

**Line 6 – OES Reimbursements** includes all reimbursements received for strike team deployments. Strike teams are actively deployed, reimbursements are approximately 60 days. Reimbursements have been received for two strike team reimbursements.

**Line 7 – GEMT – State Supplement** (Ground Emergency Medical Transportation) California Welfare and Institutions enacted it back in 2011. It is a supplemental reimbursement. This program ended December 2023. New program is PPGEMT - Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer program. YTD does not have any activity.

**Line 8 – Grant Revenue** includes all revenue received for grants. YTD does not have any activity.

**Line 9 – Donation Revenue** includes all revenue received for donations. YTD does not have any activity.

**Line 10 – Other Revenue** includes Cost Recovery for Fires and Sale of Equipment and Fallbrook Health reimbursements. YTD can trend over/under budget depending on the timing of receipts. Cost Recovery for fire received is \$43k.

**Line 11 – Interest Income** includes all interest received from balances in associated accounts. Interest income from CLASS and County, interest received accounts for 50.6% of budget. YTD is trending over budget due to high cash balances that will begin to significantly decrease in coming months with planned facility upgrades.

### Expense

#### Salaries and Benefits

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

**Line 15 – Salaries** includes salaries for all non-Single Role employees. YTD is trending slightly under budget.

**Line 16 – Overtime** includes the overtime for all non-Single Role employees. YTD is over budget due to strike teams being deployed. Strike team overtime accounts for approximately \$815k. Therefore, overtime budget is trending right in line without strike team.

**Line 17 – Single Role Salaries** includes salaries for all Single Role employees. YTD is trending in line with budget.

**Line 18 – Single Role Overtime** includes the amount of time a Single Role employee works after 40 hours per week. YTD is trending in line with budget.

**Line 19 – FLSA** (Fair Labor Standards Act) United States labor law that creates the right to a minimum wage, and "time-and-a-half" overtime pay when employees work over forty hours a week. Amount is driven by base pay and paid out bi-weekly. YTD is trending slightly under budget due.

**Line 20 – Holiday Pay** is paid out to safety employees only evenly over 26 pay periods due to all safety employees working holidays. YTD is trending in line with budget.

**Line 21 – Worker’s Compensation** provides safety employees with medical and wage replacement (4850 pay) benefits that arise from workplace injuries. YTD will be over budget due to not budgeting this line item and the offset budget being in salaries.

**Line 22 – Longevity** includes additional incentive pay given to employees based on their length of service with the district. YTD is trending under budget.

**Line 23 Education** includes additional incentive pay given to employees based on their completion of an associates, bachelor’s or master’s degree. YTD is trending under budget.

**Line 24 Bilingual** includes additional incentive pay given to employees for having additional communication skills in Spanish. YTD is trending in line with budget.

**Line 25 Annual Leave Payout** includes lump sum payment for any additional annual leave hours above the set limit and retirement pay outs. Annual Leave Payouts are paid on July 1<sup>st</sup>.

**Line 26 Sick Leave Payout** includes lump sum payment for any additional sick leave hours above the set limit and retirement pay outs. Sick Leave Payouts are paid on June 30<sup>th</sup>.

**Line 27 Payroll Taxes** includes taxes for employer portion on all pay. YTD is trending in line with budget.

**Line 28 PERS Classic Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

**Line 29 PERS PEPRSA Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.

**Line 30 PERS Classic Non-Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.

**Line 31 PERS PEPRSA Non-Safety** includes employer portion of CalPERS payment made on behalf of the employees. YTD is trending in line with budget.

**Line 32 Classic UAL** is the difference between accrued assets (employer contributions and investment earnings) and accrued liabilities (the cost of pension benefits earned) as of the valuation date for all Classic classification employees. YTD is trending under budget.

**Line 33 PEPRSA UAL** is the difference between accrued assets (employer contributions and investment earnings) and accrued liabilities (the cost of pension benefits earned) as of the valuation date for all PEPRSA classification employees. YTD is trending under budget.

**Line 34 Workers' Comp Insurance** provides Safety employees (past and present) with medical benefits that arise from workplace injuries. YTD is trending in line with budget due to PRISMs offset payments being received.

**Line 35 Pension Obligation Fund** are taxable bonds that some state and local governments have issued as part of an overall strategy to fund the unfunded accrued liability (UAL). Payments made in December and June with an administration fee paid August of every year. December's payment made in October.

**Line 36 Uniforms** are provided to the employees to purchase required work attire, reimbursements and paid directly to employee. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget.

**Line 37 Health Insurance** includes health, dental, vision and life insurance provided to employees and Retirees through CalPERS. District pays 90% of the Blue Shield Access+ plan; in lieu of health paid to employees is also included. YTD is trending under budget due to cost increases happening January 1<sup>st</sup>.

### **Operations Expenses**

**Line 40 Dispatch Services** includes fire and medical emergency dispatch services. Payments are made quarterly; therefore, YTD can trend over/under budget.

**Line 41 PP-GEMT** (ground emergency medical transport) QAF/GEMT program terminated at the end of 2022. DHCS developed the Public Provider Ground Emergency Medical Transport (PP-GEMT) Intergovernmental Transfer Program (IGT) to provide increased reimbursements. Payments are made quarterly; the two quarters of the fiscal year has been paid.



# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

**Line 42 Structures and Grounds** includes all building repairs and maintenance. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget.

**Line 43 Fuel** costs of fuel for all staff vehicles. These expenses are on an as-needed basis and can trend over/under budget.

**Line 44 Medical Supplies** includes all costs for medical supplies in facilities, vehicles, apparatus, and equipment. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget at 21.1%.

**Line 45 Materials & Equipment** includes materials and equipment used for all safety personnel vehicles and equipment. These expenses are on an as-needed basis and can trend over/under budget.

**Line 46 Liability Insurance** includes cost to protect the district from claims related to other's bodily injury, property damage, and more. YTD is over budget due to premium being paid in July of every year.

**Line 47 Ambulance billing** are services to recover the costs of emergency medical services associated with transporting a patient to the hospital by ambulance. Currently paying Wittman Enterprises 3.99% of all billings. YTD is trending under budget due to Wittman services being based off a percentage of billings and being one month behind in billing.

**Line 48 Repairs and Maintenance** includes maintenance and subscriptions for all GIS mapping, RCS and pagers. These expenses are on an as-needed basis and can trend over/under budget.

**Line 49 Firefighting Equipment** includes equipment used for safety employees to perform their job effectively and efficiently including, but not limited to, foam, equipment testing, maintenance, chainsaw, clamps, and hoses. These expenses are on an as-needed basis and can trend over/under budget.

**Line 50 Safety Equipment & PPE** is safety and personal protective equipment worn to minimize exposure to a variety of hazards. These expenses are on an as-needed basis and can trend over/under budget.

**Line 51 Telephone & Cable** includes costs for yearly charge for the T1 lines (dispatch) at all the stations and all monthly costs for iPads and tablets. YTD is trending in line with budget.

**Line 52 Gas & Electric** includes costs for utilities on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 53 Defibrillators Maintenance** - Defibrillators are devices that send an electric pulse or shock to the heart to restore a normal heartbeat, this cost includes service of maintenance of this equipment. These expenses are on an as-needed basis and can trend over/under budget.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

**Line 54 Kitchen and Janitorial Supplies** include costs for supplies on all facilities. These expenses are on an as-needed basis and can trend over/under budget.

**Line 55 Weed Abatement Expenses** includes contracts for services when property owners have not kept their grasses and weeds within maintenance requirements for a defensible space around their home's clearance for firefighters, all costs are invoiced to homeowners. These expenses are on an as-needed basis and can trend over/under budget.

**Line 56 Water** include costs for water on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 57 SHSP Grant Funds** includes grant funds for specific training and equipment. YTD does not have any activity.

**Line 58 Public Education Material** includes informative material printed or electronic to protect the public in the community. YTD is trending under budget.

**Line 59 Maintenance – MDC & AVL** are mobile data computer (MDC) – an in-car computer terminal used to transmit calls and automatic vehicle location (AVL) a device that makes use of the Global Positioning System (GPS) to enable remote tracking of a vehicle's location by using the internet. YTD does not have any activity.

**Line 60 Medical & Pre-Emp Exams** includes cost prior to employment for potential employees, requiring a medical exam. These expenses are on an as-needed basis and can trend over/under budget.

**Line 61 SCBA Equipment** (self-contained breathing apparatus) a respiratory device that contains and delivers breathable compressed air. These expenses are on an as-needed basis and can trend over/under budget. YTD is over budget due to annual maintenance occurring in August.

**Line 62 Small Tools and Minor Equip** includes tools and equipment for safety personnel. These expenses are on an as-needed basis and can trend over/under budget.

**Line 63 Fleet Maintenance Software** which is a software to manage fleet with GPS tracking, routing, and maintenance, currently contracted with Fleetio. YTD is over budget due to the Fleetio annual maintenance contract being paid in August.

**Line 64 Trash** include costs for trash on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 65 Sewer** include costs for sewer on all facilities. YTD is trending under budget due to bills being one month behind.

**Line 66 Hazmat Disposal & Permits** include costs for all hazmat disposal and permits for on all facilities and equipment. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending over budget due to timing of annual permits due.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

**Line 67 EMS Equipment** is emergency medical service equipment for ambulances. These expenses are on an as-needed basis and can trend over/under budget.

**Line 68 Medical Licensing and CERT** includes certifications for all paramedics, emergency medical technician (EMT) and CPR certifications for all safety personnel. These expenses are on an as-needed basis and can trend over/under budget.

**Line 69 Emer Incident Meals and Misc.** includes costs for meals and accommodations for crews while on a strike team out of the area. These expenses are on an as-needed basis and can trend over/under budget. YTD is over budget due to the amount of deployed personnel.

**Line 70 Trauma Intervention Program (TIP)** is a non-profit organization committed to ensure emotionally traumatized victims receive the assistance needed in emergency situations. YTD is over budget due to premium being paid in July.

**Line 71 CERT Program (Community Emergency Response Team)** educates volunteers about disaster preparedness for the hazards that may occur in the community. These expenses are on an as-needed basis and can trend over/under budget. YTD activity is liability insurance for the CERT Team.

**Line 72 Debt Service – Facilities** includes payments for debt service and potential new debt service to improve all facilities. Debt service on Station 5 and solar payments due semiannually and quarterly, respectively.

**Line 73 Capital Reserve Funding** for all capital planned needs.

**Line 74 Contingency** includes potential expenses for the district to allocate in case of unexpected costs.

**Line 75 Undesignated Reserve** includes digressionary funds for the district to allocate in case of unexpected costs.

### **General and Administrative Expenses**

**Line 78 County Admin Costs** are the fees for county loans used by the district. YTD can trend under/over budget due to timing of county loan payments.

**Line 79 Computer Materials & Service** includes materials and services for all computer related purchases. These expenses are on an as-needed basis and can trend over/under budget. YTD is trending under budget.

**Line 80 Professional Services** includes services needed outside the scope of the district. YTD is trending under budget due to service bills being one month behind.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

**Line 81 Legal Services** include general legal fees paid by the district. YTD is trending over budget due to the amount of different legal services needed at this time.

**Line 82 Professional Development** includes opportunities for staff to gain new skills through continuing education and career training. These expenses are on an as-requested basis and can trend over/under budget due to timing of education and training classes.

**Line 83 Formal Education** includes opportunities for staff to get formal education with reimbursement available through the district. These expenses are on an as-requested basis and can trend over/under budget due to timing of education classes.

**Line 84 Physicals and Wellness Program** includes worksite health and wellness program to help employees modify their lifestyle and move toward an optimal state of wellness. These expenses can trend over/under budget due to timing of payments.

**Line 85 Memberships and Subscriptions** includes all memberships and subscriptions the district partakes in to keep involvement in organizations and the community. YTD is over budget due to memberships and subscriptions being paid at the beginning of the fiscal year.

**Line 86 Employee Assistance Program** provides assessment, short-term counseling, referral, management consultation, and coaching services available 24 hours a day, 365 days a year. These expenses are on an as-needed basis and can trend over/under budget.

**Line 87 Meetings and Travel** includes offsite meetings and mileage for staff to attend meetings, education, and conferences etc. These expenses are on an as-needed basis and can trend over/under budget.

**Line 88 Training Materials** includes content that are a necessary part of any training program or activity that involves learning acquisition and retention. These expenses are on an as-needed basis and can trend over/under budget.

**Line 89 Labor Negotiations** includes negotiating contracts between Labor and the District to determine terms of employment, including pay, benefits, hours, leave, job health and safety policies, ways to balance work and home life, etc. These expenses are on an as-needed basis and can trend over/under budget.

**Line 90 Office Expense** includes costs related to the operation of the administration building and office supplies needed for district business. These expenses are on an as-needed basis and can trend over/under budget.

**Line 91 Employee Recognition Program** a system through which the achievements and actions of employees are recognized by the District/Board. YTD can trend under/over budget due to timing of recognitions.

# North County Fire Protection District

## *Financial Statement Analysis*

For the Month Ended October 31, 2024 – 33% of Fiscal Year

**Line 92 LAFCO Assessment Fee** (Local Agency Formation Commissions) responsible for coordinating logical and timely changes in local government boundaries. YTD is over budget due to premium being paid in July of every year.

**Line 93 Admin Fees** includes fees for health increase, trust payments and any other services provided by the district. These expenses can trend over/under budget due to timing of payments.

**Line 94 Rents & Lease Equipment** includes costs to rent or lease additional equipment. These expenses can trend over/under budget due to timing of payments and needs of service.

**Line 95 Advertising and Legal Notices** are formal communications and important subject matters that are of significant interest to members of the community. These expenses are on an as-needed basis and can trend over/under budget. YTD is over budget due to the notice for public hearing of the final budget.

**Line 96 Board Member Fees** are fees paid to the Board members to attend meetings. YTD is trending under budget.

**Line 97 Personnel Recruitment** includes costs to recruit new personnel for available positions. These expenses are on an as-needed basis and can trend over/under budget.

**Line 98 Community Relations** includes all costs to partake in community activities and outreach. These expenses can trend over/under budget due to timing of events.

**Line 99 Board Election** includes costs from the County to have election of the Board members. Elections will happen in November 2024.

### **Capital**

**Line 104 Capital – Facilities** includes all costs to update facilities. Current budget includes fire station #3 remodel, fire station #4 and finalizing station 1 expansion.

**Line 105 Capital – Apparatus** includes all costs to purchase and replace apparatus. Current budget includes Type 1, Brush engine, and Ambulance remount.

**Line 106 Capital – Equipment** includes all costs to purchase and replace equipment. Current budget includes new fire engine equipment, mobile radios and gurneys. UTV was purchased and received in FY 24/25, grant monies will be offsetting the cost of the UTV.

**Line 107 Capital – Vehicle** includes all costs to purchase and replace staff vehicles. Current budget includes two new staff vehicles.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## Warrant Register

October 1, 2024 - October 31, 2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
10/1/2024	ATT PAYMENT	EFT \$	189.65
10/1/2024	PITNEY BOWES	EFT	470.95
10/1/2024	XEROX CORP.	EFT	461.69
10/2/2024	AT&T	68036	415.38
10/2/2024	AUTO ZONE	68037	40.73
10/2/2024	BURKE WILLIAMS & SORENSEN LLP	68038	19,522.25
10/2/2024	CONCEPTS IN LANDSCAPING	68039	600.00
10/2/2024	COUNTY OF SAN DIEGO - DEH	68040	578.00
10/2/2024	COUNTY OF SAN DIEGO - RCS	68041	6,112.62
10/2/2024	D.F. CLEANING SERVICE	68042	470.00
10/2/2024	EIDE BAILLY	68043	31,874.40
10/2/2024	ELLIS INVESTIGATIONS LAW CORPORATION	68044	9,274.50
10/2/2024	FIRST ALARM WELLNESS	68045	7,475.00
10/2/2024	FOWLER PLUMBING	68046	2,082.50
10/2/2024	HOUSE CALLS APPLIANCE REPAIR	68047	395.00
10/2/2024	MOTOROLA	68048	18,579.37
10/2/2024	NATIONWIDE MEDICALL/SURGICAL	68049	467.60
10/2/2024	NORTH COUNTY WINDOW AND DOOR	68050	6,587.65
10/2/2024	OSTARI	68051	1,850.00
10/2/2024	POSTAL ANNEX #25	68052	282.18
10/2/2024	PTW INSURANCE SERVICES	68053	2,154.00
10/2/2024	RICHARD BERRY	68054	53.63
10/2/2024	RIDEOUT ELECTRIC	68055	142.25
10/2/2024	ROTARY CLUB OF BONSALL	68056	1,560.00
10/2/2024	SAN DIEGO AIR POLLUTION CONTROL DIST	68057	652.00
10/2/2024	SCW CONTRACTING CORP	68058	1,622.00
10/2/2024	STALLARD PANEBIANCO PC	68059	29,037.50
10/2/2024	SUPERIOR RAIN GUTTERS & AWNING	68060	1,575.00
10/2/2024	THE STANDARD	68061	522.00
10/2/2024	UNIFORM PLUS	68062	572.69
10/2/2024	US POSTAL SERVICE	68063	300.00
10/2/2024	VELOCITY TRUCK CENTERS	68064	83.25
10/2/2024	VELOCITY TRUCK CENTERS	68065	177.79
10/2/2024	VERIZON WIRELESS	68066	38.01
10/2/2024	WAXIE SANITARY SUPPLY	68067	2,396.48
10/3/2024	PASIS	EFT	4,428.39
10/4/2024	PAYROLL AND BENEFITS	EFT	587,006.71
10/4/2024	PITNEY BOWES	EFT	314.99
10/7/2024	LINDE GAS	EFT	2,753.08
10/8/2024	2 HOT UNIFORMS INC.	68068	2,694.83
10/8/2024	ATT PAYMENT	EFT	2,440.71
10/8/2024	CHERYL L WERNER	68069	195.00

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
10/8/2024	DEPARTMENT OF HEALTH CARE SERVICES	68070	434.07
10/8/2024	ELAINE M PALUMBO	68071	143.34
10/8/2024	ENTENMANN-ROVIN CO.	68072	2,396.88
10/8/2024	FALLBROOK OIL COMPANY	68073	5,203.29
10/8/2024	FALLBROOK WASTE	EFT	288.04
10/8/2024	FALLBROOK WASTE	EFT	230.78
10/8/2024	FALLBROOK WASTE	EFT	327.90
10/8/2024	FALLBROOK WASTE	EFT	140.35
10/8/2024	FALLBROOK WASTE	EFT	88.90
10/8/2024	FALLBROOK WASTE	EFT	88.90
10/8/2024	FALLBROOK PUBLIC UTILITY	EFT	52.09
10/8/2024	FALLBROOK PUBLIC UTILITY	EFT	650.31
10/8/2024	HEALTH	EFT	127,475.25
10/8/2024	HUMANA	68074	312.25
10/8/2024	JIM'S SIGN SHOP	68075	1,151.85
10/8/2024	KAREN OSBORNE PREWETT	68076	161.56
10/8/2024	KEN GRODY FORD CARLSBAD	68077	152.92
10/8/2024	MEZA AUTOMOTIVE PAINT	68078	671.50
10/8/2024	ON DUTY HEALTH PLLC	68079	2,796.00
10/8/2024	RENEWELL FLEET SERVICES	68080	1,183.05
10/8/2024	RUSTY WALLIS INC	68081	162.00
10/8/2024	VILLAGE NEWS INC	68082	495.00
10/8/2024	WITTMAN ENTERPRISES LLC	68083	25,780.90
10/8/2024	XPS SHIP	EFT	100.00
10/9/2024	PPGEMT	EFT	97,451.71
10/9/2024	SD GAS & ELEC	EFT	21.26
10/10/2024	BOYETT & SO	EFT	4,488.73
10/10/2024	PASIS	EFT	6,449.58
10/11/2024	CHASE CREDIT	EFT	37,755.19
10/11/2024	SD GAS & ELEC	EFT	17.51
10/11/2024	SD GAS & ELEC	EFT	116.34
10/11/2024	SD GAS & ELEC	EFT	1,566.85
10/11/2024	SD GAS & ELEC	EFT	183.88
10/11/2024	SD GAS & ELEC	EFT	15.75
10/15/2024	COX COMM	EFT	473.32
10/15/2024	SD GAS & ELEC	EFT	550.82
10/15/2024	SD GAS & ELEC	EFT	180.47
10/15/2024	SD GAS & ELEC	EFT	30.49
10/15/2024	U.S. BANK	EFT	30,331.56
10/15/2024	U.S. BANK	EFT	6,144.23
10/16/2024	RAINBOW WATER	EFT	828.83
10/16/2024	RAINBOW WATER	EFT	395.19
10/16/2024	RAINBOW WATER	EFT	44.67
10/16/2024	SD GAS & ELEC	EFT	98.72
10/16/2024	SD GAS & ELEC	EFT	39.35
10/16/2024	SD GAS & ELEC	EFT	398.09
10/16/2024	SD GAS & ELEC	EFT	16.45
10/16/2024	SD GAS & ELEC	EFT	700.49
10/16/2024	SD GAS & ELEC	EFT	253.46
10/16/2024	SD GAS & ELEC	EFT	551,444.77

December 10, 2024 - Regular Board Meeting

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
10/16/2024	SD GAS & ELEC	EFT	25.93
10/16/2024	SD GAS & ELEC	EFT	293.81
10/16/2024	SD GAS & ELEC	EFT	57.40
10/17/2024	BURKE WILLIAMS & SORENSEN LLP	68084	20,622.50
10/17/2024	CASELLE INC.	68085	2,210.00
10/17/2024	ERICKSON-HALL CONSTRUCTION	68086	30,095.00
10/17/2024	FALLBROOK OVERHEAD DOORS AND ENTRY GATES	68087	145.00
10/17/2024	FOWLER PLUMBING	68088	6,357.50
10/17/2024	GREENWAY IRRIGATION LAWN AND LANDSCAPE	68089	29,895.00
10/17/2024	GREENWAY IRRIGATION LAWN AND LANDSCAPE	68090	29,875.00
10/17/2024	GREENWAY IRRIGATION LAWN AND LANDSCAPE	68091	28,850.00
10/17/2024	GREENWAY IRRIGATION LAWN AND LANDSCAPE	68092	4,225.00
10/17/2024	HONEYWELL INTL	68093	120.00
10/17/2024	HOWELLS GOVERNMENT RELATIONS	68094	7,500.00
10/17/2024	L.N. CURTIS & SONS	68095	96.98
10/17/2024	LIFE LINE EMERGENCY VEHICLES	68096	83.78
10/17/2024	MOTOROLA	68097	2,165.45
10/17/2024	NAPA AUTO PARTS	68098	134.11
10/17/2024	OSTARI	68099	1,850.00
10/17/2024	PASIS	EFT	6,446.42
10/17/2024	PROPANE WEST COAST	68100	366.15
10/17/2024	REEDER MEDIA	68101	160.00
10/17/2024	RIDEOUT ELECTRIC	68102	1,225.50
10/17/2024	RINGCENTRAL INC	68103	3,039.41
10/17/2024	SUNSHINE WATER SOFTENERS & MORE	68104	225.00
10/17/2024	TELACU CONSTRUCTION MANAGEMENT	68105	374,400.02
10/17/2024	VELOCITY TRUCK CENTERS	68106	107.23
10/18/2024	FALLBROOK PUBLIC UTILITY	EFT	186.62
10/18/2024	FALLBROOK PUBLIC UTILITY	EFT	407.17
10/18/2024	PAYROLL AND BENEFITS	EFT	700,870.13
10/18/2024	SPECTRUM	EFT	148.87
10/18/2024	SPECTRUM	EFT	14.66
10/21/2024	SD GAS & ELEC	EFT	646.49
10/21/2024	SD GAS & ELEC	EFT	23.32
10/21/2024	SPECTRUM	EFT	233.86
10/21/2024	SPECTRUM	EFT	148.88
10/23/2024	RAINBOW WATER	EFT	520.02
10/24/2024	ACE UNIFORMS LLC	68107	476.30
10/24/2024	AT&T	68108	2,058.84
10/24/2024	CALOLYMPIC SAFETY	68109	1,275.32
10/24/2024	CAREER SURVIVAL GROUP	68110	2,500.00
10/24/2024	CONCEPTS IN LANDSCAPING	68111	600.00
10/24/2024	COUNTY OF SAN DIEGO - RCS	68112	6,154.50
10/24/2024	ERICKSON-HALL CONSTRUCTION	68113	13,845.00
10/24/2024	FALLBROOK OIL COMPANY	68114	1,078.75
10/24/2024	FRMS	68115	9,437.35
10/24/2024	KOSMONT REALTY	68116	2,596.36
10/24/2024	MEZA AUTOMOTIVE PAINT	68117	1,120.71
10/24/2024	NORTH COUNTY DISPATCH JPA	68118	118,702.50
10/24/2024	PASIS	EFT	569,690.82



<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
10/24/2024	POSTAL ANNEX #25	68119	371.63
10/24/2024	PSYCHOLOGY 360 INC.	68120	3,000.00
10/24/2024	TELACU CONSTRUCTION MANAGEMENT	68121	140,027.43
10/24/2024	THE STANDARD	68122	522.00
10/24/2024	TRILOGY MEDWASTE	68123	267.67
10/24/2024	VELOCITY TRUCK CENTERS	68124	2,153.50
10/24/2024	WAXIE SANITARY SUPPLY	68125	1,057.87
10/25/2024	READYREFRESH	EFT	231.14
10/28/2024	BOYETT & SO	EFT	5,245.39
10/28/2024	CLOSET WORLD	68126	12,559.00
10/28/2024	US POSTAL SERVICE	68127	350.00
10/31/2024	ACE UNIFORMS LLC	68128	70.31
10/31/2024	CABRERA CONCRETE INC	68129	11,127.00
10/31/2024	D.F. CLEANING SERVICE	68130	705.00
10/31/2024	FALLBROOK OVERHEAD DOORS AND ENTRY GATES	68131	1,950.00
10/31/2024	FALLBROOK PRINTING CORP.	68132	422.47
10/31/2024	FIRST ALARM WELLNESS	68133	1,237.50
10/31/2024	FUEL TAX PAYMENT	EFT	1,610.00
10/31/2024	JIM'S SIGN SHOP	68134	669.13
10/31/2024	KIMBALL MIDWEST	68135	185.22
10/31/2024	LIFE LINE EMERGENCY VEHICLES	68136	412.59
10/31/2024	PARKHOUSE TIRE INC.	68137	3,253.40
10/31/2024	RIDEOUT ELECTRIC	68138	537.00
10/31/2024	SAN DIEGO FRICTION PRODUCTS INC.	68139	678.83
10/31/2024	TOYOTA LIFT INC	68140	279.05
10/31/2024	ULTIMATE PERFORMANCE CORP	68141	720.08
			\$ 2,366,517.29

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** POLICIES AND PROCEDURES

**CONSENT AGENDA**

There are no policy and procedure revisions for the December 10, 2024, Regular Board Meeting.

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# North County Fire



## MONTHLY OPERATIONS ACTIVITY REPORT:

**Oct 2024**

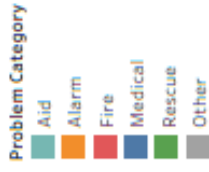
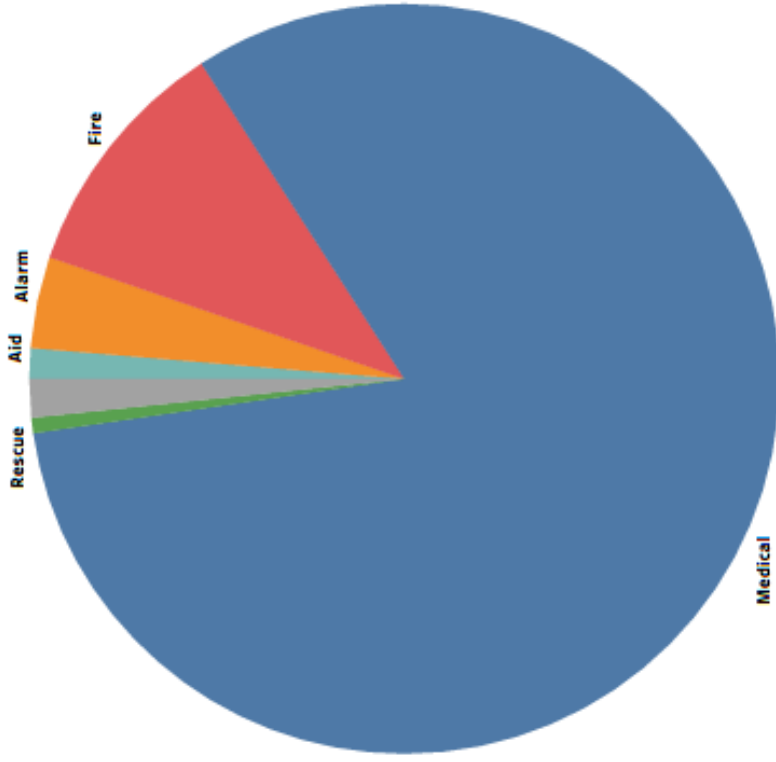
# Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD  
October 2024

Agency  
NORTH COUNTY FPD

Month  
October 2024 to October 2024

Aid	8 incidents / 1.31%
Alarm	24 incidents / 3.93%
Fire	65 incidents / 10.66%
Medical	499 incidents / 81.80%
Rescue	4 incidents / 0.66%
Other	10 incidents / 1.64%
<b>Grand Total</b>	<b>610 incidents / 100.00%</b>



**Total incidents year to date:**  
**Oct 2023: 6,237**  
**Oct 2024: 6,243**



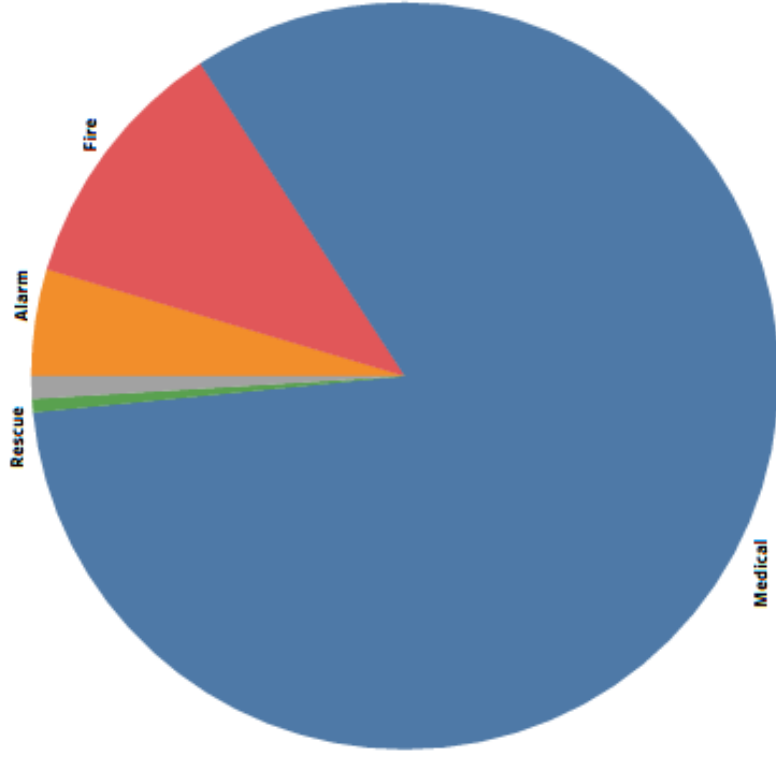
# Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD  
October 2024

Agency  
NORTH COUNTY FPD

Month  
October 2024 to October 2024

Alarm	24 incidents / 4.62%
Fire	58 incidents / 11.15%
Medical	430 incidents / 82.69%
Rescue	3 incidents / 0.58%
Other	5 incidents / 0.96%
<b>Grand Total</b>	<b>520 incidents / 100.00%</b>



Problem Category

- Alarm
- Fire
- Medical
- Rescue
- Other

**Total incidents year to date:**  
**Oct 2023: 5,294**  
**Oct 2024: 5,341**



# Turnout Time

(Time of station notification to responding)

## 90<sup>th</sup> Percentile – Emergency Calls Only

Shift	Unit Name	October	Shift	Unit Name	October	Shift	Unit Name	October
A-SHIFT	B111	00:00:51 (4)	B-SHIFT	B111	00:00:41 (9)	C-SHIFT	B111	00:01:00 (9)
	E111	00:01:36 (41)		E111	00:01:40 (73)		E111	00:01:07 (58)
	E112	00:00:55 (21)		E112	00:01:29 (27)		E112	00:01:39 (30)
	E113	00:01:32 (27)		E113	00:00:59 (29)		E113	00:01:13 (26)
	E114	00:01:32 (18)		E114	00:01:15 (45)		E114	00:01:36 (30)
	E115	00:01:39 (33)		E115	00:01:07 (29)		E115	00:01:44 (31)
	M110	00:01:42 (27)		M110	00:01:01 (42)		M110	00:01:02 (36)
	M111	00:01:39 (22)		M111	00:01:46 (38)		M111	00:01:24 (36)
	M114	00:01:49 (30)		M114	00:01:47 (45)		M114	00:01:47 (40)
	M115	00:01:46 (40)		M115	00:01:23 (30)		M115	00:01:58 (40)
	RA111	00:00:20 (2)		RA110	00:01:56 (1)		RA111	00:00:39 (3)
							RA114	00:00:45 (3)





# Aid Given/Received

Aid Given by NORTH COUNTY FPD  
October 2024: Incident Count

Aid Received by NORTH COUNTY FPD  
October 2024: Incident Count

CAL FIRE	20	CAL FIRE	32
CAMP PENDLETON	2	OCEANSIDE FD	17
OCEANSIDE FD	31	PALA FD	6
PALA FD	8	RANCHO SANTA FE FPD	1
SAN DIEGO FD	1	SAN DIEGO FD	1
SAN MARCOS FD	1	SAN MARCOS FD	1
VALLEY CENTER FPD	13	VISTA FD	12
VISTA FD	12	Grand Total	70
Grand Total	88		

Incidents within jurisdiction to which outside units were assigned, sorted by home jurisdiction.

Incidents outside of jurisdiction to which units were assigned sorted by jurisdiction.

Data Source: AgencyDashboard\_v3\_Extract\_v4  
Data Last Updated: 11/4/2024 6:59:01 PM



# Incident Volume by Hour



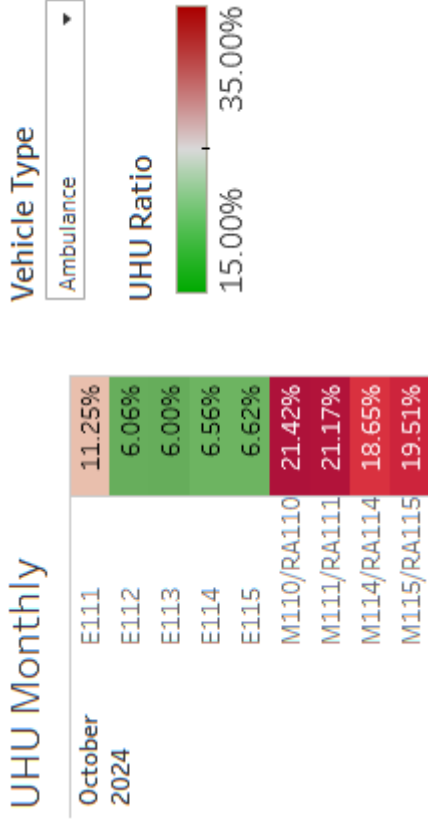
# Incidents by Unit

## Incidents by Unit for NORTH COUNTY FPD October 2024

Ambulance	M110	134
	M111	119
	M114	131
	M115	130
	RA110	1
	RA111	5
	RA114	3
	<b>Total</b>	<b>523</b>
Engine / Truck	E111	212
	E112	104
	E113	100
	E114	115
	E115	122
	<b>Total</b>	<b>653</b>
Other units	B111	23
	C1102	3
	C1104	2
	P1151	1
	P1152	1
	REMS11	1
	<b>Total</b>	<b>31</b>
<b>Grand Total</b>		<b>1,207</b>



# Ambulance Unit Hour Utilization



# Transports

Transport Counts	Transport Destinations		
M110	73	TEMECULA VALLEY HOSPI..	144
M111	72	PALOMAR HOSPITAL	100
M114	67	TRI CITY MEDICAL CENTE..	16
M115	70	KAISER SAN MARCOS ME..	13
RA110	1	CHILDRENS HOSPITAL	4
RA111	3	RANCHO SPRINGS HOSP.	3
RA114	1	SCRIPPS ENCINTAS HOSPI..	3
Grand Total	287		1
		KAISER SAN DIEGO MEDIC..	1
		MCP NAVAL HOSPITAL	1
		PALOMAR HOSPITAL DOW..	1
		Grand Total	287

\*Only transports which arrive at a destination are counted.



# Health & Safety

**Injuries &**

**Illness**

---

**1** Injuries

**Accidents**

---

**2** vehicle



# Social Media Metrics

	Oct
Instagram Followers	4,389
Facebook Followers	9,464
X (formally known as Twitter) Followers	
Post Reach Instagram	23.40%
Post Reach Facebook	33.70%
Audience Growth Instagram	1.32%
Audience Growth Facebook	0
Audience Growth X (formally known as Twitter)	
Engagement rate Instagram	19.80%
Interaction rate Facebook	23.40%
Engagement rate X (formally known as Twitter)	

Top performing posts:

FACEBOOK Circle Fire evacuation warning story- 134 likes, 17 comments, 3 shares

INSTAGRAM UTV Post- 257 likes, 6 comments, 22 shares, 2 saves



# North County Fire



## MONTHLY OPERATIONS ACTIVITY REPORT:

**Nov 2024**



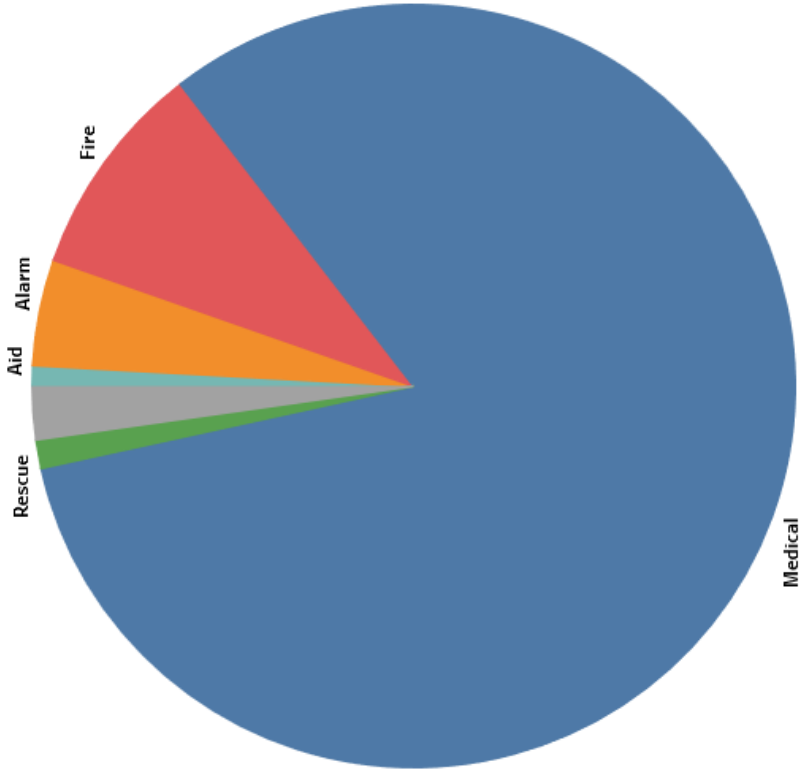
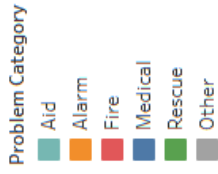
# Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD  
November 2024

Agency  
NORTH COUNTY FPD

Month  
November 2024

Aid	5 incidents / 0.87%
Alarm	26 incidents / 4.50%
Fire	53 incidents / 9.17%
Medical	474 incidents / 82.01%
Rescue	7 incidents / 1.21%
Other	13 incidents / 2.25%
<b>Grand Total</b>	<b>578 incidents / 100.00%</b>



**Total incidents year to date:**  
**Nov 2023: 6,808**  
**Nov 2024: 6,821**



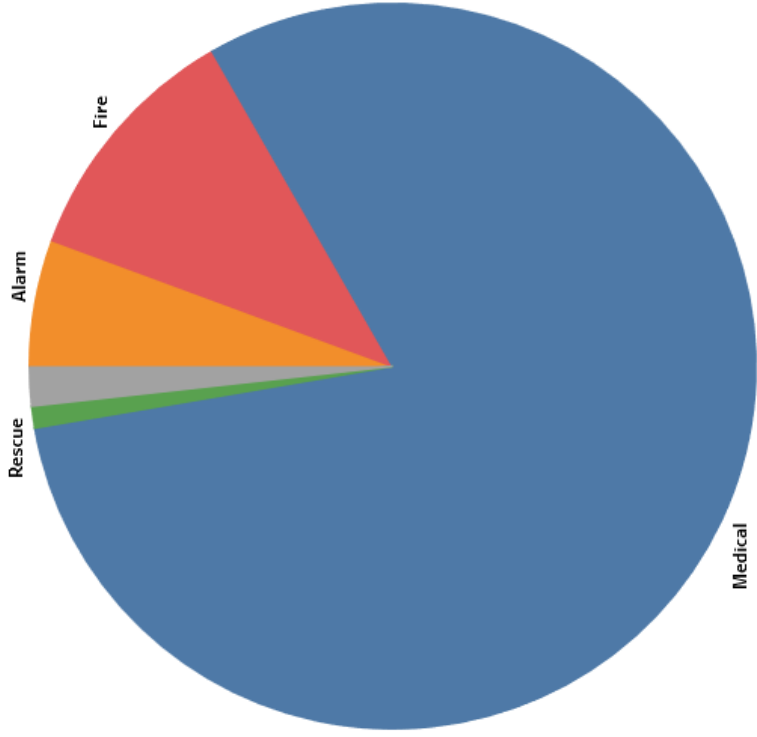
# Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD  
November 2024

Agency  
NORTH COUNTY FPD

Month  
November 2024

Alarm	29 incidents / 5.64%
Fire	57 incidents / 11.09%
Medical	414 incidents / 80.54%
Rescue	5 incidents / 0.97%
Other	9 incidents / 1.75%
Grand Total	514 incidents / 100.00%



Problem Category  
Alarm  
Fire  
Medical  
Rescue  
Other

**Total incidents year to date:**  
**Nov 2023: 5,782**  
**Nov 2024: 5,855**



# Turnout Time

(Time of station notification to responding)

## 90<sup>th</sup> Percentile – Emergency Calls Only

Shift	Unit Name	November	Shift	Unit Name	November	Shift	Unit Name	November
A-SHIFT	B111	00:00:28 (7)	B-SHIFT	B111	00:01:39 (5)	C-SHIFT	B111	00:01:21 (4)
	E111	00:01:50 (60)		E111	00:01:45 (63)		E111	00:01:12 (55)
	E112	00:00:55 (26)		E112	00:01:43 (20)		E112	00:00:56 (16)
	E114	00:01:32 (31)		E114	00:01:55 (24)		E114	00:01:53 (22)
	E115	00:01:15 (38)		E115	00:01:40 (29)		E115	00:01:14 (26)
	M110	00:01:19 (41)		M110	00:01:30 (40)		M110	00:01:12 (34)
	M111	00:01:54 (35)		M111	00:01:44 (38)		M111	00:01:16 (29)
	M114	00:01:41 (32)		M114	00:02:06 (33)		M114	00:02:10 (20)
	M115	00:01:03 (20)		M115	00:01:30 (33)		M115	00:01:23 (25)
	M116	00:00:28 (1)		RA115	00:01:50 (1)		RA114	00:00:55 (4)
	RA111	00:00:35 (3)					RA115	00:01:01 (1)
	RA114	00:02:18 (1)						
	RA115	00:00:58 (17)						



# Aid Given/Received

Aid Given by NORTH COUNTY FPD  
November 2024: Incident Count

Aid Received by NORTH COUNTY FPD  
November 2024: Incident Count

	29	CAL FIRE	108
CAL FIRE			
ESCONDIDO FD	1	CAMP PENDLETON	1
OCEANSIDE FD	20	ENCINITAS FD	2
PALA FD	9	OCEANSIDE FD	10
RANCHO SANTA FE FPD	1	PALA FD	9
VALLEY CENTER FPD	3	PAUMA FD	1
VISTA FD	16	RANCHO SANTA FE FPD	2
<b>Grand Total</b>	<b>79</b>	<b>RINCON FD</b>	<b>1</b>
Incidents outside of jurisdiction to which units were assigned sorted by jurisdiction.			
		SAN MARCOS FD	1
		VISTA FD	9
		<b>Grand Total</b>	<b>144</b>

Incidents outside of jurisdiction to which units were assigned sorted by jurisdiction.

Data Source: AgencyDashboard\_v3\_Extract\_v4  
Data Last Updated: 12/2/2024 4:16:10 PM



# Incident Volume by Hour



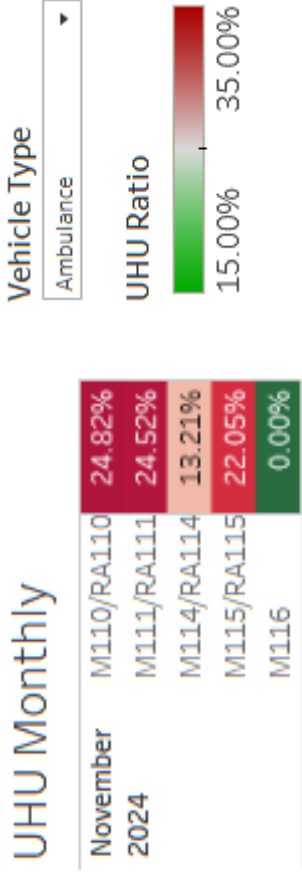
# Incidents by Unit

## Incidents by Unit for NORTH COUNTY FPD November 2024

Ambulance	M110	145
	M111	129
	M114	102
	M115	96
	M116	1
	RA111	4
Engine / Truck	RA114	6
	RA115	25
	Total	508
	E111	225
	E112	82
	E114	103
Other units	E115	129
	E117	2
	Total	541
	B111	20
	B111R	1
	C1104	1
Grand Total	P1151	1
	Total	23
	Total	1,072



# Ambulance Unit Hour Utilization



# Transports

Transport Counts	Transport Destinations
M110	TEMECULA VALLEY HOSPI.. 143
M111	PALOMAR HOSPITAL 103
M114	KAISER SAN MARCOS ME.. 15
M115	TRI CITY MEDICAL CENTE.. 15
RA111	RANCHO SPRINGS HOSP. 6
RA114	CHILDRENS HOSPITAL 3
RA115	SCRIPPS ENCINTAS HOSPI.. 3
<b>Grand Total</b>	<b>293</b>
	INLAND VALLEY HOSPITAL 2
	MCP NAVAL HOSPITAL 2
	LOMA LINDA MEDICAL CE.. 1
	<b>Grand Total</b> 293

\*Only transports which arrive at a destination are counted.





# Social Media Metrics

Social Media Metrics	Nov
Instagram Followers	4,461
Facebook Followers	9,493
X (formally known as Twitter) Followers	
Post Reach Instagram	13.50%
Post Reach Facebook	-13.60%
Audience Growth Instagram	0
Audience Growth Facebook	0
Audience Growth X (formally known as Twitter)	
Engagement rate Instagram	41.90%
Interaction rate Facebook	-40.90%
Engagement rate X (formally known as Twitter)	

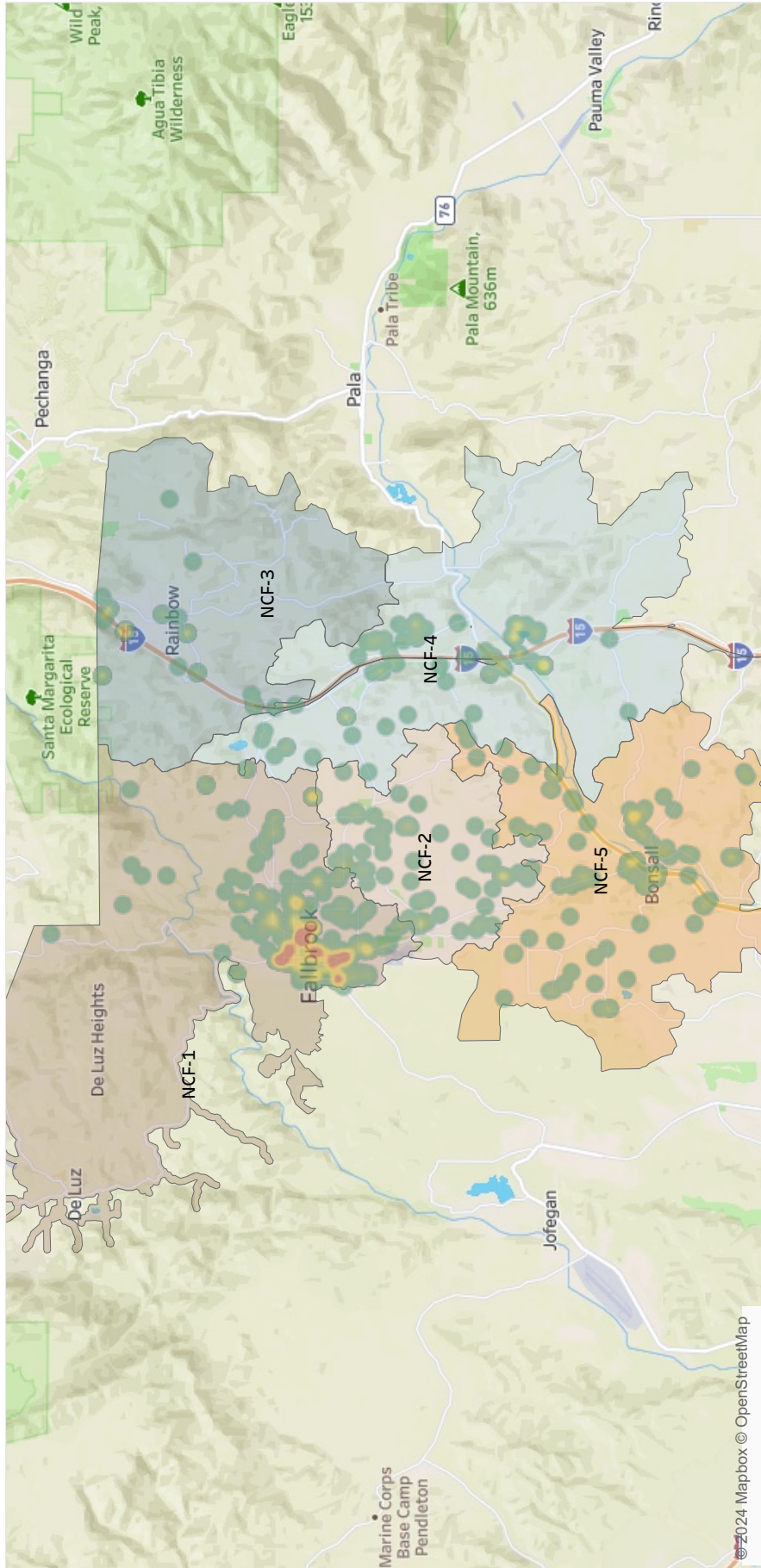
Top performing posts:

FACEBOOK Veterans Day post: 123 likes, 7 comments

INSTAGRAM Dia de Los Muertos post: 324 likes, 2 comments, 17, shares, 1 save



# Incident Map by Station Area



11/1/2024 12:00:00 AM t..

Month

90th Perc Response Time (First)

Avg. Response Time

90th Perc Response Time (First)

Incident Count

Station

Station (Drivetime)

- NCF-1
- NCF-2
- NCF-3
- NCF-4
- NCF-5

Station	Incident Count	90th Perc Response Time (First)	Avg. Response Time	90th Perc Response Time (First)	Avg. Response Time (First)	Station (Drivetime)
NCF-1	263	00:11:44	00:07:00	00:09:14	00:06:07	NCF-1
NCF-2	55	00:14:07	00:10:01	00:12:35	00:08:44	NCF-2
NCF-3	31	00:21:42	00:13:15	00:15:10	00:12:23	NCF-3
NCF-4	70	00:12:58	00:08:09	00:10:47	00:07:22	NCF-4
NCF-5	92	00:17:31	00:11:38	00:14:16	00:08:44	NCF-5
<b>Grand Total</b>	<b>511</b>	<b>00:14:04</b>	<b>00:08:41</b>	<b>00:12:52</b>	<b>00:07:25</b>	

**NOTE:** Station areas are taken from drivetime maps. Slight mismatches in counts with "Incidents in NORTH COUNTY FPD" are caused by incidents occurring outside of the 20-min drivetime for NCF stations but still within jurisdictional bounds.



**NORTH COUNTY FIRE  
PROTECTION DISTRICT**

**STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND COUNSEL STEINKE  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** WAIVE THE FULL TEXT READING OF ALL ORDINANCES

**CONSENT AGENDA**

**Recommendation:** Waive the full text reading of all ordinances included in this agenda. Ordinances shall be introduced and adopted by title only.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** MSO MURPHY AND CHIEF MCREYNOLDS  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** NEW MONITOR PURCHASE FISCAL YEAR 2025

### CONSENT AGENDA

#### **RECOMMENDATION:**

Recommendation to avail of a 5-year lease to buy contract through Stryker for 11 advanced life support cardiac monitors, first payment due July 2025, as referenced in Attachment A.

#### **BACKGROUND:**

Our current Lifepak 15 cardiac monitors were purchased in Jan 2018. At the time of proposed replacement, July 2025, they would be 7.5 years old. The average life span for an advanced cardiac monitor is 7 – 8 years as an industry standard.

#### **DISCUSSION:**

Following a discussion with Stryker, they have offered the department an opportunity to avail of an offer that would commit the department to purchase Monitors at the start of fiscal year 2025, but by committing to the purchase now they will honor 2024 pricing for the new Lifepak 35 and allow the department to finance the purchase over 5 years.

#### **FISCAL ANALYSIS:**

The total purchase price for 11 new Lifepak 35 along with all the necessary auxiliary equipment is \$827,534.98. Signing a purchase order contract now that will not be effective until July 1, 2025, will save the district \$85,025 as it locks us into the 2024 pricing. The terms of the 5-year finance agreement are annual payments of \$184,436.39 at an interest rate of 6.87% with a \$1 buyout option after 5 years.

#### **SUMMARY:**

Committing to a 5-year purchase agreement for 11 cardiac monitors now will save the department approximately \$85,000.

# **Attachment A**

Date: November 29, 2024

RE: Reference no:11410236440

NORTH COUNTY FIRE PROTECTION DISTRICT  
330 S MAIN AVE  
FALLBROOK, California 92028-2938

Thank you for choosing Stryker for your equipment needs. Enclosed please find the documents necessary to enter into the arrangement. Once all of the documents are completed, properly executed and returned to us, we will issue an order for the equipment.

**PLEASE COMPLETE ALL ENCLOSED DOCUMENTS TO EXPEDITE THE SHIPMENT OF YOUR ORDER.**

- Short Form Lease Agreement**
- Exhibit A - Detail of Equipment**
- Insurance Authorization and Verification**
- State and Local Government Rider**

**\*\*Conditions of Approval: State and Local Government Rider, Customer PO, Federal ID, Certificate of Insurance, Insurance Authorization and Verification**

**PLEASE PROVIDE THE FOLLOWING WITH THE COMPLETED DOCUMENTS:**

<b>Federal tax ID number:</b> _____	<b>Accounts Payable address:</b> _____
<b>Purchase order number:</b> _____	
<b>Upfront Payment Check No: (if applicable)</b> _____	<b>Contact name:</b> _____
<b>Phone number:</b> _____	<b>Email address:</b> _____

**ADMINISTRATIVE CONTACT**

<b>Administrative contact name:</b> _____	<b>Administrative contact name:</b> _____
<b>Email address:</b> _____	<b>Email address:</b> _____
<b>Phone number:</b> _____	<b>Phone number:</b> _____

**Please fax completed documents to (877) 204-1332.**

If you have any questions regarding these documents, please email: [StrykerFinancialSolutions@stryker.com](mailto:StrykerFinancialSolutions@stryker.com).

The proposal evidenced by these documents is valid through the last business day of November, 2024.

Sincerely,  
**Flex Financial, a division of Stryker Sales, LLC**

**Notice: To help the government fight the funding of terrorism and money laundering activities, U.S. Federal law requires financial institutions to obtain, verify and record information that identifies each person (individuals or businesses) who opens an account. What this means for you: When you open an account or add any additional service, we will ask you for your name, address, federal employer identification number and other information that will allow us to identify you. We may also ask to see other identifying documents. For your records, the federal employer identification number for Flex Financial, a Division of Stryker Sales, LLC is 38-2902424.**

## Short Form Lease Agreement No.11410236440

Owner ("we" or "us") :  
 Flex Financial, a division of Stryker Sales, LLC  
 1901 Romence Road Parkway  
 Portage, MI 49002

Customer name and address ("You" and "Your"): NORTH COUNTY FIRE PROTECTION DISTRICT 330 S MAIN AVE FALLBROOK, California 92028-2938	<b>Supplier:</b> Stryker Sales, LLC, 3800 E. Centre Avenue, Portage, MI 49002 <b>Equipment description: (see attached Exhibit A which is a part of this Agreement.)</b> <b>Equipment Location:</b> 330 S MAIN AVE FALLBROOK, California 92028-2938
--	---

### Payment information

# of lease payments	Payment frequency	Lease payment	Terms of Agreement in months: 49 Equipment purchase option: \$1 Buyout Option Equipment purchase option shall be FMV unless another option is stated above.			
Number of payments	Payment frequency	Payment amount	Security deposit	First period payment	Other	Total payment enclosed
5	Annual	\$184,436.39 (First payment due 30 days after Agreement is commenced), (includes estimate of sales taxes - see "Taxes" section below)	\$0.00	+\$0.00	+\$0.00	=\$0.00

**1. Lease:** You ("Customer") agree to lease from us ("Owner") the equipment (including software and/or software license fees ("Software"), if any, "Equipment") listed above and on any attached schedule in accordance with the terms of this Agreement (this "Agreement"). This Agreement starts on the day the Equipment is delivered to you ("Commencement Date") and continues for the number of months described above (the "Term"). The Lease Payments ("Payments") shall be payable beginning on the Commencement Date or any later date we designate and thereafter until all fully paid. **Your obligations under this Agreement ("Obligations") are absolute, unconditional, and are not subject to cancellation, defense, recoupment, reduction, setoff or counterclaim.** If a Payment is not made when due, you will pay us a late charge of 5% for each Payment or \$10.00, whichever is greater. We may charge you a fee of \$55.00 for any check that is returned. You authorize us to adjust the Payments at any time if taxes included in the Payments differ from our estimate. You agree that the Payments were calculated by us based, in part, on an interest rate equivalent as quoted on Bloomberg under the SOFR Swap Rate, that would have a repayment term equivalent to the Term (or an interpolated rate if a like-term is not available) as reasonably determined by us (and if the SOFR Swap Rate is no longer provided by Bloomberg, such rate shall be determined in good faith by us from such sources as we shall determine to be comparable to Bloomberg [or any successor]) and in the event the Term of this Agreement starts more than 30 days after we send this Agreement to you, we may adjust the Payments once to compensate us, in good faith, for any increase in such rate. "SOFR" with respect to any day means the secured overnight financing rate published for such day by the Federal Reserve Bank of New York, as the administrator of the benchmark, (or a successor administrator) on the Federal Reserve Bank of New York's Website as quoted by Bloomberg. You shall be deemed to have accepted the Equipment for lease hereunder upon the date that is ten (10) days after it is shipped to you by the Supplier and, at our request, you shall confirm for us such acceptance. No acceptance of any item of Equipment may be revoked by you.

**2. Title and laws:** Unless you have a \$1.00 purchase option, we own the Equipment and you have the right to use the Equipment during the Term, provided you comply with the terms of this Agreement. If you have a \$1.00 purchase option or this Agreement is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds therefrom, and authorize us to file financing statements on your behalf. You agree not to permit any lien, claim or encumbrance to be placed upon the Equipment. You shall comply with all applicable laws, rules and regulations and manufacturer's specifications and instructions concerning the operation, ownership, use and/or possession of the Equipment.

**3. Equipment use, maintenance and warranties: Any assignee (as defined below) is leasing the Equipment to you "AS-IS" AND MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.** You must, at your cost, keep the Equipment in good working condition. If Payments include maintenance and/or service costs, you agree that (i) no Assignee is responsible to provide the maintenance or service, (ii) you will make all maintenance and service related claims to the persons providing the maintenance, service or warranty, and (iii) any maintenance, warranty or service claims will not impact your Obligations. The Equipment cannot be moved from the location above without our prior written consent. **STRYKER SALES, LLC (INCLUDING FLEX FINANCIAL, A DIVISION OF STRYKER SALES, LLC) MAKES NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING ANY EQUIPMENT. This Agreement will not impair any express warranties or indemnifications or other obligations of Stryker Corporation or any of its subsidiaries to you regarding the Equipment and we hereby assign all of our rights in any Equipment warranties to you.**

**4. Assignment:** You agree not to transfer, sell, sublease, assign, pledge or encumber the Equipment or any rights under this Agreement without our prior written consent, which consent shall not be unreasonably withheld, and if you do, even with our consent, you will still be fully responsible for all your Obligations. You shall provide us with at least 45 days' prior written notice of any change to your principal place of business, organization or incorporation. You agree that we may, without notice to you, sell, assign, or transfer ("Transfer") this Agreement to a third party (each, an "Assignee"), and each Assignee will have our Transferred rights, but none of our obligations, and such rights **will not be subject to any claims, recoupment, defenses, or setoffs that you may have against us or any supplier** even though an Assignee may continue to bill and collect all of your Obligations in the name of "Flex Financial, a division of Stryker Sales, LLC".

**5. Risk of loss, insurance and reimbursement:** Effective upon delivery to you and continuing until the Equipment is returned to us in accordance with the terms of this Agreement, you shall bear all risk of Equipment loss or damage. If any such loss or damage occurs you still must satisfy all of your Obligations. You will (i) keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost, (ii) list us as the insurance sole loss payee and (iii) give us written proof of the insurance. If you do not provide such insurance, we have the right, without obligation, to obtain such insurance and add an insurance fee (which may include a profit) to the amount due from you. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us. To the extent not expressly prohibited by applicable law, you will reimburse and defend us, including each Assignee for and against any losses, injuries, damages, liabilities, expenses, claims or legal proceedings asserted against or incurred by us, including any Assignee, relating to the Equipment and which relate to or arise out of your act or omission or the act or omission of your agents or employees or others (excluding us) with access to the Equipment. The terms of this paragraph will continue after the termination, cancellation or expiration of this Agreement.

**6. Taxes:** You agree to pay when due, either directly or as reimbursement to us, all taxes (i.e., sales, use and personal property) and charges in connection with ownership and use of the Equipment. We may charge you a processing fee for administering property tax filings. To the extent not expressly prohibited by applicable law, you will indemnify us on an after-tax basis, on demand, against the loss or unavailability of any of our anticipated equipment ownership tax benefits caused by your act or omission.



**Short Form Lease Agreement No.11410236440**

**7. Default remedies:** You are in default under this Agreement if: a) you fail to pay a Payment or any other amount when due; or b) you breach any other obligation under this Agreement or any other agreement with us; or c) your principal owner or any guarantor of this Agreement dies; d) you or any guarantor dissolves, ceases to do business as a going concern, becomes insolvent, bankrupt, merges, or is sold; or e) You or any guarantor fails to pay any other material obligation owed to us or any of our affiliates. Upon default, we may: a) declare the entire balance of unpaid Payments for the full Term immediately due and payable; b) sue you for and receive the total amount due plus the Equipment's anticipated end-of-Term fair market value ("FMV") or fixed price purchase option (the "Residual") with future Payments and Residual discounted to the date of default at the lesser of (i) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Term, all as reasonably determined by us; or (ii) 3% per annum, but only to the extent permitted by law; c) charge you interest on all monies due at the rate of 18% per year from the date of default until paid; and/or d) require you to immediately return the Equipment to us or we may peaceably repossess it. Upon default, you will also pay all expenses including but not limited to reasonable attorneys fees, legal costs, cost of storage and shipping incurred by us in the enforcement and attempted enforcement of any remedies under this Agreement. Any return or repossession will not be considered an Agreement termination or cancellation. If the Equipment is returned or repossessed we may sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us.

**8. End of term:** You will give us at least 90 days but not more than 180 days written notice (to our address above) before the initial Term (or any renewal term) expiration of your intention to purchase or return the Equipment, whereupon you may: a) purchase all, but not less than all, of the Equipment as indicated above or b) return all of the Equipment in good working condition at your cost how, when and where we direct. Any FMV purchase option amount will be determined by us based on the Equipment's in place value. If you don't notify us, or if you don't a) purchase or b) return the Equipment as provided herein, this Agreement will automatically renew at the same Payment amount for consecutive 60-day periods. If any Software license ("License") included hereunder passes title to you, such title shall automatically, and without further action, hereby vest in us, and you hereby agree to relinquish any subsequent Software title, purchase or use right claim. If, in connection with our Software rights, licensor's consent is required, you will assist us in obtaining such consent. If the \$1.00 Buyout is selected above, the first three sentences of this section 8 shall be void and upon expiration of the Term, you shall pay all amounts owed by you hereunder but unpaid as of such date plus \$1.00 (and any applicable taxes). Any purchase of the Equipment by you pursuant to a purchase option or \$1.00 Buyout shall be "AS IS, WHERE IS" without representation or warranty of any kind from us.

**9. Miscellaneous:** You acknowledge we have given you the Equipment supplier's name. We hereby notify you that you may have rights under the supplier's contract and may contact the supplier for a description of these rights. This Agreement shall be governed and construed in accordance with the laws of Michigan. You agree (i) to waive any and all rights and remedies granted to you under Uniform Commercial Code Sections 2A-508 through 2A-522, and (ii) that the Equipment will only be used for business purposes and not for personal, family or household use. This Agreement may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing or manual signing of this Agreement by you and when manually countersigned by us or attached to our original signature counterpart shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof; provided, however, that if this Agreement constitutes "electronic chattel paper" or "an electronic record evidencing chattel paper" under the UCC and both you and we have signed electronically, the version identified by us as the "single authoritative copy" is the chattel paper for purposes of perfection by control. You agree not to raise as a defense to the enforcement of this Agreement or any related documents hereto the fact that such documents were executed by electronic means. We may inspect the Equipment during the Term. No failure to act shall be deemed a waiver of any rights hereunder. If you fail to pay (within thirty days of invoice date) any freight, sales tax or other amounts related to the Equipment which are not financed hereunder and are billed directly by us to you, such amounts shall be added to the Payments set forth above (plus interest or additional charges thereon) and you authorize us to adjust such Payments accordingly. If you are required to report the components of your payment obligations hereunder to certain state and/or federal agencies or public health coverage programs such as Medicare, Medicaid, SCHIP or others, and such amounts are not adequately disclosed in any attachment hereto, then Stryker Sales, LLC will, upon your written request, provide you with a detailed outline of the components of your payments which may include equipment, software, service and other related components. You acknowledge that you have not received any tax or accounting advice from us. You agree that you shall upon request from us, promptly provide to us a copy of your most recent annual financial statements and any of your other financial information (including interim financial statements) that we may request. You authorize us to share such information with our affiliates, subsidiaries and Assignees. **This Agreement, any schedules hereto, any attachments to this Agreement or any schedules and any express warranties made by Stryker Sales, LLC constitute the entire agreement between the parties hereto regarding the Equipment and its use and possession and supersede all prior agreements and discussions regarding the Equipment and any prior course of conduct. You waive all rights to any indirect, punitive, special or consequential damages in connection with the Equipment or this Agreement. There are no agreements, oral or written, between the parties which are contrary to the terms of this Agreement and such other documents. YOU AGREE THAT THIS IS A NON-CANCELLABLE AGREEMENT AND WAIVE TRIAL BY JURY.**

**I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT FOR CUSTOMER**

Customer signature	
Signature:	Date:
Print name: Mavis Canpinar	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	



## Exhibit A to Short Form Lease Agreement Number 11410236440

### Description of equipment

**Customer name:** NORTH COUNTY FIRE PROTECTION DISTRICT

**Delivery Location:** 330 S MAIN AVE, FALLBROOK, California , 92028-2938

**Part I - Equipment/Service Coverage (if applicable)**

Model number	Equipment description	Quantity
70335-000042	LP35,EN-US,MAS-SP/CO,MED-CO2,SUN-NIBP,12L,WIFI/CELL/LN/CPRIN,STD,BT	11
11335-000001	BATTERY, LI-ION, WITH IFU, LP35	22
11140-000102	CHARGER, BATTERY, LP35	11
11140-000131	POWER CORD,C13 ST,10FT,HOSPITAL GRADE	11
11171-000019	LNCS ADT,AD SPO2 SNSR,DISP,20/BOX,REF 1859,ROHS	11
11171-000020	LNCS PDT,PED SPO2 SNSR,DISP,20/BOX,REF 1860,ROHS	11
11160-000011	NIBP CUFF-REUSEABLE,INFANT, BAYONET	11
11160-000013	NIBP CUFF-REUSEABLE,CHILD, BAYONET	11
11160-000019	NIBP CUFF- REUSEABLE,X-LARGE ADULT, BAYONET	11
11335-000005	KIT, PRINTER, LP35	11
11335-000008	KIT, STORAGE BAGS, LP35	11
11260-000073	KIT, SHOULDER STRAP, LP35	11
TR-LP15H-LP35	TRADE IN LP15 V4 HIGH FOR LP35	11

**Total equipment:** \$607,970.00

**Service coverage:**

Model number	Service coverage description	Quantity	Years
81000001	EMS LIFENET PRO TIER 1	1	
LIFEPK35-FLD-PRO	ProCare-SVC-LP35-FIELD-REPAIR	11	6.00

**Total service coverage:** \$155,922.00

**Freight:** \$11,410.30

**Total upfront sales tax:** \$48,001.97

**Total Amount:** \$823,304.27

Customer signature		Accepted by Flex Financial, a division of Stryker Sales, LLC	
<b>Signature:</b>	<b>Date:</b>	<b>Signature:</b>	<b>Date:</b>
<b>Print name:</b> Mavis Canpinar		<b>Print name:</b>	
<b>Title:</b>		<b>Title:</b>	

## Insurance requirements

<b>Customer name:</b>	NORTH COUNTY FIRE PROTECTION DISTRICT
<b>Customer address:</b>	330 S MAIN AVE, FALLBROOK, California 92028-2938
<b>Agreement no.:</b>	11410236440
<b>Equipment location:</b>	330 S MAIN AVE, FALLBROOK, California 92028-2938
<b>Equipment description:</b>	Medical Equipment
<b>Insurable value:</b>	\$607,970.00

**Please complete the following or provide copies of property and general liability insurance certificates.**

Agency name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone no.: \_\_\_\_\_ Email address: \_\_\_\_\_

Contact name: \_\_\_\_\_

By signing below, the customer authorizes Flex Financial to contact the insurance agent named above to issue:

1. All risks to property insurance with respect to the Equipment, **evidenced by a certificate of insurance (on form Acord 27), naming Flex Financial, its successors and assigns as lender's loss payee.**
2. Comprehensive general liability insurance with respect to the Equipment, **evidenced by a certificate of insurance (on form Acord 25), naming Flex Financial, its successors and assigns as additional insured.**

The following insurance details must be noted on the certificate(s) of insurance provided by the insurance agent:

- Property insurance deductible amount no more than **\$10,000.00**
- Liability insurance minimum amount of **\$1,000,000.00**
- Certificate holder:  

Flex Financial, a division of Stryker sales, LLC and its successors and assigns  
 1901 Romence Road Parkway  
 Portage, MI 49002

**Customer: Please forward this completed form to [StrykerFinancialSolutions@stryker.com](mailto:StrykerFinancialSolutions@stryker.com) as well as a copy to your insurance agent and have them include your agreement number(s) on the certificates of insurance (on forms Acord 25 and 27).**

**Carrier: Please email certificates of insurance (on forms Acord 25 and 27) to [StrykerFinancialSolutions@stryker.com](mailto:StrykerFinancialSolutions@stryker.com).**

<b>Customer signature</b>	
<b>Signature:</b>	<b>Date:</b>
<b>Print name:</b> Mavis Canpinar	
<b>Title:</b>	



### State and Local Government Customer Rider

This State and Local Government Customer Rider (the "Rider") is an addition to and hereby made a part of **Short Form Lease Agreement No. 11410236440 (the "Agreement")** between **Flex Financial**, a division of Stryker Sales, LLC ("Owner") and **NORTH COUNTY FIRE PROTECTION DISTRICT ("Customer")** to be executed simultaneously herewith and to which this Rider is attached. Capitalized terms used but not defined in this Rider shall have the respective meanings provided in the Agreement. Owner and Customer agree as follows:

1. Customer represents and warrants to Owner that as of the date of, and throughout the Term of, the Agreement: (a) Customer is a political subdivision of the state or commonwealth in which it is located and is organized and existing under the constitution and laws of such state or commonwealth; (b) Customer has complied, and will comply, fully with all applicable laws, rules, ordinances, and regulations governing open meetings, public bidding and appropriations required in connection with the Agreement, the performance of its obligations under the Agreement and the acquisition and use of the Equipment; (c) The person(s) signing the Agreement and any other documents required to be delivered in connection with the Agreement (collectively, the "Documents") have the authority to do so, are acting with the full authorization of Customer's governing body, and hold the offices indicated below their signatures, each of which are genuine; (d) The Documents are and will remain valid, legal and binding agreements, and are and will remain enforceable against Customer in accordance with their terms; and (e) The Equipment is essential to the immediate performance of a governmental or proprietary function by Customer within the scope of its authority and will be used during the Term of the Agreement only by Customer and only to perform such function. Customer further represents and warrants to Owner that, as of the date each item of Equipment becomes subject to the Agreement and any applicable schedule, it has funds available to pay all Agreement payments payable thereunder until the end of Customer's then current fiscal year, and, in this regard and upon Owner's request, Customer shall deliver in a form acceptable to Owner a resolution enacted by Customer's governing body, authorizing the appropriation of funds for the payment of Customer's obligations under the Agreement during Customer's then current fiscal year.
2. To the extent permitted by applicable law, Customer agrees to take all necessary and timely action during the Agreement Term to obtain and maintain funds appropriations sufficient to satisfy its payment obligations under the Agreement (the "Obligations"), including, without limitation, providing for the Obligations in each budget submitted to obtain applicable appropriations, causing approval of such budget, and exhausting all available reviews and appeals if an appropriation sufficient to satisfy the Obligations is not made.
3. Notwithstanding anything to the contrary provided in the Agreement, if Customer does not appropriate funds sufficient to make all payments due during any fiscal year under the Agreement and Customer does not otherwise have funds available to lawfully pay the Agreement payments (a "Non-Appropriation Event"), and provided Customer is not in default of any of Customer's obligations under such Agreement as of the effective date of such termination, Customer may terminate such Agreement effective as of the end of Customer's last funded fiscal year ("Termination Date") without liability for future monthly charges or the early termination charge under such Agreement, if any, by giving at least 60 days' prior written notice of termination ("Termination Notice") to Owner.
4. If Customer terminates the Agreement prior to the expiration of the end of the Agreement's initial (primary) term, or any extension or renewal thereof, as permitted under Section 3 above, Customer shall (i) on or before the Termination Date, at its expense, pack and insure the related Equipment and send it freight prepaid to a location designated by Owner in the contiguous 48 states of the United States and all Equipment upon its return to Owner shall be in the same condition and appearance as when delivered to Customer, excepting only reasonable wear and tear from proper use and all such Equipment shall be eligible for manufacturer's maintenance, (ii) provide in the Termination Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (iii) deliver to Owner, upon request by Owner, an opinion of Customer's counsel (addressed to Owner) verifying that the Non-Appropriation Event as set forth in the Termination Notice has occurred, and (iv) pay Owner all sums payable to Owner under the Agreement up to and including the Termination Date.
5. Any provisions in this Rider that are in conflict with any applicable statute, law or rule shall be deemed omitted, modified or altered to the extent required to conform thereto, but the remaining provisions hereof shall remain enforceable as written.

Customer signature	
Signature:	Date:
Print name: Mavis Canpinar	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	



# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** REVISED FINANCE MANAGER JOB DESCRIPTION

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board:

- Approve the revised Finance Manager Job Description (Attachment A)
- Approve position salary range

#### **BACKGROUND:**

The District's Finance Manager position is currently vacant. With the FY 24/25 budget exceeding \$27M and increasing annually, the District has a need to expand the responsibilities and capabilities of the position to ensure District finances are managed effectively.

#### **DISCUSSION:**

The Finance Manager position serves as both a strategic financial leader and a hands-on accounting manager capable of handling critical finance operations and capital planning. Reporting to the Fire Chief/CEO, the Finance Manager must oversee essential areas such as cash flow, budgeting, financial reporting, investments, debt, grants, payroll, accounts payable, and purchasing.

#### **FISCAL ANALYSIS:**

Currently, the top step annual salary for our District Finance Manager position is \$162,718.00 which is 1% below similarly positioned finance managers/directors in the region. Staff recommends the base salary range for this position to be between \$146,000.00 and \$182,000.00 depending on formal qualifications and experience.

**REVISED FINANCE MANAGER JOB DESCRIPTION**  
**12/10/2024**  
**PAGE 2 OF 2**

<b>Agency</b>	<b>Job Title</b>	<b>Top Salary Range</b>
Escondido	Finance Manager	\$ 159,240
Oceanside	Financial Services Division Manager	\$ 155,724
Vista	Assistant Finance Director	\$ 165,552
Encinitas	Finance Manager III	\$ 172,308
Poway	Assistant Director of Finance Operations	\$ 172,128
Rancho Santa Fe	Finance Manager	\$ 146,167
San Marcos	Assistant Finance Director	\$ 182,897
Santee	Finance Manager	\$ 161,275
<b>Average</b>		\$ 164,411
<b>NCFPD</b>		\$ 162,718

**SUMMARY:**

The revised Finance Manager Job Description identifies enhanced responsibilities, knowledge, skills, and abilities needed to meet the growing revenue and financial complexities of our District. Once the revised job description is approved Staff will develop a job announcement and begin the recruitment process.

# **Attachment A**



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.41  
~~JULY 28~~ DECEMBER 10, 2024  
PAGE 1 OF 6

### FINANCE MANAGER

#### 1.0. **PURPOSE:**

1.1. To provide a general description of the duties and responsibilities, qualifications and physical requirements for the classification of Finance Manager.

#### 2.0. **POLICY:**

2.1. Members classified in the position of Finance Manager are intended to meet the general personal and professional qualifications, perform the stated duties and responsibilities and other duties as assigned.

#### 3.0. **INTENT:**

3.1. The intent of this Policy is to provide an overview of the general attributes and abilities necessary to perform the classification of Finance Manager. It is also the intent of the Policy to provide an overview of the typical duties and responsibilities of the position. This Policy is not intended to delineate every facet of the Classification. Other duties and responsibilities may be assigned as appropriate to fulfill the Mission of the District.

#### 4.0. **ESSENTIAL FUNCTIONS:**

4.1. This assignment is a full-time work classification. ~~classification, in the Senior Management Group.~~ The Finance Manager classification is considered an "Exempt" employee as defined by FLSA and is not overtime eligible. The position is a Miscellaneous position as defined by PERS. ~~Under the direct supervision of the Fire Chief/CEO, I~~ the essential duties and responsibilities are:

4.2. Under the direction of the Fire Chief or designee, performs financial analysis & accounting functions according to Generally Accepted Accounting Principles (GAAP); manages finance staff, reviews and validates data and work products, processes technical and financial documents and transactions. This position has shared responsibility for the development, implementation and management of the District's strategic goals, service level priorities, department policies and organizational development plans.; ~~Human Resources (HR) and Workers' Compensation issues and provides customer service as needed.~~

5.0. **TYPICAL DUTIES AND RESPONSIBILITIES:** *The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practice.*





# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.41  
~~JULY 28~~ DECEMBER 10, 2024  
PAGE 2 OF 6

### FINANCE MANAGER

- 5.1. Invest and protect the District's assets; maintain effective internal fiscal controls and policies; provides highly responsible and complex administrative support to executive leadership; and performs other duties as required or assigned.
- 5.2. Prepare and maintain effective financial policies, such as reserve policies, purchasing policies, debt compliance policies, and accounting and financial reporting policies. Prepare and maintain procedures documentation to allow for the consistent application of District policies.
- 5.3. Assist in the negotiation of terms of agreements, contracts and other documents on behalf of the District. Identify and implement opportunities for cross-department coordination for effective operations.
- 5.4. Manage the investments of the District and all banking and financial institution activity.
- 5.4-5.5. Analyzes and monitors financial data and prepares special and recurring reports, including analysis of expenditures and revenue and financial analysis of North County Fire Protection District (NCFPD) operations; provides information on financial status and makes ~~for-periodic~~ budget adjustments, cash flow and other financial options to assure the financial stability of the NCFPD.
- 5.6. Works with the Fire Chief, Senior Staff and Board of Directors in ~~d~~Developing the annual budget, plans and schedules, forecasts revenues, expenditures and administrative costs, tracks expenditures and monitors compliance to budget plan. During the budget process, prepares long-range financial planning and cash projections. Prepares a mid-year budget review for management staff with potential budget adjustments/changes.
- 5.2-5.7. Must serve as both a strategic financial leader and a hands-on accounting manager capable of handling critical finance operations and capital planning.
- 5.8. Oversight of payroll processes to include ensuring ~~Assures~~ payroll and accounting transactions ~~are in compliance with~~ follow all applicable Federal, state and NCFPD Rules and Regulations; payroll taxes are submitted to the State Franchise Tax Board and IRS. ~~R~~reviews source documents for compliance to Rules and Regulations; determines proper handling of financial and technical transactions and approves transactions within designated limits; transfers and deposits funds as authorized and assures the accuracy of the financial records.
- 5.9. Prepare quarterly Federal and State employment tax returns, adjusting for Cal. Labor Code 4850 pay and reconciling the payroll system.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.41  
~~JULY 28~~ DECEMBER 10, 2024  
PAGE 3 OF 6

### FINANCE MANAGER

5.10. Provide guidance on complex payroll issues as they arrive. Address communications with the IRS and California Employee Development Department (EDD).

5.11.

~~5.3. Verifies payroll record accuracy between Crew Sense and contract payroll provider; ensures payroll taxes are submitted to State Franchise Tax Board and IRS.~~

5.12. Reviews finance staff work and provide training and feedback as needed. Review includes but is not limited to and analyzes payment and general accounting transactions including accounts payable, accounts receivable, payroll, disbursements, budget adjustments, chart of account changes and related areas; researches and resolves complex accounting issues.

5.13. Ensure all balance sheet accounts are reconciled each month and monitor the revenue and expenses for proper categorization in accordance with the budget.

5.14. Review, investigate, and correct errors and inconsistencies in financial entries, transactions, documents and reports prepares journal entries and updates account information, accounting database and control spreadsheets; coordinate the annual audit, preparing schedules that ensure a timely and accurate audit.

~~5.4.~~5.15. Establish and maintain internal control procedures and ensures that accounting standards are met.

5.16. Calculate and maintain accurate employee reimbursement rates through the Office of Emergency Services (OES). Submit timely reimbursement requests for all mutual aid to State and Federal agencies as dictated by incident specifics. Reconcile all reimbursements to costs spent by the NCFPD by incident for accuracy of reimbursements.

~~5.5. Maintains currency of employee reimbursement rates through OES, submits timely reimbursement requests for mutual aid to State and Federal agencies as dictated by incident specifics, monitors reimbursement status and validates reimbursements.~~

~~5.6. In concert with designated counterpart, performs routine reconciliation of various financial records to ensure accuracy, to include review, investigation and correction of errors and inconsistencies in financial entries, transactions, documents and reports; traces transactions to locate and resolve discrepancies; prepares journal entries and updates account information, accounting database and control spreadsheets; assists with annual audit and prepares financial reports as needed.~~



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.41  
~~JULY 28~~ DECEMBER 10, 2024  
PAGE 4 OF 6

### FINANCE MANAGER

- ~~5.7. Reviews Workers' Compensation reports for completeness and clarity of data; reviews appropriateness of claims; assures that legal and procedural requirements are met for the processing of claims. Ensures claims are submitted to Worker's Compensation Administrator in a timely fashion. Represents the District in confidential Worker's Compensation matters, to include serving on Worker's Compensation risk pool Board of Directors (PASIS).~~
- ~~5.8. Assures effective communications between claimants and claims administrators, medical providers, payroll and others as necessary; monitors the progress of rehabilitation efforts and obtains approval for treatment plans; researches, interprets, responds to and resolves inquiries from employees with claim questions regarding claim status, policies and procedures.~~
- ~~5.9-5.17. In conjunction with the Administrative Human Resources Division, Chief manage and oversees the Fire District's human resources program areas which ensure proper may include compensation, classification and employee benefits administration.~~
- ~~5.10. Assures compliance with NCFPD policies and State and Federal health & safety codes, rules, regulations and procedures.~~
- ~~5.11. Enters and reviews employee data in CalPERS and processes required paperwork for retiree and existing employee death claims.~~
- ~~5.12-5.18. Grant management including Reviews tracking of various grant reports, funding and expenditures; ensures requisite databases are updated in a timely fashion.~~
- ~~5.13-5.19. Ensures various annual reports to local, State and Federal regulatory agencies including, but not limited to CAFR, Annual Audit, GEMT, State Compensation Report, IRS 1094 & 1095(c) reports, State Financial Transaction Reports, etc. as required/requested.~~
- ~~5.14-5.20. Ensures accuracy of personnel and resources covered by District's general risk management carrier (currently SDRMA) and ensures records and premiums are up to date and at appropriate level of coverage. Periodically reviews levels of coverage and makes recommendations for adjustment.~~
- ~~5.21. Day-to-day supervision of personnel assigned to the H/R Finance Division, to include oversight of work assignments and completion of periodic performance evaluations (EDRs) in compliance with District policy. Provide mentoring and training to staff as needed.~~



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.41  
~~JULY 28~~ DECEMBER 10, 2024  
PAGE 5 OF 6

### FINANCE MANAGER

5.15-5.22. Attend trainings and conferences to stay up to date on changing rules and regulations.

#### 6.0. **EXPERIENCE/KNOWLEDGE/ABILITIES:**

6.1. **KNOWLEDGE OF:** Special District budget processes and Generally Accepted Accounting Principles (GAAP) related to Public Sector financial management; techniques of fund accounting, forecasting, capital budgeting and strategic planning; accounting principles, methods, rules, regulations and procedures; principles of record keeping and records management; ~~state and Federal OSHA rules, regulations and procedures; Workers' Compensation legislation, regulations, policies and claims processing rules and procedures;~~ principles and practices of government fund accounting; ~~modern office practices of Human Resources operations and activities, including Human Resources policies and procedures governing the retention and release of confidential information, FMLA and CFRA regulations; Firefighter Bill of Rights/Due Process; District rules, procedures, policies, precedents and functions;~~ Office procedures and equipment, including computers and supporting word processing and database applications, specifically government financial software Great Plains and Microsoft Office suite; pertinent federal, state and local laws, codes and regulations.

6.2. **ABILITY TO:** Communicate clearly and effectively with subordinates, coworkers, supervisors, safety personnel and the public through a variety of both written and verbal methods, establish and maintain effective working relationships with fire district personnel, other agencies and the general public, sSupervise, direct, coordinate and evaluate the work of subordinate staff; direct and oversee District accounting and financial analysis programs; interpret and apply budget and accounting standards and procedures, applicable Federal rules and regulations and ~~NCFPD-District~~ financial policies; make mathematical calculations and analyze numerical and accounting information into a computer system with skill and accuracy; maintain accurate and interrelated financial records; manage multiple projects, duties and assignments; ~~interpret and apply Workers' Compensation policies, procedures and regulations;~~ conduct research and prepare reports; understand and carry out written and oral instructions, keep accurate and detailed records; ~~establish and maintain effective relationships with other employees, vendors, cooperator agencies and the public.~~ Present the budget, financial audit, and other periodic financial reports to management and the Board of Directors on a regular basis.

~~6.2.~~

6.3. **EXPERIENCE:** Five (5) years of increasingly responsible technical, administrative, ~~and management~~ analytical experience in Finance/~~A~~ccounting, preferably in a



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.41  
~~JULY 28~~ DECEMBER 10, 2024  
PAGE 6 OF 6

### FINANCE MANAGER

public agency ~~or~~ Special District, are required. Additional education above the minimum required may be substituted on a year-for-year basis to meet the experience requirements, as approved by the Fire Chief/CEO.

6.4. EDUCATION: A ~~high school diploma or GED equivalent, supplemented by~~ Bachelors' degree in applicable subject matter or a related field is required. A graduate degree in finance, public administration, business administration, ~~finance~~, or a closely related field is deemed highly desirable.

6.5. LICENSES AND CERTIFICATIONS: ~~Must have and maintain a valid Class "C" California Driver's License. Must be insurable and maintain this status with the District's all-risk insurance carrier. A designation of Certified Payroll Provider and/or CPA is highly desirable.~~

#### 7.0. PHYSICAL DEMANDS:

7.1. Employee is required to meet applicable "~~Support Staff~~ Support Staff" physical requirements.

#### 8.0. ENVIRONMENTAL:

8.1. Work is performed in a standard office environment. Work environment is both formal and informal, team and autonomously oriented, having both routine and variable tasks, with variable pace and moderate pressure at times. Some tasks may be fast paced.

#### 9.0. COMMUNICATIONS:

9.1. VISION: (May be correctable) ~~to drive a vehicle.~~

9.2. HEARING: Of alarms and warning devices; to understand conversations.

9.3. SPEAKING: Give instructions, present classes; communicate with staff and representatives of other agencies.

9.4. WRITING: Complete records, reports, meeting notes and documentation.

9.5. READING: Reports, records and computer screens.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS

**FROM:** CHIEF McREYNOLDS AND BOARD CLERK CANPINAR

**DATE:** DECEMBER 10, 2024

**SUBJECT:** PUBLIC HEARING FOR SECOND READING OF NCFPD ORDINANCE 2024-01 FOR CONSIDERATION OF DIRECTOR COMPENSATION

### **ACTION AGENDA**

#### **RECOMMENDATION:**

- That the Board conduct second reading of NCFPD Ordinance 2024-01 to adjust the Compensation for the Board of Directors for attending meetings, **time certain December 10, 2024, at 5:05 pm.**

#### **BACKGROUND:**

Board Directors for NCFPD currently receive compensation in the amount of \$100 per meeting attended. There has been no increase in Director compensation for 18 years.

#### **DISCUSSION:**

If compensation for the Board exceeds \$100 per meeting, the increase must be adopted by Ordinance and thereafter can be increased 5% annually. (See California Health and Safety Code section 13857.) Adopting an ordinance requires a public notice of hearing, a first reading of the ordinance and a second reading. The ordinance is effective 30 days after the second reading.

**FISCAL ANALYSIS:** No fiscal impact to set the hearings.

#### **SUMMARY:**

Once adopted the change will be implemented at the next regular Board meeting which is scheduled for January 28<sup>th</sup>, 2025.



# North County Fire Protection District

## ORDINANCE 2024-01

### AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT SETTING COMPENSATION FOR THE BOARD OF DIRECTORS

**WHEREAS**, Health & Safety Code section 13857 allows the Board of Directors of the North County Fire Protection District compensation in the amount of \$100 per meeting and allows an increase in compensation over \$100 if the process outlined in Water Code sections 20200, *et. seq.* are followed; and

**WHEREAS**, Water Code section 20200, *et. seq.*, provides that by ordinance the Board of Directors may increase the amount of compensation earned per meeting attended; and

**WHEREAS**, Water Code section 20202 provides that the District may increase the amount of compensation which may be received by members of the Board of Directors in an amount not to exceed five percent (5%) for each calendar year since the effective date of the last adjustment made by ordinance; and

**WHEREAS**, the Board of Directors is currently compensated \$100 per meeting for up to 4 meetings per month pursuant to District policy; and

**WHEREAS**, the Board of Directors has not received an increase in compensation for at least 18 years; and

**WHEREAS**, the Board of Directors now desires to increase compensation by 5% pursuant to the Code, which will result in an increase in compensation to \$105 per meeting for up to 4 meetings per month; and

**WHEREAS**, a public hearing to consider an increase in the compensation of the members of the Board was duly noticed in accordance with Government Code section 6066, and said hearing was held on the date hereof.

**NOW, THEREFORE, IT IS ORDAINED** by the Board of Directors of the North County Fire Protection District as follows:

**SECTION I.** The Board of Directors of the District hereby adopts Ordinance No. 2024-01, "An Ordinance of the Board of Directors of the North County Fire Protection District Setting Compensation for the Board of Directors."

**SECTION II.** The compensation for Members of the Board of the North County Fire Protection District shall be set at One Hundred Five Dollars and No Cents (\$105.00) and shall be reflected in District policy manuals for easy reference.





# North County Fire Protection District

## ORDINANCE 2024-01

### AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT SETTING COMPENSATION FOR THE BOARD OF DIRECTORS

**SECTION III.** The number of meetings for which a Member of the Board of Directors of the North County Fire Protection District may be compensated shall not exceed four (4) meetings per month. "Meetings" shall be defined as adopted by District policy.

**SECTION IV.** If any clause or provision of this Ordinance is found to be void or unenforceable by a court of competent jurisdiction, the remaining provisions of this Ordinance shall nonetheless continue in full force and effect.

**SECTION V.** This Ordinance shall be caused to be published pursuant to Section 6061 of the Government Code in a newspaper of general circulation. This Ordinance shall take effect no less than 30 days after its second reading.

**PASSED AND ADOPTED** by the Board of Directors of the North County Fire Protection District at a regular meeting of the Board held on the 10 day of December 2024, by a roll call vote, as follows:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

# NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: www.ncfireca.gov

## BOARD OF DIRECTORS

CINDY ACOSTA  
JEFF EGKAN  
KENNETH E. MUNSON  
ROSS PIKE  
CHRIS SHAW

KEITH MCREYNOLDS- Fire Chief  
KRISTEN STEINKE - General Counsel  
MAVIS CANPINAR - Executive Assistant/Board Clerk

## NOTICE OF PUBLIC HEARING POTENTIAL INCREASE IN COMPENSATION FOR MEMBERS OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, 330 South Main Avenue, Fallbrook, California, County of San Diego, will conduct a Second Reading Public Hearing on **Tuesday, December 10, 2024, at a time certain of 5:05 p.m.** at the Fallbrook Public Utility District, 990 East Mission Road, Fallbrook, California, as part of the Regular Meeting of the Board in order to receive oral and written testimony regarding the proposed adoption of Ordinance No. 2024-01.

Instructions for members of the public to observe the board meeting and the public hearing in person or via web conference / teleconference will be included in the December 10, 2024, meeting agenda. Please note that in the event of technical issues that disrupt the ability of members of the public to view the meeting or provide public comments through the web conference option, the meeting will continue. Members of the public who wish to address the Board of Directors regarding the ordinance can do so (with a reading limit of no more than 3 minutes) by mail to the attention of the Board Clerk, at 330 S. Main Ave., Fallbrook, CA 92028, or by e-mail to the Board Clerk at [ncboardcomments@ncfire.org](mailto:ncboardcomments@ncfire.org). Written testimony will be read to the Board during the public hearing. Members of the public may also provide oral testimony during the public hearing in person or via teleconference by following the instructions for public comment



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE, AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT

included in the December 10, 2024, meeting agenda. Copies of proposed Ordinance No. 2024-01 are available by calling the District at (760) 723-2005.

Any person(s) may appear at said time and place and be heard regarding this item.

North County Fire Protection District  
(760) 723-2005

BY ORDER OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT.

Mavis Canpinar  
Board Clerk  
Dated: October 23, 2024

**CERTIFICATION OF POSTING**

"I certify that this Notice was posted at the following locations: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at [www.ncfireca.gov](http://www.ncfireca.gov) The date of posting was October 23, 2024.

Board Clerk Mavis Canpinar:  Date: October 23, 2024

**AFFIDAVIT OF PUBLICATION FALLBROOK, CALIFORNIA 92028  
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA**

I am a citizen of the United States,  
over twenty-one years of age, and  
the Office Manager of said  
newspaper The Village News, Inc.,  
111 W. Alvarado St., Fallbrook, CA 92028  
a newspaper adjudicated by the Superior Court,  
County of San Diego GIN013243 is a newspaper  
of general circulation, published and is circulated  
at least once a week in Fallbrook, County of  
San Diego, State of California.

**The Notice of \_\_\_\_\_  
PUBLIC NOTICE**

Potential increase in compensation for members  
of the board  
North County Fire Protection District

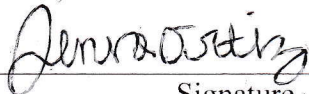
**Legal Number: NA**

Which the attached is a true printed copy, and  
Published in said newspaper for 2 weeks, and  
on the following days: 11/14/24, 11/21/24

in the regular issue of said newspaper,  
**THE VILLAGE NEWS, INC.,**  
**111 W. Alvarado St., Fallbrook, CA 92028**  
and not in any other supplement.

I certify and declare under penalty that  
this statement is true and correct to the  
best of my knowledge.

Dated: December 3, 2024  
Fallbrook, California 92028

  
\_\_\_\_\_  
Signature

**JENNA ORTIZ**  
**OFFICE MANAGER**

**Notice**

**NOTICE OF PUBLIC HEARING  
POTENTIAL INCREASE IN COMPENSA-  
TION FOR MEMBERS OF THE BOARD  
OF DIRECTORS OF THE NORTH  
COUNTY FIRE PROTECTION DISTRICT**

**NOTICE IS HEREBY GIVEN THAT THE  
BOARD OF DIRECTORS OF THE NORTH  
COUNTY FIRE PROTECTION DISTRICT,  
330 South Main Avenue, Fallbrook, California,  
County of San Diego, will conduct a Second  
Reading Public Hearing on **Tuesday, December  
10, 2024, at a time certain of 5:05 p.m.** at the  
Fallbrook Public Utility District, 990 East Mission  
Road, Fallbrook, California, as part of the Regular  
Meeting of the Board in order to receive oral  
and written testimony regarding the proposed  
adoption of Ordinance No. 2024-01.**

Instructions for members of the public to  
observe the board meeting and the public  
hearing in person or via Web Conference /  
Teleconference will be included in the December  
10, 2024, meeting agenda. Please note that in the  
event of technical issues that disrupt the ability  
of members of the public to view the meeting  
or provide public comments through the web  
conference option, the meeting will continue.  
Members of the public who wish to address  
the Board of Directors regarding Ordinance No.  
2024-01 may submit written testimony for receipt  
no later than 3:00 pm on December 10, 2024  
(with a reading limit of no more than 3 minutes)  
by mail to the attention of the Board Clerk, at 330  
S. Main Ave., Fallbrook, CA 92028, or by e-mail  
to the Board Clerk at [ncfboardcomments@  
ncfire.org](mailto:ncfboardcomments@ncfire.org). Written testimony will be read to the  
Board during the public hearing. Members of the  
public may also provide oral testimony during the  
public hearing in person or via teleconference  
by following the instructions for public comment  
included in the December 10, 2024, meeting  
agenda

Copies of proposed Ordinance No. 2024-  
01 are available by calling the District at (760)  
723-2005.

Any person(s) may appear at said time and  
place and be heard regarding this item.

North County Fire Protection District  
(760) 723-2005

**BY ORDER OF THE BOARD OF DIREC-  
TORS OF THE NORTH COUNTY FIRE PRO-  
TECTION DISTRICT.**

**Published: November 14 and November  
21, 2024**



501 West Broadway - Suite 1600  
San Diego, California 92101-8474  
voice 619.814.5800 - fax 619.814.6799  
www.bwslaw.com

**MEMORANDUM**

**TO:** Board of Directors  
North County Fire Protection District  
**FROM:** Kristen S. Steinke, General Counsel  
**DATE:** December 10, 2024  
**RE:** General Counsel Report for Monthly Board Meeting

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Congratulations to our newly elected Board! Below is an update on the status of State-wide propositions that were on the November 2024 ballot. Nearly all results are confirmed with a potential shift in some tight elections locally; however, it is doubtful that the results listed below will change.

**California Amendment 3. Repeals same-sex marriage ban.** This proposed amendment to California's constitution would repeal a ban on same-sex marriage and instead declare marriage to be a fundamental right. The Amendment passed with 62.6% voting in favor.

**California Measure 2. Authorizes bonds for school facilities.** This ballot measure would authorize \$10 billion of bonds to build and repair facilities at K-12 public schools and community colleges. This Measure passed with 58.7% voting in favor.

**California Measure 34. Regulates spending by certain health care entities.** This ballot measure would set new rules limiting how certain healthcare entities can spend money earned from a federal discount drug program. This Measure passed with 50.9% voting in favor.

**California Proposition 4. Authorizes bonds for water, wildfire and land protection measures.** This ballot measure would authorize \$10 billion of bonds for water, wildfire prevention and land protection efforts. This Measure passed with 59.8% voting in favor.

**California Proposition 5. Lowers vote needed to approve bonds for housing and infrastructure.** This proposed amendment to California's constitution would lower the vote needed to approve bonds for affordable housing and public infrastructure projects from a two-thirds majority to 55%. This Measure did not pass with 55% voting against it.

**California Proposition 6. Prohibits slavery and involuntary servitude.** This proposed amendment to California's constitution would bar slavery in any form and repeal a current

provision allowing involuntary servitude as a punishment for crime. This Measure did not pass with 53.3% voting against it.

**California Proposition 32. Raises the minimum wage.** This ballot measure would raise California's minimum wage to \$18 an hour effective in 2025 for employers of more than 25 people and effective in 2026 for others. This Measure did not pass with 50.7% voting against it.

**California Proposition 33. Repeals ban on local rent controls.** This ballot measure would repeal a 1995 law banning rent controls, allowing local governments to expand limits on rental rates for housing. This Measure did not pass with 60% voting against it.

**California Proposition 35. Extends tax on managed health care plans.** This ballot measure would make permanent an existing tax on managed health care insurance plans that provides funding for the state's Medi-Cal health care program. This Measure passed with 67.9% voting in favor.

**California Proposition 36. Increases penalties for certain theft and drug crimes.** This ballot measure would increase penalties for repeated theft offenses and certain drug crimes, including some involving fentanyl. It also would create a drug court treatment program for people with multiple drug possession convictions. This Measure passed with 68.4% voting in favor.



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** WRITTEN CORRESPONDENCE

**WRITTEN COMMUNICATION:**

- California Fire Chiefs Association – Certificate of Completion
- U.S. Marine Corps Installations West: Brigadier General N.I. Brown
- State of California: Senator Brian Jones
- San Diego County District 5: Supervisor Jim Desmond

**BOARD RECOGNITION PROGRAM:**

There were no submissions for the Recognition Program this month.



## California Fire Chiefs Association

NCFPD Fire Chief/CEO Keith McReynolds

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Is hereby awarded this

# *Certificate of Completion*

For having attended the  
2024 CalChiefs Annual Conference  
October 15 - 17, 2024

Brian Fennessy, President  
California Fire Chiefs Association





October 17, 2024

Fire Chief McReynolds,

I want to extend my sincere gratitude to you and the North County Fire Protection District for the temporary loan of an ambulance for seven weeks. Your support came at a critical time when our ambulance resources were severely impacted.

You played a vital role in ensuring our Emergency Medical Service mission continued seamlessly aboard Marine Corps Base, Camp Pendleton and to our neighboring communities. Your willingness to assist in our time of need demonstrates the collective and collaborative spirit we regard so highly.

Thank you once again for your strong partnership and invaluable support. I look forward to continuing our work together to ensure the safety and well-being of all those we serve.

Semper Fidelis,

N. I. BROWN

Brigadier General, U.S. Marine Corps  
Commanding General, Marine Corps Installations West-  
Marine Corps Base, Camp Pendleton

*Keith,  
Thank you for the  
support! I look  
forward to seeing  
you again soon.  
Semper Fi:  
Mick*



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C E R T I F I C A T E O F R E C O G N I T I O N

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**SENATOR BRIAN W. JONES**

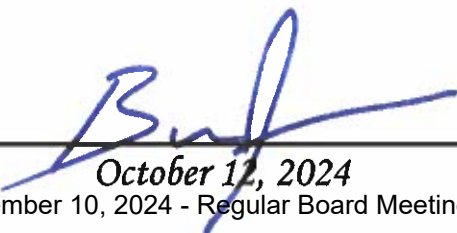
HONORS

**FIRE STATION #1**

**NORTH COUNTY FIRE PROTECTION DISTRICT**

***2024 OPEN HOUSE***

*In special recognition of your unyielding commitment to the betterment of the community, by providing essential emergency medical services and critical fire protection needs for Fallbrook residents.*

  
October 12, 2024  
December 10, 2024 - Regular Board Meeting

# NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • [www.ncfireca.gov](http://www.ncfireca.gov)

## BOARD OF DIRECTORS

CINDY ACOSTA  
JEFFERY EGKAN  
KENNETH E. MUNSON  
ROSS L. PIKE  
CHRIS SHAW

KEITH MCREYNOLDS - Fire Chief/CEO  
KRISTEN S. STEINKE - General Counsel  
MAVIS CANPINAR - Executive Assistant/Board Clerk

10/23/2024

The Honorable Supervisor Desmond  
325 S. Melrose Ave.  
Vista, CA 92081  
Via Email: [jim.desmond@sdcountry.ca.gov](mailto:jim.desmond@sdcountry.ca.gov)

## San Diego County Community Enhancement Program Funding

Dear Supervisor Desmond,

On behalf of the North County Fire Protection District, I would like to extend my sincere appreciation for the \$50,000.00 San Diego County Community Enhancement Program funding. This award will assist our agency with launching a Utility Task Vehicle (UTV) for trail rescues that occur in the vast network of hiking and horseback riding trails across the greater Fallbrook, Bonsall, and Rainbow area.

The UTV will assist our personnel with reaching and extricating victims. The UTV will also support the State of California Master Mutual Aid System through Rapid Extrication Medule Support (REMS) assignments across the State.

We appreciate the ongoing partnership with you and your office as together we strive to enhance fire, rescue, and medical services across our region.

Sincerely,



Keith McReynolds  
Fire Chief/CEO, North County Fire Protection District

Cc: NCFPD Board of Directors



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSCALL AND RAINBOW

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** OCTOBER 22, 2024  
**SUBJECT:** COMMENTS, REPORTS, AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **CHIEF McREYNOLDS:**

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● **CHIEF OFFICERS & STAFF:**

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● **BOARD:**

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● **BARGAINING GROUPS:**

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● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** DECEMBER 10, 2024  
**SUBJECT:** CLOSED SESSION

**CS.1. Announcement — President Pike**

- An announcement regarding the items to be discussed in closed session will be made prior to the commencement of closed session.

**CS.2. Conference with Legal Counsel - Existing Litigation (Govt. Code §54956.9(d)(1)):**

- *Juul v. North County Fire Protection District, et al.* (SDSC Case No.: 24CU016872C)

**CS.3. Conference with Legal Counsel – Anticipated Litigation (Govt. Code §54956.9(d)(2)-(4)):**

- *One Case*

**CS.4. Conference with Labor Negotiator (Government Code §54957.6):**

- *Agency Representative: Chief McReynolds*  
*Employee Organizations: Management Group Employees*

**CS.5. Report from Closed Session – President Pike**

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